



MINUTES

ORDINARY MEETING OF COUNCIL

26 APRIL 2023

Commenced at 3:30pm

Council Chambers

Yougenup Road, Gnowangerup WA 6335

COUNCIL'S VISION

Gnowangerup Shire – A progressive, inclusive and prosperous community built on opportunity



Shire of Gnowangerup

NOTICE OF AN ORDINARY MEETING OF COUNCIL

Dear Council Member

The next Ordinary Meeting of the Shire of Gnowangerup will be held on Wednesday 26 April 2023, at the Council Chambers 28 Yougenup Road Gnowangerup, commencing at 3:30pm.

Signed: _____



David Nicholson

CHIEF EXECUTIVE OFFICER

Meaning of and CAUTION concerning Council's "In Principle" support:

When Council uses this expression it means that:

- (a) Council is generally in favour of the proposal BUT is not yet willing to give its consent; and*
- (b) Importantly, Council reserves the right to (and may well) either decide against the proposal or to formally support it but with restrictive conditions or modifications.*

Therefore, whilst you can take some comfort from Council's "support" you are clearly at risk if you act upon it before Council makes its actual (and binding) decision and communicates that to you in writing.



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Gnowangerup for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Gnowangerup disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Gnowangerup during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Gnowangerup.

The Shire of Gnowangerup advises that anyone who has any application lodged with the Shire of Gnowangerup shall obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Gnowangerup in respect of the application.

These minutes are not a verbatim record but include the contents pursuant to Regulation 11 of Local Government (Administration) Regulations 1996.

Signed: _____

A handwritten signature in blue ink, appearing to read 'Dan', is written over a horizontal line.

David Nicholson

CHIEF EXECUTIVE OFFICER



DECLARATION OF INTEREST FORM

To: Chief Executive Officer
Shire of Gnowangerup
28 Yougenup Road
GNOWANGERUP WA 6335

I, (1) _____ wish to declare an interest in the following item to be considered by Council at its meeting to be held on (2) _____

Agenda Item (3) _____

The **type** of Interest I wish to declare is (4).

- ☐ Financial pursuant to Section 5.60A of the Local Government Act 1995
- ☐ Proximity pursuant to Section 5.60B of the Local Government Act 1995
- ☐ Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- ☐ Impartiality pursuant to the Code of Conduct for Council Members, Committee Members & Candidates

The **nature** of my interest is (5) _____

The **extent** of my interest is (6) _____

I understand that the above information will be recorded in the minutes of the meeting and placed in the Disclosure of Financial and Impartiality of Interest Register.

Yours sincerely

Signed

Date

Notes:

1. Insert your name (print).
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item Number and Title.
4. Tick box to indicate type of interest.
5. Describe the nature of your interest.
6. Describe the extent of your interest (if seeking to participate in the matter under S. 5.68 & 5.69 of the Act)..

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE)

A Member, who has a Financial Interest in any matter to be discussed at a Council or Committee Meeting that will be attended by the Member, must disclose the nature of the interest:

- a) In a written notice given to the Chief Executive Officer before the Meeting or;
- b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- a) Preside at the part of the Meeting, relating to the matter or;
- b) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (NOTES FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. These notes will be included in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc.), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. **If in doubt declare.**
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:
 - 6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION:

- a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
- b) includes an interest arising from kinship, friendship or membership of an association.

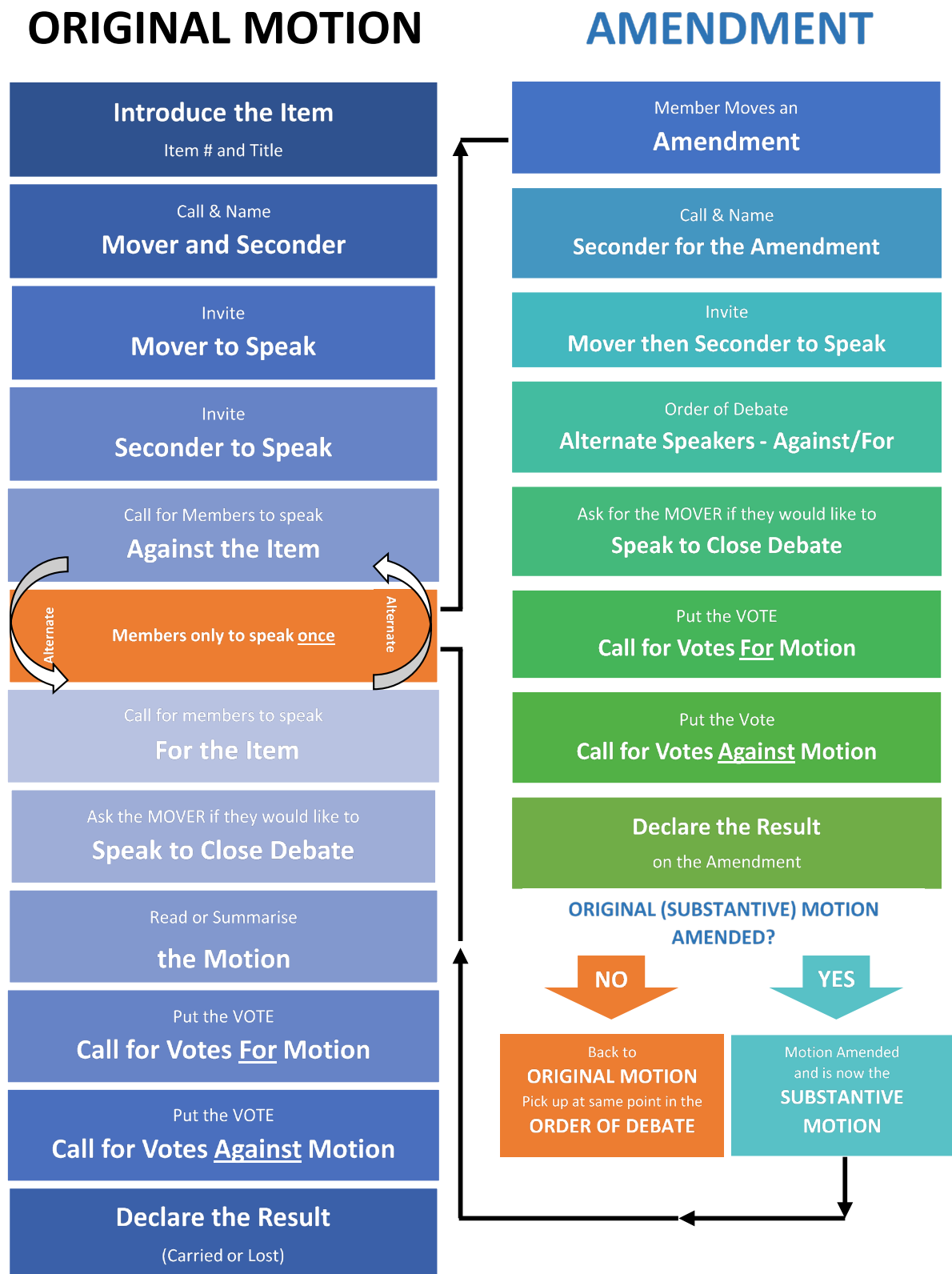
A member who has an Interest Affecting Impartiality in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY DISCLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote. With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

Process of Motions



Slight clarification of wording of motion: A minor amendment of the motion can be done at any time through the President with the approval of the Mover and the Secnder. The Minor amendment must be minuted.

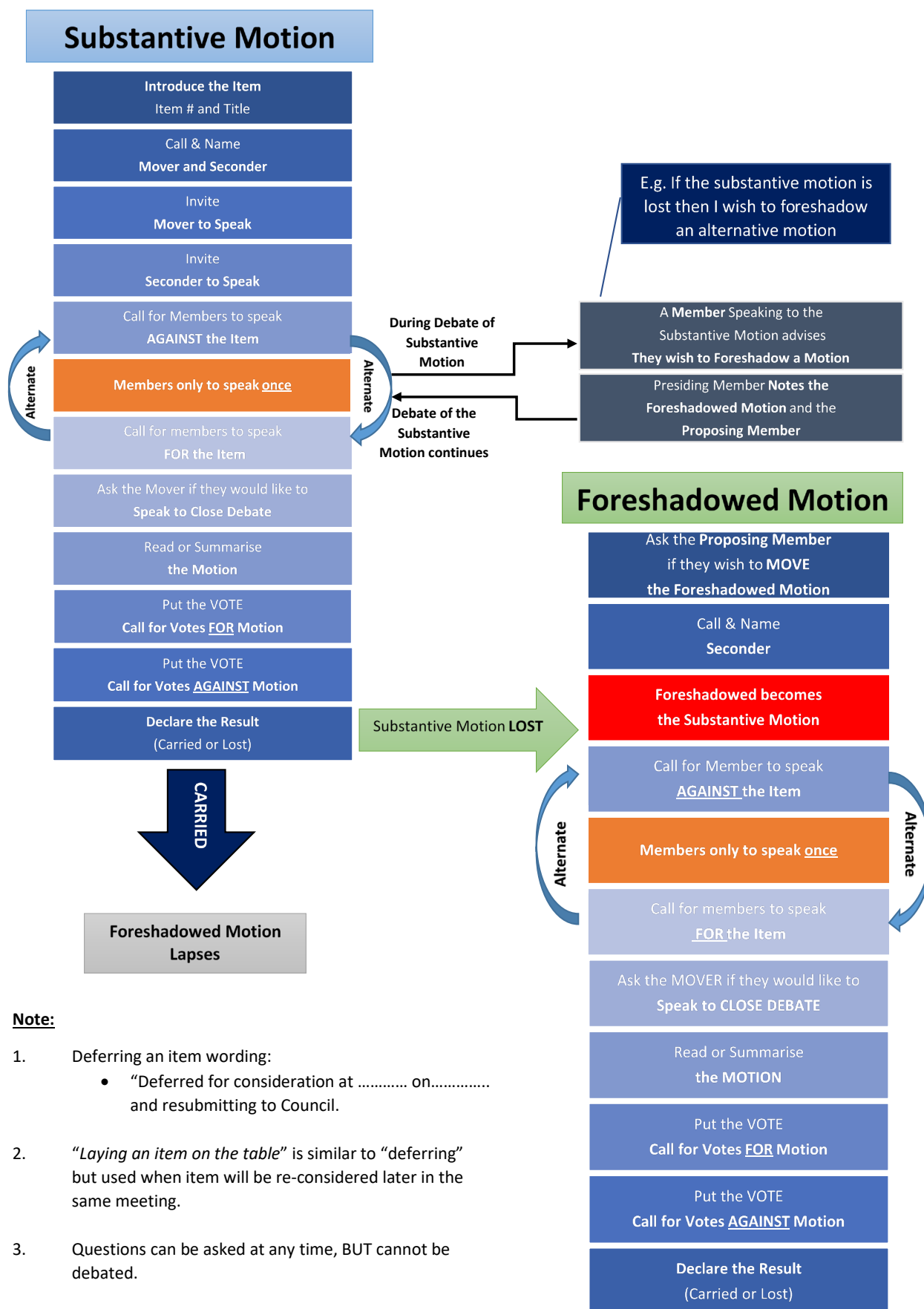


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OPENING PROCEDURES

1. OPENING AND ANNOUNCEMENT OF VISITORS

Shire President, Fiona Gaze welcomed Councillors, staff and visitors and opened the meeting at 3.33 pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Shire of Gnowangerup would like to acknowledge the Goreng people who are the Traditional Custodians of this land. The Shire of Gnowangerup would also like to pay respect to the Elders both past and present of the Noongar Nation and extend that respect to other Aboriginals present.

3. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

3.1 ATTENDANCE

Cr Fiona Gaze	Shire President
Cr Greg Stewart JP	Deputy Shire President
Cr Shelley Hmeljak	
Cr Mick Creagh	
Cr Rebecca O'Meehan	
Cr Kate O'Keeffe JP	Attended Via Video Conference
Cr Lex Martin	
Cr Peter Callaghan	
Cr R Kiddle	

David Nicholson	Chief Executive Officer
Alan Lamb	Acting Deputy Chief Executive Officer
Geoff Carberry	Asset and Waste Management Coordinator
Damon Lukins	Manager of Works

Sarah Henning	Executive Assistant
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3.2 APOLOGIES

Phil Shephard	Town Planner
Llew Withers	Environmental Health Officer

3.3 APPROVED LEAVE OF ABSENCE

Nil

4. APPLICATION FOR LEAVE OF ABSENCE

Nil

5. RESPONSE TO QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

Nil

7. DECLARATION OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY

11.1	Geoff Carberry	Impartiality Interest
11.1	Cr Greg Stewart	Impartiality Interest
11.7	Cr F Gaze	Impartiality Interest
11.7	Cr R Kiddle	Impartiality Interest
11.7	Cr K O'Keeffe	Impartiality Interest
11.7	Cr P Callaghan	Impartiality Interest
11.7	Cr Greg Stewart	Impartiality Interest

8. PETITIONS / DEPUTATIONS / PRESENTATIONS

8.1 PETITIONS

8.2 DEPUTATIONS

8.3 PRESENTATIONS

9. CONFIRMATION OF PREVIOUS MEETING MINUTES

9.1 ORDINARY MEETING OF COUNCIL MINUTES 22 MARCH 2023

COUNCIL RESOLUTION

Moved: Cr G Stewart

Seconded: Cr Creagh

0423.22 That the minutes of the Ordinary Council Meeting held on 22 March 2023 be confirmed as a true record of proceedings.

UNANIMOUSLY CARRIED: 9/0

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

10.1 ELECTED MEMBERS ACTIVITY REPORT

Date of Report: 15 February 2023
Councillors: Various

Attended the following meetings/events

G Stewart:

- 6 April 2023 Blessing Of The Roads
- 12 April 2023 Councillors & Executives Workshop
- 21 April 2023 WALGA Great Southern Country Zone
- 24 April 2023 Audit Entrance Meeting
- 25 April 2023 ANZAC Day Ceremony

K O’Keeffe:

- 20 March 2023 Big Tractor Meeting
- 27 March 2023 GNP Sporting Complex Meeting & AGM
- 12 April 2023 Councillors & Executives Workshop

P Callaghan:

- 30 March 2023 Pingelly Aged Care Conference
- 6 April 2023 Blessing Of The Roads
- 12 April 2023 Councillors & Executives Workshop
- 25 April 2023 ANZAC Day Ceremony

R O’Meehan:

- 1 April 2023 Borden XCup
- 3 April 2023 NSPNR Meeting
- 25 April 2023 ANZAC Day Ceremony

L Martin:

- 6 April 2023 Blessing Of The Roads
- 12 April 2023 Councillors & Executives Workshop
- 24 April 2023 Audit Entrance Meeting
- 25 April 2023 ANZAC Day Ceremony

S Hmeljak:

- 6 April 2023 Blessing Of The Roads
- 12 April 2023 Councillors & Executives Workshop
- 25 April 2023 ANZAC Day Ceremony

B Kiddle:

- 3 April 2023 NSPNR Meeting
- 12 April 2023 Councillors & Executives Workshop

M Creagh:

- 5 April 2023 BFAC Meeting
- 12 April 2023 Councillors & Executives Workshop
- 25 April 2023 ANZAC Day Ceremony

F Gaze:

- 24 March 2023 Meeting with Shelley Payne
- 28 March 2023 Meeting with Julia Shadlow-Bath
- 6 April 2023 Blessing Of The Roads
- 11 April 2023 Meeting With GSDC
- 12 April 2023 Councillors & Executives Workshop
- 21 April 2023 WALGA Great Southern Country Zone
- 24 March 2023 Gnowangerup DHS Swimming Carnival Medal Ceremony
- 24 April 2023 Audit Entrance Meeting
- 25 April 2023 ANZAC Day Ceremony

Disclosure of Interests

- *Geoff Carberry declared an impartiality interest in item 11.1 as he is the secretary for the Gnowangerup Bowling Club*
- *Cr Greg Stewart declared an impartiality interest in item 11.1 as he is the treasurer for the Gnowangerup Bowling Club*

11.1	LEASE RENEWAL GNOWANGERUP BOWLING CLUB Inc
Location(s):	N/A
Proponent:	N/A
Date of Report:	11 th April 2023
Business Unit:	Strategy and Governance
Officer:	Geoff Carberry Assets and Waste management Coordinator
Disclosure of Interest:	<i>Geoff Carberry declared an impartiality interest in item 11.1 as he is the secretary for the Gnowangerup Bowling Club</i>

ATTACHMENTS

- Draft Gnowangerup Bowling Club Lease.

PURPOSE OF THE REPORT

For Council to consider agreeing to the terms of a draft lease between The Shire of Gnowangerup and the Gnowangerup Bowling Club Inc.

BACKGROUND

The Bowling Club has been its current location for many years. The first lease on file began in 23 March 1981 for a twenty year period ending in March 2001. A lease was prepared in December 2002 covering the period 6 January 2002 to 5 January 2023 but this was not executed/signed until 17 September 2015.

COMMENTS

The Gnowangerup Bowling Club requested that a new lease be approved under the same conditions as the current lease and for the maximum period allowed.

The lease covers Reserve 22242 P036403 430 also known as 3 Garnet St Gnowangerup.

The area has been used as a bowling club for many years and is recognised in the Town Planning scheme as zoned for recreation.

The Shire has been granted the “Power to Lease” for a period not to exceed Twenty One (21) years by the Minister of Lands.

The Gnowangerup Bowling Club continues to be a strong cog in the Gnowangerup social and sporting areas.

CONSULTATION

Nil.

LEGAL AND STATUTORY REQUIREMENTS

Local Government Act 1995 s.3.58

3.58. Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

(a) the names of all other parties concerned; and

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

(5) This section does not apply to —

(a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or

(b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or

(c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or

(d) any other disposition that is excluded by regulations from the application of this section.

[Section 3.58 amended: No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]

Local Government (Functions and General) Regulations 1996

30. Dispositions of property excluded from Act s. 3.58

(1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.

(2) A disposition of land is an exempt disposition if —

(a) the land is disposed of to an owner of adjoining land (in this paragraph called the transferee) and —

(i) its market value is less than \$5 000; and

(ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;

or

(b) the land is disposed of to a body, whether incorporated or not —

(i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and

(ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;

PLAN IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil. The Lease is a peppercorn lease of One Dollar per year.

STRATEGIC IMPLICATIONS

Strategic Community Plan

Theme: Theme 4: Community

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Council may decline the renewal which would jeopardise the future of the Gnowangerup Bowling Club Inc

VOTING REQUIREMENTS

Simple majority.

COUNCIL RESOLUTION

Moved: Cr S Hmeljak

Seconded: Cr M Creagh

0423.23 **That Council:**

- 1. Approves the draft lease between the Shire of Gnowangerup and The Gnowangerup Bowling Club Inc**
- 2. Approves the lease for the term of Twenty One (21) Years ending 30 March 2044 for the sum of One Dollar (\$1 excluding GST) annually.**
- 3. Approves the Chief Executive Officer to sign the Lease on behalf of the Shire.**

UNANIMOUSLY CARRIED: 9/0



SHIRE OF GNOWANGERUP
BORDEN GNOWANGERUP ONGERUP

LEASE

Dated the first day of

BETWEEN:

SHIRE OF GNOWANGERUP
("the Lessor")

and

GNOWANGERUP BOWLING CLUB INC
("the Lessee")

THIS LEASE is made the [REDACTED] day of [REDACTED] 2023

BETWEEN:

The **SHIRE OF GNOWANGERUP** of 28 Yougenup Road, Gnowangerup, in the State of Western Australia (hereinafter called “the Lessor”),

AND

GNOWANGERUP BOWLING CLUB INCORPORATED, of PO Box 114, Gnowangerup WA 6335 (hereinafter called the “Lessee”).

HEREBY IT IS AGREED as follows:

1. The Lessor hereby leases and the Lessee takes on the lease of the Gnowangerup Bowling Club which is the Crown Reserve of 22242, as identified in item 2 of the Schedule attached to this agreement, and elsewhere referred to and described in this document as “**Gnowangerup Bowling Club**”, for a term of [REDACTED] years commencing on the [REDACTED] day of [REDACTED] with the Lessee paying annual rental of \$ 1.00 (excluding GST), with such rent to be paid annually on the 1st day of July in each year commencing on the 1st day of [REDACTED] or in advance, subject however to the obligations and conditions contained in this Agreement and to the statutory powers and obligations of the Lessor as a Local Government in the State of Western Australia.

2. Lessee obligations:

- 2.1. To **pay** the rent to the Lessor on the agreed date or in advance.
- 2.2. To **use** the Bowling Club for community functions, and sporting events.
- 2.3. Not **alter**, modify, extend, or reconfigure the land, building, or part thereof, of the Bowling Club, without the consent in writing of the Lessor.

- 2.4. At the Lessee's own expense, **keep and maintain all** greens, links, buildings, fences, gates or other erections and improvements on the premises in good and substantial working order and condition (fair wear and damage by fire, storm and tempest excepted).
- 2.5. Subject to clause 2.8, to **pay** all utility charges and any related meter rents in respect of all electricity, gas and power installations in at the Bowling Club.
- 2.6. Subject to clause 2.8, to **pay** all water rates and charges and any related meter rents levied or assessed for or in respect of the Bowling Club.
- 2.7. To **pay** all charges and rentals for any telephone service connected to the Bowling Club.
- 2.8. Not **assign, transfer, or sublet** the Bowling Club or any part thereof, without the written consent of the Shire and the Minister of Lands.
- 2.9. At its own expense to comply with, carry out and perform the requirements of the **relevant Legislation**, Regulations, By-laws or of any Requisitions or Orders applicable to the Bowling Club and the area subject to this lease or the use or the occupation thereof, including the *Local Government Act 1995* and *Health Act 2016*.
- 2.10. To take out and keep current any licences required in connection with any activities carried on from the Premises including without limitation any licence required by the Australian Performing Rights Association.
- 2.11. In particular to ensure that the registration of the premises operating as the **Gnowangerup Bowling Club** on portion of Crown Reserve 22242 is maintained and that all associated licence conditions are complied with for the duration of the Term.
- 2.12. To comply with at all times the terms provisions and regulation of the *Liquor Licencing Act 1988*.

- 2.13. To at all times comply with and enforce the provisions of any by-law promulgated or promulgated by the lessor with respect to the conduct of persons on reserves or things incidental thereto.
- 2.14. Not to do, or suffer to be done, leave, or leave undone, any act, matter, or thing, that results in a **nuisance or anything in the nature of a nuisance**, or which may be deemed to be a nuisance, by an authority constituted under any acts which may exist, arise, or continue upon, or in connection with, the Bowling Club, and to make all efforts to abate any such nuisance or alleged nuisance.
- 2.15. To yield up the said premises with all buildings, fences, gates and other erections and improvements thereon and fittings and fixtures thereto at the expiration or sooner determination of the said term in good and substantial repair, order and condition in accordance with the covenants herein contained and implied.
- 2.16. **Advise the Shire in writing of any significant damage** to Bowling Club assets or required capital works, as soon as the Committee becomes aware, but no later than 2 days from the date, when the Committee becomes aware of damage. The Lessee must contact the Shire BEFORE any works are commissioned or undertaken by contractors and where repair costs are likely to exceed \$1000 the Lessee must contact the Shire's Manager of Works to ensure compliance with the Shire's Purchasing Policy.
- 2.17. Not to do or permit to be done anything that could **invalidate the Shire's insurance or prejudice the interests of its insurer.**
- 2.18. The Lessee will comply with its legislative obligations in relation to emergency planning and management for the Bowling Club including emergency evacuation.
- 2.19. To pay all costs charges and expenses (including, but not limited to, legal costs and Surveyor's and Valuer's fees) incurred by the Lessor by reason of any default of the Lessee for the purpose of, or incidental to, compliance by the Lessor of the provisions of **Section 81 of the Property Law Act 1969.**

- 2.20. To permit the Lessor and any person or persons authorised by it to **enter upon the Bowling Club** or any part thereof at all reasonable times in the daytime to examine the condition, damage or state of repair of the Bowling Club or to carry out the Lessor's obligations.
- 2.21. The Lessee must provide the Shire, its officers, its insurer, agents and advisors **access to security camera footage** as required.
- 2.22. The Lessee will not **make any alterations or improvements** to the Bowling Club its fixtures and fittings, or other items owned by the Lessor without prior written approval from the Shire.
- 2.23. To **indemnify** the Lessor and the Minister of Lands from and against all demands, claims, legal actions, at any time made or brought against the Lessor by any person or persons in relation to any damage, loss, or injury suffered by such person or persons, or to the property of such person or persons, in connection with the permitted use of the Bowling Club during the period of this Agreement.
- 2.24. To affect such **Insurances** as necessary, including Insurances for all Lessee owned items classed as contents, as well as such other Insurances to indemnify both the Lessee & the Lessor against demands, claims, legal actions for any matters in connection with the permitted use of the Bowling Club. The minimum levels of Public Liability insurance shall be not less than that included in the schedule attached to this Agreement. The Lessee must provide the Shire with a copy of its Public Liability Insurance Certificate of Currency upon renewal each year.
- 2.25. At the **termination of this Lease** ensure the condition of the Gnowangerup Bowling Club is consistent with the aforementioned Lessee obligations.

3. The Lessor covenants with the Lessee that the Lessee shall hold **quiet enjoyment** of the Bowling Club during the term of the Lease without interruption or disturbance from the Lessor or any person or persons in trust for the Lessor.

4. **Lessor (Shire) obligations:**

- 4.1. The lessor shall keep and maintain Bowling Club
- 4.1.1. access roads;
 - 4.1.2. car parks;
 - 4.1.3. water catchment areas, including fencing and signage;
 - 4.1.4. dams, including fencing and signage;
 - 4.1.5. all ovals, including the surrounding lawn areas, edging, and application of fertiliser and chemicals on ovals and lawn areas as determined by the Shire.
 - 4.1.6. pest control, treated on an annual basis;
 - 4.1.7. external rubbish bins, consistent with the terms of normal Shire service;
 - 4.1.8. gutters (annually)
 - 4.1.9. fire detection, fire extinguishers and fire hose reel within the Bowling Club on a bi-annual basis;
 - 4.1.10. emergency exit door illuminated signage;
 - 4.1.11. evacuation diagrams.
- 4.2. Without prejudice to any other rights or remedies which the Lessor may have available to it under this Lease at common law or at equity it is expressly agreed that clauses 2.1 to 2.10, 2.13, 2.14, 2.18, 2.21, 2.22, 2.23, 2.28 are **essential terms of this Lease** and a breach of which shall constitute a repudiation of the Lease by the Lessee thereby entitling the Lessor, at its discretion, to terminate this Lease and to damages for the loss of benefits conferred by this Lease as a whole for the balance of the term hereby created.
- 4.3. The Lessor shall not be **obliged to remedy** at any time without notice any default by the Lessee under this Lease and whenever the Lessor finds it necessary to remedy any default then all related costs and expenses incurred by the Lessor (including legal costs and expenses) shall be paid by the Lessee to the Lessor on demand.

- 4.4. If after the expiration or sooner determination of the term hereby granted or any extension or renewal thereof, the Lessee, with the consent of the Lessor, **shall remain in possession of the Bowling Club** or any part thereof, then the Lessee shall be a monthly tenant of the Bowling Club with the same obligations, on the same conditions and stipulations, as expressed in this Lease or implied, except the option of renewal which shall be deemed expressly excluded. Such monthly tenancy may be terminated by one week's written notice by either party to the other, expiring at any time whether at the end of a rent period or not.
- 4.5. At the expiration or sooner determination of the term created by this Lease, or of any extension, or an abandonment, of the Bowling Club by the Lessee, **all fixed improvements** on the Bowling Club shall become the property of the Lessor without the Lessee being entitled to compensation howsoever, unless otherwise agreed upon by the Lessor, and written notification is given by the Lessor to that effect.
- 4.6. The **Lessor shall not be liable for any loss or damage suffered by the Lessee** by reason of any accident arising from the water, sewerage, gas, or electricity, or other such services used or installed in the Bowling Club, by reason of any leakage overflow or escape of water gas or electricity unless the same is directly attributable to the negligence of the Lessor or the employees or contractors of the Lessor.
- 4.7. Any **notice required** to be given by either party to the other may be served either by delivering a copy of the notice to the Chief Executive Officer of the Shire of Gnowangerup, or to the Secretary of the Lessee, or by posting the notice by registered letter to the address of either party, such notice shall be deemed to be served in the ordinary course of post.
- 4.8. The Lessee agrees that the Lessor is entitled to hold two Shire of Gnowangerup Council functions per calendar year free of any facility hire fee. The Shire will be responsible for all cleaning after each said function. Any additional functions will incur a facility hire fee that will be paid by the Council on receipt of an invoice from the Committee.

- 4.9. During a declared emergency or pandemic, the Lessor, will have full access to the Gnowangerup Bowling Club, free of charge. The Shire will be responsible for all cleaning of the facility, if accessed, after the emergency or pandemic has passed.
- 4.10. The Lessor is responsible for **obtaining and maintaining insurance** for the buildings and other permanent structures and fixtures.
5. The Lessee acknowledges and accepts that the rent payable pursuant to this Lease is exclusive of Goods and Services Tax (GST). The Lessee must pay the Lessor on demand and in addition to the rent payable under this Lease the amount of any GST imposed upon the payment by the Lessees or the receipt by the Lessor of the rent payable.
6. To the extent that any one or more of the provisions contained in this agreement are held to be invalid, ineffective or of no force, then the remaining provisions will continue in full force and effect as if the offending provisions had not been included.
7. If a dispute arises out of or relating to this contract, the parties shall attempt to resolve the dispute through negotiations between the senior Shire officers and senior representatives of the Gnowangerup Bowling Club Inc, who have the authority to settle the dispute. If the matter has not been resolved by negotiation within 30 days of receipt of an invitation to negotiate, the parties will attempt to resolve the dispute in good faith through mediation. If the matter is not resolved through mediation within 60 days of initiating the mediation, then a party can choose to apply to the court for a resolution/relief.
8. This agreement may be terminated by the parties by notice in writing in any of the following events:
- 8.1. by either party given the other one month's notice in writing of the termination of the agreement;
 - 8.2. non-payment of the rent;
 - 8.3. breach of any term and condition of this contract that has not been rectified by the Lessee who has received notice of the breach with 90 days.

SCHEDULE 1

1. Permitted Use

Use by Gnowangerup Bowling Club Incorporated for the purpose of recreational and competitive lawn bowls and social gatherings of club members at the club house.

2. Insurances

The minimum level of Public Liability Insurance cover shall be \$20 Million.

3. Identification of Bowling Club

Land means part of the land situated at Garnett Road, Gnowangerup, in the State of Western Australia being part of Reserve 22242 and more particularly described as part of Lot 430 on Deposited Plan 36403 and being portion of the land comprised in Crown Land Title Volume LR3131 Folio 383.



IN WITNESS whereof the parties hereto have hereunto set their hands and seals the day and year first written above.

The Common Seal of)
SHIRE OF GNOWANGERUP)
was hereunto affixed in)
the presence of:)

President

Chief Executive Officer

Executed by the Lessee

Signed by the President of the)
GNOWANGERUP BOWLING)
CLUB, INCORPORATED)
in the presence of)

President

Witness Signature

Witness Name (in block letters)

11.2	DISPOSAL OF 26 LAMONT ST ONGERUP
Location(s):	N/A
Proponent:	N/A
Date of Report:	13 th April 2023
Business Unit:	Strategy and Governance
Officer:	Geoff Carberry Assets and Waste management Coordinator

ATTACHMENTS

- Asbestos condition report

PURPOSE OF THE REPORT

For Council to consider options for disposal of the Old Community Centre Building and land located at 26 Lamont St (P081342 75) Ongerup.

BACKGROUND

The premise was formally six flats and used to residential accommodation.

It was latter obtained by the Shire and used by a number of community groups over an extended period of time.

During this time most fittings were removed, and the premise was used as a Childcare facility, craft group, second hand shop and an office for an Ag Care group.

The Child Care Group now use the new facility at the Ongerup Sporting Complex and the other groups have disbanded or moved elsewhere.

COMMENTS

The building is wooden framed and sits on stilts.

The cladding is asbestos which, as per the attached report, is in reasonable condition.

The gutter has suffered from ongoing leaf litter problems from nearby trees and requires replacement.

The Sewer system is outdated (clay pipes) which will need work.

They are signs of stump movement under the passage area.

One room has shown signs of "Ceiling Sag" due to its age and the plaster glass material.

In general, the building is sound but would require varying amounts of money spent on it depending on any future use. Estimates range from \$35,000 for general maintenance and painting without any fit out of fittings required for the proposed use.

Since receiving the keys back to the premises, the Shire has been contacted by two individuals expressing an interest in purchasing the property.

CONSULTATION

LGIS Risk Coordinator

LEGAL AND STATUTORY REQUIREMENTS

Local Government Act 1995 s.3.58

3.58. Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

(a) the names of all other parties concerned; and

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

(5) This section does not apply to —

(a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or

(b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or

(c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or

(d) any other disposition that is excluded by regulations from the application of this section.

[Section 3.58 amended: No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]

Local Government (Functions and General) Regulations 1996

30. Dispositions of property excluded from Act s. 3.58

(1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.

(2) A disposition of land is an exempt disposition if —

(a) the land is disposed of to an owner of adjoining land (in this paragraph called the transferee) and —

(i) its market value is less than \$5 000; and

(ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;

or

(b) the land is disposed of to a body, whether incorporated or not —

(i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and

(ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;

PLAN IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The sale of the property will have a positive affect on the Shire budget.

Consideration should be given to place the funds into the Building Reserve.

STRATEGIC IMPLICATIONS

Theme 3: Built Environment

Diverse, connected and sustainable places

Objectives:

B2 – Manage existing and future assets and infrastructure

Strategy B2.3 Update maintenance, refurbishment and renewal plan for each of our building assets

Strategic Initiative: Integrate planning, resources and reporting.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Council may decide to keep the property and budget funds for its renewal or decide to demolish the building and build a new building on the land.

VOTING REQUIREMENTS

Simple majority.

COUNCIL RESOLUTION

Moved: Cr S Hmeljak

Seconded: Cr R Kiddle

423.24 That Council:

- 1. Requests the Chief Executive Officer obtain a Property Valuation for the sale of 26 Lamont St Ongerup.**
- 2. Requests the Chief Executive Officer to provide the valuation to Council for further consideration, no later than the June 2023 meeting of Council.**

UNANIMOUSLY CARRIED: 9/0



ACM Inspection

Shire of Gnowangerup

Complete

Score	66.67%	Flagged items	0	Actions	0
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Document No.

Job No. 3

Client

Shire of Gnowangerup

Site

Ongerup community Centre



Photo 1



Photo 2



Photo 3



Photo 4



Photo 5



Photo 6



Photo 7



Photo 8



Photo 9



Photo 10

Conducted on

02.09.2022 12:04 AWST

Prepared by

Rex W. Evans

Location

36 Lamont St
Ongerup WA 6336
Australia
(-33.9655480660685,
118.48679938167334)

Personnel

Inspection of location and presumed Asbestos Containing Materials

66.67%

Assessment of location and presumed or known/ tested ACM

Location

66.67%

Location 1

Date and time of Inspection

02.09.2022 12:12 AWST

Describe location of the ACM/Presumed ACM

Entrance Hallway walls on both sides

Assumed ACM

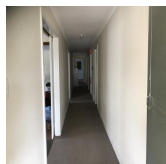


Photo 11

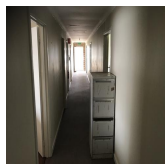


Photo 12

Asbestos Containing Material

ACM suspected

Material type

Hardiflex sheeting

Condition

Good

Details on Condition:

Painted, no cracking or flaking

Quantity sqm (apx)

80 m2

Friable or Non-Friable

Non-Friable

Is this an inaccessible area?

Accessible: unlikely to be damaged

Actions for consideration:

Monitor and Review the ACM's condition

Signify ACM present

Other details:

ACM signage needs to be placed on the walls

Location 2

Date and time of Inspection

02.09.2022 12:19 AWST

Describe location of the ACM/Presumed ACM

Hallway entrance ceiling

Assumed ACM



Photo 13

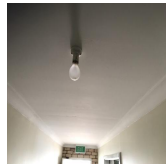


Photo 14

Asbestos Containing Material

ACM suspected

Material type

Hardiflex sheeting

Condition

Good

Details on Condition:

Painted, no cracking or flaking

Quantity sqm (apx)

16 m2

Friable or Non-Friable

Non-Friable

Is this an inaccessible area?

Accessible: unlikely to be damaged

Actions for consideration:

Monitor and Review the ACM's condition

Signify ACM present

Other details:

ACM signage needs to be placed on the ceiling,

Location 3

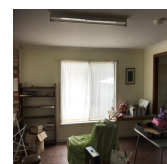
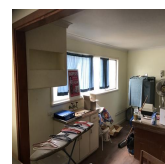
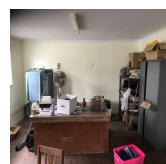
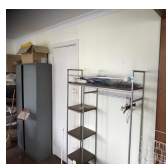
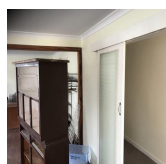
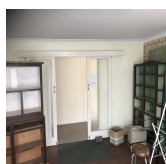
Date and time of Inspection

02.09.2022 12:23 AWST

Describe location of the ACM/Presumed ACM

Room 1 Southern side of Building (Walls)

Assumed ACM



Asbestos Containing Material

ACM suspected

Material type

Hardiflex sheeting

Condition

Good

Details on Condition:

Painted, no cracking or flaking

Quantity sqm (apx)

53 m2

Friable or Non-Friable

Non-Friable

Is this an inaccessible area?

Accessible: unlikely to be damaged

Actions for consideration:

Monitor and Review the ACM's condition

Signify ACM present

Other details:

ACM signage needs to be placed on the walls.

Location 4**Date and time of Inspection**

02.09.2022 12:31 AWST

Describe location of the ACM/Presumed ACM

Room 1 Southern side of the Building (Ceiling)

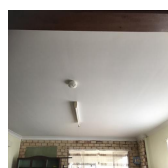
Assumed ACM

Photo 21

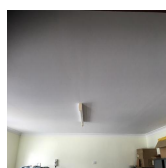


Photo 22

Asbestos Containing Material

ACM suspected

Material type

Hardiflex sheeting

Condition

Good

Details on Condition:

Painted, no cracking or flaking.

Quantity sqm (apx)	50 m2
Friable or Non-Friable	Non-Friable
Is this an inaccessible area?	Accessible: unlikely to be damaged
Actions for consideration:	Monitor and Review the ACM's condition Signify ACM present

Other details:

ACM signage needs to be placed on the ceiling.

Location 5

Date and time of Inspection	02.09.2022 12:36 AWST
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Describe location of the ACM/Presumed ACM

Room 2 Southern side of Building (Walls)

Assumed ACM



Photo 23



Photo 24



Photo 25



Photo 26

Asbestos Containing Material	ACM suspected
Material type	Hardiflex sheeting
Condition	Good

Details on Condition:

Painted, no cracking or flaking.

Quantity sqm (apx)	55 m2
Friable or Non-Friable	Non-Friable
Is this an inaccessible area?	Accessible: unlikely to be damaged
Actions for consideration:	Monitor and Review the ACM's condition Signify ACM present

Other details:

ACM signage needs to be placed on the walls.

Location 6**Date and time of Inspection**

02.09.2022 12:40 AWST

Describe location of the ACM/Presumed ACM

Room 2 Southern side of the Building (Ceiling)

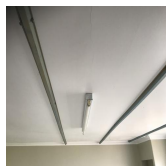
Assumed ACM

Photo 27

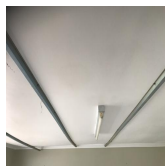


Photo 28



Photo 29

Asbestos Containing Material

ACM suspected

Material type

Hardiflex sheeting

Condition

Good

Details on Condition:

Painted, no flaking currently but some slight cracking is appearing in a section of the ceiling.

Quantity sqm (apx)

25 m2

Friable or Non-Friable

Non-Friable

Is this an inaccessible area?

Accessible: unlikely to be damaged

Actions for consideration:

Monitor and Review the ACM's condition

Signify ACM present

Other

Slight cracking in ceiling needs to be monitored.

Other details:

ACM signage needs to be placed on the ceiling.

Location 7**Date and time of Inspection**

02.09.2022 12:46 AWST

Describe location of the ACM/Presumed ACM

Kitchen area - Walls

Assumed ACM



Photo 30

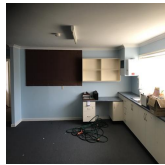


Photo 31



Photo 32

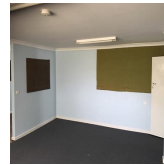


Photo 33

Asbestos Containing Material

ACM suspected

Material type

Hardiflex sheeting

Condition

Good

Details on Condition:

Painted, no cracking or flaking.

