



MINUTES

ORDINARY MEETING OF COUNCIL

22nd May 2019
Commencing at 3:30pm

Council Chambers
28 Yougenup Road, Gnowangerup WA 6335

COUNCIL'S VISION

Gnowangerup Shire – A progressive, inclusive and prosperous community built on opportunity

Shire of Gnowangerup

NOTICE OF AN ORDINARY MEETING OF COUNCIL

Dear Council Member

The next Ordinary Meeting of the Shire of Gnowangerup will be held on Wednesday 22nd May 2019, at the Council Chambers 28 Yougenup Road Gnowangerup, commencing at 3:30pm.

Signed:  _____

CHIEF EXECUTIVE OFFICER

Meaning of and CAUTION concerning Council's "In Principle" support:

When Council uses this expression it means that:

- (a) Council is generally in favour of the proposal BUT is not yet willing to give its consent; and*
- (b) Importantly, Council reserves the right to (and may well) either decide against the proposal or to formally support it but with restrictive conditions or modifications.*

Therefore, whilst you can take some comfort from Council's "support" you are clearly at risk if you act upon it before Council makes its actual (and binding) decision and communicates that to you in writing.



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Gnowangerup for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Gnowangerup disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Gnowangerup during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Gnowangerup.

The Shire of Gnowangerup advises that anyone who has any application lodged with the Shire of Gnowangerup shall obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Gnowangerup in respect of the application.

Signed: 

S. Pike
CHIEF EXECUTIVE OFFICER



DECLARATION OF INTEREST FORM

To: Chief Executive Officer
Shire of Gnowangerup
28 Yougenup Road
GNOWANGERUP WA 6335

I,(1) _____ wish to declare an interest in the following item to be considered by Council at its meeting to be held on (2) _____

Agenda Item(3) _____

The type of Interest I wish to declare is (4).

- Financial pursuant to Section 5.60A of the Local Government Act 1995
- Proximity pursuant to Section 5.60B of the Local Government Act 1995
- Indirect Financial pursuant to Section 6.51 of the Local Government Act 1995
- Closely Associated Persons pursuant to Section 5.62 of the Local Government Act 1995
- Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007.

The nature of my interest is (5) _____

The extent of my interest is (6) _____

I understand that the above information will be recorded in the minutes of the meeting and placed in the Disclosure of Financial and Impartiality of Interest Register.

Yours sincerely

Signed

Date

Notes:

1. Insert your name (print).
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item Number and Title.
4. Tick box to indicate type of interest.
5. Describe the nature of your interest.
6. Describe the extent of your interest (if seeking to participate in the matter under S. 5.68 of the Act).

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE)

A Member, who has a Financial Interest in any matter to be discussed at a Council or Committee Meeting that will be attended by the Member, must disclose the nature of the interest:

- a) In a written notice given to the Chief Executive Officer before the Meeting or;
- b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- a) Preside at the part of the Meeting, relating to the matter or;
- b) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (NOTES FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. These notes will be included in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc.), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
- 4. If in doubt declare.**
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:
 - 6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'. A member who has an Interest Affecting Impartiality in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest; (a) in a written notice given to the Chief Executive Officer before the Meeting; or
(b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY DISCLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote. With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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OPENING PROCEDURES

1. OPENING AND ANNOUNCEMENT OF VISITORS

Shire President, Keith House welcomed Councillors, staff and visitors and opened the meeting at 3:42pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Shire of Gnowangerup would like to acknowledge the Goreng people who are the Traditional Custodians of this land. The Shire of Gnowangerup would also like to pay respect to the Elders both past and present of the Noongar Nation and extend that respect to other Aboriginals present.

3. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

3.1 ATTENDANCE

Cr Keith House

Shire President

Cr Fiona Gaze

Deputy Shire President

Cr Chris Thomas

Cr Richard House

Cr Ben Moore

Cr Frank Hmeljak

Cr Greg Stewart

Cr Lex Martin

Cr Shelley Hmeljak

Shelley Pike

Chief Executive Officer

Vin Fordham Lamont

Deputy Chief Executive Officer

Carol Shaddick

Senior Finance Officer

Yvette Wheatcroft

Manager of Works

John Skinner

Asset & Waste Management Coordinator

Anita Finn

Executive Assistant

North Stirlings Pallinup Natural Resources

Freya Spencer,

Natural Resource Management Officer

Kevin Wise

Chair

3.2 APOLOGIES

Nil

3.3 APPROVED LEAVE OF ABSENCE

Nil

4. APPLICATION FOR LEAVE OF ABSENCE

Nil

5. RESPONSE TO QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

Nil

7. DECLARATION OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY

17.1	Cr Frank Hmeljak	Indirect Financial
17.1	Cr Shelley Hmeljak	Indirect Financial
17.1	Cr Greg Stewart	Closely Associated Person

8. PETITIONS / DEPUTATIONS / PRESENTATIONS

8.1 PETITIONS

Nil

8.2 DEPUTATIONS

Nil

8.3 PRESENTATIONS

8.3.1 NORTH STIRLINGS PALLINUP NATURAL RESOURCES

Freya Spencer, Natural Resource Management Officer and chair, Kevin Wise from the Pallinup Landcare Office

Freya Spencer and Kevin Wise left the meeting at 4:38pm and did not return.

9. CONFIRMATION OF PREVIOUS MEETING MINUTES

9.1 ORDINARY MEETING OF COUNCIL MINUTES 24TH APRIL 2019

COUNCIL RESOLUTION

Moved: Cr F Gaze

Seconded: Cr C Thomas

0519.38 That the minutes of the Ordinary Council Meeting held on 24th April 2019 be confirmed as a true record of proceedings.

UNANIMOUSLY CARRIED: 9/0

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

10.1 ELECTED MEMBERS ACTIVITY REPORT

Date of Report: 22nd May 2019

Councillors: Various

Attended the following meetings/events

Cr F Gaze:

- 25th April 19 ANZAC Day Dawn Service
- 8th May 19 LTFP & Councillor and Executive Workshop
- 15th May 19 CEO Review Committee Meeting

Cr C Thomas:

- 25th April 19 ANZAC Day Dawn Service
- 8th May 19 Councillor and Executive Workshop
- 15th May 19 CEO Review Committee Meeting

Cr R House:

- 29th April 19 Great Southern Road Meeting
- 8th May 19 LTFP & Councillor and Executive Workshop
- 15th May 19 CEO Review Committee Meeting

Cr B Moore:

- 8th May 19 LTFP & Councillor and Executive Workshop

Cr L Martin:

- 25th April 19 ANZAC Day Dawn Service
- 29th April 19 Great Southern Zone WALGA
- 29th April 19 Great Southern Road Meeting
- 8th May 19 LTFP & Councillor and Executive Workshop
- 15th May 19 CEO Review Committee Meeting

Cr F Hmeljak:

- 15th May 19 CEO Review Committee Meeting

Cr G Stewart:

- 8th May 19 LTFP & Councillor and Executive Workshop
- 15th May 19 CEO Review Committee Meeting

Cr S Hmeljak:

- 25th April 19 ANZAC Day Dawn Service
- 8th May 19 LTFP & Councillor and Executive Workshop
- 15th May 19 CEO Review Committee Meeting

Cr K House:

- 8th May 19 LTFP & Councillor and Executive Workshop
- 15th May 19 CEO Review Committee Meeting
- 29th April 19 Great Southern Zone WALGA &
- 29th April 19 Great Southern Road Meeting

REPORTS FOR DECISION

1. COMMITTEES OF COUNCIL

PROCEDURAL MOTION

Moved: Cr L Martin

Seconded: Cr S Hmeljak

0519.39 That item 11.1 be removed from the agenda because the CEO Review Committee meeting recommendations of the meeting 15th May 19 were adopted at the Special Council Meeting on 22nd May 19.

UNANIMOUSLY CARRIED: 9/0

12. STRATEGY AND GOVERNANCE

12.1	BUSH FIRE BRIGADES LOCAL LAW
Location:	N/A
Proponent:	N/A
File Ref:	ADM0430
Date of Report:	28 March 2019
Business Unit:	Strategy and Governance
Officer:	V Fordham Lamont – Deputy CEO
Disclosure of Interest:	Nil

ATTACHMENTS

- Draft Shire of Gnowangerup Bush Fire Brigades Local Law 2019

PURPOSE OF THE REPORT

To propose that Council adopt a draft Bush Fire Brigades Local Law for public comment.

BACKGROUND

The *Shire of Gnowangerup Bush Fire Brigades Local Law 2015* was published in the Government Gazette on 15 November 2016. It contains a wide range of matters regulating the conduct and operation of Bush Fire Brigades within the district.

COMMENTS

Local laws may be made by local governments under the Bush Fires Act 1953.

Local governments may establish bush fire brigades under s41(1) of the Bush Fires Act 1953:

41. Bush fire brigades

- (1) *For the purpose of carrying out normal brigade activities a local government may, in accordance with its local laws made for the purpose, establish and maintain one or more bush fire brigades and may, in accordance with those local laws, equip each bush fire brigade so established with appliances, equipment and apparatus.*

It decides to establish and maintain a bush fire brigade then a local government must have a local law in place under s41. There are some matters that shall be dealt with in local laws when a local government establishes a bush fire brigade, as set out in s43 of the Act:

43. Election and duties of officers of bush fire brigades

A local government which establishes a bush fire brigade shall by its local laws provide for the appointment or election of a captain, a first lieutenant, a second lieutenant, and such additional lieutenants as may be necessary as officers of the bush fire brigade, and prescribe their respective duties.

Other matters where a local government may make local laws are set out in s62 of the Act:

62. Local government may make local laws

- (1) *A local government may make local laws in accordance with subdivision 2 of Division 2 of Part 3 of the Local Government Act 1995 for and in relation to –*
- (a) *the appointment, employment, payment, dismissal and duties of bush fire control officers; and*
 - (b) *the organisation, establishment, maintenance and equipment with appliances and apparatus of bush fire brigades to be established and maintained by the local government; and*
 - (c) *any other matters affecting the exercise of any powers or authorities conferred and the performance of any duties imposed upon the local government by this Act.*

Where a local government wishes to regulate the matters set out in s62 then it can only do so by local law.

There is no penalty in the Shire's existing Bush Fire Brigades local law; there is little point in seeking to regulate the matters set out in s62. All of the matters for which local governments may make bush fire local laws can be better dealt with by agreement.

Local laws are usually used to regulate activities in communities generally. They typically set out a set of requirements and include provisions for non-compliance such as notices, infringements or prosecution. There is no penalty for a breach of the Shire's existing local law (and which would serve little purpose anyway).

A draft new Shire of Gnowangerup Bush Fire Brigades Local Law is attached. It deals only with those matters required by sections 41 and 43 of the Bush Fires Act where a local government must make a local law.

It also contains a number of notes and text boxes to assist readers to interpret what clauses mean, and what other legislation might apply, but which do not form part of the local law and will be deleted from the official version to be gazetted.

Other matters can be dealt with simply by agreement with a brigade. This could include matters such as:

- The make up of bush fire brigades (membership, structure, meetings, elections, etc);
- How funding, facilities and equipment provided by the Shire is to be dealt with and any associated requirements;
- Record, book keeping, asset management and accounting requirements;
- Office bearers such as a secretary, treasurer, training, and/or equipment officers;
- Grievance processes and membership issues;
- How and with whom liaison with the Shire is to occur (day to day, longer term);
- What reporting might be required in terms of brigade activities, membership lists, acquittal of funds provided, etc; and
- Operational matters or standards.

These can be drafted by the Shire but can only be implemented in agreement with the brigades. They are not intended to be punitive or overly complex – brigade members are volunteers and should not be tied up with unnecessary regulation.

In addition these matters can be more easily changed than a local law, by council resolution and/or by the CEO acting under delegated authority from Council.

In the unlikely event it became necessary for the Shire to take action in relation to a brigade, if all else fails it could:

- Withhold funding; and/ or
- Seek return of assets and/or equipment; and/ or
- Ultimately, deregister a brigade under s41(3) of the Bush Fires Act. This provision is wide ranging and is used mainly when a brigade merges with another or disbands, but can be applied for any reason a local government see fit.

CONSULTATION

Section 62 of the Bush Fires Act 1954 provides that a local government may make local laws using the process set out in section 3.12 of the Local Government Act 1995. Amongst other things this requires a local government to give state-wide and local public notice stating that it proposes to make a local law, the purpose and effect of which is summarized in the notice for a period of 6 weeks after it first appears.

The purpose and effect of the proposed Shire of Gnowangerup Bush Fire Brigades Local Law is:

Purpose

To provide for the appointment or election of a captain, a first lieutenant, a second lieutenant, and such additional lieutenants as may be necessary as officers of bush fire brigades in the district, and prescribe their respective duties.

Effect

The appointment or election of a captain, a first lieutenant, a second lieutenant, and such additional lieutenants as may be necessary as officers of bush fire brigades in the district is prescribed, as are their respective duties.

As part of the process, local governments are also required to send a copy of the proposed local law to the Ministers for Local Government and Emergency Services.

The results of the community consultation and feedback from the Minister(s) are to be considered by Council before it makes the local law.

LEGAL AND STATUTORY REQUIREMENTS

Section 43 of the Bush Fires Act provides that a local government which establishes a bush fire brigade shall by its local laws:

... provide for the appointment or election of a captain, a first lieutenant, a second lieutenant, and such additional lieutenants as may be necessary as officers of the bush fire brigade, and prescribe their respective duties.

In addition to the applicable sections of the Bush Fires Act noted above all critical matters are dealt with under the Bush Fires Act and Regulations. For example:

- Part 2 of the Bush Fires Act sets out the powers of the Fire and Emergency Services Commissioner, provides for the appointment of bush fire liaison officers, and sets out powers of police or authorised persons as well as providing for entry on to land or buildings for the purposes of the Act;
- Part 3 sets out measures to prevent bush fires, including restricted or prohibited burning times, fire bans, and provisions about burning of land or rubbish. Section 33 allows a local government to require occupiers of land to establish fire breaks by a notice in the Gazette and or public notice, or by local law;
- Part 4 deals with the control and extinguishment of bush fires. In particular:
 - Section 36 provides that a local government may expend funds to control and extinguish bush fires;
 - Under s37 a local government must insure volunteer fire fighters and bush fire brigade equipment;
 - Section 38 provides that a local government may appoint a person as a bush fire control officer (and who does not necessarily have to be a local government employee), and of whom can be a Chief Bush Fire Control Officer and deputy. Under s38A the FES commissioner may appoint a person as a Chief Bush Fire Control officer if requested by a local government for its district;
 - Section 39 sets out the powers of bush fire control officers;

- Section 40 sets out the powers and duties of local governments, brigades, and bush fire control officers in the event of a bush fire;
 - Section 41 provides that Act, a local government shall keep a register of bush fire brigades and their members in accordance with the regulations, and may at any time cancel the registration of a bush fire brigade;
 - Under s42A, any group of persons, however constituted and whether incorporated or not, may be established as a bush fire brigade under section 41(1) or 42(1).
 - Section 43 is the only area of the Bush Fires Act that requires a local government to make a local law (discussed below); and
 - Sections 44 – 47 deal with fire-fighting by officers of bush fire brigades, ‘CALM’ and bush fire control officers.
- Part 5 deals with miscellaneous matters and among other things:
 - Allows a local government to delegate any of its powers and duties to its CEO; and
 - Provides for penalty and prosecution provisions.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

There are costs associated with the making and Gazettal of the proposed new local law.

STRATEGIC IMPLICATIONS

Strategic Community Plan

Theme: A Sustainable and Capable Council

Objective: Provide accountable and transparent leadership

Strategic Initiative: Continue to develop a policy framework that guides decision making

STRATEGIC RISK MANAGEMENT CONSIDERATIONS:

Strategic Risk Category: Community Disruption

Residual Risk: Moderate

Consequence: Catastrophic

Likelihood: Rare

IMPACT ON CAPACITY

The use of measures that can be more readily changed other than by a local law amendment will improve the ability of the Shire to support bush fire brigades in the district.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil.

CONCLUSION

An approach which recognises the valuable contribution made by volunteer bush fire brigades in the community and their role while providing a framework within which they can efficiently operate, via a draft new local law which deals only with what must be included, and other matters by more flexible means is considered appropriate.

VOTING REQUIREMENTS

Simple majority

COUNCIL RESOLUTION

Moved: Cr F Gaze

Seconded: Cr R House

0519.40 That Council:

1. **Authorises the Chief Executive Officer in accordance with s62 of the Bush Fires Act 1954 and sections 3.12(3)(a) and (3a) of the Local Government Act 1995, to give State wide and local public notice stating that:**
 - a. **It is proposed to make a Bush Fire Brigades Local Law, and a summary of its purpose and effect;**
 - b. **Copies of the proposed local law may be inspected at the Shire offices;**
 - c. **Submissions about the proposed local law may be made to the Shire within a period of not less than 6 weeks after the notice is given;**
2. **Directs the Chief Executive Officer In accordance with s3.12(3)(b), as soon as the notice is given, to supply a copy to the Minister for Local Government and the Minister for Emergency Services;**
3. **Directs the Chief Executive Officer In accordance with s3.12(3)(c) of the Act, to supply a copy of the proposed local law to any person requesting it; and**
4. **Notes that that the results will be presented to Council for consideration of any submissions received.**

UNANIMOUSLY CARRIED: 9-0

SHIRE OF GNOWANGERUP
BUSH FIRE BRIGADES LOCAL LAW 2019

Note

This document contains a number of notes and text boxes which do not form part of the local law and are simply to assist with explaining the application of the local law, or are extracts from other legislation.

Most significant issues that relate to bush fires, brigades and firefighting are dealt with by the Bush Fires Act 1954 and the associated Regulations. The only matters that must be included in a local law are in s43:

A local government which establishes a bush fire brigade shall by its local laws provide for the appointment or election of a captain, a first lieutenant, a second lieutenant, and such additional lieutenants as may be necessary as officers of the bush fire brigade, and prescribe their respective duties.

All other matters are dealt with under the Act. For example:

- Part 2 of the Act sets out the powers of the Fire and Emergency Services Commissioner, provides for the appointment of bush fire liaison officers, and sets out powers of police or authorised persons as well as providing for entry on to land or buildings for the purposes of the Act;
- Part 3 sets out measures to prevent bush fires, including restricted or prohibited burning times, fire bans, and provisions about burning of land or rubbish. Section 33 allows a local government to require occupiers of land to establish fire breaks by a notice in the Gazette and or public notice, or by local law;
- Part 4 deals with the control and extinguishment of bush fires. In particular:
 - Section 36 provides that a local government may expend funds to control and extinguish bush fires;
 - Under s37 a local government must insure volunteer fire fighters and bush fire brigade equipment;
 - Section 38 provides that a local government may appoint a person as a bush fire control officer (and who does not necessarily have to be a local government employee), and of whom can be a Chief Bush Fire Control Officer and deputy. Under s38A the FES commissioner may appoint a person as a Chief Bush Fire Control officer if requested by a local government for its district;
 - Section 39 sets out the powers of bush fire control officers;
 - Section 40 sets out the powers and duties of local governments, brigades, and bush fire control officers in the event of a bush fire;
 - Section 41 provides that a local government shall keep a register of bush fire brigades and their members in accordance with the regulations, and may at any time cancel the registration of a bush fire brigade;
 - Under s42A, any group of persons, however constituted and whether incorporated or not, may be established as a bush fire brigade under section 41(1) or 42(1); and
 - Sections 44 – 47 deal with fire-fighting by officers of bush fire brigades, 'CALM' and bush fire control officers.
- Part 5 of the Act deals with miscellaneous matters and among other things:
 - Allows a local government to delegate any of its powers and duties to its CEO; and
 - Provides for penalty and prosecution provisions.

