



MINUTES

ORDINARY MEETING OF COUNCIL

24th July 2019
Commencing at 3:30pm

Council Chambers
28 Yougenup Road, Gnowangerup WA 6335

[COUNCIL'S VISION](#)

Gnowangerup Shire – A progressive, inclusive and prosperous community built on opportunity

Shire of Gnowangerup

NOTICE OF AN ORDINARY MEETING OF COUNCIL

Dear Council Member

The next Ordinary Meeting of the Shire of Gnowangerup will be held on Wednesday 24th July 2019, at the Council Chambers 28 Yougenup Road Gnowangerup, commencing at 3:30pm.

Signed:  _____

CHIEF EXECUTIVE OFFICER

Meaning of and CAUTION concerning Council's "In Principle" support:

When Council uses this expression it means that:

- (a) Council is generally in favour of the proposal BUT is not yet willing to give its consent; and*
- (b) Importantly, Council reserves the right to (and may well) either decide against the proposal or to formally support it but with restrictive conditions or modifications.*

Therefore, whilst you can take some comfort from Council's "support" you are clearly at risk if you act upon it before Council makes its actual (and binding) decision and communicates that to you in writing.



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Gnowangerup for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Gnowangerup disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Gnowangerup during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Gnowangerup.

The Shire of Gnowangerup advises that anyone who has any application lodged with the Shire of Gnowangerup shall obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Gnowangerup in respect of the application.

Signed: 

S. Pike
CHIEF EXECUTIVE OFFICER



DECLARATION OF INTEREST FORM

To: Chief Executive Officer
Shire of Gnowangerup
28 Yougenup Road
GNOWANGERUP WA 6335

I,(1) _____ wish to declare an interest in the following item to be considered by Council at its meeting to be held on (2) _____

Agenda Item(3) _____

The **type** of Interest I wish to declare is (4).

- Financial pursuant to Section 5.60A of the Local Government Act 1995
- Proximity pursuant to Section 5.60B of the Local Government Act 1995
- Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007.

The **nature** of my interest is (5) _____

The **extent** of my interest is (6) _____

I understand that the above information will be recorded in the minutes of the meeting and placed in the Disclosure of Financial and Impartiality of Interest Register.

Yours sincerely

Signed

Date

Notes:

1. Insert your name (print).
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item Number and Title.
4. Tick box to indicate type of interest.
5. Describe the nature of your interest.
6. Describe the extent of your interest (if seeking to participate in the matter under S. 5.68 & 5.69 of the Act).

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE)

A Member, who has a Financial Interest in any matter to be discussed at a Council or Committee Meeting that will be attended by the Member, must disclose the nature of the interest:

- a) In a written notice given to the Chief Executive Officer before the Meeting or;
- b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- a) Preside at the part of the Meeting, relating to the matter or;
- b) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (NOTES FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. These notes will be included in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc.), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. **If in doubt declare.**
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:
 - 6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'. A member who has an Interest Affecting Impartiality in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY DISCLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote. With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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OPENING PROCEDURES

1. OPENING AND ANNOUNCEMENT OF VISITORS

Shire President, Keith House welcomed Councillors, staff and visitors and opened the meeting at 3:31pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Shire of Gnowangerup would like to acknowledge the Goreng people who are the Traditional Custodians of this land. The Shire of Gnowangerup would also like to pay respect to the Elders both past and present of the Noongar Nation and extend that respect to other Aboriginals present.

3. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

3.1 ATTENDANCE

Cr Keith House	Shire President
Cr Chris Thomas	
Cr Ben Moore	
Cr Frank Hmeljak	
Cr Greg Stewart	
Cr Lex Martin	
Cr Shelley Hmeljak	
Shelley Pike	Chief Executive Officer
Vin Fordham Lamont	Deputy Chief Executive Officer
Carol Shaddick	Senior Finance Officer
Yvette Wheatcroft	Manager of Works
John Skinner	Asset & Waste Management Coordinator
Anita Finn	Executive Assistant

3.2 APOLOGIES

Nil

3.3 APPROVED LEAVE OF ABSENCE

Cr Fiona Gaze	Deputy Shire President
Cr Richard House	

4. APPLICATION FOR LEAVE OF ABSENCE

Nil

5. RESPONSE TO QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

Nil

7. DECLARATION OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY

12.3	Cr B Moore	Indirect Financial Interest
12.3	Cr F Hmeljak	Indirect Financial Interest
12.3	Cr S Hmeljak	Indirect Financial Interest

8. PETITIONS / DEPUTATIONS / PRESENTATIONS

8.1 PETITIONS

Nil

8.2 DEPUTATIONS

Nil

8.3 PRESENTATIONS

Nil

9. CONFIRMATION OF PREVIOUS MEETING MINUTES

9.1 ORDINARY MEETING OF COUNCIL MINUTES 26th JUNE 2019

COUNCIL RESOLUTION

Moved: Cr C Thomas

Seconded: F Hmeljak

0719.74 That the minutes of the Ordinary Council Meeting held on 26th June 2019 be confirmed as a true record of proceedings.

UNANIMOUSLY CARRIED: 7/0

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

10.1 ELECTED MEMBERS ACTIVITY REPORT

Date of Report: 24th July 2019

Councillors: Various

Attended the following meetings/events

Cr F Gaze:

- N/A

Cr C Thomas:

- 17th July 19 Budget Special Workshop

Cr R House:

- N/A

Cr B Moore:

- NIL

Cr L Martin:

- 10th July 19 Councillor and Executive Workshop
- 13th July 19 NAIDOC Fashion Show
- 17th July 19 Budget Special Workshop

Cr F Hmeljak:

- 10th July 19 Councillor and Executive Workshop
- 17th July 19 Budget Special Workshop

Cr G Stewart:

- 10th July 19 Councillor and Executive Workshop
- 17th July 19 Budget Special Workshop

Cr S Hmeljak:

- 10th July 19 Councillor and Executive Workshop
- 17th July 19 Budget Special Workshop

Cr K House:

- 28th June 19 WALGA Great Southern Zone Meeting Gnowangerup
- 1st July 19 Regional Shire Presidents meeting, Katanning
- 4th July 19 Ag Freight Group Meeting
- 13th July 19 NAIDOC Fashion Show

REPORTS FOR DECISION

11. COMMITTEES OF COUNCIL

11.1 AUDIT COMMITTEE MEETING 24TH JULY 2019 – 2019 INTERIM AUDIT

Location: Shire of Gnowangerup
Proponent: N/A
File Ref: ADM0524
Date of Report: 26th June 2019
Business Unit: Strategy and Governance
Officer: V Fordham Lamont – Deputy CEO
Disclosure of Interest: Nil.

ATTACHMENT

- Minutes of the Audit Committee Meeting held on Wednesday 24th July 2019 (Tabled at Meeting)

PURPOSE OF THE REPORT

For Council to accept the recommendation of the Audit Committee Meeting held on Wednesday 24th July 2019 and accept the 2019 Interim Audit.

BACKGROUND

The Audit Committee met on Wednesday 24th July 2019 and made the following recommendation:

That the Audit Committee:

Note the results of the 2018/2019 interim audit and recommend that Council accept the corresponding interim audit report from the Office of the Auditor General.

COMMENTS

Nil

CONSULTATION WITH THE COMMUNITY AND GOVERNMENT AGENCIES

Nil

LEGAL AND STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority

COUNCIL RESOLUTION

Moved: Cr K House

Seconded: Cr G Stewart

0719.75 That Council:

- 1. Accept the minutes of the Audit Committee Meeting held on 24th July 2019; and**
- 2. Accept the 2019 Interim Audit Report from the Office of the Auditor General.**

UNANIMOUSLY CARRIED: 7/0

12. STRATEGY AND GOVERNANCE

12.1 DISBAND CEO REVIEW COMMITTEE OF COUNCIL

Location:	N/A
Proponent:	N/A
File Ref:	ADM0525
Date of Report:	1 st July 2019
Business Unit:	Strategy and Governance
Officer:	V Fordham Lamont – Deputy CEO
Disclosure of Interest:	Nil

The CEO, through the presiding member, has withdrawn this item to enable further discussion on the content. As part of the amendments to the Local Government Act 1995, new model standards for the recruitment and performance review of Chief Executive Officers are to be included in local government regulations.

ATTACHMENTS

- Minutes of CEO Review Committee meeting of 15th May 2019

PURPOSE OF THE REPORT

For Council to consider disbanding its CEO Review Committee.

BACKGROUND

Section 5.8 of the *Local Government Act 1995* states that “A local government may establish committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.”

Council established the CEO Review Committee to make recommendations to Council on Chief Executive Officer (CEO) appointments, contract reviews/renewals, and performance and remuneration reviews and assessments.

COMMENTS

Large local governments tend to have a number of committees of Council to assist with researching matters as part of the decision-making framework. These committees are generally made up of a subset of the full Council.

The Shire of Gnowangerup’s CEO Review Committee is comprised of the full complement of elected members of Council. It has been suggested that this is a redundant situation as Council is effectively making recommendations to itself. In addition, each committee of Council requires additional administrative resources, and additional commitments of time from elected members.

A simpler, more appropriate, option to the CEO Review Committee is for Council, when the need arises, to resolve to appoint a working group from its members for a specific purpose and timeframe. An example of this would be the creation of a CEO Recruitment working group, which would exist until a contract had been negotiated with the new CEO.

For the working group option to be implemented, there is a requirement for the CEO Review Committee to be formally disbanded.

CONSULTATION

- Darren Long – Finance Consultant
- WALGA – Governance Advisor

LEGAL AND STATUTORY REQUIREMENTS

There are no legislative requirements for Council to maintain a CEO Review Committee.

Section 5.11(1)(c) and (2)(c) of the *Local Government Act 1995* are relevant to disbanding a committee.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Strategic Community Plan

Theme: A Sustainable and Capable Council

Objective: To have a highly skilled and effective Council that represents the best interests of the community.

Strategic Initiative: Ensure elected body has a comprehensive understanding of its roles and responsibilities.

STRATEGIC RISK MANAGEMENT CONSIDERATIONS:

Primary Strategic Risk Category	Ineffective Leadership
Description	Ineffective strategic leadership of Council. This includes the relationship between Council and the CEO.
Residual Risk: (Low, Moderate, High, Extreme)	Low
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Minor
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Possible

IMPACT ON CAPACITY

Negligible impact as staff not required for working group meetings.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Maintain CEO Review Committee. No significant implications but the existing Terms of Reference would require amending.

CONCLUSION

Creating working groups of Council for specific purposes appears to be a simpler and more appropriate alternative to maintaining the CEO Review Committee.

VOTING REQUIREMENTS

Absolute majority

OFFICER RECOMMENDATION:

That Council:

- 1. Accept the minutes of the CEO Review Committee meeting of 15th May 2019; and**
- 2. Disband the CEO Review Committee of Council, effective immediately.**



MINUTES

CEO REVIEW COMMITTEE

15th May 2019

Commencing at 5:00pm

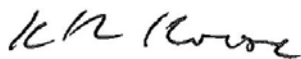
Council Chambers

28 Yougenup Road, Gnowangerup WA 6335

NOTICE OF COMMITTEE MEETING OF COUNCIL

Dear Committee Member

A meeting of the CEO REVIEW COMMITTEE of the Shire of Gnowangerup will be held on Wednesday 15th May 2019, in the Council Chambers, 28 Yougenup Road, Gnowangerup, commencing at 5:00pm.



K. House
SHIRE PRESIDENT



CEO REVIEW COMMITTEE

TERMS OF REFERENCE

Purpose

The CEO Review Committee (Committee) is responsible for making recommendations to Council on Chief Executive Officer (CEO) appointments, contract reviews/renewals, performance and remuneration reviews and assessments, and the actioning of complaints against the CEO.

The Committee is a formally appointed committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have a delegated power from Council. The Committee does not have any management functions and cannot involved itself in management processes or procedures.

The Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

Objectives

The primary objectives of the Committee are to make recommendations to Council on CEO appointments, contract reviews/renewals, performance and remuneration reviews and assessments, and the actioning of complaints against the CEO.

Reports from the Committee will assist Council in discharging its legislative responsibilities of governing the Shire's affairs.

Duties and Responsibilities

The duties and responsibilities of the Committee members will be to:

1. Make recommendations to Council on CEO performance reviews and assessments;
2. Review and recommend annual goals and targets for the CEO against key performance indicators to Council for consideration.
3. Make recommendations to Council on CEO remuneration reviews and assessments.
4. Assess and make recommendations on action arising from complaints against the CEO.
5. Make recommendations to Council on CEO appointments.
6. Make recommendations to Council on CEO contract reviews and/or renewals.

Membership

The Committee will consist of all elected members of Council. All members shall have full voting rights.

The CEO and employees are not members of the Committee.

The CEO and senior staff, with the approval of the Presiding Member and CEO, may be called to attend meetings to provide advice and guidance to the Committee.

The Executive Assistant will provide administrative support to the Committee by preparing agendas and minutes, and organising meetings.

The Presiding Member and Deputy Presiding Member must be elected in accordance with section 5.12 and Schedule 2.3 of the Act.

Meetings

The Committee shall have flexibility in relation to when it needs to meet, but as a minimum, will need to meet at least once a year. It is the responsibility of the Presiding Member to call the meetings of the Committee.

Reporting

Reports and recommendations of each Committee meeting shall be presented to the next ordinary meeting of the Council and must be moved by the Presiding Member, or in his/her absence the Deputy Presiding Member, or in both their absences, any other member of the Committee.

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1. OPENING AND ANNOUNCEMENT OF VISITORS

Presiding Member Cr K House welcomed Committee members and Staff and opened the meeting at 5:04pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Shire of Gnowangerup would like to acknowledge the Goreng people who are the Traditional Custodians of this land. The Shire of Gnowangerup would also like to pay respect to the Elders both past and present of the Noongar Nation and extend that respect to other Aboriginals present.

3. ATTENDANCE /APOLOGIES

3.1 ATTENDANCE

Cr Keith House
Cr Fiona Gaze
Cr Chris Thomas
Cr Richard House
Cr Lex Martin
Cr Frank Hmeljak
Cr Greg Stewart
Cr Shelley Hmeljak

Anita Finn

Executive Assistant

3.2 APOLOGIES

Cr Ben Moore

4. CONFIRMATION OF PREVIOUS MEETING MINUTES

CEO REVIEW COMMITTEE MEETING 10TH APRIL 2019.

COMMITTEE RESOLUTION

Moved: Cr C Thomas

Seconded: Cr R House

CRC0519.09 That the minutes from the CEO Review Committee Meeting held on 10th April 2019 confirmed as true and correct.

UNANIMOUSLY CARRIED: 8/0

PROCEDURAL MOTION

Moved: Cr F Gaze

Seconded: Cr G Stewart

CRC0519.10 That the CEO Review Committee:

Close the meeting to members of the public and staff in order to discuss the items which are considered confidential pursuant to Section 5.23(a) of the Local Government Act 1995 due to the matter affecting an employee.