Quantity sqm (apx)

55 m2

Friable or Non-Friable

Non-Friable

Is this an inaccessible area?

Accessible: unlikely to be damaged

Actions for consideration:

Monitor and Review the ACM's condition

Signify ACM present

Other details:

ACM signage needs to be placed on the walls.

Location 8

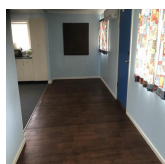
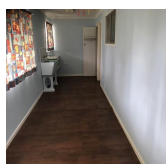
Date and time of Inspection

02.09.2022 12:50 AWST

Describe location of the ACM/Presumed ACM

Rear Room - Walls

Assumed ACM



Asbestos Containing Material	ACM suspected
Material type	Hardiflex sheeting
Condition	Good
Details on Condition:	
Painted, no cracking or flaking.	
Quantity sqm (apx)	55 m2
Friable or Non-Friable	Non-Friable
Is this an inaccessible area?	Accessible: unlikely to be damaged
Actions for consideration:	Monitor and Review the ACM's condition Signify ACM present
Other details:	
ACM signage needs to be placed on the walls	

Location 9

Date and time of Inspection	02.09.2022 14:00 AWST
Describe location of the ACM/Presumed ACM	
Rear room - Ceiling	

Assumed ACM

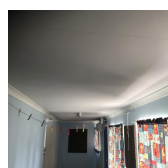


Photo 36



Photo 37

Asbestos Containing Material	ACM suspected
Material type	Hardiflex sheeting
Condition	Good
Details on Condition:	
Painted, no cracking or flaking.	

Quantity sqm (apx)	40 m2
Friable or Non-Friable	Non-Friable
Is this an inaccessible area?	Accessible: unlikely to be damaged
Actions for consideration:	Monitor and Review the ACM's condition Signify ACM present

Other details:

ACM signage needs to be placed on the ceiling.

Location 10

Date and time of Inspection	02.09.2022 14:09 AWST
Describe location of the ACM/Presumed ACM	Small storage room

Assumed ACM



Photo 38

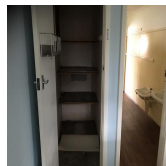


Photo 39

Asbestos Containing Material	ACM suspected
Material type	Hardiflex sheeting
Condition	Good

Details on Condition:

No cracking or flaking present.

Quantity sqm (apx)	18 m2
Friable or Non-Friable	Non-Friable
Is this an inaccessible area?	Accessible: unlikely to be damaged
Actions for consideration:	Monitor and Review the ACM's condition Signify ACM present

Other details:

ACM signage needs to be placed on the walls and ceiling of the storage room.

Location 11**Date and time of Inspection**

02.09.2022 14:12 AWST

Describe location of the ACM/Presumed ACM

Toilet Block

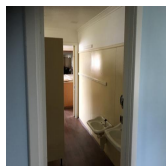
Assumed ACM

Photo 40

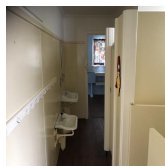


Photo 41

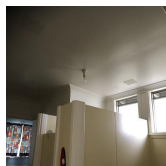


Photo 42

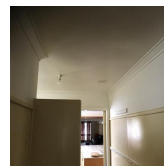


Photo 43

Asbestos Containing Material

ACM suspected

Material type

Hardiflex sheeting

Condition

Good

Details on Condition:

Painted, no cracking or flaking.

Quantity sqm (apx)

50 m2

Friable or Non-Friable

Non-Friable

Is this an inaccessible area?

Accessible: unlikely to be damaged

Actions for consideration:

Monitor and Review the ACM's condition

Signify ACM present

Other details:

ACM signage needs to be placed on the walls and ceiling of the toilet block.

Location 12**Date and time of Inspection**

02.09.2022 14:16 AWST

Describe location of the ACM/Presumed ACM

Storage Room

Assumed ACM



Photo 44



Photo 45



Photo 46

Asbestos Containing Material

ACM suspected

Material type

Hardiflex sheeting

Condition

Good

Details on Condition:

No cracking or flaking.

Quantity sqm (apx)

56 m2

Friable or Non-Friable

Non-Friable

Is this an inaccessible area?

Accessible: unlikely to be damaged

Actions for consideration:

Monitor and Review the ACM's condition

Signify ACM present

Other details:

ACM signage needs to be placed on the walls and ceiling.

Location 13

Date and time of Inspection

02.09.2022 14:20 AWST

Describe location of the ACM/Presumed ACM

Main work area room - Walls

Assumed ACM



Photo 47

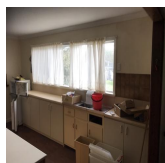


Photo 48



Photo 49



Photo 50

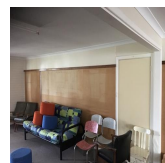


Photo 51

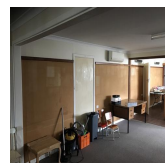


Photo 52



Photo 53

Asbestos Containing Material	ACM suspected
Material type	Hardiflex sheeting
Condition	Good

Details on Condition:

Painted, no cracking or flaking.

Most of the southern wall has been covered with material to allow pin-up displays to be shown.

Quantity sqm (apx)	98 m2
Friable or Non-Friable	Non-Friable
Is this an inaccessible area?	Accessible: unlikely to be damaged
Actions for consideration:	Monitor and Review the ACM's condition Signify ACM present

Other details:

ACM signage needs to be placed on the walls.

Location 14

Date and time of Inspection	02.09.2022 14:28 AWST
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Describe location of the ACM/Presumed ACM

Main work area room - Ceiling.

Assumed ACM

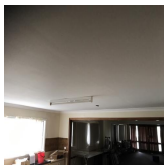


Photo 54

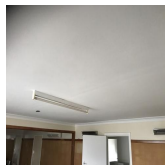


Photo 55



Photo 56



Photo 57

Asbestos Containing Material	ACM suspected
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Material type	Hardiflex sheeting
Condition	Good
Details on Condition:	
Painted, no cracking or flaking.	
Quantity sqm (apx)	85 m2
Friable or Non-Friable	Non-Friable
Is this an inaccessible area?	Accessible: unlikely to be damaged
Actions for consideration:	Monitor and Review the ACM's condition Signify ACM present
Other details:	
ACM signage needs to be placed on the ceiling.	

Location 15

Date and time of Inspection	02.09.2022 14:34 AWST
Describe location of the ACM/Presumed ACM	
Rear external wall of building	

Assumed ACM



Photo 58

Asbestos Containing Material	ACM suspected
Material type	Hardiflex sheeting
Condition	Good
Details on Condition:	
Painted, no cracking or flaking.	
Quantity sqm (apx)	46 m2

Friable or Non-Friable	Non-Friable
Is this an inaccessible area?	Accessible: unlikely to be damaged
Actions for consideration:	Monitor and Review the ACM's condition Signify ACM present

Other details:

ACM signage needs to be placed on the wall.

Location 16

Date and time of Inspection	02.09.2022 14:41 AWST
Describe location of the ACM/Presumed ACM	Small rear building play ground area - ACM fencing

Assumed ACM



Photo 59



Photo 60

Asbestos Containing Material	ACM suspected
Material type	Super six corrugated sheeting
Condition	Good

Details on Condition:

Painted, no cracking or flaking

Quantity sqm (apx)	8 m2
Friable or Non-Friable	Non-Friable
Is this an inaccessible area?	Accessible: unlikely to be damaged
Actions for consideration:	Monitor and Review the ACM's condition Signify ACM present

Other details:

ACM signage needs to be placed on fence sheeting

Location 17

66.67%

Date and time of Inspection

02.09.2022 14:44 AWST

Describe location of the ACM/Presumed ACM

External wall - North side

Assumed ACM



Photo 61



Photo 62



Photo 63



Photo 64

Asbestos Containing Material

ACM suspected

Material type

Condition

Fair

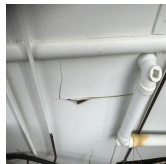


Photo 65



Photo 66

Details on Condition:

Small section of the northern wall has cracked ACM along with a drilled hole for plumbing purposed exposed.

Quantity sqm (apx)

54 m2

Friable or Non-Friable

Non-Friable

Is this an inaccessible area?

Accessible: potential to be damaged

Weathering conditions have an impact on external wall ACM sheeting.

Actions for consideration:

Monitor and Review the ACM's condition

Signify ACM present

Other details:

ACM signage needs to be placed on the external wall.

Location 18

Date and time of Inspection

02.09.2022 14:46 AWST

Describe location of the ACM/Presumed ACM

Small fence sheeting

Assumed ACM

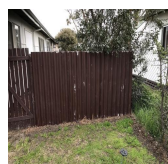


Photo 67

Asbestos Containing Material

ACM suspected

Material type

Super six corrugated sheeting

Condition

Good

Details on Condition:

Painted, no cracking or ACM flaking present.

Quantity sqm (apx)

6 m2

Friable or Non-Friable

Non-Friable

Is this an inaccessible area?

Accessible: potential to be damaged

Weathering conditions have an impact on external ACM.

Actions for consideration:

Monitor and Review the ACM's condition

Signify ACM present

Other details:

ACM signage needs to be place on the fencing.

Location 19

Date and time of Inspection

02.09.2022 14:48 AWST

Describe location of the ACM/Presumed ACM

External wall- Southern side

Assumed ACM



Photo 68



Photo 69



Photo 70



Photo 71



Photo 72

Asbestos Containing Material

ACM suspected

Material type

Hardiflex sheeting

Condition

Good

Details on Condition:

Painted, no cracking or ACM flaking is present.

Quantity sqm (apx)

54 m2

Friable or Non-Friable

Non-Friable

Is this an inaccessible area?

Accessible: potential to be damaged

Weathering conditions have an impact on external ACM walls.

Actions for consideration:

Monitor and Review the ACM's condition

Signify ACM present

Other details:

ACM signage needs to be place on the walls.

Location 20

Date and time of Inspection

02.09.2022 14:55 AWST

Describe location of the ACM/Presumed ACM

Small fencing sheeting on southern side of building



Photo 73

Assumed ACM

Asbestos Containing Material	ACM suspected
Material type	Super six corrugated sheeting
Condition	Good
Details on Condition:	
Painted, no cracking or ACM flaking is present	
Quantity sqm (apx)	6 m2
Friable or Non-Friable	Non-Friable
Is this an inaccessible area?	Accessible: potential to be damaged
Weathering conditions have an impact on external ACM fence sheeting.	
Actions for consideration:	Monitor and Review the ACM's condition Signify ACM present
Other details:	
ACM fencing needs signage place on the paneling.	

Acknowledgements

Acknowledgements

Inspected by (Name)

Rex W. Evans
11.09.2022 11:47 AWST

Acknowledged by (Name)

Appendix



Photo 1



Photo 2



Photo 3



Photo 4



Photo 5



Photo 6



Photo 7



Photo 8



Photo 9



Photo 10



Photo 11

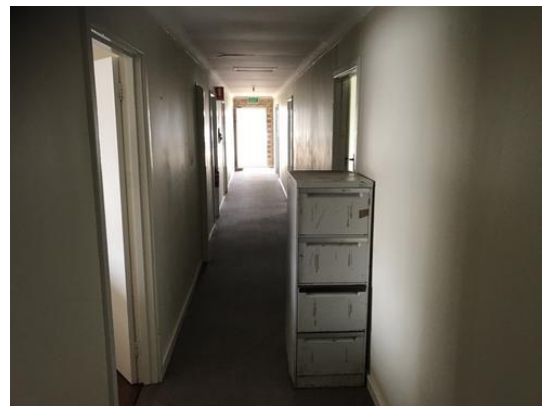


Photo 12



Photo 13



Photo 14



Photo 15



Photo 16



Photo 17



Photo 18



Photo 19



Photo 20



Photo 21



Photo 22



Photo 23



Photo 24



Photo 25



Photo 26



Photo 27



Photo 28



Photo 29



Photo 30

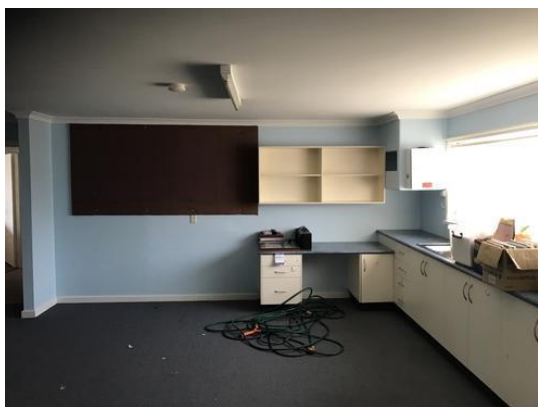


Photo 31



Photo 32



Photo 33



Photo 34

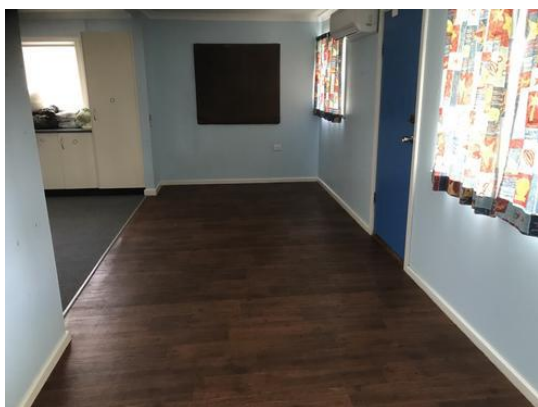


Photo 35



Photo 36



Photo 37



Photo 38



Photo 39

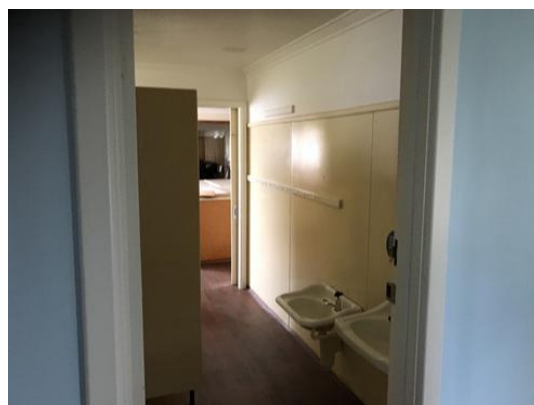


Photo 40



Photo 41



Photo 42



Photo 43



Photo 44



Photo 45



Photo 46



Photo 47



Photo 48



Photo 49



Photo 50



Photo 51



Photo 52



Photo 53



Photo 54



Photo 55



Photo 56



Photo 57



Photo 58



Photo 59



Photo 60



Photo 61



Photo 62



Photo 63



Photo 64



Photo 65



Photo 66



Photo 67



Photo 68



Photo 69



Photo 70



Photo 71



Photo 72



Photo 73

11.3	LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) MEETING MINUTES
Proponent:	N/A
Date of Report:	13 th April 2023
Business Unit:	Corporate and Community Services
Officer:	Anrie van Zyl – Finance and Emergency Management Officer
Disclosure of Interest:	Nil

ATTACHMENTS

- Unconfirmed Minutes for the Ordinary LEMC meeting held on the 2nd March 2023.

PURPOSE OF THE REPORT

For Council to receive and note the minutes of the LEMC meeting held on the 2nd March 2023.

BACKGROUND

The Shire of Gnowangerup LEMC meets on a quarterly basis and minutes of the meeting are provided to Council for its information.

COMMENTS

Nil

CONSULTATION

Nil

LEGAL AND STATUTORY REQUIREMENTS

It is a requirement under Section 38 of the *Emergency Management Act 2005* that all Local Governments establish a local emergency management committee for the local government's district.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Gnowangerup Strategic Community Plan 2021 – 2031

Theme: Our Community

Community Priority 1.5: Support emergency services planning risk mitigation, response and recovery.

Action 1.5.1: Work with the LEMC to continually improve emergency response planning and delivery

RISK MANAGEMENT CONSIDERATIONS:

Nil

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

LEMC is a committee of Council and Council is required to receive and note the unconfirmed minutes from the meeting held on the 2nd March 2023.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

Moved: Cr S Hmeljak

Seconded: Cr Callaghan

0423.25 That Council

- **Receives and notes the unconfirmed minutes of the Local Emergency Management Committee (LEMC) meeting held on the 2nd March 2023.**

UNANIMOUSLY CARRIED: 9/0



SHIRE OF GNOWANGERUP

BORDEN GNOWANGERUP ONGERUP

SHIRE OF GNOWANGERUP

LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) MEETING MINUTES

THURSDAY 2ND MARCH 2023 AND COMMENCED AT 4:30PM

SHIRE OF GNOWANGERUP COUNCIL CHAMBERS – YUGENUP ROAD GNOWANGERUP

1. OPENING

The Chair, Fiona Gaze, declared the meeting open at 04:32pm and welcomed everyone to the first LEMC meeting of 2023.

2. ACKNOWLEDGEMENT OF COUNTRY

"I would like to begin by acknowledging the Traditional Custodians of the land on which we meet today, and pay my respect to their Elders past, present and emerging. I extend that respect to Aboriginal and Torres Strait Islander people here today."

3. ATTENDANCE

Cr Fiona Gaze	Shire of Gnowangerup Shire President (Chair)
Cr Lex Martin	Shire of Gnowangerup Councillor & Deputy Recovery Coordinator
Damon Lukins	Shire of Gnowangerup Manager of Works
Annie van Zyl	Shire of Gnowangerup Finance & Emergency Management Officer (Agenda and Minutes Officer)
Derek Jones	District Officer, Department of Fire and Emergency Services
Michelle Duxbury	District Emergency Services Officer, Great Southern - Department of Communities
Michaelia Rooney	Gnowangerup SES Unit
Mandy Hanna	Gnowangerup SES Unit
Ian Bailey	Acting Principal - Gnowangerup District High School
Lindsey Barker	Senior Ranger, Department of Biodiversity, Conservation and Attractions (DBCA)
Alex Knowles	Ranger, Department of Biodiversity, Conservation and Attractions (DBCA)
Jodie Pollard	Recovery Support Officer, Engagement Team, Great Southern and Esperance, National Emergency Management Agency
Andrew Brooker	Community Paramedic, St John Ambulance

APOLOGIES

David Nicholson	CEO, Shire of Gnowangerup
Tom Grieve	OIC, Gnowangerup Police
Adam Smith	District Officer – Emergency Management Upper Great Southern and Great Southern Regions (secondment to Dept of Education – from Jan 23 to mid April 2023)
Ivanna Flanigan	Clinical Nurse Manager, WA Country Health Service Great Southern, Gnowangerup Health Services
Geoffrey Carberry	Shire of Gnowangerup Asset & Waste Management Coordinator
Owen Gaze	Fire Weather Officer, Gnowangerup Shire Bushfire Brigade
Llew Withers	Shire of Gnowangerup EHO

4. CONFIRMATION OF PREVIOUS MINUTES

That the minutes of the Local Emergency Management Committee meeting held on **Thursday the 1st September 2022** be confirmed as a true and accurate record of proceedings.

Moved: Mandy Hanna

Seconded: Cr Lex Martin
Carried

5. BUSINESS ARISING FROM PREVIOUS MINUTES

4.2. Bushfire Management Plan – Update

- Derek Jones provided a brief introduction to the Bushfire Management Plan to all the new LEMC members.
- The Shire was successful in obtaining a \$26,000 Mitigation Activity Fund (MAF) grant in November 2022 and with the assistance of Darren Prior from DFES, engaged a contractor to start with the prescribed works, as per funding application. The contractor, Indiji Flora, will perform half of the MAF works with the remaining works to be completed by either the bushfire brigades or appointed contractor.
- The funding arrangements allows the Shire to pay the brigades for any of the mitigation works they complete.
- Sites identified for mitigation works are carefully considered as some land may identify as areas of cultural significance to the indigenous people of Australia or contain fauna/flora that is Commonwealth protected.
- Some reserves, especially in Ongerup that was part of the South-West Native Title Settlement are of concern. These new landowners will be guided and made aware of their obligations as the land transitions into their ownership.
- The South Coast Natural Resource Management are in the process of establishing an indigenous ranger program as a matter of high priority.

5.1. LEMC Exercises for 2023

- A brief discussion took place regarding the aerodrome post exercise report.
- The SES raised their concern that in the event of a plane going down, that they would be unable to assist as they are not trained in using breathing apparatus. Either Katanning or Albany Fire Rescue Services will need to attend the incident.
- As these services are a fair bit away from Gnowangerup, the delay in attendance may have devastating consequences.
- Local bushfire brigades may be able to prevent a fire from spreading into the bush and neighbouring properties, but a hazmat team will need to come to attend and take control of the emergency.
- As the Gnowangerup Aerodrome is now registered, CASA may have an issue with these rescue services being so far away.
- A discussion also took place on who can declare 'life extinct' at an incident. In WA a death may be declared by an attending doctor, or a trained nurse or paramedic

ambulance officer and on occasion if the body is severely damaged and clearly dead, by a police officer.

- **Planned exercise for June 2023**
 - Desktop exercise – Emergency Management Plan for the Ongerup Effluent System. Required as part of the Shire’s Water License Audit requirements.

5.2. Bushfire Volunteer Training 2022/23 season

- The Shire, with the assistance of DFES, were able to put 136 volunteers through the DFES Rural Fire Awareness training, during the months of October 22 and November 22.
- Additional training and optional courses will be discussed at the upcoming Bushfire Advisory Committee (BFAC) meeting due to take place on the 5th April 2023.
- As the number and magnitude of incidents grow, the need for more higher level of training is being identified and will be discussed at the BFAC meeting.

6. EMERGENCY CONTACTS UPDATE

LEMC members information will be updated and circulated with the minutes.

7. CORRESPONDENCE

INWARDS:

- 7.1. Post Exercise Report – Combined Great Southern and Goldfields Esperance DEMC (attached)
- 7.2. EOI for Local Government Emergency Management Advisory Group (see attached)
- 7.3. Invitation to the LEMA Review webinar, Tuesday 6th December 2022 at 1pm
- 7.4. LGGS Q&A Session for Local Government (see attached summary)

OUTWARDS

- 7.5. 1st September LEMC Meeting Minutes circulated to all members on the 13th November 2022
- 7.6. Stock Crossing on Roads (published on Facebook and Local Newsletters)

8. GENERAL BUSINESS

8.1. Shire of Gnowangerup Local Emergency Welfare Plan

- Members to please go through the Plan and advise Michelle Duxbury of any changes that are required.
- Important to keep the contact information updated in the event the Plan must be activated.

8.2. Local Emergency Management Arrangements – Update Contact List

- Please notify Anrie if any changes are required or if any contact details need to be added to the list.

8.3. WACHS Gnowangerup Health Service Bushfire Preparedness Exercise

- The WACHS Emergency Plan has now been more refined and one of the key elements identified is obtaining early information about a possible incident that may impact the Gnowangerup Hospital.

8.4. Telstra coverage – Mindarabin

- The Shire had a request from Scott Hemley to address the bad Telstra coverage in the Mindarabin area. Scott has been encouraged to supply a written request setting out his complaints.

- Not a localised area problem and other local governments experience the same issues.
- Local Governments should address the issue at the next WALGA Zone meeting.
- Experience show that the Telstra backup batteries are not lasting as long as they claim they do and some areas have a total loss of communication after only a few hours after a power outage.
- This is a serious safety issue and should be taken to State Government level to be investigated.
- The Shire should investigate the possibility of conducting another communications survey to determine the extent of the mobile blackspot problem within our district.

8.5. Have Your Say: Local Emergency Management Committee Handbook

<https://dfes.mysocialpinpoint.com.au/localemergencymanagementcommitteehandbook>

- Encourage everyone to read the handbook. It is well written and will provide LEMC members with a clear understanding of the functions of a LEMC and the Local Emergency Management Arrangements (LEMA).

8.6. Letter of Invitation to join the Gnowangerup LEMC

- Letters of invitation to join the Gnowangerup LEMC to be sent to the new principals of Borden and Ongerup Primary Schools.

9. REPORTS FROM MEMBERS:

Derek Jones - District Officer – Rural I Operations Command DFES - Great Southern Region

- See Attachment

LEMC – Shire of Gnowangerup 2nd March 2023

Updates

1. Summer Update

Regional staff have supported flood incidents in eastern states, Kimberley and fires closer to home at Donnybrook, Avon Valley, Fitzgerald NP and Ravensthorpe.

2. Public Warnings & Information

Key component and responsibility of incident controller.

Number of hazards can use Emergency WA as the primary vehicle for alerts and warnings.

While a number of LGs have SMS messages, WhatsApp etc – these don't get through to the passing traveller.

'Service WA' (the COVID app) as a means of distributing location based bushfire alerts to mobiles in vicinity.

3. New Fire Weather Districts.

Implemented 1st Sept 2022.

Review being conducted – CBFCO have been given opportunity to provide feedback.

Email sent this week & then at ROAC for further discussion.

TFBs – SoG – about on par with normal experienced.

4. Mitigation Plans - Update

Ongerup Burns – being developed.

Investigating burn on Western side of Gnowangerup.

DFES continues to fund mitigation works within gazetted townsites to reduce risk to community.

Derek Jones – DFES

District Officer

2nd March, 2023

Damon Lukins - Shire of Gnowangerup Manager of Works

- Nil

Ian Bailey, Acting Principal, Gnowangerup District High School

- Approximately 25% of the school is currently affected by Covid.
- No real impact on staffing
- School has plenty of Rapid Antigen Test available for students and teachers.

Andrew Brooker - Community Paramedic, St John Ambulance

- Business as usual or St John
- Volunteer numbers are low and actively trying to recruit new members.
- Should a major incident occur, St John is normally able to get a crew together to attend incident.
- Rescues at the Stirling Ranges National Park – Always ask for helicopter to attend. Having the helicopter attend, reduces the possible risk of injury to volunteers having to hike up and carry down injured patient.

Alex Knowles Ranger, Department of Biodiversity, Conservation and Attractions (DBCA)

- Nil

Lindsey Barker Senior Ranger, Department of Biodiversity, Conservation and Attractions (DBCA)

- Was a ranger in the East Kimberley's for over 20 years and loving it in the Great Southern.

Jodie Pollard Recovery Support Officer, Engagement Team, Great Southern and Esperance,

- Jodie introduced herself and the agency she represents to the LEMC committee:

"I hope to learn more about your community and engage with key stakeholders within my region and attending LEMC's is one way of achieving this. No doubt 2023 will be another busy year for us all.

On 1 September 2022, the National Recovery and Resilience Agency and Emergency Management Australia merged to form a new Executive Agency, the National Emergency Management Agency (NEMA).

NEMA is a single, enduring, agency that supports Australian communities to recover from disasters and to prepare for future emergencies.

NEMA will provide end-to-end management of Commonwealth responsibilities for disaster management cycle – Prevention, Preparedness, Response, and Recovery (PPRR).

In a changing climate and a vast nation facing more frequent and intense floods, storms, bushfires and drought, we will ensure a better response in times of disaster, while driving long-term preparedness and lasting recovery.

We know that we get the best outcomes for communities when response, recovery and risk reduction is community-led, state-coordinated, and federally-facilitated.

- Jodie able to assist with Disaster Recovery Funding Arrangements Western Australia (DRFAWA) funding

Michaelia Rooney - Gnowangerup SES Unit Manager

- The SES has had a steady start to the year.
- Responded to 22 call outs/incidents in 2022
- Provided logistical support during the recent Ravensthorpe fires.
- SES training takes place every Tuesday night in Gnowangerup.
- Every three months they do a major exercise on a Saturday to keep up with the required skills, i.e. road crash scenarios.
- They purchased a new stretcher for patient evacuations, and it works really well. Still waiting on the wheel of the stretcher and will hopefully arrive in April of this year.

Cr Lex Martin - Shire of Gnowangerup Councillor & Deputy Recovery Coordinator

- So far it has been a very dry season with little rain. Fuel loads are dry and it will take some time before any mitigation burning can commence.

Cr Fiona Gaze - Shire of Gnowangerup Shire President (Chair)

- Nil

Michelle Duxbury - District Emergency Services Officer, Great Southern - Department of Communities

- See attached report

**LOCAL EMERGENCY MANAGEMENT COMMITTEE
REPORTING**

Agency:

**Department of Communities
(Communities)**

Date: From – January 2023 to March 2023 inclusive

INCIDENTS:

Date	Type of Incident	Location of Incident	Other Agencies Involved	Comments/Outcomes
04 NOV	COVID 19	State Wide	Health	In line with recent changes to the Health Directions and the State of Emergency ending at 12:01am this morning, the Incident Controller of the State Health Incident Coordination Centre (SHICC) has formally approved the deactivation of the State Support Plan – Emergency Welfare (Interim) and the standing down of the State Welfare Incident Coordination Centre (SWICC) as of Friday 4 November 2022.

EXERCISES AND TRAINING:

Please see notes below.

Date:	Title	Objectives	Comments/Outcomes

Additional Comments/Suggestions:

- Kimberley Floods - The Department of Communities (Communities) is providing emergency welfare services to residents impacted by the Kimberley floods. As of 1 February 2023:
 - Communities is operating three Flood Help Centres (Broome, Fitzroy Crossing and Derby).
 - 136 people are in Communities' supported emergency accommodation in Broome and Derby.
 - Since opening the Disaster Relief Hotline on the 11 January 2023 until COB 1 February 2023, Communities has responded to a total of 773 calls.
 - 189 people have been repatriated.
 - 288 people have been assisted to relocate to alternative safe locations.
 - 750 properties spanning 17 remote communities and the Fitzroy Crossing town have had electrical safety assessments completed (or currently underway).
 - Communities is providing rent relief to public housing tenants in Fitzroy Crossing and tenants in impacted remote Aboriginal communities following the floods.
 - Communities is planning medium to long term accommodation options for people whose homes are uninhabitable due to the floods.
- Medium to Long term Accommodation – The SEMC has asked Communities to lead a cross-agency working group to prepare an issues paper about Government responsibilities for medium and long-term accommodation following an emergency.
- State Support Plan – Emergency Relief and Support (formerly Emergency Welfare) – Communities has reviewed the State Support Plan and the State Emergency Management Committee Policy Branch has released it for consultation:
<https://dfes.mysocialpinpoint.com.au/statesupportplanemergencyreliefandsupport/emergencyreliefandsupport/>
- Community Sector Capability – working with community support organisations to enhance the delivery and coordination of welfare services
- Disaster Information Support Coordination Centre (DISCC) Guidelines – being reviewed at

request of WA Police

- People at Risk – developing a framework to promote a shared approach to preparedness, response and recovery for people at risk in emergencies
- Emergency Financial Assistance – review of the State Emergency Financial Assistance initiatives.
- Local Emergency Management Plans (LEMP's) are always being reviewed, if you see any information that is not current, please advise michele.duxbury@communities.wa.gov.au
- Training: Please advise if you would like training conducted for local government staff, this can be an introduction to opening an evacuation centre, to cover the first couple of hours as Communities staff are on route. Happy to work with Shires to ensure little impacts to normal operations. Please e-mail michele.duxbury@communities.wa.gov.au to request training. Happy to discuss at any time.

10. CLOSING

The Chair, Fiona Gaze, declared the meeting closed at 5:45pm.

11. DATE OF NEXT MEETING

Next meeting will take place on Thursday the 1st June 2023 at 4:30pm.



Shire of Gnowangerup LEMC Exercise 2022

Gnowangerup Aerodrome Emergency Exercise 2022

In accordance with the State Emergency Act 2005 provisions and as mandated by CASA Regulations a desktop exercise was conducted.

The purpose of this Emergency Exercise is to test Local Emergency Agencies response, coordination and planning.

INTRODUCTION

- This exercise is designed to offer the opportunity for responding agencies to gain a further knowledge on their roles and that appropriate procedures are in place in case of an aircraft related incident occurring at the Gnowangerup Aerodrome.

AIM

- To introduce, practice and test local emergency management procedures and arrangements as set down in the Gnowangerup Aerodrome Emergency Plan
- To further build knowledge of Aviation related incident requirements and procedures
- To build community preparedness.

OBJECTIVES

This desktop exercise has common objectives to all participating organisations and are listed as:

- Objective One:
To test the Gnowangerup Aerodrome Emergency Plan.
- Objective Two:
To identify any planning, procedural and functional issues that may require reassessment and rectification.
- Objective Three:
To discuss the command, control, co-ordination and liaison procedures that occur that are required between participating emergency response organisations.
- Objective Four:
To identify resource needs and possible

This exercise is a live on-site scenario with outcomes being reported to the members of the wider Shire of Gnowangerup Local Emergency Management Committee (LEMC).

SCOPE

- Activation of emergency responders to an on-site scenario (See Attached)

ATTENDEES:

- Shire of Gnowangerup Asset & Waste Management Coordinator
- St John Ambulance Representatives
- Gnowangerup SES Representatives
- WA Police (Gnowangerup)
- Gnowangerup Bushfire Brigade Representatives

VENUE:

- Gnowangerup Aerodrome.

EVALUATION:

- Attending members to discuss the exercise and results at the conclusion of the exercise.

CONTACT ADVICE:

- All enquiries in relation to this Exercise should be directed to Geoff Carberry on 0499 899 423 or email: Geoff.carberry@gnowangerup.wa.gov.au

IDENTIFIED ROLES

KEY ORGANISATION TASKS

1. POLICE

- Provide the Incident Controller
- Provide the Field Controller
- Traffic/Crowd Control
- Incident Site Security
- Disaster Victim Recovery and Identification

2. FIRE AND RESCUE SERVICES – NOT INVOLVED DUE TO BEING SITUATED REMOTELY

Act as Combat Authority for

- Firefighting
- Rescue of Trapped Individuals
- Hazardous Materials Incidents
- Provide an Emergency Liaison Officer to the Field Controller as required.
- Provide a Specialist Rescue Coordinator as required.

3. VOLUNTEER BUSH FIRE BRIGADE (BFB)

Act to Assist the Fire and Rescue Services.

- Provide initial fire response

4. GNOWANGERUP REGIONAL HOSPITAL – ONLY IF AVAILABLE

- Provide a Medical Coordinator to the Field Controller.
- Provide Triage and Care of Casualties.
- Provide Trauma Counselling and Ongoing Care of Casualties and Debriefing.

5. ST JOHNS AMBULANCE SERVICE (SJA)

- Provide support to Medical Coordinator.
- Assist in Triage and causality care
- Transport patients to hospital

6. STATE EMERGENCY SERVICES (SES)

- Provide Liaison Officer to the Field Controller.
- Provide initial rescue capabilities if safe to do so.
- Provide additional Communications at the Incident Site.
- Provide assistance to the Field Controller as required.

7. SHIRE STAFF

- Provide initial response
- Issue NOTAM (advise controller only)
- Provide ongoing support to incident control.

NOTE

It is recognised that a number of the planned responders rely on volunteer personnel therefore the level of response to an incident cannot be guaranteed.

EXERCISE SCENARIO:

Light aircraft crashes on landing at Gnowangerup Aerodrome



Scenario

Cessna 172 has crashed during landing on Runway 12 at Gnowangerup Aerodrome. The crash causes a fire. Initially number of persons on board is unknown. Later information advises two persons were on board.

PRE-STAGE (1700-1730)

All responders will pre-stage at the tanks near the pistol Club on Airport Road.

Safety requirements for a working aerodrome will be discussed.

Information with despatch times will be handed out to each agency.

1730

Exercise Commences with activation order being

1730 WA Police
1733 SJAA
1735 BFB
1736 SES

EXPECTED OUTCOMES

Each agency present highlighted their roles and available local resources at hand.

WA POLICE (WAPOL)

- 2 staff, one vehicle
- Incident activation, Incident control and coordination

VOLUNTEER BUSHFIRE BRIGADE (VBFB)

- 1 appliance manning reliant on availability
- Initial fire response – limited capability

STATE EMERGENCY SERVICES (SES)

- Appliance and support vehicle, manning reliant on availability
- Rescue support, communications support and search.

ST JOHN AMBULANCE (SJA)

- 1 Ambulances & crew Community paramedic vehicle (if in town)
- Triage, on site treatment of injured, transport of injured.

GNOWANGERUP HOSPITAL

- Provide additional on-site support if staff available - (NOT INVOLVED)
- Treat injured
- Provide Morgue facilities.

VOLUNTEER FIRE RESCUE SERVICES (VFRS)

- Would come from Katanning approx. 50mins response time (NOT INVOLVED)
- Fire suppression and Rescue

SHIRE OF GNOWANGERUP (SHIRE)

- Aerodrome Operations and Closure
- Incident support

EXTERNAL SUPPORT

WA POL	District, Regional and State support available depending on type of incident.
DFES (VFRS SES)	District, Regional and State support available depending on type of incident.
SJA	District, Regional and State support available depending on type of incident.
Hospital	District, Regional and State support available depending on type of incident. Department of Health Duty Officer automatically advised.
Department of Communities	Incident support for victims families
Discussion to be held around the fluidity of volunteer responders and response time frames.	

INITIAL REPORT

Smoke seen rising from the scene

Caller to 000 says

1 trapped in plane

The caller hangs up and can't be contacted.

INTERCEPTION 1

OWNER OF AIRCRAFT ADVISES TWO POB

Patient 1:

Location Inside "plane"

Injuries has been unconscious - back pain

Classification Walking wounded.

Patient 2

Location away from crash area (wandered off)

Injuries deceased

Debrief to be held at the conclusion of the exercise.

AIRPORT EXERCISE 2022

Evaluation Sheet

1	Did responders know where gate 2 was located	Y	N
2	Did each agency understand their role	Y	N
3	Did each agency understand incident control protocols	Y	N
4	Were effective lines of communication established	Y	N
5	Did each agency identify available local resources	Y	N
6	Did each agency identify available back up resources	Y	N
7	What worked well	Y	N
8	What could be improved.	Y	N

INFORMATION SHEET - WA POLICE

SMOKE SEEN RISING FROM THE SCENE

CALLER TO 000 SAYS
1 TRAPPED IN PLANE
THE CALLER HANGS UP AND CAN'T BE CONTACTED.

ACTIVATION TIME 1730

INFORMATION SHEET - VOLUNTEER BUSHFIRE BRIGADE

LIGHT AIRCRAFT HAS CRASHED SMOKE SEEN RISING FROM AERODROME

ACTIVATION TIME 1733

INFORMATION SHEET - SJA

SMOKE SEEN RISING FROM THE SCENE
CALLER TO 000 SAYS
1 TRAPPED IN PLANE

ACTIVATION TIME 1735

INFORMATION SHEET - SES

SMOKE SEEN RISING FROM THE SCENE
CALLER TO 000 SAYS
1 TRAPPED IN PLANE

ACTIVATION TIME 1736

INFORMATION SHEET – INTERJECTION - WA POLICE

AIRCRAFT OWNER HAS ADVISED TWO PERSONS ON BOARD

SAFETY BRIEFING

Thank you for your attendance

The exercise is a requirement by CASA for a Certified Aerodrome/Airport.

The aim is to test the coordination and to see command structures established. Whilst each agency may do their own assessments of their agencies activities, these are not part of the exercise as such.

The activation whilst fairly close will be staged by the times indicated on your information sheets.

The airport will still be operating however there is no indication of aircraft traffic this evening.