SHIRE OF GNOWANGERUP
LOCAL GOVERNMENT ACT 1995
BUSH FIRE BRIGADES LOCAL LAW 2019

Under the powers conferred by the *Local Government Act 1995*, *Bush Fires Act 1954* and under all other powers enabling it, the Council of the Shire of Gnowangerup resolved on **dd mm 2019** to make the following local law.

1 Citation

This local law may be cited as the Shire of Gnowangerup Bush Fire Brigades Local Law 2019.

2 Repeal

The *Shire of Gnowangerup Bush Fire Brigades Local Law 2016* published in *the Government Gazette* on 15 November 2016 is repealed.

3 Definitions

(1) In this local law unless the context otherwise requires –

Act means the *Bush Fires Act 1954*;

brigade area is defined in clause 6.1(b);

bush fire brigade is defined in section 7 of the Act;

bush fire brigade means a bush fire brigade for the time being registered in a register kept pursuant to section 41;

Extract from s7 of Bush Fires Act 1954

CEO means the Chief Executive Officer of the local government;

district means the district of the local government;

local government means the Shire of Gnowangerup;

normal brigade activities is defined by section 35A of the Act; and

35A. Terms used

In this Division, and in section 41 —

bush fire means a fire or potential fire, however caused, and includes a fire in a building;

loss or damage does not include loss or damage that is caused by or results from theft, reasonable wear or tear, mechanical or electrical breakdown, failure or breakage;

normal brigade activities means the following activities when carried out by a volunteer fire fighter —

- (a) the prevention, control or extinguishment of bush fires;
- (b) any act or operation at or about the scene of a bush fire, or in connection with a bush fire, which is necessary for, directed towards, or incidental to, the control or suppression of the fire or the prevention of spread of the fire, or in any other way necessarily associated with the fire including travelling and support services such as meals and communication systems;
- (c) any bush fire prevention activity including the burning, ploughing or clearing of fire-breaks or any other operation, including but without being limited to, the inspection of fire-breaks or other works and the survey of areas for the purpose of detecting fire or ascertaining the need for precautions against the outbreak of fire, but not including the activities of an owner or occupier providing a fire-break or fire prevention works on his own property in order to comply with a notice given under section 33(1) or a local law made under section 33(5a);
- (d) demonstrations, exercises, fundraising, promotions, public education, competitions or a training process for volunteers;
- (e) examination, preparation, maintenance, adjustment or repair of any vehicle, equipment, building or thing used or intended to be used by a bush fire brigade for the purpose of fighting fires or for carrying out fire prevention operations including activities associated with administration of a bush fire brigade;
- (f) travelling in aircraft for the purposes of inspection of fire-breaks, fire hazards and bush fires;
- (g) erection, removal or maintenance of radio masts used for fire related purposes;
- (h) attending an incident where the skills of a volunteer fire fighter or the operation of fire fighting equipment may reduce or remove a perceived threat to life or property;
- (i) attending an incident subsequently found to be a false alarm;

volunteer fire fighter means a bush fire control officer, a person who is a registered member of a bush fire brigade established under this Act or a person working under the direction of that officer or member.

[Section 35A inserted by No. 60 of 1992 s. 18; amended by No. 14 of 1996 s. 4.]

Extract from Bush Fires Act 1954

Regulations means Regulations made under the Act.

- (2) In this local law, unless the context otherwise requires, a reference to –

- (a) a Captain;
 - (b) a First Lieutenant;
 - (c) a Second Lieutenant; and
 - (d) any additional Lieutenants;
- means a person holding that position in a bush fire brigade.

4 Application

This local law applies throughout the district.

Provisions relating to the establishment and maintenance of firebreaks, and the powers of the local government to enter the property and establish firebreaks on default by an owner or occupier are dealt with in section 33 of the Act:

33. Local government may require occupier of land to plough or clear fire-break

- (1) Subject to subsection (2) a local government at any time, and from time to time, may, and if so required by the Minister shall, as a measure for preventing the outbreak of a bush fire, or for preventing the spread or extension of a bush fire which may occur, give notice in writing to an owner or occupier of land situate within the district of the local government or shall give notice to all owners or occupiers of land in its district by publishing a notice in the *Government Gazette* and in a newspaper circulating in the area requiring him or them as the case may be within a time specified in the notice to do or to commence to do at a time so specified all or any of the following things —
- (a) to plough, cultivate, scarify, burn or otherwise clear upon the land fire-breaks in such manner, at such places, of such dimensions, and to such number, and whether in parallel or otherwise, as the local government may and is hereby empowered to determine and as are specified in the notice, and thereafter to maintain the fire-breaks clear of inflammable matter;
 - (b) to act as and when specified in the notice with respect to anything which is upon the land, and which in the opinion of the local government or its duly authorised officer, is or is likely to be conducive to the outbreak of a bush fire or the spread or extension of a bush fire,

and the notice may require the owner or occupier to do so —

- (c) as a separate operation, or in co-ordination with any other person, carrying out a similar operation on adjoining or neighbouring land; and
 - (d) in any event, to the satisfaction of either the local government or its duly authorised officer, according to which of them is specified in the notice.
- (2) A notice in writing under subsection (1) may be given to an owner or occupier of land by posting it to him at his last postal address known to the local government and may be given to an owner of land by posting it to him at the address shown in the rate record kept by the local government pursuant to the *Local Government Act 1995*, as his address for the service of rate notices.
- (2a) The provisions of subsection (2) are in addition to and not in derogation of those of sections 75 and 76 of the *Interpretation Act 1984*.
- (3) The owner or occupier of land to whom a notice has been given under subsection (1) and who fails or neglects in any respect duly to comply with the requisitions of the notice is guilty of an offence.
Penalty: \$5 000.
- (4) Where an owner or occupier of land who has received notice under subsection (1) fails or neglects to comply with the requisitions of the notice within the time specified in the notice —
- (a) the local government may direct its bush fire control officer, or any other officer of the local government, to enter upon the land of the owner or occupier and to carry out the requisitions of the notice which have not been complied with; and
 - (b) the bush fire control officer or other officer may, in pursuance of the direction, enter upon the land of the owner or occupier with such servants, workmen, or contractors, and with such vehicles, machinery, and appliances as he deems fit, and may do such acts, matters and things as may be necessary to carry out the requisitions of the notice.

- (5) The amount of any costs and expenses incurred by the bush fire control officer or other officer in doing the acts, matters, or things provided for in subsection (4) —
- (a) shall be ascertained and fixed by the local government and a certificate signed by the mayor or president of the local government shall be *prima facie* evidence of the amount; and
 - (b) may be recovered by the local government in any court of competent jurisdiction as a debt due from the owner or occupier of land to the local government.
- (5a) A local government may make local laws in accordance with subdivision 2 of Division 2 of Part 3 of the *Local Government Act 1995* —
- (a) requiring owners and occupiers of land in its district to clear fire-breaks in such manner, at such places, at such times, of such dimensions and to such number, and whether in parallel or otherwise, as are specified in the local laws and to maintain the fire-breaks clear of inflammable matter;
 - (b) providing that things required by the local laws to be done shall be done to the satisfaction of the local government or its duly authorised officer.
- (5b) Where an owner or occupier of land fails or neglects in any respect to comply with the requirements of local laws made under subsection (5a) the provisions of subsections (3), (4) and (5) apply *mutatis mutandis* as if those requirements were the requisitions of a notice given under subsection (1).
- (5c) Nothing in subsection (5a) affects the power of a local government to give notice under subsection (1) nor its duty to do so if so required by the Minister.
- (5d) Where the provisions of local laws made under subsection (5a) are inconsistent with those of a notice given under subsection (1) or under section 34 or 35, the provisions of that notice shall, to the extent of the inconsistency, prevail.
- (6) A local government may, at the request of the owner or occupier of land within its district, carry out on the land, at the expense of the owner or occupier, any works for the removal or abatement of a fire danger, and the amount of the expense, if not paid on demand, may be recovered from the owner or occupier by the local government in a court of competent jurisdiction as a debt due from the owner or occupier to the local government.
- (7) Nothing in this section authorises a local government —
- (a) to set fire to the bush, or to require an owner or occupier of land to set fire to the bush, contrary to the provisions of section 17; or
 - (b) to make local laws authorising or requiring bush to be set on fire contrary to the provisions of section 17.
- (8) Any amount recoverable by a local government under this section as a debt due from the owner or occupier of land is, until paid in full —
- (a) a debt due from each subsequent owner in succession; and
 - (b) a charge against the land with the same consequences as if it were a charge under the *Local Government Act 1995* for unpaid rates; and
 - (c) recoverable by the local government in the same manner as rates imposed in respect of the land are recoverable under that Act.
- (9) In this section —
- owner or occupier of land** includes a prescribed department of the Public Service that occupies land or a prescribed State agency or instrumentality that owns or occupies land.

[Section 33 amended by No. 11 of 1963 s. 15; No. 113 of 1965 s. 8(1); No. 65 of 1977 s. 32 and 48; No. 51 of 1979 s. 3 and 5; No. 8 of 1987 s. 8; No. 14 of 1996 s. 4; No. 38 of 2002 s. 28 and 39; No. 70 of 2003 s. 7; No. 19 of 2010 s. 52(4).]

Extract from Bush Fires Act 1954

5 Establishment of a bush fire brigade

- (1) The local government may establish a bush fire brigade for the purpose of carrying out normal brigade activities.
- (2) A bush fire brigade is established on the date of the local government's decision under subclause (1).
- (3) A bush fire brigade established under subclause (1) is to hold a meeting at least once every financial year to appoint persons to the positions in clause 6(5).

41. Bush fire brigades

- (1) For the purpose of carrying out normal brigade activities a local government may, in accordance with its local laws made for the purpose, establish and maintain one or more bush fire brigades and may, in accordance with those local laws, equip each bush fire brigade so established with appliances, equipment and apparatus.
- (2) A local government shall keep a register of bush fire brigades and their members in accordance with the regulations and shall register therein each bush fire brigade established by it under subsection (1) and each member of each such brigade.
- (2a) A local government is to notify the FES Commissioner as soon as practicable after any changes occur in any of the details required to be recorded in the register under subsection (2).
- (3) A local government may at any time cancel the registration of a bush fire brigade.

Extract from Bush Fires Act 1954

Note that there are no penalties for a breach of this local law. Bush fire brigade members are valued members of the community who volunteer their time to provide a service.

The Shire also has an obligation and duty of care to ensure that volunteers are adequately trained, comply with relevant health and safety rules, and that brigades deal properly with public funds and property. Issues are generally and preferably dealt with by agreement and consensus but if an issue is serious enough the Shire could suspend funding to a brigade and ultimately cancel its registration under the Act.

While a reason for cancellation of the registration of a bush fire brigade under s41(3) of the Act is not required it may come about from things like :

- A brigade having no members, or being merged with another;
- A consistent or serious failure to comply with the reasonable directions by a brigade or its members;
- Misuse of local government property; and/or
- Misuse of funds.

6 Name and officers of bush fire brigade

- (1) On establishing a bush fire brigade under clause 5(1) the local government is to –
 - (a) Give a name to the bush fire brigade;

- (b) Specify the brigade area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities; and
- (c) Appoint –
 - (i) a Captain;
 - (ii) a First Lieutenant;
 - (iii) a Second Lieutenant; and
 - (iv) additional Lieutenants if the local government considers it necessary.;
- (3) A person appointed to a position pursuant to subclause (1)(c) is to be taken to be a brigade member.
- (4) The appointments referred to in subclause (1)(c) expire at the completion of the first annual general meeting of the bush fire brigade.
- (5) An election is to be held at the first annual general meeting by the members of the brigade for appointments to the positions referred to in subclause 1(c) and every subsequent annual general meeting.
- (6) If a position referred to in subclause (1)(c) becomes vacant prior to the completion of the first annual general meeting or at any time, then the Brigade members are to vote for a replacement member to fill the position.
- (7) The Brigade members may elect, set the term of office, describe the duties of, and dismiss, any person to any other position including secretary, treasurer, equipment officer, training officer or other positions, and may combine those positions; and
- (8) The Brigade members may establish types of brigade membership including fire fighting members, auxiliary members, cadet members, and honorary life members.

7 Duties of Captain and bush fire brigade officers

- (1) The duties of the Captain are to:
 - (a) Provide leadership to bush fire brigades;
 - (b) Monitor bush fire brigades' resourcing, equipment and training levels;
 - (c) Liaise with the local government concerning –
 - (i) Fire prevention or fire suppression matters generally;
 - (ii) Directions to be issued by the local government to bush fire control officers, including those who issue permits to burn; and
 - (iii) Bush fire brigade officers;
 - (d) Ensure that a list of bush fire brigade members is maintained;
 - (e) Report annually to the local government the office bearers of the bush fire brigade in accordance with the Regulations;
 - (f) Report to the local government not later than 30 April each year, for consideration and appropriate provision being made in the next local government budget, the status of a bush fire brigade's –
 - (i) Training and readiness;
 - (ii) Protective clothing;
 - (iii) Equipment; and
 - (iv) Vehicles and appliances.
 - (g) Nominate persons to the CEO for appointment as bush fire control officers by the local government;
 - (h) Arrange for normal brigade activities as authorised by the Act or by the local government; and
 - (i) Where a vacancy occurs in a position appointed under clause 6(1)(c), to –
 - (i) Advise the CEO of the vacancy as soon as practicable; and
 - (ii) Make alternate suitable arrangements for that position until an appointment is made.

(2) The duties of other bush fire brigade officers are to support the Captain in his/her role.

8 Appointment, employment, payment, dismissal and duties of bush fire control officers

The appointment, employment, payment, dismissal and duties of bush fire control officers is dealt with by the Act.

38. Local government may appoint bush fire control officer

- (1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.
- (2A) The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.
- (2C) The local government shall fill any vacancy occurring in the office of Chief Bush Fire Control Officer or Deputy Chief Bush Fire Control Officer within one month after the vacancy occurs and if the local government fails or neglects to do so within that time, the FES Commissioner may by notice in writing require the local government to appoint a person to the vacant office within one month after service on it of such notice.
- (2D) Where a local government that has been served with a notice pursuant to subsection (2C) fails or neglects to comply with the requirements of that notice, the FES Commissioner may appoint a person who is not employed in the Department to the vacant office.
- (2E) A bush fire control officer appointed by a local government under the provisions of this section shall be issued with a certificate of appointment by the local government or, if he is appointed by the FES Commissioner, by the FES Commissioner.
- (3) The local government may, in respect to bush fire control officers appointed under the provisions of this section, exercise so far as they can be made applicable the same powers as it may exercise in respect to its other officers, under the provisions of the Acts under which those other officers are appointed.
- (4) A bush fire control officer appointed under the provisions of this section shall, subject to such directions as may be given by the local government, and subject to this Act take such measures as appear to him to be necessary or expedient and practicable for —
 - (a) carrying out normal brigade activities;
 - [(b), (c) deleted]*
 - (d) exercising an authority or carrying out a duty conferred or imposed upon him by any of the provisions of Part III;
 - (e) procuring the due observance by all persons of the provisions of Part III.
- (5A) A local government may issue directions to a bush fire control officer appointed by the local government, or to an officer of a bush fire brigade registered by the local government to burn, subject to the provisions of this Act, bush on, or at the margins of,

streets, roads, and ways, under the care, control and management of the local government.

(5B) The bush fire control officer, or officer of the bush fire brigade, may by authority of any directions issued under subsection (5A) carry out the directions but subject to the provisions of this Act.

(5C) The provisions of subsections (5A) and (5B) are not in derogation of those of subsection (4).

(6) In this section —

approved local government means a local government approved under subsection (7) by the FES Commissioner.

(7) If it appears to the FES Commissioner that the standard of efficiency of a local government in fire prevention and control justifies the FES Commissioner doing so, the FES Commissioner, by notice published in the Government Gazette —

(a) may approve the local government as one to which subsections (6) to (18) apply; and

(b) may from time to time cancel or vary any previous approval given under this subsection.

(8) An approved local government may appoint to the office of fire weather officer such number of senior bush fire control officers as it thinks necessary.

(9) Where more than one fire weather officer is appointed by a local government the local government shall define a part of its district in which each fire weather officer shall have the exclusive right to exercise the power conferred by subsection (17).

(10) An approved local government may appoint one or more persons, as it thinks necessary, to be the deputy or deputies, as the case may be, of a fire weather officer appointed by the local government and where 2 or more deputies are so appointed they shall have seniority in the order determined by the local government.

(11) Where the office of a fire weather officer is vacant or whilst the occupant is absent or unable to act in the discharge of the duties of the office, any deputy appointed in respect of that office under subsection (10) is, subject to subsection (12), entitled to act in the discharge of the duties of that office.

(12) A deputy who is one of 2 or more deputies of a fire weather officer is not entitled to act in the discharge of the duties of the office of that fire weather officer if a deputy who has precedence over him in the order of seniority determined under subsection (10) is available and able to discharge those duties.

(13) The local government shall give notice of an appointment made under subsection (8) or (10) to the FES Commissioner and cause notice of the appointment to be published at least once in a newspaper circulating in its district and the FES Commissioner shall cause notice of the appointment to be published once in the Government Gazette.

(14) An approved local government may appoint a committee for the purpose of advising and assisting a fire weather officer or any deputy of a fire weather officer acting in the place of that officer under subsections (6) to (18).

(15) Where a committee is appointed, a fire weather officer, or, as the case may be, a deputy of a fire weather officer while acting in the place of that officer, may exercise the authority

conferred on him by subsection (17), notwithstanding the advice and assistance tendered to him by the committee.

- (16) The provisions of subsections (6) to (18) are not in derogation of those of any other subsection of this section.
- (17) A fire weather officer of an approved local government, or a deputy of that fire weather officer while acting in the place of that officer, may authorise a person who has received a permit under section 18(6)(a), to burn the bush in the district of the local government notwithstanding that for any day, or any period of a day, specified in the notice the fire danger forecast issued by the Bureau of Meteorology in Perth, in respect to the locality where the bush proposed to be burnt is situated, is “catastrophic”, “extreme”, “severe” or “very high”, and upon the authority being given the person, if he has otherwise complied with the conditions prescribed for the purposes of section 18, may burn the bush.
- (18) Subsections (6) to (18) do not authorise the burning of bush —
- (a) during the prohibited burning times; or
 - (b) during the period in which, and in the area of the State in respect of which, a total fire ban is declared under section 22A to have effect.