UNANIMOUSLY CARRIED: 8/0

Anita Finn left the room at 5:09pm.

Melissa Hanson, Manager WA LO-GO Appointments joint the meeting via phone at 5:20pm

5. GENERAL BUSINESS

5.1	INTERVIEW SHORTLIST APPLICANTS FOR CEO POSITION
Location:	N/A
Proponent:	N/A
File Ref:	ADM0525
Date of Report:	13 th May 2019
Business Unit:	Strategy and Governance
Officer:	Keith House – Shire President
Disclosure of Interest:	Nil

ATTACHMENTS

- LO-GO Appointments Notes 10th April 19 including updated timeline
- Attachments: LO-GO Appointment Application Assessment Report (to be tabled at the meeting)
- Attachments: Interview shortlist recommended by LO-GO Appointments (to be tabled at the meeting)
- Copy of applications (to be tabled at the meeting)

PURPOSE OF THE REPORT

For the CEO Review Committee to endorse the interview shortlist for the applicants for the CEO position and to continue with the CEO Recruitment Process as per agreed timeline.

BACKGROUND

At its meeting of 10th April 2019, the CEO Review Committee resolved to approve the timeline for the CEO Recruitment Process as proposed and updated by LO-GO Appointments with the advertising commencing on 13th April 2019 and closing on 3rd May 2019. LO-GO Appointments has provided a recommended interview shortlist.

COMMENTS

The attached items are presented to the CEO Review Committee to identify the candidates from the applicant pool who best meet the selection criteria and endorse the list of candidates who will be invited to an interview.

The shortlist is then to be forwarded to LO-GO Appointment to proceed with the CEO Recruitment Process as per timeline.

CONSULTATION

Melissa Hanson from LO-GO Appointments will join the meeting via Video link.

LEGAL AND STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

CEO Review Committee Terms of Reference

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gnowangerup Strategic Community Plan

Theme: A Sustainable and Capable Council.

Objective: Improve the capability and capacity of the Shire.

Strategic Initiative: Maintain a highly skilled and effective workforce.

STRATEGIC RISK MANAGEMENT CONSIDERATIONS:

Strategic Risk Category	Ineffective Leadership
Consequence Rating	Insignificant
Likelihood Rating	Unlikely
Control Rating	Effective
Risk Acceptance Criteria	Acceptable

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple majority

Presiding Member Keith House, thanked Mellissa Hanson for her time and ended the phone call at 6:22pm

PROCEDURAL MOTION

Moved: Cr F Gaze

Seconded: Cr R House

CRC0519.11 That the CEO Review Committee:

Reopen the meeting to staff.

UNANIMOUSLY CARRIED: 8/0

Anita Finn returned to the meeting at 6:25pm.

COMMITTEE RESOLUTION

Moved: Cr L Martin

Seconded: Cr F Gaze

CRC0519.12 That the CEO Review Committee recommends to Council that it

- Forwards the interview shortlist to LO-GO Appointments and proceed with the CEO Recruitment process as per agreed Timeline.
- Conducts the interviews on Tuesday, 21st May 2019 afternoon and 22nd May 2019 morning.

UNANIMOUSLY CARRIED: 8/0

Heart of the Stirling



SHIRE OF GNOWANGERUP

LO-GO APPOINTMENTS

RECRUITMENT BRIEF

Chief Executive Officer Recruitment

CEO Recruitment Meeting – Wednesday, 10th April 2019

Present: Cr Keith House JP
Cr Fiona Gaze
Cr Richard House
Cr Chris Thomas
Cr Shelley Hmeljak
Cr Lex Martin
Cr Ben Moore
Cr Greg Stewart
Ms Melissa Hanson, Manager, LO-GO Appointments

Apologies: Cr Frank Hmeljak

LO-GO Appointments provided the following information to Council:

- Department of Local Government & Communities Operational Guideline No. 10 – Appointing a CEO
- Extracts of the Local Government Act (1995), specifically Part 5, Division 4 – Local Government Employees, Sections 5.36 – 5.41
- Extracts of the Local Government (Administration) Regulations (1996), specifically Part 4 – Local Government Employees, Section 18A – 19A
- Example Advertisement, Advertisement Proof and Costing Estimate
- Example Application Package
- Example Selection Criteria

The following items were discussed:

Advertising

- Possible impact of the Easter long weekend and ANZAC Day public holiday
- Print media advertisement to run in the Saturday West Australian, Professional Appointments section on Saturday, 13th April 2019
- Closing date for applications set for Friday, 3rd May 2019
- Preferred print media ad size to be 13cm x 4 column
- Other approved advertising platforms – LO-GO Appointments website, Facebook and LinkedIn pages, Seek and the Shire website
- Council chose not to advertise in other print/online media platforms

- Council discussed the wording of the advertisement, some changes were made to the draft advertisement provided by LO-GO Appointments, with the final wording to be similar to the following updated draft:

The Shire of Gnowangerup is situated in the great southern region of Western Australia and is an inclusive, progressive and prosperous community. After several years of excellent service the Chief Executive Officer is retiring and Council is seeking to engage someone who will work with Council and the community to build on the existing solid foundations.

The CEO is responsible for the efficient and effective management of the Shire and working collaboratively with Council to deliver the Shire's strategic objectives.

Council is looking for someone who has a passion for living and working in a rural agricultural community and manufacturing hub, and will be committed to the sustainable and long-term growth of the organisation. You will also have a proven track record of being an innovative and motivated leader, be politically astute, dedicated to representing the interests of the Council and community, and have strategic business acumen encompassing contemporary management practices.

This position is offered under a three to five year performance based contract, with an attractive remuneration package, to be negotiated with the successful applicant, of between \$126,956 - \$198,210 per annum (in accordance with SAT Band 4). Salary and benefits are subject to negotiation and may include, but not be limited to, a base salary, superannuation, executive home, motor vehicle, professional development allowance and water allowance.

To be considered for the CEO position with the Shire of Gnowangerup applicants must address the Selection Criteria as detailed in the Application Package. Please contact Melissa Hanson, Manager, LO-GO Appointments via wa@logoapp.com.au or (08) 9380 4505 to discuss this opportunity further and to obtain an Application Package.

- Council would like to explore a bolder advertisement layout to the example provided by LO-GO Appointments, general consensus was the ad is not eye catching. Some suggestions were to add a red line under the Shire logo, put the position title 'Chief Executive Officer' all on one line and move the Shire logo to the top of the ad
- Melissa from LO-GO Appointments to go back to Marketforce and request a redesign
- Deadline for the print media ad is 4pm Thursday, 11th April with minor wording changes permitted until 12noon Friday, 12th April.

Selection Criteria

Council decided to have selection criteria that prospective applicants must address in their application for the CEO position. The following criteria were selected by Council from the list supplied by LO-GO Appointments:

Essential:

1. High level management skills with experience working in a regulatory environment
2. Proven abilities in leading and managing the delivery of projects, operations, finance and governance of a similar organisation
3. Strong knowledge and understanding of regional needs and regional economic development strategies
4. A proven ability to think innovatively and introduce effective sustainable community development projects
5. Strategic thinking, with the ability to create and articulate a vision and the capacity to plan and prioritise competing projects
6. A high standard of professional and personal integrity in all dealings that reflects the culture and values of the organisation
7. High level communication and interpersonal skills that create strategic links bringing people and organisations together to work effectively.

8. A sound understanding of financial reporting and compliance obligations as applicable to a Local Government

Qualifications / Licences:

1. A tertiary qualification in a discipline relevant to Local Government or significant experience in a senior management position.
2. A current WA Drivers Licence

Communication

- Council opted for Melissa to liaise directly with the Shire President, Cr Keith House JP. Cr House will distribute emails/information to all other Councillors.
- Text message alerts to Councillors to check their emails are not required

Timeline

- Council requested an updated timeline from LO-GO Appointments

End of meeting notes

Completed Tasks since CEO Recruitment Meeting:

Thursday, 12th April 2019

- LO-GO Appointments reserved ad space in Saturday's West Australian, 13th April 2019 edition via Marketforce
- Redesigned advertisement provided to Council along with an updated costing estimate
- Council approved new advertisement

Timeline

Now that dates have been set for advertising the position and applications closing , the CEO Recruitment timeline will be as follows:

13 th April 2019	Position Advertised
3 rd May 2019	Applications close
by 10 th May 2019	LO-GO Appointments to provide Application Assessment Report, recommended interview shortlist & a copy of applications to Council
by 17 th May 2019	Council to review applications and decide on interview shortlist
20 th – 31 st May 2019	Interviews conducted (date will depend on availability of Council)
by 7 th June 2019	Reference checks completed and Special Council Meeting called to endorse preferred candidate and authorise offer of position
by 14 th June 2019	Remuneration package negotiations conducted, CEO Employment Contract finalised and distributed to the preferred candidate
26 th June 2019	Appointment of new CEO endorsed at June Council Meeting
27 th June 2019	Council to announce CEO appointment via media release

Councillors please note the following in regards to our timeline:

- Our timeline will be a little bit fluid depending on how quickly we provide the application assessment report etc to Council, and subsequently Council finalising their own review
- Please remember we will need to give applicants invited for interview about a weeks' notice so they have time to organise work commitments
- I will be on annual leave for a week, from Friday, 24th May – 1st June, I propose we aim to conduct the interviews prior to my annual leave on the 24th May if possible. Our Executive Director will complete the reference checks and takeover contract negotiations in my absence.

6. DATE OF NEXT MEETING

That the next CEO Review Committee meeting be held on atpm.

7. CLOSURE

There being no further business, the Presiding Member Cr K House thanked Committee members and Staff for their time and closed the meeting at 6:28pm.

12.2 QUARTERLY REVIEW OF CORPORATE BUSINESS PLAN

Location:	N/A
Proponent:	N/A
File Ref:	ADM0432
Date of Report:	15 th July 2019
Business Unit:	Strategy and Governance
Officer:	V Fordham Lamont – Deputy CEO
Disclosure of Interest:	Nil

ATTACHMENTS

- Quarterly Corporate Business Plan Review for 4th Quarter 2018/2019

PURPOSE OF THE REPORT

For Council to note the Quarterly Corporate Business Plan (CBP) Review for the quarter ending 30th June 2019 (i.e. the progress of the actions/projects in the existing CBP) and to adopt any amendments to the existing CBP.

BACKGROUND

Council adopted its Strategic Community Plan and Corporate Business Plan in 2017. Regulation 19DA(4) of the *Local Government (Administration) Regulations 1996* requires a local government to review its current Corporate Business Plan each year. Regulation 19C(4) requires a local government to review its Strategic Community Plan at least once every four years.

The Great Southern Peer Support Group, with the assistance of Shire of Gnowangerup officers, developed a customised tool to report the status of, and any modifications to, the CBP, including but not limited to objectives, strategic initiatives and actions. This will satisfy the regulatory requirements above.

COMMENTS

The attached report satisfies Regulations 19DA(4) of the *Local Government (Administration) Regulations 1996*. It is planned that, moving forward, the Strategic Community Plan and Corporate Business Plan will be streamlined into a single plan that will be the subject of a major review every 4 years.

CONSULTATION

Nil

LEGAL AND STATUTORY REQUIREMENTS

Local Government (Administration) Regulations 1996
Reg 19DA Corporate business plans, requirements for

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil. All actions/projects have been budgeted for or will be budgeted for in future years.

STRATEGIC IMPLICATIONS

Strategic Community Plan

Theme: A Sustainable and Capable Council

Objective: Provide accountable and transparent leadership

Strategic Initiative: Integrate planning, resources and reporting

STRATEGIC RISK MANAGEMENT CONSIDERATIONS:

Strategic Risk Category	Ineffective Leadership
Consequence Rating	Minor
Likelihood Rating	Unlikely
Control Rating	Effective
Risk Acceptance Criteria	Acceptable

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

The new reporting tool is a relatively simple way to report to Council on the progress of the CBP actions. The adoption of the revised CBP reinforces Council’s commitment to meaningful strategic planning and provides a sound basis for continual improvement within the Shire.

VOTING REQUIREMENTS

Absolute majority

COUNCIL RESOLUTION

Moved: Cr C Thomas

Seconded: Cr F Hmeljak

0719.76 That Council:

- 1. Note and approve the achievements against the actions in the attached Quarterly Corporate Business Plan Review for the quarter ending 30th June 2019;**
- 2. Note that there were no amendments to the existing CBP during this quarter apart from two minor additions suggested by Cr C Thomas in relation to C1.3.1, C.1.3.2 and E2.1.1; and;**
- 3. Direct the CEO to publish the attached report on the Shire’s web page.**

CARRIED BY ABSOLUTE MAJORITY: 7/0

GNOWANGERUP SHIRE STRATEGIC BUSINESS PLAN FY 2018/19 - 2021/22 v1

OUR VISION	A progressive, inclusive and prosperous community built on opportunity.
OUR HORIZONS	Horizon 1 FY 2018/19 – 2021/22 (next 4 years); Horizon 2 FY 2022/23 – 2028/29 (next 5-10 years);
OUR VALUES	We believe in the following values which will guide our behaviours: • Honesty • Responsibility • Respect • Excellence • Fairness • Teamwork