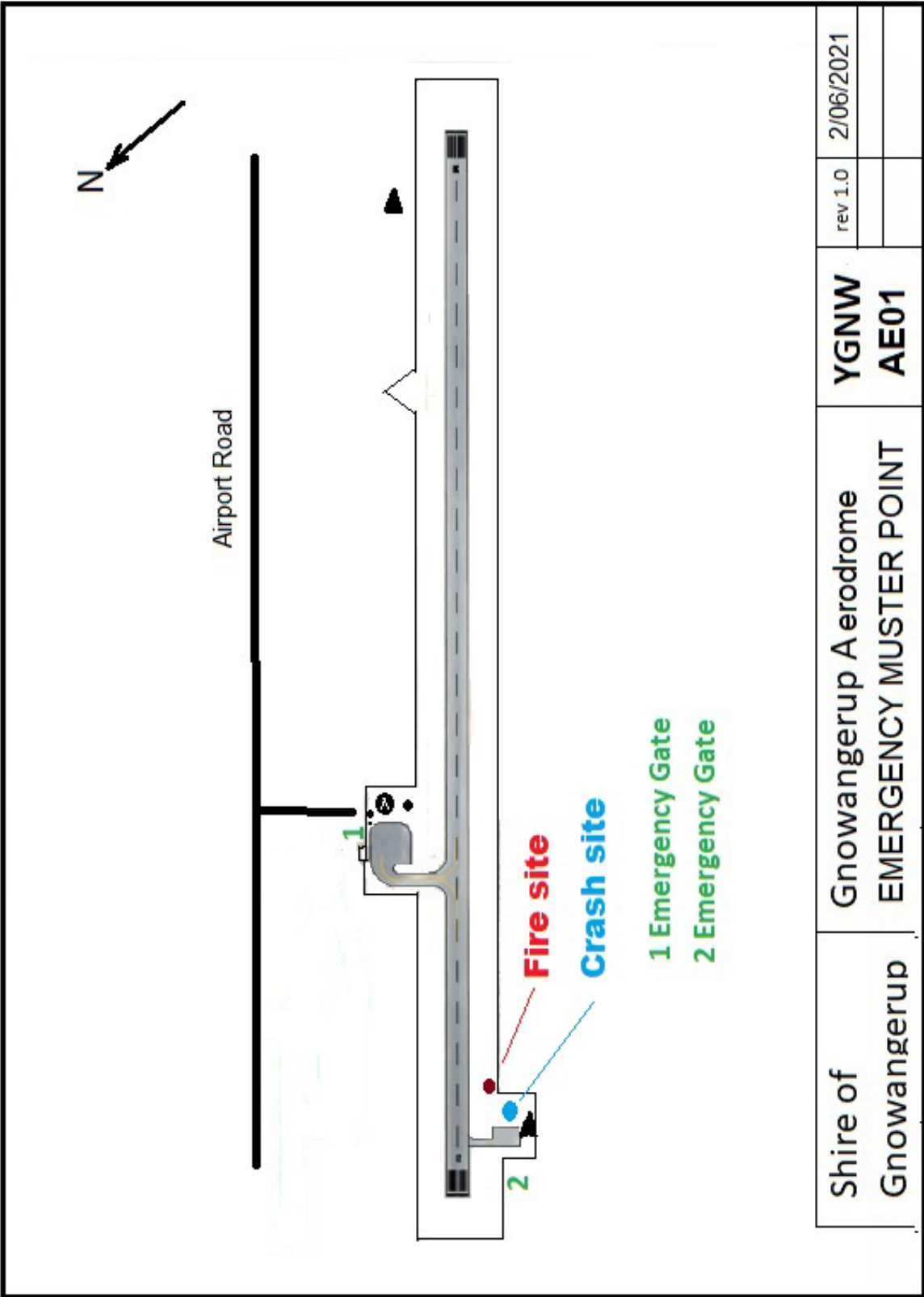
Please stay outside of the white cones.

If for some reason, there is a real injury then the words "NO DUFF" should be used.

If there is a need to end the exercise, I'll sound the horn in my car. If this occurs, please immediately stop whatever you are doing and move to the gate.

For this exercise, we will be using gate 2. Normally you would assemble at gate 1, unless told differently.

Any questions



Shire of Gnowangerup	Gnowangerup Aerodrome EMERGENCY MUSTER POINT	YGNW AE01	rev 1.0	2/06/2021

EXERCISE OUTCOMES

Attendance

Agency	People	Units
WA Police	2	1
State Emergency Service	5	2
Bush Fire Brigade	2	1
St Johns Ambulance	2	1
Shire	1	1
Volunteers	1	
Observer (SJA)	1	1

1715 - Safety Debrief held

1730 – Exercise commenced with staged departures from the pre-stage point.

- WA Police investigated the scene and established a forward control point.
- Clear instructions were given to each agency upon arrival.
- Bush Fire Brigade extinguished the fire and declared the immediate area, safe.
- State Emergency Service assessed the crash site for hazards and declared the area safe for SJA to enter.
- St Johns Ambulance then assess the patient before a supported removal of the patient occurred.
- Interjection provided to the Incident controller causing a ground search to be instigated by SES & WAPOL

OBSERVATIONS:

- The police were clear and precise with their directions.
- Not all agencies knew where gate 2 was located.
- Each agency carried out their defined role and were able to provide information as to what back up was available to be activated.
- On site communications between agencies was good.
- Initial boundary search by WAPol did not locate victim
- SES Ground search located victim.
- 1825 – Exercise declared complete

DEBRIEF:

- Everything flowed well with clear communications, roles fulfilled, protocols followed.
- Exercise was simple but effective.

- Whilst BFB were able to attend to the fire, they are not trained in aircraft fire fighting and do not have the required equipment.
- Only SJA or a doctor can declare a person deceased.
- WAPol questioned under what powers would scene of accident be preserved.
- Minor wording change required in AEP to clarify hospital's role.

Notes

SJA had been inducted and should have known where gate 2 was located. BFB hadn't been inducted but are now aware of all gate locations.

All participants were thanked for giving up their time and helping make the exercise a success.

1	Did responders know where gate 2 was located (See Notes)		N
2	Did each agency understand their role	Y	
3	Did each agency understand incident control protocols	Y	
4	Were effective lines of communication established	Y	
5	Did each agency identify available local resources	Y	
6	Did each agency identify available back up resources	Y	
7	What worked well Communications and incident command Agencies knowing their roles Correct use of PPE		
8	What could be improved.	Y	N

Refer debrief comments

Local Government Emergency Management Advisory Group

Expressions of Interest are sought from regional Local Government officers

WALGA is currently seeking regional members for its Local Government Emergency Management Advisory Group (LGEMAG).

Membership is open to any regional Local Government staff with an interest or knowledge of emergency management in Local Government. Membership from the Mid West, South West, Great Southern, and Wheatbelt regions are highly desirable. At this time, no metropolitan members are being sought.

The LGEMAG meets five times annually and as required to:

- discuss current and emerging emergency management issues, policy and legislative changes that may impact Local Government
- provide member feedback to WALGA on current consultations and advocacy activities, and
- provide an opportunity for Local Government emergency management staff to meet and network.

Expressions of Interest are welcome from regional Local Government staff, with attendance by Teams being an option for all meetings.

Submitting an Expression of Interest

Please submit an Expression of Interest by answering the following questions in a maximum of 200 words:

- What is your interest in the position?
- What is your capacity to contribute to the work of the group?
- What is your experience in emergency management?

EOIs can be sent to the WALGA Emergency Management Team by email em@walga.asn.au. Please direct any questions to Policy Manager, Resilient Communities Susie Moir via smoir@walga.asn.au or 9213 2058.

Expressions of Interests should be submitted by **COB Friday, 18 November**.

For more information on WALGA's emergency management committees and reference groups, see [WALGA's website](#).

LGGS Q&A SESSION

WALGA and DFES hosted an online Q&A Session on Tuesday, 1 November 2022 on the Local Government Grant Scheme (LGGS) aimed at assisting Local Governments to get the most out of their applications for Bush Fire Brigade and State Emergency Services operating and capital funding. DFES provided a brief overview of the LGGS process and responded to questions. The following DFES staff attended:

- Garry Kravainis, Manager Asset Services
- Natasha Dudarz, Resource Allocation Officer
- Peter Raykos, Grants Funding Officer

You can contact the DFES team via LGGS@dfes.wa.gov.au.

Summary of Q&A

- Q Can Local Governments (LGs) contact the DFES team for feedback on their applications and for guidance or assistance in preparing their applications?**

Yes, LGs can contact the LGGS team for assistance with the preparation and feedback on their applications.

- Q How can LGs fund a full workplace safety plan for their region in the context of WHS safety requirements, small ratepayer base and limited resources, and the LGGS being best placed to fund this?**

DFES is working through the new WHS legislation, however, does not currently have a position and some of these issues fall outside of the LGGS.

DFES noted the Shire's concerns and requested to take this conversation offline.

- Q Can LGs contest decisions on eligibility of items and how can LGs advocate for items on the ineligible lists to be funded?**

DFES is currently working on streamlining the process to provide a pathway for LGs to request items for eligibility under the LGGS. A definitive timeline on when this will be finished has not yet been established. Currently, the first port of call is via the DFES region or directly to the DFES LGGS team.

The eligibility guidelines were initially requested by Local Government and continue to provide for due diligence in the acquittals process, however improving the process for challenging eligibility was acknowledged.

- Q In DFES mechanisms, each LG is delegated as a brigade and listed as a brigade in the DFES training environment. Does this mean they are eligible for funding like a brigade?**

Only registered brigades can obtain funding under the LGGS. A registered bush fire brigade is one that has been registered pursuant to subsection (2) of section 41 of the Bush Fires Act 1954. Office bearers of the brigade are reported by way of a Form 12. This form is then forwarded to the FES Commissioner for notification.

- Q What defines Capital expenditure?**

Essentially anything over \$5000.

Q So, are the AFDRS signs eligible for funding as Capital? For example, some Shires are facing manually updating signs that are thousands of kilometres apart and there is no capacity to manage them.

The LGGS does not fund AFDRS signage. A dedicated DFES project team lead WA's preparation for the implementation of the new AFDRS system. Commonwealth funding for this project was for the removal/replacement of existing road signs across the state on a like for like basis. Additional AFDRS signage is to be funded by Local Government.

DFES noted this issue and committed to consider what can be done to progress this further.

Q Is the LGGS flexible to extending projects into the next year? For example, the Capital Grant for the Preston Beach Fire Shed extension may carry over another year in the context of the current building market.

In April/May a letter to those LGs with outstanding capital grants will be distributed to request a progress update for the EOFY. DFES understands the conditions that the current building market has imposed on capital projects. Response from the LG is to demonstrate that the stages of build are continuing to progress. The carry-over of capital grants is approved by the respective BFS/SES Capital Grant Committees.

Q If a LG application or portion of an application is denied, is there a process to appeal that decision – or is it appropriate to contact DFES re. the eligibility list?

Appeal information is in the Manual. The LG CEO needs to appeal to the ESL Referral and Advisory Committee by the due date as stipulated in the LGGS Capital Allocation Advice letter.

Q Does DFES give feedback to LGs with unsuccessful applications to understand and improve their applications in the futures?

Not specifically in detail. Once LGs are advised on the outcomes of their application, they can contact DFES for feedback and discuss possible reasons for unsuccessful outcomes. Currently, the LGGS Capital Allocation Advice letter provides a basic explanation. DFES notes this is an area of improvement.

Applications undergo compliance checks during assessment. The LGGS team will contact LGs to discuss areas where compliance has not been met.

Q DFES conducts an annual road trip to LGs to discuss the LGGS, is DFES doing one this year or where will the team go next?

Timing is a challenge and unfortunately there won't be a road trip in 2022. DFES' next stakeholder visits are planned for the DFES Goldfields-Midlands region in 2023, followed by the Midwest-Gascoyne region. Subsequent to this will be the Pilbara and Kimberly regions. DFES, where practicable may also attend WALGA Zone meetings to advise on LGGS matters.

The DFES LGGS team is also present in other forums and is scheduled to attend the 2023 CESM forum.

Q Is LGGS oversubscribed every year?

Yes. The overall request for funding has been oversubscribed every year since the program's inception. Not all requests are eligible and the majority of those unsuccessful are fleet related (additional). Applications for facilities are second to this, with priority given to vehicles that are not housed in a facility. To support the decision-making process, criterion weighting is applied against each of the facility requests that either encompass a new, replacement or extension to a facility.

Q When a capital grant request is for multiple items, how is it determined what items are approved or rejected?

Capital Requests - Funding priorities are currently - 1) scheduled fleet replacement 2) unhoused appliances.

Operating Line Item 9 requests – Primary items which includes operational equipment or item(s) that are essential to providing a core service are prioritised first. Dependent on residual funds, secondary items such as laptops, furniture fittings etc, will then be considered. To aid in this process, it would be beneficial for LGs to provide a priority listing for requested line item 9s.

There are also items requested that are rejected as they are not eligible for funding.

Q Has there been consideration for using an online grant program?

Yes, online systems, including SmartyGrants, have been explored. DFES has had funding approved for a new Financial Management Information System (FMIS) which will include a grants portal. The timeline to achieve a new FMIS is expected in 3-4 years.

To streamline the process, reduce paperwork and data processing for Line Item 9 requests, Smartsheet forms (one each for BFS & SES) have been made available to request items online. These forms have been operating alongside the paper Form 7 over the last two years however from the 2023/24 grants round, the paper Form 7 will no longer be available for use, with all requests to follow the new online form process.

Q What is the ratio for success for LGs that have a CESM vs don't have CESM?

Data on the ratio of success of applications where a CESM is appointed to a LG is not evaluated. Applications are assessed equally and prioritised accordingly.

Q Could LGs phone you up with an application and DFES fill in the forms at that end?

The LGGGS team are always available to provide guidance and answer questions relating to applications, however application forms are to be completed by the LG. The majority of submissions require supporting documentation by way of quotations, justification statements etc and the respective LG CEO is responsible for signing the application before it is submitted

Q Can new or inexperienced LG staff phone the team for support at any point during the grant program?

Yes, the LGGGS team is available to provide assistance should it be required.

Q What are your final thoughts or what advice do you have for Local Governments?

When a LG applies for a new facility, it is important that the appropriate supporting documentation is submitted with the application. This includes items such as the provision of building quotes and evidence of land availability. The absence of supporting documentation can impede a capital grant allocation. To help LGs plan and submit robust applications, DFES is working towards supplementing the LGGGS Manual with a facility guideline checklist.

In relation to the 2023/24 Fleet Replacement Early Offer process, the respective Capital Grant Committees will meet in December to review the scheduled program and assess any requested amendments. Approvals will be distributed with the 2023-34 operating offers in early January. To assist with early planning, it would be beneficial for LGs to contact the LGGGS team before Christmas with any questions relating to applications for the upcoming grants round.

The effect of COVID-19 on global supply chains has seen lead times for cab chassis extend to periods exceeding twelve months. To mitigate extended lead times and related delays for fleet assets due for replacement, DFES have put some forward orders in place. With this in mind, it is beneficial for LGs to plan for vehicle replacement types and where possible, advise the LGGGS team in advance to help with the forward ordering planning process.

A reminder – if you have not submitted your acquittal – these are now overdue. These need to be assessed in time to properly assess your operating grant for next year.

Contact List – Local Emergency Management Arrangements

Name	Position	Organisation	Contact No.	Mobile	Fax	Email	Postal Address
Fiona Gaze	Shire President	Shire of Gnowangerup	9827 3523	0428 273 526	9827 3526	crfgaze@gnowangerup.wa.gpv.au	Po Box 112 GNOWANGERUP WA 6335
	Principal	Gnowangerup District High School	9827 2100		9827 1453	Fiona.J.Gaze@education.wa.edu.au	28 Yougenup Road GNOWANGERUP WA 6335
David Nicholson	CEO	Shire of Gnowangerup	9827 1007	0436 108 676		David.nicholson@gnowangerup.wa.gov.au	28 Yougenup Road GNOWANGERUP WA 6335
Greg Stewart	Deputy Shire President	Shire of Gnowangerup		0428 271 838		gstew@live.com.au	PO Box 243 GNOWANGERUP WA 6335
Lex Martin	Recovery coordinator	Shire of Gnowangerup		0417 969 944		Lex.martin@hotmail.com	PO Box 14 GNOWANGERUP WA 6335
Damon Lukins	Manager of Works	Shire of Gnowangerup	9827 1338	0439 791 925	9827 1377	damon.lukins@gnowangerup.wa.gov.au	28 Yougenup Road, GNOWANGERUP WA 6335
Geoffrey Carberry	Asset and Waste Management Coordinator	Shire of Gnowangerup	9827 1338	0499 899 423	9827 1377	geoff.carberry@gnowangerup.wa.gov.au	28 Yougenup Road, GNOWANGERUP WA 6335
Anrie van Zyl	Finance & Emergency Management Officer (LEMC Admin Officer)	Shire of Gnowangerup	9827 1007	0499 515 733	9827 1377	Anrie.vanzyl@gnowangerup.wa.gov.au	28 Yougenup Road, GNOWANGERUP WA 6335
Adam Smith	District Emergency Management Advisor	DFES Great Southern Region	9845 5007	0429 104 007	9841 6719	adam.smith@dfes.wa.gov.au	5 Hercules Crescent, ALBANY 6330
Derek Jones	District Officer Rural	DFES - Great Southern Region	9845 5005	0439 384 954	9842 1476	derek.jones@dfes.wa.gov.au	5 Hercules Crescent, ALBANY 6330
TBC	CESM	Shire of Gnowangerup					
Ivanna Flanigan	Clinical Nurse Manager – Gnowangerup Hospital	WA Country Health Services Great Southern	9827 2222		9827 2272	Ivanna.Flanigan@health.wa.gov.au gs.ces@health.wa.gov.au	Yougenup Road, GNOWANGERUP WA 6335
Ken Jones	Manager Infrastructure and Support Services	WA Country Health Services		0429 110 937		ken.jones@health.wa.gov.au	84 Collie Street, Albany WA 6330
TBC	Principal	Borden Primary School	9828 1031		9828 1030		Borden PS, Stone Street BORDEN 6338
TBC	Principal	Ongerup Primary School	9828 2033		9828 2135		Po Box 64, ONGERUP WA 6336
Darren Baum	Chief Bush Fire Control Officer	Gnowangerup Bushfire Brigade		0427 471 015		darren@aidinville.com	Po Box 28 ONGERUP WA 6336

13/04/2023

Owen Gaze	Fire Weather Officer	Gnowangerup Bushfire Brigade		0428 273 523		owendale@wn.com.au	
Tom Grieve	OIC GNP Police Station	Gnowangerup Police Station	9827 2800	0436 845 161	9827 1438	Gnowangerup.Police.Station@police.wa.gov.au tom.grieve@police.wa.gov.au	3 Corbett Street, GNOWANGERUP WA 6335
Toni Meila	Regional Manager, Great Southern	St John Ambulance WA	9334 1330	0427 369 443		Toni.Melia@stjohnwa.com.au	PO Box 424 ALBANY WA 6330
Andrew Brooker	Paramedic Great Southern	St John Ambulance WA Community		0417 127 889 Radio Call Sign: GTSS2		andrew.brooker@stjohnambulance.com.au	Po Box 2 JERRAMUNGUP WA 6337
Robyn Crabbe	Chairperson	Gnowangerup St John Ambulance		0487 569 673		gnowangerup.chair@stjohnwa.com.au	20 Corbett Street, GNOWANGERUP WA 6335
Michaelia Rooney	SES Unit Manager Gnowangerup	SES Gnowangerup	9827 1330	0410 264 686	9827 1061	gnowangerup_ses@hotmail.com.au	Bell Street GNOWANGERUP WA 6335
Michele Duxbury	District Emergency Services Officer	Department of Communities – Great Southern	9841 0744	0467 963 661	9842 1356	michele.duxbury@communities.wa.gov.au	25 Duke Street, ALBANY WA 6330
Vince Hilder	Department of Biodiversity, Conservation and Attractions	Department of Biodiversity, Conservation and Attractions		0479 200 858		Vince.hilder@dbca.wa.gov.au	120 Albany Highway ALBANY WA 6330
Alex Knowles	Park Ranger Stirling Range National Park	Department of Biodiversity, Conservation and Attractions	9827 9230	0498 594 486		alexander.knowles@dbca.wa.gov.au	120 Albany Highway ALBANY WA 6330
Lindsay Barker	Senior Park Ranger Stirling Range National Park	Department of Biodiversity, Conservation and Attractions		0497 136 339		Lindsay.baker@dbca.wa.gov.au	120 Albany Highway ALBANY WA 6330
Vivienne Gardiner	Regional Road Safety Advisor	WALGA RoadWise Program		0418 904 081		vgardiner@walga.asn.au v	2-6 Kelly Street, Albany WA 6432
Dawn Tangey	JLT Plant Hire	Hiring of Bulldozer for Fire Control	9844 3087	0429 992 206		jltplanthire@westnet.com.au	335 Takenup Road, Napier PO Box 834 Albany WA 6331
Stewart Walker	Pharmacist	Gnowangerup Pharmacy	98 27 1046			gnowangeruppharmacy@gmail.com	Yougenup Road, Gnowangerup
Wole Oluyede	Medical Practitioner	Gnowangerup Medical Practice		0437 912 176		ooyede@yahoo.com	McDonald Street, Gnowangerup

13/04/2023

STOCK CROSSINGS ON ROADS

With Harvest in full swing, many livestock owners might be looking at moving their stock into other paddocks which may result in stock being moved across roads.

It is important that livestock owners are meeting their legislative responsibilities when undertaking this task, for not only motorist's safety, but also the safety of themselves and the stock.

The Road Traffic Code 2000 regulates the driving of stock across roads, and under Regulation 276 it states;

A person shall not drive stock along or across a road unless the person —

(a) takes all reasonable precautions to warn approaching traffic of the presence of the stock; and

(b) arranges the driving of the stock at such times, and in such numbers, and establishes such control of the stock on the road, as is likely to prevent it causing unreasonable delay to the passage of other traffic.

Main Roads WA have developed guidelines for livestock owners to ensure that they meet legislative requirements when undertaking stock road crossings. This guideline can be found here:

<https://www.mainroads.wa.gov.au/technical-commercial/technical-library/road-traffic-engineering/roadside-items/stock-crossings/>

The guideline also includes information such as the appropriate signage required as well as minimum spacing distances depending on the posted speed zone for that road.

Fines can be imposed to stock owners that do not comply with legislative requirements, and also may be liable for any injuries or damages caused in the event of an accident occurring.

For further information regarding this matter, or to receive a printed version of the Main Road Stock Crossing Guidelines, please do not hesitate to contact the Shire on 9827 1007.





Local Emergency Welfare Plan

Shire of Gnowangerup

Prepared by

Department of Communities - Emergency Services

Tabled and accepted at the

LOCAL EMERGENCY MANAGEMENT COMMITTEE on the

This Plan can be activated for hazards defined under the WA State Emergency Management Arrangements eg State Hazard Plan - Heatwave, State Hazard Plan – Fire, State Hazard Plan – Crash Emergency, State Hazard Plan - HAZMAT.
To activate this Plan call the Department of Communities, Emergency Services On Call Coordinator on 0418 943 835, 24 hours/7 days.

Local Emergency Welfare Plan - Shire of Gnowangerup

Contact details

To make comments on this plan please contact Michele Duxbury the District Emergency Services Officer for the Great Southern District.

Michele Duxbury
District Emergency Services Officer
Great Southern District
Department of Communities
E: michele.duxbury@communities.wa.gov.au
M: 0467 963 661

Amendment List

AMENDMENT		DETAILS	AMENDED BY
NO.	DATE		NAME
	December 2019	Complete Review and Reissue.	Neville Blackburn
1	December 2020	Various Updates	Neville Blackburn
2	October 2021	Various updates across document	Neville Blackburn
3	December 2021	Contact Details	Phil Schupp
4	November 2022	Contact Details	Michele Duxbury
5			
6			

Local Emergency Welfare Plan - Shire of Gnowangerup

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ES SharePoint

S Drive: GREAdat/LOCAL EMERGENCY WELFARE PLANS/ Shire of Gnowangerup – December 2019 Page 3 of 44

1. Introduction

Outline

The Local Emergency Welfare Plan is to be read in conjunction with the State Emergency Welfare Plan, both prepared by the Department of Communities (Communities).

The State and Local Emergency Welfare Plans are support plans which document the strategic management and coordination of welfare services in emergencies, as part of the Western Australian State Emergency Management (EM) Arrangements.

The scope of this local plan includes:

- Communities responsibilities for the planning, response and recovery stages for the management and coordination of welfare services, including resources, within the identified geographical boundaries;
- agreed responsibilities of emergency management partnering agencies, coordinated by Communities to provide welfare services during emergencies.

1.2 Exercise and review period

This plan is to be exercised at least annually, and will be reviewed every two years, with Appendices and contact details reviewed quarterly and after each activation.

1.3 Welfare services definition

The provision of immediate and ongoing supportive services to alleviate, as far as practicable, the effects on people affected by an emergency. To assist in coordinating the provision of welfare services, six (6) functional areas have been identified:

- **emergency accommodation including welfare centres** – see Appendix 5
- **emergency catering** – see Appendix 7
- **emergency clothing and personal requisites** – see Appendix 8
- **personal support services** – see Appendix 9
- **registration and reunification** – see Appendix 6
- **financial assistance** - in Western Australia there are a number of financial assistance programs that may be put in place following a major emergency.
Communities has the provision of some financial assistance being available for assessed immediate needs. This is determined at the time of the emergency using the principle of needs on a case-by-case basis for affected persons, as approved by Communities State Welfare Coordinator/ Communities Emergency Services Coordinator.

2. Preparedness and Operation of this Plan

2.1 Organisational responsibilities

The development and maintenance of this plan is allocated to the Communities District Emergency Services Officer, in consultation with members of the Emergency Welfare Coordination Group (EWCG), if there is one, and the Local Emergency Management Committee (LEMC). A contact list of the

organisations that constitute the EWCG is provided in Appendix 2 and their agreed organisational responsibilities are provided in Appendix 3.

2.2 Special considerations

LGs plan for special considerations as per the State EM Policy 4.6.1 –

EM planning must consider where special arrangements will be required. For example any groups within the community whose circumstances may create barriers to obtaining information, understanding instructions, or reacting to an emergency. This includes but is not limited to:

- children and youth;
- older people;
- people with disability;
- those who are medically reliant;
- Aboriginal and Torres Strait Islanders;
- individuals from culturally and linguistically diverse (CaLD) backgrounds;
- isolated individuals and communities; and
- transient individuals and communities.

In addition, EM planning must consider special arrangements for animals as per the State Emergency Welfare Plan 2.3.6 -

Animals in welfare centres

For health and safety reasons no animals, including pets, are permitted in welfare centres with the exception only of Assistance animals e.g. Guide Dogs, “Hearing” Dogs and Disability Aid Dogs. Some local governments may have an Animal Welfare Plan for them to coordinate the management of animals and pets in emergencies.

Services specifically for children and families, including child and family friendly spaces at Welfare Centres, are to be considered at the local level and included in local emergency management arrangements. Also see Appendix 5 Emergency Accommodation, point 5.5 Children, organisations, educational and care facilities.

Communities prioritises its response in line with its operational capacity, and relies on those agencies or organisations which provide support to these groups having suitable plans and response capabilities in place, prior to an emergency to cater for these groups’ needs.

2.3 Resources – Preparedness and Operational

Communities has primary responsibility for managing and coordinating welfare services resources. This plan is based on the utilisation of resources existing within a community and to supplement those resources when required at the State level. In some emergencies interstate/national resources may be required. Requests for additional resource support should be made by the Local Welfare Coordinator to the State Welfare Coordinator/Emergency Services Coordinator. Communities is responsible for appointing Welfare Coordinators as follows:

Welfare Resource		Responsibilities during Preparedness, Operation and Recovery
Communities	State	The title “State Welfare Coordinator” used throughout this plan is the Communities representative appointed by the Communities Director
Welfare Coordinator (SWC)		

Local Emergency Welfare Plan - Shire of Gnowangerup

Welfare Resource	Responsibilities during Preparedness, Operation and Recovery
	<p>General (DG). This role is delegated to the Director Emergency Services. Responsibilities include:</p> <ul style="list-style-type: none"> (a) Coordination of all emergency welfare support services at the State level; (b) Represent the DG on the State Emergency Coordination Group (SECG) and State Recovery Coordination Group (SRCG) as required; (c) Act as the DG's representative on the following: <ul style="list-style-type: none"> • SEMC Response and Capability Subcommittee; • SEMC Recovery Subcommittee; • SEMC Community Engagement Subcommittee; • Other State and national level committees as appropriate. (d) Chairing the State Welfare Emergency Committee (SWEC); (e) Coordination of all partnering agencies within the State Welfare Coordination Centre.
Communities Emergency Services Coordinator (ESC)	<p>This role may be delegated by Communities Emergency Services (ES) Director to the rostered Communities ES On Call Officer during activation and operations to carry out Communities emergency management functions. The ESC is the link between the Local Welfare Coordinators and the State Welfare Coordinator and, where applicable, with the relevant HMA/Controlling Agency. The ESC is authorised to activate responses to emergencies and approve emergency expenditure and utilisation of resources to meet the emergency welfare requirements. Responsibilities include:</p> <ul style="list-style-type: none"> (a) Establish the State Welfare Coordination Centre and manage centre functions during operation; (b) Activate responses to emergency situations, authorise emergency expenditure and utilise resources to meet those responses; (c) Assist the State Welfare Coordinator with their functions as required; (d) Manage emergency welfare services functions as required; (e) Provide support to country staff/offices involved in emergencies; (f) Represent Communities on the State Emergency Coordination Group (SECG) and State Recovery Coordination Group (SRCG) as required.
Communities District Welfare Representatives	<ul style="list-style-type: none"> (a) Represent Communities on District Emergency Management Committees (DEMCs) to address emergency welfare support matters (Communities District Director or proxy); (b) Ensure the arrangements of this plan are clearly understood at the district level; (c) Clarify Communities policy on emergency welfare matters where required; (d) Refer matters of a contentious nature to Communities Emergency Services for resolution; (e) Ensure development, testing and maintenance of Local Emergency Welfare Plans for the district in which the Local Government (LG) areas fall;

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Welfare Resource	Responsibilities during Preparedness, Operation and Recovery
	<ul style="list-style-type: none"> (f) Appointing Local Welfare Coordinators for each Local Emergency Management Committee (LEMC); (g) Represent Communities on Operational Area Support Groups (OASGs) as required.
District Emergency Services Officer (DESO)	<ul style="list-style-type: none"> a) As a local emergency management resource, develop local arrangements, procedures and resources eg EM Kits; b) Develop, test and maintain the Local Emergency Welfare Plans for the district in which the Local Government/s (LG) areas fall; c) Ensure staff and volunteers of Communities and partnering agencies are trained and exercised in their welfare responsibilities by conducting training sessions and exercises annually; d) Liaise and establish networks and partnerships with agencies; e) Assist with activations if available; f) Assist and support the District Welfare representatives and Local Welfare Coordinators to carry out their roles.
Communities Welfare Local Coordinators (LWC)	<p>Local Welfare Coordinators (LWCs) shall be nominated officers of Communities within an LG area/s.</p> <p>A Communities LWC responsibilities include:</p> <ul style="list-style-type: none"> (a) Establish and manage the activities of the local Emergency Welfare Coordination Groups (EWCG), where determined appropriate by the District Director; (b) Represent Communities and the emergency welfare function on LEMCs and Local Recovery Committees; (c) During activation, manage and coordinate emergency welfare services, including establishing and managing welfare centres, and if further welfare assistance is required request for additional support services via the Communities Emergency Services; (d) Represent Communities on the Incident Support Group (ISG) when required.
Communities Welfare Centre Coordinator (WCC)	<p>In some circumstances Welfare Centre Coordinators (WCCs) are appointed. They shall be nominated officers of Communities and the WCC responsibilities include:</p> <ul style="list-style-type: none"> (a) Establish and manage the operations of the welfare centre/s, including coordinating staff and partnering agencies staff and volunteers, to provide appropriate welfare services to the evacuees in the welfare centre. (b) Communicate regularly with the LWC, and if further welfare assistance is required request for additional support services via the LWC; (c) Remaining at the centre to manage the centre operations.

Welfare Resource	Responsibilities during Preparedness, Operation and Recovery
<p>Local Government Welfare Support</p>	<p>a) When an emergency event takes place within the boundaries of an LG, they may be activated by the HMA or by Communities to provide the initial welfare response to evacuating community members. This is primarily due to their close proximity to the emergency event and their ability to quickly identify and open a pre-determined welfare centre. If the activation request is from the HMA the LG should contact Communities to inform and consult with them of the activation to open a welfare centre. The role of the LG in these early stages would be to ensure that evacuees have a safe location to relocate to, and that they can be provided with basic needs and services until such time as Communities can arrive to take on the coordination role of the welfare centre. Basic needs and services may include refreshments, registration, basic information, and personal support. On arrival of Communities, the LG would then provide a handover to the designated Communities Welfare Coordinator, and take on the LG Welfare Liaison Officer role as a support to Communities.</p> <p>b) In some circumstances the emergency event may not escalate to a significant level, and the LG may determine that they are able to continue to operate the welfare centre without the need for deployment of Communities staff. If this situation arises the LG must seek approval from Communities to retain the coordination role and have this decision documented formally.</p> <p>c) In some circumstances it may not be possible for Communities to attend the welfare centre due to geographical distances, road conditions, conflicting events, or other unforeseen circumstances. In these cases the LG may be asked to continue to provide the coordination role for the welfare centre, with support and advice being available from Communities via telephone or other means. In these situations Communities would approve in advance any required expenditures in relation to operating the welfare centre, and would meet these costs if required.</p> <p>If LGs elect to undertake their own welfare arrangements without Communities consultation, LGs are responsible for their own costs.</p>

2.4 Training

Training, both internally and inter-agency, will be determined by Communities and Emergency Welfare Coordination Groups. All training is to ensure staff and volunteers of Communities and partnering agencies have the necessary skills to provide appropriate welfare services under this plan, and in accordance with their roles and responsibilities.

2.5 Plan Activation Procedures

Communities will activate this plan from two sources:

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- (1) As per State Emergency Management Policy 5.3.4 'A Support Organisation is responsible for specific activities in support of the Controlling Agency/HMA, and may also support Combat Agencies and other Support Organisations upon request'.
- (2) The State Welfare Coordinator/Emergency Services Coordinator based on information provided internally and/or externally, may identify the need to activate this support plan.

Regardless of who first identifies the need, the HMA/Controlling Agency and Communities State Welfare Coordinator (SWC), Emergency Services Coordinator (ESC) or Local Welfare Coordinator shall confer and agree that this plan should be activated; discuss the safe location of welfare centres and welfare services required. If activated at the local level the Local Welfare Coordinator will advise Communities SWC/ESC.

Once this decision is made the State or Local Welfare Coordinator shall assess the immediate welfare services required and activate Communities and partnering agencies if required and available. See Appendix 1 Communities Standard Operating Procedures for activation procedures.

Communities, representing partnering agencies, should be included as a member of the ISG and OASG, if formed, and will appoint an appropriate Communities representative accordingly.

2.6 Plan Activation Stages

The plan will normally be activated in stages. In an impact event for which there is no warning period, these stages may be condensed with stages being activated concurrently.

Activation number	Stage	Activation Stage name and actions
Stage 1		Alert: By the HMA/Controlling Agency or by Communities SWC/ESC based on information provided from within Communities. (a) Partnering agencies are alerted by the SWC/ESC or Local Welfare Coordinator; (b) Partnering agencies alert their own personnel; (c) Additional information allowing partnering agencies time to arrange preliminary preparations is provided; (d) Key personnel are briefed on action to be taken; (e) Establish liaison as appropriate with the HMA/Controlling Agency and/or Emergency Coordinator.
Stage 2		Activation: By the HMA/Controlling Agency or by Communities SWC/ESC based on information provided internally and/or externally. (a) On behalf of the HMA/Controlling agency, and in consultation with the welfare centre owners, the Local Welfare Coordinator organises for the designated welfare centre to be opened if required. The safest and most appropriate centre needs to be agreed on by the HMA, LG and Communities; (b) Required partnering agencies are activated by the SWC/ESC or Local Welfare Coordinator and proceed to the welfare centre;

Activation number	Stage	Activation Stage name and actions
		<ul style="list-style-type: none"> (c) Welfare services are provided under the coordination of the Local Welfare Coordinator with partnering agencies assisting as required; (d) Communications are maintained with the HMA/Controlling Agency, Emergency Coordinator, Local Welfare Coordinator and partnering agencies; (e) Welfare services requirements are continuously monitored and reviewed by the Local Welfare Coordinator and adjusted accordingly. (f) If required, requests for additional resource support at the local level should be made by the Local Welfare Coordinator to the SWC/ESC.
	Stage 3	<p>Stand Down:</p> <p>HMA/Controlling Agency to officially notify Communities to Stand Down; or SWC/ESC or Local Welfare Coordinator to request of HMA/Controller Agency to Stand Down if they assess welfare services no longer required.</p> <ul style="list-style-type: none"> (a) Partnering agencies are informed of the Stand Down by the SWC/ESC or Local Welfare Coordinator; (b) Partnering agencies stand down in accordance with relevant procedures for their agency; (c) Partnering agencies are to advise the SWC/ESC or Local Welfare Coordinator when stand down has been completed; (d) Communities to officially hand back the welfare centre facility to the owner and coordinate cleaning and any repairs required whilst the facility operated as a welfare centre; (e) The SWC/ESC or Local Welfare Coordinator advises partnering agencies of debriefing arrangements which will be conducted as soon as practicably possible; (f) Post operation reports to be written by Communities – see 2.9.

2.7 Public Information Management

The HMA/Controlling Agency is responsible for the provision and management of media and public information during emergencies, and all non-welfare matters will be referred to them. Communities and partnering agencies to this plan should only provide information to the public and the media on issues that are directly their responsibility, and with approval from the Communities SWC/ESC.

If the **Register.Find.Reunite. system** is activated, Communities SWC/ESC will give approval for Australian Red Cross to provide R.F.R. information to the HMA/Controlling Agency, or the State Emergency Public Information Coordinator (SEPIC).

2.8 Exchange of Information

During a state of emergency or emergency situation, emergency management agencies can share personal information relating to persons affected by the emergency, State EM Plan 5.2.5.

Communities Local Welfare Coordinator is to contact Communities SWC/ESC to seek approval before there is any exchange of information.

2.9 Debriefs and Post Operation Reports

The Local Welfare Coordinator conducts a debrief of participating staff and agencies as soon as practical after all agencies are stood down. This is to identify lessons learnt through the activation for continuous improvement of any future activations. Following this, the Local Welfare Coordinator, or appointed Communities officer, writes the Post Operation Report.

3 Recovery

3.1 Recovery Definition

The Emergency Management Act 2005 (s. 3) defines recovery as the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial, and economic wellbeing.

As per the State Emergency Management Plan and the State Emergency Welfare Plan, it is the responsibility during recovery for the Department of Communities to coordinate the welfare components of recovery in line with the services outlined in this Plan for people affected by an emergency.

3.2 Emergency relief and assistance in recovery

Where possible, all offers of assistance and donations, including donated goods and services, should be coordinated through the Local Recovery Committee to avoid duplication of effort and confusion, State EM Policy 6.9.

Communities, as a support organisation, is not responsible for the coordination or collection of monetary donations or donated goods or services; restocking perishables or transporting people to/from homes and communities.

3.3 Financial Assistance in recovery

Sourced from State EM Plan 6.10 –

Through **Western Australian Natural Disaster Relief and Recovery Arrangements (WANDRRA)**, the State Government provides a range of relief measures to assist communities recover from an eligible natural event

Department of Communities may provide some financial assistance in recovery for individuals and families if WANDRRA is activated. This assistance is to alleviate the personal hardship or distress arising as a direct result of an eligible natural disaster, and is assessed on a case by case basis by Communities SWC/ESC. Some categories are subject to income and/or assets testing.

Other financial assistance that may be available after an emergency are:-

- **Department of Human Services Centrelink (Centrelink)** – will ensure payments to its existing clients in the area affected by the emergency are not disrupted. It can often provide financial assistance to any person whose livelihood has been affected by the emergency. Where possible, Centrelink should be invited to join the Local Recovery Coordination Group.

If activated by the Australian Government, Centrelink can administer –

- **Australian Government Disaster Recovery Payment (AGDRP)** - a one-off payment to assist people who have been significantly affected by a disaster. It is not for minor damage or inconvenience.
- **Australian Government Disaster Recovery Allowance (AGDRA)** - a short term payment to assist individuals who can demonstrate their income has been affected as a direct result of a declared disaster.
- **Public Appeals – Lord Mayor's Distress Relief Fund** – City of Perth established and manage this fund to provide relief of personal hardship and distress arising from natural disasters occurring within Western Australia.

3.4 Cessation of recovery

Communities cessation of welfare services in recovery will be dependent on community needs, access to existing community services, and individuals' and communities' resilience. Accordingly Communities cessation may vary from other recovery services.