Extract from the Bush Fires Act 1954

The *Interpretation Act 1984* further provides that:

52. Power to appoint includes power to remove, suspend, appoint acting officer etc.

- (1) Where a written law confers a power or imposes a duty upon a person to make an appointment to an office or position, including an acting appointment, the person having such power or duty shall also have the power —
- (a) to remove or suspend a person so appointed to an office or position, and to reappoint or reinstate, any person appointed in exercise of such power or duty; and
 - (b) where a person so appointed to an office or position is suspended or unable, or expected to become unable, for any other cause to perform the functions of such office or position, to appoint a person to act temporarily in place of the person so appointed during the period of suspension or other inability but a person shall not be appointed to so act temporarily unless he is eligible and qualified to be appointed to the office or position; and
 - (c) to specify the period for which any person appointed in exercise of such a power or duty shall hold his appointment.
- (2) For the purposes of subsection (1)(b), **cause** includes —
- (a) illness; and
 - (b) temporary absence from the State; and
 - (c) conflict of interest.
- (3) The validity of anything done by a person purporting to act under an appointment made under subsection (1)(b) shall not be called in question on the ground that the occasion for his appointment had not arisen or had ceased.

- (4) Where a written law confers a power or imposes a duty upon a person to make an appointment to an office or position and that power or duty is exercisable only upon the nomination or recommendation, or is subject to the approval, concurrence, or consent of some other person, then the powers conferred by subsection (1)(a) to (c) shall only be exercisable upon such nomination or recommendation or subject to such approval, concurrence, or consent.
- (5) Nothing in this section affects the tenure of office or position of any person under the express provisions of any written law.

[Section 52 amended by No. 31 of 2010 s. 7.]

53. Appointments may be by name or office

Where a written law confers a power or imposes a duty upon a person to appoint or designate a person to —

- (a) perform any function; or
- (b) be a member of any board, tribunal, commission, committee, council, or other similar body, whether corporate or unincorporate; or
- (c) be or do any other thing,

that person may make the appointment or designation either by appointing or designating a person by name or by appointing or designating the holder of an office by the term designating his office; and any such appointment or designation of the holder of an office shall be construed as the appointment or designation of the person from time to time holding, acting in, or lawfully performing the functions of the office.

9 Maintenance and equipment with appliances and apparatus of bush fire brigades

The local government may provide funds for the maintenance and equipment with appliances and apparatus of bush fire brigades in accordance with Part 6 of the Local Government Act 1995.

13. CORPORATE SERVICES & COMMUNITY DEVELOPMENT

13.1 BUSH FIRE BRIGADES ADVISORY COMMITTEE (BFBAC) GENERAL MEETING MINUTES

Location:	Shire of Gnowangerup
Proponent:	Fire Advisory Committee
File Ref:	ADM0147
Date of Report:	4 th May 2019
Business Unit:	Corporate Services & Community Development
Officer:	Carol Shaddick and Sharon Minitier – BFB Administrators
Disclosure of Interest:	Nil

ATTACHMENTS

- Proposed 2019/2020 Fire Break Order
- Minutes of the Gnowangerup Fire Advisory AGM held 3rd April 2019
- Minutes of the Gnowangerup Bush Fire Advisory General Meeting held 3rd April 2019

PURPOSE OF THE REPORT

Presented for Council consideration is the 2019-2020 Fire Break Order as proposed by the Shire of Gnowangerup Bush Fire Advisory Committee. Council are also to endorse the appointments of Fire Control Officers as below.

BACKGROUND

The Shire of Gnowangerup Fire Advisory Committee held its Annual General Meeting in Gnowangerup on 3rd April 2019.

COMMENTS

The Fire Break Order 2019-2020 will be sent to landowners with the annual rate mail out. This year will be the same format as last year which includes the map of each shire division to clarify where the boundaries lie to avoid confusion.

Council to endorse the appointment of the following positions:

Chief Fire Control Officer-	Darren Baum
Deputy Fire Control Officer 1	Jeremy Bailey
Deputy Fire Control Officer 2	Bill O'Keeffe
Fire Weather Officer -	Owen Gaze
Communications Officer-	Wayne Davis
Base Radio Officer-	John Campbell

CONSULTATION WITH THE COMMUNITY AND GOVERNMENT AGENCIES

Shire of Gnowangerup Bush Fire Advisory Committee

LEGAL AND STATUTORY REQUIREMENTS

Section 33 of the Bush Fire Act 1954
Bush Fires Act 1954

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The cost of producing the Fire Break Order Booklet which has been allowed for in the budget.

STRATEGIC IMPLICATIONS

Nil

IMPACT ON CAPACITY

Nil

RISK MANAGEMENT CONSIDERATIONS

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

Nil

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

Moved: Cr F Gaze

Seconded: Cr F Hmeljak

0519.41 That Council:

- 1) Adopt the 2019-2020 Fire Break Order subject to the following amendments:
 - Change point 9. From *'before Good Friday (30 March 2018) to 'before Good Friday'*.
 - Substitute *'CALM'* with *'Department of Biodiversity, Conservation and Attractions'*.
- 2) Endorse the following appointments by the Shire of Gnowangerup Bush Fire Advisory Committee for the 2019-2020 Fire Season:

Chief Bush Fire Control Officer
Deputy Chief Fire Control Officer 1
Deputy Chief Fire Control Officer 2
Fire Weather Control Officer
Communications Officer
Base Radio Operator

Darren Baum
Jeremy Bailey
Bill O'Keeffe
Owen Gaze
Wayne Davis
John Campbell

UNANIMOUSLY CARRIED: 9-0



**IMPORTANT NOTICE FOR ALL OWNERS AND OCCUPIERS OF LAND
IN THE SHIRE OF GNOWANGERUP**

REVISED FIREBREAK ORDER

2019-2020

Bush Fires Act 1954 – Section 33

FIREBREAKS

**MUST BE INSTALLED ON ALL PROPERTIES WITHIN THE SHIRE BY
15 OCTOBER, 2019
AND MAINTAINED CLEAR OF ALL FLAMMABLE MATERIAL
UP TO AND INCLUDING 31 MAY, 2020**

To seek permission for a Fire Break variation, please contact the Shire

RESTRICTED BURNING PERIOD

15 OCTOBER – 31 OCTOBER 2019

17 FEBRUARY – 30 MAY 2020

*You must obtain a permit to burn from your nearest Fire Control Officer
(please refer to back page for details)*

PROHIBITED BURNING PERIOD

*** NO BURNING ALLOWED ***

1 NOVEMBER, 2019 - 16 FEBRUARY, 2020 (inclusive)

**Protective Burning may be carried out between 4pm – 12 midnight
provided you obtain a permit from your nearest Fire Control Officer*

**IN CASE OF FIRE - FOR ALL EMERGENCIES PHONE 000 -
PLEASE REPORT ALL RURAL FIRES TO: Base Operator 9828 9067
Shire of Gnowangerup Office 9827 1007
Police (Gnowangerup) 9827 2800**

FIREBREAK INFORMATION

RURAL (FARM) PROPERTIES

- **EXTERNAL BOUNDARIES**

- Firebreaks of not less than **3 metres** must be constructed along and within 20 metres of all external boundaries of your property.
- Firebreaks to the above requirements must also be constructed along boundaries adjoining a public road or creek line.

Maximum area allowed with a single perimeter firebreak must not exceed 400ha in size.

- **BUILDINGS/STRUCTURES/FUEL STORAGE**

- Asset Protection Zones of at least **20 metres** must be constructed and maintained around the perimeter of any building or group of buildings, fuel tanks or haystacks, to fully encircle the asset.
- *Asset Protection Zone: removal of inflammable material, dead trees, leaf litter, trash. Removal of dead branches to a height of 1.5m from live standing trees. Grass slashed to a height not exceeding 100mm*

- **PRIOR TO BURNING (permit requirement)**

Firebreaks of bare earth 3 metres wide must be constructed around stubble and pasture prior to burning

RURAL RESIDENTIAL

It is a requirement for Rural Residential landowners to have a 10,000 litre tank on property and complete the following bush fire mitigation measures;

- Firebreaks of not less than **3 metres** constructed along and within 20 metres of all external boundaries of your property.
- Asset Protection Zone of at least **20 metres** around the perimeter of any building or group of buildings, fuel tanks or haystacks.

FIREBREAK INFORMATION

URBAN PROPERTIES

TOWNSITE PROPERTIES - 2000M2 OR LESS

- Clear entire block of all flammable debris.
- Dry grass, dry bush to be mowed/slashed to a height of no more than 50mm

TOWNSITE PROPERTIES - LARGER THAN 2000M2

- Firebreaks not less than 2 metres wide must be constructed immediately inside and along all external boundaries.

PLANTATIONS

All plantations with in the Shire of Gnowangerup are to copy with the “FESA Guidelines for Plantation Fire Protection” 2011. A copy of this is located on the Shire of Gnowangerup’s website www.gnowangerup.wa.gov.au

FIREBREAK OFFENDERS AND PENALTIES

- ❖ It is the responsibility of the owner/occupier to ensure compliance with the 2019/2020 Firebreak Order -
FAILURE TO DO SO MAY PLACE PROPERTY INSURANCE AT RISK.
- ❖ Failure to comply with the requirements of the firebreak order may result in a FINE OF UP TO \$5000.
- ❖ In addition, the Shire of Gnowangerup may arrange for the required work to be carried out at the cost of the owner/occupier.

*Immediately following a firebreak inspection,
offenders are categorised as follows:*

❖ CATEGORY 1

14 days' notice is given to have the fire breaks put in place.

❖ CATEGORY 2

Burning on open ground may only be done between the hours of 6pm and 11pm during the Prohibited and Restricted Burning Period. An area of five (5) metres is to be cleared around the burn. At least one person is to remain in attendance until the fire is out.

NO burning is permitted on a "Very High" or "Above" forecast.

A category 1 offender in the past automatically becomes Category 2.

Penalty – 21 days' notice given to comply: \$80 fine.

❖ CATEGORY 3

A category 2 offender in the past automatically becomes Category 3.

Penalty – Immediate prosecution by council: \$1000 fine plus costs for Council having to put in firebreaks.

HARVEST INFORMATION

HARVEST BAN / VEHICLE MOVEMENT HOTLINE

9827 1711

Subject to 38A: A ban on harvesting and the movement of vehicles in paddocks is likely to be imposed when the predicted weather conditions are classified as very high or above. Please be aware it remains the responsibility of the landholder to ensure they are aware a ban has been put in place. The Shire of Gnowangerup provides a text service to landholders to inform them when a ban has been imposed. Please contact the Shire should you wish to be added to this list.

NO HARVESTING WHEN A BAN IS IMPOSED

HARVEST BAN IN PLACE FOR CHRISTMAS DAY

HARVESTING/VEHICLE MOVEMENT IN PADDOCK BAN

- (1) Where a Bush Fire Control Officer is of the opinion that the use or operation of any engines, vehicles, plant or machinery during the prohibited burning times or restricted burning time, or both, is likely to cause a bush fire or would be conducive to the spread of bush fire, the Bush Fire Control Officer may, by notice or direction, prohibit or regulate the carrying out of any activity or operation in a specified area either absolutely or except in accordance with conditions specified in the notice or direction, or with consent of the Local Authority Bush Fire Control Officer.
- (2) A notice of direction, under regulation (1) of the regulation.
 - (a) May be given by wireless broadcast or in writing;
 - (b) Shall have effect for such period during the prohibited burning times or restricted burning times, or both, as is specified in the notice or direction.
 - (c) May be varied or cancelled by a Bush Fire Control Officer by subsequent notice or direction in the manner set out in the sub-regulation.

GRAIN STORAGE FACILITY

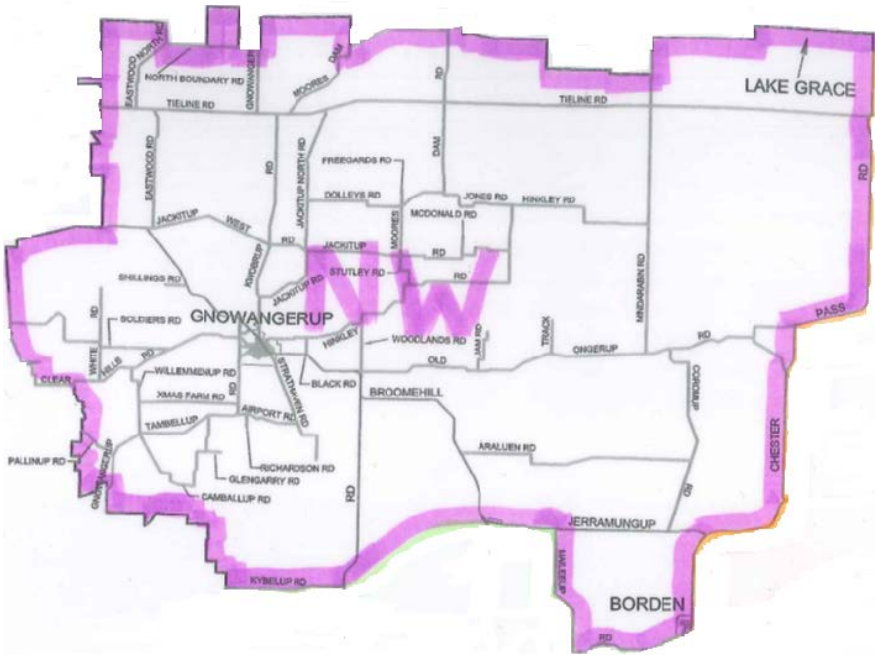
All property owners can have access to a registered grain storage facility during a harvesting/vehicle movement ban provided the area is cleared of inflammable material of at least fifty (50) metres radius, to enable grain to be carted.

Registration of grain storage facilities must be obtained from a Fire Control Officer. Applications for out-loading depot permits must be submitted by 1 November.

HARVEST INFORMATION

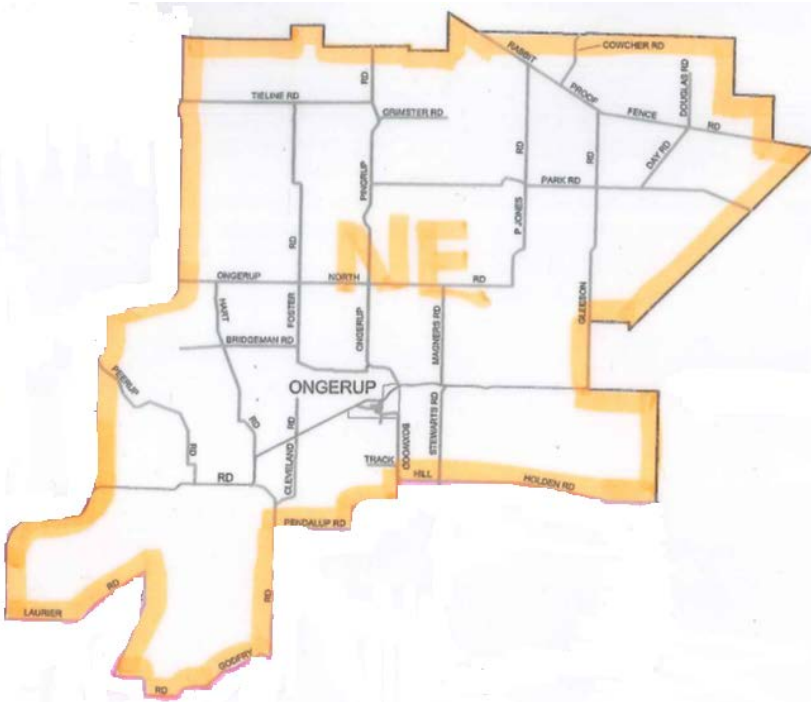
HARVEST/VEHICLE MOVEMENT/FIRE BANS

MAY BE IMPOSED IN THE WHOLE SHIRE OR IN A PORTION ONLY,
IN ACCORDANCE WITH THE FOLLOWING **SHIRE DIVISIONS**:



Northwest Section

Bounded by the Chester Pass Road from the northern boundary of the Shire to Magitup Road, then Maileup Road. It follows Maileup Road west to the Warperup Creek, along the Warperup Creek to the Pallinup River. Along the Pallinup River to Formby South Road, down to Kybelup Road and along to the Western boundary of the Shire.



Northeast Section

Bounded by the Chester Pass Road from the northern boundary of the Shire to Laurier Road, along Godfrey Road, Toompup South Road, Pendelup Road, Boxwood/Ongerup Road along Holden Road to the eastern boundary of the Shire.

HARVEST/VEHICLE MOVEMENT/FIRE BAN SHIRE DIVISIONS



Southwest Section

Bounded by Kybelup Road from the western boundary of the Shire, to Formby South Road. Up Formby South Road to the Pallinup River, then follow the Pallinup River east to the Warperup Creek, to Maileup Road, to Magitup Road, then to Chester Pass Road. It then follows Chester Pass Road south to the southern boundary of the Shire.

Southeast Section

Divided by a line commencing at a point on the eastern boundary of the Shire at Holden Road, Boxwood/Ongerup Road, Pendelup Road, Godfrey Road, Laurier Road to the Chester Pass Road. It then follows the Chester Pass Road south to the southern boundary of the Shire.



PROHIBITED/RESTRICTED BURNING REGULATIONS

USE OF MACHINERY

OPERATION OF HARVESTING, AND OTHER MACHINERY REGULATIONS (Regulations 38 & 38A)

A person shall not operate any harvesting machinery or header in any crop during the prohibited time unless:-

- One hand held, water filled fire extinguisher (minimum capacity 7.5 litres) is fitted in a readily available accessible position on the machine.
- A vehicle mounted operational unit, of a minimum 600 litre capacity powered by an engine driven pump, is situated in, or adjacent to, the entrance of the paddock being harvested.
- All trucks/tractors must carry a hand held fire extinguisher while operating in the paddock during harvest time.
- Council will issue a written warning to a resident for a first time breach of this policy, provided the offence was not deliberate, then issue a penalty for every offence thereafter.

TRACK RAKING & SIMILAR OPERATIONS

- During the Prohibited & Restricted Burning Period, track raking and similar operations are not permitted unless permission is granted by a Fire Control Officer.
- On days for which the fire danger is forecast by the Bureau of Meteorology in Perth, in respect of the locality where the operations are to take place, is “Very High” or “above”, track raking and similar operations are not permitted unless permission is granted by a Fire Control Officer.
- In the Restricted and Prohibited burning times fire-fighting equipment must be available in the immediate area of the track raking, or similar operations. Such firefighting equipment must meet the minimum standard currently required by the Local Government for harvesting operations.
- Track raking and similar operations include the dragging of a heavy chain (or other implements) by one or two tractors, bulldozers or graders for the reduction of bush/vegetation height, or for the clearing of bush, and grading, or mechanical rock picking operations.

RYEGRASS TOXICITY BURNING DURING PROHIBITED PERIOD

- Permit to be obtained from specially authorised Fire Control Officers.
- Proposed burn is to be advertised on the radio at least two (2) days before.
- Shire regulations require six (6) fire units to attend.
- Proposed burn is to be lit between the hours of 2pm and extinguished by 12 midnight of the same day.
- All the other conditions of permit are to be complied with.