18/19 QUARTERLY REVIEW - END OF QUARTER THREE

OUR KEY THEMES and OBJECTIVES <small>Note, these should be broad, long term aims that work towards achieving the vision and purpose. Extract from your Community Strategic Plan</small>	OUR STRATEGIC MEASURES <small>(What would success look like - pick out key measures - MAY INCLUDE COMMUNITY PERCEPTION MEASUREMENTS)</small>				OUR CRITICAL SUCCESS FACTORS	OUR BARRIERS	OUR INITIATIVE S or PROJECT S <small>Note, these should be broad activities</small>	Other OBJECTIVE/S supported by this initiative	OPERATIONAL IMPLEMENTATION					PROJECT STATUS		ACTION UPDATE COMMENTS																					
	BASELINE	FY 18/19 TARGET	FY 18/19 ACTUAL	ACTIONS					RESPONSIBILITY	DELIVERY TIMELINE				ON TRACK	HELD / NOT COMMENCED																						
										FY 17/18	FY 18/19	FY 19/20	FY 20/21				CANCELLED	COMPLETE																			
A. SUSTAINABLE BUSINESS GROWTH																																					
A1 Actively support and develop existing business and attract new local business.	MA1	Number of registered businesses (ABNs) with a local postcode			A1.1	Lobby for the technological infrastructure necessary to support commercial and business growth.											Plan presented to Council in September 2018.																				
	MA2	Number of Shire FTEs			A1.2	Create business and community Partnerships.																															
					A1.3	Review and align land use and infrastructure plans.																															
					A1.4	Facilitate future industrial Development.																															
					A1.5	Facilitate knowledge sharing and learning opportunities.																															
	MA3	Dollar value paid to local businesses as a percentage of total spend (%)																																			
	MA4	Land zoned industrial that has been developed (%)																Telstra pit has been installed. Western Power cable is in place and waiting for final inspection by Western Power.																			
MA5	Value of development applications (\$)				A2.1	Actively seek opportunities for improving local communication network infrastructure.											Business community are not interested and suggested annually is too frequent and suggest maybe every two years.																				
A2	For the Shire's business community to have the technology and communication capability necessary to thrive within a competitive environment.																Waiting to hear from Superloop, the successful applicant for DPIRD's Smart Farms grants program. Project involves fixed wireless network from the Gnowangerup district to Narrogin. EOLs on hold until we hear about this project.																				
A3	MA6	Hectares used for agricultural land use (%)																																			
	MA7	Occupied commercial space (%)			A3.1	Develop partnerships to actively support visitor growth																															
					A3.2	Leverage our environmental, built, heritage and social assets in the promotion of tourism																															
A3.1	Work with the community to attract a Major Event/Festival or Attraction to the Shire																																				
A3.2	Complete Gnowangerup Heritage Trail Project.																	Planning for the Aboriginal extension to the heritage trail is underway. We are in the process of selecting a date to meet with local Aboriginals and elders to brainstorm ideas and get the grant application started.																			
A3.2	Develop Tourism Strategy.																	This will be an outcome of the marketing strategy due for completion in July 2019.																			
A3.2	Develop Management Plan for the Gnowangerup Star.																	Management Plan options provided to Council for consideration. On hold until 19/20 budget.																			
B. THE NATURAL ENVIRONMENT																																					
B1	Environmentally sustainable leadership.	MB1	Kilogram(s) residential waste to landfill per head of population		B1.1	Effectively manage Resource consumption including water, energy and non-renewable resources and stewardship.																															
		MB2	Number of controlled burns																Waiting on management order to issue.																		
		MB3	Number of Shire managed reserves where weed control has been conducted			B1.2	Reduce waste through reduction, re-use and recycling of waste products.												Commenced but on-hold to take advantage of possible funding opportunity "Regional and Strategic Waste Management Project"																		
	B2	Adapt to the effects of Climate change.	MB4	Number of incidents regarding unauthorised native vegetation clearing		B2.1	Implement Policy changes through planning, building, land management and infrastructure.													Commenced but on-hold to take advantage of possible funding opportunity "Regional and Strategic Waste Management Project"																	
																					B2.2	Investigate alternative sources of power for Shire owned buildings.															At this time solar arrays are the most cost effective systems available.
B3	Enhance reserves and protect local ecology and biodiversity of natural ecosystems.																		Systems have been installed and proved very effective with a 50 to 65 percent reduction in costs. The current solar system has helped to a point but is limited in that it only supplies the power for 8 of 24 hrs of the pools operation. If we wish to go to the next level and future proof the power supply at the pool/complex then battery storage and additional solar will be needed. To build this next level system we need to assess how much solar/battery capacity is required and the most accurate way is to install a monitoring system at the complex/pool. This will cost around \$1,500.00 and should be included in the 2019-20 budget for consideration.																		
B3.1	Continue to maintain Parks & Reserves to a high standard.																		Risk Assessment workshops held with LEMC in 17/18 and 18/19.																		
B3.2	Continue to preserve the conservation road side areas and support local conservation groups.																		No suitable local partners were supportive of this initiative.																		
B3.2	Investigate partnering in the native plant subsidy scheme.																																				
C. OUR COMMUNITY																																					
C1	Build connectivity between the three communities.	CA1			C1.1	Strengthen the sense of place and culture and belonging through inclusive community interaction and participation.																															
																				C1.2	Identify opportunities to strengthen the relationship between our three communities.																
																				C1.3	Promote and support the needs of disadvantaged people within the community.																
	CA2					C1.2	Actively strengthen relationships with our diverse cultural community.																														
																					C1.2.1	Work with the indigenous community to celebrate NAIDOC week.															
																					C1.2.2	Implement the DAIP to guide Shire operations and services to ensure they are inclusive of all members of the community.															
CA3																																					

- Cr B Moore declared an indirect financial interest in item 12.3 as he is employed by Ben Richardson who is a driver of this proposed project.
- Cr F Hmeljak declared an indirect financial interest in item 12.3 as he is employed by AUSPAN. Ben Richardson from AUSPAN had a meeting with the Town Planner, Phil Shephard about this project in November 2018.
- Cr S Hmeljak declared an indirect financial interest in item 12.3 as she is married to Cr F Hmeljak who is employed by AUSPAN.

12.3	PROPOSED CONVENIENCE STORE/SHOP AT WOODTHORPE SCHOOL BROOMEHILL-GNOWANGERUP ROAD, GNOWANGERUP
Location:	Lot 203 Broomehill-Gnowangerup Road, Gnowangerup
Proponent:	Jim Richardson/Silverline Global
File Ref:	A1261
Date of Report:	19 th July 2019
Business Unit:	Strategy & Governance
Officer:	Phil Shephard, Planning Officer
Disclosure of Interest:	Nil

ATTACHMENTS

- Covering letter and plan

PURPOSE OF THE REPORT

To consider a request to develop a convenience store at the Woodthorpe School for use by the parents/church community.

BACKGROUND

Nil.

COMMENTS

As set out in the attached covering letter, the request involves seeking Council permission to develop a convenience store at the Woodthorpe School for use by the parents/church community. The shop would stock locally sourced products and would be used to assist finance projects at the school. The proponents advise they do not expect the proposal will affect existing shops in Gnowangerup.



Woodthorpe School lot bordered in red (Image Landgate Map Viewer Plus)

The store would be located as shown on the attached plan and would be away from play areas, car parking and setdown/pickup areas, driveways etc.

Local Planning Scheme Implications

The school site is zoned General Agriculture under the Shire’s Local Planning Scheme No. 2 (LPS2) and the proposal could be classed as either a convenience store or shop which are defined in LPS2 as follows:

“convenience store” means premises –

- a) used for the retail sale of convenience goods commonly sold in supermarkets, delicatessens and newsagents, or the retail sale of petrol and those convenience goods;
- b) operate during hours which include, but may extend beyond, normal trading hours;
- c) which provide associated parking; and
- d) the floor area of which does not exceed 300m² net lettable area;

“shop” means premises used to sell goods by retail, hire goods, or provide services of a personal nature (including a hairdresser and beauty therapist) but does not include a showroom or fast food outlet;

The use of land for either of these activities is an ‘X’ (not permitted) within the General Agriculture zone under LPS2 and the notes to the Zoning Table advise:

4. The local government must refuse to approve any ‘X’ use of land. Approval to an ‘X’ use may only proceed by way of an amendment to the Scheme.

As stated above, should the Council support the proposal the only way for it to proceed is for the zoning to be amended to allow for the use/development to proceed.

Local Planning Strategy Implications

The school site is identified within the Rural land uses designation in the Shire's Local Planning Strategy. The land is within Policy Area No. 2 – Yougenup, Stutley and Walsh Streets and the land use policies for the area are as follows:

Objective

To provide for appropriate development and associated zoning / land use controls recognising the existing uses, lot sizes and configuration.

Issues

- *Prominent location on a main entry into town and the consequential need for development to be sensitive to this prominent location.*
- *The area contains existing small semi rural lots, some with no road access.*
- *There is little subdivision potential due to the fragmented nature of lots and ownership.*
- *Lots of this size would normally be zoned Rural Residential with appropriate land use and development controls.*
- *The transport depot is an 'A' use in the rural zone. If the zoning of the area changed then this site could be included as an Additional Use site.*

Land Uses/Development:

A range of land uses should be considered which may include but not be limited to:

- *Rural Residential.*
- *Low key tourist accommodation.*
- *Home business and home-based industries.*

Recommendations

- *That in the event that more specific development control and zoning provisions are required for the existing uses then these be introduced as an Amendment to TPS No 2. This will allow for more detailed consultation with the affected landowners.*
- *If the zoning of the area is changed then the existing transport depot be included as an Additional Use site.*

The Strategy supports the use of the land for rural residential, low-key tourism and home businesses. The Strategy does not support the use of land for either store/shop proposals. The Strategy (Part4.3.3) recommends that in relation to future commercial land as follows:

Recommendations

- i) *Residential land on the eastern side of Yougenup Road, opposite the school to be rezoned to the Commercial zone to consolidate the town centre and provide further options for new retail businesses to establish.*

As with the Local Planning Scheme, should the Council support the proposal the only way for it to proceed is for the Strategy to be amended to allow for the use/development to proceed.

CONSULTATION WITH THE COMMUNITY AND GOVERNMENT AGENCIES

Nil undertaken.

Should the Council proceed with a modification to the Strategy and/or undertake a scheme amendment, these changes are required to be advertised for public comment in accordance with the Act/Regulations.

LEGAL AND STATUTORY REQUIREMENTS

Planning and Development Act 2005 and Planning and Development (Local Planning Schemes) Regulations 2015 – the Shire of Gnowangerup Local Planning Strategy and Local Planning Scheme No. 2 have been approved under the Act and Regulations.

This is a discretionary decision and the proponent has a right to request a review of any decision and/or condition made by the Local Government to the State Administrative Tribunal if aggrieved by the decision and/or any condition.

POLICY IMPLICATIONS

There are no Local Planning Policies that apply to this report.

IMPACT ON CAPACITY

Nil.

RISK MANAGEMENT CONSIDERATIONS

Strategic Risk Category	Reputational/Compliance
Consequence Rating	Minor
Likelihood Rating	Unlikely
Acceptance Rating	Low (4)
Risk Acceptance Criteria	Acceptable. Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring

FINANCIAL IMPLICATIONS

The proponent has not been charged any fees for their proposal.

Should the Council proceed with changes to the Local Planning Strategy and/or Local Planning Scheme, the proponents would be required to meet the costs of preparing the new documents and administering the changes in accordance with the Act/Regulations.

STRATEGIC IMPLICATIONS

The report impacts on the following items in the Strategic Community Plan 2017 – 2027 as follows:

Strategic Focus	Built Environment and Infrastructure
Goals:	A built environment and infrastructure that supports the community and the economy
Outcome 3.1:	<ul style="list-style-type: none"> • Appropriate planning and development
Strategy 3.1.2	Provide planning and development advice on land developments.
Strategy 3.1.3	Ensure quality, consistent and responsive development and building assessment approval processes.

Strategic Focus	Governance and Organisation
Goals:	Proactive leadership, good governance and efficient service delivery
Outcome 5.1:	<ul style="list-style-type: none"> • Strategic governance and leadership
Strategy 5.1.5	Ensure compliance with Local Laws and statutory requirements.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

The Council has a number of options available to it, which are discussed below:

1 *Not support the proposal*

The Local Government can choose to not support the proposal. If this option was chosen, the proposal would not proceed.

2 *Support the proposal*

The Local Government can choose to support the proposal, in whole or part, and require the proponents to change the Strategy/Scheme to reflect the Council’s decision.

3 *Defer the proposal*

The Local Government may elect to defer the matter for a period and seek additional information or comment, if deemed necessary, before proceeding to make a decision.

CONCLUSION

The Strategy and Scheme support the consolidation of the existing Town Centre zone for the businesses along Yougenup Road and recommend the only new area to be considered for additional commercial zoning to be those lots opposite the District High School.

The request to develop a convenience store at the Woodthorpe School for use by the parents/church community is not consistent with either the adopted Local Planning Strategy or Local Planning Scheme and should be rejected.

VOTING REQUIREMENTS

Simple Majority.

OFFICER RECOMMENDATION:

That Council

Does not support the request to establish a store/shop at Woodthorpe School for the following reasons:

- **The proposal is not consistent with the Local Planning Strategy which supports the consolidation of the existing Town Centre zone for the businesses along Yougenup Road and recommend the only new area to be considered for additional commercial zoning to be those lots opposite the District High School.**
- **The proposal is an 'X' not permitted use within the General Agriculture zone.**

PROCEDURAL MOTION

Moved: Cr G Stewart

Seconded: Cr L Martin

0719.77 That Council:

Defers this item for consideration at the Ordinary Council Meeting on 28th August 2019 and resubmitting to Council due to the lack of a quorum.

UNANIMOUSLY CARRIED: 7/0

Phil Shephard

From: Jim Richardson | Armadillo Group <Jim@armadillogroup.com.au>
Sent: Friday, 5 April 2019 5:23 PM
To: Phil Shephard
Cc: ben.r@auspangroup.com.au
Subject: Silverline Global Development Application.
Attachments: Silverline Global Development Application.pdf; School Shop - Floor Plan.png; Building on the Block.pdf

Good Afternoon Phil,

As you would recall you had a meeting with Ben Richardson and myself back in November regarding planning for a small convenience store in Gnowangerup. I have attached a letter outlining our plans moving forward.

I trust this helps and if you have any questions please don't hesitate to contact Ben or myself.

I do look forward to your valued response.

Kind Regards

Jim Richardson | Sales Manager



lubricants | lubrication equipment | hydraulics

[p](#) | + 61 8 9468 8888 [f](#) | + 61 8 9827 1471 [e](#) | jim@armadillogroup.com.au [w](http://www.armadillogroup.com.au) | www.armadillogroup.com.au

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Shire of Gnowangerup

04/04/2019

28 Yougenup Road

Gnowangerup WA 6335

Attention: Mr. Phil Shepard

Dear Phil

Re; DEVELOPMENT APPLICATION – SHOP TO EDUCATIONAL ESTABLISHMENT AT
203 YOUGENUP RD, PALLINUP WA 6335 (LOT 110)

Further to our conversation on the 7th November, I write to confirm details with respect to the queries raised in our conversation.

The convenience store is intended for the use of parents and the Church community members only for providing funds to finance the school and is not to sell to the wider community and affect the performance of our local IGA. It is positioned on adjacent portion of the school property and has been chosen with consideration for being clear of the Children's play areas, carpark areas and set down /pick up driveways. After dropping off the children it is expected that some of the parents will move their vehicles to the shop car park to do their shopping. Others of the community will also shop there and will not need to enter the main gate of the school premises and therefore not interfere with the normal running of the school.

The convenience store is intended for the Sale of home baked foods which is an essential item in demand by the community and is prepared and cooked in community home kitchens which are of a high standard and well known to the purchasers. We note that the WA Health Department under Section 6 of the Food Act, "allows for certain food preparation activities of a charitable or community nature to be exempt from all or any provisions of the Act".

The following foods and other items will be sold from the facility: -
Fresh Vegetables, Cereals, Tinned and Bottled foods, Dairy foods, Meat, Eggs, General groceries, Frozen foods, Home baked Bread, Biscuits, Cakes, Pies, Quiches, Curries, giftware and disposables etc.

The kitchen is not to be for general public use and will only be incidental to the overall project. The purpose of this area is to provide a place for volunteer staff to have their tea breaks. It will be helpful for sampling some of the food /coffees/teas sold and provide a place for mothers who wish to have a coffee together while at the venue. There will be no fulltime paid counter service.