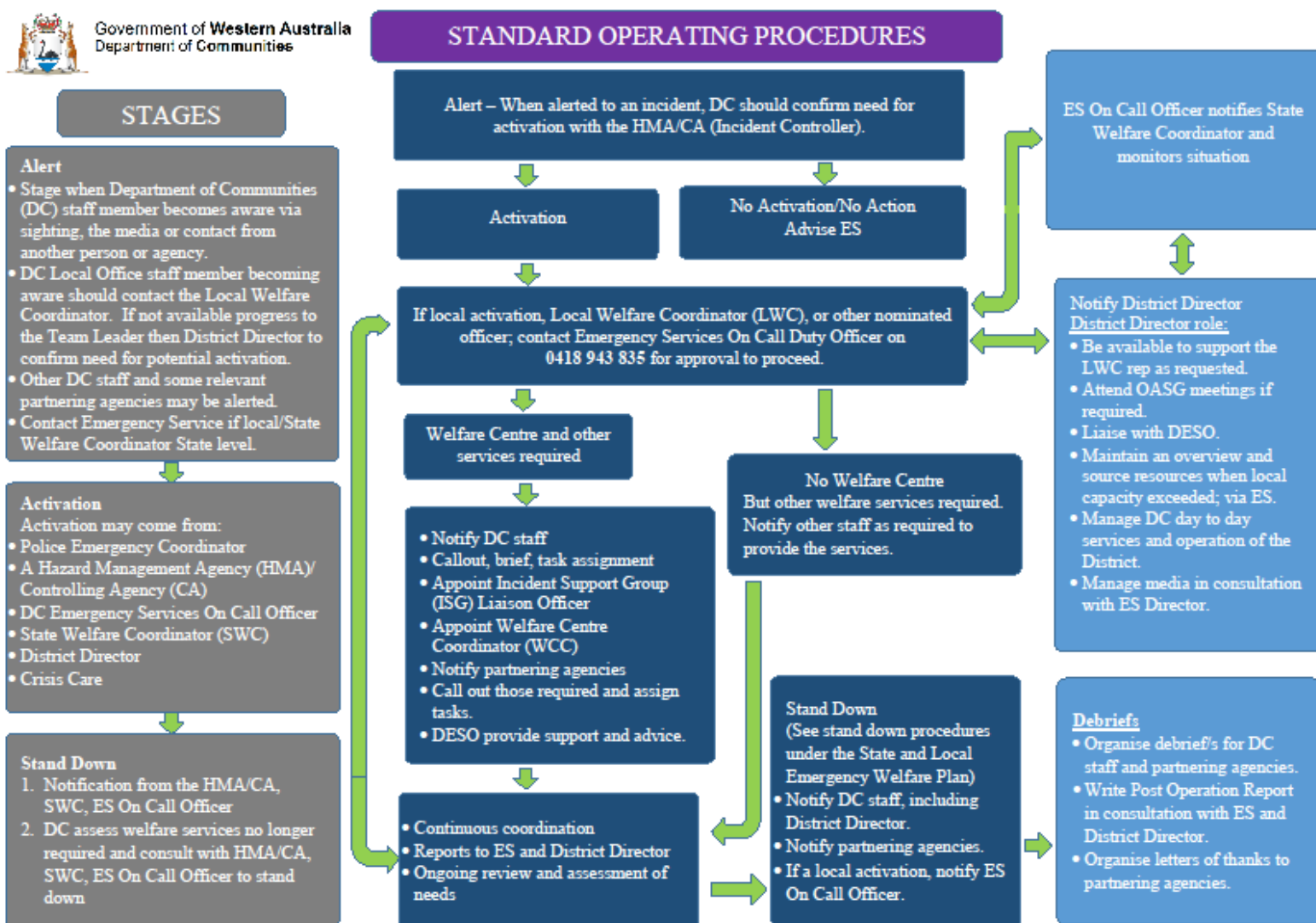
3.5 Review of recovery activities

Communities will undertake an evaluation of the effectiveness of its own recovery activities including an assessment of preparedness for any future event.

Appendix 1 – Department of Communities Standard Operating Procedures

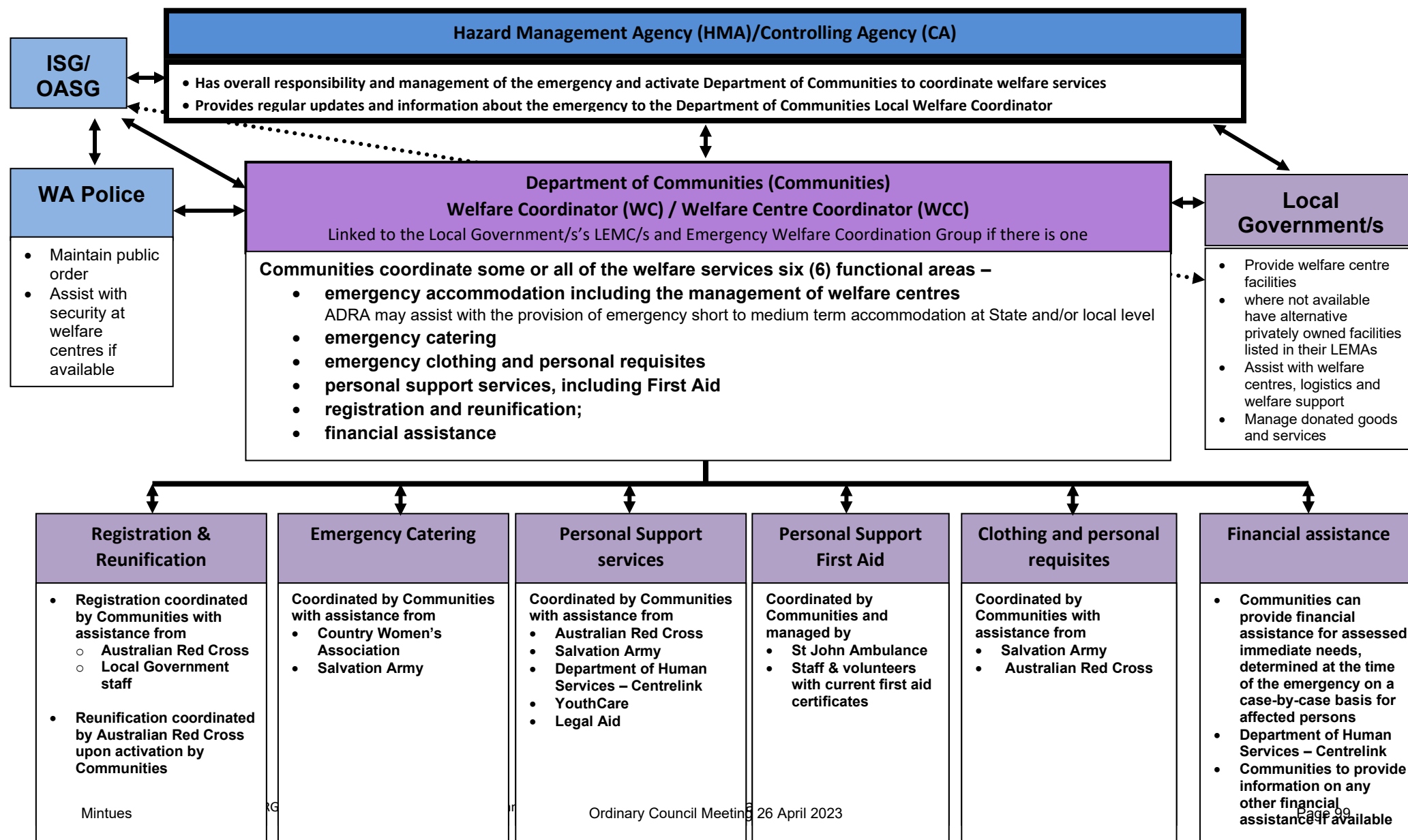


Government of Western Australia
Department of Communities



Appendix 2 – Local Emergency Welfare Coordination

Please see Appendix 4 – Organisational Responsibilities for details of each partnering agency's responsibilities.



Appendix 3 –Emergency Welfare Partnering Agencies

- All partnering agencies staff and volunteers assisting Communities in accordance with this plan are required to comply with Communities policies, including those relating to working with children, volunteers, Occupational Health and Safety and emergency management.
- In multi-agency responses Team Leaders for each functional area may be appointed, i.e. Registration Team Leader, Emergency Catering Team Leader.

Organisation	Representative	Day Contact Details	A/H Contact Details	Postal/Email Address
Department of Communities	Mel Curran, District Director	9841 0777 0432 835 994	0432 835 994	Mel.curren@communities.wa.gov.au
Department of Communities, Emergency Relief & Support Services	Michele Duxbury District Emergency Services Officer	0467 963 661		Michele.duxbury@communities.wa.gov.au
Shire of Gnowangerup	Shire Office	9827 1007		gnpshire@gnowangerup.wa.gov.au
	David Nicholson Shire CEO	0436 108 676	0436 108 676	david.nicholson@gnowangerup.wa.gov.au
	Geoff Carberry – Asset & Waste Management Coordinator - Recovery Coordinator	0499 599 423	0499 599 423	Geoff.carberry@gnowangerup.wa.gov.au
	Lex Martin Backup Recovery Coordinator	0417 969 944		lex.martin@hotmail.com
	Damon Lukins Manager of Works	0439 791 925	0439 791 925	damon.lukins@gnowangerup.wa.gov.au
	Anrie Van Zyl Finance & Emergency Management Officer	0499 515 733	0499 515 733	Anrie.Vanzyl@gnowangerup.wa.gov.au
Department of Communities - Housing	Kim Daniel Regional Manager GS	9845 7101 0429 154 524	0429 154 524	Kim.daniel@communities.wa.gov.au

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Department of Communities Great Southern and Wheatbelt	Jamie Strickland Regional Executive Director	0438 923 605	0438 923 605	Jamie.Strickland@communities.wa.gov.au
Country Women's Association				
Australian Red Cross Perth Local Emergency Volunteers	24 hour EM Control (24/7 Duty Phone)			0408 930 811 – ring to activate local team. Emails during activations, wadutyofficer@redcross.org.au .
Salvation Army	AuxLt Colette Albino	9841 1068 0405 860 071	0405 860 071	colette.albino@salvationarmy.org.au
YouthCare	YouthCare Chaplain Callout Brent Finlay Area Chaplain Albany	0407 413 855 0417 071 886		brentf@youthcare.org.au
Centrelink	Elisabeth Bohun - Manager Andrea Parker Snr Social Wkr	6819 6530 0427 426 553 6819 6582 0429 121 849	 0409 448 378 (pers mobile)	Elisabeth.bohun@humanservice.s.gov.au andrea.parker@humanservices.gov.au
WA Police Force – Gnowangerup	OIC	9827 2800	0429 374 916	gowangerup.police.station@police.wa.gov.au
DFES Community Liaison Unit (CLU)		9845 5000		
DFES (DEMA)	Adam Smith District Emergency Management Adviser	9845 5007 0429 104 007	0429 104 007	Adam.smith@dfes.wa.gov.au
St. John Ambulance - Call Communities Emergency Services -0418 943 835 to approve cost before contacting SJA Local Contact (Albany) Gnowangerup Sub-Centre Community Paramedic	Communication Centre - Perth Toni Melia Regional Mgr GS Robyn Crabbe	9334 1234 9334 1330 0427 369 443 0487 569 673	Emergencies 000 / 112 / 106	 Toni.melia@stjohnnwa.com.au gnowangerupsjac.hair@gmail.com

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	Andrew Brooker	0417 127 889		Andrew.Brooker@stjohnambulanc e.com.au
Department of Health Statewide Duty Officer - can organise a doctor at a welfare centre and/or write out prescriptions	Disaster Preparedness & Management Unit Clair Munch Gnowangerup Health Services Katanning Health Service	08 9328 0553 Duty Officer 24/7 9827 2222 9821 6222 0439 202 344	08 9328 0553 Duty Officer 24/7	
Health Department – Mental Health	GS Mental Health Albany Team Clinic Manager	9892 2440 0428 699 271		
Albany and Regional Volunteer Service	Tracy Sleeman (Manager)	9841 3588	0488 060 088	volinfo@arvs.org.au

Appendix 4 – Organisational Responsibilities

- Partnering agencies that may be engaged by Department of Communities (Communities) to assist in fulfilling their welfare obligations as part of the Local Emergency Welfare Plan.
- Communities as an emergency management support organisation coordinates emergency welfare services when activated via this plan – the Local Emergency Welfare Plan.
- To coordinate emergency welfare services requires the support of a number of statutory, private and voluntary organisations, known as partnering agencies. These responsibilities are allocated on a state-wide basis and have been determined by agreement between the respective agencies at the State level via the State Welfare Emergency Committee and Communities.
- At the local level these responsibilities may be varied to suit the capabilities and availability of welfare organisations. The responsibilities are negotiated between Communities and the agency at the local level and are reflected in this Appendix.
- The allocated responsibilities do not restrict one agency from assisting another, regardless of its primary role.
- Should a partnering agency not be able to manage its primary responsibilities, support with those responsibilities may be requested from the Local Welfare Coordinator. Ultimately, Communities is responsible for these functions where no partnering agency assistance is available.

Agency / Organisation Name	Normal role if engaged
Department of Communities (Communities) – Lead Welfare Agency	<ol style="list-style-type: none"> (1) Coordinate all functional areas of an emergency welfare response during emergencies; (2) Appoint the Local Welfare Coordinators to support each Local Government area; (3) Provide staff and operate the Welfare Centres if required; (4) Coordinate all welfare resources utilised under this plan; (5) Coordinate the welfare functional areas of: <ol style="list-style-type: none"> (a) Emergency Accommodation; (b) Emergency Catering; (c) Emergency Clothing and Personal Requisites; (d) Personal Support Services; (e) Registration and Reunification; (f) Financial Assistance; (6) Provide representatives to various emergency management committees and coordination groups as required.
Department of Communities - Disability Services	<ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide access to staff to assist with Personal Support Services where agreed and available; (3) Provide strategic policy advice regarding the provision of welfare services to people with disabilities; (4) Assist with other welfare functional areas where agreed.
Department of Communities - Housing	<ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide access to staff to assist with Personal Support Services where agreed and available; (3) Provide strategic policy advice regarding the provision of emergency accommodation; (4) Assist with other welfare functional areas where agreed.

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Agency / Organisation Name	Normal role if engaged
Australian Red Cross	<ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Assist with Registration at Welfare Centres; (3) Manage and operate the Register.Find.Reunite. system; (4) Assist with the provision of Personal Support Services; (5) Assist with other welfare functional areas where agreed.
Country Women's Association	<ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Assist with the provision of Emergency Catering at Welfare Centres; (3) Assist with the provision of Personal Support Services; (4) Assist with the provision of Emergency Clothing and Personal Requisites; (5) Assist with other welfare functional areas where agreed.
Department of Fire and Emergency Services (DFES) Community Liaison Unit	<ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Engage "face to face" two way communication and liaison with affected communities through a point of public interface e.g. at a welfare centre distributing relevant incident information such as traffic management information, and support the facilitation of public meetings and other community based communications.
Department of Health	<ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide a comprehensive response to mental health effects of an emergency, as outlined in the Mental Health Disaster Subplan; (3) Provide health response as outlined in the State Health Emergency Response Plan; (4) Assist with the provision of Personal Support Services at Welfare Centres; (5) Assist with other welfare functional areas where agreed.
Department of Human Services – Centrelink	<ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide Financial Assistance to people affected by the emergency in accordance with DHS Centrelink guidelines, policies and the Social Security Act; (3) Provide support services or referral advice to appropriate agencies; (4) Assist with other welfare functional areas where agreed.
Local Government Welfare Support	<p><i>Negotiate at the local level with individual Local Governments any additional responsibilities eg Ranger Services.</i></p> <ol style="list-style-type: none"> (1) Provide a Local Government Welfare Liaison Officer as required; (2) Assist with the welfare functional area of Emergency Accommodation by utilising Local Government facilities as Welfare Centres, and where not available have alternative privately owned facilities listed in their LEMAs; (3) Assist Communities to provide the initial welfare response to evacuating community members. See above 2.3 Local Government Welfare Support Response. (4) Assist with other welfare functional areas where agreed.
Salvation Army	<ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide Emergency Catering at Welfare Centres;

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Agency / Organisation Name	Normal role if engaged
	(3) Provide Emergency Clothing and Personal Requisites such as toiletries and other incidentals to those affected as required; (4) Assist with the provision of Personal Support Services; (5) Assist with other welfare functional areas where agreed.
St John Ambulance	Please call Communities Emergency Services - 0418 943 835 to approve cost before contacting SJA. If an ambulance is required please call 000/112/106. (1) Provide a Support Agency Officer /s as required; (2) Provide qualified First Aiders at Welfare Centres, where required and available; (3) Assist with other welfare functional areas where agreed.
Albany and Regional Volunteer Service Volunteering WA	(1) Provide a Support Agency Officer/s as required; (2) Provide strategic policy and advice regarding the provision of volunteering services within the welfare emergency management environment; (3) Manage affiliated and spontaneous non-affiliated Volunteers; (4) Assist with other welfare functional areas where agreed.
WA Police Force	(1) Provide a Support Agency Officer/s as required; (2) Maintain public order where required; (3) Assist with other welfare functional areas where agreed.
YouthCare	(1) Provide a Support Agency Officer/s as required; (2) Assist with the provision of Personal Support Services at Welfare Centres where available including practical support, emotional support and pastoral care support. (3) Assist with other welfare functional areas where agreed

Appendix 5 – Emergency Accommodation

The provision of temporary shelter for persons rendered homeless by an emergency, or due to evacuation from an emergency, ranging from short to medium term accommodation, is coordinated and assessed by Communities.

Please note - in the event of an evacuation, people may make their own accommodation arrangements eg stay with family or friends locally (if this is safe) or in another town.

Points of clarification:

5.1 Establishment of welfare centres

As per State EM Policy -

- (a) 5.7.3 - The Controlling Agency is responsible for the management of evacuation during an incident, and this continues during an emergency response.
- (b) 5.7.4 - Local governments, HMAs, relevant EMAs (i.e. Support Organisations and Controlling Agencies), in consultation with relevant Local Emergency Management Committees (LEMCs), must identify and advise of refuge site and welfare centres including evacuation centres appropriate for the hazard. The welfare centres should be documented in the LEMA, and are also recorded on the State Welfare Centre Database which HMAs and Controlling Agencies have access to.
- (c) 5.9.5.5 - LEMCs must ensure that LEMA identify appropriate facilities and existing infrastructure within their boundaries are available for use by EMAs or note where there are no facilities.

Therefore the establishment and management of welfare centres by Communities is on behalf of the HMA or Controlling Agency, in consultation with welfare centre owners. This could be local governments or private facility owners. Welfare centres are established as emergency facilities from which Communities coordinate accommodation, food, clothing, financial assistance, registration, personal support and other welfare services until alternative arrangements can be made.

5.2 Welfare centres definition

In Western Australia welfare centres are a facility that may provide for evacuation, reception, accommodation and relief and recovery (commonly referred to as a 'one-stop-shop') for an impacted community. Welfare centres may continue the extended provision of services into the recovery phase where LGs take responsibility as the lead agency in recovery. For the purposes of this plan all such facilities are classified as Welfare Centres.

5.3 Safety considerations

To ensure the safety of evacuees and welfare centre staff and volunteers, Communities will not establish welfare centres –

- in Bushfire Emergency Warning areas, and will only establish welfare centres in Bushfire Watch and Act areas with the assurance of the HMA/Controlling Agency that it is deemed safe to do so;
- if there is not safe access routes to the welfare centres;
- if there are structural concerns about the facility, and/or health concerns eg no running water, no drinking water, non-functioning sewage system, gas or chemical leaks in the area.

5.4 Children, organisations, educational and care facilities

As per State EM Plan 5.3.2 Community Evacuation, Stage 4: Shelter –

Children and vulnerable people in Evacuation Centres

Unaccompanied children, without direct parental or responsible adult supervision, should be evacuated into the care of the Department of Communities at the evacuation centre.

The preferred option for agencies, organisations or educational and care facilities such as women's refuges, men's hostels, group homes, is for them to have arrangements in place to either evacuate to a similar facility or shelter in place if safe.

If it is necessary to evacuate to a welfare centre, supervisory staff or members with responsibility for the care, supervision or provision of services to children and their clients must remain at the centre and continue to supervise and provide services until such time as alternative arrangements are made. This may include children being returned to parents or other responsible adult approved by that agency, organisation or educational and care facility.

Agencies, organisations and educational and care facilities at evacuation centres should liaise with the welfare coordinator at these centres for further advice and assistance in relation to unaccompanied children.

Services specifically for children and families, including child and family friendly spaces at Welfare Centres, are to be considered at the local level and included in local emergency management arrangements, State EM Plan 4.6.1 Special Considerations.

5.5 Animals in welfare centres

For health and safety reasons no animals, including pets, are permitted in welfare centres with the exception only of Assistance animals e.g. Guide Dogs, "Hearing" Dogs and Disability Aid Dogs. Some local governments may have an Animal Welfare Plan for them to coordinate the management of animals and pets in emergencies.

5.6 Responsibility for the welfare centre premises

Communities will take responsibility for the premises utilised as welfare centres from the time of their operations until their closure. Communities shall exercise reasonable care in the conduct of its activities, and agree to replace or reimburse for supplies used in the operation of welfare centres.

As Communities operate welfare centres on behalf of the relevant HMA/Controlling Agency, in the event of any claim for unusual damage incurred as a result of the use of a facility as a welfare centre, Communities will facilitate processes with the HMA/Controlling Agency to respond to the claim. The owner/s of the facilities agrees to utilise their building insurance in the event of damage resulting from the actual disaster event to the structure of the building.

Communities will utilise contract cleaners or pay for the use of the facilities' cleaners to restore the facilities directly utilised as welfare centres back to serviceable condition, if requested.

5.7 School evacuations

If a school needs to evacuate upon receiving advice/instructions from the Incident Controller or HMA, they should try to evacuate to another school as a first option, or self-manage in a Communities designated welfare centre. Schools can evacuate to the community welfare centre with the schools' students under the duty of care and responsibility of the evacuated school.

Schools should use resources within the school such as gym mats, blankets if they have them, any food in school canteens etc. However if these resources are not available and Communities have spare items, these items will be shared with the school. If schools and Communities do not have these resources available, Communities will share any information on sourcing items as listed in the Local Emergency Welfare Plan.

5.8 State Welfare Centres

In some circumstances, particularly in larger State level sized emergencies, facilities in a local area in which an emergency or disaster has occurred may not be suitable/sufficient to ensure the safety of all evacuees, welfare staff and volunteers. In these circumstances local governments or private facility owners may be asked for use of their facility as a 'State Welfare Centre' to assist affected members of other local government areas. At these times it would be the expectation that the State Welfare Centre would operate in a similar manner with the same procedures as if operating as a Local Welfare Centre as outlined in this plan.

See over for the list of Pre-determined Welfare Centres.

Appendix 5A - List of Pre-Determined Welfare Centres

Primary Centres

Centre : Gnowangerup Sports Complex, Gnowangerup	Contact : P: 9827 1635 (GSHS) Harrison Brown M: 0428 271 092 (President) Megan McGregor M 0400 081 772 (Secretary)
Address : Strathaven Rd Gnowangerup	
General Purpose Capacity : Standing 750; Sleeping 500; Duration – unlimited (COVID-19 Phase 4 Capacity 375 standing; 188 sleeping)	
Comments : Adjoining Oval, space for caravans, Male/Female Toilets and Showers, Commercial Kitchen, cool room, disabled access, pet friendly.	

Centre : Borden Sports Pavilion, Borden	Contact : Shire Office P: 9827 1007 Pip Moir – Pav. Coordinator M: 0401 915 016 (Lockbox with keys)
Address : Stone St, Borden	
General Purpose Capacity : Standing 600; Sleeping 400; Duration – unlimited (COVID-19 Phase 4 Capacity 300 standing; 150 sleeping)	
Comments : Adjoining Oval, space for caravans, Male/Female Toilets and Showers, Commercial Kitchen, cool room, disabled access, pet friendly. No mobile phone coverage.	

Centre : Ongerup Sports Complex Ongerup	Contact : President Jan Slee P: 9828 2013 M: 0428 503 535 (Lockbox with keys)
Address : Jaekel St, Ongerup	
General Purpose Capacity : Standing 600; Sleeping 400; Duration – unlimited (COVID-19 Phase 4 Capacity 300 standing; 150 sleeping)	
Comments : Adjoining Oval, space for caravans, Male/Female Toilets and Showers, not Commercial Kitchen, disabled access, pet friendly. Has mobile phone coverage.	

Alternative Primary Centres (Outside the Shire of Gnowangerup)

Centre : Katanning Leisure Centre	Contact KLC: 9821 4399, Centre Manager 0407 442 149
Address : Pemble St, Katanning	
General purpose capacity : 2500 (standing); 1000 (sleeping); Duration - up to 5 days (COVID-19 Phase 4 Capacity 1250 standing; 625 sleeping)	

Local Emergency Welfare Plan - Shire of Gnowangerup

Comments: Large facility with multiple showers and toilets, commercial kitchen and multiple rooms. Low fire or flood risk surrounded by ovals and in high area of town. Pet friendly with stables and stock pens on site, also large grass areas. 500 parking bays plus potential parking on oval.

Appendix 5B – Alternative Temporary Accommodation Services

In the event of an evacuation, people may make their own accommodation arrangements eg stay with family or friends locally (if this is safe) or in another town.

If a small number of people were required to evacuate, or there is extenuating circumstances for some individuals and families, Communities Emergency Services would explore alternative arrangements, depending upon the situation at the time. This may include a range of options such as commercial facilities. **Note: accommodation providers requiring payment need to have ABNs** – providers cannot receive payment without one.

Contact the Emergency Services On Call Duty Officer to seek approval for use of commercial accommodation – 0418 943 835.

In a larger emergency Communities Emergency Services may need assistance in organising accommodation for evacuees and ADRA can assist with this in designated areas. If additional help is required please contact the **Emergency Services On Call Duty Officer – 0418 943 835** and the Officer will activate ADRA if appropriate.

Name	Address	Contact Details	After Hours Contact
Gnowangerup Accommodation			
Gnowangerup Hotel Motel	7 Allardyce St, Gnowangerup	9827 1013	9827 1013 Brian (A/H)
Ongerup Accommodation			
Ongerup Hotel (4 units)	Jaekel St, Ongerup	9828 2001	
Ongerup Caravan Park (on site vans)	Walker St, Ongerup	9828 2090	
Other Accommodation Options (Katanning)			
New Lodge Motel	172 Clive St, Katanning	9821 1788	0428 298 051 (A/H's Mark)
Katanning Motel	38 Albion St, Katanning	9821 1657	

Appendix 6 – Welfare function of Registration and Reunification

- This functional area enables individuals within an emergency affected community to be traced, families reunited and inquiries about individuals coordinated, intrastate, interstate or internationally.
- To facilitate the accounting of persons affected by such incidents, Communities may use the registration and reunification Register.Find.Reunite. system or other options as appropriate. The Register.Find.Reunite. system has been developed at the State and national level. In Western Australia this system is activated by Communities and managed by the Australian Red Cross on behalf of Communities.
- The system provides for the registration and reunification of affected persons using standardised forms. Stocks of these forms are held by Communities offices, the Australian Red Cross State Inquiry Centre and its local teams and some local governments to be readily available for immediate use at welfare centres.
- In addition, impacted individuals may choose to register themselves online using the Register.Find.Reunite. system once it has been activated.

See over for Communities Standard Operating Procedures for the welfare function of Registration and Reunification.

Communities Standard Operating Procedures for the welfare function of Registration and Reunification

Local Emergency Welfare Plan - Shire of Gnowangerup



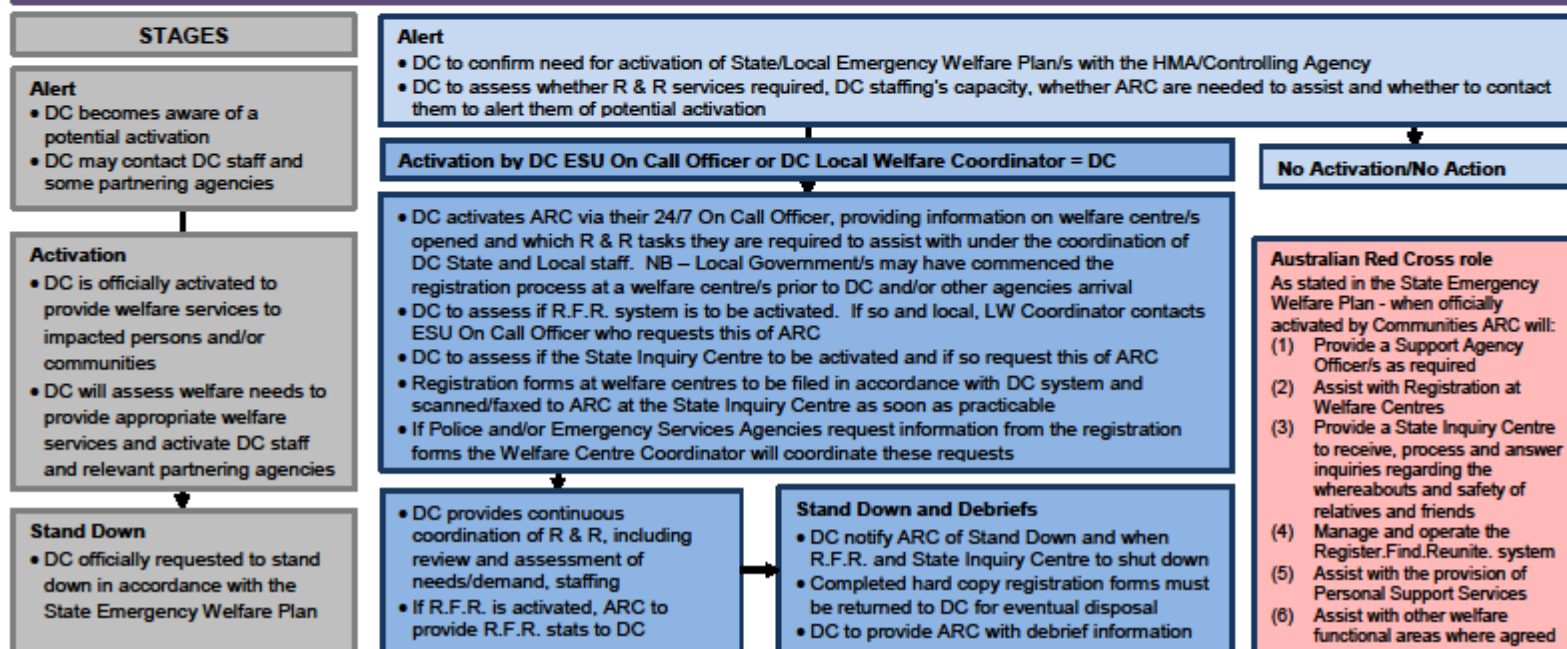
Government of Western Australia
Department of Communities



Department of Communities Emergency Services - Standard Operating Procedures for the welfare function of Registration and Reunification Dec 2017

Registration and Reunification (R & R) is one of the 6 welfare functional areas Department of Communities (DC) is responsible for under the WA Emergency Management Act 2005 and State Emergency Management Arrangements. Welfare arrangements are detailed in the State Emergency Welfare Plan and Local Emergency Welfare Plans. Registration and reunification enables individuals within an emergency affected community to be traced, families reunited and inquiries about individuals coordinated, intrastate, interstate or internationally. To facilitate the accounting of persons affected by such incidents, DC may use the registration and reunification Register.Find.Reunite. (R.F.R.) system or other options as appropriate. R.F.R. has been developed at the State and national level. In Western Australia this system is activated by DC as the commissioning agency and managed by the Australian Red Cross (ARC) as a partnering agency, on behalf of DC. ARC operates the State Inquiry Centre when authorised by the DC State Welfare Coordinator.

Registration and Reunification Standard Operating Procedures – State and Local Levels



Appendix 7 – Emergency Catering Services

Communities will coordinate the establishment of an emergency catering service for those rendered homeless, evacuees and welfare workers engaged during an event. Dependent on the catering requirements, Communities may engage a variety of service providers to provide this service, such as voluntary groups, fast food outlets or hospital, hotel, motel or public catering services. **Communities cannot accept other prepared food e.g. sandwiches, cakes, sausage rolls, unless the person/organisation has a Food Handling Certificate issued by the local government.**

Responsibility for the provision of meals for non-welfare emergency workers is the responsibility of the HMA/Controlling Agency.

A resource list of catering agencies and other options is included below.

Name	Address/capabilities	Contact Details	After Hours Contact
Albany			
Voluntary Organisations			
Salvation Army Emergency Services Unit 152-160 North Rd Albany	AuxLt Colette Albino	9841 1068 0405 860 071	0405 860 071
Country Women's Association (CWA)			

WATER SUPPLIERS

Name	Type of Supplies	Contact Details	After Hours Contact
Water Corporation Manager Control Centre Operations (MCCO)	Can assist with water and waste water infrastructure, Water Corp assets, access to key personnel, reps at All Hazard Liaison Group meetings, support for ISG, OASG and IMT, other support or info during operational situations	1300 483 514	1300 483 514

Appendix 8 – Emergency Clothing and Personal Requisites

Communities coordinates the provision of essential clothing and personal requisites, to persons affected by an emergency. This function includes the provision of basic necessities such as toiletry packs, blankets, towels, mattresses, pillows, bedding, disposable nappies, and sanitary needs, as required.

Where possible, new clothing, or financial assistance for the purchase of new clothing, should be provided to eligible persons as soon as practicable. The use of 'recycled' clothing is a last resort.

A resource list of emergency clothing and personal requisites suppliers and options is included below. This lists organisations and retail outlets who agree to participate in these arrangements, and ensures that acceptable procedural matters have been established.

Name	Address	Contact Details	After Hours Contact
Supermarkets/General Stores			
Gnowangerup, Borden and Ongerup			
IGA Gnowangerup	Yougenup Rd, Gnowangerup	9827 1109	
Gnowangerup Roadhouse	6 Yougenup Rd, Gnowangerup	9827 1239	
Sadlers Butchers	Yougenup Rd, Gnowangerup	9827 1254	
Borden General Store	9 Moir St, Borden	9828 1045	
Ongerup Farm Supplies and General Store	Eldridge St, Ongerup	9828 2072	
Katanning			
Woolworths	Clive St, Katanning	9820 8500	
Mattresses, Bedding, Clothing etc			
Communities Emergency Services	Mattresses from stores in Perth. Allow 6-12 hours	ON CALL PH	0418 943 835
Hardware Stores			
Primaries Gnowangerup Hardware	24 Yougenup Rd, Gnowangerup Rd	9827 1252	
Katanning			
Makit Hardware (BKW Coop)	Broome St, Katanning	9821 2211	
Katanning H Hardware	5 Claude St, Katanning	9821 1411	0448 211 411
Thrifty-Link Hardware - Katanning Stock	68 Austral Tce Katanning	9821 1955	
Fuel Outlets			
Gnowangerup Roadhouse	6 Yougenup Rd, Gnowangerup	9827 1239	
Gnowangerup Fuel Supplies	Cnr of Formby and Cecil St's (industrial area)	9827 1124	0427 271 432

Appendix 9 – Personal Support Services

Communities will coordinate and provide personal support services, and where necessary, will work with other specialist agencies to ensure affected persons receive the necessary personal support to cope with the effects of loss, stress, confusion, trauma and family disruption. These include specialised counselling and psychological services and other appropriate services.

Personal Support Services can include practical assistance, emotional support, information, referral to other services, advocacy, advice, counselling and psychological services.

Information and advisory services may include other relief measures not necessarily provided by Communities, such as availability of grants and other forms of financial assistance, healthcare, provision of child care and financial counselling.

A list of relevant agencies and services is included below.

Advocacy and Counselling Services

Name	Contact Person and Address	Contact Details	After Hours Contact
Communities Psychological Services	Contact Communities Emergency Services	On Call phone	0418 943 835
CPFS Psychology Services, Albany		9841 0777	
Department of Health – Great Southern	GS Mental Health Albany Team Clinic Manager	9892 2440 0428 699 271	
Dept of Human Services - Centrelink	Wendy Tysoe - Manager Andrea Parker - Snr Social Wkr	6819 6530 0427 426 553 6819 6582 0429 121 849	
Salvation Army Emergency Services Unit 152-160 North Rd Albany	AuxLt Colette Albino	9841 1068 0405 860 071	0405 860 071
YouthCare	YouthCare Chaplain Callout Brent Finlay Area Chaplain Albany	0407 413 855 0417 071 886	
Anglicare		9845 6666	
Southern Agcare	Shannon Cooper – Coordinator	9827 1552	
Telephone Help Services			
Rural Link Dept of Health Statewide Services	Availability 4.30pm – 8:30am Monday to Friday and 24 hours Saturday, Sunday and public holidays. During business hours connected to local community mental health clinic	1800 552 002 1800 720 101 -TTY	
HealthDirect		1800 022 222	
WA Poisons Information Centre (WAPIC)	24hr advice on the management of poisonings or suspected poisonings, poisoning prevention,	13 1126 – 24 hour service	

Local Emergency Welfare Plan - Shire of Gnowangerup

	drug information and the identification of toxic agents.		
Beyondblue Support Service	24 hour telephone service Chat online (3pm - 12am) - https://www.youthbeyondblue.com	1300 22 4636	
Lifeline Crisis support, suicide prevention	24 hour telephone service Crisis support chat 7.00pm – midnight (Sydney time) 7 days. Outside of these hours call Lifeline - https://www.lifeline.org.au/get-help/online-services/crisis-chat	13 11 14	
Samaritans Crisis Line Anonymous Crisis Support	24 hour telephone service	135 247	
Suicide Call Back Service Telephone, video and online professional counselling	For at risk, carers and the bereaved Online chat and video counselling – https://www.suicidecallbackservice.org.au/need-to-talk/	1300 659 467	

Special Needs Interest Groups

Disability Services Freecall – 1800 998 214 (Freecall) TTY - 9426 9315 DC Disability Services Albany – Area Manager 6167 8667 or 0429 154 524	Albany Migrant Service - 9841 1190
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Translation, Interpretive and Hearing (AUSLAN) Services

<p>Translating and Interpreting Service (TIS National) 24/7</p> <p>Some groups may be eligible for TIS' free interpreting services – ring TIS on 131 450 for more information.</p> <p>Costs are a guide only as they may change –</p> <ul style="list-style-type: none"> • Immediate phone interpreting including ATIS phone interpreting: 131 450 - 15mins @ \$34.22 - 4.1.18 • Pre booked Service – 1300 655 081 - 30mins @ \$82.89 – 4.1.18 <p>Text Emergency Calls TTY – Dial 106</p>	
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Medical Treatment

Gnowangerup Health Service 9827 2222	Katanning Health Service 9821 6222
St John Ambulance Emergency Calls – Phone 000 Community Paramedic : Andrew Brooker : 0417 127 889	Royal Flying Doctor Service (RFDS) Medical Emergency Calls (24 hours) 1800 625 800, Satellite phone calls – 08 9417 6389 Admin - 9417 6300

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Chemists/Pharmacists

Gnowangerup Pharmacy – 9827 1046	Katanning Pharmacy – 9821 1677
Katanning Hospital - 9821 6222	

Medical Supplies and Equipment including Wheelchairs

Calibre Care (Can hire equipment) 13 Cockburn Rd, Albany 9841 4200	Australian Medical Supplies 85 Cockburn Rd, Albany 1300 770 921
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Medical Waste Contractors

SUEZ medical and clinical waste specialist division – Perth – 13 13 35 1-7 Felspar Street, Welshpool	
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Community and Aged Care Services and Facilities

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Children Services

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Taxi/Bus Services – HMAs/Controlling Agency are responsible for transporting evacuees to and from Welfare Centres

No Taxi Service	
Trans WA Rail and Coach - 1300 662 205	

Appendix 10 – Key Local Contact List

Organisation	Name	Work contact	After hours contact
Department of Communities Albany District Office	Kellie Jaworski Local Welfare Coordinator	9841 0777 0428 384 355	
District Director	Margaret Collard	0429 427 169	
District Emergency Services Officer	Michele Duxbury	0467 963 661	
Aboriginal Practice Leader	Rebecca Khan	0427 779 538	0466 810 446
Communities Emergency Services	Matt McNally, Director Emergency Services	0466 810 446	
Communities ES On Call Phone – all hours	Emergency Services	0418 943 835	0418 943 835
Department of Communities	Crisis Care	9223 1111 1800 199 008 0418 951 460	9223 1111 1800 199 008 0418 951 460
Shire of Gnowangerup	Shire Office	9827 1007	
	David Nicholson Shire CEO	0436 108 676	
	Geoff Carberry – Asset & Waste Management Coordinator - Recovery Coordinator	0499 599 423	
	Lex Martin Backup Recovery Coordinator	0417 969 944	
	Damon Lukins Manager of Works	0439 791 925	
	Anrie Van Zyl Finance & Emergency Management Officer	0499 515 733	
WA Police Force GS District	Kim Travers District Superintendent	9892 9362 0437 755 208	0437 755 208
Gnowangerup Police Station		9827 2800	0429 374 916

Local Emergency Welfare Plan - Shire of Gnowangerup

Office of Emergency Management – Great Southern Region	Adam Smith District Emergency Management Adviser	0429 104 007	
DFES Great Southern Regional Office	Wayne Green District Superintendent	9845 5000 (Duty No. – 24hrs)	
Dept of Health –	Katanning Health Service Clair Munch Gnowangerup Health Service	9821 6222 9827 2222	0439 202 344
Dept of Health–Mental Health	GS Mental Health Albany Team Clinic Manager	9892 2440 0428 699 271	
Dept of Mines, Industry Regulation and Safety (Consumer Protection – tenancy issues)	Great Southern Regional Office	9842 8366	

Local Emergency Welfare Plan - Shire of Gnowangerup

Lifelines

LIFELINES – PUBLIC INFORMATION	PHONE/FAX
Life threatening emergency	Emergencies 000 / 112 / 106
DFES Public Information Line	13 DFES (13 3337) www.dfes.wa.gov.au/Pages/default.aspx
Emergency WA website for emergency warnings	https://www.emergency.wa.gov.au/
Bureau of Meteorology website	http://www.bom.gov.au/index.php
WA Tropical Cyclone Information	1300 659 210
WA Land Weather and Flood Warnings	1300 659 213
WA Coastal Marine Warnings	1300 659 223
Australian Tsunami Threat Information (1300 TSUNAMI)	1300 878 6264
Main Roads Western Australia (MRWA) - Primary public contact point for road closure information	Phone: 138 138 Fax: 9323 4400 www.mainroads.wa.gov.au
National Broadband Network (NBN)	1800 687 626 https://www.nbnco.com.au/ https://www.nbnco.com.au/learn-about-the-nbn/what-happens-in-a-power-blackout/emergencies-and-outages.html
Western Power	Faults – 131351 Enquiries – 131087
Optus	131 344
Public Transport Authority	Emergency (public no) – 9220 9999 Head Office – 136 213
SES – Public assistance Communities making requests to SES go through the DFES Communication Centre (COMCEN) – 9395 9210 or 9395 9209. NB – SES may have limited capacity to assist due to other DFES operational requirements	132 500 Michaelia Rooney, Unit Manager Gnowangerup 9827 1330 Mob. 0499 272 180/ 0429 117 136 (duty phone) Gary Logan – Albany District Manager 9845 5000 Mob. 0427 005 114
Telstra	Faults – 13 20 00 Head Office – 13 22 03
Emergency Services Liaison Officer – Albany	Brad Nelson 0419 977 160
Water Corporation – Public assistance Water Corporation - Manager Control Centre Operations (MCCO) - 9395 9210 or 9395 9209 Can assist with water and waste water infrastructure, Water Corp assets, access to key personnel, reps at All	Faults (public no) -13 13 75Head Office – 9420 2420 Accounts and General

Appendix 11 – Sanitary, Waste Disposal, Hire Services:

Name	Type of Supplies	Contact Details	After Hours Contact
Rubbish and Waste Removal			
Shire of Gnowangerup		9827 1007	
Water Corporation Manager Control Centre Operations (MCCO)	Can assist with water and waste water infrastructure, Water Corp assets, access to key personnel, reps at All Hazard Liaison Group meetings, support for ISG, OASG and IMT, other support or info during operational situations	1300 483 514	1300 483 514
Sanitary Disposal / Bins			
G & M Detergents & Hygiene Services		9841 5944	
Hire Services			
Katanning Handy Hire	980 Daping St, Katanning	9821 2153	

CLEANING SERVICES

Name	Contact Details	After Hours Contact
If required to clean Shire premises used as a welfare evacuation centre will utilise cleaning contractor/s employed by the Shire of Gnowangerup and DC will cover the cost.	9827 1007	

Appendix 12 – Security Companies:

For security assistance at welfare centre if WA Police are not available.