BURNING TO COLLECT CLOVER DURING PROHIBITED BURNING PERIOD

- A special permit is required from an Authorised Officer, not a Bush Fire Control Officer, unless specially authorised.
- Burning may take place between the hours of 4pm and 12 midnight of the same day.
- Proposed burn to be advertised on ABC Country Hour at least two days before burn.

PERMIT TO BURN: RESTRICTED BURNING PERIOD

DURING THE RESTRICTED BURNING PERIOD LANDHOLDERS MUST OBTAIN A PERMIT TO BURN FROM THEIR NEAREST FIRE CONTROL OFFICER (FCO)
(refer to the listing on back page)

CONDITIONS OF A “PERMIT TO BURN”

1. Have a permit on-site and available for inspection and Permit Holders must comply with all condition on the permit
2. Have a readily available fire-fighting unit, of a minimum of 600 litres capacity, powered by an engine driven pump in attendance at all fires lit under a permit.
3. The fire-fighting unit must remain in the location of the fire (do not light several paddocks at once).
4. Three able-bodied persons are to be in attendance at all times.
5. Notify all of your neighbours.
6. Notify CALM **Department of Biodiversity, Conservation and Attractions** if adjoining its reserve.
7. Ensure all firebreaks are in place (as per the firebreak order on Page 1). **Reminder: 3 metre wide firebreak must be constructed around stubble and pasture prior to burning.**
8. Permits are deemed invalid when the Bureau of Meteorology forecast a “Very High” or “above” fire hazard for the following locations – South Coastal, Stirling and Inland; unless validated by a Fire Weather Officer. **PERMITS ARE CANCELLED IF A TOTAL FIRE BAN IS ISSUED FOR THE SHIRE.**
9. **ALL PERMITS ARE CANCELLED OVER THE EASTER PERIOD.** Permits are invalid and fires are to be extinguished by midnight on the Wednesday before Good Friday ~~(30 March 2018).~~
10. Notify radio base station or your FCO before you burn.

Number of Headers or Harvester	Equivalent Fire Fighting Capacity
1	1 x mobile firefighting unit (minimum 600L capacity)
2 or more	1 x mobile firefighting unit per header (minimum 600L capacity)

INSTRUCTIONS: ATTENDING A FIRE

- ENSURE YOU ARE WEARING YOUR PROTECTIVE CLOTHING OR EQUIVALENT (long pants and shirts, boots and goggles/glasses – please contact your local Bushfire Brigade to obtain a firefighting uniform prior to the fire season).
- REGISTER/RADIO IN TO YOUR LOCAL FIRE CONTROL OFFICER SO THAT HE CAN GUIDE YOU WHERE TO GO. UHF 5
- IF YOUR LOCAL FIRE CONTROL OFFICER IS NOT IN ATTENDANCE, THEN RADIO THE NEXT CLOSEST FIRE CONTROL OFFICER AND SO ON.
- FROM THE MOMENT YOU ARRIVE, YOU ARE UNDER THE INSTRUCTION OF THE FIRE CONTROL OFFICERS.
- PLEASE LISTEN TO INSTRUCTIONS – THEY ARE FOR YOUR OWN SAFETY.

NOTHING IN THE FOREGOING SHALL BE DEEMED TO RELIEVE ANY PERSON FROM LIABILITY FOR DAMAGE

FIRE CONTROL OFFICERS 2019 -20

CHIEF FIRE CONTROL OFFICER: DARREN BAUM 0427 471 015
Deputy Chief Fire Control Officer 1: JEREMY BAILEY 0427 824 739
Deputy Chief Fire Control Officer 2: BILL O'KEEFFE 0428 273 522
Fire Weather Officers: OWEN GAZE 0428 273 523
Communications Officer: WAYNE DAVIS 0427 603 113
BASE OPERATOR: JOHN CAMPBELL 0428 289 007

Fire Control Officers

TITLE	NAME	PHONE	MOBILE	CALL SIGN
Captain	Paul Nicholas	9827 1594	0427 387 690	Gnowangerup 1
	Brad Kiddle	98271 880	0428 271 353	Gnowangerup 2
	Bill O'Keeffe	9827 3503	0428 273 522	Gnowangerup
	Scott Hemley	9828 5036	0428 436 539	Gnowangerup 4
	Wayne Pech	9827 1035	0428 428 124	Gnowangerup 5
	Richard House	9827 1565	0428 271 565	Gnowangerup 6
	Brandon Wise		0467 271 075	Gnowangerup 7
	Shane Kingston	9827 1490	0429 101 706	Gnowangerup 8
	Ernie Stutley		0427 271 215	Gnowangerup 9
	Tom McInerney		0429 876 016	Gnowangerup 10
ONGERUP				
Captain	Ernie Jaekel	9828 2121	0428 282 121	Ongerup 1
	Greg Hyde	9835 3047	0428 353 047	Ongerup 2
	John Harding	9828 2173	0428 282 173	Ongerup 3
	Mick Creagh		0427 641 044	Ongerup 4
	Gerald Slee	9828 2013	0428 282 013	Ongerup 5
	Rick Carpenter		0428 544 970	Ongerup 6
	Travis Hawkins		0427 716 895	Ongerup 7
	Graeme Savage	9828 2212	0428 282 101	Ongerup 8
	Brenden O'Neill	9828 2195	0427 282 195	Ongerup 9
	Greg O'Neill	9828 5048	0437 285 049	Ongerup 10
	Darren Baum	9828 7888	0427 471 015	Ongerup
BORDEN				
Captain	Wayne Davis	9827 6060	0427 603 113	Borden 1
	Jeremy Bailey	9827 9283	0427 824 739	Borden
	Paul Richardson	9827 9232	0447 279 232	Borden 3
	Owen Gaze	9827 3523	0428 273 523	Borden 4
	Jeremy Hitsert	9827 6043	0428 276 043	Borden 5
	Jason Stone	9828 1035	0427 998 398	Borden 6
	Chris Stone	9828 1018	0427 281 018	Borden 7
	Brendan Barrows	9828 1113	0428 281 113	Borden 8
	Tim O'Meehan	9827 9296	0428 279 296	Borden 9
	John Campbell	9828 9067	0428 289 007	Borden 10
	Graham Moir	9827 9274	0429 103 938	Borden 11
	Piet Van-Zyl	9828 1012	0498 339 925	Borden 12
Shire President	Keith House	9827 1036	0428 271 039	
DFES Albany	Murray Hatton	9845 5000		



SHIRE OF GNOWANGERUP

AGENDA

AGM OF THE GNOWANGERUP BFBAC HELD AT THE BORDEN PAVILION

3 April 2019

COMMENCING AT 4pm

1.0 Attendance & Apologies

1.1 Attendance

Paul Richardson	Borden FCO
Wayne Davis	Borden FCO
Brendan Barrows	Borden FCO
John Campbell	Borden FCO
Piet Van Zyl	Borden FCO
Jeremy Hitsert	Borden FCO
Murray Hatton	DFES
Jeremy Bailey	Deputy 1
Chris Stone	Borden FCO
Greg Stewart	Shire Rep
Bill O'Keeffe	Deputy 2
Paul Nicholas	Gnowangerup Captain
Brad Kiddle	Gnowangerup FCO
Keith House	Shire President
Ernie Jaekel	Ongerup Captain
Mick Creagh	Ongerup FCO
Owen Gaze	Borden FCO
Darren Baum	Chief FCO
Carol Shaddick	Shire of Gnowangerup - Finance
Sharon Minitier	Shire of Gnowangerup - Admin

1.2 Apologies

Vin Fordham Lamont	Shire of Gnowangerup
Brandon Wise	Gnowangerup FCO
Wayne Pech	Gnowangerup FCO
Gerald Slee	Ongerup FCO

2.0 Minutes presented from the previous AGM

MOVED: Wayne Davis	SECONDED: Paul Richardson
That the minutes of the Gnowangerup Bush Fire Advisory Annual General Committee meeting held on 12 April 2018 are true and correct.	
CARRIED	

2.1 Business Arising from Minutes NIL



3.0 Reports

3.1 Chief Bush Fire Control Officers Report

Thanked John Campbell for running the base.

Generally, a quite year

Three trucks that went and assisted South Stirling fire in May was greatly appreciated

Easy 1st year as Chief

3.2 DFES – Murray Hatton - DISTRICT OFFICER (RURAL) – GREAT SOUTHERN

Good to be back in the Great Southern

Change over personal in Great Southern Office has been unsettling

Training to be discussed in general business

3.3 DPAW Report

Paul Richardson reported there was no meeting until later in April

3.4 Brigade Reports

Borden

Welcomed Murray

Fast fill trailers now have 2 operators and are working well

Wayne and Paul attended Bremer Bay fires their assists was appreciated by the Shire of Jerramungup

It was noted that when we are asked to assist in neighbouring shires we should make the effort to get there.

Ongerup

Attended 3 fires season was generally quiet noted that Ongerup is to find a Deputy 2 for next year

Gnowangerup

Quiet year

Attended South Stirling fire. This was a good learning experience

3.5 Finance Report

Approximately \$3000 to be expended by all brigades before 30/6/19

4.0 Election of Office Bearers

4.1 Chief Bush Fire Control Officer

Darren Baum

4.2 Deputy Chief Fire Control Officer 1

Jeremy Bailey

4.2 Deputy Chief Fire Control Officer 2

Bill O'Keeffe

*As nominated in 2018 for a period of 2 years this being the second year of term

4.3 Fire Weather Officer

Owen Gaze

4.4 Communications Officer

Wayne Davis

5.6 Base Radio Operators

John Campbell

*All officers agreed to hold the position for another 12 months unopposed

Moved Paul Richardson

Seconded Brendan Barrows

Dual Fire Control Officers no longer required to be nominated



5.0 General Business

5.1 Firebreak Order Information Booklet

No changes were required. Awaiting updated contact list before printing.

Moved Paul Nicholas Seconded Darren Baum

- 5.2** Shire to send a letter of appreciation to Byron Bungey for time served as a FCO
Mick Lance and Dave Wellard also left the district and a letter of appreciation to be sent
*Service history on all 3 to be investigated
DFES Awards contacted and these nominations are looked at in April and September
and then actioned with in the 3 months.

6.0 AGM Closed 4.25pm



**SHIRE OF GNOWANGERUP
Minutes of Meeting**

**GM OF THE GNOWANGERUP BFBAC HELD AT THE Borden Pavilion
3 April 2019**

Opened at 4.30pm

1.0 Attendance & Apologies

1.1 Attendance

Paul Richardson	Borden FCO
Wayne Davis	Borden FCO
Brendan Barrows	Borden FCO
John Campbell	Borden FCO
Piet Van Zyl	Borden FCO
Jeremy Hitsert	Borden FCO
Murray Hatton	DFES
Jeremy Bailey	Deputy 1
Chris Stone	Borden FCO
Greg Stewart	Shire Rep
Bill O’Keeffe	Deputy 2
Paul Nicholas	Gnowangerup Captain
Brad Kiddle	Gnowangerup FCO
Keith House	Shire President
Ernie Jaekel	Ongerup Captain
Mick Creagh	Ongerup FCO
Owen Gaze	Borden FCO
Darren Baum	Chief FCO
Carol Shaddick	Shire of Gnowangerup - Finance
Sharon Miniter	Shire of Gnowangerup - Admin

1.2 Apologies

Vin Fordham Lamont	Shire of Gnowangerup
Brandon Wise	Gnowangerup FCO
Wayne Pech	Gnowangerup FCO
Gerald Slee	Ongerup FCO

2.0 Minutes tables from previous General Meeting

MOVED: Paul Nicholas	SECONDED: Paul Richardson
That the minutes of the Gnowangerup Bush Fire Advisory General meeting held on 11 September 2018 are true and correct.	
CARRIED	



2.1 Business Arising from Minutes

Amelup truck – Murray Hatton to complete the application with assistance from members. Paul Richardson has offered to be the brigade representative.

Repeater Station Mindarabin – Murray Hatton to assist the this as it is a capital expenditure outside the operating grant funds

3.0 Correspondence

Bush Fire Brigade Local Law – Conway Highbury

Appreciation Letter Bremer Bay Fire – Shire of Jerramungup

Email Bush Fire Prone Areas – Office of Bushfire Risk Management

DFES First Aid Training – DFES

Operational Fleet Project (Feb and March) – DFES

Fuel Cards – DFES

Local Radio Communications Planning – Great Southern District Emergency Management Committee

TABLED

4.0 General Business

4.1 Murray Hatton – Fast fill trailer repairs. Maintenance to hoses approved as per funding

4.2 Whats App – working well thanks to Wayne Pech for setting this up

4.3 Radios – Two yellow radios being held at Mt Barker Communications. These are being held for new FCO's once FCO training completed.
If black radios need additional channels (neighbouring shires) this needs to be done through DFES.

4.4 Training – Murray offered suggestions for training that he thought would be beneficial. Members agreed to running Intro to Bush fire for seasonal workers. To be held in October school holidays and first week in November to capture everyone.

Ladies Day

Intro to Structural Fire fighting

Yellow radio training

Ongerup also requested a drill on fire truck

Borden was considered to be the most central for the training sessions

4.5 First Aid training – Shire to find out more information on numbers allowed and timing of course.

4.6 Standard operating Booklets distributed to each fire truck and FCO's



4.7 Request for weather stations – Unfortunately not covered under operating grant

4.8 All three brigades received fuel cards to the value of \$1000

4.9 President Keith House and Chief BFCO thanked Sharon and Carol for their assistance throughout fire season

5.0 Meeting closed 5.30pm

13.2 BUDGET AMENDMENT – CONVERSION OF DOCTOR’S HOUSE FROM RESERVE TO FREEHOLD

Location: 25 McDonald St, Gnowangerup
Proponent: N/A
File Ref: ADM0125 & ADM0040
Date of Report: 13th May 2019
Business Unit: Corporate and Community Services
Officer: V Fordham Lamont – Deputy CEO
Disclosure of Interest: Nil

ATTACHMENTS

- Land enquiry form (including Certificate of Title and aerial photograph)

PURPOSE OF THE REPORT

To seek Council approval for out of budget expenditure and amendments to the approved budget to enable the conversion of 25 McDonald St, Gnowangerup from reserve to freehold.

BACKGROUND

Shire-managed Reserve 32642 (25 McDonald St) included two separate lots; one was the location of the Doctor’s house and the other was the site of the Police Officer in Charge’s house. Some years ago, Council agreed to subdivide the reserve and transfer the management of the Police OIC’s house to GEHA.

In 2017, the Deputy CEO discovered that, although the Shire had completed all the necessary documentation to effect the transfer, it had never been finalised. We were advised that the delay had been caused by wholesale changes at the Department of Housing.

In late 2018, we were advised that the transfer had been completed. The Shire now manages the remaining portion of Reserve 32642 i.e. the Doctor’s house at 25 McDonald St. In order to give the Shire the flexibility to sell the house and property at some stage in the future, the Department of Planning, Lands and Heritage was asked to investigate and advise what it would cost us to convert the property from reserve to freehold.

We finally received a valuation figure of \$14,000 (inc GST) in early May 2019.

COMMENTS

Over the last couple of years, Council has pursued, where practical, a strategy of converting Shire-managed reserves with buildings on them to freehold. This is particularly true of those reserves with houses constructed on them. By converting these properties, the Shire is enabling them to be sold at some future time suitable to the organisation. A likely example is when Council wants to renew its housing stocks by selling an older home in order for it to purchase a newer one.

The Doctor's house is a comfortable 4-bedroom home. It is important to be able to offer the local GP a house of an appropriate standard. A valuation of \$14,000 on the land is considered an appropriate amount to pay to acquire the freehold to this property. The additional costs relating to \$976 for document preparation and \$2,000 for conveyancing and document registration need to be added to the \$14,000 when considering the overall cost.

The Shire's 2018/2019 adopted budget included an allocation of \$510,000 to complete the commercial development of Cuneo Close. The 2018/2019 expenditure of this project was \$462,900. It is suggested that \$16,976 of the budget allocation be re-allocated towards the conversion of 25 McDonald St from reserve to freehold.

CONSULTATION

Nil

LEGAL AND STATUTORY REQUIREMENTS

Local Government Act 1995

Part 6 Financial management

Division 4 General financial provisions

Section 6.8 Expenditure from municipal fund not included in annual budget

POLICY IMPLICATIONS

Shire Policy 2.11 Risk Management

FINANCIAL IMPLICATIONS

The following budget amendments are proposed:

- Decrease allocation of budgeted expenditure to Land Development GL account 29024 by \$16,976 from \$510,000 to \$493,024.
- Increase allocation of budgeted expenditure to Purchase of Land GL account 29004 by \$16,976 from \$0 to \$16,976.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2017-2027

Theme 5 Financial Sustainability

Objective 2 Effective management to conduct business in a financially sustainably manner

Strategic Initiative 2.1 Manage liabilities and assets through a planned, long-term approach

STRATEGIC RISK MANAGEMENT CONSIDERATIONS:

Primary Strategic Risk Category: Financial Sustainability

Description: Inability to maintain service and infrastructure levels for the Shire.

Residual Risk: Moderate

Consequence: Major

Likelihood: Unlikely

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

As the unbudgeted expenditure will be funded by savings from budgeted expenditure, there will be no effect on Council's bottom line. Supporting the officer's recommendation will provide flexibility in terms of disposing of and renewing Council's housing stocks.

VOTING REQUIREMENTS

Absolute majority

COUNCIL RESOLUTION

Moved: Cr C Thomas

Seconded: Cr S Hmeljak

0519.42 That Council:

1. Pursuant to section 6.8(1)(b) of the Local Government Act 1995, authorise the following budget amendments:
 - Decrease allocation of budgeted expenditure to Land Development GL account 29024 by \$16,976 from \$510,000 to \$493,024.
 - Increase allocation of budgeted expenditure to Purchase of Land GL account 29004 by \$16,976 from \$0 to \$16,976.

CARRIED BY ABSOLUTE MAJORITY: 9/0



Enquiry - Crown land

1. Enquirer details

Incorporated entity name or individual name: Shire of Gnowangerup

ABN: 71 892 627 607 ACN: Indigenous Corporation No. (ICN):

Postal Address: 28 Yougenup Road

Locality/town: Gnowangerup
State: Western Australia **Postcode:** 6335

E-mail Address: vin.fordhamlamont@gnowangerup.wa.gov.au
Mobile: **Telephone:** 08 9827 1007

Preferred contact Email Mobile Telephone Mail

Street address: (If different to postal address)

Locality/town: **State:** **Postcode:**

Contact person details (if different to the above):

Full name: Anrie van Zyl **Position:** Corporate Support Officer
Mobile: **Telephone:** 08 9827 1007
E-mail Address: anrie.vanzyl@gnowangerup.wa.gov.au

2. Land details

Refer to **Crown land enquiry guide** for instructions.