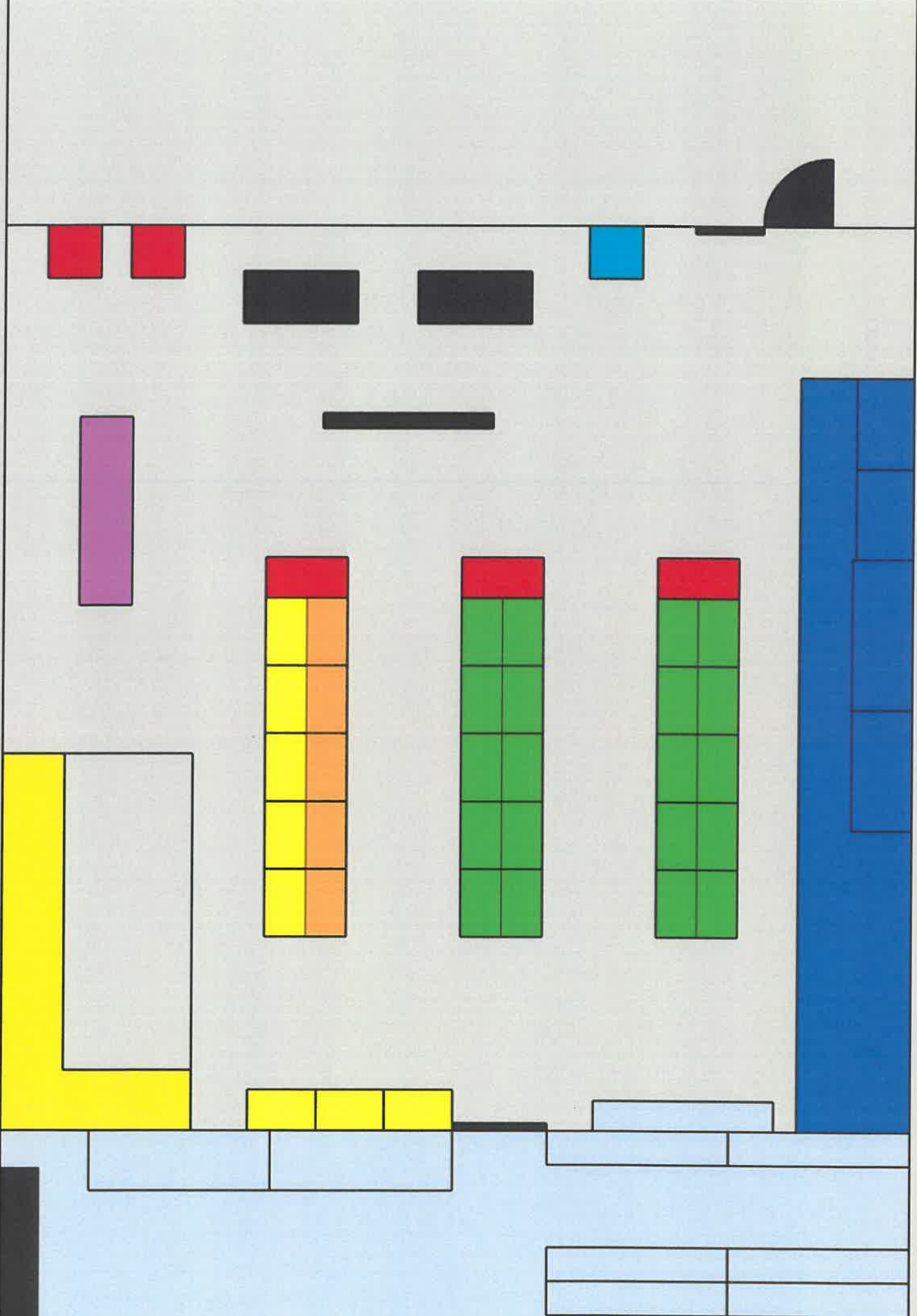
Please don't hesitate to contact me for further information on Mob. : 0439 403 240

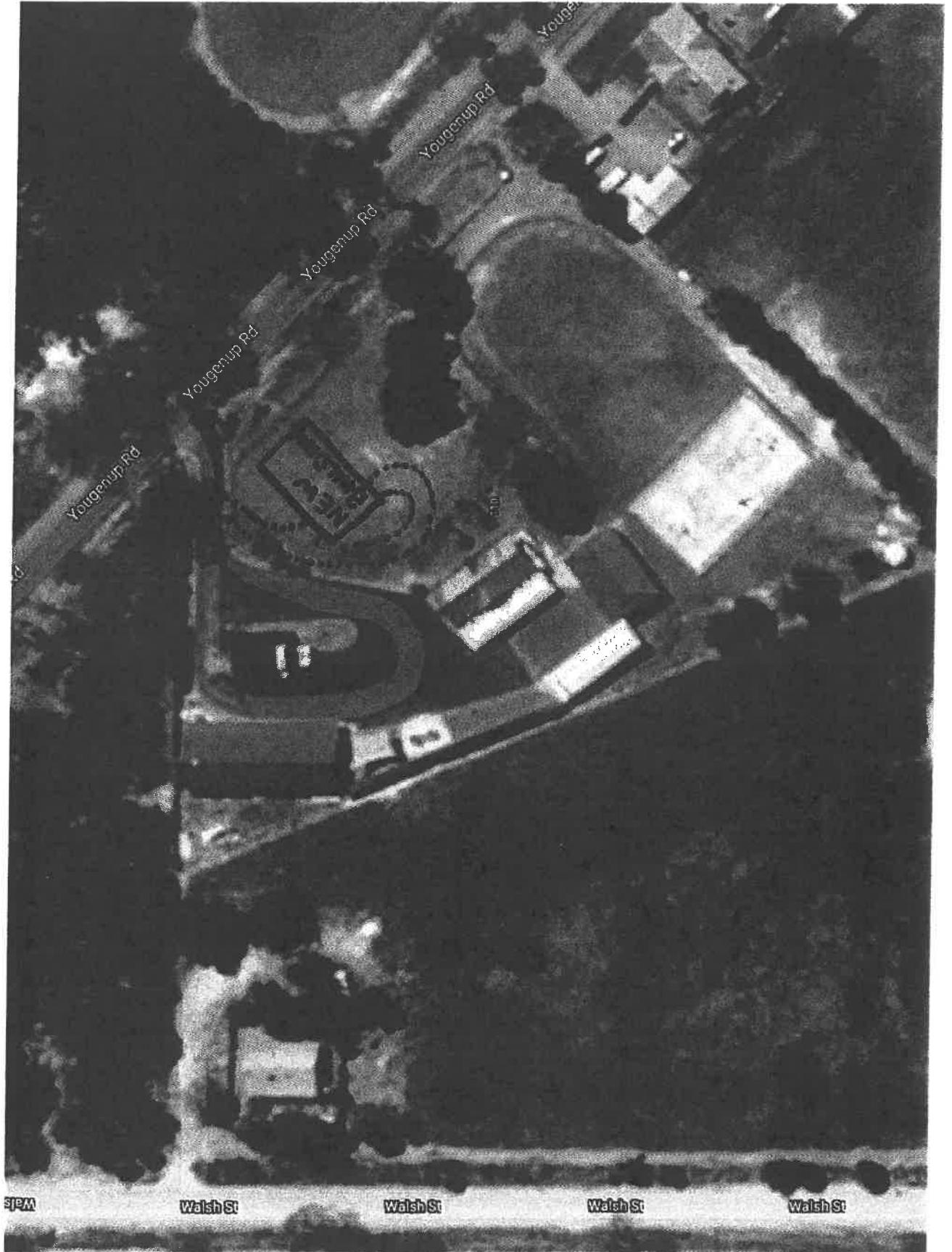
On Behalf of

Silverline Global

Gnowangerup WA 6335

Jim Richardson.....





13. CORPORATE SERVICES & COMMUNITY DEVELOPMENT

Nil

14. INFRASTRUCTURE AND ASSET MANAGEMENT

Nil

15. STATUTORY COMPLIANCE

Nil

16. FINANCE

16.1 ACCOUNTS FOR PAYMENT AND AUTHORISATION – JUNE 2019

Location: Shire of Gnowangerup
Proponent: N/A
File Ref: ADM0451
Date of Report: 17th July 2019
Business Unit: Corporate and Community Services
Officer: CA Shaddick – Senior Finance Officer
Disclosure of Interest: Nil

ATTACHMENTS

- June 2019 Cheque Listing

PURPOSE OF THE REPORT

To provide Council with a list of payments processed in the month of June 2019.

BACKGROUND

Nil

COMMENTS

The June 2019 cheque list for the period 1st June 2019 to 30th June 2019 is attached as follows:

FUND	AMOUNT
Municipal Fund	\$ 807,194.90
Trust Fund	\$ 14,639.84
Credit Card	\$ 1,262.87
TOTAL	\$ 823,097.61

CONSULTATION

Nil

LEGAL AND STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulations 1996

Regulation 12 states that:

- (1) *A payment may only be made from the municipal fund or the trust fund*
-
- (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*

POLICY IMPLICATIONS

Purchasing Policy 4.1

Corporate Credit Card Policy 4.7

FINANCIAL IMPLICATIONS

All payments are in line with the Adopted Budget or have been approved by Council as a Budget Amendment.

STRATEGIC IMPLICATIONS

Strategic Community Plan

Theme: Sustainable and Capable Council

Objective: Provide accountable and sustainable leadership

Strategic Initiative: Nil

STRATEGIC RISK MANAGEMENT CONSIDERATIONS:

Strategic Risk Category	Financial Sustainability
Consequence Rating	Catastrophic
Likelihood Rating	Unlikely
Acceptance Rating	Acceptable
Risk Acceptance Criteria	Risk Acceptable with adequate controls

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

This is a standard item in the Ordinary Council Meeting Agenda.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

Moved: Cr G Stewart

Seconded: Cr L Martin

0719.78 That Council:

Approve the Schedule of Accounts:

Municipal Fund Cheques 27511 - 27520, EFT 14862 – EFT 14995, Superannuation and Direct Deposits totalling \$807,194.90 and Trust Fund Cheques 913 - 920 totalling \$14,639.84 and Corporate Credit Card totalling \$1,262.87.

UNANIMOUSLY CARRIED: 7/0

Chq/EFT	Date	Name	Description	Amount
913	10/06/2019	SHIRE OF GNOWANGERUP	REFUND TO GL 29024 LAND DEVELOPMENT CUNEO CLOSE - ERROR IN RETENTION MONIES HELD	\$ 7,235.73
914	10/06/2019	GNOWANGERUP HERITAGE GROUP INC	DISTRIBUTION OF FUNDS FROM AGRICULTURAL SOCIETY TRUST FOR REPAIRS TO SHEEP PAVILION	\$ 4,455.40
915	10/06/2019	POCOCK BUILDING CO PTY LTD	REFUND OF ADDITION ERROR FOR BUILDING APPLICATION GN1819010	\$ 56.65
916	10/06/2019	DEPT MINES, INDUSTRY REGULATION AND SAFETY	BUILDING APPLICATION GN201819012 DEMOLITION OLD SWIMMING POOL SITE	\$ 56.65
917	10/06/2019	SHIRE OF GNOWANGERUP	COMMISSION FOR BUILDING APPLICATION GN201819012	\$ 5.00
918	30/06/2019	SHIRE OF GNOWANGERUP	CWA STIRLINGS UNSPENT GRANT FUNDS HELD IN TRUST TILL FINALISED	\$ 2,707.11
919	30/06/2019	DEPT MINES, INDUSTRIAL REG & SAFETY	BUILDING APPLICATIONS FOR JUNE 2019	\$ 113.30
920	30/06/2019	SHIRE OF GNOWANGERUP	COMMISSIONS FOR BUILDING APPLICATIONS JUNE 2019	\$ 10.00
TOTAL TRUST ACCOUNT				\$ 14,639.84
EFT14862	7/06/2019	AIR LIQUIDE	CYLINDER HIRE FEE SMALL, MED, LARGE	\$ 149.68
EFT14863	7/06/2019	AMANDA BETTS	PRESENTATION AT CANCER COUNCIL EVENT	\$ 751.00
EFT14864	7/06/2019	BECKS TRANSPORT	FREIGHT	\$ 258.98
EFT14865	7/06/2019	BGL SOLUTIONS	GARDEN MAINTENANCE AS PER CONTRACT - MAY 2019	\$ 10,429.53
EFT14866	7/06/2019	CAST-TECH GROUP	8 X 300 HEADWALLS AND 2 X 375 HEADWALLS AND 2 X 375 HEADWALLS FOR NIGHTWELL ROAD CULVERT EXTENSIONS	\$ 4,017.20
EFT14867	7/06/2019	DOWNRITE DEMOLITION	DEMOLITION OF PUMP AND FILTRATION ROOMS AT OLD SWIMMING POOL STAGE TWO	\$ 19,855.00
EFT14868	7/06/2019	FULTON HOGAN INDUSTRIES WA	BITUMEN RESEAL OF GNOWANGERUP SPORTS COMPLEX	\$ 7,819.68

EFT14869	7/06/2019 GNOWANGERUP FUEL SUPPLIES	FUEL FOR ADMIN FLEET	\$ 833.69
EFT14870	7/06/2019 GNOWANGERUP PHARMACY	WORKERS COMPENSATION ACCOUNT PAID BY CHEQUE TO SHIRE IN ERROR BY LGIS	\$ 13.00
EFT14871	7/06/2019 GNOWANGERUP TYRE SERVICE	4 NEW TYRES ON TRAILER 185 R 14C HAIDA P4071	\$ 440.00
EFT14872	7/06/2019 GNOWANGERUP VOLUNTEER SES UNIT INC	FOURTH QUARTER OPERATING GRANT 18/19	\$ 5,902.62
EFT14873	7/06/2019 HEWER CONSULTING SERVICES	AGRN743 FLOOD RESTORATION WORKS - PROJECT MANAGEMENT, PROJECT SUPERVISION AND DISBURSEMENTS FOR MAY JUNE 2019	\$ 17,077.41 W
EFT14874	7/06/2019 HIGHDENUP FARMS	PROCUREMENT OF GRAVEL AS PER AGREEMENT 0019 HIGHDENUP RD	\$ 10,322.40
EFT14875	7/06/2019 IAN DAVID BEATON	CLEAR DRAINS AND INSTALL NEW HOTWATER SYSTEM OLD KINDY GNP	\$ 1,386.00
		COMPLEX DAM REPAIR PIPELINE	\$ 1,089.00
		ONGERUP DEPOT REPAIRS TO STANDPIPE	\$ 506.00
		REPAIRS TO HOT WATER SYSTEM CEO HOUSE	\$ 88.00
		REPLACE HOT WATER SYSTEM GNP MEMORIAL HALL	\$ 1,012.00
		INSTALL NEW TOILET AND REPAIR TAPS 2 CECIL ST	\$ 517.00
EFT14876	7/06/2019 IT VISION	MAPPING UPGRADE	\$ 847.00
EFT14877	7/06/2019 JE & KN DAVIS	PAYMENT CANCELLED ERROR IN ADDITIONS	\$ 0.00
EFT14878	7/06/2019 JERRAMUNGUP ELECTRICAL SERVICE	REPLACE SWITCHBOARD AND WIRING ONGERUP DEPOT	\$ 2,963.52
		REPLACE SWITCHBOARD AND WIRING ONG COMMUNITY CENTRE	\$ 2,584.45
EFT14879	7/06/2019 JH COMPUTER SERVICES PTY LTD	ADOBE ACROBAT 2017 WINDOWS TLP GOVERNMENT INTERNATIONAL ENGLISH A00 LICENSE 1 USER WORKS ASSISTANT	\$ 330.00
EFT14880	7/06/2019 LANDGATE	TITLE SEARCH	\$ 25.70
EFT14881	7/06/2019 MCINTOSH & SON - PERTH	CASE BACKHOE 2019 - ALL PARTS & OILS FOR FIRST SERVICE 2 X CAB FILTER PART NO: 47929890	\$ 2,472.38
EFT14882	7/06/2019 MESSAGEMEDIA	2608 MESSAGES SENT MAY 2019	\$ 372.94