Name	Address	Contact Details Day & After Hours
Southcoast Security Service	Static Guards, Security Patrols & Crowd Control 8 Sandford Rd, Albany	9841 2691 0417 964 102 (24 hours)

Appendix 13 – District Emergency Kits :

Contact Michele Duxbury, Great Southern DESO – 0467 963 661

Appendix 14 – Distribution List:

This plan has been distributed electronically to:

Department of Communities

- District's Local Emergency Welfare Coordinator
- Great Southern District Emergency Services Officer
- Emergency Services SharePoint site
- District 'S' Drive / LOCAL EMERGENCY WELFARE PLANS / Shire of Gnowangerup - December 2019

Local Emergency Management Committee

- Shire of Gnowangerup



***Effects of a Changing Climate on
Disaster Resilience and Capability in the
South-east Coastal District***

**Post Exercise Report: Goldfields Esperance
and Great Southern District Emergency
Management Committees**

Executive Summary

The emergency management sector is at the forefront of a changing climate as it impacts society. The occurrence of natural hazard events is increasing in frequency and intensity and also more often occurring concurrently. In addition, we are seeing changes to movement and settlement patterns in our population and the subsequent increased risk of emergency events impacting the West Australian public. Being well prepared for emergency events, responding effectively and supporting communities impacted by disasters to recover is an essential undertaking of government and many non-government agencies alike. The key to meeting these future challenges will be building new networks to work together in preparing our agencies and the community.

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Observations

Exercise Observations – Task 1

Based on a presentation from the Department of Fire and Emergency Services and their understanding of changing climates, participants were asked to brainstorm responses to the question 'What does climate change mean for us?'

- A changing climate poses many challenges for the emergency management sector, such as.
 - Staffing/human resource shortages and impact on workloads
 - Risk – not only the direct risks caused by changing climate such as frequency and intensity of events but downstream effects such as land use changes
 - People/Recovery/Community and Volunteers – longer recovery times may be experienced, and the impact of declining rural populations will create further impacts.
 - The economy will be directly impacted through increasing response and recovery costs and indirectly by the impacts on food production, tourism and social intangible costs.
- When thinking about the sector's collective capability there is a need to establish greater and more effective links between local and State agencies by conducting planning at a District level which includes training and exercising together.
- Engaging with 'non-traditional' stakeholders such as community services organisations could be utilised to deliver emergency risk and preparedness messaging.
- The States reliance on the road and rail freight network for food and freight security was recognised as a critical element
- There is a dependence on electrical supply continuity for emergency response and recovery.
- The current focus on a response needs to change to building resilience (including recovery)
- Access to resources during major concurrent emergencies (all hazards) remains a challenge
- One potential strategy to manage resourcing constraints is to make capacity and capability-based lists rather than outright resource lists.
- During emergency response factors such as agency boundaries, communication and technology differences, different agencies' level of experience in managing emergencies is a challenge.
- Recovery and impact management need to have broader considerations for subjects such as vulnerable cohorts and animal welfare.

Exercise Observations Task 2

Participants' feedback on the impacts disasters have on the recovery environments which could be managed or coordinated at a District level.

Social Environment Mental health Social dissolution Technically isolated Communication isolated	Built Environment Road closures & damage Rail network Electrical supply Telecommunications Business Transport links Public buildings Waste Fuel access
Economic Environment Tourism Agricultural damage Community economic stress Replacement of public infrastructure Costs on consultant fees e.g., asbestos	Natural Environment Erosion issues Flooding and water quality Harbour impacts Weed spread Waterway contamination Damage to native habitat Spread to plant diseases

Exercise Observations – Task 3

Participants were asked to consider the National Principles for Disaster Recovery and provide as assessed using the scenario. Key observations for each Principle include.

Understanding the context:

- Build on the experience and leadership in the local governments
- Understand community demographics
- Understand the timescale for recovery
- Each impacted group will have their own needs and timeframes

Recognising Complexity

- The District Recovery Coordination Group could use the recovery environments to allocate tasks and determine needs versus resources and priorities

Use a Community-led Approach

- Using a community-led approach, the community identified and community-initiated to build resilience

Coordinate All Approaches

- Establish clear reporting lines, leadership roles, structures and decision-making processes in consultation with agencies.

Communicate Effectively

- Use the District Recovery Coordination Group for communications to ensure the constancy of messaging when multiple local government areas are impacted. This is then fed into each local government for further dissemination.

Recognise and Build Capacity

- The community needs to be included from the start to build resilience not reliance
- Suitable funding must be available
- The capacity of organisations should be understood to deliver services
- Share the recovery load, it should not be left to the same people/person all the time.

Exercise Concept

In February 2022 Western Australia experienced four concurrent level 3 bushfire emergencies across the southern portion of the State. This challenged typical preparedness measures of focussing on single incidents as opposed to multiple, concurrent, high-level incidents. These multiple large events meant there were a large number of Local Governments and communities impacted and led to the district recovery structure being implemented for the Shackleton and Narrogin East bushfires. The State Recovery Coordinator implemented the district-level recovery coordination structure as an effective way to coordinate and provide services across a wide impact area. Initial feedback has been positive and will be included in the current state recovery framework review.

The State Emergency Management Committee *Capability Framework* is used to assess emergency preparedness in Western Australia. The key to addressing the preparedness for the effects of a changing climate on emergency preparedness, response and recovery are to baseline current interagency capabilities. This workshop sought to build on Exercise RED conducted in 2016 by again looking at capability gaps in a multiagency environment.

In 2022 the State Emergency Management Committee amended its Strategic Plan to include a greater focus on climate change and established a Climate Change Subcommittee.

Both the Great Southern and Goldfields-Esperance DEMCs have identified the need to strengthen the relationships between agencies within the districts, this included activities such as facilitating multiagency participation activities and exercises, sharing knowledge, building recovery knowledge and undertaking activities which support collaboration and coordination across government, business, industry, the not-for-profit sector.

The Exercise

Overview

Exercise *Effects of a Changing Climate on Disaster Resilience and Capacity in the Southeast Coastal District* was written and facilitated by the Executive Officers of the Great Southern and Goldfields-Esperance District Emergency Management Committees. It was conducted on 10 August 2022 at the Great Southern Port Authority Esperance.

A total of 28 attendees from 16 agencies travelled from various locations including Albany, Perth, and Kalgoorlie to participate in the exercise. For details of attendees please refer to *attachment 1*.

The exercise was themed on the changing climate and the increasing frequency, severity, size and simultaneous occurrence of emergencies. A specific emphasis was placed on the southeast coastal district defined as the Shires of Ravensthorpe, Esperance, and Dundas. The exercise began with a presentation from the Department of Fire and Emergency Services Emergency Management Intelligence Branch outlining the changing climate factors. This then flowed into a series of interactive workshop sessions based on (1) a group thinking on a changing climate, (2) Examining Our Collective Capabilities and (3) the District Recovery Coordination model.

The exercise facilitators used a combination of the State Emergency Management Committee Strategic Plan, the Emergency Management Capability Framework and the District Recovery Coordination model used following the 2022 Shackleton and Narrogin East Bushfires as measures for evaluation and to this end themed the objectives under the relevant areas for the final analysis. Evaluation information was collected from the participants throughout the day at the end of each special idea. At the end of the exercise, participants were asked to reflect on key issues learnt and actions to be taken. Exercise facilitators collated participant ideas and comments on evaluation forms throughout the exercise. The details of the evaluation as measured against the capability framework are listed in section 3.



Trends across SWLD

- Hotter and more frequent hot days – less frost
- Less rainfall in winter and spring. Changes in other seasons unclear.
- Increased intensity of heavy rainfall events. Drought duration to increase.
- Increased evaporation rates, reduced soil moisture and runoff.
- Harsher fire weather climate
- Higher sea levels and more frequent sea level extremes
- Warmer and more acidic oceans in the future

Source: 2021 Western Australian climate projections summary

Aim

The exercise aimed to:

- gain a better understanding of how a changing climate is and will continue to impact the south-east coastal area,
- understand how a changing climate may change the disaster risk profile of the district,
- discuss agencies' capabilities to respond and recover from impacts and
- consider how resilient the built, natural, economic, and social environments are in the face of change.

Scope

The scope of this exercise was limited to agencies that are members of the Goldfields-Esperance and Great Southern DEMCs and local governments within the emergency management districts. It was targeted at regional manager levels responsible for coordinating the activities of their agency in a major emergency.

Exercise Format

The exercise was a group discussion style exercise. To examine the exercise aim, the exercise comprised three different sections.

Section 1: Group Think: What Does Climate Change Mean For Us?

Participants were provided with a presentation from the Department of Fire & Emergency Services Emergency Management Intelligence Branch considering climate change and climate change forecasts for the Southwest Land Division. Generally, the presentation highlighted there would be more frequent events, events may be more severe, concurrent events are more likely, the effects of tropical cyclones/lows/rain-bearing depressions will be felt further south and water resources would be stretched. Participants were then given 15 minutes to brainstorm the impacts that could occur both within their area of responsibility and their agency.

Section 2: Examining Our Collective Capabilities

Participants were divided into groups and each group was provided with a series of discussion points based on the Capability Framework areas;

- Analysis and Continuous Improvement
- Community Involvement
- Planning & Mitigation
- Resources
- Emergency Response
- Impact Management & Recovery

After answering the questions each group presented their findings in a collective whole-of-room discussion.

Section 3: District Recovery Coordination Group

Participants were presented with the scenario of a tropical cyclone extending through the Ravensthorpe, Dundas and Esperance regions. Due to the scale of impact, the State Recovery Coordinator established a series of District Recovery Coordination Groups. Participants worked through two tasks;

Task 1: To analyze the impacts this disaster has had on each of the recovery environments (social, build, economic and natural) by

- developing a description/list of the impacts this event has had considering the scale, extent, types of damage and the short, medium and long-term effects this would have on the area.
- Analyse the impacts and consider what should be done by the local recovery coordination group, what should be done by the district recovery coordination group and what should the state recovery coordination group

Task 2: To develop a brief assessment of the National Principles for Disaster Recovery. For each National Principle participants were asked to consider the scenario and the likely impacts from a district level. The task was to coordinate and support the local governments, resolve issues from the local governments and work with the State Recovery Coordinator to ensure support is provided to the community.



Considering Climate Change

- Mean temperatures have increased by about 1.1 °C since 1910, with the rate of warming higher since 1960.
- Mean, maximum and minimum temperatures are projected to continue to rise.
- Perth currently experiences 28 days per year over 35 °C. Under an intermediate emissions scenario this will increase to 36 days by 2030
- By 2030 under all emission scenarios, winter rainfall is projected to decrease by up to 15 per cent.



Global annual temperatures 1850 - 2018



Australian annual temperatures 1850 - 2018

Evaluation

Section 1: Group Think: What Does Climate Change Mean For Us?

The impacts of a changing climate can be interpreted as having a wide variety of effects on people, places, infrastructure and the environment. Following the presentation from the Department of Fire and Emergency Services, Emergency Management Intelligence Branch participants were asked to brainstorm responses to the question 'What does climate change means for us?' in the context of their area or agency. Feedback from participants was able to be categorised into several district themes.

Staffing/Human Resources

In responding to the effects of a changing climate, the group identified that additional full-time equivalent staff would be needed and conversely a lack of human resources would impact agencies' ability to manage and respond to emergency events (across PPRR). Staffing would be further affected by the increasing frequency and severity of emergency events and time needing to be spent responding and recovering from events leaving less time to deal with business as usual and emergency preparedness.

Risk

Workshop participants identified the increasing risk in several different forms as being a key impact of a changing climate. This ranged from the increase in extreme weather-driven events such as floods and storms or changing fire behaviours making fires harder and taking longer to control. There is likely to be an increase in commercial shipping which increases the risk of marine hazard events. One further risk predominating the southeast coastal district is changing farm practices and farm ownership structures leading to a change in farmer response to bushfire emergencies. This is linked to comments on the rural decline and the impact this has on emergency management.

People/Recovery/Community/Volunteers

The workshop identified that there is likely to be a greater impact on the community's social cohesion due to repeated hazard/recovery impacts and these are likely to be exacerbated in isolated communities (rural & remote). Recovery times are likely to be longer and the impact of declining rural populations will be further impacted by communities being impacted by disasters. The declining population will impact the number of volunteers in regional, rural, and remote areas

Economic Impacts

The economic impacts of a changing climate in an emergency management context were identified across three areas; Cost of response increases, that is the cost of managing, maintaining, and deploying a response to hazard impact event is increasing. This could also be linked to other factors such as rural decline and frequency of events. Supply chains are likely to be impacted more frequently, this could be in terms of both road and rail freight or impact to food growing areas (food bowls) causing supply chain interruptions. The more frequent hazard impacts will require revised funding mechanisms to support prevention, preparedness, response and recovery strategies and undertakings.

Public Information

Interestingly public information was raised as an issue linked to a changing climate. It is unclear if the comment is made in the context of a changing climate or emergency management, however, the underlying message of there being too much information, not enough information and information not always being correct could be applied to both circumstances.

Summary

The changing climate draws a diverse range of opinions on the impacts it will have on the emergency management sector, however, there are several consistencies in this discussion.

- Risks from hazard impact will increase in frequency, intensity, diversity
- Human resourcing levels to prevent, prepare for, respond to and recover from will be challenged
- Society will be challenged particularly in volunteering and impact recovery
- The economic impacts of emergency management and impact management will increase.

Standout Comments

Given the context of the discussion and audience background, two feedback statements stood out.

1. *Innovating thinking / outside the box (thinking) for extreme events*
2. *Realignment required – is what we are doing now the best way? Prevention efforts required, (mitigation versus response costs)*

These comments show that participants know the emergency management future will be challenging and in many cases, it will be up to the practitioner to meet the on-ground challenges of a changing climate.



Section 2: Examining Our Collective Capability

The State Emergency Management Committees *Capability Framework* is used to assess emergency management agencies' abilities against six of the seven core capability areas

- Analysis and Continuous Improvement
- Community Involvement
- Planning & Mitigation
- Resources
- Emergency Response
- Impact Management & Recovery

In the context of the DEMC exercise participants were divided into groups and each group was provided with a series of discussion points based on a core capability. After answering the questions each group presented their findings in a collective whole-of-room discussion.

CAPABILITY FRAMEWORK





Analysis and Continuous Improvement

This section asked the group to consider their agencies' risk management systems, emerging risks in a changing climate and how this knowledge can be shared and socialised across stakeholders and the community.

Participants discussed the need to ensure there are greater and more effective links between local and State government agencies by conducting planning at a District level and training/exercising together. Current systems could be improved by a continuous process to review capabilities, reducing the volume of 'red tape' and supporting businesses to release volunteers for emergency response. There are several different ways the knowledge of emerging risks can be shared but the traditional methods of Local and District Emergency Management Committees were highlighted as the most effective, particularly if this is supported by agency State intelligence to inform current and emerging risks. This is also supported in an operational context using Incident Support Groups and Operational Area Support Groups. The question of sharing risk assessment findings with the community was universally supported to assist with building resilience. Interestingly the 'typical' methodologies of Facebook, local government communications, schools and community groups were identified by exercise participants.

Community Involvement

Within the Capability Framework *Community Involvement* centres on five key themes, alerts and warnings, public information, risk awareness and understanding, shared ownership and sector information sharing. In terms of sharing pre-emptive alerts and warnings with the community and if these processes work effectively exercise participants highlighted the use of existing systems and processes such as Emergency WA, circulars, communications networks and on-call type arrangements. The use of MS Teams was discussed as a more recent tool used by emergency managers to achieve coordination in preparedness, response, and recovery, particularly with geographical and resource constraints.



Risk management, awareness and risk tolerance were discussed in the context of how to build communities' understanding of the hazards they are likely to face. The hazard of bushfire was the single hazard alluded to in the conversation with the establishment of Bushfire Ready Groups but the use of wider organisations such as Rotary, Lions, Chamber of Commerce, Men's Shed, Development Commissions and the Department of Local Government network were examples of networks which could be used to raise risk awareness.

The principle of shared ownership (shared responsibility) asked participants to consider ideas to ensure communities and individuals take responsibility to minimise the impact of emergencies and what we can do to assist communities in a practical sense. The conversation centred on establishing reliable communications and in particular tapping into existing credible sources where that are not traditionally aligned to emergency management. Examples the group suggested included General Practitioners, Local Governments, Dept. of Communities (Child Protection and Community development as opposed to the welfare role), Dept of Health (community level programs) and service providers. These sectors have a more in-depth understanding of vulnerable cohorts and a network perhaps better able to deliver targeted emergency preparedness messages.

Planning and Mitigation

The planning and mitigation section of the Capability Framework brings a pragmatic element to the framework by questioning tangible practices and plans across eight different areas. The exercise focused on three of these areas. Firstly, contingency or rapid restoration plans for essential services, especially those with single points of failure.

Focusing specifically on the southeast coastal district the group considered food security as an important issue, given the distances/remoteness of the region. While many plans exist for contingencies the best-made, and tested plans don't necessarily survive the actual event without a degree of dynamic change. The road network was identified as a critical element, as this provides the primary access to Western Australia (Eyre Highway, Coolgardie-Esperance Highway and the Transcontinental Railway). The electrical supply network was identified as critical primarily from the view that systems, processes, and people are very dependent on the electrical supply. The issue in the southeast coastal region is further exacerbated by the distances across the distribution system. The movement of response and recovery resources when essential infrastructure is damaged continues to be a challenge, however, this leads to the need to have conversations with the community about building their resilience and preparation to manage expectations.

Planning and the need to develop plans to assist with the rapid re-establishment of core community activities following a major emergency focused on key issues that should be considered a priority. Contributors highlighted there is a current focus on response, rather than recovery and this focus needs to change. One comment from the group is '*Local disaster committees, what plans do we have in our community to help it recover?*' This quote is interesting as it highlights the disconnect between the community and practitioners in the planning stages in terms of Local Emergency Management Arrangements. The elements the group identified included post-event community recovery and debrief, mental health, bank access, medical access, community facilities and schools - all should be contained as priorities within the local recovery plan. In terms of practical steps to strengthen mitigation strategies, the group discussed improving the understanding of the puzzle in terms of who does what



and what flexibility there is. This follows with creating a better understanding of emergency management at the local and district level. The National Resilience Index may guide some of this conversation.

Resources

The Capability Framework categorises resources across four sections, people, volunteering, finance and administration and equipment/critical resources. Participants were asked to consider these in the context of multiple events occurring simultaneously. In terms of resource gaps and limitations access to people and resources due to restrictions, particularly telecommunications, and food security was discussed. Competing resources, time and distance along with concerns around workplace health and safety and the fatigue of responders. The increasing need for responders to be accredited or certified in response was a concern in the context of the time and resources it takes to obtain and maintain these qualifications. Acquiring additional resources and improving the availability of current resources again raised concerns about the new workplace health and safety legislation with further work needing to be done in the preparedness stages to answer concerns. Some resources may be available from neighbouring local governments however insurance can cause issues. Some arrangements may be made with private industries such as mining however having good relationships and partnerships is essential. One interesting suggestion is to build capability and capacity-based lists rather than outright resource lists, these could look at more than just agencies but communities as well. Funding for proactive measures is available, participants were asked to consider barriers to these opportunities being taken up. Again, the theme of legislation placing risk and prioritising actions came through. Some opportunities came at short notice or short application times, or the criteria become disincentive through requirements such as matched funding, minimum amounts or it costs more to administer the grant than the benefit derived.



Emergency Response

Under the changing climate scenario larger emergency events, more frequent events and major events occurring simultaneously are likely to occur with increasing frequency. The group was asked to discuss the effectiveness of the district's current interagency structures and protocols in supporting incident management and identify steps agencies could take to ensure their inter-agency communications and operations systems are more affected. The group identifies factors such as different agency boundaries, communication and technology capability differences, different levels of agency experience and knowledge in incident management and the traditional focus on response as



opposed to recovery as key challenges for the future. To address these challenges the group suggested a re-focus for local emergency management committees on prevention, recovery and resilience building. Increasing the levels of emergency management training, holding knowledge-sharing opportunities and having a robust lessons management framework are potential solutions to these issues. This would be underpinned by establishing a sound relationship and emergency managers having a comprehensive knowledge of the multiple agency boundaries.

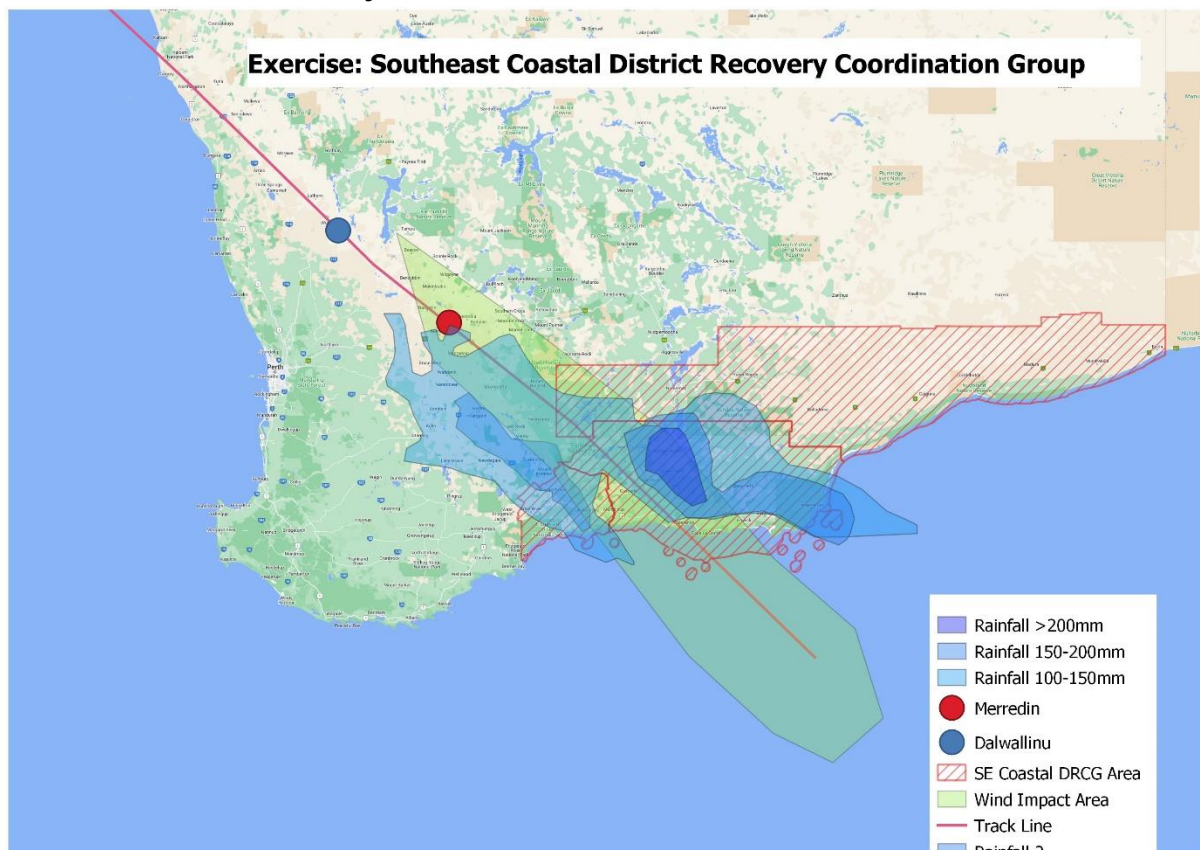
The southeast coastal district covers a remote area of the State and mass causality management capability and being able to provide timely and sufficient resources through surge planning, first aid and medical responders is challenging. Participants were asked to consider the capability and what could be done to make improvements. Establishing local and regional resources was a preferred strategy because State resources will be delayed/take time to be deployed. Exploring and establishing memorandums of understanding with mining companies in the regions could assist with access to the resources in the immediate time and increasing the ability to transfer a larger number of patients in a single movement would assist in an emergency.

Impact Management and Recovery Coordination

Emergency welfare support focuses on the welfare and social services to ensure they are timely, and sufficient during and immediately after an emergency event. Participants were asked to discuss the capability of welfare agencies in the area and ways other agencies can assist from a district level to ensure critical support services are maintained. The group discussed the need to have broader considerations such as animals, and vulnerable cohorts while using internal staff as response/recovery support. The group discussed the power of bringing the welfare agencies into the recovery committee process to provide the element of coordination and help understand each agency's capabilities and limitations. The element of supporting communities to support their recovery is historically provided through individual agency expertise. When discussing recovery processes in place and if all key players can be engaged through existing structures participants responded they could be engaged, and this process has improved on previous occasions largely due to the experiences in recent significant events such as TC Seroja and the Wooroloo Bushfires.



Section 3: District Recovery Coordination

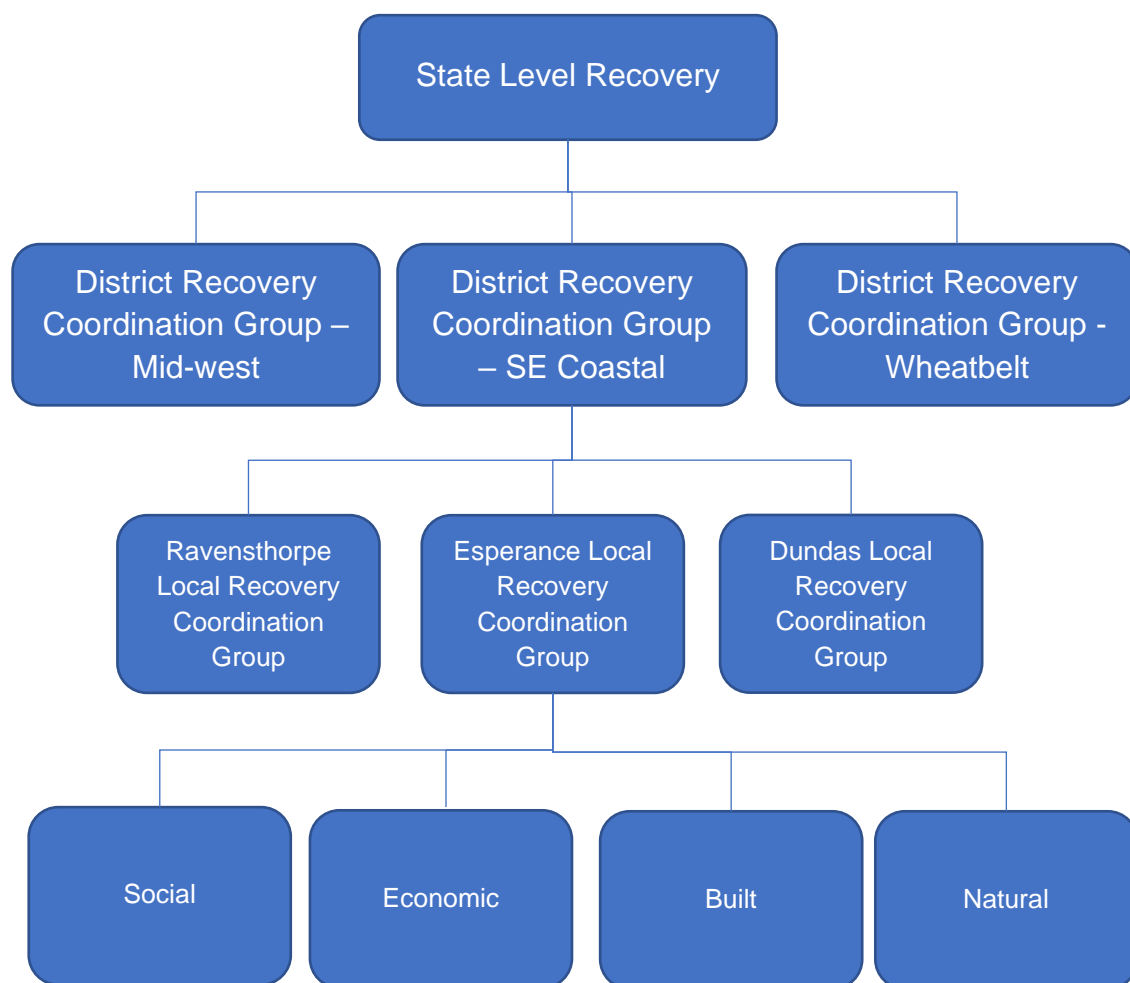


The third activity for the Forum was to explore how the District Recovery Coordination Group model used in the Shackleton and Narrogin East Fires could be applied to other events. The scenario presented one of the effects of a changing climate is the frequency and intensity of cyclones. Fewer tropical cyclones will likely form as the climate warms, but a higher fraction of those that do will be intense, more damaging cyclones

In our incredible worst-case scenario, it is late December and a tropical cyclone has moved across the land from the Mid-west, through the Wheatbelt and out through the Esperance region. The path of the cyclone is the path of Tropical Cyclone Seroja.

In our incredible worst-case scenario, the ex-tropical cyclone has maintained a category 2 wind speed for a further 200 kilometres (from Dalwallinu to Merredin) before beginning to dissipate, however, the time and distance it takes to dissipate has also increased.

The rainfall the ex-Tropical Cyclone has brought with it is the same as the February 2017 event which impacted the Ravensthorpe/Gnowangerup/Lake Grace region (rainfall pattern moved east for the exercise). Due to the scale of impact, the State Recovery Coordinator has set up a 'State, District, Local' structure.



Task 1: Impact and The Recovery Environments

This first task required the groups to analyse the impacts this disaster has had on each of the recovery environments.

1. Develop a description/list of the impacts this event has had on the area of the Shires of Ravensthorpe, Esperance and Dundas. Considering the scale, extent, types of damage and the short, medium and long-term effects this would have on the area.
2. Analyse the impacts and consider what should be done by the local recovery coordination group, what should be done by the district recovery coordination group and what should the state recovery coordination group

Social Environment

The social environment considers the impact an event may have on the health and wellbeing of individuals, families and communities. This environment is primarily concerned with safety, security, shelter, health and psychosocial wellbeing.

Social environment recovery activities may include:

- establishment of a local central recovery information centre to provide multi-agency services to the affected community, such as financial assistance and dissemination of information on practical advice and social recovery services within the affected community
- provision of longer-term health and medical services, including:
 - liaising with hospital and NGO organisation services for the provision of mental health care
 - vector and vermin control, including monitoring and surveillance, an inspection of high-risk areas, undertaking treatment and follow-up to determine the efficacy
 - re-establishment of licensed premises relevant to environmental health requirements, such as food premises, aged-care facilities and child-care centres.
- coordination of community development programs
- counselling programs
- provision of temporary housing.

Group Response

Impact / Issue	Short, Medium or Long-Term Impact	Local/District/State
Isolate connectivity People/infrastructure	All	Local & District
Mental Health	All	All
Displacement	Long	State
Routine loss	Medium	Local
Loss of sense of Security	Long	State
Separation anxiety	Medium	Local
Ongoing Shortages	Short	State
Loss of leisure Activities	Medium	Local
Social dissolution	Medium	District
Technologically Isolated	Short	District
Communication Isolation	Short	District

Built Environment

The built environment considered the impact that an event may have on essential physical infrastructure - man-made assets which underpin the functioning of a community.

Built environment recovery activities may include:

- restoration of infrastructure assets and essential services damaged or destroyed during an emergency, such as utilities (e.g. electricity, gas, water, telecommunications), public buildings (e.g. schools, hospitals, banks) and ICT infrastructure
- restoration of transport infrastructure and assets of the community that are damaged or destroyed during an emergency, such as:
 - roads, air, marine and rail transport infrastructure, facilities and assets
 - the movement of people and goods
 - transport and traffic management on transport networks, such as road and rail closures, detours, vehicle permits and regulatory services, passenger transport and road traffic management systems.

Group Response

Impact / Issue	Short, Medium or Long-Term Impact	Local/District/State
Roads, closure damage	Short – Medium	All
Rail network & crossings	Short - medium	All
Bridges	Medium	Local
Critical Power (none)	Medium – long	District
Telecommunications	Medium	All
Including fibre optic		
Homes – asbestos		Local
Businesses	Medium -long	All
Transport links	medium – long	All
Including airports		
Hospitals (critical)	short – long	All
Emergency Response	All	
Access to services, ambulance Airstrip Norseman etc...		
Water treatment plant	Short – medium	Local

Public buildings (schools etc..)	Medium – long	Local and district
Sporting facilities	Long	Local
Caravan parks	Long	Local
Evac centres (impacted)	Long	Local
2 nd functional buildings/services I.e. access to money	Medium	Local - district
Wastewater conveyance	Short – medium	Local - district
Waste (tip)	Short – medium	Local - district
Port & harbour	Short -medium	Local - district
Petrol stations (fuel access)	Short – medium	Local - district

Economic Environment

The economic environment considers the impact that an event may have on the economic position of the area, and sometimes the broader region, affected by an event. For recovery management purposes it is useful to evaluate the direct and indirect impacts.

Economic environment recovery activities may include:

- economic impact studies
- management and distribution of donated monies and/or government grants
- participation of business and/or industry representatives in economic recovery decision making
- work with the insurance sector to coordinate the response by insurance companies
- work to ensure that tourism viability is maintained
- support and promotion of the economic viability of the affected community through short- and long-term projects
- coordination of supply and distribution of emergency fodder, water, fencing, agistment and other materials or services
- provision of advice on care and management of livestock, including feed, water, fencing, agistment and transport

Group Response

Impact / Issue	Short-, Medium- or Long-Term Impact	Local/District/State
Temp closure of small business	Medium	Local
Agriculture – damage	Long	All
Mining industry loss/access	Short	Local
Loss of stock (ie grocery)	Short	Local
Reconstruction costs	Long	State
Reconstruction timeframes	Long	State
Economic stress on the community	Long	All
Insurance coverage	Long	State
Tourism no travellers	Short -medium	District
Public infrastructure – replace	Short	District state
Local sporting clubs	Short	Local
Financial welfare assistance	Short	State
Consultant fees, asbestos etc	Short – medium	District state

Natural Environment

The natural environment considered the impact that an event may have on a healthy and functioning environment, which underpins the economy and society. Components of the natural environment include air and water quality, land degradation and contamination, plant and wildlife damage/loss, national parks, and cultural and heritage sites.

Natural environment recovery activities may include:

- assessment of land degradation extent and importance
- advice on areas of surface/groundwater interactions (groundwater recharge and discharge zones)
- advice on revegetation strategies
- clean up and decontamination of impacted areas
- management and disposal of waste
- management of environmental health issues

Group Response

Impact / Issue	Short, Medium or Long-Term Impact	Local/District/State
Erosion	Long	District
Flooding & water quality	Medium	District
Harbour impacts	Medium	District/State
Weed spread	Long	District/State
Trees habitat damage	Short-medium	
Dead animals in waterways etc	Short – medium	
Waterway contamination	Short – Long	District
Roaming animals	Medium	Local
Injured wildlife management	Medium	
Damage to old trees (nesting)	Long	District
Spread of disease ie dieback	Long	District
Tailing dams overflow at mines	Long	
Spread of salinity	Long	

Task 2: The National Recovery Principles

The group was tasked to develop a brief assessment of the National Principles. For each National Principle described the groups were asked to consider the scenario and the likely impacts and remember they are operating at a district level. Their task is to coordinate and support the local governments, resolve issues from the local governments and work with the State Recovery Coordinator to ensure support is provided to the community.

The National Principles for Disaster Recovery can be used by communities, governments and recovery agencies to guide our efforts, our approach, our planning and our decision-making.



Principle 1: Understanding the Context

Successful recovery is based on an understanding of community context, with each community having its history, values and dynamics.

Recovery should:

- *Acknowledge existing strengths and capacity, including past experiences.*
- *Appreciate the risks and stressors faced by the community.*
- *Be respectful of and sensitive to the culture and diversity of the community.*
- *Support those who may be facing vulnerability.*
- *Recognise the importance of the environment to people and their recovery.*
- *Be acknowledged as requiring a long-term sustained effort as needed by the community; and*
- *Acknowledge that the impact upon the community may extend beyond the geographical boundaries where the disaster occurred*

Consider these as part of your brief assessment.

- What are the strengths, weaknesses, capacities, and past experiences of the local governments you are supporting?
- What are some of the stressors and risks?
- What is the cultural diversity across the 3 local government areas, and could these pose any challenges at a district level?
- How long could this recovery process take
- Do you need to consider the vulnerable elements of the community?
- Will the environmental impact be a concern at the district level?

Group Response

1. Strong leadership in shires – had previous incidents in fire and flood.

2. Distance – resources – risk W/O resources can't assist communities.
Relationship issues with agencies in 2015, improved in 2019 (Esperance)

3. Understanding demographics, community, culture, and aged population.

4. Depending on impacts and effects on the community could be years, or medium time to rebuild housing.

5. Yes, each vulnerable group will have their own needs – NDIS, farmers, elders

6. Cuts across boundaries and district local. Tourism, ag, coastal and germs.

Principle 2: Recognising Complexity

Successful recovery is responsive to the complex and dynamic nature of both emergencies and the community.

Recovery should recognise that:

- *Disasters lead to a range of effects and impacts that require a variety of approaches; they can also leave long-term legacies.*
- *Information on impacts is limited at first and changes over time.*
- *Affected individuals and the community have diverse needs, wants and expectations, which can evolve rapidly.*
- *Responsive and flexible action is crucial to address immediate needs.*
- *Existing community knowledge and values may challenge the assumptions of those outside of the community.*
- *Conflicting knowledge, values and priorities among individuals, the community and organisations may create tensions.*
- *Emergencies create stressful environments where grief or blame may also affect those involved; and*
- *Over time, appropriate support for individuals and communities, from within and outside, can cultivate hope and individual and collective growth.*

Consider these as part of your brief assessment.