2.1 Street address and description of land referred to in this enquiry:
25 McDonald Street, Gnowangerup
Reserve 32642, Lot 500 on Deposited Plan 414652 Volume LR3169 Folio 767

2.2 Area and size of land enquired (approximate boundary and area, in m² or ha):
1008m²

2.3 Local government the Crown land is within (drop down selection):
Shire of Gnowangerup

2.4 Have you sought comment or advice from the local government? Yes No
Please provide details: We are the local government



2. Land details (continued)

2.5 Title search attached Yes <https://www.landgate.wa.gov.au/corporate.nsf/web/Certificate+of+Title>

2.6 Landgate map attached Yes <https://www.landgate.wa.gov.au/bmvf/app/mapviewer>

2.7 Alternatively utilise a GIS Map service such as Google Maps and obtain a Parcel Identification Number (PIN) where no title exists.

.....

3. Purpose of request for land enquiry

Brief detail regarding the nature of the enquiry and the purpose for which the Crown land is required:
Yes, evidence attached
 The Shire holds the management order over this reserve and it currently forms part of the contract with the Medical Practice in Gnowangerup with the medical practitioner taking residency at this property. Council is looking at its housing stocks with a view of disposing of some of the properties in future. Council would like a more permanent tenure to give it flexibility in terms of how the existing land and buildings are dealt with. Council is therefore seeking to determine the cost involved in converting Reserve 32642 to a freehold property.

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4. Lessee, management body and consent

Registered lessee, management body or other:
 The Shire of Gnowangerup holds a management order in its favour for the purpose of "housing (Shire of Gnowangerup)"

.....

Has their consent or support of this application been sought for your proposed use of this land:
Yes, evidence attached
 Yes, we are the management body

.....

5. Detail of proposal

Detail of a business case*, concept or development proposal including details of any stages or timelines. These would assist assessment of your enquiry, please attach or detail:
Yes, evidence attached
 N/A

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*Note: If your proposal is for irrigated agriculture, please complete Section 3 with details of your concept, as a detailed business case and development proposal is not applicable at this time. For irrigated agricultural projects, the Department of Lands will be following the Land Tenure Pathway for Irrigated Agriculture (LTPIA) available here, and a detailed project proposal will be required at a later stage.



6. Additional information

- The list below is indicative only and there may be additional approvals, permits and licences required.
- The enquirer is to provide as much information as possible to facilitate assessment of this enquiry.
- The enquirer is to attach all documentation (including approvals, permits, licences, project plans, agreements) that may assist in the assessment of this enquiry.
- Indicate below the documents that are attached, and number the attachments accordingly.

Attachments

- 1. Applicant (evidence of authorisation to act for incorporated entity)
- 2. Land Details
 - 2.1 Street description
 - 2.2 Area and size of land enquired
 - 2.3 Local government name
 - 2.4 Local government consultation
 - 2.5 Landgate title search
 - 2.6 Landgate cadastral map and reference
 - 2.7 PIN location identifier
- 3. Purpose of request for land enquiry
- 4. Lessee, management body and consent
- 5. Detail of proposal
- 6. Any other additional information that will assist with this enquiry *(please list and detail):*
 - 6.1
 - 6.2
 - 6.3
 - 6.4
 - 6.5
 - 6.6
 - 6.7
 - 6.8
 - 6.9

Notes: The Shire of Gnowangerup will be able to make a decision on whether it will be able to purchase this Reserve once a cost estimate for converting the tenure from Crown Reserve to freehold has been received from the Department.

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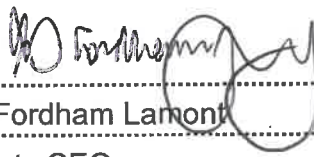
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7. Declaration

By signing and submitting this document, the enquirer understands and agrees that:

- The information provided is complete, true, accurate and correct to the best of my/our knowledge.
- The Department of Lands (the department) may seek information from the enquirer or third party/ies in assessing and responding to the enquiry. For that purpose the department may be required to release information submitted in this enquiry to other agencies or parties. Should the additional information supplied contains confidential information or information subject to commercial in confidence, clearly identify that material and the nature of the confidentiality. If no confidentiality is indicated the department reserves the right to provide the information to other agencies.
- If the department supports a grant of tenure following assessment of the enquiry, the enquirer shall pay all costs associated with the grant. These costs may include, but may not be limited to:
 - costs of negotiating and compensating native title parties and other existing land holders;
 - applying for and approval of other statutory requirements;
 - purchase price, lease rental, easement or license fees;
 - survey and plan preparation costs; and
 - GST on any of the above.
- The department is not responsible for obtaining any approvals for, or in connection with, this enquiry, except for any required to be obtained by the department under any written law.
- The submission of this enquiry does not in itself grant any right to access Crown land, and the department reserves the right to decline assessing the enquiry in detail, to grant the enquiry subject to conditions, or not to grant the enquiry.
- The enquirer acknowledges that the provision of funding evidence in the form of a bank guarantee or other financial substantiation of the application may be required, and that insurance and indemnity arrangements may be further required to satisfy the department, dependent on the assessment of each enquiry.
- The department will not be liable for delay and/or costs borne by the enquirer through submission of this enquiry, or in providing additional information that is required so that the department can assess the enquiry, of itself or as a result of any refusal to grant the enquiry or to grant it on conditions that are unacceptable to the enquirer. The department has a duty to consider applications and enquiries relating to Crown land in the best interests of the State.

Signature of enquirer or authorised person: 

Name of enquirer or authorised person: Vin Fordham Lamont

Position of enquirer/authorised person: Deputy CEO

Date: 21 September 2018

OFFICE USE ONLY

Method of receipt:

- Email (proposals@lands.wa.gov.au)
- Letter
- Fax
- Other (detail).....

- Sufficient information provided.
- Insufficient information provided.
- Acknowledgement of receipt letter sent. Date: __/__/__
- Further information required letter sent. Date: __/__/__
- Objective ID: _____
- Date received: _____
- Officers Name: _____



The completed and signed form can be returned by any of these methods:

Electronically **scan** and **e-mail** to: proposals@lands.wa.gov.au

Or:

Post to: "Proposal - Crown land"
Department of Lands
PO Box 1143
WEST PERTH WA 6872

Or:

Facsimile: +61 8 6552 4417

If you have any questions regarding this form, please contact the Department of Lands:

Phone: (08) 6552 4400

Email: proposals@lands.wa.gov.au



REGISTER NUMBER	
500/DP414652	
DUPLICATE EDITION	DATE DUPLICATE ISSUED
N/A	N/A

RECORD OF QUALIFIED CERTIFICATE OF CROWN LAND TITLE

VOLUME LR3169 FOLIO 767

UNDER THE TRANSFER OF LAND ACT 1893 AND THE LAND ADMINISTRATION ACT 1997 NO DUPLICATE CREATED

The undermentioned land is Crown land in the name of the STATE OF WESTERN AUSTRALIA, subject to the interests and Status Orders shown in the first schedule which are in turn subject to the limitations, interests, encumbrances and notifications shown in the second schedule.

[Handwritten signature]



REGISTRAR OF TITLES

LAND DESCRIPTION:

LOT 500 ON DEPOSITED PLAN 414652

STATUS ORDER AND PRIMARY INTEREST HOLDER: (FIRST SCHEDULE)

STATUS ORDER/INTEREST: RESERVE UNDER MANAGEMENT ORDER

PRIMARY INTEREST HOLDER: SHIRE OF GNOWANGERUP OF 28 YOUNGUP ROAD GNOWANGERUP WA 6335

(XE N967896) REGISTERED 20/8/2018

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

- 1. N967895 RESERVE 32642 FOR THE PURPOSE OF HOUSING (SHIRE OF GNOWANGERUP) REGISTERED 20/8/2018. N967896 MANAGEMENT ORDER. CONTAINS CONDITIONS TO BE OBSERVED. REGISTERED 20/8/2018.

- Warning: (1) A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required. Lot as described in the land description may be a lot or location. (2) The land and interests etc. shown hereon may be affected by interests etc. that can be, but are not, shown on the register. (3) The interests etc. shown hereon may have a different priority than shown.

-----END OF CERTIFICATE OF CROWN LAND TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP414652
PREVIOUS TITLE: LR3150-793
PROPERTY STREET ADDRESS: 25 MCDONALD ST, GNOWANGERUP.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF GNOWANGERUP

END OF PAGE 1 - CONTINUED OVER

VER.	AMENDMENT	AUTHORISED BY	DATE	INTERESTS AND NOTIFICATIONS				COMMENTS	
				SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO

TYPE	CROWN	S.S.A. NO
PURPOSE	SUBDIVISION	
PLAN OF	LOTS 500 & 501	
FORMER TENURE	LOT 352 ON DP 180285 C/T LR3150793	
LOCAL AUTHORITY	SHIRE OF GNOWANGERUP	
LOCALITY	GNOWANGERUP	
D.O.L. FILE	03330-1966	
FIELD RECORD	143841	
<p>SURVEYOR'S CERTIFICATE - REG 54</p> <p>I, M. NORMAN hereby certify that this plan is accurate and is a correct representation of the - (a) "survey" and/or (b) "calculations from measurements recorded in the field records (if applicable)" undertaken for the purposes of this plan and that it complies with the relevant written law(s) in relation to which it is lodged. M. Norman 2018.05.30 17:56:43 +0900</p>		
LICENSED SURVEYOR	DATE	
LOGGED		
6-Jun-2018 \$0.00 441808		
DATE FEE PAID ASSESS NO.		
I.S.C.	EXAMINED	20-Jun-2018
	DATE	
WESTERN AUSTRALIAN PLANNING COMMISSION		
FILE Exempt from WAPC Approval		
Delegated under S.16 P&D Act 2005	DATE	
IN ORDER FOR DEALINGS		
SUBJECT TO	Reserve Action	
FOR INSPECTOR OF PLANS AND SURVEYS	DATE	20-Jun-2018
APPROVED		
INSPECTOR OF PLANS AND SURVEYS	DATE	
(S.18 Licensed Surveyors Act 1995)		

501
1016 m²

500
1008 m²

Scale 1:400 (A3)

HELD BY LANDGATE IN DIGITAL FORMAT ONLY

JOHN KINNEAR & ASSOCIATES
 Consulting Surveyors
 45 COLLIE STREET
 PO BOX 283
 ALEANY WA 6331
 PHONE (08) 94421553 FAX (08) 94421570
 JKA REF: e65249 - Drawing01



DEPOSITED PLAN
414652
 SHEET 1 OF 1 SHEETS
 VERSION 1

ORIGINAL CERTIFICATE OF CROWN LAND TITLE
QUALIFIED

REGISTER NUMBER: 500/DP414652

VOLUME/FOLIO: LR3169-767

PAGE 2

RESPONSIBLE AGENCY:

DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)

NOTE 1: K436020 CORRESPONDENCE FILE 03330-1966-02RO

P414652

<u>Lot Number</u>	<u>Part</u>	<u>Register Number</u>	<u>Section</u>
500		LR 3169/767	

<u>Lot Number</u>	<u>Part</u>	<u>Register Number</u>	<u>Section</u>
501		2954/440	



Created: 21 September 2018 from Map Viewer Plus: <https://maps.landgate.wa.gov.au/maps-landgate/registered/>

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 Please refer to original documentation for all legal purposes.

14. INFRASTRUCTURE AND ASSET MANAGEMENT

Nil

15. STATUTORY COMPLIANCE

Nil

16. FINANCE

16.1 ACCOUNTS FOR PAYMENT AND AUTHORISATION – APRIL 2019

Location: Shire of Gnowangerup
Proponent: N/A
File Ref: ADM0451
Date of Report: 10th May 2019
Business Unit: Corporate and Community Services
Officer: CA Shaddick – Senior Finance Officer
Disclosure of Interest: Nil

ATTACHMENTS

- April 2019 Cheque Listing

PURPOSE OF THE REPORT

To provide Council with a list of payments processed in the month of April 2019.

BACKGROUND

Nil

COMMENTS

The April 2019 cheque list for the period 01/04/2019 to 30/04/2019 is attached as follows:

FUND	AMOUNT
Municipal Fund	\$ 361,890.90
Trust Fund	\$ 632.74
Credit Card	\$ 4,867.58
TOTAL	\$ 367,391.22

CONSULTATION

Nil

LEGAL AND STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulations 1996

Regulation 12 states that:

- (1) *A payment may only be made from the municipal fund or the trust fund –*

- (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds – by the CEO; or*
- (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*

POLICY IMPLICATIONS

Purchasing Policy 4.1

Corporate Credit Card Policy 4.7

FINANCIAL IMPLICATIONS

All payments are in line with the Adopted Budget or have been approved by Council as a Budget Amendment.

STRATEGIC IMPLICATIONS

Strategic Community Plan

Theme: Sustainable and Capable Council

Objective: Provide accountable and sustainable leadership

Strategic Initiative: Nil

STRATEGIC RISK MANAGEMENT CONSIDERATIONS:

Strategic Risk Category	Financial Sustainability
Consequence Rating	Catastrophic
Likelihood Rating	Unlikely
Acceptance Rating	Acceptable
Risk Acceptance Criteria	Risk Acceptable with adequate controls

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

This is a standard item in the Ordinary Council Meeting Agenda.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

Moved: Cr G Stewart

Seconded: Cr R House

0519.43 That Council:

Approve the Schedule of Accounts:

Municipal Fund Cheques 27470 - 27488, EFT 14641 – EFT 14755, Superannuation and Direct Deposits totalling \$361,890.90 and Trust Fund Cheques 908 - 909 totalling \$632.74 and Corporate Credit Card totalling \$4,867.58.

UNANIMOUSLY CARRIED: 9/0

Chq/EFT	Date	Name	Description	Amount
908	4/04/2019	BUILDING COMMISSION	BUILDING APPLICATIONS FOR MARCH 2019	\$ 622.74
909	4/04/2019	SHIRE OF GNOWANGERUP	COMMISSION FOR MARCH APPLICATIONS	\$ 10.00
TOTAL TRUST ACCOUNT				\$ 632.74
EFT14641	3/04/2019	AFGRI EQUIPMENT AUSTRALIA PTY LTD	2 X ANTENNA - PART NUMBER: CPAE4018 GRADER GN.0020	\$ 212.28
EFT14642	3/04/2019	AIR LIQUIDE	CYLINDER FEE SMALL, MEDIUM, LARGE	\$ 149.68
EFT14643	3/04/2019	ALBANY CITY MOTORS	ELEMENT - OIL FILTER GN.0019 TIPPER	\$ 345.31
EFT14644	3/04/2019	ALBANY RECORDS MANAGEMENT	ANNUAL STORAGE-ASSORTED ITEMS 31 MARCH 2019-01 APRIL 2020	\$ 528.00
EFT14645	3/04/2019	ALBANY ROLLER DERBY LEAGUE INC	YOUTH WEEK ROLLER HOCKEY AND SKATE HIRE	\$ 1,300.00 P
EFT14646	3/04/2019	ARMADILLO PRODUCTS	2 SN HYDRAULIC HOSE 2 WIRE 1 - DOLLY GN.17002	\$ 500.06
EFT14647	3/04/2019	AUTOSMART (WA)	1 X 5 LITRE FLOORSMART CLEANING	\$ 39.93
EFT14648	3/04/2019	AVANTGARDE TECHNOLOGIES PTY LTD	INSTALL CCTV FOR GNOWANGERUP TOWNSITE - 50% DEPOSIT	\$ 68,293.50 F
EFT14649	3/04/2019	BECKS TRANSPORT	FREIGHT	\$ 336.05
EFT14650	3/04/2019	BEST OFFICE SYSTEMS	PHOTOCOPY AT DEPOT 28/02/2019 - 28/03/2019	\$ 129.59
EFT14651	3/04/2019	BGL SOLUTIONS	AS PER CONTRACT FOR MARCH	\$ 10,560.43
EFT14652	3/04/2019	BUNNINGS ALBANY	CLEANING PRODUCTS - MOP & BUCKET VILEDA SPIN MOP & BUCKET	\$ 84.49
EFT14653	3/04/2019	CALDWELL LAND SURVEYS	SURVEY AND REPLACE BOUNDARY MARKERS FOR CUNEO CLOSE	\$ 687.50
EFT14654	3/04/2019	COURIER AUSTRALIA	FREIGHT	\$ 634.01
EFT14655	3/04/2019	G & M DETERGENTS	1 X BOX REGAL INTERLEAVED HAND TOWELS 23CM X 23.5CM	\$ 50.00

EFT14656	3/04/2019	GNOWANGERUP FUEL SUPPLIES	GNOWANGERUP DEPOT - DIESEL - 19,500 LITRES @ \$1.40	\$ 27,356.55
			ONGERUP DEPOT - 4,500 LTS @1.40	\$ 6,313.05
			FUEL FOR ADMIN FLEET	\$ 1,074.78
EFT14657	3/04/2019	GNOWANGERUP TYRE SERVICE	TYRE REPAIRS JD BACKHOE GN.0026	\$ 70.00
EFT14658	3/04/2019	J & S CASTLEHOW ELECTRICAL	EXCAVATE TRENCHES FOR TELSTRA PIPE AND PIT FOR CUNEO CLOSE DEVELOPMENT INSTALL ALL MATERIALS FROM 8 PIT TO 5 PTI 560 YOUGENUP ROAD, INCLUDES MOBILISATION	\$ 10,864.84
EFT14659	3/04/2019	J.E. & K.N. DAVIS	CLEAR AND EXTEND DAM WEST OF BOWLING CLUB	\$ 16,148.00
EFT14660	3/04/2019	JASON SIGN MAKERS	VARIOUS SIGNS AND EQUIPMENT FOR ROAD MAINTENANCE	\$ 6,548.64
EFT14661	3/04/2019	JH COMPUTER SERVICES PTY LTD	CHANGE LOGINS FOR LIBRARY COMPUTER - CREATE CRC LOGIN	\$ 352.00
EFT14662	3/04/2019	JR & A HERSEY PTY LTD	200 GUIDE POSTS	\$ 5,036.81
			EBA UNIFORMS	\$ 790.84
EFT14663	3/04/2019	KOJONUP AUTO ELEC SERVICES	CONTACTOR RELAY FOR BATTERY SOLENOID 24V 85A GN.0030	\$ 93.45
EFT14664	3/04/2019	LG PROFESSIONALS AUSTRALIA WA	INTRODUCTION TO LG WORKSHOP - 4 STAFF ATTENDEES	\$ 4,236.08
EFT14665	3/04/2019	MARKETFORCE	JOB ADVERT WEST AUSTRALIAN 'CONSTRUCTION-LEADING HAND'	\$ 843.60
			ALL ROUNDER & CONSTRUCTION LEADING HAND	\$ 716.36
			ALL ROUNDER	\$ 819.94
			CONSTRUCTION STAFF HOUSES	\$ 451.10
EFT14666	3/04/2019	MESSAGEMEDIA	1752 MESSAGES SENT MARCH 2019	\$ 250.54
EFT14667	3/04/2019	OFFICEWORKS	OFFICE FURNITURE FOR DEPOT - CSO-VELOCITY WHST 750 BEECH WHITE	\$ 1,179.95
EFT14668	3/04/2019	OLUMAYOKUN OLUYEDE	CASH SUBSIDY AS PER CONTRACT FOR MARCH 2019	\$ 11,000.00
EFT14669	3/04/2019	ONGERUP CARAVAN PARK	CONTRACT CLEANING MARCH 2019 ONG HALL & PUBLIC CONVENIENCES	\$ 348.32
EFT14670	3/04/2019	ONLINE SAFETY SYSTEMS PTY LTD	PLANT ASSESSOR ACCESS FEE HYBRID LEVEL 2 MARCH 2019	\$ 528.00