EFT14883	7/06/2019 OLUMAYOKUN OLUYEDE	CASH SUBSIDY AS PER CONTRACT MAY 2019	\$ 11,000.00
EFT14884	7/06/2019 ONGERUP CARAVAN PARK	CONTRACT CLEANING MAY 2019 ONGERUP PUBLIC CONVENIENCES AND ONGERUP TOWN HALL	\$ 323.44
EFT14885	7/06/2019 ONLINE SAFETY SYSTEMS PTY LTD	PLANT ASSESSOR MONTHLY ACCESS FEE HYBRID LEVEL 2	\$ 528.00
EFT14886	7/06/2019 RIVER HILL CONTRACTING	AGRN743 FLOOD RESTORATION WORKS GRAVEL PIT REHABILITATION WEMYSS ESTATE ON MINDARABIN ROAD	\$ 10,862.50 W
EFT14887	7/06/2019 TOLL TRANSPORT PTY LTD	FREIGHT	\$ 32.23
EFT14888	7/06/2019 TROPICAL SHADE N SAILS	FIT NEW CONCRETE FOOTING WITH SLEEVE FOR THE REPLACEMENT OF BENT SHADE SAIL POLE	\$ 990.00
EFT14889	7/06/2019 WA CONTRACT RANGER SERVICES	RANGER SERVICES 29/05, 05/06	\$ 1,980.00
EFT14890	7/06/2019 ZIPFORM	RATES NOTICE PRINTING	\$ 905.22
EFT14891	7/06/2019 J.E. & K.N. DAVIS	AGRN743 FLOOD RESTORATION WORKS - GRAVEL REHABILITATION	\$ 36,426.72 W
EFT14892	12/06/2019 A D CONTRACTORS PTY LTD	AGRN743 FLOOD RESTORATION WORKS - GRAVEL PIT REHABILITATION FOR PIT ON H SMITH ROAD OWNED BY GLENELG ESTATE	\$ 11,341.00 W
EFT14893	12/06/2019 ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	TWELVE MONTHLY REVIEW OF GENERIC TRAFFIC MANAGEMENT PLANS	\$ 783.20
EFT14894	12/06/2019 ALBANY AUTOS	10 X OIL FILTERS FOR ISUZU UTES PART NUMBER: 5876150000	\$ 253.99
EFT14895	12/06/2019 AUSTRALIA POST	POSTAGE FOR MAY 2019	\$ 231.11
EFT14896	12/06/2019 B P HARRIS & SON	2003 POST HOLE BOX TOP TRAILER - ARM	\$ 254.10
EFT14897	12/06/2019 BLIGHTS AUTO ELECTRICS	IGNITION SWITCH GN.0041	\$ 95.00
EFT14898	12/06/2019 BUNNINGS ALBANY	VARIETY OF BUILDING MATERIALS FOR SIGN SHELVING	\$ 289.17
EFT14899	12/06/2019 CLASSIC CABINETRY	PICK UP AND MODIFY EXISTING DESKS	\$ 5,192.00

EFT14900	12/06/2019	DEPT OF WATER AND ENVIRONMENTAL REG	GREASE TRAPS - TRACKING FORMS	\$	44.00
EFT14901	12/06/2019	EDWARDS MOTORS PTY LTD	2016 ISUZU UTE - PARTS FOR REPAIRS 2 X BRAKE DRUM GN.003	\$	952.40
EFT14902	12/06/2019	GNOWANGERUP CRC	ELECTRICITY, TELEPHONE AND CLEANING MAY 2019	\$	626.00
			STAFFING FOR LIBRARY	\$	515.97
EFT14903	12/06/2019	GNOWANGERUP PHARMACY	SURGI 123 FIRST AID KITS FOR SHIRE ADMIN VEHICLES	\$	178.00
EFT14904	12/06/2019	GREAT SOUTHERN TOYOTA	HINO OIL FILTER,FUEL FILTER GN.007	\$	104.50
EFT14905	12/06/2019	GRIFFIN VALUATION ADVISORY	2018/19 VALUATION OF PLANT, FURNITURE AND EQUIPMENT AS PER RFQ-3-16 FAIR VALUE	\$	13,189.00
EFT14906	12/06/2019	HIMAC ATTACHMENTS	SKID STEER RAMPS	\$	2,585.00
EFT14907	12/06/2019	ICS GROUP AUTO ELECTRICAL	REPAIR WIRING TO DPD BURNER AND PROGRAM TRUCK TO MANUALLY BURN DPD, ORDER PARTS TO REPAIR DAMAGE SENSOR AND HARNESS BORDEN FIRE TRUCK	\$	2,406.91 F
EFT14908	12/06/2019	J.E. & K.N. DAVIS	PUSH UP GRAVEL IN GARY BUNGEYS PIT ON FORMBY SOUTH ROAD FOR HIGHDENUP GRAVEL SHEETING	\$	9,894.50
			AGRN743 REHAB TOOMPUP STH ROAD SPOIL PIT	\$	8,140.00 W
EFT14909	12/06/2019	LANDMARK OPERATIONS - GNOWANGERUP	40 DRUMS SINO ROUNDUP ULTRA MAX AGNCY	\$	7,251.20
			10PK METSULFURON	\$	597.30
			OLD AIRPORT DAM REPAIRS	\$	1,849.14
EFT14910	12/06/2019	LEASEIT LTD	EXCESS BLACK COPIES AS PER PHOTOCOPIER METER READING	\$	21.15
EFT14911	12/06/2019	MARKETFORCE	ADVERT WEST AUSTRALIAN 5 JUNE19 INTENTION TO MAKE A VOLUNTEER BUSH FIRE BRIGADES LOCAL LAW	\$	376.95
EFT14912	12/06/2019	MCINTOSH & SON - PERTH	PURCHASE OF NEW LOADER GN0040	\$	303,501.00
			TRADE IN CASE LOADER GN.0040	- \$	77,000.00
EFT14913	12/06/2019	ONGERUP FARM SUPPLIES	HARDWARE ITEMS ONGERUP DEPOT	\$	119.95

EFT14914	12/06/2019 ONGERUP TYRES & AUTOMOTIVE	JOHN DEERE 315SE BACKHOE -ONG TYRE REPAIR BKT 12PLY	\$ 1,422.50
EFT14915	12/06/2019 PHOENIX CIVIL & EARTHMOVING PTY LTD	AGRN743 FLOOD RESTORATION WORKS - GRAVEL PIT REHABILITATION	\$ 66,496.38 W
EFT14916	12/06/2019 RECORDS ARCHIVES HISTORICAL MANAGEMENT	ARCHIVE NOTES X 2 AND DISASTER MANAGEMENT PLAN	\$ 632.50
EFT14917	12/06/2019 SADLERS BUTCHERS	CONSUMABLES	\$ 14.13
EFT14918	12/06/2019 SHIRE OF CUBALLING	BUILDING SURVEYOR SERVICES FOR MAY 2019	\$ 3,869.10
EFT14919	12/06/2019 SHORT STAY VILLA	ACCOMMODATION FOR VISITING AUTHOR - AMANDA BETTS 24/05/2019 - ONE	\$ 70.00
EFT14920	12/06/2019 SPECTUR LIMITED	ANNUAL SERVER, ALARM AND CCTV BUNDLE GNP REFUSE SITE	\$ 528.00
EFT14921	12/06/2019 STAR SALES & SERVICE	ONE BOX CHAIN 25FT 3/8.063 /1,6MM CHISEL (STILL), ONE BOX CHAIN 25FT3/8.058 1.5 CHISEL (365 HUSQI) AND 20 INCH BAR FOR 365 HUSKI ITEM NUMBER: HUP501956972	\$ 129.00
EFT14922	12/06/2019 STATE LIBRARY OF WESTERN AUSTRALIA	DELIVERY OF BETTER BEGINNINGS PROGRAM 2018/19	\$ 99.00
EFT14923	12/06/2019 STOREMASTA	SC250 250LT SAFETY CABINET FLAMMABLE GNP DEPOT	\$ 1,927.05
EFT14924	12/06/2019 TARA MCDONALD	CANCELLED REFER EFT 14925	\$ 0.00
EFT14925	12/06/2019 THE WOOLY SHEEP CAFE & GIFT SHOP	CATERING FOR GSRAG MEETING 30/5/19	\$ 500.00
EFT14926	12/06/2019 TOLL TRANSPORT PTY LTD	FREIGHT	\$ 38.83
EFT14927	12/06/2019 TONNES BOBCAT WORK	CANCELLED INCORRECT BANK DETAILS	\$ 0.00
EFT14928	12/06/2019 WARREN BLACKWOOD WASTE	RECYCLING BINS PICKUP 02/05, 16/05, 30/05	\$ 9,779.00
EFT14929	12/06/2019 WESTRAC EQUIPMENT PTY LTD	PARTS AND REPAIRS FOR THE CAT SKID STEER GN.0011	\$ 2,678.28
EFT14930	12/06/2019 YONGERGNOW-ONGERUP CRC	ADVERTISING MAY 2019	\$ 84.00
EFT14931	20/06/2019 ADMIN SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 90.00

EFT14932	20/06/2019 AIT SPECIALISTS	CANCELLED INCORRECT BANK DETAILS	\$ 0.00
EFT14933	20/06/2019 ALBANY RECORDS MANAGEMENT	DESTRUCTION OF 32 ARCHIVE BOXES AND 2 SHREDDING BINS	\$ 420.20
EFT14934	20/06/2019 ALEXANDER EDGAR MARTIN	MEETING FEES JANUARY-JUNE 2019	\$ 4,330.00
EFT14935	20/06/2019 AUTOSMART (WA)	1 X TIGER PLUS 20 LITRE TRUCK WASH	\$ 302.39
EFT14936	20/06/2019 AVANTGARDE TECHNOLOGIES PTY LTD	INSTALL CCTV FOR GNOWANGERUP TOWNSITE 50% PAYMENT	\$ 68,293.50 F
EFT14937	20/06/2019 B P HARRIS & SON	STEEL CASING FOR DEWATERING SUMPS GNP REFUSE SITE	\$ 3,971.00
EFT14938	20/06/2019 BLACK AND GOLD SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 140.00
EFT14939	20/06/2019 BUNNINGS ALBANY	BLIND ADMIN HALLWAY	\$ 50.80
EFT14940	20/06/2019 COLEMAN CONSULTING	TRAINING FOR LEADING HAND AND ROAD CONSTRUCTION CREW	\$ 888.30
EFT14941	20/06/2019 CORPORATE ENERGY AUSTRALIA PTY LTD	2011 JOHN DEERE GRADER GN.0015 1 X BUCKET TEXXON ULTRA BLUE GP	\$ 289.87
EFT14942	20/06/2019 CR KEITH HENRY HOUSE	LG ALLOWANCE JANUARY-JUNE 2019	\$ 11,830.00
EFT14943	20/06/2019 CR S HMEIJAK	MEETING FEES JANUARY-JUNE 2019	\$ 4,330.00
EFT14944	20/06/2019 ECHELON AUSTRALIA PTY LTD	GREAT SOUTHERN RISK CO-ORDINATOR PROGRAMME SERVICES TO 19/06/2019	\$ 5,338.30
EFT14945	20/06/2019 F J HMEIJAK	MEETING FEES JANUARY-JUNE 2019	\$ 4,330.00
EFT14946	20/06/2019 FIONA JUNE GAZE	MEETING FEES JANUARY-JUNE 2019	\$ 5,953.20
EFT14947	20/06/2019 GREAT SOUTHERN TOYOTA	70,000 KM SERVICE GN.001	\$ 401.61
EFT14948	20/06/2019 GREGORY BRUCE STEWART	MEETING FEES JANUARY-JUNE 2019	\$ 4,330.00
EFT14949	20/06/2019 HANSON CONSTRUCTION MATERIALS	35 TONNE OF 5/7MM AGGREGATE 33.45 TONNE 14MM BLUE METAL	\$ 1,530.38 \$ 1,471.80

EFT14950	20/06/2019 HUDSON SEWAGE SERVICES	SEPTIC SYSTEM SERVICE SHIRE HOUSING	\$ 180.43
EFT14951	20/06/2019 IMPRINT PLASTIC BADGE MANUFACTURERS	NAME BADGE	\$ 19.80
EFT14952	20/06/2019 JASON SIGN MAKERS	ROAD MAINTENANCE SUNDRY - ONGERUP DEPOT 24 X GALVANISED RHS POSTS WITH BLACK CAPS - RHS7638GALV-3.9	\$ 4,164.16
EFT14953	20/06/2019 JERRAMUNGUP ELECTRICAL SERVICE	MOVE POWER POLE FROM TOP OF DAM WALL READY FOR DAM REHAB	\$ 3,815.75
		ATTEND GNP DEPOT LIGHT CIRCUIT	\$ 1,593.08
		INSTALL EXIT SIGNS GNP TOWN HALL & CRC	\$ 657.60
		UPDATE SWITCHBOARD AIRPORT	\$ 1,522.58
		REPAIR LIGHT CIRCUIT AND INSTALL SENSOR LIGHT 2 CECIL ST	\$ 633.74
EFT14954	20/06/2019 KOMATSU AUSTRALIA PTY LTD	KOMATSU 2013 GRADER 2 X FUEL FILTERS 2-IN-ONE 603-319-3750 @ \$77.03 1 X TO30 POWERTRAIN OIL - 205 LITRE 3342456 @ \$1106.23 2 X CARTIDGE 600-319-3610 @ \$131.89 1 X TO10 POWERTRAIN OIL 3345088 @ \$ 1086.71	\$ 2,401.86
EFT14955	20/06/2019 LANDGATE	MINING TENEMENT ROLL 19/20	\$ 186.35
EFT14956	20/06/2019 LANDMARK ENGINEERING & DESIGN	PARKWAY SEAT DARK VIOLET	\$ 1,609.30
EFT14957	20/06/2019 LGRCEU	PAYROLL DEDUCTION	\$ 164.00
EFT14958	20/06/2019 M & MP BUILDERS	BUILDING MAINTENANCE REPAIRS VARIOUS SHIRE BUILDINGS	\$ 555.50
EFT14959	20/06/2019 MCINTOSH & SON	2008 721E CASE WHEEL LOADER 1 X 8603247 - SEAL 1X 8603247 - GASKET OIL SEAL	\$ 160.42
EFT14960	20/06/2019 PRIMARIES GNOWANGERUP	VARIOUS HARDWARE ITEMS GNP DEPOT	\$ 1,490.06
EFT14961	20/06/2019 STAR SALES & SERVICE	SUNDRY PLANT - 1 X SAW CHAIN C85 3/8 .058 CHISEL 25 FT	\$ 394.20
EFT14962	20/06/2019 STRATEGIC TEAMS	FINANCIAL MANAGEMENT SYSTEMS REVIEW	\$ 2,475.00
EFT14963	20/06/2019 THE WOOLY SHEEP CAFE & GIFT SHOP	CATERING SHIRE MEETING	\$ 60.00