- What are some of the effects this disaster may have on the community? Can you put them into a few broad categories?
- How can the District Recovery Coordination Group be dynamic and respond to the requests/needs of the local governments?
- What are some of the complex issues that you could expect to have to deal with?
- Where could some broad areas of frustration come from or be caused by

Group Response

Isolation, displacement, vulnerable cohort, accommodation.

DRCG – determine what needs versus resources – prioritise use.

DRCG use built, social, environmental and economic and allocate tasks.

Cultural needs, community engagement, and community expectations.

Timeliness of actions, not missing anyone, capture the whole community.

Frustration – agreement, time of action, lack of communication early.

Principle 3: Use a Community-led approach

Successful recovery is community-centred, responsive, and flexible, engaging with the community and supporting them to move forward.

Recovery should:

- *Assist and enable individuals, families, and the community to actively participate in their recovery.*
- *Recognise that individuals and the community may need different levels of support at various times.*
- *Be guided by the community's priorities.*
- *Channel effort through pre-identified and existing community assets, including local knowledge, existing community strengths and resilience.*
- *Build collaborative partnerships between the community and those involved in the recovery process.*
- *Recognise that new community leaders often emerge during and after a disaster, who may not hold formal positions of authority; and*
- *Recognise that different communities may choose different paths to recovery*

Consider these as part of your brief assessment.

- Thinking about the needs of individuals, families, and the community – what are the broad areas that support may be needed in
- What do you think the local governments would tell you are their immediate, medium, and long-term priorities?
- At the district level, are there any pre-existing networks that the District Recovery Coordination Group could link into

Group Response

Housing.

Communities, insurance board, state E. funding, LGs, NFP, (Mud Army).

Agency Access – bureaucracy.

Community Meetings – what – LGA, elected Reps, tertiary agency. (Step away) emerging leaders, groups, volunteers, and not-for-profit.

Community Led – community identified, community-initiated equals resilience.

Principle 4: Coordinate All Approaches

Successful recovery requires a planned, coordinated, and adaptive approach, *between community and partner agencies, based on continuing assessment of impacts and needs.*

Recovery should:

- *Have clearly articulated and shared goals based on desired outcomes.*
- *Be flexible, taking into account changes in community needs or stakeholder expectations.*
- *Be guided by those with experience and expertise, using skilled, authentic and capable community leadership.*
- *Be at the pace desired by the community and seek to collaborate and reconcile different interests and time frames.*
- *Reflect on well-developed community planning and information gathering before, during and after a disaster.*
- *Have clear decision-making and reporting structures and sound governance, which are transparent and accessible to the community.*
- *Demonstrate an understanding of the roles, responsibilities and authority of organisations involved and coordinate across agencies to ensure minimal service provision disruption.*
- *Be part of an emergency management approach that integrates with response operations and contributes to future prevention and preparedness; and*
- *Be inclusive, availing of and building upon relationships created before, during and after the emergency.*

Consider these as part of your brief assessment.

- How would the goals and direction of the District Recovery Coordination Group be decided?
- Which agency would be best placed to lead the DRCG?
- How could effective coordination be achieved between the State-District-Local and community recovery?
- Which agencies should be involved in the DRCG?

Group Response

1. LG nominate and decide leadership roles, decision-making processes, and roles, in consultation with other agencies.
2. Development commission, LGs, Dept Communities, Rep from DEMC or LEMC.
3. Develop a clear reporting structure, training, exercises, clarification and knowledge of roles and responsibilities.
4. People/agencies with local knowledge, flexible membership, welfare and lifeline agencies.

Principle 5: Communicate Effectively

Successful recovery is built on effective communication between the affected community and other partners.

Recovery should:

- *Recognise that communication should be two-way, and that input and feedback should be encouraged.*
- *Ensure that information is accessible to audiences in diverse situations, addresses a variety of communication needs, and is provided through a range of media and networks.*
- *Establish mechanisms for coordinated and consistent communications between all service providers, organisations and individuals and the community.*
- *Ensure that all communication is relevant, timely, clear, accurate, targeted, credible and consistent; and*
- *Identify trusted sources of information and repeat key recovery messages to enable greater community confidence and receptivity*

Consider these as part of your brief assessment.

- What would be the DRCGs role in public communication – would they have one?
- Would the local governments need any guidance or assistance in communication with their communities?
- How would the DRCG communicate with its members, local governments and State Recovery

Group Response

Effective communications would be communicated through the DRCG to ensure consistency within the messaging. This would then be disseminated through individual LG mediums, ensuring contextualization for the community.

Communications planning for surge, etc...

Principle 6: Recognise and Build Capacity

Successful recovery recognises, supports, and builds on individual, community and organisational capacity and resilience

Recovery should:

- *Assess capability and capacity requirements before, during and after a disaster.*
- *Support the development of self-reliance, preparation and disaster mitigation.*
- *Quickly identify and mobilise community skills, strengths and resources.*
- *Develop networks and partnerships to strengthen capacity, capability and resilience.*
- *Provide opportunities to share, transfer and develop knowledge, skills and training.*
- *Recognise that resources can be provided by a range of partners and from community networks.*
- *Acknowledge that existing resources may be stretched, and that additional resources may be sought.*
- *Understand that additional resources may only be available for a limited period, and that sustainability may need to be addressed.*
- *Understand when and how to step back, while continuing to support individuals and the community to be more self-sufficient when they are ready; and*
- *Be evaluated to provide learning for the future and improved resilience.*

Consider these as part of your brief assessment.

- Do you/your agency think about recovery as part of 'normal business
- Beyond your organisation, do you do anything to externally assist in planning for recovery
- Could your organisation bring any additional skills or resources to the table
- How long could you sustain contributing to a district recovery model

Group Response

Community needs to be included – build from the ground up. Community resilience, not just reliance on support. Empower.
Funding to support building capacity.
Establish/map the capacity of organisations.
The willingness to participate is always there. Just need to make sure it's managed sustainably.
Share the load. Can't be left to the same people/person all the time.

Attachment 1: Agency Attendance List

Department of Communities
Department of Defence
Department of Fire & Emergency Services – Goldfields-Midlands Region
Department of Fire & Emergency Services – Great Southern Region
Department of Fire & Emergency Services – Upper Great Southern
Department of Primary Industries and Regional Development
Department of Transport
Main Riads WA
National Emergency Management Agency
Shire of Dundas
Shire of Esperance
South Coast Natural Resource Management
Southern Ports Authority
St John Ambulance
WA Country Health Service
WA Police Force – Goldfields
WA Police Force – Great Southern
Water Corporation
Total: 28 people across these agencies

11.4 LOCAL ROAD AND INFRASTRUCTURE (LRCIP) PROGRAM PHASE 3 PROJECTS

Location(s): N/A
Proponent: N/A
Date of Report: 14 April 2023
Business Unit: Strategy and Governance
Officer: Alan Lamb – Acting Deputy CEO
Disclosure of Interest: Nil

ATTACHMENTS

Letter of variation

Phase 3 Approved Work Schedule

PURPOSE OF THE REPORT

To inform Council on an extension of time to complete projects in Phases 1, 2 and 3 of the LRCI Program.

BACKGROUND

The Local Roads and Community Infrastructure (LRCI) Program was announced on 22 May 2020. Through the 2020-21 Budget, the Australian Government announced an extension of the LRCI Program, now referred to as LRCI Program Phase 2.

On 11 May 2021, as part of the 2021-22 Budget, the Australian Government announced a further \$1 billion for the continuation of the LRCI Program Phase 3. The grant opportunity set out in these Program Guidelines is for LRCI Program Phase 3 only. The LRCI Program supports Eligible Funding Recipients to create jobs by delivering priority local road and community infrastructure projects across Australia.

Council approved a proposed schedule of works at its November 2021 meeting.

The CEO signed a declaration with respect to the Approved Work Schedule in December 2021.

Some works have commenced, and some have been completed. The Footbridge – Park Road project was put to tender with only one tender being lodged. The quoted price was far in excess of the budgeted amount and the grant (note this was to be a 100% grant funded job).

Alternatives have been looked at and discussed but no new plan has been devised.

The funding agreement stipulates that funding must be expended and works completed by 30 June 2023. However, recent advice from the Australian Government (Copy attached) is that the deadline to complete projects in Phase 1 to 3 has been extended to 30 June 2024.

It is noted that no further extensions will be granted

COMMENTS

The following is excerpt from the report on the grant funding, as put to the November 2021 Council meeting and is included now for information:

The purpose of the LRCI Program is to support local councils to deliver priority local road and community infrastructure projects across Australia, supporting jobs and the resilience of local economies to help communities bounce back from the COVID-19 pandemic. Phase 3 of the LRCI Program will open from 20 October 2021. At this time, Grant Agreements will be sent to Eligible Funding Recipients to be executed, and Project Nominations can be submitted to the Department. From 3 January 2022, the construction time period commences, and eligible payments will be made from this time. Project construction can commence once Project Nominations are approved by the Department with projects required to be physically completed by 30 June 2023.

It had been reported, at a Councillor briefing session (22 March 2023), that there may be a need to seek approval to reallocate funds and to seek an extension of time to complete projects in Phase 3 of the LRCI Program.

As will be seen from the attached, an extension of time has been granted to all LCRI grant recipients, to 30 June 2024.

Administration now will review all projects yet to be completed and report back with any amendments that may need to be made to ensure all projects are completed by the new deadline of 30 June 2023

CONSULTATION

Council Workshop 10th November 2021

Council Information Session 27th October 2021

Department of Infrastructure, Transport, Regional Development and Communications

Council Information session 22 March 2023

LEGAL AND STATUTORY REQUIREMENTS

Local Government Act 1995, Local Government (Financial Management) Regulations 1996

PLAN IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2021-2031

Strategic Priority: Access to services and facilities for people with disabilities; Sport and recreation facilities; Tourism development; Safety and security; Economic development; Development of town centres

Theme: Our Infrastructure

Community Priority: We prepare and maintain our assets for current and future community use

Action: Progress and achievement towards our Integrated Resourcing Plan.

VOTING REQUIREMENTS

Simple majority.

COUNCIL RESOLUTION

Moved: Cr P Callaghan

Seconded: Cr G Stewart

0423.26 That Council:

Notes that the deadline for completion of projects approved for funding under the Local Roads and Infrastructure Program Phases 1, 2 and 3 has been extended to 30 June 2024.

UNANIMOUSLY CARRIED: 9/0



Australian Government

**Department of Infrastructure,
Transport, Regional Development,
Communications and the Arts**

Dear LRCI Funding Recipients,

I am writing to inform you of an extension to the project construction period for Phases 1, 2 and 3 of the Local Roads and Community Infrastructure (LRCI) Program.

As you are aware, under the LRCI Program Guidelines (Phases 1, 2 and 3) and the grant agreement, there is a defined period for the completion of projects under the program. We have received feedback from councils about project delays, and requests to extend the timeframe for project delivery.

We understand project delivery has been impacted by delays associated with supply chain issues, labour shortages and extreme weather events. Due to this, and to continue our support for local communities, help you navigate this period and enable planning for the future, the Department is providing an extension the project construction period for your nominated Phase 1 – 3 projects.

All approved projects across Phases 1, 2 and 3 may continue construction activity through to **30 June 2024**. We hope that the ability to extend your construction timeframes will enable you to finalise your program of works and ensure that projects are delivered having regard to your capacity. **Please note:** further ECTP extensions past 30 June 2024 will not be granted.

To enable final reporting and payments to be made the Grant Agreement Period will also be extended to 31 December 2024. These changes will be reflected in updated Program Guidelines and Work Schedules.

Further important administrative information regarding this change, including an official Letter of Variation, will be provided in the coming weeks. While this process is being completed, we encourage you to review your timelines and prepare work schedule variations, or updated Quarterly Reports, appropriate to your circumstances.

We also encourage you to engage with your Federal Member of Parliament on the delivery of your priority projects. The requirement to notify your local member is included in the LRCI Program Guidelines, which enables the Australian Government to see first-hand the community benefits being created by these priority projects.

We look forward to continuing to work with you in supporting local communities and delivering priority local road and community infrastructure projects.

Kind regards,

LRCI Administration Team

Local Roads and Community Infrastructure Programs Section | Road and Vehicle Safety Division
Department of Infrastructure, Transport, Regional Development, Communications and the Arts
CONNECTING AUSTRALIANS • ENRICHING COMMUNITIES • EMPOWERING REGIONS

*I would like to acknowledge the traditional custodians of this land on which we meet, work and live. I recognise and respect their continuing connection to the land, waters and communities.
I pay my respects to Elders past and present and to all Aboriginal and Torres Strait Islanders.*

Local Roads and Community Infrastructure Program Phase 3 - Work Schedule - Project Nomination								Actuals against approved project						
Funding Recipients are required to nominate project(s) they plan to undertake with LRCI Program Phase 3 funding by providing information to the Department of Infrastructure, Transport, Regional Development and Communications ('Department') via emailing LRCIP@infrastructure.gov.au . A separate Project Nomination row must be completed for each project or group of small projects that an Eligible Funding Recipient wishes to undertake. For ease of assessment, and to limit requests for more information, please complete all fields as completely and accurately as possible.								2021/22	2022/23	Total	As at 31/3/2023	Position as at 31/3/2023		Recommended action
Name	Shire of Gnowangerup, Western Australia				LRCI Phase 3 Funding Allocation			Actuals	Actuals	Actuals	Balance	% completed	Detail	
#	Project Name [Project location or street address: Work category]	Project Description / Problem Being Addressed [Please align project description to project work categories on Page 3 where possible]	Infrastructure Type [Please select one item]	Total Project Cost [\$]	LRCI Phase 3 Funding Required [\$]	Construction Start Date [MM/YY]	Construction Completion Date [MM/YY]							
				Funding required should not exceed allocation		Construction to be within, 01/22 and 06/23 as per guidelines								
1	Footbridge – Park Road, Gnowangerup	Improved Accessibility of Community Facilities and Areas – the footbridge is part of a heritage walking trail (Bobtail Trails) to the Alymore Springs (from Gnowangerup town centre). The existing footbridge is in very poor condition and in urgent need of replacement.	Combination	\$40,000	\$40,000	08/22	12/22		\$0	\$0	\$40,000	0	Local company may be able to build waiting on budget and timeline.	Apply to move funding to Footpaths project and seek an extension of time to complete by 30 September 2023
2	Footpaths (Gnowangerup, Borden and Ongerup townsites)	Improved Accessibility of Community Facilities and Areas - construction of additional footpaths (approximately 350m) to pedestrian access to town centres (as per Shire Disability Access Plan).	Combination	\$50,000	\$50,000	07/22	06/23		\$0	\$0	\$50,000	0	Schedule of paths to April Council and work done in May 2023	Nil
3	Aerodrome Runway Reseal and Reline Marking	Other – urgent resealing for airport runway and reline marking. The Gnowangerup Airport currently does not have any aircraft on site, but is primarily used by the RFDS and water bombers as there is a dam nearby which is useful for fighting bushfires. The Airport is council owned.	Community	\$327,050	\$190,000	04/22	06/22		\$302,827	\$302,827	\$24,223	100	Completed. Whilst the project expenditure is lower than the Total Project Cost, all of the grant component has been spent.	Seek a variation to the Total Project Cost with no change to the grant amount.
4	Town Hall Stage Ceiling	Painting/Improvements to community facilities. The scope of works include: refurbishing the ceiling above the stage area by securing the existing sound panels and replacing the missing and damaged panels to enhance the aesthetics and acoustics while prolonging the working life of the Gnowangerup Memorial Town Hall.	Community	\$30,000	\$30,000	09/22	12/22		\$0	\$0	\$30,000	0	Waiting on Contractor. Expect to complete by 30/6/2023	Nil
5	Town Hall Disabled Access	Currently there is limited access to people living with a disability in the Memorial Town Hall. The scope of works include: Redevelopment of the Front Stairs, construction of a ramp, landing and stairs in accordance with the Disability Access standards and as per the Shire of Gnowangerup Disability Access Inclusion Plan.	Community	\$10,000	\$10,000	09/22	12/22		\$0	\$0	\$10,000	0	Side access improvements will meet goal without affecting heritage appearance. Expect to complete by 30/6/2023	Nil

6	Ongerup Sporting Complex – Disabled Toilet	Improved Accessibility of Community Facilities and Areas – Construction of a toilet for people living with a disability as per Shire Disability Access Plan.	Community	\$50,000	\$50,000	09/22	12/22		\$0	\$0	\$50,000	0	Plans complete waiting on contractor. Expect to complete by 30/6/2023	Nil
7	Electronic Public Signboard	Traffic improvement – purchase and installation of new fixed electronic noticeboard in Yougenup road (main street) of Gnowangerup, for community, roads and emergency information.	Community	\$47,000	\$47,000	04/22	06/22	\$34,430	\$16,699	\$51,129	-\$4,129	100	Complete	Accept the over expenditure as a Shire contribution.
8	Tie Line Road, Mindarabin – widen section to 7.0m	Reconstruction – widen section of Tie Line Road, Mindarabin to 7.0m.	Road	\$285,000	\$285,000	10/22	02/23		\$235,013	\$235,013	\$49,987	80	Expect to be completed by 30/6/2023	Nil
9	Repairs to netball courts, Borden	Sporting and recreation facilities – repairs to the netball courts playing surfaces at the Borden netball courts.	Community	\$35,000	\$35,000	10/22	02/23		\$43,500	\$43,500	-\$8,500	100	Completed	Seek to have the under expenditure on the Street Lighting Equipment project transferred to meet this over expenditure and adjust the 2022/23 budget accordingly.
10	Solar Lights for footpath, Gnowangerup Sports Complex	Street lighting equipment – installation of solar lighting for the footpath leading into the Gnowangerup Sports Complex.	Community	\$15,000	\$15,000	03/22	06/22	\$7,924	-\$1,324	\$6,599	\$8,401	100	Completed 21/22 cost \$6,599.30	Seek to transfer \$8,401 of grant to Sporting and Recreation Facilities project and amend the 2022/23 budget accordingly
11	2 x Chalets, Gnowangerup Caravan Park	Other - construction of 2 x chalets (accommodation units + kitchen and toilets) for short-stay accommodation at the Gnowangerup Caravan Park.	Community	\$329,416	\$107,416	04/22	10/23		\$14,000	\$14,000	\$315,416	30	Plans complete build commenced. Expect to complete by 30/6/2023	Nil. It is noted that the agreed plan provides for a completion date of 10/23
11	Total	-	-	\$1,218,466	\$859,416	-	-	\$42,354	\$610,715	\$653,069	\$565,397			

11.5	LIST OF MARCH 2022 ACCOUNTS FOR PAYMENT AND AUTHORISATION
Location:	Shire of Gnowangerup
Date of Report:	11 April 2023
Business Unit:	Corporate and Community Services
Responsible Officer:	Alan Lamb – Acting Deputy Chief Executive Officer
Author:	Anrie van Zyl – Finance & Emergency Management Officer
Disclosure of Interest:	Nil

ATTACHMENTS

- List of Payments for March 2023.

PURPOSE OF THE REPORT

To provide Council with a list of payments processed in the month of March 2023.

BACKGROUND

Nil

COMMENTS

The List of Payments for February 2023 covering the period 01/03/2023 to 31/03/2023 is as follows:

FUND	AMOUNT
Municipal Fund	\$359,490.11
Credit Card	\$ 451.65
TOTAL	\$359,941.76

CONSULTATION

Nil

LEGAL AND STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulations 1996

Regulation 12 states that:

- (1) *A payment may only be made from the municipal fund or the trust fund –*
- (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds – by the CEO; or*

- (b) otherwise, if the payment is authorised in advance by a resolution of the council.

POLICY IMPLICATIONS

Purchasing Policy 4.1

Corporate Credit Card Policy 4.4

FINANCIAL IMPLICATIONS

All payments are in line with the Adopted Budget or have been approved by Council as a Budget Amendment.

STRATEGIC IMPLICATIONS

Strategic Community Plan

Theme: Our Organisation

Community Priority:

Forward planning and implementation of plans to achieve strategic priorities.

Action: Performance against commitments made.

STRATEGIC RISK MANAGEMENT CONSIDERATIONS:

Strategic Risk Category	Financial Sustainability
Consequence Rating	Catastrophic
Likelihood Rating	Unlikely
Acceptance Rating	Acceptable
Risk Acceptance Criteria	Risk Acceptable with adequate controls

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

That Council receive and approve the March 2023 List of Payments as per the Officer's Recommendation.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

Moved: Cr S Hmeljak

Seconded: Cr R O'Meehan

0423.27 That Council:

Receive and approve the payment of accounts for March 2023 consisting of:

EFT19732 – EFT19812 totalling \$222,612.25;

Superannuation and Direct Deposits totalling \$136,877.86; and

Corporate Credit Card totalling \$451.65

UNANIMOUSLY CARRIED: 9/0

Shire of Gnowangerup
List of Payments -March 2023

Chq/EFT	Date	Name	Description	Amount
EFT19732	02/03/2023	ADMIN SOCIAL CLUB	Payroll deductions	\$ 80.00
EFT19733	02/03/2023	BLACK AND GOLD SOCIAL CLUB	Payroll deductions	\$ 110.00
EFT19734	02/03/2023	LGRCEU	Payroll deductions	\$ 110.00
EFT19735	02/03/2023	MAJOR MOTORS PTY LTD	Filters and brake kit	\$ 1,115.24
EFT19736	02/03/2023	MOORE STEPHENS	FUEL TAX WEBINAR	\$ 275.00
EFT19737	02/03/2023	ROYAL LIFE SAVING SOCIETY WA INC	POOL LIFEGUARD RE-QUALIFICATION ANDRE TION	\$ 318.00
EFT19738	09/03/2023	AIR LIQUIDE	CYLINDER HIRE FEE - LARGE	\$ 119.03
EFT19739	09/03/2023	ALL CHEMICAL MANUFACTURING & CONSULTANCY PTY LTD	BioAlgaecide (150L - 13,600L) x 10 plus freight	\$ 588.50
EFT19740	09/03/2023	AUSTRALIA POST	POSTAL SERVICES FOR FEBRUARY 2023	\$ 276.25
EFT19741	09/03/2023	B P HARRIS & SON	Manufacture door lock spindle	\$ 55.00
EFT19742	09/03/2023	BEST OFFICE SYSTEMS	METER READING CHARGES RICH O IMC6000 COLOUR PHOTOCOPIER (ADMIN)	\$ 1,494.80
EFT19743	09/03/2023	BGL SOLUTIONS	ANNUAL GARDEN FEES 2022/23 GRANULAR FERTILIZERS LIQUID FERTILIZER BROADLEAF SPRAY INSECTICIDES WINTER & GUILDFORD GRASS HERBICIDE	\$ 12,375.42
EFT19744	09/03/2023	BOOKTOPIA PTY LTD	BOOKS FOR ONGERUP LIBRARY	\$ 52.49
EFT19745	09/03/2023	BUILDING AND ENERGY DIVISION DEPT MINES, INDUSTRY REGULATION AND SAFETY	FORM 81 - JAN 23 - 2 X BUILDING PERMITS	\$ 1,845.15
EFT19746	09/03/2023	CONNECT TECHNOLOGY AUSTRALIA	Investigate poor network performance	\$ 6,195.34
EFT19747	09/03/2023	DA & KJ MURRAY	ACCOMMODATION AND MEALS FOR FEB 23 FOR ACTING DCEO	\$ 840.00
EFT19748	09/03/2023	EFTSURE PTY LTD	MONTHLY SERVICE FEE - MARCH 2023	\$ 447.26
EFT19749	09/03/2023	GNOWANGERUP AUTO ELECTRICS	Repair air conditioner and fit VHF radio	\$ 865.50
EFT19750	09/03/2023	GNOWANGERUP COMMUNITY RESOURCE CENTRE	STAFFING OF LIBRARY 03, 10, 17, 23, 24 FEBRUARY 2023	\$ 1,030.98
EFT19751	09/03/2023	GNOWANGERUP FUEL SUPPLIES	FUEL USAGE GN.00 FEB 23	\$ 896.16
EFT19752	09/03/2023	GNOWANGERUP VOLUNTEER SES UNIT INC	REFRESHMENTS FOR GNP SES	\$ 223.80
EFT19753	09/03/2023	GNP HARDWARE	Aerial for Borden Grader ute	\$ 125.95
EFT19754	09/03/2023	GREAT SOUTHERN TOYOTA	Parts and oil for 120k km service	\$ 79.24
EFT19755	09/03/2023	LANDGATE	GRV Schd G2023/1	\$ 71.80
EFT19756	09/03/2023	LINKUP PTY LTD	Hire Loader (\$231/hr)	\$ 28,245.25
EFT19757	09/03/2023	LO-GO APPOINTMENTS	ACTING DCEO FOR WEEK ENDING 18 FEB 23	\$ 11,985.60
EFT19758	09/03/2023	MESSAGEMEDIA	OUTBOUND MESSAGES FOR FEB 23 (6645 MESSAGES)	\$ 877.14

Chq/EFT	Date	Name	Description	Amount
EFT19759	09/03/2023	OLUMAYOKUN OLUYEDE	ANNUAL CASH CONTRIBUTION TO MEDICAL CENTRE 2022/23	\$ 13,750.00
EFT19760	09/03/2023	ONGERUP FARM SUPPLIES	PWERFIT TRIMMER LINE 2.4MM X 50MT	\$ 97.50
EFT19761	09/03/2023	ONGERUP TYRES & AUTOMOTIVE	Fit Customer 17.5-25 Michelin Tyre	\$ 128.00
EFT19762	09/03/2023	ONLINE SAFETY SYSTEMS PTY LTD	MONTHLY MEMBERSHIP FEE - FEB 23	\$ 632.50
EFT19763	09/03/2023	POSITION PARTNERS PTY LTD	HIRE OF GNSS BASE ROVER TABLET & TRIPOD	\$ 2,623.50
EFT19764	09/03/2023	QHSE INTEGRATED SOLUTIONS PTY LTD	SKYTRUST INTELLIGENCE SYSTEM - MARCH 2023 LICENCE FEE	\$ 603.90
EFT19765	09/03/2023	SIGMA CHEMICALS	AP/ZD CALCIUM HYPOCHLORITE 10KG	\$ 2,085.60
EFT19766	09/03/2023	SOLUTIONS IT	MANAGEMENT FEE - MARCH 23	\$ 3,893.12
EFT19767	09/03/2023	SUPERLOOP (OPERATIONS) PTY LTD	FIXED WIRELESS COST FOR YEAR 2022/23 - FEB 23	\$ 1.10
EFT19768	09/03/2023	TROPICAL SHADE N SAILS	replace two shade sails at local Park	\$ 4,990.00
EFT19769	09/03/2023	WA CONTRACT RANGER SERVICES	RANGER SERVICES YEARLY FEES 2022/23 ONE ROSTERED DAY A WEEK	\$ 3,762.00
EFT19770	09/03/2023	WESTRAC EQUIPMENT PTY LTD	(3E9840) DEO 15W40 208L	\$ 2,801.75
EFT19771	09/03/2023	WITHERS & ASSOCIATES PTY LTD	FEB 23 COST FOR EHO - LLEW WITHERS	\$ 5,091.62
EFT19772	16/03/2023	ADMIN SOCIAL CLUB	Payroll deductions	\$ 80.00
EFT19773	16/03/2023	BLACK AND GOLD SOCIAL CLUB	Payroll deductions	\$ 120.00
EFT19774	16/03/2023	LGRCEU	Payroll deductions	\$ 110.00
EFT19775	21/03/2023	MOVAT PTY LTD	Software hosting of 2023	\$ 200.00
EFT19776	23/03/2023	GNP HARDWARE	CHAIN CHAINSAW 52 LIMKS 35CM LOW PROFILE	\$ 164.00
EFT19777	23/03/2023	A V TRUCK SERVICES	Cab Heater Kit	\$ 3,027.59
EFT19778	23/03/2023	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Chainsaw MS391	\$ 2,998.01
EFT19779	23/03/2023	ALBANY ENGINEERING CO	Replace rim and fabricate spacer plates for free roller	\$ 1,265.90
EFT19780	23/03/2023	ALBANY V-BELT AND RUBBER	Parts for Steel Drum Roller	\$ 154.44
EFT19781	23/03/2023	ARMADILLO GROUP	Make Hydraulic hose	\$ 225.64
EFT19782	23/03/2023	AUTOSMART (WA) SOUTH WEST & GREAT SOUTHERN	Large Gloves	\$ 217.25
EFT19783	23/03/2023	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	Waste Tracking form No 6457825	\$ 44.00
EFT19784	23/03/2023	DL CONSULTING	ANNUAL ACCOUNTING FEES - FEB 23	\$ 7,122.45
EFT19785	23/03/2023	GNOWANGERUP FUEL SUPPLIES	20,000 litres of diesel	\$ 37,642.50
EFT19786	23/03/2023	GNOWANGERUP TYRE SERVICE	Strip, Clean, Paint Rim and refit tyre	\$ 78.00
EFT19787	23/03/2023	GNP HARDWARE	Bucket Black Moly Grease	\$ 1,364.81
EFT19788	23/03/2023	HERSEYS SAFETY PTY LTD	Linemaker White (41015011)	\$ 1,248.72
EFT19789	23/03/2023	LO-GO APPOINTMENTS	ACTING DCEO FOR WE 11/03/23	\$ 8,150.20

Chq/EFT	Date	Name	Description	Amount
EFT19790	23/03/2023	MARKETFORCE	ADVERT COMMUNITY DEVELOPMENT MANAGER GREAT SOUTHERN HERALD ALBANY ADVERTISER THIS AMOUNT IS AN ESTIMATED VALUE	\$ 826.65
EFT19791	23/03/2023	OFFICEWORKS	A4 PAPER RESTOCK - 15 BOXES	\$ 939.02
EFT19792	23/03/2023	ONGERUP TYRES & AUTOMOTIVE	Tyre repairs	\$ 468.00
EFT19793	23/03/2023	ONLINE SAFETY SYSTEMS PTY LTD	MEMBERSHIP JAN 23	\$ 632.50
EFT19794	23/03/2023	POSITION PARTNERS PTY LTD	HIRE OF GNSS BASE ROVER TABLET & TRIPOD	\$ 84.63
EFT19795	23/03/2023	REECE AUSTRALIA LIMITED	PLUMBING FIXTURES - AIRPORT & 20 MCDONALD STREET	\$ 254.51
EFT19796	23/03/2023	SADLERS BUTCHERS	CATERING FOR 17X PEOPLE FRUIT PLATTER MIXED SALAD PLATTER (NO EGG, CHEESE OR DRESSING/VEGAN) VARIETY WRAPS VARIETY SANDWICHES PICK UP 1ST FEBRUARY 2023 @ 11.30AM THIS AMOUNT IS AN ESTIMATE ONLY	\$ 258.00
EFT19797	23/03/2023	SIGMA CHEMICALS	Granular Chlorine	\$ 3,958.00
EFT19798	23/03/2023	SOLUTIONS IT	REPLACEMENT LAPTOP FOR FINANCE & EMERGENCY MANAGEMENT OFFICER AS PER LAPTOP REPLACEMENT SCHEDULE PLUS LAPTOP, KEYBOARD & MOUSE AND LAPTOP BAG	\$ 2,832.50
EFT19799	23/03/2023	STATE LIBRARY OF WESTERN AUSTRALIA	Freight recoup: Inter-Library Loans Gnowangerup Public Library 1 January to 30 June 2023 is (pre-GST): \$322.41	\$ 354.65
EFT19800	23/03/2023	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES - PATH WEST	\$ 217.24
EFT19801	23/03/2023	WA CONTRACT RANGER SERVICES	RANGER SERVICES YEARLY FEES 2022/23 ONE ROSTERED DAY A WEEK	\$ 1,683.00
EFT19802	23/03/2023	WA HINO SALES & SERVICE	Lube Kit (HT-L017)	\$ 242.51
EFT19803	23/03/2023	WA TRAFFIC PLANNING	TMP for Kwobrup Road Reseal	\$ 825.00
EFT19804	23/03/2023	WARREN BLACKWOOD WASTE	240L BINS PICK UP	\$ 8,157.78
EFT19805	23/03/2023	WBS MODULAR PTY LTD T/A EVOKE LIVING HOMES	CONSTRUCT AND INSTALL 2 X 2 BEDROOM CHALET BUILDINGS AS PER RFT2023-4 - STAGE 2	\$ 7,700.00
EFT19806	23/03/2023	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Deliver 2 crates containing courtsey signs	\$ 80.37
EFT19807	23/03/2023	WINC. (WORK INCORPORATED)	STATIONERY ORDER - ADMIN - JULY 2022	\$ 180.89
EFT19808	24/03/2023	INTELFIE GROUP LTD	Vegetation clearing of O'Meehan Rd	\$ 16,764.00
EFT19809	24/03/2023	ONGERUP TYRES & AUTOMOTIVE	Repair Truck Tyre	\$ 460.00
EFT19810	30/03/2023	ADMIN SOCIAL CLUB	Payroll deductions	\$ 80.00
EFT19811	30/03/2023	BLACK AND GOLD SOCIAL CLUB	Payroll deductions	\$ 130.00

Chq/EFT	Date	Name	Description	Amount
EFT19812	30/03/2023	LGRCEU	Payroll deductions	\$ 110.00
				<u>\$ 222,612.25</u>

DD5721.3	11/03/2023	HOUSING AUTHORITY	WATER USAGE FROM 15.12.22 TO 09.02.23 (56 DAYS) - MANAGER OF WORKS	\$ 7.62
DD5725.1	03/03/2023	TELSTRA	GST	\$ 709.54
DD5772.1	01/03/2023	AWARE SUPER	Payroll deductions	\$ 4,540.28
DD5772.2	01/03/2023	WALGS PLAN	Payroll deductions	\$ 289.43
DD5772.3	01/03/2023	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Superannuation contributions	\$ 2,118.61
DD5772.4	01/03/2023	CARE SUPER	Superannuation contributions	\$ 569.92
DD5772.5	01/03/2023	AUSTRALIAN SUPER	Superannuation contributions	\$ 2,028.83
DD5772.6	01/03/2023	THE PIPA SUPER FUND	Superannuation contributions	\$ 263.84
DD5772.7	01/03/2023	ANZ SMART CHOICE SUPER	Superannuation contributions	\$ 109.19
DD5772.8	01/03/2023	THE TRUSTEE FOR MLC SUPER FUND	Superannuation contributions	\$ 424.87
DD5778.1	09/03/2023	TELSTRA	SERVICE CHARGES FOR DEC 22/JAN 23	\$ 353.29
DD5781.1	15/03/2023	AWARE SUPER	Payroll deductions	\$ 4,660.23
DD5781.2	15/03/2023	WALGS PLAN	Payroll deductions	\$ 271.08
DD5781.3	15/03/2023	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Superannuation contributions	\$ 2,086.70
DD5781.4	15/03/2023	CARE SUPER	Superannuation contributions	\$ 145.28
DD5781.5	15/03/2023	AUSTRALIAN SUPER	Superannuation contributions	\$ 2,369.07
DD5781.6	15/03/2023	THE PIPA SUPER FUND	Superannuation contributions	\$ 239.04
DD5781.7	15/03/2023	ANZ SMART CHOICE SUPER	Superannuation contributions	\$ 109.19
DD5781.8	15/03/2023	THE TRUSTEE FOR MLC SUPER FUND	Superannuation contributions	\$ 374.82
DD5781.9	15/03/2023	REST SUPERANNUATION	Superannuation contributions	\$ 67.99
DD5784.1	13/03/2023	TELSTRA	SERVICE CHARGES FEB 23	\$ 387.64
DD5791.1	21/03/2023	DEPARTMENT OF TRANSPORT	INFRINGEMENT FOR NON LICENCE OF TRAILER	\$ 100.00
DD5794.1	22/03/2023	TELSTRA	SUPPLY CHARGES - MARCH 23	\$ 55.00
DD5794.2	27/03/2023	TELSTRA	SUPPLY CHARGES - MARCH 23	\$ 115.28
DD5796.1	02/03/2023	BENDIGO COMMUNITY BANK	BANK FEES	\$ 10.00
DD5796.2	02/03/2023	DEPARTMENT OF TRANSPORT	DOT 28/02/23	\$ 2,681.95
DD5799.1	03/03/2023	DEPARTMENT OF TRANSPORT	DOT 01/03/23	\$ 2,040.35
DD5799.2	03/03/2023	WATER CORPORATION	WATER USAGE AND CHARGES	\$ 1,247.47
DD5801.1	06/03/2023	BENDIGO COMMUNITY BANK	EFTPOS FEES	\$ 266.35
DD5803.1	07/03/2023	DEPARTMENT OF TRANSPORT	DOT 02/03/23	\$ 4,025.20

Chq/EFT	Date	Name	Description	Amount
DD5806.1	24/03/2023	DEPARTMENT OF TRANSPORT	dot licencing	\$ 3,109.05
DD5806.2	26/03/2023	SYNERGY	supply period 10/12/22 - 14/02/23	\$ 312.00
DD5808.1	26/03/2023	DEPARTMENT OF TRANSPORT	dot licensing	\$ 8,423.50
DD5808.2	10/03/2023	BENDIGO COMMUNITY BANK	bank fees	\$ 5.10
DD5810.1	13/03/2023	HOUSING AUTHORITY	mow rent	\$ 480.00
DD5810.2	29/03/2023	DEPARTMENT OF TRANSPORT	dot licensing	\$ 608.35
DD5814.1	14/03/2023	BENDIGO COMMUNITY BANK	ACCOMMODATION FOR WHS TRAINING	\$ 1,595.96
DD5814.2	14/03/2023	DEPARTMENT OF TRANSPORT	DOT 10/03/23	\$ 841.55
DD5816.1	16/03/2023	BENDIGO COMMUNITY BANK	BANK FEES	\$ 9.70
DD5816.2	16/03/2023	DEPARTMENT OF TRANSPORT	DOT 14/03/23	\$ 5,655.25
DD5818.1	01/03/2023	BENDIGO COMMUNITY BANK	BPAY FEES	\$ 23.27
DD5818.2	01/03/2023	DEPARTMENT OF TRANSPORT	DOT 27/02/23	\$ 254.85
DD5818.3	01/03/2023	WESTNET	ADMIN INTERNET	\$ 282.83
DD5820.1	17/03/2023	3E ADVANTAGE PTY LIMITED	MARCH PHOTOCOPIER LEASE	\$ 418.00
DD5820.2	17/03/2023	DEPARTMENT OF TRANSPORT	DOT 15/03/23	\$ 572.10
DD5822.1	20/03/2023	BENDIGO COMMUNITY BANK	BANK FEES	\$ 4.00
DD5822.2	20/03/2023	DEPARTMENT OF TRANSPORT	DOT 16/03/23	\$ 74.40
DD5824.1	21/03/2023	FINES ENFORCEMENT REGISTRY	FP-DD-2303200015	\$ 648.00
DD5824.2	21/03/2023	DEPARTMENT OF TRANSPORT	DOT 17/03/23	\$ 9,055.95
DD5826.1	22/03/2023	DEPARTMENT OF TRANSPORT	DOT 20/03/23	\$ 1,096.60
DD5828.1	23/03/2023	DEPARTMENT OF TRANSPORT	DOT 21/03/23	\$ 7,936.70
DD5828.2	23/03/2023	BENDIGO COMMUNITY BANK	BANK FEES	\$ 4.80
DD5830.1	24/03/2023	HOUSING AUTHORITY	RENT FOR MOW	\$ 480.00
DD5830.2	24/03/2023	BENDIGO COMMUNITY BANK	BANK FEES	\$ 0.30
DD5830.3	24/03/2023	DEPARTMENT OF TRANSPORT	DOT 22/03/23	\$ 11,464.25
DD5832.1	27/03/2023	BENDIGO COMMUNITY BANK	BANK FEES	\$ 4.00
DD5832.2	27/03/2023	DEPARTMENT OF TRANSPORT	DOT 23/03/23	\$ 832.20
DD5832.3	27/03/2023	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 281 PRINCIPAL PAYMENT	\$ 21,850.59
DD5834.1	28/03/2023	SYNERGY	Supply period 31 days	\$ 3,986.27
DD5834.2	28/03/2023	DEPARTMENT OF TRANSPORT	DOT 24/03/23	\$ 1,169.35
DD5836.1	29/03/2023	AWARE SUPER	Payroll deductions	\$ 4,673.46
DD5836.2	29/03/2023	WALGS PLAN	Payroll deductions	\$ 289.43
DD5836.3	29/03/2023	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Superannuation contributions	\$ 2,054.15
DD5836.4	29/03/2023	CARE SUPER	Superannuation contributions	\$ 212.32
DD5836.5	29/03/2023	AUSTRALIAN SUPER	Superannuation contributions	\$ 2,776.35
DD5836.6	29/03/2023	THE PIPA SUPER FUND	Superannuation contributions	\$ 265.85

Chq/EFT	Date	Name	Description	Amount
DD5836.7	29/03/2023	ANZ SMART CHOICE SUPER	Superannuation contributions	\$ 109.19
DD5836.8	29/03/2023	THE TRUSTEE FOR MLC SUPER FUND	Superannuation contributions	\$ 417.07
DD5836.9	29/03/2023	REST SUPERANNUATION	Superannuation contributions	\$ 52.54
DD5841.1	29/03/2023	DEPARTMENT OF TRANSPORT	DOT 27/03/23	\$ 1,481.10
DD5843.1	30/03/2023	BENDIGO COMMUNITY BANK	BANK FEES	\$ 5.85
DD5843.2	30/03/2023	DEPARTMENT OF TRANSPORT	DOT 28/03/23	\$ 9,749.75
DD5845.1	31/03/2023	SYNERGY	SUPPLY PERIOD 60 DAYS	\$ 453.57
DD5845.2	31/03/2023	DEPARTMENT OF TRANSPORT	DOT 29/03/23	\$ 470.10
DD5849.1	21/03/2023	BENDIGO COMMUNITY BANK	BANK FEES	\$ 0.15

\$ 136,877.86

Breakdown of Credit Card Expenditure

Alkoomi Wines	Refreshments for Council	\$ 231.00
Little Groves Café	Refreshments for CEO meeting	\$ 11.00
Department of Transport	Vehicle Licensing - GN.0032 Mower	\$ 101.35
Little Groves Café	Refreshments	\$ 10.50
Card Fee	Banking Fees	\$ 4.00
Department of Transport	Vehicle Licensing & Plate Change GN.00	\$ 93.80

\$ 451.65

11.6 MARCH 2023 MONTHLY FINANCIAL STATEMENTS

Location:	Shire of Gnowangerup
Proponent:	N/A
Date of Report:	18 APRIL 2023
Business Unit:	Corporate and Community Services
Officer:	Darren Long – Finance Consultant
Disclosure of Interest:	Nil

ATTACHMENTS

September Monthly Financial Statements for the period of 01/03/2023 to 31/03/2023; and

- Statement of Financial Activity
- Report on Material Differences
- Comprehensive Income by Program and Nature & Type
- Statement of Cash Flows
- Current Assets and Liabilities

PURPOSE OF THE REPORT

For Council to receive the September Monthly Financial Statements for the period of 01/03/2023 to 31/03/2023.