EFT14671	3/04/2019 PAINT INDUSTRIES PTY LTD	2 X 20KG BAGS OF POTTERS BEADS (REFLECTIVE) FOR PAINTING KERBING ON YOUGENUP ROAD	\$	101.97
EFT14672	3/04/2019 RECORDS ARCHIVES HISTORICAL MANAGEMENT	20/03/19 DISASTER MANAGEMENT PLAN	\$	569.25
EFT14673	3/04/2019 SHARON MAE MINITER	ACCOMODATION EXPENSES FOR CEMETERIES CONFERENCE	\$	199.00
EFT14674	3/04/2019 SOUTH REGIONAL TAFE	CHAINSAW COURSE SKILL SET AHCMCM213	\$	195.80
EFT14675	3/04/2019 STAR SALES & SERVICE	FLEXI WATER PUMP PUMP 2 INCH SUBMERSIBLE FLEX SHAFT	\$	1,169.00
EFT14676	3/04/2019 STATE LIBRARY OF WESTERN AUSTRALIA	FREIGHT RECOUP 2018-19 YEAR	\$	621.56
EFT14677	3/04/2019 TOPAZ GLOBAL	POLO SHIRTS EMBROIDED WITH SHIRE LOGO	\$	547.25
EFT14678	3/04/2019 WESTRAC EQUIPMENT PTY LTD	CYCLINDER - 190-3085 CATERPILLAR LOADER GN.035	\$	1,069.04
EFT14679	3/04/2019 WOOD & GRIEVE ENGINEERS	UPD DESIGN AND DOCUMENTATION OF TELECOMMUNICATION DESIGN FOR CUNEO CLOSE DEVELOPMENT	\$	726.00
EFT14680	10/04/2019 ADMIN SOCIAL CLUB	PAYROLL DEDUCTIONS	\$	90.00
EFT14681	10/04/2019 ADRIENNE JOYCE	RENT ONGERUP GRADER 01/05/2019 - 14/05/2019	\$	260.00
EFT14682	10/04/2019 ALBANY CITY MOTORS	SEPTIC TRUCK - LAMP ASM RR COMB GN.0019	\$	103.24
EFT14683	10/04/2019 ALBANY ENGINEERING CO	REPAIR SHAFT ON TRACTOR BROOM	\$	350.08
EFT14684	10/04/2019 AMELUP SERVICE STATION	CARTING GRAVEL FROM LILLYMANS PIT TO ONGERUP PINGRUP ROAD	\$	792.00 P
EFT14685	10/04/2019 CANCELLED	PROCESSED FOR INCORRECT AMOUNT	\$	0.00
EFT14686	10/04/2019 ASHLEIGH ANNE NUTTALL	RENT GNP GRADER 22/04/2019 - 05/05/2019	\$	500.00
EFT14687	10/04/2019 AUSTRALIA POST	POSTAGE FOR MARCH 2019	\$	131.45

EFT14688	10/04/2019 B & B STREET SWEEPING	SWEEP CAR PARK AT SPORT COMPLEX PRIOR TO RESEALING	\$ 594.00
EFT14689	10/04/2019 BLACK AND GOLD SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 120.00
EFT14690	10/04/2019 BULLSEYE PLUMBING & GAS	HYDRA JET STROMWATER LINE NEAR COMPLEX	\$ 1,298.00
EFT14691	10/04/2019 CAST-TECH GROUP	1 X 1.5 TONNE BULKA BAG CEMENT FOR GRAVEL STABILISATION ON TIELINE ROAD HEADWALL	\$ 594.00 F
EFT14692	10/04/2019 COMPAC SALES PTY LTD	COMPAC FUEL SYSTEM 10 X HID SWIPE KEY TAGS	\$ 208.10
EFT14693	10/04/2019 COURIER AUSTRALIA	FREIGHT	\$ 27.29
EFT14694	DEPARTMENT OF WATER AND ENVIRONMENTAL 10/04/2019 REGULATION	SEPTIC TANK CLEANING - TRACKING WASTE FORMS	\$ 220.00
EFT14695	10/04/2019 GNOWANGERUP CRC	STAFFING FOR THE LIBRARY	\$ 1,031.94
		CLEANING AND AMENITIES	\$ 367.00
		ELECTRICITY, PHONE & INTERNET	\$ 251.41
EFT14696	10/04/2019 GNOWANGERUP TYRE SERVICE	PUNCTURE REPAIRS BACKHOE LOADER GN.0026	\$ 190.00
EFT14697	10/04/2019 GREAT SOUTHERN LIQUID WASTE	ONGERUP WASTE WATER PONDS 10 X 20 KG BUCKETS OF ACTIZYME (RRP \$402.41 EACH)	\$ 2,615.87
EFT14698	10/04/2019 JERRAMUNGUP ELECTRICAL SERVICE	FORMBY SOUTH BORE PUMP REPAIRS	\$ 510.21
		ONGERUP DEPOT	\$ 100.12
		2 CECIL STREET	\$ 221.10
		ADMIN OFFICE	\$ 123.75
		GNOWANGERUP DEPOT	\$ 185.63
EFT14699	10/04/2019 JETBLACK CREATIVE MEDIA	FIX HERITAGE TRAIL ISSUE ON WEBSITE MAPS NOT LOADING	\$ 82.50
EFT14700	10/04/2019 KOMATSU AUSTRALIA PTY LTD	PLATE EX SYDNEY - ITEM: 23B-70-31641 GRADER GN.0021	\$ 452.94
EFT14701	10/04/2019 LANDGATE	ANNUAL UV VALUATION ROLL 19/20	\$ 7,049.90

EFT14702	10/04/2019 LGRCEU	PAYROLL DEDUCTIONS	\$ 164.00
EFT14703	10/04/2019 ONGERUP FARM SUPPLIES	VARIOUS ROAD MAINTENANCE ITEMS	\$ 149.74
EFT14704	10/04/2019 PAPERBARK MERCHANTS	BOOKS FOR GNOWANGERUP LIBRARY	\$ 145.74
EFT14705	10/04/2019 PROTECTOR FIRE SERVICE	BORDEN, ONGERUP & GNP BUILDINGS - 6MTHLY SERVICE	\$ 3,309.35
EFT14706	10/04/2019 SADLERS BUTCHERS	CATERING COUNCIL MEETINGS MARCH 2019	\$ 588.08
EFT14707	10/04/2019 SHIRE OF CUBALLING	BUILDING SURVEYOR SERVICES MARCH 2019	\$ 4,839.00
EFT14708	10/04/2019 THE BOTTLE-O NORTH ROAD	COUNCIL REFRESHMENTS	\$ 199.95
EFT14709	10/04/2019 TRAILBLAZERS	UNIFORM - DEPOT ADMIN	\$ 248.00
EFT14710	10/04/2019 WAYFOUND	GNOWANGERUP INFORMATION BAY DESIGN WORKS, LAYOUT,PROJECT MANAGEMENT	\$ 2,376.00
EFT14711	10/04/2019 WESTRAC EQUIPMENT PTY LTD	REPAIR CAT GRADER TRAVEL TO/FROM JOB SITE MOBILISATION	\$ 2,142.83
EFT14712	17/04/2019 AIRPORT LIGHTING SPECIALISTS PT	GNOWANGERUP AIRPORT - PALBODY KIT G6.35 6 X REPLACEMENT BODY & GROMMET PACKS	\$ 417.78
EFT14713	17/04/2019 CANCELLED	ERROR IN PROCESSING (EFT14713 & 14685)	\$ 0.00
EFT14714	17/04/2019 B P HARRIS & SON	WATER PUMP - 50 X 5 DURAGAL FLAT BAR 1 @ 3000	\$ 41.80
EFT14715	17/04/2019 CITY OF ALBANY	GRADE CHILLINUP ROADS AS PER COA C=SCHEDULE	\$ 477.70
EFT14716	17/04/2019 COURIER AUSTRALIA	FREIGHT	\$ 112.61
EFT14717	17/04/2019 CS LEGAL	LEGAL COST A1265	\$ 418.19 R
EFT14718	17/04/2019 DURAQUIP	JOHN DEERE BACKHOE(GNP) 10M X 1/2 INCH RUBBER BRAKE HOSE	\$ 63.80
EFT14719	17/04/2019 JERRAMUNGUP ELECTRICAL SERVICE	GNP POOL XLE 120E POWER SUPPLY REPLACEMENT & BACKUP	\$ 1,140.37

EFT14720	17/04/2019 JR & A HERSEY PTY LTD	LACE UP WORKBOOTS - DEPOT	\$ 479.38
EFT14721	17/04/2019 OFFICEWORKS	USB CHARGER CABLE X2 USB CAR ADAPTOR X 3	\$ 29.95
EFT14722	17/04/2019 ONLINE SAFETY SYSTEMS PTY LTD	SAFETY STICKERS FOR VARIOUS LARGE AND SMALL PLANT	\$ 330.00
EFT14723	17/04/2019 PRIMARIES GNOWANGERUP	VARIOUS HARDWARE ITEMS	\$ 287.69
EFT14724	17/04/2019 RECORDS ARCHIVES HISTORICAL MANAGEMENT	RECORDS PROCEDURES	\$ 442.75
EFT14725	17/04/2019 STRATEGIC TEAMS	DEVELOPMENT OF PROCUREMENT FLOWCHARTS	\$ 1,650.00
EFT14726	17/04/2019 TARA MCDONALD	INDUCTION TO LG WORKSHOP - MORNING TEA	\$ 35.00
EFT14727	17/04/2019 TROPICAL SHADE N SAILS	REPLACE AND INSTALL ONE STORM DAMAGED SHADE SAIL WITH NEW AND FIT POST EXTENSION	\$ 2,640.00
EFT14728	17/04/2019 VISIMAX SAFETY PRODUCTS	PERMIT BOOKS	\$ 131.20 F
EFT14729	17/04/2019 WA CONTRACT RANGER SERVICES	RANGER SERVICES 03/04, 10/04	\$ 1,980.00
EFT14730	17/04/2019 WARREN BLACKWOOD WASTE	BINS PICK UP 07/03, 14/03, 21/03,28/03	\$ 7,180.80
EFT14731	17/04/2019 WESTERN STABILISERS PTY LTD	CEMENT STABILISE PATCHES ON ONGERUP PINGRUP ROAD	\$ 17,658.10 P
EFT14732	17/04/2019 WINC. (WORK INCORPORATED)	STATIONERY AND CLEANING PRODUCTS	\$ 979.00
EFT14733	17/04/2019 WURTH AUSTRALIA PTY LTD	CROW BAR ITEM: 0714631952 PNCHBAR-L474.4MM	\$ 89.01
EFT14734	26/04/2019 ADMIN SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 90.00
EFT14735	26/04/2019 ADRIENNE JOYCE	RENT ONGERUP GRADER DRIVER 15/05/2019-28/05/2019	\$ 260.00
EFT14736	26/04/2019 ARMADILLO PRODUCTS	JOHN DEERE 2011 315SJ BACKHOE CRIMP GN.0089	\$ 152.50
EFT14737	26/04/2019 ASHLEIGH ANNE NUTTALL	GNP GRADER DRIVER RENT 06/05/2019-19/05/2019	\$ 528.51

EFT14738	26/04/2019 BGL SOLUTIONS	VERGE SLASHING - SLASHING MITIGATION WORK SLASHER HIRE & OPERATOR SLASH VERGES AS DIRECTED AND WHIPPERSNIPP AROUND TREES & HARD SURFACES	\$ 9,091.50
EFT14739	26/04/2019 BLACK AND GOLD SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 120.00
EFT14740	26/04/2019 CAST-TECH GROUP	4 X 1.5T BULKA BAGS CEMENT GLEESON GRAVEL SHEETING AND NIGHTWELL RD EXTEND CULVERTS & HEADWALLS	\$ 2,376.00
EFT14741	26/04/2019 CORPORATE ENERGY AUSTRALIA PTY LTD	200 LITRE KEROSENE	\$ 1,908.06
EFT14742	26/04/2019 COURIER AUSTRALIA	FREIGHT	\$ 38.89
EFT14743	26/04/2019 DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	CLEANING OF SEPTIC TANK TRACKING FORM	\$ 44.00
EFT14744	26/04/2019 GNOWANGERUP TYRE SERVICE	SUPPLY AND REPAIR TYRES FOR DEPOT PLANT	\$ 593.00
EFT14745	26/04/2019 HARJWAY	HIRE OF GRADER FOR TIELINE RESHEET & ONGERUP PINGRUP RD	\$ 14,102.00 P
EFT14746	26/04/2019 JERRAMUNGUP ELECTRICAL SERVICE	REPLACE FAILED AIRCONDITIONERS GNP DEPOT	\$ 5,408.94
EFT14747	26/04/2019 KIM BUTTFIELD CONSULTING	GRANT WRITING WORKSHOP	\$ 1,320.00
EFT14748	26/04/2019 LGRCEU	PAYROLL DEDUCTIONS	\$ 164.00
EFT14749	26/04/2019 M & MP BUILDERS	REPLACE DOOR FROM OFFICE TO SHED	\$ 358.19
EFT14750	26/04/2019 RECORDS ARCHIVES HISTORICAL MANAGEMENT	22/04/2019 DISASTER PLAN	\$ 822.25
EFT14751	26/04/2019 ROXAINE O'TOOLE	WREATHS FOR ANZAC DAY SERVICE GNP AND BORDEN	\$ 160.00
EFT14752	26/04/2019 T. T DATACOMMS	INSTALL DATA /PHONE / COMMS CABINET AT GNP DEPOT	\$ 2,334.87
EFT14753	26/04/2019 WHEATBELT BUSINESS NETWORK	MARKETING & STRATEGY PLAN FOR THE SHIRE OF GNOWANGERUP	\$ 4,894.73

EFT14754	26/04/2019	WORKWEAR GROUP	UNIFORM ORDER ADMIN	\$	513.21
EFT14755	26/04/2019	YONGERGNOW-ONGERUP CRC	ADVERTISING IN THE GRAPEVINE	\$	480.00
27470	3/04/2019	ADVANCED TRAFFIC MANAGEMENT (WA)	PREPARE TRAFFIC MANAGEMENT PLAN FOR THE PAINTING OF THE MAIN STREET KERGING AND CEMENT TMP 808-4-8084 HRS @\$89.00	\$	783.20
27471	3/04/2019	CUT-N-COTE	CLIPSAL DUCTING FOR OFFICE	\$	26.50
27472	3/04/2019	FOWLER SURVEYS	SURVEYING OF BORDEN BREMER BAY ROAD FOR WHITE LINE CORRECTIONS SPOTTING, BARRIER MARKING ON NEW SEAL & BARRIER ASSESSMENTS ON EXISTING LINE WORK	\$	3,056.19
27473	3/04/2019	HEAVY VEHICLE TRAINING	ROMEO MENDOZA HR LICENCE UNRESTRICTED HEAVY VEHICLE	\$	1,895.00
27474	3/04/2019	SYNERGY	SUPPLY PERIOD 29 DAYS SWIMMING POOL STREET LIGHTS	\$	3,390.50 \$ 3,382.75
27475	3/04/2019	WATER CORPORATION	WATER USAGE AND SERVICE CHARGES	\$	517.78
27476	5/04/2019	AUSTRALIAN TAXATION OFFICE	MARCH BAS PAYMENT	\$	12,192.00
27477	10/04/2019	ADVANCED TRAFFIC MANAGEMENT (WA)	4 X TRAFFIC CONTROLERS, SIGNS 7 CONES TO WORK SITE (2 VEHICLES) YOUNGUP ROAD FOR PAINTING OF KERBS	\$	2,506.35
27478	10/04/2019	CUT-N-COTE	GNP DEPOT BUILDING MAINTENANCE CABLE DUCTING 25MM X 16MM PVC WHITE SQUARE	\$	118.58
27479	10/04/2019	GNOWANGERUP IGA	CONSUMABLES	\$	564.51
27480	10/04/2019	MCLEODS BARRISTERS AND SOLICITORS	LEGAL ADVISE : EHO COMPLAINT	\$	1,775.95
27481	17/04/2019	AUSTRALIAN TAXATION OFFICE	FBT RETURN 01/04/2018-31/03/2019	\$	3,298.03
27482	17/04/2019	FOCUS NETWORKS	STRATEGIC IT PLAN - 3 YEAR PLAN AS PER QUOTE 0003878Q	\$	726.00
27483	17/04/2019	GNOWANGERUP ROADHOUSE	COUNCILLOR AND EXECUTIVE WORKSHOP 10 APRIL 19	\$	329.00

27484	17/04/2019 TARA MAREE PURSELL	REIMBURSEMENT ITEMS FOR POOL CLOSURE EVENT	\$ 274.50
27485	17/04/2019 TELSTRA	USAGE, SERVICE AND DIRECTORY CHARGES	\$ 1,391.08
27486	26/04/2019 E & M J ROSHER PTY LTD	TRACTOR BROOM - 1 X GEAR BOX SEWELL B200	\$ 1,075.05
27487	26/04/2019 TELSTRA	MOBILE PHONE PLANS AND DATA PACKS	\$ 608.59
27488	26/04/2019 WATER CORPORATION	WATER USAGE	\$ 952.82
DD4290.1	3/04/2019 WALGS PLAN	PAYROLL DEDUCTIONS	\$ 7,026.12
DD4290.2	3/04/2019 MLC NAVIGATOR RETIREMENT PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 210.52
DD4290.3	3/04/2019 REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 166.93
DD4290.4	3/04/2019 CBUS	SUPERANNUATION CONTRIBUTIONS	\$ 228.63
DD4290.5	3/04/2019 MLC MASTERKEY	SUPERANNUATION CONTRIBUTIONS	\$ 399.00
DD4290.6	3/04/2019 SMSF	PAYROLL DEDUCTIONS	\$ 874.18
DD4290.7	3/04/2019 WEALTH PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 321.24
DD4290.8	3/04/2019 COLONIAL FIRSTWRAP PLUS PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 780.66
DD4290.9	3/04/2019 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 640.74
DD4297.1	30/04/2019 LEASEIT LTD	PHOTOCOPIER LEASE AGREEMENT FOR APRIL 2019	\$ 1,196.25
DD4302.1	17/04/2019 WALGS PLAN	PAYROLL DEDUCTIONS	\$ 6,962.20
DD4302.2	17/04/2019 MLC NAVIGATOR RETIREMENT PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 210.52
DD4302.3	17/04/2019 REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 166.93