EFT14964	20/06/2019 TOLL TRANSPORT PTY LTD	FREIGHT	\$ 24.26
EFT14965	20/06/2019 WA HINO SALES & SERVICE	CONSTRUCTION TRUCK - FILTERS FREIGHT	\$ 27.50
EFT14966	20/06/2019 WHEATBELT BUSINESS NETWORK	MARKETING & STRATEGY PLAN FOR THE SHIRE OF GNOWANGERUP PHASE 2 AND 3	\$ 4,894.73
EFT14967	20/06/2019 WINC. (WORK INCORPORATED)	CLEANING SUPPLIES	\$ 162.71
EFT14968	27/06/2019 ADMIN SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 90.00
EFT14969	27/06/2019 ADVANCE PRESS PTY LTD	SWIMMING POOL INSPECTION CHECKLIST	\$ 401.50
EFT14970	27/06/2019 AUSPAN GROUP	FINAL PAYMENT DEPOT SHED	\$ 14,908.52
EFT14971	27/06/2019 BENJAMIN WILLIAM MOORE	MEETING FEES JANUARY - JUNE 2019	\$ 4,330.00
EFT14972	27/06/2019 BEST OFFICE SYSTEMS	FREIGHT CHARGES FOR BLACK TONER FOR PHOTOCOPIER	\$ 18.00
EFT14973	27/06/2019 BLACK AND GOLD SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 140.00
EFT14974	27/06/2019 CASTLEDEX	RELOCATE RECORDS COMPACTUS AT CRC	\$ 1,650.00
EFT14975	27/06/2019 CLASSIC CABINERY	2 X DESKS REPAIRED FOR CHAMBERS	\$ 1,908.00
EFT14976	27/06/2019 DA & KJ MURRAY	ACCOMODATION AND MEALS FOR EHO	\$ 70.00
EFT14977	27/06/2019 DL CONSULTING	50 HOURS - REVIEW POLICY MANUAL	\$ 6,875.00
		CUNEO CLOSE RECONCILIATION & ACCOUNTING ASSISTANCE	\$ 550.00
		LTFP WORKSHOP AND TRAVEL	\$ 2,488.20
EFT14978	27/06/2019 GNOWANGERUP SMASH REPAIRS	SUPPLY AND FIT WINDSCREENS GN.0046, GN.037, GN.004	\$ 1,287.00
EFT14979	27/06/2019 GNOWANGERUP SPORTING COMPLEX	HIRE OF SPORTING COMPLEX FOR GS RAG MEETING 30/05/2019	\$ 220.00
EFT14980	27/06/2019 GREAT SOUTHERN EQUIPMENT REPAIR	YEARLY SAFETY INSPECTION OF AIR COMPRESSOR AND CAR HOIST IN GNOWANGERUP DEPOT AND AIR COMPRESSOR IN ONGERUP DEPOT	\$ 807.77

EFT14981	27/06/2019 HARJWAY	MAY RENTAL GRADER HIRE AND WATER TRUCK HIRE	\$ 8,448.00
EFT14982	27/06/2019 IT VISION	IT VISION CENTRAL RECORDS TRAINING	\$ 1,895.30
EFT14983	27/06/2019 J.E. & K.N. DAVIS	EXCAVATION ONGERUP RUBBISH SITE PUSH UP, COMPACT AND COVER AT GNP RUBBISH SITE	\$ 4,204.20 \$ 2,123.00
EFT14984	27/06/2019 JERRAMUNGUP ELECTRICAL SERVICE	CAMERA RELOCATION STAR BUILDING	\$ 423.50
EFT14985	27/06/2019 JR & A HERSEY PTY LTD	1 X HEAVY CHAINS TO BE TESTED AND TAGGED AND FIXED 13 CHAIN	\$ 777.24
EFT14986	27/06/2019 KENNETH WILLIAM PILLINGER	PAINT FRAME AT INFORMATION BAY	\$ 300.00
EFT14987	27/06/2019 LGRCEU	PAYROLL DEDUCTIONS	\$ 164.00
EFT14988	27/06/2019 ONGERUP TYRES & AUTOMOTIVE	ISUZU 2015 D-MAX UTE - GN.0028 REPAIRS TO TYRE	\$ 41.00
EFT14989	27/06/2019 S & R MASLIJ	HEIGHT ADJUSTMENT TO DOOR AT BORDEN FIRE SHED	\$ 990.00 F
EFT14990	27/06/2019 STRATEGIC TEAMS	DEVELOPMENT OF PROCUREMENT FLOWCHARTS	\$ 1,650.00
EFT14991	27/06/2019 THE WOOLY SHEEP CAFE & GIFT SHOP	CATERING COUNCIL WORKSHOPS	\$ 220.00
EFT14992	27/06/2019 TOLL TRANSPORT PTY LTD	FREIGHT	\$ 257.46
EFT14993	27/06/2019 TONNES BOBCAT WORK PTY LTD	EARTHWORKS TO STABILISE POND WALLS AND IMPROVE FLOW ONGERUP WASTE WATER PONDS	\$ 4,561.92
EFT14994	27/06/2019 WA CONTRACT RANGER SERVICES	RANGER SERVICES 12/06, 19/06, 26/06	\$ 2,673.00
EFT14995	27/06/2019 WESTRAC EQUIPMENT PTY LTD	2016 12M CAT GRADER (WARRANTY) TRAVEL TO / FROM JOB SITE	\$ 937.75
27511	7/06/2019 GNOWANGERUP IGA	CONSUMABLES	\$ 516.58
27512	7/06/2019 SYNERGY	SUPPLY PERIOD STREET LIGHTS 34 DAYS	\$ 3,601.40
27513	7/06/2019 WISE WORKPLACE INVESTIGATIONS	WORKPLACE INVESTIGATION BY MATT READ	\$ 11,595.93

27514	12/06/2019	MCLEODS BARRISTERS AND SOLICITORS	EHO COMPLAINT	\$ 3,548.05
27515	12/06/2019	TELSTRA	USAGE, SERVICE CHARGES AND EQUIPMENT AND DIRECTORY CHARGES	\$ 1,170.77
27516	20/06/2019	GNOWANGERUP BOWLING CLUB	REFRESHMENTS COUNCIL MEETINGS	\$ 130.00
27517	20/06/2019	RICHARD OLIPHANT HOUSE	MEETING FEES JANUARY-JUNE 2019	\$ 4,330.00
27518	20/06/2019	SYNERGY	SUPPLY PERIOD 63 DAYS TO 19/06/2019	\$ 378.20
27519	20/06/2019	TELSTRA	MOBILE AND DATA PACK PLANS	\$ 730.38
27520	20/06/2019	WATER CORPORATION	WATER USAGE	\$ 435.89
27521	27/06/2019	AIT SPECIALISTS PTY LTD	PROFESSIONAL SERVICES RENDERED IN CONNECTION WITH: COMPLETION OF THE REVIEW OF RECORDS AND DETERMINATION FUEL TAX CREDITS	\$ 1,233.65
27522	27/06/2019	CANNING BRIDGE AUTO LODGE	ACCOMMODATION RECORD TRAINING	\$ 440.00
27523	27/06/2019	CHRISTOPHER THOMAS	MEETING FEES JANUARY TO JUNE 2019	\$ 5,509.20
27524	27/06/2019	IMPACT SERVICE PTY LTD	TRAINEESHIP PAYMENT	\$ 562.65
DD4338.1	12/06/2019	WALGS PLAN	PAYROLL DEDUCTIONS	\$ 7,310.91
DD4338.2	12/06/2019	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 166.93
DD4338.3	12/06/2019	CBUS	SUPERANNUATION CONTRIBUTIONS	\$ 457.26
DD4338.4	12/06/2019	SMSF	SUPERANNUATION CONTRIBUTIONS	\$ 836.03
DD4338.5	12/06/2019	WEALTH PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 321.24
DD4338.6	12/06/2019	COLONIAL FIRSTWRAP PLUS PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 780.66
DD4338.7	12/06/2019	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 640.74

DD4338.8	12/06/2019 CARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 709.14
DD4338.9	12/06/2019 PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 219.92
DD4340.1	30/06/2019 LEASEIT LTD	AS PER LEASE AGREEMENT JUNE 2019	\$ 1,196.25
DD4340.2	10/06/2019 NATIONAL AUSTRALIA BANK	ITEMISED BELOW	\$ -
DD4345.1	26/06/2019 WALGS PLAN	PAYROLL DEDUCTIONS	\$ 7,261.50
DD4345.2	26/06/2019 MLC NAVIGATOR RETIREMENT PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 210.52
DD4345.3	26/06/2019 REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 166.93
DD4345.4	26/06/2019 CBUS	SUPERANNUATION CONTRIBUTIONS	\$ 457.26
DD4345.5	26/06/2019 OASIS SUPERANNUATION MASTER TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 71.25
DD4345.6	26/06/2019 SMSF	PAYROLL DEDUCTIONS	\$ 836.03
DD4345.7	26/06/2019 WEALTH PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 321.24
DD4345.8	26/06/2019 COLONIAL FIRSTWRAP PLUS PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 780.66
DD4345.9	26/06/2019 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 640.74
DD4351.1	30/06/2019 NATIONAL AUSTRALIA BANK	ITEMISED BELOW	\$ -
DD4338.10	12/06/2019 BENDIGO SMARTOPTIONS SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 107.01
DD4338.11	12/06/2019 MLC NAVIGATOR RETIREMENT PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 210.52
DD4345.10	26/06/2019 CARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 709.14
DD4345.11	26/06/2019 PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 228.09
DD4345.12	26/06/2019 BENDIGO SMARTOPTIONS SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 107.01

DD4345.13	26/06/2019 HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 197.88
		TOTAL MUNICIPAL ACCOUNT	\$ 807,194.90
	15/05/2019 EZI STAMP STORE	SELF INKING STAMPS FOR OFFICE RECORDS	\$ 309.60
	21/05/2019 FARMERS CENTRE ALBANY	OILS FOR CASE LOADER	\$ 170.62
	22/05/2019 DROPBOX	COMPUTER PROGRAM DCEO	\$ 30.78
	27/05/2019 THREE CHIMNEYS B&B	CEO ACCOMODATION GSDC AWARD NIGHT	\$ 180.00
	4/06/2019 WESTNET	ADMIN & CEO HOME INTERNET	\$ 232.83
	10/06/2019 TENTERDEN FUEL	GN.00	\$ 40.14
	10/06/2019 TELSTRA	DCEO HOME INTERNET (PART REIMBURSED)	\$ 209.00
	10/06/2019 NAB	CORPORATE CREDIT CARD MONTHLY FEE	\$ 18.00
	11/06/2019 TAXIPAY	CEO GSDC AWARD NIGHT	\$ 11.55
	27/06/2019 SHIRE OF GNOWANGERUP	PLATE TRANSFERS ON CASE LOADERS	\$ 60.35
		TOTAL CORPORATE CREDIT CARD	\$ 1,262.87

CERTIFICATE OF SENIOR FINANCE OFFICER

I HEREBY CERTIFY THE FOLLOWING SCHEDULE OF ACCOUNTS:

TOTAL FOR MUNICIPAL FUND: EFT 14862 -14995, Cheque 27511 - 27520, DD Super Clearing House = \$807,194.90

TOTAL FOR TRUST FUND: Cheque 913 - 920 \$14,639.84

TOTAL FOR CREDIT CARD: \$1,262.87

CHIEF EXECUTIVE OFFICER

- F Fully Grant Funded
- P Partial Grant Funded
- R Other Funding (Reimbursements)
- W Main Roads Flood Damage

16.2 JUNE 2019 MONTHLY FINANCIAL REPORT

Location:	Shire of Gnowangerup
Proponent:	N/A
File Ref:	ADM0451
Date of Report:	18 th July 2019
Business Unit:	Corporate and Community Services
Officer:	D. Long – Finance Consultant C. Shaddick – Senior Finance Officer
Disclosure of Interest:	NIL

ATTACHMENTS

Monthly Financial Statements for period 30th June 2019 including:

- Statement of Financial Activity
- Report on Material Differences
- Comprehensive Income by Program and Nature & Type
- Statement of Cash Flows
- Current Assets and Liabilities

PURPOSE OF THE REPORT

For Council to receive and accept the Monthly Financial Report to 30th June 2019, note that figures are subject to change as a result of end of year procedures and the audit process.

BACKGROUND

Nil

COMMENTS

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month.

CONSULTATION

Nil

LEGAL AND STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulations 1996
Reg. 34 Financial activity statement required each month

POLICY IMPLICATIONS

Reporting Material Differences Policy 4.2
Investment Policy 4.5

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Strategic Community Plan

Theme: Sustainable and Capable Council

Objective: Provide accountable and sustainable leadership

Strategic Initiative: Nil

STRATEGIC RISK MANAGEMENT CONSIDERATIONS:

Strategic Risk Category	Financial Sustainability
Consequence Rating	Catastrophic
Likelihood Rating	Unlikely
Acceptance Rating	Acceptable
Risk Acceptance Criteria	Risk Acceptable with adequate controls

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

This is a standard item in the Ordinary Council Meeting Agenda.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

Moved: Cr C Thomas

Seconded: Cr G Stewart

0719.79 That Council

Receive and accept the Monthly Financial Report for June 2019.