BACKGROUND

Nil

COMMENTS

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month.

CONSULTATION

Nil

LEGAL AND STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

There are no Policy Implications at the time of writing this report.

FINANCIAL IMPLICATIONS

There are no Financial Implications at the time of writing this report.

STRATEGIC IMPLICATIONS

Strategic Community Plan

Theme: Our Organisation

Community Priority:

Forward planning and implementation of plans to achieve strategic priorities.

Action: Performance against commitments made.

STRATEGIC RISK MANAGEMENT CONSIDERATIONS:

Strategic Risk Category	Financial Sustainability
Consequence Rating	Catastrophic
Likelihood Rating	Unlikely
Acceptance Rating	Acceptable
Risk Acceptance Criteria	Risk Acceptable with adequate controls

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

The presentation of the Monthly Financial Statements is a legislative requirement that is presented as a standard item in the Ordinary Council Meeting (OCM) Agenda.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

Moved: Cr P Callaghan

Seconded: Cr M Creagh

0423.28 That Council:

Receives the Monthly Financial Statements for the month of March 2023.

UNANIMOUSLY CARRIED: 9/0



MONTHLY FINANCIAL REPORT

31 MARCH 2023

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SHIRE OF GNOWANGERUP
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDING 31 MARCH 2023

	NOTES	2022-23 ANNUAL BUDGET	2022-23 YTD ACTUAL
EXPENDITURE (Excluding Finance Costs)		\$	\$
General Purpose Funding		(110,280)	(43,958)
Governance		(961,258)	(606,549)
Law, Order, Public Safety		(437,902)	(282,631)
Health		(355,241)	(208,958)
Education and Welfare		(30,363)	(18,556)
Housing		(33,409)	(17,442)
Community Amenities		(644,240)	(327,883)
Recreation and Culture		(1,689,363)	(1,019,781)
Transport		(3,310,601)	(1,906,906)
Economic Services		(121,840)	(60,905)
Other Property and Services		(540,555)	(702,778)
		(8,235,052)	(5,196,348)
REVENUE			
General Purpose Funding		4,336,492	4,496,403
Governance		3,000	0
Law, Order, Public Safety		95,370	93,174
Health		900	824
Education and Welfare		11,200	0
Housing		94,028	69,410
Community Amenities		304,222	318,047
Recreation and Culture		24,975	22,355
Transport		969,097	274,294
Economic Services		17,090	5,459
Other Property & Services		90,541	93,677
		5,946,915	5,373,644
	<i>Increase(Decrease)</i>	(2,288,137)	177,296
FINANCE COSTS			
General Purpose Funding		0	0
Housing		(4,840)	(4,839)
Recreation & Culture		(12,543)	(6,262)
Other Property & Services		(475)	(194)
Total Finance Costs		(17,858)	(11,295)
NON-OPERATING REVENUE			
Housing		266,666	0
Transport		1,389,490	479,401
Economic Services		107,416	0
Other Property & Services		80,000	84,972
Total Non-Operating Revenue		2,365,572	564,373
PROFIT/(LOSS) ON SALE OF ASSETS			
Transport Profit		0	16,273
Transport Loss		0	0
Total Profit/(Loss)		0	16,273
NET RESULT		59,577	746,648
Other Comprehensive Income			
Changes on revaluation of non-current assets		0	0
Total Abnormal Items		0	0
TOTAL COMPREHENSIVE INCOME		59,577	746,648

SHIRE OF GNOWANGERUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE/TYPE
FOR THE PERIOD ENDING 31 MARCH 2023

	2022-23 BUDGET	2022-23 ACTUAL
Expenses		
Employee Costs	(2,736,639)	(1,823,936)
Materials & Contracts	(2,251,127)	(1,275,384)
Utility Charges	(186,258)	(117,589)
Depreciation on Non-Current Assets	(2,348,139)	(1,477,878)
Interest Expenses	(18,323)	(11,295)
Insurance Expenses	(289,766)	(286,247)
Other Expenditure	(422,658)	(215,313)
	(8,252,910)	(5,207,642)
Revenue		
Rates	4,315,060	4,335,187
Operating Grants, Subsidies and Contributions	420,329	625,279
Fees and Charges	321,912	278,787
Service Charges	0	0
Interest Earnings	26,200	50,282
Other Revenue	863,414	84,109
	5,946,915	5,373,644
	(2,305,995)	166,002
Non-Operating Grants, Subsidies & Contributions	2,365,572	564,373
Fair Value Adjustments to financial assets at fair value through profit/loss	0	0
Profit on Asset Disposals	0	16,273
Loss on Asset Disposals	0	0
	2,365,572	580,646
Net Result	59,577	746,648
Other Comprehensive Income		
Changes on revaluation of non-current assets	0	0
Total Other Comprehensive Income	0	0
TOTAL COMPREHENSIVE INCOME	59,577	746,648

SHIRE OF GNOWANGERUP
FINANCIAL ACTIVITY STATEMENT BY NATURE/TYPE
FOR THE PERIOD ENDING 31 MARCH 2023

	2022-23 ANNUAL BUDGET	2022-23 YTD BUDGET (a)	2022-23 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VARIANCE
OPERATING REVENUE	\$	\$	\$			
Exgratia Rates & Specified Area Rates	218,947	218,947	226,753	Within Threshold	Within Threshold	
Operating Grants, Subsidies and Contributions	420,329	356,758	625,279	268,522	75%	▲
Fees and Charges	321,912	276,454	278,787	Within Threshold	Within Threshold	
Interest Earnings	26,200	24,232	50,282	26,050	108%	▲
Other Revenue	863,414	847,998	84,109	(763,889)	(90%)	▼
Profit on disposal of assets	0	0	16,273			
	1,850,802	1,724,388	1,281,483			
LESS OPERATING EXPENDITURE						
Employee Costs	(2,736,639)	(2,029,025)	(1,823,936)	205,089	(10%)	
Materials and Contracts	(2,251,127)	(1,661,658)	(1,275,384)	386,273	(23%)	
Utility Charges	(186,258)	(135,904)	(117,589)	18,315	(13%)	
Depreciation on Non-Current Assets	(2,348,139)	(1,760,400)	(1,477,878)	282,522	(16%)	
Interest Expenses	(18,323)	(11,457)	(11,295)	Within Threshold	Within Threshold	
Insurance Expenses	(289,766)	(288,286)	(286,247)	Within Threshold	Within Threshold	
Loss on disposal of assets	0	0	0	Within Threshold	0%	
Other Expenditure	(422,658)	(259,657)	(215,313)	44,343	(17%)	
	(8,252,910)	(6,146,386)	(5,207,642)			
<i>Increase(Decrease)</i>	(6,402,108)	(4,421,998)	(3,926,159)			
ITEMS EXCLUDED FROM OPERATIONS						
Movement in Employee Benefits (Non-current)	75,612	0	0	Within Threshold	0%	
Loss on the disposal of assets	0	0	0	Within Threshold	0%	
(Profit) on the disposal of assets	0	0	(16,273)	(16,273)	0%	
Depreciation Written Back	2,348,139	1,760,400	1,477,878	(282,522)	(16%)	▼
	2,423,751	1,760,400	1,461,605			
<i>Sub Total</i>	(3,978,357)	(2,661,598)	(2,464,554)			
INVESTING ACTIVITIES						
Purchase of Land	0	0	0			
Purchase Buildings	(923,917)	(763,917)	(76,903)	687,014	(90%)	
Purchase Plant and Equipment	(857,500)	(857,500)	(102,010)	755,490	(88%)	
Purchase Furniture and Equipment	(7,000)	(7,000)	0	Within Threshold	(100%)	
Infrastructure Assets - Roads	(1,948,792)	(1,858,142)	(1,637,770)	220,372	(12%)	
Infrastructure Assets - Footpaths	(50,000)	(50,000)	0	50,000	(100%)	
Infrastructure Assets - Aerodromes	(333,050)	(333,050)	(302,827)	30,223	Within Threshold	
Infrastructure Assets - Drainage	(5,000)	(5,000)	0	Within Threshold	(100%)	
Infrastructure Assets - Sewerage	(20,000)	(20,000)	(49)	19,951	(100%)	
Infrastructure Assets - Parks & Ovals	(3,671)	(3,671)	0	Within Threshold	(100%)	
Infrastructure Assets - Solid Waste	0	0	0	Within Threshold	0%	
Infrastructure Assets - Other	(147,425)	(147,425)	(99,165)	48,260	33%	
Proceeds from Sale of Assets	240,000	240,000	42,873	(197,127)	(82%)	▼
Contributions for the Development of Assets	2,365,572	1,733,865	564,373	(1,169,492)	(67%)	▼
Amount Attributable to Investing Activities	(1,690,783)	(2,071,840)	(1,611,476)			
FINANCING ACTIVITIES						
Repayment of Debt - Loan Principal	(103,381)	(68,023)	(68,023)	Within Threshold	Within Threshold	
Repayment of Debt - Finance Lease	(4,360)	(3,269)	(3,226)	Within Threshold	Within Threshold	
Self Supporting Loan Principal Income	5,477	0	0	Within Threshold	0%	
Transfer to Reserves	(525,378)	(375)	(5,171)	Within Threshold	(1279%)	
Transfer from Reserves	110,000	0	0	Within Threshold	0%	
	(517,642)	(71,667)	(76,420)			
Plus Rounding						
<i>Sub Total</i>	(6,186,782)	(4,805,105)	(4,152,450)			
FUNDING FROM						
Loans Raised	0	0	0	Within Threshold	0%	
Estimated Opening Surplus at 1 July	2,090,669	2,090,669	3,003,064	912,395	44%	▲
Amount Raised from General Rates	4,096,113	4,096,113	4,108,434	12,321	Within Threshold	
	6,186,782	6,186,782	7,111,498			
NET SURPLUS/(DEFICIT)	(0)	1,381,677	2,959,047			

SHIRE OF GNOWANGERUP
FINANCIAL ACTIVITY STATEMENT BY PROGRAM
FOR THE PERIOD ENDING 31 MARCH 2023

	2022-23 ANNUAL BUDGET	2022-23 YTD BUDGET (a)	2022-23 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VARIANCE
OPERATING REVENUE	\$	\$	\$			
General Purpose Funding	240,379	198,118	387,969	189,851	96%	▲
Governance	3,000	0	0	Within Threshold	0%	
Law, Order Public Safety	95,370	72,140	93,174	21,034	29%	▲
Health	900	500	824	Within Threshold	65%	
Education and Welfare	11,200	8,397	0	Within Threshold	(100%)	
Housing	94,028	70,493	69,410	Within Threshold	Within Threshold	
Community Amenities	304,222	298,312	318,047	19,735	Within Threshold	
Recreation and Culture	24,975	23,364	22,355	Within Threshold	Within Threshold	
Transport	969,097	969,097	290,567	(678,530)	(70%)	▼
Economic Services	17,090	14,662	5,459	Within Threshold	(63%)	
Other Property and Services	90,541	69,306	93,677	24,371	35%	▲
	1,850,802	1,724,388	1,281,483			
LESS OPERATING EXPENDITURE						
General Purpose Funding	(110,280)	(56,498)	(43,958)	12,540	(22%)	
Governance	(961,258)	(686,500)	(606,549)	79,951	(12%)	
Law, Order, Public Safety	(437,902)	(308,606)	(282,631)	25,975	Within Threshold	
Health	(355,241)	(251,081)	(208,958)	42,123	(17%)	
Education and Welfare	(30,363)	(21,610)	(18,556)	Within Threshold	(14%)	
Housing	(38,249)	(30,182)	(22,280)	Within Threshold	(26%)	
Community Amenities	(644,240)	(483,517)	(327,883)	155,634	(32%)	
Recreation and Culture	(1,701,906)	(1,289,611)	(1,026,043)	263,567	(20%)	
Transport	(3,310,601)	(2,499,721)	(1,906,906)	592,815	(24%)	
Economic Services	(121,840)	(83,332)	(60,905)	22,427	(27%)	
Other Property & Services	(541,030)	(435,729)	(702,972)	(267,244)	61%	
	(8,252,910)	(6,146,386)	(5,207,642)			
<i>Increase(Decrease)</i>	(6,402,108)	(4,421,998)	(3,926,159)			
ITEMS EXCLUDED FROM OPERATIONS						
Movement in Employee Benefits (Non-current)	75,612	0	0	Within Threshold	0%	
Loss on the disposal of assets	0	0	0	Within Threshold	0%	
(Profit) on the disposal of assets	0	0	(16,273)	(16,273)	0%	
Depreciation Written Back	2,348,139	1,760,400	1,477,878	(282,522)	(16%)	▼
	2,423,751	1,760,400	1,461,605			
<i>Sub Total</i>	(3,978,357)	(2,661,598)	(2,464,554)			
INVESTING ACTIVITIES						
Purchase of Land	0					
Purchase Buildings	(923,917)	(763,917)	(76,903)	687,014	(90%)	
Purchase Plant and Equipment	(857,500)	(857,500)	(102,010)	755,490	(88%)	
Purchase Furniture and Equipment	(7,000)	(7,000)	0	Within Threshold	(100%)	
Infrastructure Assets - Roads	(1,948,792)	(1,858,142)	(1,637,770)	220,372	(12%)	
Infrastructure Assets - Footpaths	(50,000)	(50,000)	0	50,000	(100%)	
Infrastructure Assets - Aerodromes	(333,050)	(333,050)	(302,827)	30,223	Within Threshold	
Infrastructure Assets - Drainage	(5,000)	(5,000)	0	Within Threshold	(100%)	
Infrastructure Assets - Sewerage	(20,000)	(20,000)	(49)	19,951	(100%)	
Infrastructure Assets - Parks & Ovals	(3,671)	(3,671)	0	Within Threshold	(100%)	
Infrastructure Assets - Other	(147,425)	(147,425)	(99,165)	48,260	(33%)	
Proceeds from Sale of Assets	240,000	240,000	42,873	(197,127)	(82%)	▼
Contributions for the Development of Assets	2,365,572	1,733,865	564,373	(1,169,492)	(67%)	▼
Amount Attributable to Investing Activities	(1,690,783)	(2,071,840)	(1,611,476)			
FINANCING ACTIVITIES						
Repayment of Debt - Loan Principal	(103,381)	(68,023)	(68,023)	Within Threshold	Within Threshold	
Repayment of Debt - Finance Lease	(4,360)	(3,269)	(3,226)	Within Threshold	Within Threshold	
Self Supporting Loan Principal Income	5,477	0	0	Within Threshold	0%	
Transfer to Reserves	(525,378)	(375)	(5,171)	Within Threshold	1279%	
Transfer from Reserves	110,000	0	0	Within Threshold	0%	
	(517,642)	(71,667)	(76,420)			
Plus Rounding						
<i>Sub Total</i>	(6,186,782)	(4,805,105)	(4,152,450)			
FUNDING FROM						
Loans Raised	0	0	0	Within Threshold	0%	
Estimated Opening Surplus at 1 July	2,090,669	2,090,669	3,003,064	912,395	44%	
Amount Raised from General Rates	4,096,113	4,096,113	4,108,434	12,321	Within Threshold	
	6,186,782	6,186,782	7,111,498			
NET SURPLUS/(DEFICIT)	(0)	1,381,677	2,959,047			

SHIRE OF GNOWANGERUP
SUMMARY OF CURRENT ASSETS AND LIABILITIES
FOR THE PERIOD ENDING 31 MARCH 2023

	ACTUAL YTD	ACTUAL 30 JUNE 2022
Cash - Unrestricted	3,470,499	2,646,058
Cash - Restricted Reserves	2,123,868	2,118,697
Accounts Receivable - Rates	482,351	254,834
Accounts Receivable - Sundry	33,826	916,849
GST Receivable	0	10,853
Inventories	26,191	63,785
Loans - Clubs	0	0
CURRENT ASSETS	6,136,735	6,011,077
LESS: CURRENT LIABILITIES		
Payables	(102,991)	(108,229)
ATO Liabilities	(8,352)	(14,476)
Contract Liabilities	(605,574)	(429,708)
Employee Provisions	(334,196)	(334,196)
Accrued Interest on Loans	(2,707)	(2,707)
Interest Bearing Loans	(37,220)	(97,902)
Lease Liabilities	(992)	(4,218)
CURRENT LIABILITIES	(1,092,032)	(991,437)
EXCLUSIONS		
Cash - Restricted Reserves	(2,123,868)	(2,118,697)
Interest Bearing Loans	37,220	97,902
Lease Liabilities	992	4,218
	(2,085,656)	(2,016,577)
Rounding	0	1
NET CURRENT POSITION - SURPLUS/(DEFICIT)	2,959,047	3,003,064

**SHIRE OF GNOWANGERUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2023**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each month's financial statements. The information contained within the 'Statement of Financial Activity' on page 3 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on this page will be reported below.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Gnowangerup, material variances are to be reported when exceeding 10%, and a minimum of \$10,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Operating Revenue</u>						
Operating Grants & Contributions	356,758	625,279	268,522	75%	PERMANENT/ TIMING	General purpose grant, local road grant and MRWA preservation grant allocations received higher. DFES Bushfire grant and LRCI grant higher than anticipated for reporting period. DFES SES grant lower than anticipated for reporting period.
Interest Earnings	24,232	50,282	26,050	108%	PERMANENT	Increase in interest earned due to higher surplus funds available for investments and higher interest rates.
Other Revenue	847,998	84,109	(763,889)	-90%	TIMING	Audit adjustment to accrue storm damage reimbursement at 30 June 2022. Income will not be recognised in 2022-2023. Insurance claim reimbursement for stolen trailer not anticipated.
Profit on Disposal of Assets	0	16,273	0	0%		Disposal values on trade-in for plant higher than net book value.

**SHIRE OF GNOWANGERUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2023**

EXPLANATION OF MATERIAL VARIANCES

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REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Operating Expenses</u>						
Employee Costs	(2,029,025)	(1,823,936)	205,089	-10%	TIMING	Unfilled vacant positions (budgeted for) and a concentration on capital works (in part driven by seasonal factors and the need to complete grant funded works). The expenditure in this area is expected to increase once the winter maintenance program has commenced.
Materials & Contracts	(1,661,658)	(1,275,384)	386,273	-23%	PERMANENT/ TIMING	SES operating expenditure for CCTV, litter wheel and stratload devices higher than anticipated. Medical Surgery IT costs for new server higher than anticipated. Medical Practice Incentive payment lower for reporting period. 20 McDonald Street House materials expense lower for reporting period. Refuse site materials expense lower for reporting period. Gnp Parks & Gardens materials expenses lower than anticipated for reporting period. Gnp Sporting Complex contract gardening expenses higher than budget estimate. Road maintenance materials expenses for hire of plant higher for reporting period. Airstrip contract expenses lower for the reporting period. Fuel and oil expenses higher for reporting period. Work Health & Safety expenses, Consulting expenses and Mindarabin water tank contribution expenses lower for reporting period.
Depreciation on Non-Current Assets	(1,760,400)	(1,477,878)	282,522	-16%	TIMING	Depreciation expense for February and March not yet raised.
Other Expenses	(259,657)	(215,313)	44,343	-17%	TIMING	SES expenses and CCS Training expenses lower for reporting period.

**SHIRE OF GNOWANGERUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2023**

EXPLANATION OF MATERIAL VARIANCES

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**SHIRE OF GNOWANGERUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2023**

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REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Investing Activities						
Purchase Buildings	(763,917)	(76,903)	687,014	-90%	TIMING	Staff housing project expenses lower for reporting period. Gnowangerup Town Hall project and Ongerup Sports Pavilion building project not yet commenced. Yougenup Community Centre expenses and Caravan Park Building expenses lower for reporting period.
Purchase Plant and Equipment	(857,500)	(102,010)	755,490	-88%	TIMING	Mower acquisition expenses higher than budget estimate. Tip trucks, new utility, CEO vehicle and MCS vehicle not yet acquired.
Infrastructure Assets - Roads	(1,858,142)	(1,637,770)	220,372	-12%	TIMING	Roads To Recovery projects Salt River Road and O'Meehan's Road expenses lower for reporting period. Regional Road Group project Kowbrup Road \$32k over in materials costs. RRG projects Kwobrup North Road and Borden-Bremer Bay Road expenses lower for reporting period. LRCI Tieline Road project expenses lower for reporting period. Sandalwood Road project \$23k over in materials costs. Corbett Street reseal and Corackerup Road resheet expenses lower for reporting period.
Infrastructure Assets - Footpaths	(50,000)	0	50,000	-100%	TIMING	Footpath projects not yet commenced.
Infrastructure Assets - Aerodromes	(333,050)	(302,827)	30,223	Within Threshold	TIMING	Airstrip upgrade project expenses lower for reporting period.
Infrastructure Assets - Other	(147,425)	(99,165)	48,260	33%	TIMING	Gnp Recreation Dam Fencing project completed under budget. Park Road footbridge project not yet commenced.
Proceeds from Sale of Assets	240,000	42,873	(197,127)	-82%	TIMING	Change over of plant items occurring later than originally projected.

**SHIRE OF GNOWANGERUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2023**

EXPLANATION OF MATERIAL VARIANCES

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REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Contributions for the Development of Assets	1,733,865	564,373	(1,169,492)	-67%	TIMING	BBRF grant funding for staff house unsuccessful. LRCI grant funding for various projects not yet received. Regional Road Group Grant and Roads to Recovery grant funding lower for reporting period. Drought Communities grant received earlier than anticipated.

**SHIRE OF GNOWANGERUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2023**

EXPLANATION OF MATERIAL VARIANCES

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REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Surplus</u>						
Surplus Carried Forward	2,090,669	3,003,064	912,395	44%	PERMANENT	Year end adjustments and accrued income for Natural Disaster reimbursement resulted in higher surplus.

SHIRE OF GNOWANGERUP
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 31 MARCH 2023

	Note	2021-2022 ACTUAL \$	2022-23 ACTUAL \$	Variance \$
Current assets				
Unrestricted Cash & Cash Equivalents		2,972,294	3,470,499	498,205
Restricted Cash & Cash Equivalents		2,118,697	2,123,868	5,171
Trade and other receivables		1,171,683	516,178	-655,505
Inventories		63,785	26,191	-37,594
Other assets		5,477	0	-5,477
Total current assets		6,331,936	6,136,736	-195,200
Non-current assets				
Trade and other receivables		117,185	117,185	0
Self Supporting Loans		54,523	60,000	5,477
Other Financial Assets - WALGA Unit Trust		77,804	77,804	0
Land		1,101,537	1,101,537	0
Buildings		28,716,603	28,451,656	-264,947
Plant & Equipment		4,088,957	3,929,190	-159,767
Furniture & Equipment		65,333	55,409	-9,924
Infrastructure Assets - Roads		78,171,066	79,259,291	1,088,226
Infrastructure Assets - Footpaths		684,152	675,392	-8,761
Infrastructure Assets - Drainage		3,421,730	3,377,926	-43,804
Infrastructure Assets - Parks & Ovals		5,645,793	5,523,935	-121,858
Infrastructure Assets - Other		905,604	919,736	14,132
Infrastructure Assets - Sewerage		220,409	217,528	-2,881
Infrastructure Assets - Airport		2,895,031	3,131,559	236,528
Infrastructure Assets - Solid Waste		309,281	300,923	-8,358
Right of Use Assets		10,464	6,123	-4,341
Total non-current assets		126,485,472	127,205,193	719,722
Total assets		132,817,408	133,341,929	524,521
Current liabilities				
Trade and other payables		440,794	114,050	326,745
Contract Liabilities		429,708	605,574	-175,866
Interest-bearing loans and borrowings		105,243	37,220	68,023
Bonds and Deposits		0	0	-0
Finance Lease Liability		4,218	993	3,225
Provisions		334,196	334,196	0
Total current liabilities		1,314,160	1,092,033	222,127
Non-current liabilities				
Interest-bearing loans and borrowings		519,589	519,589	0
Finance Lease Liability		9,200	9,200	0
Provisions		42,041	42,041	0
Total non-current liabilities		570,830	570,830	0
Total liabilities		1,884,990	1,662,863	222,127
Net assets		130,932,417	131,679,066	746,649
Equity				
Retained surplus		46,195,139	46,189,969	-5,171
Net Result		0	746,648	746,648
Reserve - asset revaluation		82,618,581	82,618,581	0
Reserve - Cash backed		2,118,697	2,123,868	5,171
Total equity		130,932,417	131,679,066	746,648

This statement is to be read in conjunction with the accompanying notes

SHIRE OF GNOWANGERUP
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 MARCH 2023

	2022-23 ACTUAL \$	2022-2023 BUDGET \$	2022-2023 ACTUAL \$
<i>Cash Flows from operating activities</i>			
Payments			
Employee Costs	(2,682,162)	(2,660,844)	(1,826,643)
Materials & Contracts	(3,137,935)	(2,245,747)	(1,232,044)
Utilities (gas, electricity, water, etc)	(153,456)	(186,258)	(117,589)
Insurance	(24,353)	(18,323)	(286,247)
Interest Expense	(213,885)	(289,946)	(334,824)
Goods and Services Tax Paid	(605,281)	0	0
Other Expenses	(280,085)	(428,038)	(215,313)
	(7,097,157)	(5,829,156)	(4,012,660)
Receipts			
Rates	4,197,754	4,315,060	4,103,777
Operating Grants & Subsidies	3,079,760	420,329	625,223
Fees and Charges	349,915	321,911	278,787
Interest Earnings	42,550	27,373	50,282
Goods and Services Tax	646,286	0	(25,931)
Other	139,710	862,241	990,757
	8,455,975	5,946,914	6,022,895
<i>Net Cash flows from Operating Activities</i>	1,358,818	117,758	2,010,235
<i>Cash flows from investing activities</i>			
Payments			
Purchase of Land	0	0	0
Purchase of Buildings	(51,463)	(923,917)	(76,902)
Purchase Plant and Equipment	(204,605)	(857,500)	(102,009)
Purchase Furniture and Equipment	(1,021,238)	(7,000)	0
Purchase Road Infrastructure Assets	(2,158,676)	(1,948,792)	(1,637,770)
Purchase of Footpath Assets	0	(50,000)	0
Purchase Aerodrome Assets	0	(333,050)	(302,827)
Purchase Drainage Assets	0	(5,000)	0
Purchase Sewerage Assets	0	(20,000)	(49)
Purchase Parks & Ovals Assets	(51,287)	(3,671)	0
Purchase Infrastructure Other Assets	(51,626)	(147,425)	(99,165)
Purchase Right of Use Assets	0	0	0
Receipts			
Proceeds from Sale of Assets	530,310	240,000	42,873
Non-Operating grants used for Development of Assets	1,697,470	1,935,864	740,239
	(1,311,115)	(2,120,491)	(1,435,610)
<i>Cash flows from financing activities</i>			
Repayment of Debentures	(556,784)	(103,381)	(68,023)
Repayment of Finance Leases	(8,107)	(4,360)	(3,226)
Advances to Community Groups	(60,000)	0	0
Loan advances repaid	0	0	0
Revenue from Self Supporting Loans	370,948	5,477	0
Proceeds from New Finance Leases	0	0	0
Proceeds from New Debentures	60,000	0	0
<i>Net cash flows from financing activities</i>	(193,943)	(102,264)	(71,249)
Net increase/(decrease) in cash held	(146,240)	(2,104,997)	503,376
Cash at the Beginning of Reporting Period	4,910,995	4,764,755	5,090,991
Cash at the End of Reporting Period	4,764,755	2,659,758	5,594,367

SHIRE OF GNOWANGERUP
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 MARCH 2023

	2022-23 ACTUAL \$	2022-2023 BUDGET \$	2022-2023 ACTUAL \$
RECONCILIATION OF CASH			
Cash at Bank - Unrestricted	2,764,129	471,376	3,469,599
Cash at Bank Reserves - Restricted	2,145,965	2,227,752	2,123,868
Cash on Hand	900	800	900
TOTAL CASH	4,910,994	2,699,928	5,594,367
RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT			
Net Result (As per Comprehensive Income Statement)	937,744	59,577	746,648
Add back Depreciation	2,438,401	2,348,139	1,477,878
(Gain)/Loss on Disposal of Assets	(177,349)	0	(16,274)
Less: Movement in contract liabilities	0	(429,708)	0
Less: Movement in Local Government House Unit Trust	(3,997)	0	0
Less: Self Supporting Loan Principal Reimbursements	0	0	0
Less: Contributions for the Development of Assets	(1,697,470)	(1,935,864)	(564,373)
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	(40,441)	0	37,595
(Increase)/Decrease in Receivables	52,622	0	653,174
Increase/(Decrease) in Accounts Payable	(283,720)	0	(324,412)
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	(107,871)	75,614	0
Increase/(Decrease) in Accrued Expenses	240,899	0	
Rounding	0	0	0
NET CASH FROM/(USED) IN OPERATING ACTIVITIES	1,358,818	117,758	2,010,236

**SHIRE OF GNOWANGERUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2023**

CAPITAL EXPENDITURE PROGRAM

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2022/2023 Total Budget	2022/2023 YTD Actuals	% of Annual Budget
Law Order & Public Safety							
07044	CCTV Gnowangerup Townsite	MOW	Other	Upgrade	6,700	7,270	109%
					6,700	7,270	
Health							
14014	Medical Computer, Software & Link to Admin Server	DCEO	F&E	Upgrade	7,000	0	0%
					7,000	0	
Housing							
23004	Construct New Staff Residence	AWMC	L&B	New	400,001	0	0%
23024	20 McDonald St Renewals - New Heat Pump	AWMC	L&B	Renewal	0	5,661	0%
23034	4 Grocock Street Replace Carpets	AWMC	L&B	Renewal	7,000	8,608	123%
					407,001	14,268	
Community Amenities							
38404	Urban Drainage Renewals	AWMC	Drain	Renewal	5,000	0	0%
26014	Ongerup Effluent Scheme - Install sub soil drain to pond outlet	AWMC	Sewer	Upgrade	20,000	49	0%
					25,000	49	
Recreation & Culture							
32004	Swimming Pool - Replace shower with toilet pan	AWMC	L&B	Upgrade	10,000	0	0%
31004	Yougenup Centre - Internal & External Paint, Air Conditioner & Front Door	AWMC	L&B	Renewal	61,000	15,925	26%
31024	Gnowangerup Town Hall - Stage Ceiling replacement & disabled access	AWMC	L&B	Renewal	40,000	0	0%
31034	Gnowangerup lesser Hall - Internal Paint	AWMC	L&B	Renewal	6,000	6,000	100%
33604	Ongerup Sports Pavilion - Disabled Toilet	AWMC	L&B	Upgrade	50,000	0	0%
37324	Gnowangerup Star - Lining of Building	AWMC	L&B	Renewal	15,000	21,522	143%
33224	Replacement Mower for GN0032	AWMC	P&E	Renewal	28,000	0	0%
40654	Purchase Mower GN.0032	AWMC	P&E	Renewal	0	42,828	0%
32204	Pool Vacuum Cleaner Replacement	AWMC	P&E	Renewal	5,500	6,125	111%
33254	Gnowangerup Sports Complex - Playground Renewals	AWMC	Parks	Renewal	3,671	0	0%
33454	Borden Netball Courts Renewal	AWMC	Other	Renewal	44,725	43,500	97%
LR800	Gnowangerup Recreation Complex - Footpath Solar Lighting	AWMC	Other	Upgrade	0	0	0%
FEN01	Gnowangerup Recreation Complex - Dam Fencing	AWMC	Other	Renewal	38,000	31,696	83%
					301,896	167,597	
Transport							
39004	Gnowangerup Depot Capital Improvements	AWMC	L&B	Upgrade	0	65	0%
40544	Replacement Tip Truck GN0014	AWMC	P&E	Renewal	315,000	0	0%
40554	Replacement Tip Truck GN0044	AWMC	P&E	Renewal	315,000	0	0%
40024	Replacement Vehicle GN004	AWMC	P&E	Renewal	45,000	42,798	95%
40374	Replacement Vehicle GN0016	AWMC	P&E	Renewal	37,000	0	0%
43104	Airport Runway Sweeper	AWMC	P&E	Renewal	12,000	10,259	85%
RR006	Gnowellen Road - Roads to Recovery	MOW	Road	Renewal	85,792	84,809	99%
RR015	North Stirling Road - Roads to Recovery	MOW	Road	Renewal	114,347	117,685	103%
RR016	Salt River Road - Roads to Recovery	MOW	Road	Renewal	92,992	35,399	38%
RR115	O'Meehan's Road - Roads to Recovery	MOW	Road	Renewal	100,114	85,515	85%
RG001	Kwobrup Road - Regional Road Group	MOW	Road	Upgrade	573,001	616,582	108%
RG055	Kwobrup North Road - Regional Road Group	MOW	Road	Upgrade	86,500	375	0%
RG146	Borden-Bremer Bay Road - Regional Road Group	MOW	Road	Upgrade	129,500	4,163	3%
RR146	Borden-Bremer Bay Road - Roads to Recovery	MOW	Road	Upgrade	0	375	0%
LR003	Tieline Road - LRCIP	MOW	Road	Renewal	285,000	235,013	82%
RS019	Corbett Street Reseal	MOW	Road	Renewal	43,225	19,751	46%
RS040	Corackerup Road Resheet	MOW	Road	Renewal	90,550	62,084	69%
RS100	Nightwell Road	MOW	Road	Renewal	0	2,410	0%
RS110	Sandalwood Road Reseal	MOW	Road	Renewal	104,991	160,944	153%
RS145	Gnowangerup-Tambellup Road Reseal	MOW	Road	Renewal	151,000	151,000	100%
GS013	Mindarabiin Road Resheet	MOW	Road	Renewal	91,780	61,666	67%
PC03	Footpath Construction	MOW	Foot	New	50,000	0	0%
43004	Airstrip Resealing	AWMC	Air	Renewal	327,050	302,827	93%
43024	Airstrip - Lining drains	AWMC	Air	Renewal	6,000	0	0%
38604	Park Road Footbridge Replacement	AWMC	Other	Renewal	40,000	0	0%
					3,095,842	1,993,718	

**SHIRE OF GNOWANGERUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2023**

CAPITAL EXPENDITURE PROGRAM

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2022/2023 Total Budget	2022/2023 YTD Actuals	% of Annual Budget
Economic Services							
46004	Gnowangerup Caravan Park - Chalet Construction	AWMC	L&B	New	329,416	14,000	4%
					329,416	14,000	
Other Property & Services							
59040	Gnowangerup Administration Centre - Kitchen Upgrade	AWMC	L&B	Upgrade	5,500	5,122	93%
40014	Replacement Vehicle GN00	AWMC	L&B	Upgrade	65,000	0	0%
40164	Replacement Vehicle GN002	AWMC	L&B	Upgrade	35,000	0	0%
59014	Electronic Public Notice Board	AWMC	Other	New	18,000	16,699	93%
					123,500	21,822	
Total Capital Expenditure					4,296,355	2,218,723	

SUMMARIES:			
Land & Buildings	1,023,917	76,903	7.5%
Plant & Equipment	757,500	102,010	13.5%
Furn & Equipment	7,000	0	0.0%
Infrastructure - Roads	1,948,792	1,637,770	84.0%
Infrastructure - Footpaths	50,000	0	0.0%
Infrastructure - Airport	333,050	302,827	90.9%
Infrastructure - Drainage	5,000	0	0.0%
Infrastructure - Sewer	20,000	49	0.2%
Infrastructure - Parks & Ovals	3,671	0	0.0%
Infrastructure - Other	147,425	99,165	67.3%
	4,296,355	2,218,723	51.6%
At No Cost	0	0	0.0%
Asset Renewal	2,510,737	1,554,022	61.9%
New Asset	797,417	30,699	3.8%
Upgrading Asset	988,201	634,001	64.2%
	4,296,355	2,218,723	51.6%
Deputy Chief Executive Officer	7,000	0	0.0%
Manager of Works	2,005,492	1,645,039	82.0%
Asset & Waste Coordinator	2,283,863	573,683	25.1%
	4,296,355	2,218,723	51.6%

**SHIRE OF GNOWANGERUP
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 MARCH 2023**

RESERVES - CASH BACKED	2023 Actual Opening Balance	2023 Actual Transfer to	2023 Actual Transfer (from)	2023 Actual Closing Balance	2023 Budget Opening Balance	2023 Budget Transfer to	2023 Budget Transfer (from)	2023 Budget Closing Balance
Leave	164,230	401	0	164,631	164,230	50,500	0	214,730
Plant & equipment	746,308	1,821	0	748,129	746,308	150,000	(80,000)	816,308
Ongerup effluent	57,347	140	0	57,487	40,000	50,000	0	90,000
Area Promotion	30,738	75	0	30,813	57,347	10,000	0	67,347
Aerodrome	40,000	98	0	40,098	30,738	0	0	30,738
Swimming Pool	351,227	857	0	352,084	351,227	56,000	0	407,227
Land Development	142,307	347	0	142,654	142,307	128,878	0	271,185
Computer Replacement	58,408	143	0	58,551	58,408	30,000	0	88,408
Waste Disposal	251,571	614	0	252,185	251,571	0	0	251,571
Future Funds	205,949	503	0	206,452	205,949	0	0	205,949
Liquid Waste Facility	31,916	78	0	31,994	31,916	0	0	31,916
COVID-19	38,698	94	0	38,792	38,698	0	(30,000)	8,698
Disaster Recovery Reserve	0	0	0	0	0	50,000	0	50,000
	2,118,699	5,171	0	2,123,870	2,118,699	475,378	(110,000)	2,484,077

REVENUE

	RATES	OP GRANTS	CONTRIBS	NON OP GRANTS	FEES & CHARGES	INTEREST	OTHER REVENUE	PROFIT ON SALE	TOTAL		
3	\$4,163,732.38	\$267,292.50			\$15,430.00	\$49,947.97			\$4,496,402.85	\$4,496,402.85	\$0.00
4		\$0.00			\$0.00				\$0.00	\$0.00	\$0.00
5		\$83,931.75			\$9,242.73				\$93,174.48	\$93,174.48	\$0.00
7		\$0.00			\$397.36		\$426.76		\$824.12	\$824.12	\$0.00
8		\$0.00			\$0.00				\$0.00	\$0.00	\$0.00
9		\$0.00			\$69,410.04				\$69,410.04	\$69,410.04	\$0.00
10	\$171,454.16	\$0.00			\$140,189.83		\$6,403.00		\$318,046.99	\$318,046.99	\$0.00
11		\$0.00			\$16,098.22	\$334.12	\$5,923.00		\$22,355.34	\$22,355.34	\$0.00
12		\$274,055.00		\$479,401.00	\$239.37		\$0.00	\$16,273.10	\$769,968.47	\$769,968.47	\$0.00
13		\$0.00			\$5,395.26		\$63.25		\$5,458.51	\$5,458.51	\$0.00
14		\$0.00		\$84,972.00	\$22,384.60		\$71,292.58		\$178,649.18	\$178,649.18	\$0.00
TOTAL	\$4,335,186.54	\$625,279.25	\$0.00	\$564,373.00	\$278,787.41	\$50,282.09	\$84,108.59	\$16,273.10	\$5,954,289.98	\$5,954,289.98	\$0.00
									\$5,938,016.88		\$226,752.65
	\$302,678.38	-\$131,224.22									