DD4302.4	17/04/2019 CBUS	SUPERANNUATION CONTRIBUTIONS	\$ 228.63
DD4302.5	17/04/2019 SMSF	PAYROLL DEDUCTIONS	\$ 836.03
DD4302.6	17/04/2019 WEALTH PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 321.24
DD4302.7	17/04/2019 COLONIAL FIRSTWRAP PLUS PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 780.66
DD4302.8	17/04/2019 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 640.74
DD4302.9	17/04/2019 CARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 468.75
DD4306.1	30/04/2019 NATIONAL AUSTRALIA BANK	ITEMISED BELOW	\$ 0.00
DD4290.10	3/04/2019 CARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 468.75
DD4290.11	3/04/2019 PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 222.30
DD4290.12	3/04/2019 BENDIGO SMARTOPTIONS SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 119.56
DD4290.13	3/04/2019 MURRON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 188.73
DD4302.10	17/04/2019 PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 219.92
DD4302.11	17/04/2019 BENDIGO SMARTOPTIONS SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 107.01
DD4302.12	17/04/2019 MURRON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 188.73
		TOTAL MUNICIPAL ACCOUNT	\$ 361,890.90
	13/03/2019 REFLECTIVE ROADSIGNS	ROAD MAINTENANCE YELLOW ROAD SIGNS	\$ 654.50
	14/03/2019 JB HIFI	STOCK FOR ONGERUP LIBRARY	\$ 207.27
	19/03/2019 AUSTRALIA POST ONLINE	AUSTRALIAN CITIZENSHIP COINS	\$ 41.70
	19/03/2019 RIVERSIDE ROADHOUSE	FUEL GN.00	\$ 50.02

27/03/2019	SEEK MELBOURNE	LEADING HAND AND ALL ROUNDER JOB ADVERTISING	\$	616.00
29/03/2019	FIRST LAW PROMOTIONS	COMMON SEALS	\$	146.30
2/04/2019	WESTNET	ADMIN AND CEO HOME INTERNET	\$	232.83
4/04/2019	BOOKING.COM	ACCOMODATION FOR HERITAGE CONFERENCE	\$	512.00 R
4/04/2019	SNAPFISH	CITIZENSHIP PRINTS FRAMED	\$	138.35
8/04/2019	MEETING MASTERS DOUBLEVIEW	ATTENDANCE HERITAGE CONFERENCE	\$	540.00 R
10/04/2019	HUMANITIX LTD ST. IVES	REGISTRATION COMMUNITY DEVELOPMENT CONFERENCE	\$	600.00
10/04/2019	BOOKING.COM	ACCOMODATION COMMUNITY DEVELOPEMNT CONFERENCE	\$	216.00
12/03/2019	TELSTRA	DCEO HOME INTERNET JANUARY & FEBRUARY	\$	418.44
13/03/2019	ROYAL EXCHANGE HOTEL	REFRESHMENTS FOR COUNCIL MEETINGS	\$	90.95
15/03/2019	CROWN PROMENADE BURSWOOD	ACCOMODATION FINANCE CONFERENCE	\$	337.00
10/04/2019	SAI GLOBAL LIMITED SYDNEY	4 COPIES GENERAL CONDITIONS BUILDING CONTRACTS	\$	48.22
10/04/2019	NAB	CREDIT CARD MONTHLY FEE	\$	18.00
		TOTAL CORPORATE CREDIT CARD		4867.58

CERTIFICATE OF SENIOR FINANCE OFFICER

I HEREBY CERTIFY THE FOLLOWING SCHEDULE OF ACCOUNTS:

TOTAL FOR MUNICIPAL FUND: EFT 14641 -14755, Cheque 27470 - 27488, DD Super Clearing House = \$361,890.90

TOTAL FOR TRUST FUND: Cheque 908 - 909 \$632.74

TOTAL FOR CREDIT CARD: \$4,867.58

CHIEF EXECUTIVE OFFICER

F	Fully Grant Funded
P	Partial Grant Funded
R	Other Funding (Reimbursements)
W	Main Roads Flood Damage

16.2 APRIL 2019 MONTHLY FINANCIAL REPORT

Location: Shire of Gnowangerup
Proponent: N/A
File Ref: ADM0451
Date of Report: 15th MAY 2019
Business Unit: Corporate and Community Services
Officer: D. Long – Finance Consultant
C. Shaddick – Senior Finance Officer
Disclosure of Interest: NIL

ATTACHMENTS

Monthly Financial Statements for period 30th April 2019 including:

- Statement of Financial Activity
- Report on Material Differences
- Comprehensive Income by Program and Nature & Type
- Statement of Cash Flows
- Current Assets and Liabilities

PURPOSE OF THE REPORT

For Council to receive and accept the Monthly Financial Report to 30th April 2019, note that figures are subject to change as a result of end of year procedures and the audit process.

BACKGROUND

Nil

COMMENTS

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month.

CONSULTATION

Nil

LEGAL AND STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulations 1996
Reg. 34 Financial activity statement required each month

POLICY IMPLICATIONS

Reporting Material Differences Policy 4.2
Investment Policy 4.5

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Strategic Community Plan

Theme: Sustainable and Capable Council

Objective: Provide accountable and sustainable leadership

Strategic Initiative: Nil

STRATEGIC RISK MANAGEMENT CONSIDERATIONS:

Strategic Risk Category	Financial Sustainability
Consequence Rating	Catastrophic
Likelihood Rating	Unlikely
Acceptance Rating	Acceptable
Risk Acceptance Criteria	Risk Acceptable with adequate controls

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

This is a standard item in the Ordinary Council Meeting Agenda.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

Moved: Cr F Gaze

Seconded: Cr R House

0519.44 That Council:

Receive and accept the Monthly Financial Report for April 2019.

UNANIMOUSLY CARRIED: 9/0

SHIRE OF GNOWANGERUP

MONTHLY FINANCIAL REPORT

30-Apr-19

SHIRE OF GNOWANGERUP
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDING 30 APRIL 2019

	NOTES	2018-19 ANNUAL BUDGET	2018-19 JULY - APR BUDGET	2018-19 YTD ACTUAL
		\$	\$	\$
EXPENDITURE (Excluding Finance Costs)				
General Purpose Funding		(129,467)	(110,312)	(94,353)
Governance		(1,102,041)	(856,170)	(527,155)
Law, Order, Public Safety		(340,336)	(274,199)	(234,466)
Health		(250,299)	(191,837)	(200,529)
Education and Welfare		(26,524)	(22,791)	(11,944)
Housing		(56,914)	(68,812)	(64,909)
Community Amenities		(598,782)	(506,617)	(345,562)
Recreation and Culture		(1,694,532)	(1,472,051)	(1,052,307)
Transport		(6,646,343)	(5,367,488)	(4,192,811)
Economic Services		(343,278)	(293,544)	(72,342)
Other Property and Services		(214,590)	(310,656)	(489,881)
		(11,403,105)	(9,474,478)	(7,286,260)
REVENUE				
General Purpose Funding		4,569,139	597,518	4,472,422
Governance		0	0	2,382
Law, Order, Public Safety		54,052	53,588	55,778
Health		300	300	317
Education and Welfare		11,500	9,680	400
Housing		84,280	75,852	72,080
Community Amenities		293,921	289,780	288,979
Recreation and Culture		24,400	24,400	19,269
Transport		3,448,829	2,708,513	2,363,633
Economic Services		12,372	10,862	14,368
Other Property & Services		120,408	101,671	169,258
		8,619,201	3,872,163	7,458,887
<i>Increase(Decrease)</i>		(2,783,904)	(5,602,315)	172,626
FINANCE COSTS				
General Purpose Funding		0		0
Housing		(16,874)	(13,592)	(13,592)
Community Amenities		(221)	(218)	(218)
Recreation & Culture		(26,959)	(15,151)	(15,151)
Transport		(12,000)	0	0
Other Property & Services		0	0	0
Total Finance Costs		(56,054)	(28,960)	(28,960)
NON-OPERATING REVENUE				
General Purpose Funding		0	0	0
Law, Order & Public Safety		0	0	62,085
Housing		367,500	0	0
Recreation & Culture		0	0	0
Transport		728,172	0	456,972
Economic Services		0	0	0
Total Non-Operating Revenue		1,095,672	0	519,057
PROFIT/(LOSS) ON SALE OF ASSETS				
Law, Order & Public Safety		0	0	0
Health		0	0	0
Community Amenities		0	0	0
Recreation & Culture Profit		0	0	0
Recreation & Culture Loss		0	0	0
Transport Profit		0	0	13,375
Transport Loss		0	0	(30,185)
Other Property & Services Profit		0	0	0
Other Property & Services Loss		0	0	0
Total Profit/(Loss)		0	0	(16,811)
NET RESULT		(1,744,286)	(5,631,275)	645,912
Other Comprehensive Income				
Changes on revaluation of non-current assets		0	0	0
Total Abnormal Items		0	0	0
TOTAL COMPREHENSIVE INCOME		(1,744,286)	(5,631,275)	645,912

SHIRE OF GNOWANGERUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE/TYPE
FOR THE PERIOD ENDING 30 APRIL 2019

	2018-19 BUDGET	2018-19 ACTUAL
Expenses		
Employee Costs	(2,157,672)	(1,806,077)
Materials and Contracts	(5,503,216)	(3,406,505)
Utility Charges	(173,500)	(123,669)
Depreciation on Non-Current Assets	(2,985,960)	(1,630,681)
Interest Expenses	(56,054)	(40,515)
Insurance Expenses	(211,068)	(183,164)
Other Expenditure	(371,690)	(122,518)
	(11,459,159)	(7,313,130)
Revenue		
Rates	4,005,853	4,040,395
Operating Grants, Subsidies and Contributions	746,003	690,428
Fees and Charges	346,222	183,486
Service Charges	0	0
Interest Earnings	67,420	88,269
Other Revenue	3,453,703	2,456,310
	8,619,201	7,458,887
	(2,839,958)	145,757
Non-Operating Grants, Subsidies & Contributions	1,095,672	519,057
Fair Value Adjustments to financial assets at fair value through profit/loss	0	0
Profit on Asset Disposals	0	13,375
Loss on Asset Disposals	0	(32,276)
	1,095,672	500,155
Net Result	(1,744,286)	645,912
Other Comprehensive Income		
Changes on revaluation of non-current assets	0	0
Total Other Comprehensive Income	0	0
TOTAL COMPREHENSIVE INCOME	(1,744,286)	645,912

**SHIRE OF GNOWANGERUP
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 30 APRIL 2019**

	Note	2017-18 ACTUAL \$	2018-19 ACTUAL \$	Variance \$
Current assets				
Unrestricted Cash & Cash Equivalents		584,969	2,272,425	1,687,456
Restricted Cash & Cash Equivalents		1,994,946	2,020,886	25,940
Trade and other receivables		2,476,324	261,154	-2,215,170
Inventories		29,548	29,248	-301
Other assets		0	0	0
Total current assets		5,085,788	4,583,713	-502,075
Non-current assets				
Trade and other receivables		216,796	216,796	0
LG House Unit Trust		6,186	6,186	0
Property, infrastructure, plant and equipment		30,268,914	30,157,740	-111,174
Infrastructure Assets		89,714,587	89,979,589	265,002
Total non-current assets		120,206,483	120,360,311	153,828
Total assets		125,292,271	124,944,024	-348,247
Current liabilities				
Trade and other payables		233,000	367,146	-134,146
Interest-bearing loans and borrowings		1,163,537	1,030,162	133,375
Provisions		324,814	329,885	-5,071
Total current liabilities		1,721,351	1,727,192	-5841
Non-current liabilities				
Interest-bearing loans and borrowings		749,852	-250,148	1,000,000
Provisions		104,800	104,800	0
Total non-current liabilities		854,651	-145,349	1,000,000
Total liabilities		2,576,003	1,581,844	994,159
Net assets		122,716,268	123,362,180	645,912
Equity				
Retained surplus		43,260,431	42,603,848	-656,583
Net Result		-628,654	645,912	1,274,566
Reserve - asset revaluation		78,094,181	78,094,180	-1
Reserve - Cash backed		1,990,309	2,018,239	27,930
Total equity		122,716,268	123,362,180	645,912

This statement is to be read in conjunction with the accompanying notes

SHIRE OF GNOWANGERUP
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 30 APRIL 2019

Note	2017-18 ACTUAL \$	2018-19 BUDGET \$	2018-19 ACTUAL \$
Cash Flows from operating activities			
Payments			
Employee Costs	(2,322,997)	(2,110,373)	(1,811,136)
Materials & Contracts	(9,288,820)	(5,497,574)	(3,204,916)
Utilities (gas, electricity, water, etc)	(152,816)	(173,500)	(123,669)
Insurance	(169,375)	(56,054)	(183,164)
Interest Expense	(47,253)	(211,068)	(30,385)
Goods and Services Tax Paid	(300,000)	0	0
Other Expenses	(194,954)	(371,689)	(151,117)
	(12,476,215)	(8,420,258)	(5,504,387)
Receipts			
Rates	3,856,106	4,005,853	4,019,790
Operating Grants & Subsidies	1,216,396	746,003	690,428
Contributions, Reimbursements & Donations	0	0	0
Fees and Charges	223,463	346,222	183,486
Interest Earnings	103,186	67,420	88,269
Goods and Services Tax	189,811	109,879	99,652
Other	6,759,854	5,591,971	4,590,252
	12,348,816	10,867,348	9,671,876
Net Cash flows from Operating Activities	9 (127,399)	2,447,090	4,167,489
Cash flows from investing activities			
Payments			
Purchase of Land	(250,688)	(510,000)	(462,890)
Purchase of Buildings	(93,045)	(954,930)	(97,773)
Purchase Plant and Equipment	(327,274)	(732,000)	(234,668)
Purchase Furniture and Equipment	(18,739)	(5,000)	(5,001)
Purchase Road Infrastructure Assets	(1,218,668)	(1,300,381)	(1,152,864)
Purchase of Footpath Assets	0	(5,000)	0
Purchase Aerodrome Assets	(3,099)	0	0
Purchase Drainage Assets	0	(9,000)	0
Purchase Sewerage Assets	(45,775)	(50,000)	(34,781)
Purchase Parks & Ovals Assets	(4,700)	(4,858)	(4,400)
Purchase Solid Waste Assets	0	0	0
Purchase Infrastructure Other Assets	0	(8,000)	(62,625)
Receipts			
Proceeds from Sale of Assets	77,809	223,000	215,227
Non-Operating grants used for Development of Assets	654,212	1,095,672	519,057
	(1,229,968)	(2,260,497)	(1,320,718)
Cash flows from financing activities			
Repayment of Debentures	(163,109)	(1,163,539)	(1,133,375)
Advances to Community Groups	0	0	0
Revenue from Self Supporting Loans	26,352	27,433	0
Proceeds from New Debentures	1,000,000	367,500	0
Net cash flows from financing activities	863,243	(768,606)	(1,133,375)
Net increase/(decrease) in cash held	(494,124)	(582,013)	1,713,396
Cash at the Beginning of Reporting Period	3,074,039	2,579,916	2,579,915
Cash at the End of Reporting Period	9 2,579,915	1,997,903	4,293,311

SHIRE OF GNOWANGERUP
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 30 APRIL 2019

Notes

	2017-18 ACTUAL \$	2018-19 BUDGET \$	2018-19 ACTUAL \$
RECONCILIATION OF CASH			
Cash at Bank - Unrestricted	587,764	1,996,061	2,270,624
Cash at Bank Reserves - Restricted	1,990,309		2,020,887
Cash on Hand	1,842	1,842	1,800
TOTAL CASH	2,579,915	1,997,903	4,293,311
RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT			
Net Result (As per Comprehensive Income Statement)	-923,476	-1,744,286	645,912
Add back Depreciation	2,932,726	2,985,960	1,630,681
(Gain)/Loss on Disposal of Assets	23,298	0	18,902
Self Supporting Loan Principal Reimbursements	0	0	0
Contributions for the Development of Assets	-654,212	-1,095,672	-519,057
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	-8,345	0	301
(Increase)/Decrease in Receivables	-1,555,399	2,248,147	2,215,170
Increase/(Decrease) in Accounts Payable	-28,471	5,642	170,509
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	86,480	47,299	5,071
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	0	0	0
NET CASH FROM/(USED) IN OPERATING ACTIVITIES	-127,399	2,447,090	4,167,489

**SHIRE OF GNOWANGERUP
FINANCIAL ACTIVITY STATEMENT
FOR THE PERIOD ENDING 30 APRIL 2019**

	2017-18 ACTUAL	2018-19 ANNUAL BUDGET	2018-19 JULY- APR BUDGET	2018-19 JULY- APR ACTUAL	MATERIAL VARIANCES %
OPERATING REVENUE					
General Purpose Funding	\$ 1,510,710	\$ 771,744	\$ 597,518	\$ 673,824	12.77%
Governance	182	0	0	2,382	0.00%
Law, Order Public Safety	75,889	54,052	53,588	55,778	Variance within % Threshold
Health	395	300	300	317	Variance within % Threshold
Education and Welfare	12,023	11,500	9,680	400	(95.87%)
Housing	79,729	84,280	75,852	72,080	Variance within % Threshold
Community Amenities	317,181	293,921	289,780	288,979	Variance within % Threshold
Recreation and Culture	36,259	24,400	24,400	19,269	(21.03%)
Transport	7,721,579	3,448,829	2,708,513	2,377,008	(12.24%)
Economic Services	15,524	12,372	10,862	14,368	32.28%
Other Property and Services	204,999	120,408	101,671	169,258	66.48%
	9,974,469	4,821,806	3,872,163	3,673,663	
LESS OPERATING EXPENDITURE					
General Purpose Funding	(164,396)	(129,467)	(110,312)	(94,353)	14.47%
Governance	(679,597)	(1,102,041)	(856,170)	(527,155)	(38.43%)
Law, Order, Public Safety	(289,231)	(340,336)	(274,199)	(234,466)	(14.49%)
Health	(251,724)	(250,299)	(191,837)	(200,529)	Variance within % Threshold
Education and Welfare	(15,828)	(26,524)	(22,791)	(11,944)	47.59%
Housing	(75,860)	(73,788)	(68,812)	(78,501)	14.08%
Community Amenities	(538,893)	(599,003)	(506,617)	(345,780)	31.75%
Recreation and Culture	(1,676,662)	(1,721,491)	(1,472,051)	(1,067,457)	27.49%
Transport	(10,800,247)	(6,658,343)	(5,367,488)	(4,222,996)	(21.32%)
Economic Services	(92,255)	(343,278)	(293,544)	(72,342)	75.36%
Other Property & Services	(585,174)	(214,590)	(310,656)	(489,881)	(57.69%)
	(15,169,867)	(11,459,159)	(9,474,478)	(7,345,406)	
<i>Increase(Decrease)</i>	(5,195,398)	(6,637,353)	(5,602,315)	(3,671,743)	
ADD					
Movement in Employee Benefits (Non-current)	60,430	47,299	0	0	0.00%
(Profit)/ Loss on the disposal of assets	23,298	0	0	18,902	0.00%
Depreciation Written Back	2,932,726	2,985,960	2,487,305	1,630,681	34.44%
	3,016,454	3,033,259	2,487,305	1,649,583	
<i>Sub Total</i>	(2,178,945)	(3,604,094)	(3,115,010)	(2,022,160)	
LESS CAPITAL PROGRAMME					
Purchase of Land		0			
Purchase Buildings	(343,732)	(1,464,930)	(1,464,930)	(560,663)	(61.73%)
Infrastructure Assets - Roads	(1,218,668)	(1,300,381)	(1,300,381)	(1,152,864)	11.34%
Infrastructure Assets - Footpaths	0	(5,000)	(5,000)	0	100.00%
Infrastructure Assets - Aerodromes	(3,099)	0	0	0	0.00%
Infrastructure Assets - Drainage	0	(9,000)	(9,000)	0	100.00%
Infrastructure Assets - Sewerage	(45,775)	(50,000)	(50,000)	(34,781)	30.44%
Infrastructure Assets - Parks & Ovals	(4,700)	(4,858)	(4,858)	(4,400)	Variance within % Threshold
Infrastructure Assets - Other	0	(8,000)	(8,000)	(62,625)	(682.81%)
Purchase Plant and Equipment	(327,274)	(732,000)	(732,000)	(234,668)	67.94%
Purchase Furniture and Equipment	(18,739)	(5,000)	(5,000)	(5,001)	Variance within % Threshold
Proceeds from Sale of Assets	77,809	223,000	187,000	251,591	(34.54%)
Contributions for the Development of Assets	654,212	1,095,672	871,497	519,057	40.44%
Repayment of Debt - Loan Principal	(163,109)	(1,163,539)	(1,084,352)	(1,133,375)	Variance within % Threshold
Self Supporting Loan Principal Income	26,352	27,433	13,579	0	100.00%
Transfer to Reserves	(331,600)	(202,500)	(22,491)	(27,930)	(24.18%)
	(1,698,325)	(3,599,103)	(3,613,936)	(2,445,659)	
Plus Rounding					
<i>Sub Total</i>	(3,877,269)	(7,203,197)	(6,728,946)	(4,467,819)	
FUNDING FROM					
Transfer from Reserves	237,668	790,302	0	0	0.00%
Loans Raised	1,000,000	367,500	367,500	0	100.00%
Estimated Opening Surplus at 1 July	1,552,914	2,248,000	2,248,000	2,510,231	11.67%
Amount Raised from General Rates	3,617,710	3,797,395	3,797,395	3,798,599	Variance within % Threshold
Closing Funds	0	0	0	0	
	6,408,292	7,203,197	6,412,895	6,308,830	
NET SURPLUS/(DEFICIT)	2,531,023	(0)	(316,051)	1,841,010	