UNANIMOUSLY CARRIED: 7/0

SHIRE OF GNOWANGERUP

MONTHLY FINANCIAL REPORT

30-Jun-2019

SHIRE OF GNOWANGERUP
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDING 30 JUNE 2019

	NOTES	2018-19 ANNUAL BUDGET	2018-19 JULY - JUNE BUDGET	2018-19 YTD ACTUAL
EXPENDITURE (Excluding Finance Costs)		\$	\$	\$
General Purpose Funding		(129,467)	(129,467)	(147,203)
Governance		(1,102,041)	(1,102,041)	(714,464)
Law, Order, Public Safety		(340,336)	(340,336)	(299,050)
Health		(250,299)	(250,299)	(234,415)
Education and Welfare		(26,524)	(26,524)	(16,109)
Housing		(56,914)	(73,788)	(94,096)
Community Amenities		(598,782)	(599,003)	(438,970)
Recreation and Culture		(1,694,532)	(1,721,491)	(1,302,235)
Transport		(6,646,343)	(6,658,343)	-4,886,755.35
Economic Services		(343,278)	(343,278)	(117,169)
Other Property and Services		(214,590)	(214,590)	(745,371)
		(11,403,105)	(11,459,160)	(8,995,836)
REVENUE				
General Purpose Funding		4,569,139	0	5,391,580
Governance		0	2,985,960	5,362
Law, Order, Public Safety		54,052	0	53,998
Health		300	47,299	551
Education and Welfare		11,500	3,033,259	11,972
Housing		84,280	(3,604,094)	86,442
Community Amenities		293,921	0	302,620
Recreation and Culture		24,400	0	28,319
Transport		3,448,829	0	2,676,058
Economic Services		12,372	(1,464,930)	15,275
Other Property & Services		120,408	(1,300,381)	229,736
		8,619,201	(302,887)	8,801,914
<i>Increase(Decrease)</i>		(2,783,904)	(11,762,048)	(193,922)
FINANCE COSTS				
General Purpose Funding		0		0
Housing		(16,874)	(12,778)	(12,778)
Community Amenities		(221)	(182)	(182)
Recreation & Culture		(26,959)	(25,511)	(25,511)
Transport		(12,000)	0	(8,055)
Other Property & Services		0	0	0
Total Finance Costs		(56,054)	(38,471)	(46,526)
NON-OPERATING REVENUE				
General Purpose Funding		0	0	0
Law, Order & Public Safety		0	0	124,170
Housing		367,500	0	0
Recreation & Culture		0	0	0
Transport		728,172	0	686,682
Economic Services		0	0	0
Total Non-Operating Revenue		1,095,672	0	810,852
PROFIT/(LOSS) ON SALE OF ASSETS				
Law, Order & Public Safety		0	0	0
Health		0	0	0
Community Amenities		0	0	(14,133)
Recreation & Culture Profit		0	0	0
Recreation & Culture Loss		0	0	(180,408)
Transport Profit		0	0	19,535
Transport Loss		0	0	(86,560)
Other Property & Services Profit		0	0	0
Other Property & Services Loss		0	0	(15,000)
Total Profit/(Loss)		0	0	(276,567)
NET RESULT		(1,744,286)	(11,800,519)	293,837
Other Comprehensive Income				
Changes on revaluation of non-current assets		0	0	0
Total Abnormal Items		0	0	0
TOTAL COMPREHENSIVE INCOME		(1,744,286)	(11,800,519)	293,837

SHIRE OF GNOWANGERUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE/TYPE
FOR THE PERIOD ENDING 30 JUNE 2019

	2018-19 BUDGET	2018-19 ACTUAL
Expenses		
Employee Costs	(2,157,672)	(2,333,010)
Materials and Contracts	(5,503,216)	(3,952,500)
Utility Charges	(173,500)	(151,422)
Depreciation on Non-Current Assets	(2,985,960)	(2,168,244)
Interest Expenses	(56,054)	(46,526)
Insurance Expenses	(211,068)	(183,191)
Other Expenditure	(371,690)	(207,469)
	(11,459,159)	(9,042,363)
Revenue		
Rates	4,005,853	4,052,252
Operating Grants, Subsidies and Contributions	746,003	1,583,439
Fees and Charges	346,222	215,564
Service Charges	0	0
Interest Earnings	67,420	109,699
Other Revenue	3,453,703	2,840,960
	8,619,201	8,801,914
	(2,839,958)	(240,448)
Non-Operating Grants, Subsidies & Contributions	1,095,672	810,852
Fair Value Adjustments to financial assets at fair value through profit/loss	0	0
Profit on Asset Disposals	0	19,535
Loss on Asset Disposals	0	(296,101)
	1,095,672	534,286
Net Result	(1,744,286)	293,837
Other Comprehensive Income		
Changes on revaluation of non-current assets	0	0
Total Other Comprehensive Income	0	0
TOTAL COMPREHENSIVE INCOME	(1,744,286)	293,837

**SHIRE OF GNOWANGERUP
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 30 JUNE 2019**

	Note	2017-18 ACTUAL \$	2018-19 ACTUAL \$	Variance \$
Current assets				
Unrestricted Cash & Cash Equivalents		584,969	1,644,577	1,059,608
Restricted Cash & Cash Equivalents		1,994,946	1,747,422	-247,524
Trade and other receivables		2,476,324	852,033	-1,624,291
Inventories		29,548	20,994	-8,554
Other assets		0	0	0
Total current assets		5,085,788	4,265,026	-820,762
Non-current assets				
Trade and other receivables		216,796	181,612	-35,184
LG House Unit Trust		6,186	6,186	0
Property, infrastructure, plant and equipment		30,268,914	30,189,930	-78,984
Infrastructure Assets		89,714,587	89,809,323	94,736
Total non-current assets		120,206,483	120,187,051	-19,432
Total assets		125,292,271	124,452,077	-840,194
Current liabilities				
Trade and other payables		233,000	190,408	42,592
Interest-bearing loans and borrowings		1,163,537	163,630	999,906
Provisions		324,814	447,391	-122,576
Total current liabilities		1,721,351	801,429	919,922
Non-current liabilities				
Interest-bearing loans and borrowings		749,852	586,221	163,630
Provisions		104,800	54,321	50,479
Total non-current liabilities		854,651	640,542	214,109
Total liabilities		2,576,003	1,441,972	1,134,031
Net assets		122,716,268	123,010,105	293,837
Equity				
Retained surplus		43,260,431	42,895,280	-365,152
Net Result		-628,654	293,837	922,491
Reserve - asset revaluation		78,094,181	78,094,180	-1
Reserve - Cash backed		1,990,309	1,726,808	-263,502
Total equity		122,716,268	123,010,105	293,837

This statement is to be read in conjunction with the accompanying notes

**SHIRE OF GNOWANGERUP
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 30 JUNE 2019**

Note	2017-18 ACTUAL \$	2018-19 BUDGET \$	2018-19 ACTUAL \$
Cash Flows from operating activities			
Payments			
Employee Costs	(2,322,997)	(2,110,373)	(2,257,409)
Materials & Contracts	(9,288,820)	(5,497,574)	(3,938,821)
Utilities (gas, electricity, water, etc)	(152,816)	(173,500)	(151,422)
Insurance	(169,375)	(56,054)	(183,191)
Interest Expense	(47,253)	(211,068)	(41,179)
Goods and Services Tax Paid	(300,000)	0	0
Other Expenses	(194,954)	(371,689)	(236,068)
	(12,476,215)	(8,420,258)	(6,808,089)
Receipts			
Rates	3,856,106	4,005,853	4,051,074
Operating Grants & Subsidies	1,216,396	746,003	1,604,053
Contributions, Reimbursements & Donations	0	0	0
Fees and Charges	223,463	346,222	215,564
Interest Earnings	103,186	67,420	110,006
Goods and Services Tax	189,811	109,879	111,844
Other	6,759,854	5,591,971	4,350,143
	12,348,816	10,867,348	10,442,684
Net Cash flows from Operating Activities	9 (127,399)	2,447,090	3,634,595
Cash flows from investing activities			
Payments			
Purchase of Land	(250,688)	(510,000)	(456,312)
Purchase of Buildings	(93,045)	(954,930)	(184,252)
Purchase Plant and Equipment	(327,274)	(732,000)	(687,528)
Purchase Furniture and Equipment	(18,739)	(5,000)	(5,001)
Purchase Road Infrastructure Assets	(1,218,668)	(1,300,381)	(1,297,230)
Purchase of Footpath Assets	0	(5,000)	0
Purchase Aerodrome Assets	(3,099)	0	0
Purchase Drainage Assets	0	(9,000)	0
Purchase Sewerage Assets	(45,775)	(50,000)	(38,929)
Purchase Parks & Ovals Assets	(4,700)	(4,858)	(4,700)
Purchase Solid Waste Assets	0	0	0
Purchase Infrastructure Other Assets	0	(8,000)	(132,204)
Receipts			
Proceeds from Sale of Assets	77,809	223,000	309,227
Non-Operating grants used for Development of Assets	654,212	1,095,672	810,852
	(1,229,968)	(2,260,497)	(1,686,075)
Cash flows from financing activities			
Repayment of Debentures	(163,109)	(1,163,539)	(1,163,537)
Advances to Community Groups	0	0	0
Revenue from Self Supporting Loans	26,352	27,433	27,100
Proceeds from New Debentures	1,000,000	367,500	0
Net cash flows from financing activities	863,243	(768,606)	(1,136,437)
Net increase/(decrease) in cash held	(494,124)	(582,013)	812,083
Cash at the Beginning of Reporting Period	3,074,039	2,579,916	2,579,915
Cash at the End of Reporting Period	9 2,579,915	1,997,903	3,391,998

**SHIRE OF GNOWANGERUP
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 30 JUNE 2019**

Notes

	2017-18 ACTUAL \$	2018-19 BUDGET \$	2018-19 ACTUAL \$
RECONCILIATION OF CASH			
Cash at Bank - Unrestricted	587,764	1,996,061	1,642,776
Cash at Bank Reserves - Restricted	1,990,309		1,747,422
Cash on Hand	1,842	1,842	1,800
TOTAL CASH	2,579,915	1,997,903	3,391,998
RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT			
Net Result (As per Comprehensive Income Statement)	-923,476	-1,744,286	293,837
Add back Depreciation	2,932,726	2,985,960	2,168,244
(Gain)/Loss on Disposal of Assets	23,298	0	276,567
Self Supporting Loan Principal Reimbursements	0	0	0
Contributions for the Development of Assets	-654,212	-1,095,672	-810,852
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	-8,345	0	8,554
(Increase)/Decrease in Receivables	-1,555,399	2,248,147	1,632,376
Increase/(Decrease) in Accounts Payable	-28,471	5,642	-6,228
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	86,480	47,299	72,098
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	0	0	0
NET CASH FROM/(USED) IN OPERATING ACTIVITIES	-127,399	2,447,090	3,634,595

**SHIRE OF GNOWANGERUP
FINANCIAL ACTIVITY STATEMENT
FOR THE PERIOD ENDING 30 JUNE 2019**

	2017-18 ACTUAL	2018-19 ANNUAL BUDGET	2018-19 JULY- JUNE BUDGET	2018-19 JULY- JUNE ACTUAL	MATERIAL VARIANCES %
OPERATING REVENUE	\$	\$	\$	\$	
General Purpose Funding	1,510,710	771,744	771,744	1,594,046	106.55%
Governance	182	0	0	5,362	0.00%
Law, Order Public Safety	75,889	54,052	54,052	53,998	Variance within % Threshold
Health	395	300	300	551	83.74%
Education and Welfare	12,023	11,500	11,500	11,972	Variance within % Threshold
Housing	79,729	84,280	84,280	86,442	Variance within % Threshold
Community Amenities	317,181	293,921	293,921	302,620	Variance within % Threshold
Recreation and Culture	36,259	24,400	24,400	28,319	16.06%
Transport	7,721,579	3,448,829	3,448,829	2,695,593	(21.84%)
Economic Services	15,524	12,372	12,372	15,275	23.46%
Other Property and Services	204,999	120,408	120,408	229,736	90.80%
	9,974,469	4,821,806	4,821,806	5,023,914	
LESS OPERATING EXPENDITURE					
General Purpose Funding	(164,396)	(129,467)	(129,467)	(147,203)	13.70%
Governance	(679,597)	(1,102,041)	(1,102,041)	(714,464)	(35.17%)
Law, Order, Public Safety	(289,231)	(340,336)	(340,336)	(299,050)	(12.13%)
Health	(251,724)	(250,299)	(250,299)	(234,415)	Variance within % Threshold
Education and Welfare	(15,828)	(26,524)	(26,524)	(16,109)	39.27%
Housing	(75,860)	(73,788)	(73,788)	(106,874)	44.84%
Community Amenities	(538,893)	(599,003)	(599,003)	(453,284)	24.33%
Recreation and Culture	(1,676,662)	(1,721,491)	(1,721,491)	(1,508,154)	(12.39%)
Transport	(10,800,247)	(6,658,343)	(6,658,343)	(4,981,371)	(25.19%)
Economic Services	(92,255)	(343,278)	(343,278)	(117,169)	65.87%
Other Property & Services	(585,174)	(214,590)	(214,590)	(760,371)	(254.34%)
	(15,169,867)	(11,459,159)	(11,459,160)	(9,338,464)	
<i>Increase(Decrease)</i>	(5,195,398)	(6,637,353)	(6,637,354)	(4,314,550)	
ADD					
Movement in Employee Benefits (Non-current)	60,430	47,299	0	(50,479)	0.00%
Movement in Deferred Pensioners (Non-current)	0	0	0	6,627	
Movement in SS Loan (Non-current)	0	0	0	0	
(Profit)/ Loss on the disposal of assets	23,298	0	0	276,567	0.00%
Depreciation Written Back	2,932,726	2,985,960	(3,604,094)	2,168,244	160.16%
	3,016,454	3,033,259	(3,604,094)	2,400,959	
<i>Sub Total</i>	(2,178,945)	(3,604,094)	(10,241,449)	(1,913,591)	
LESS CAPITAL PROGRAMME					
Purchase of Land		0			
Purchase Buildings	(343,732)	(1,464,930)	(5,000)	(640,563)	12711.26%
Infrastructure Assets - Roads	(1,218,668)	(1,300,381)	0	(1,297,230)	0.00%
Infrastructure Assets - Footpaths	0	(5,000)	(9,000)	0	100.00%
Infrastructure Assets - Aerodromes	(3,099)	0	(50,000)	0	100.00%
Infrastructure Assets - Drainage	0	(9,000)	(4,858)	0	100.00%
Infrastructure Assets - Sewerage	(45,775)	(50,000)	0	(38,929)	0.00%
Infrastructure Assets - Parks & Ovals	(4,700)	(4,858)	(8,000)	(4,700)	(41.25%)
Infrastructure Assets - Other	0	(8,000)	(5,000)	(132,204)	(2544.08%)
Purchase Plant and Equipment	(327,274)	(732,000)	223,000	(687,528)	408.31%
Purchase Furniture and Equipment	(18,739)	(5,000)	1,095,672	(5,001)	(100.46%)
Proceeds from Sale of Assets	77,809	223,000	(1,163,539)	345,591	129.70%
Contributions for the Development of Assets	654,212	1,095,672	27,433	810,852	(2855.76%)
Repayment of Debt - Loan Principal	(163,109)	(1,163,539)	(202,500)	(1,163,537)	474.59%
Self Supporting Loan Principal Income	26,352	27,433	790,302	27,100	96.57%
Transfer to Reserves	(331,600)	(202,500)	(2,808,801)	(531,739)	81.07%
	(1,698,325)	(3,599,103)	(2,852,291)	(3,317,887)	
Plus Rounding					
<i>Sub Total</i>	(3,877,269)	(7,203,197)	(13,093,740)	(5,231,478)	
FUNDING FROM					
Transfer from Reserves	237,668	790,302	790,302	795,241	#VALUE!
Loans Raised	1,000,000	367,500	367,500	0	100.00%
Estimated Opening Surplus at 1 July	1,552,914	2,248,000	2,248,000	2,510,231	11.67%
Amount Raised from General Rates	3,617,710	3,797,395	3,797,395	3,797,535	Variance within % Threshold
Closing Funds	0	0	0	0	
	6,408,292	7,203,197	7,203,197	7,103,007	
NET SURPLUS/(DEFICIT)	2,531,023	(0)	(5,890,543)	1,871,529	

NOTE 1			
CURRENT RATIO		Current Assets <u>2,875,577</u>	3.28
		Current Liabilities <u>877,088</u>	
Ratios greater than one indicate that Council has sufficient current assets to meet its short term current liabilities.			
NOTE 2 - VARIANCES EXPLAINED			
	OPERATING REVENUE	\$ VARIANCE	% VARIANCE
General Purpose Funding			
	WA Local Govt Grants - FAG payment for 19/20 received in advance	822,302	106.55%
Governance			
	Reimbursement income not anticipated for reporting period	5,362	0.00%
Law Order & Public Safety -			
	Variance within 10% Materiality Threshold	(54)	Variance within % Threshold
Health			
	Reimbursements from Medical Practice higher than anticipated	251	83.74%
Education & Welfare			
	Variance within 10% Materiality Threshold	472	Variance within % Threshold
Housing			
	Variance within 10% Materiality Threshold	2,162	Variance within % Threshold
Community Amenities			
	Variance within 10% Materiality Threshold	8,699	Variance within % Threshold
Recreation & Culture			
	Reimbursements not anticipated for 18/19	3,919	16.06%
Transport			
	WANDRRA reimbursements less than anticipated	(753,236)	(21.84%)
Economic Service			
	Standpipe fees higher than anticipated for reporting period	2,903	23.46%
Other Property and Services			
	Workers Compensation, Insurance Claims, Reimbursements, Private works and Fuel rebates	109,328	90.80%
OPERATING EXPENDITURE			
		\$ VARIANCE	% VARIANCE
General Purpose funding			
	Bank fees and Admin allocations higher than anticipated	(17,736)	13.70%
Governance			
	Administration allocations (\$250,000 approx) and Conference costs less than anticipated for reporting period	387,577	-35.17%
Law Order & Public Safety -			
	Emergency services depreciation less than anticipated	41,285	-12.13%
Health			
	Variance within 10% materiality threshold	15,884	Variance within %
Education & Welfare			
	Old Kindy building maintenance and depreciation less than anticipated	10,415	39.27%
Housing			
	Timing - allocations for housing not allocated to other programs as anticipated	(33,086)	44.84%
Community Amenities			
	Depreciation adjustments less than anticipated for reporting period	145,719	24.33%
Recreation & Culture			
	Depreciation adjustments less than anticipated for reporting period	213,337	(12.39%)
Transport			
	Road depreciation and maintenance and WANDRRA costs less than anticipated	1,676,972	(25.19%)
Economic Service			
	Community Projects not commenced as anticipated	226,109	65.87%
Other Property & Services			
	Deductions allocated to works less than anticipated no monetary impact	(545,781)	(254.34%)

CAPITAL REVENUE			
<u>Proceeds on Sale of Assets</u>			
Sale of Vehicle GN00		-8,636	
Sale of Vehicle GN002		3,182	
Sale of Utility (GN0048)		12,182	
Sale of Utility GN.037		12,182	
Sale of Utility GN.0004		682	
Sale of Loader GN.0040	June	-10,000	
Sale of Backhoe GN.0089	June	14,000	
Proceeds - Sale of Land		99,000	
		<u>122,591</u>	129.70%
<u>Non-Operating Revenue</u>			
<u>Housing</u>			
Commonwealth Grants BBR Funding		-367,500	
<u>Transport</u>			
Regional Road Group Grants		-41,490	
Roads To Recovery Grants		0	
		<u>-408,990</u>	-2855.76%
<u>Transfers from Reserve</u>			
Transfer from Reserve Fund		4,939	#VALUE!

CAPITAL EXPENDITURE			
<u>Transfers to Reserve</u>			
Transfers To Reserve Funds - (Inc Interest Earned) - Offset by interest earned on Reserve Term Deposit		-329,239	
		<u>-329,239</u>	81.07%
<u>Furniture & Equipment</u>			
Administration - Computers and monitor replacements		(1)	
	Total (Over)/Under Budget	<u>(1)</u>	(100.46%)

<u>Land & Buildings</u>			
<u>Housing</u>			
Construction of 2 houses on cnr Quinn & Whitehead Sts	Not Commenced	735,000	
20 McDonald St Renewals		1,661	
2 Cecil Street Bathroom Renewal		3,648	
<u>Community Amenities</u>			
Land Development Cuneo Close - Project expenses less than anticipated	Completed	53,688	
<u>Recreation & Culture</u>			
Swimming Pool Capital Expenditure		21,010	
Yougenup Community Centre		780	
Gnp Town Hall Capital		13,642	
Ongerup Town Hall Renewals		18,727	
Old Swimming Pool Redevelopment		(27,343)	
Ongerup Community Centre Capital		2,651	
Ongerup CWA Building Capital		2,316	
Ongerup Museum Capital		1,794	
Gnowangerup Star Building Capital		3,682	
<u>Transport</u>			
Gnowangerup Works Depot Capital		(12,966)	
Ongerup Works Depot Capital		2,306	
<u>Other Property & Services</u>			
Administration Centre Building Capital		3,771	
	Total (Over)/Under Budget	<u>824,367</u>	12711.26%

CAPITAL EXPENDITURE		
<u>Plant & Equipment</u>		
<u>Recreation & Culture</u>		
Purchase Pump and Water Tank - Ongerup oval		(6,318)
<u>Transport</u>		
Purchase Loader GN0040	June	4,090
Purchase Backhoe GN.0089		10,400
Minor Plant Purchases		14,595
4 Tonne Multi Roller		9,500
Purchase of Utility GN.0048		628
Purchase of Utility GN.037		2,135
Purchase of Utility GN.004		686
Purchase Canopy for Utility (Ranger)		5,000
<u>Other Property & Services</u>		
CEO Vehicle - DECEMBER DELIVERY		3,756
MCS Vehicle - DECEMBER DELIVERY		0
Total (Over)/Under Budget		<u>44,472</u>
		408.31%
<u>Road Construction</u>		
<u>Roads to Recovery</u>		
Rabbit Proof Fence Rd - Gravel Sheet		0
Salt River Road		0
Gleeson Road Gravel Sheet SLk 5.00 - 9.00		0
<u>Regional Road Group</u>		
Tieline Road Reseal		0
Borden - Bremer Road		0
Ongerup-Pingrup Road		62,234
<u>Municipal Fund Roads</u>		
Sandalwood Road Reseal		15,298
Borden Bremer Bay Road		(223)
Tieline Rd Resheet		(49,306)
Nightwell Rd		4,490
Highdenup Rd Gravel Sheet		517
Total (Over)/Under Budget		<u>33,011</u>
		0.00%
<u>Footpath Construction</u>		
Footpath Construction		5,000
Total (Over)/Under Budget		<u>5,000</u>
		100.00%
<u>Drainage Infrastructure</u>		
Drainage Renewals		9,000
Total (Over)/Under Budget		<u>9,000</u>
		100.00%
<u>Sewerage Infrastructure</u>		
Ongerup Waste Water Ponds		11,071
Total (Over)/Under Budget		<u>11,071</u>
		0.00%
<u>Parks, Ovals & Reserves Infrastructure</u>		
Community Park Capital		158
Total (Over)/Under Budget		<u>158</u>
		-41.25%
<u>Other Infrastructure</u>		
Caravan Park Other Infrastructure		5,000
Street Banners & Banner Poles		3,000
Total (Over)/Under Budget		<u>8,000</u>
		100.00%
Note: (NB) = No Budget Provision Made		

**SHIRE OF GNOWANGERUP
SUMMARY OF CURRENT ASSETS AND LIABILITIES
FOR THE PERIOD ENDING 30 JUNE 2019**

CURRENT ASSET	ACTUAL 30 JUNE 2019	ACTUAL 30 JUNE 2018
91000 Municipal Fund Bank Account	\$1,642,777	\$583,127
91003 Gnp Office Till Float	\$200	\$200
91004 Gnp Office Petty Cash	\$300	\$300
91005 Swimming Pool Float	\$300	\$200
91008 SWIMMING POOL VENDING MACHINE	\$0	\$142
91009 CASH ON HAND - BANKING CHANGE	\$1,000	\$1,000
91010 Restricted Cash - Long Service Leave Reserve	\$115,741	\$84,089
91011 Restricted Cash - Plant Reserve	\$851,666	\$884,288
91014 Restricted Cash - Ongerup Effluent Line Reserve	\$26,773	\$54,629
91017 Restricted Cash - Area Promotion Reserve	\$30,202	\$29,619
91020 Restricted Cash - Borden Community Development Reserve	\$0	\$0
91023 Restricted Cash - Swimming Pool Upgrade Reserve	\$209,174	\$150,222
91025 Restricted Cash - Land Development Reserve	\$190,512	\$501,969
91026 Restricted Cash - Unspent Grants Reserve	\$0	\$0
91027 Restricted Cash - Computer Replacement Reserve	\$7,973	\$7,819
91029 Restricted Cash - Waste Disposal Reserve	\$247,178	\$240,319
91030 Restricted Cash - Royalties for Regions Unspent Grant	\$0	\$0
91031 Restricted Cash - Futures Fund Reserve	\$16,230	\$15,917
91034 RESTRICTED CASH - LIQUID WASTE FACILITY	\$31,359	\$21,438
91070 Restricted Cash - Kidz Sports Grant	\$0	\$0
91071 Restricted Cash - Cat Sterilisation Grant (DLG)	\$0	\$0
91072 Restricted Cash - ICCWA Stay on Your Feet Grant	\$0	\$476
91073 Restricted Cash - CSRFF Grant Swim Pool (DSR)	\$0	\$0
91074 Restricted Cash - CLGF Grant Swim Pool (RDL)	\$0	\$0
91075 Restricted Cash - Workforce Planning Grant (DLG)	\$0	\$0
91076 Restricted Cash - Club Development Officer Grant (DSR)	\$0	\$0
91077 RESTRICTED CASH - STATE EMERGENCY SERVICES GRANT	\$5,150	\$1,077
91078 RESTRICTED CASH - BUSH FIRE SERVICES GRANT	\$15,464	\$695
91079 RESTRICTED CASH - CLGF YOUTH DEV SCHOLAR	\$0	\$2,389
91100 Rates Debtor - Rates	\$111,155	\$108,758
91101 Rates Debtor - Specified Area Rates	\$6,450	\$5,418
91102 Rates Debtor - Rubbish Collection	\$5,596	\$7,114
91103 Rates Debtor - Health Act Rate	\$15,531	\$17,269
91104 Rates Debtor - Legal Charges	\$12,286	\$17,627
91105 Rates Debtor - Interest/Admin Charges	\$16,209	\$14,757
91106 Rates Debtor - ESL	\$5,685	\$5,317
91107 Rates Debtor - Sundry Charges	\$0	\$0
91108 Rates Debtor - Recycling Charges	\$4,637	\$5,661
91110 Sundry Debtors Control	\$646,020	\$2,155,204
91111 Pensioner Rebate Claims - General Rates	\$1,306	\$1,331
91112 Pensioner Rebate Claims - ESL Levy	\$75	\$92
91120 GST Receivable	(\$1,591)	\$109,879
93040 GST Payable	\$0	\$0
93041 GST Claimable	\$0	\$374
91130 Accrued Interest on SSL's	(\$216)	\$91
91140 Self Supporting Loans (Current)	\$28,890	\$27,433
55022 Less Allocated To Works	\$0	\$0
55032 Fuel & Oils Purchased	\$199,324	\$166,026
55042 Less Fuel & Oils Allocated	(\$207,878)	(\$157,681)
91200 Stock On Hand - Fuel & Oils	\$29,548	\$21,203
91201 Stock On Hand - Materials	\$0	\$0
	4,265,026	5,085,788
LESS CURRENT LIABILITIES		
93000 Sundry Creditors Control	(\$155,535)	(\$157,938)
93001 ESL Payable	\$4,722	\$12,250
93002 ACCRUED EXPENSES	\$0	(\$13,521)
93003 Part Proceeds - Sale of Land	\$0	(\$36,364)
93004 GRANT REVENUE RECEIVED IN ADVANCE	(\$20,614)	\$0
93010 Accrued Interest On Loans	(\$5,348)	(\$10,130)
93020 Accrued Salaries & Wages	(\$13,634)	(\$12,220)
Net Gst Payable/Receivable	\$0	\$0
93030 Rate Payments Received In Advance	\$0	(\$15,078)
93043 Net Gst Payable/Receivable	\$0	\$0
93050 Net Salaries & Wages	\$0	\$0
93042 GST Liability (Payable)	\$0	\$0
93110 Loan Liability (Current)	(\$1,163,630)	(\$163,537)
80025 WATC SHORT TERM LOAN	\$0	(\$1,000,000)
93200 Provision For Annual Leave (Current)	(\$233,472)	(\$159,968)
93210 Provision For Long Service Leave (Current)	(\$155,803)	(\$115,792)
93220 Provision for Sick Leave Bonus (Current)	(\$58,116)	(\$49,054)
xxxx1 Suspense - police licensing	\$0	\$0
80004 Principal Repayments on Loans	\$0	\$0
80014 WATC SHORT TERM LOAN Principal	\$1,000,000	-
	-801,429	-1,721,351
SUB-TOTAL	3,463,596.81	3,364,436
ADJUSTMENTS		
95100 Reserves Cash backed	(\$1,726,808)	(\$1,990,309)
Add Back Loan Liability	\$163,630	\$1,163,537
Deduct Off Self Supporting Loan Repayments	(\$28,890)	(\$27,433)
	\$0	\$0
Rounding	\$0	\$0
SURPLUS OF CURRENT ASSETS OVER CURRENT LIABILITIES	\$ 1,871,529	\$ 2,510,231

17. CONFIDENTIAL ITEMS

Nil

OTHER BUSINESS AND CLOSING PROCEDURES

18. URGENT BUSINESS INTRODUCED BY DECISION OF COUNCIL

Nil

19. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

20. DATE OF NEXT MEETING

That a Special Council Meeting will be held on the 14th August 2019.

21. CLOSURE

The Shire President thanked council and staff for their time and declared the meeting closed at 4:02pm.