NOTE 1			
CURRENT RATIO	Current Assets	2,875,577	3.28
	Current Liabilities	877,088	
Ratios greater than one indicate that Council has sufficient current assets to meet it's short term current liabilities.			
NOTE 2 - VARIANCES EXPLAINED			
OPERATING REVENUE		\$ VARIANCE	% VARIANCE
General Purpose Funding			
WA Local Govt Grants - FAG and Bank interest higher than anticipated for reporting period		76,306	12.77%
Governance			
Reimbursement income not anticipated for reporting period		2,382	0.00%
Law Order & Public Safety -			
Variance within 10% Materiality Threshold		2,190	Variance within % Threshold
Health			
Variance within 10% Materiality Threshold		17	Variance within % Threshold
Education & Welfare			
Education Dept mowing contract received annually not monthly as anticipated		(9,280)	(95.87%)
Housing			
Variance within 10% Materiality Threshold		(3,772)	Variance within % Threshold
Community Amenities			
Variance within 10% Materiality Threshold		(801)	Variance within % Threshold
Recreation & Culture			
Swimming pool entrance fees less than anticipated for reporting period		(5,131)	(21.03%)
Transport			
WANDRRA reimbursements less than anticipated. Final claim yet to be submitted		(331,505)	(12.24%)
Economic Service			
Standpipe fees higher than anticipated for reporting period		3,506	32.28%
Other Property and Services			
Workers Compensation and Insurance Claim reimbursements higher than anticipated		67,587	66.48%
OPERATING EXPENDITURE		\$ VARIANCE	% VARIANCE
General Purpose funding			
Printing costs and Admin allocations less than anticipated for reporting period		15,959	14.47%
Governance			
Administration allocations and Conference costs less than anticipated for reporting period		329,014	-38.43%
Law Order & Public Safety -			
Emergency services and Ranger expenditure less than anticipated for reporting period		39,733	-14.49%
Health			
Variance within 10% materiality threshold. Contractor services yet to be paid from January onwards		(8,692)	Variance within %
Education & Welfare			
Mowing costs and Building maintenance less than anticipated for reporting period		10,847	47.59%
Housing			
Timing - allocations for housing not allocated to other programs as anticipated		(9,689)	14.08%
Community Amenities			
Depreciation adjustments less than anticipated for reporting period		160,837	31.75%
Recreation & Culture			
Depreciation adjustments less than anticipated for reporting period		404,594	27.49%
Transport			
Road depreciation and maintenance expenditure less than anticipated for reporting period		1,144,492	(21.32%)
Economic Service			
Community Projects not commenced as anticipated for reporting period		221,202	75.36%
Other Property & Services			
Deductions allocated to works less than anticipated for reporting period no monetary impact		(179,225)	(57.69%)

CAPITAL REVENUE		
<u>Proceeds on Sale of Assets</u>		
Sale of Vehicle GN00	-8,636	
Sale of Vehicle GN002	3,182	
Sale of Utility (GN0048)	12,182	
Sale of Utility GN.037	12,182	
Sale of Utility GN.0004	682	
Sale of Loader GN.0040	-80,000	
Sale of Backhoe GN.0089	-10,000	
Proceeds - Sale of Land	135,000	
	<u>64,591</u>	-34.54%
<u>Non-Operating Revenue</u>		
<u>Housing</u>		
Commonwealth Grants BBR Funding	-143,325	
<u>Transport</u>		
Regional Road Group Grants	-271,200	
Roads To Recovery Grants	0	
	<u>-414,525</u>	40.44%
<u>Transfers from Reserve</u>		
Transfer from Reserve Fund	0	0

CAPITAL EXPENDITURE		
<u>Transfers to Reserve</u>		
Transfers To Reserve Funds - (Inc Interest Earned) - Offset by interest earned on Reserve Term Deposit	TIMING	
	<u>-5,439</u>	
	<u>-5,439</u>	(24.18%)
<u>Furniture & Equipment</u>		
Administration - Computers and monitor replacements	(1)	
Total (Over)/Under Budget		<u>(1) Variance within % Threshold</u>

<u>Land & Buildings</u>		
<u>Housing</u>		
Construction of 2 houses on cnr Quinn & Whitehead Sts	NOT COMMENCE	735,000
20 McDonald St Renewals		1,926
2 Cecil Street Bathroom Renewal		3,648
<u>Community Amenities</u>		
Land Development Cuneo Close - Project expenses higher than anticipated for the reporting period		47,110
<u>Recreation & Culture</u>		
Swimming Pool Capital Expenditure		21,010
Yougenup Community Centre		4,030
Gnp Town Hall Capital		13,642
Ongerup Town Hall Renewals		25,000
Old Swimming Pool Redevelopment		(9,293)
Ongerup Community Centre Capital		5,000
Ongerup CWA Building Capital		5,000
Ongerup Museum Capital		5,000
Gnowangerup Star Building Capital		5,000
<u>Transport</u>		
Gnowangerup Works Depot Capital		27,694
Ongerup Works Depot Capital		5,000
<u>Other Property & Services</u>		
Administration Centre Building Capital		9,500
Total (Over)/Under Budget		<u>904,267</u> (61.73%)

CAPITAL EXPENDITURE

<u>Plant & Equipment</u>		
<u>Recreation & Culture</u>		
Purchase Pump and Water Tank - Ongerup oval	(6,318)	
<u>Transport</u>		
Purchase Loader GN0040	280,000	
Purchase Backhoe GN.0089	185,000	
Minor Plant Purchases	16,945	
4 Tonne Multi Roller	9,500	
Purchase of Utility GN.0048	628	
Purchase of Utility GN.037	2,135	
Purchase of Utility GN.004	45,000	
Purchase Canopy for Utility (Ranger)	5,000	
<u>Other Property & Services</u>		
CEO Vehicle - DECEMBER DELIVERY	3,756	
MCS Vehicle - DECEMBER DELIVERY	0	
Total (Over)/Under Budget	<u>541,647</u>	67.94%
<u>Road Construction</u>		
<u>Roads to Recovery</u>		
Rabbit Proof Fence Rd - Gravel Sheet	0	
Salt River Road	0	
Gleeson Road Gravel Sheet SLk 5.00 - 9.00	0	
<u>Regional Road Group</u>		
Tieline Road Reseal	138,000	
Borden - Bremer Road	0	
Ongerup-Pingrup Road	(88,132)	
<u>Municipal Fund Roads</u>		
Sandalwood Road Reseal	15,298	
Borden Bremer Bay Road	(223)	
Tieline Rd Resheet	(29,322)	
Nightwell Rd	49,755	
Highdenup Rd Gravel Sheet	92,000	
Total (Over)/Under Budget	<u>177,376</u>	11.34%
<u>Footpath Construction</u>		
Footpath Construction	5,000	
Total (Over)/Under Budget	<u>5,000</u>	100.00%
<u>Drainage Infrastructure</u>		
Drainage Renewals	9,000	
Total (Over)/Under Budget	<u>9,000</u>	100.00%
<u>Sewerage Infrastructure</u>		
Ongerup Waste Water Ponds	15,219	
Total (Over)/Under Budget	<u>15,219</u>	30.44%
<u>Parks, Ovals & Reserves Infrastructure</u>		
Community Park Capital	458	
Total (Over)/Under Budget	<u>458</u>	Variance within % Threshold
<u>Other Infrastructure</u>		
Caravan Park Other Infrastructure	5,000	
Street Banners & Banner Poles	3,000	
Total (Over)/Under Budget	<u>8,000</u>	0.00%
Note: (NB) = No Budget Provision Made		

SHIRE OF GNOWANGERUP
SUMMARY OF CURRENT ASSETS AND LIABILITIES
FOR THE PERIOD ENDING 30 APRIL 2019

CURRENT ASSET	ACTUAL 30 APR 2019	ACTUAL 30 JUNE 2018
91000 Municipal Fund Bank Account	\$2,270,625	\$583,127
91003 Gnp Office Till Float	\$200	\$200
91004 Gnp Office Petty Cash	\$300	\$300
91005 Swimming Pool Float	\$300	\$200
91008 SWIMMING POOL VENDING MACHINE	\$0	\$142
91009 CASH ON HAND - BANKING CHANGE	\$1,000	\$1,000
91010 Restricted Cash - Long Service Leave Reserve	\$85,269	\$84,089
91011 Restricted Cash - Plant Reserve	\$896,698	\$884,288
91014 Restricted Cash - Ongerup Effluent Line Reserve	\$55,396	\$54,629
91017 Restricted Cash - Area Promotion Reserve	\$30,035	\$29,619
91020 Restricted Cash - Borden Community Development Reserve	\$0	\$0
91023 Restricted Cash - Swimming Pool Upgrade Reserve	\$152,330	\$150,222
91025 Restricted Cash - Land Development Reserve	\$509,013	\$501,969
91026 Restricted Cash - Unspent Grants Reserve	\$0	\$0
91027 Restricted Cash - Computer Replacement Reserve	\$7,929	\$7,819
91029 Restricted Cash - Waste Disposal Reserve	\$243,692	\$240,319
91030 Restricted Cash - Royalties for Regions Unspent Grant	\$0	\$0
91031 Restricted Cash - Futures Fund Reserve	\$16,140	\$15,917
91034 RESTRICTED CASH - LIQUID WASTE FACILITY	\$21,738	\$21,438
91070 Restricted Cash - Kidz Sports Grant	\$0	\$0
91071 Restricted Cash - Cat Sterilisation Grant (DLG)	\$0	\$0
91072 Restricted Cash - ICCWA Stay on Your Feet Grant	\$0	\$476
91073 Restricted Cash - CSRFF Grant Swim Pool (DSR)	\$0	\$0
91074 Restricted Cash - CLGF Grant Swim Pool (RDL)	\$0	\$0
91075 Restricted Cash - Workforce Planning Grant (DLG)	\$0	\$0
91076 Restricted Cash - Club Development Officer Grant (DSR)	\$0	\$0
91077 RESTRICTED CASH - STATE EMERGENCY SERVICES GRANT	\$1,077	\$1,077
91078 RESTRICTED CASH - BUSH FIRE SERVICES GRANT	\$695	\$695
91079 RESTRICTED CASH - CLGF YOUTH DEV SCHOLAR	\$875	\$2,389
91100 Rates Debtor - Rates	\$127,636	\$108,758
91101 Rates Debtor - Specified Area Rates	\$5,957	\$5,418
91102 Rates Debtor - Rubbish Collection	\$6,066	\$7,114
91103 Rates Debtor - Health Act Rate	\$17,322	\$17,269
91104 Rates Debtor - Legal Charges	\$12,931	\$17,627
91105 Rates Debtor - Interest/Admin Charges	\$16,255	\$14,757
91106 Rates Debtor - ESL	\$5,957	\$5,317
91107 Rates Debtor - Sundry Charges	\$0	\$0
91108 Rates Debtor - Recycling Charges	\$5,354	\$5,661
91110 Sundry Debtors Control	\$21,261	\$2,155,204
91111 Pensioner Rebate Claims - General Rates	\$4,045	\$1,331
91112 Pensioner Rebate Claims - ESL Levy	\$246	\$92
91120 GST Receivable	\$10,601	\$109,879
93040 GST Payable	\$0	\$0
93041 GST Claimable	\$0	\$374
91130 Accrued Interest on SSL's	\$91	\$91
91140 Self Supporting Loans (Current)	\$27,433	\$27,433
55022 Less Allocated To Works	\$0	\$0
55032 Fuel & Oils Purchased	\$173,233	\$166,026
55042 Less Fuel & Oils Allocated	(\$173,534)	(\$157,681)
91200 Stock On Hand - Fuel & Oils	\$29,548	\$21,203
91201 Stock On Hand - Materials	\$0	\$0
92312 BUILDING ASSET DISPOSAL (DUMMY)	\$0	\$0
	4,583,713	5,085,788
LESS CURRENT LIABILITIES		
93000 Sundry Creditors Control	(\$351,699)	(\$157,938)
93001 ESL Payable	\$4,722	\$12,250
93002 ACCRUED EXPENSES	\$0	(\$13,521)
93003 Part Proceeds - Sale of Land	\$0	(\$36,364)
93010 Accrued Interest On Loans	(\$10,130)	(\$10,130)
93020 Accrued Salaries & Wages	\$0	(\$12,220)
Net Gst Payable/Receivable	\$0	\$0
93030 Rate Payments Received In Advance	(\$10,040)	(\$15,078)
93043 Net Gst Payable/Receivable	\$0	\$0
93050 Net Salaries & Wages	\$0	\$0
93042 GST Liability (Payable)	\$0	\$0
93110 Loan Liability (Current)	(\$2,030,162)	(\$163,537)
80025 WATC SHORT TERM LOAN	\$0	(\$1,000,000)
93200 Provision For Annual Leave (Current)	(\$159,968)	(\$159,968)
93210 Provision For Long Service Leave (Current)	(\$120,863)	(\$115,792)
93220 Provision for Sick Leave Bonus (Current)	(\$49,054)	(\$49,054)
xxxx1 Suspense - police licensing	\$0	\$0
80004 Principal Repayments on Loans	\$0	\$0
80014 WATC SHORT TERM LOAN Principal	\$1,000,000	\$0
	-1,727,192	-1,721,351
SUB-TOTAL		
	2,856,520.57	3,364,436
ADJUSTMENTS		
95100 Reserves Cash backed	(\$2,018,239)	(\$1,990,309)
Add Back Loan Liability	\$1,030,162	\$1,163,537
Deduct Off Self Supporting Loan Repayments	(\$27,433)	(\$27,433)
Rounding	\$0	\$0
	\$ 1,841,010	\$ 2,510,231
SURPLUS OF CURRENT ASSETS OVER CURRENT LIABILITIES		

17. CONFIDENTIAL ITEMS

PROCEDURAL MOTION

Moved: Cr L Martin

Seconded: Cr B Moore

0519.45 That Council:

Close the meeting to members of the public to discuss item 17.1 as the item is considered confidential pursuant to Section 5.23(2)(c) of the Local Government Act 1995 as a contract will be entered into as a result of item 17.1.

UNANIMOUSLY CARRIED: 9/0

Cr S Hmeljak and Cr F Hmeljak declared an indirect financial interest in item 17.1 and left the room at 4:55pm.

17.1	TENDER RFT2018-3: CONSTRUCTION OF KEY WORKER ACCOMMODATION
Location:	Cnr Whitehead Rd and Quinn St, Gnowangerup
Proponent:	N/A
File Ref:	ADM0538
Date of Report:	13 th May 2019
Business Unit:	Infrastructure
Officer:	J Skinner - Asset & Waste Management Coordinator V Fordham Lamont - Deputy CEO
Disclosure of Interest:	Nil

COUNCIL RESOLUTION

Moved: Cr G Stewart

Seconded: Cr F Gaze

0519.47 That Council:

- Authorise the CEO to accept the tender of \$762,020 submitted by Wauters Enterprises for Tender RFT2018-3, Construction of Key Worker Accommodation, in accordance with the terms and conditions specified in the tender documentation.
- Authorise the CEO to liaise with the successful tenderer in relation to using the LGIS bespoke Construction Insurance policy in lieu of the cover provided for in the tender.
- In the event that the preferred contractor is unavailable to perform the works when required, authorise the CEO to accept the next best available offer from the quotations.

CARRIED: 4/3

Cr B Moore requested that the vote of the members be recorded.

For: Cr F Gaze, Cr K House, Cr G Stewart, Cr L Martin

Against: Cr C Thomas, Cr R House, Cr B Moore

PROCEDURAL MOTION

Moved: Cr F Gaze

Seconded: Cr C Thomas

0519.46 That Council:
Reopen the meeting to members of the public.

UNANIMOUSLY CARRIED: 7/0

Cr S Hmeljak and Cr F Hmeljak returned to the meeting at 5:12pm.

The Shire President announced the resolution and results.

OTHER BUSINESS AND CLOSING PROCEDURES

18. URGENT BUSINESS INTRODUCED BY DECISION OF COUNCIL

PROCEDURAL MOTION

Moved: Cr L Martin

Seconded: Cr F Gaze

0519.48 That the urgent business of item 18.1 be considered at tonight's meeting.

UNANIMOUSLY CARRIED: 9/0

18.1 SPECIAL MEETING OF COUNCIL MINUTES 22nd MAY 2019

COUNCIL RESOLUTION

Moved: Cr C Thomas

Seconded: Cr R House

0519.49 That the minutes of the Special Council Meeting held on 22nd May 2019 be confirmed as a true record of proceedings. (Tabled at Meeting)

UNANIMOUSLY CARRIED: 9/0

19. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

20. DATE OF NEXT MEETING

That the next Ordinary Council Meeting will be held on the 26th June 2019.

21. CLOSURE

The Shire President thanked council and staff for their time and declared the meeting closed at 5:15 pm.