EXPENDITURE

	Employee Costs	Mats & Contracts	Dep'n	Utility Charges	Insurance	Int Expense	Other Exp	Loss on Sale	O/Heads	POC	Admin Alloc	TOTAL	SOCI VARIANCE
3	\$0.00	\$3,158.51		\$0.00	\$0.00		\$4,795.92				\$36,003.28	\$43,957.71	\$43,957.71
4	\$64.82	\$92,340.54		\$0.00	\$4,173.22		\$192,506.34				\$317,464.24	\$606,549.16	\$606,549.16
5	\$1,739.18	\$99,961.37	\$76,787.30	\$3,218.71	\$38,083.38						\$62,840.93	\$282,630.87	\$282,630.87
7	\$1,566.37	\$167,702.14	\$5,478.06	\$835.84	\$1,320.94						\$32,054.90	\$208,958.25	\$208,958.25
8	\$1,248.96	\$1,357.12	\$1,578.59	\$893.81	\$1,021.02						\$12,456.98	\$18,556.48	\$18,556.48
9	\$8,686.18	\$14,407.25	\$17,082.01	\$10,071.81	\$7,290.26	\$4,838.76	\$1,121.86				-\$41,217.65	\$22,280.48	\$22,280.48
10	\$81,200.56	\$91,507.41	\$55,515.94	\$2,585.10	\$11,798.59		\$15,000.00				\$70,275.30	\$327,882.90	\$327,882.90
11	\$157,323.46	\$157,238.57	\$410,119.94	\$43,042.98	\$71,277.66	\$6,261.77	\$1,099.10				\$179,679.56	\$1,026,043.04	\$1,026,043.04
12	\$262,402.60	\$311,719.38	\$701,498.46	\$38,409.21	\$5,519.82						\$588,272.67	\$1,907,822.14	\$1,906,906.14
13	\$23,306.37	\$1,145.02	\$3,229.18	\$3,375.64	\$1,968.87						\$27,880.04	\$60,905.12	\$60,905.12
14	\$1,286,397.94	\$579,050.74	\$206,588.32	\$15,155.49	\$143,793.70	\$194.00	\$789.96				-\$1,529,914.02	\$702,056.13	\$702,972.13
TOTAL	\$1,823,936.44	\$1,519,588.05	\$1,477,877.80	\$117,588.59	\$286,247.46	\$11,294.53	\$215,313.18	\$0.00	\$0.00	\$0.00	-\$244,203.77	\$5,207,642.28	\$5,207,642.28
												-\$5,191,369.18	
												\$746,647.70	
												\$746,647.70	
												\$0.00	

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ADOPTED BUDGET
2022-23

G/L	JOB	Budget	Actual	Income	Expenditure
Proceeds Sale of Assets					
40015	Sale of CEO Vehicle GN00	(\$50,000)	\$0	(\$50,000)	\$0
40345	Sale of MCCS Vehicle GN002	(\$20,000)	\$0	(\$20,000)	\$0
40176	Sale of Mower GN0032	(\$5,000)	(\$5,666)	(\$5,000)	\$0
40545	Sale of Mower GN.10718	\$0	(\$2,662)	\$0	\$0
40385	Sale of Tip Truck GN.0014	(\$55,000)	\$0	(\$55,000)	\$0
40395	Sale of Tip Truck GN.0044	(\$55,000)	\$0	(\$55,000)	\$0
40355	Sale of Vehicle Manager Works GN.0004	(\$30,000)	(\$34,545)	(\$30,000)	\$0
40085	Sale of Utility GN.0016	(\$25,000)	\$0	(\$25,000)	\$0
PROCEEDS FROM SALE OF ASSETS		(\$240,000)	(\$42,873)	(\$240,000)	\$0
Written Down Value					
Written Down Value - Works Plant		\$0	\$0	\$0	\$0
Sub Total - WDV ON DISPOSAL OF ASSE		\$0	\$0	\$0	\$0
Total - GAIN/LOSS ON DISPOSAL OF AS		(\$240,000)	(\$42,873)	(\$240,000)	\$0
Total - OPERATING STATEMENT		(\$240,000)	(\$42,873)	(\$240,000)	\$0

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ADOPTED BUDGET
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G/L	JOB	Budget	Actual	Income	Expenditure
RATES					
OPERATING EXPENDITURE					
01012	Administration Activity Costs	\$39,832	\$36,003	\$0	\$53,130
01032	Notice Printing & Stationary	\$5,000	\$2,284	\$0	\$5,000
01042	Advertising & Promotion	\$2,000	\$100	\$0	\$2,000
01052	Collection Costs	\$5,000	\$0	\$0	\$5,000
01062	Valuation Charges	\$296	\$661	\$0	\$39,100
01072	Search Costs	\$80	\$113	\$0	\$500
01082	Rates Written Off	\$0	\$14	\$0	\$50
01092	Specified Area Rate Costs	\$0	\$0	\$0	\$0
Sub Total - GENERAL RATES OP EXP		\$52,208	\$39,176	\$0	\$104,780
OPERATING INCOME					
01003	Rates Income	(\$4,096,113)	(\$4,108,434)	(\$4,096,113)	\$0
01013	Ex Gratia Rates Contribution	(\$40,462)	(\$47,470)	(\$40,462)	\$0
01053	Admin Fee Rate Instalments	(\$4,101)	(\$4,020)	(\$4,101)	\$0
01043	Interest On Rates Instalments	(\$10,900)	(\$10,398)	(\$10,900)	\$0
01033	Non Payment Penalty	(\$11,050)	(\$19,480)	(\$13,000)	\$0
01023	Pensioner Deferred Rate Interest	(\$800)	\$0	(\$800)	\$0
01063	Rate Enquiries	(\$4,020)	(\$7,410)	(\$6,000)	\$0
01073	ESL Administration Fees	(\$4,000)	(\$4,000)	(\$4,000)	\$0
01083	Back Rates Raised	\$0	\$0	\$0	\$0
01113	Specified Area Rate - Gnp	(\$7,831)	(\$7,828)	(\$7,831)	\$0
01143	Specified Area Rate - Borden	\$0	\$0	\$0	\$0
Sub Total - GENERAL RATES OP INC		(\$4,179,277)	(\$4,209,040)	(\$4,183,207)	\$0
Total - GENERAL RATES		(\$4,127,069)	(\$4,169,864)	(\$4,183,207)	\$104,780
OTHER GENERAL PURPOSE FUNDING					
OPERATING EXPENDITURE					
02042	Bank Fees	\$4,290	\$4,782	\$0	\$5,500
Sub Total - OTHER GENERAL PURPOSE		\$4,290	\$4,782	\$0	\$5,500
OPERATING INCOME					
02003	WA Local Govt Grants Commission - General Pu	(\$77,840)	(\$185,093)	(\$103,787)	\$0
02013	WA Local Govt Grants Commission - Untied Roa	(\$35,999)	(\$82,199)	(\$47,998)	\$0
02033	Interest on Investments	(\$830)	(\$14,900)	(\$1,000)	\$0
02043	Interest on Reserve Fund	(\$285)	(\$5,171)	(\$500)	\$0
Sub Total - OTHER GENERAL PURPOSE		(\$114,954)	(\$287,363)	(\$153,285)	\$0
Total - OTHER GENERAL PURPOSE FUN		(\$110,664)	(\$282,581)	(\$153,285)	\$5,500
Total - GENERAL PURPOSE FUNDING		(\$4,237,733)	(\$4,452,445)	(\$4,336,492)	\$110,280

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ADOPTED BUDGET
2022-23

G/L	JOB	Budget	Actual	Income	Expenditure
MEMBERS OF COUNCIL					
OPERATING EXPENDITURE					
03002	Strategy & Governance Unit Costs	\$26,503	\$27,180	\$0	\$35,352
03032	Members Travelling	\$4,589	\$821	\$0	\$6,650
03042	Conference Expenses	\$18,600	\$19,031	\$0	\$18,600
03052	Election Expenses	\$4,404	\$3,975	\$0	\$5,874
03062	Members Allowances	\$51,523	\$51,523	\$0	\$103,046
03072	Telecommunication Allowance	\$3,087	\$3,087	\$0	\$6,174
03082	Refreshments & Receptions	\$16,630	\$9,982	\$0	\$17,500
03102	Members Insurance	\$9,050	\$4,173	\$0	\$9,050
03112	Consultants Expenses	\$3,000	\$0	\$0	\$6,000
03122	Subscriptions	\$19,801	\$19,734	\$0	\$19,801
03132	Other Member Related Costs	\$690	\$608	\$0	\$1,500
03142	Donations & Grants	\$117,437	\$117,436	\$0	\$117,437
03152	Publications & Legislation	\$500	\$0	\$0	\$500
03162	Training Programs	\$4,000	\$0	\$0	\$4,000
03172	Project/Development Funds	\$7,760	\$2,687	\$0	\$8,000
03202	Administration Activity Costs	\$68,993	\$49,735	\$0	\$92,027
Sub Total - MEMBERS OF COUNCIL OP/		\$356,566	\$309,973	\$0	\$451,511
OPERATING INCOME					
03003	Reimbursements	\$0	\$0	\$0	\$0
Sub Total - MEMBERS OF COUNCIL OP/		\$0	\$0	\$0	\$0
Total - MEMBERS OF COUNCIL		\$356,566	\$309,973	\$0	\$451,511
GOVERNANCE					
OPERATING EXPENDITURE					
04002	Strategy & Governance Costs	\$266,040	\$235,340	\$0	\$354,862
04032	Public Relations	\$6,715	\$0	\$0	\$11,500
04042	Shire Website	\$7,661	\$7,699	\$0	\$7,919
04052	Civic Receptions & Events	\$7,310	\$6,844	\$0	\$15,016
04062	Refreshments	\$580	\$564	\$0	\$2,000
04072	Minor Furniture & Equipment	\$300	\$0	\$0	\$2,000
04082	Legal Costs	\$7,497	\$500	\$0	\$10,000
04092	Audit Fees	\$27,450	\$35,700	\$0	\$45,450
04102	Advertising	\$5,800	\$3,857	\$0	\$10,000
04112	Minor Admin Expenses	\$580	\$774	\$0	\$1,000
04192	Valuation Costs	\$0	\$5,299	\$0	\$50,000
Sub Total - GOVERNANCE - GENERAL C		\$329,934	\$296,576	\$0	\$509,747
OPERATING INCOME					
04023	Grants Revenue	\$0	\$0	(\$3,000)	\$0
Sub Total - GOVERNANCE - GENERAL O		\$0	\$0	(\$3,000)	\$0
Total - GOVERNANCE - GENERAL		\$329,934	\$296,576	(\$3,000)	\$509,747
Total - GOVERNANCE		\$686,500	\$606,549	(\$3,000)	\$961,258

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G/L JOB

Budget

Actual

Income

Expenditure

LAW, ORDER AND PUBLIC SAFETY

FIRE PREVENTION

OPERATING EXPENDITURE

05032	Bushfire Insurance	\$31,506	\$35,788	\$0	\$31,506
05042	Advertising/Printing/Other Expenses	\$390	\$1,770	\$0	\$3,900
05062	Fire Vehicles - Operations	\$10,767	\$4,217	\$0	\$10,767
05072	Fire Building Maintenance	\$0	\$53	\$0	\$0
05092	Bushfire Depreciation	\$82,999	\$51,465	\$0	\$110,710
05112	Protective Equipment	\$0	\$9	\$0	\$0
05122	Base Operators Allowance	\$0	\$0	\$0	\$800
05152	Other Expenses	\$0	\$1,377	\$0	\$0
05162	Hazard Reductions/Mitigation Activity Expenses	\$0	\$0	\$0	\$0
05182	Gnp BFB Expenses	\$2,468	\$7,893	\$0	\$11,217
05192	Borden BFB Expenses	\$2,468	\$4,697	\$0	\$11,217
05202	Ongerup BFB Expenses	\$2,468	\$4,506	\$0	\$11,217
05212	Fire Break Inspection Costs	\$1,400	\$0	\$0	\$3,500
05222	Fire Fighting Expenses	\$1,600	\$0	\$0	\$1,600

Sub Total - FIRE PREVENTION OP/EXP

\$136,066 \$111,774 \$0 \$196,434

OPERATING INCOME

05003	DFES BFB Grant	(\$48,750)	(\$48,686)	(\$65,000)	\$0
05013	Other Grant Revenue	\$0	(\$13,000)	\$0	\$0
05023	Fines & Penalties	\$0	(\$1,601)	\$0	\$0

Sub Total - FIRE PREVENTION OP/INC

(\$48,750) (\$63,287) (\$65,000) \$0

Total - FIRE PREVENTION

\$87,316 \$48,488 (\$65,000) \$196,434

ANIMAL CONTROL

OPERATING EXPENDITURE

06032	Ranger Services Expenses	\$36,413	\$29,886	\$0	\$48,570
06042	Other Animal Control Expenses	\$2,497	\$304	\$0	\$3,330
06072	Admin Allocations	\$39,219	\$32,510	\$0	\$52,313
06092	Animal Welfare in Emergencies	\$0	\$0	\$0	\$0

Sub Total - ANIMAL CONTROL OP/EXP

\$78,128 \$62,700 \$0 \$104,213

OPERATING INCOME

06003	Fines & Penalties	(\$83)	(\$2,869)	(\$120)	\$0
06013	Dog Registration Fees	(\$4,095)	(\$4,459)	(\$4,500)	\$0
06023	Dog Pound Fees	(\$88)	(\$314)	(\$250)	\$0

Sub Total - ANIMAL CONTROL OP/INC

(\$4,265) (\$7,642) (\$4,870) \$0

Total - ANIMAL CONTROL

\$73,863 \$55,058 (\$4,870) \$104,213

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ADOPTED BUDGET
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G/L	JOB	Budget	Actual	Income	Expenditure
OTHER LAW ORDER & PUBLIC SAFETY					
OPERATING EXPENDITURE					
07012	Corporate & Community Costs	\$31,952	\$25,221	\$0	\$42,620
07052	Emergency Vehicle Maintenance	\$8,500	\$1,086	\$0	\$11,480
07082	SES Emergency Building Operation	\$4,679	\$1,503	\$0	\$5,698
07092	Gnp SES Depreciation	\$12,820	\$25,322	\$0	\$17,100
07112	SES Expenditure	\$12,871	\$31,781	\$0	\$19,802
07132	SMS Register Expenses	\$5,060	\$6,473	\$0	\$11,000
07142	Kerbside Numbering	\$0	\$0	\$0	\$250
07152	Emergency Management Expenses	\$2,100	\$2,841	\$0	\$7,000
07182	SES Shed Building Maintenance	\$0	\$720	\$0	\$0
07192	CCTV Maintenance	\$2,120	\$262	\$0	\$3,225
07202	CESM Expenses Contribution	\$14,310	\$12,947	\$0	\$19,080
Sub Total - OTHER LAW ORDER & PUBL		\$94,412	\$108,157	\$0	\$137,255
OPERATING INCOME					
07003	Emergency Grant Income	(\$19,125)	(\$22,246)	(\$25,500)	\$0
Sub Total - OTHER LAW ORDER & PUBL		(\$19,125)	(\$22,246)	(\$25,500)	\$0
Total - OTHER LAW ORDER PUBLIC SAF		\$75,287	\$85,911	(\$25,500)	\$137,255
Total - LAW ORDER & PUBLIC SAFETY		\$236,466	\$189,456	(\$95,370)	\$437,902

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ADOPTED BUDGET
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G/L	JOB	Budget	Actual	Income	Expenditure
HEALTH ADMINISTRATION & INSPECTION					
OPERATING EXPENDITURE					
11012	Infrastructure Unit Costs	\$3,913	\$4,314	\$0	\$5,220
11032	Analytical Costs	\$750	\$651	\$0	\$1,000
11042	Other Health Costs	\$45,174	\$545	\$0	\$2,100
11052	Health Costs - Contract Services	\$0	\$43,304	\$0	\$80,000
11082	Insurances	\$2,045	\$0	\$0	\$2,045
Sub Total - HEALTH ADMIN & INSPECTIO		\$51,883	\$48,814	\$0	\$90,365
OPERATING INCOME					
11003	Health Act Licences	(\$400)	(\$337)	(\$800)	\$0
11053	Hawker/Street Stall licence	\$0	(\$60)		
Sub Total - HEALTH ADMIN & INSPECTIO		(\$400)	(\$397)	(\$800)	\$0
Total - HEALTH ADMIN & INSPECTION		\$51,483	\$48,417	(\$800)	\$90,365
PREVENTIVE SERVICES- PEST CONTROL					
OPERATING EXPENDITURE					
12032	Mosquito Control	\$14,519	\$4,115	\$0	\$16,695
Sub Total - PEST CONTROL OP/EXP		\$14,519	\$4,115	\$0	\$16,695
OPERATING INCOME					
Sub Total - PEST CONTROL OP/INC		\$0	\$0	\$0	\$0
Total - PEST CONTROL		\$14,519	\$4,115	\$0	\$16,695
PREVENTIVE SERVICES - OTHER					
OPERATING EXPENDITURE					
14002	Strategy & Governance Unit Costs	\$16,407	\$16,553	\$0	\$21,885
14032	25 McDonald St Building Maintenance	\$10,085	\$8,731	\$0	\$12,589
14052	Medical Centre Building Maintenance	\$5,690	\$3,122	\$0	\$9,068
14062	Medical Centre Building Operations	\$10,104	\$7,728	\$0	\$12,839
14112	Doctor Vehicle Expenses	\$4,873	\$3,922	\$0	\$6,500
14132	Surgery IT Costs	\$2,100	\$14,160	\$0	\$2,800
14152	Medical Equipment	\$400	\$1,813	\$0	\$2,000
14162	Other Surgery Costs	\$75	\$0	\$0	\$500
14182	Practice Incentive Costs	\$134,946	\$100,000	\$0	\$180,000
Sub Total - PREVENTIVE SRVS - OP/EXP		\$184,680	\$156,029	\$0	\$248,181
OPERATING INCOME					
14013	Reimbursements	(\$100)	(\$427)	(\$100)	\$0
Sub Total - PREVENTIVE SRVS - OP/INC		(\$100)	(\$427)	(\$100)	\$0
Total - PREVENTIVE SERVICES		\$184,580	\$155,602	(\$100)	\$248,181
Total - HEALTH		\$250,581	\$208,134	(\$900)	\$355,241

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G/L	JOB	Budget	Actual	Income	Expenditure
OTHER EDUCATION					
OPERATING EXPENDITURE					
16032	School Mowing Contract	\$7,048	\$5,552	\$0	\$10,365
16052	Corporate & Community Costs	\$795	\$708	\$0	\$1,061
Sub Total - OTHER EDUCATION OP/EXP		\$7,844	\$6,260	\$0	\$11,426
OPERATING INCOME					
16003	School Mowing Contract Income	(\$8,397)	\$0	(\$11,200)	\$0
Sub Total - OTHER EDUCATION OP/INC		(\$8,397)	\$0	(\$11,200)	\$0
Total - OTHER EDUCATION		(\$553)	\$6,260	(\$11,200)	\$11,426
CARE OF FAMILIES AND CHILDREN					
OPERATING EXPENDITURE					
17022	Old Kindy Building Maintenance	\$4,082	\$3,719	\$0	\$6,020
17082	Corporate & Community Costs	\$9,684	\$8,578	\$0	\$12,917
Sub Total - CARE OF FAMILIES AND CHI		\$13,766	\$12,296	\$0	\$18,937
OPERATING INCOME					
17003	Rental Income - Family Centre	\$0	\$0	\$0	\$0
Sub Total - CARE OF FAMILIES AND CHI		\$0	\$0	\$0	\$0
Total - CARE OF FAMILIES AND CHILDREN		\$13,766	\$12,296	\$0	\$18,937
Total - EDUCATION & WELFARE		\$13,213	\$18,556	(\$11,200)	\$30,363

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ADOPTED BUDGET
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G/L	JOB	Budget	Actual	Income	Expenditure
STAFF HOUSING					
OPERATING EXPENDITURE					
23152	2 CECIL STREET - BUILDING OPERATION	\$6,240	\$4,835	\$0	\$7,846
23162	2 CECIL STREET - BUILDING MAINTENANCE	\$4,461	\$615	\$0	\$5,075
23172	4 Grocock Street Building Maintenance	\$8,228	\$4,406	\$0	\$10,660
23182	4 Grocock Street Building Operation	\$7,033	\$5,498	\$0	\$8,898
23212	25 McDonald St Building Maintenance	\$2,939	\$2,886	\$0	\$3,647
23222	25 McDonald St Building Operation	\$7,146	\$5,809	\$0	\$8,942
23072	20 McDonald Street - Building Operation	\$9,494	\$6,183	\$0	\$12,102
23142	20 McDonald Street - Building Maintenance	\$13,254	\$24,906	\$0	\$16,093
23252	Lot 271A Quinn St - Building Maintenance	\$1,376	\$0	\$0	\$1,730
23262	LOT 271 QUINN STREET - BUILDING OPERAT	\$3,556	\$4,544	\$0	\$4,509
23272	Lot 271B Quinn St - Building Maintenance	\$1,466	\$367	\$0	\$1,850
23282	LOT 271B QUINN ST (FACING WHITEHEAD) -	\$2,142	\$1,520	\$0	\$2,764
23292	28 QUINN STREET		\$93	\$0	\$0
23302	30 QUINN STREET			\$0	\$0
23232	Less Housing Allocation to Other Programs	(\$67,336)	(\$61,460)	\$0	(\$84,116)
	Sub Total - STAFF HOUSING OP/EXP	\$0	\$294	\$0	\$0
OPERATING INCOME					
23043	Commonwealth Grants	(\$104,000)	\$0	(\$266,666)	\$0
	Sub Total - STAFF HOUSING OP/INC	(\$104,000)	\$0	(\$266,666)	\$0
	Total - STAFF HOUSING	(\$104,000)	\$294	(\$266,666)	\$0
HOUSING OTHER					
OPERATING EXPENDITURE					
23002	Housing Admin Costs	\$9,902	\$8,774	\$0	\$13,208
23102	Lot 61 Corbett St - Building operations	\$5,570	\$4,703	\$0	\$7,101
23112	Lot 61 Corbett St - Building Maintenance	\$1,583	\$0	\$0	\$1,888
23122	Lot 191 Corbett St - Building operations	\$5,947	\$4,894	\$0	\$7,565
23132	Lot 191 Corbett St - Building Maintenance	\$1,215	\$0	\$0	\$1,397
23242	Interest on Staff Housing & Well Aged Housing L	\$5,965	\$3,615	\$0	\$7,090
	Sub Total - HOUSING OTHER OP/EXP	\$30,182	\$21,986	\$0	\$38,249
OPERATING INCOME					
23013	Reimbursements	(\$70,493)	(\$69,410)	(\$94,028)	\$0
	Sub Total - HOUSING OTHER OP/INC	(\$70,493)	(\$69,410)	(\$94,028)	\$0
	Total - HOUSING OTHER	(\$40,311)	(\$47,424)	(\$94,028)	\$38,249
	Total - HOUSING	(\$144,310)	(\$47,130)	(\$360,694)	\$38,249

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ADOPTED BUDGET
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G/L	JOB	Budget	Actual	Income	Expenditure
SANITATION - HOUSEHOLD REFUSE					
OPERATING EXPENDITURE					
24022	Refuse Collection	\$34,389	\$29,927	\$0	\$45,870
24032	Refuse Site Management		\$47,910		
24032 TM02	Gnowangerup Refuse Site	\$41,383		\$0	\$54,655
24032 TM03	Ongerup Refuse Site	\$28,044		\$0	\$37,557
24032 TM04	Borden Refuse Site	\$13,435		\$0	\$17,870
24052	Recycling Domestic & Commercial	\$35,633	\$31,095	\$0	\$47,530
Sub Total - SANITATION HOUSEHOLD R		\$152,884	\$108,932	\$0	\$203,482
OPERATING INCOME					
24003	Refuse Collection Charges	(\$46,035)	(\$48,001)	(\$46,035)	\$0
24013	Waste Avoidance & Resource Recovery Fees	(\$131,800)	(\$132,600)	(\$131,800)	\$0
24053	Refuse Replacement Cards	\$0	(\$679)	\$0	\$0
24063	Asbestos/Rubbish Disposal	(\$15,000)	(\$13,779)	(\$15,000)	\$0
24073	Recycling Income	(\$47,632)	(\$49,830)	(\$47,632)	\$0
Sub Total - SANITATION H/HOLD REFUS		(\$240,467)	(\$244,889)	(\$240,467)	\$0
Total - SANITATION HOUSEHOLD REFUS		(\$87,583)	(\$135,957)	(\$240,467)	\$203,482
SANITATION OTHER					
OPERATING EXPENDITURE					
25002	Drum Muster	\$898	\$5,163	\$0	\$1,120
25012	Refuse Collection From Streets Works Dept	\$24,723	\$17,826	\$0	\$32,977
25022	Oil Disposal (Wren Oil)	\$264	\$15	\$0	\$264
Sub Total - SANITATION OTHER OP/EXP		\$25,885	\$23,004	\$0	\$34,361
OPERATING INCOME					
25003	Drum Muster & Oil Collection	\$0	(\$6,403)	\$0	\$0
Sub Total - SANITATION OTHER OP/INC		\$0	(\$6,403)	\$0	\$0
Total - SANITATION OTHER		\$25,885	\$16,601	\$0	\$34,361
EFFLUENT DRAINAGE SYSTEM					
OPERATING EXPENDITURE					
26022	Septic Tank Cleaning	\$7,624	\$12,214	\$0	\$11,913
26032	Grease Trap Cleaning	\$4,105	\$4,017	\$0	\$6,567
26042	Ongerup Effluent Maintenance	\$19,339	\$6,615	\$0	\$26,236
26072	Ongerup Effluent operations	\$9,600	\$0	\$0	\$12,000
Sub Total - SEWERAGE OP/EXP		\$40,668	\$22,846	\$0	\$56,716
OPERATING INCOME					
26023	Septic Tank Cleaning	(\$6,200)	(\$11,665)	(\$10,000)	\$0
26033	Grease Trap Cleaning	(\$1,550)	(\$268)	(\$2,500)	\$0
26043	Ongerup Sewerage Specified Area Rate	(\$38,854)	(\$38,854)	(\$38,854)	\$0
26063	Septic Waste Receival - Gnp Ponds	\$0	\$0	\$0	\$0
Sub Total - SEWERAGE OP/INC		(\$46,604)	(\$50,787)	(\$51,354)	\$0
Total - SEWERAGE		(\$5,936)	(\$27,941)	(\$51,354)	\$56,716

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G/L JOB

Budget

Actual

Income

Expenditure

PROTECTION OF THE ENVIRONMENT

OPERATING EXPENDITURE

28022	Other Environment Costs	\$530	\$509	\$0	\$530
28032	Yongergnow Eco Tourism Centre	\$58,671	\$47,631	\$0	\$75,634
28042	NSPNRG Contribution	\$16,205	\$15,381	\$0	\$16,205

Sub Total - PROTECTION OF THE ENVIR

\$75,406 \$63,521 \$0 \$92,369

OPERATING INCOME

28003	Reimbursements	(\$7,601)	\$0	(\$7,601)	\$0
28023	Seed Collection Income	\$0	\$0	\$0	\$0
28043	NSPNR REIMBURSEMENTS	\$0	\$0	\$0	\$0

Sub Total - PROTECTION OF THE ENVIR

(\$7,601) \$0 (\$7,601) \$0

Total - PROTECTION OF THE ENVIRONM

\$67,805 \$63,521 (\$7,601) \$92,369

TOWN PLANNING & REGIONAL DEVELOPMENT

OPERATING EXPENDITURE

29022	Town Planning Consultants	\$8,000	\$1,800	\$0	\$18,000
29032	Local Planning Scheme No. 3	\$11,500	\$462	\$0	\$11,500
29072	Land Development	\$8,631	\$6,629	\$0	\$10,845
29102	Town Planning Salaries	\$68,597	\$36,788	\$0	\$95,169
29112	Town Planning Insurances	\$4,008	\$2,421	\$0	\$4,008
29122	Town Planning Superannuation	\$4,562	\$3,282	\$0	\$6,085

Sub Total - TOWN PLAN & REG DEV OP/

\$105,298 \$51,382 \$0 \$145,607

OPERATING INCOME

29023	Planning Applications/ Approval Fees	(\$800)	(\$9,868)	(\$800)	\$0
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Sub Total - TOWN PLAN & REG DEV OP/

(\$800) (\$9,868) (\$800) \$0

Total - TOWN PLANNING & REGIONAL D

\$104,498 \$41,514 (\$800) \$145,607

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OTHER COMMUNITY AMENITIES					
OPERATING EXPENDITURE					
30002	Cemeteries Administration	\$5,463	\$4,840	\$0	\$7,287
30012	Cemeteries Maintenance	\$16,388	\$12,663	\$0	\$21,453
30022	Grave Digging	\$9,157	\$8,661	\$0	\$12,044
30032	Public Conveniences Building Maintenance		\$5,066		
30032 CA01	Gnp Public Toilets Building Maint	\$1,408		\$0	\$3,567
30032 CA02	Ongerup Public Toilets Building Maintenance	\$1,855		\$0	\$2,399
30032 CA03	Borden Public Toilets Building Maintenance	\$1,896		\$0	\$2,565
30032 CA04	Gnowangerup Cemetery Public Toilets Maintenan	\$3,750		\$0	\$5,000
30042	Public Conveniences Building Operation		\$26,969		
30042 CO01	Gnp Public Toilets Building Operation	\$16,755		\$0	\$21,977
30042 CO02	Ongerup Public Toilets Building Operation	\$9,913		\$0	\$12,923
30042 CO03	Borden Public Toilets Building Operation	\$5,451		\$0	\$7,163
30042 CO04	Gnowangerup Cemetery Public Toilets Operation	\$112		\$0	\$1,112
Sub Total - OTHER COMMUNITY AMENIT		\$72,147	\$58,198	\$0	\$97,490
OPERATING INCOME					
30003	Cemetery Fees- Gnowangerup	(\$2,840)	(\$5,838)	(\$4,000)	\$0
30013	Cemetery Fees - Ongerup	\$0	(\$164)	\$0	\$0
30033	GRANT OF RIGHT OF BURIAL	\$0	(\$99)	\$0	\$0
Sub Total - OTHER COMMUNITY AMENIT		(\$2,840)	(\$6,100)	(\$4,000)	\$0
Total - OTHER COMMUNITY AMENITIES		\$69,307	\$52,097	(\$4,000)	\$97,490
URBAN STORMWATER DRAINAGE					
OPERATING EXPENDITURE					
27002	Drainage Maintenance	\$11,230	\$0	\$0	\$14,215
Sub Total - URBAN STORMWATER DRA		\$11,230	\$0	\$0	\$14,215
Total - URBAN STORMWATER DRAINAG		\$11,230	\$0	\$0	\$14,215
Total - COMMUNITY AMENITIES		\$185,205	\$9,836	(\$304,222)	\$644,240

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2022-23

G/L	JOB	Budget	Actual	Income	Expenditure
PUBLIC HALL & CIVIC CENTRES					
OPERATING EXPENDITURE					
31012	Gnp Memorial Hall Building Maintenance	\$7,790	\$3,050	\$0	\$9,339
31022	Gnp Memorial Hall Building Operation	\$53,365	\$43,534	\$0	\$68,218
31052	Ongerup Hall Building Maintenance	\$2,883	\$1,023	\$0	\$11,650
31062	Ongerup Hall Building Operation	\$31,162	\$23,700	\$0	\$39,900
31092	Borden CWA Hall Building Maintenance	\$552	\$171	\$0	\$618
31102	Borden CWA Hall Building Operation	\$556	\$927	\$0	\$740
31152	Gnp Old Ambulance Building - Building Operation	\$228	\$261	\$0	\$268
31182	Ongerup CWA	\$920	\$371	\$0	\$1,233
31202	Yougenu Centre - Building Maintenance & Oper	\$36,346	\$28,171	\$0	\$48,567
Sub Total - PUBLIC HALLS & CIVIC CENT		\$133,802	\$101,206	\$0	\$180,533
OPERATING INCOME					
31003	Gnowangerup Memorial Hall	(\$160)	(\$273)	(\$200)	\$0
31023	Ongerup Hall	(\$500)	\$0	(\$500)	\$0
31043	Borden CWA Hall Hire Income	\$0	(\$600)	(\$600)	\$0
Sub Total - PUBLIC HALLS & CIVIC CENT		(\$660)	(\$873)	(\$1,300)	\$0
Total - PUBLIC HALL & CIVIC CENTRES		\$133,142	\$100,334	(\$1,300)	\$180,533

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ADOPTED BUDGET
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G/L	JOB	Budget	Actual	Income	Expenditure
OTHER RECREATION & SPORT					
OPERATING EXPENDITURE					
33012	Depreciation	\$48,146	\$40,527	\$0	\$64,220
33022	Gnowangerup Parks & Gardens		\$107,781		
33022 PG01	Nobarach Community Park	\$17,642		\$0	\$22,968
33022 PG02	Admin Office Gardens	\$8,760		\$0	\$11,485
33022 PG03	Yougenup Centre/Library Gardens	\$9,624		\$0	\$12,503
33022 PG04	Family Centre Gardens	\$5,929		\$0	\$7,742
33022 PG05	ANZAC Park	\$12,023		\$0	\$15,662
33022 PG06	Main Street Gardens	\$15,458		\$0	\$19,517
33022 PG07	Porteous St Park	\$4,804		\$0	\$6,325
33022 PG08	Varey Park	\$4,347		\$0	\$5,714
33022 PG09	Town Entrance Surrounds	\$0		\$0	\$0
33022 PG10	Gnp Town Parks & Gardens	\$100,637		\$0	\$132,200
33032	Ongerup Parks & Gardens	\$52,462	\$37,862	\$0	\$67,679
33042	Borden Parks & Gardens	\$32,653	\$21,742	\$0	\$42,312
33052	Gnp Sporting Complex Grounds Maintenance	\$73,451	\$95,294	\$0	\$98,132
33062	Gnp Sporting Complex Building Maintenance	\$12,343	\$2,730	\$0	\$13,889
33072	Gnp Sporting Complex Building Operation	\$134,971	\$128,443	\$0	\$175,567
33082	Ongerup Sporting Complex Grounds Maintenance	\$19,313	\$14,485	\$0	\$25,190
33092	Ongerup Sporting Complex Building Maintenance	\$2,889	\$162	\$0	\$3,671
33102	Ongerup Sporting Complex Building Operation	\$32,248	\$27,436	\$0	\$41,066
33112	Borden Sporting Complex Grounds Maintenance	\$18,653	\$15,759	\$0	\$26,520
33122	Borden Sporting Complex Building Maintenance	\$1,673	\$39	\$0	\$3,303
33132	Borden Sporting Complex Building Operation	\$79,889	\$64,711	\$0	\$103,857
33222	Gnowangerup Bowling Club	\$16,436	\$13,154	\$0	\$20,911
33252	Old Borden Bowling Club	\$55	\$0	\$0	\$110
33232	Depreciation - Infrastructure	\$2,830	\$2,223	\$0	\$3,775
33282	Corporate & Community Unit Costs	\$14,897	\$9,758	\$0	\$19,871
33332	Pistol Club Building Operations	\$3,474	\$2,971	\$0	\$4,291
33422	Depreciation (Complex Buildings)	\$0	\$140	\$0	\$0
33432	Other Recreation Expenditure	\$0	\$510	\$0	\$0
33452	Nobarach Park - Building Maintenance	\$15,681	\$7,822	\$0	\$21,553
33532	Ongerup Bowls Club SSL Interest	\$367	\$0	\$0	\$1,173
Sub Total - OTHER RECREATION & SPO		\$741,656	\$594,128	\$0	\$971,206
OPERATING INCOME					
33003	Other Sport and Rec Income	(\$367)	(\$334)	(\$1,173)	\$0
33053	VARIOUS REIMBURSEMENT	\$0	(\$3)	\$0	\$0
33113	Non-Operating Grants	(\$307,146)	\$0	(\$522,000)	\$0
Sub Total - OTHER RECREATION & SPO		(\$307,513)	(\$337)	(\$523,173)	\$0
Total - OTHER RECREATION & SPORT		\$434,143	\$593,791	(\$523,173)	\$971,206

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G/L	JOB	Budget	Actual	Income	Expenditure
SWIMMING POOL					
OPERATING EXPENDITURE					
32002	Strategy & Governance Unit Costs	\$5,699	\$1,613	\$0	\$7,602
32012	Administration Activity Costs	\$34,607	\$27,209	\$0	\$46,161
32032	Depreciation	\$0	\$104	\$0	\$0
32042	Gnowangerup Swimming Pool Staff Salaries	\$66,073	\$69,883	\$0	\$94,953
32052	Gnowangerup Swimming Pool Building Maintena	\$9,540	\$2,522	\$0	\$10,760
32062	Gnowangerup Swimming Pool Building Operator	\$90,774	\$76,644	\$0	\$121,436
32072	Gnowangerup Swimming Pool Grounds Maintena	\$12,610	\$6,936	\$0	\$16,184
32082	Gnowangerup Swimming Pool Chemicals	\$6,105	\$5,571	\$0	\$7,445
32092	Gnowangerup Swimming Pool Minor Equipment	\$4,934	\$1,727	\$0	\$8,362
32102	30 Corbett St Building Maintenance	\$0	\$88	\$0	\$0
32142	Swimming Pool Insurances	\$3,704	\$3,395	\$0	\$3,704
32152	Swimming Pool Superannuation	\$10,105	\$10,114	\$0	\$14,035
32162	Swimming Pool Other Costs	\$4,859	\$1,623	\$0	\$6,150
Sub Total - SWIMMING POOL OP/EXP		\$249,010	\$207,430	\$0	\$336,792
OPERATING INCOME					
32003	Swimming Pool Entrance Fees	(\$16,335)	(\$15,225)	(\$16,500)	\$0
Sub Total - SWIMMING POOL OP/INC		(\$16,335)	(\$15,225)	(\$16,500)	\$0
Total - SWIMMING POOL		\$232,675	\$192,205	(\$16,500)	\$336,792
LIBRARIES					
OPERATING EXPENDITURE					
35002	Administration Activity Costs	\$42,140	\$36,101	\$0	\$56,209
35022	Gnowangerup Library Salaries	\$23,995	\$21,555	\$0	\$35,125
35042	Gnp Library Building Maintenance	\$476	\$0	\$0	\$618
35052	Gnp Library Building Operation	\$7,165	\$4,938	\$0	\$9,913
35072	Library Book Exchange	\$465	\$938	\$0	\$620
35082	Ongerup Library Book Exchange	\$262	\$74	\$0	\$350
35092	Gnowangerup Library Minor Items	\$2,000	\$0	\$0	\$2,000
35102	Ongerup Library Minor Items	\$510	\$0	\$0	\$510
35112	Gnowangerup Library	\$12,730	\$7,354	\$0	\$16,072
35122	Ongerup Library	\$13,641	\$17,416	\$0	\$17,395
35142	Regional Library Costs	\$2,200	\$1,286	\$0	\$2,200
35192	Library Insurance Expenses	\$1,218	\$1,317	\$0	\$1,218
35202	Technology & Digital inclusion Expenses	\$5,000	\$4,902	\$0	\$5,000
Sub Total - LIBRARIES OP/EXP		\$111,801	\$95,929	\$0	\$147,230
OPERATING INCOME					
35013	Gnp Library Other	(\$6,002)	(\$5,920)	(\$6,002)	\$0
Sub Total - LIBRARIES OP/INC		(\$6,002)	(\$5,920)	(\$6,002)	\$0
Total - LIBRARIES		\$105,799	\$90,009	(\$6,002)	\$147,230

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G/L	JOB	Budget	Actual	Income	Expenditure
OTHER CULTURE					
OPERATING EXPENDITURE					
37002	Corporate & Community Unit Costs	\$9,225	\$8,395	\$0	\$12,305
37032	Old Gnowangerup Police Station & Gaol Building	\$264	\$0	\$0	\$264
37042	Old Gnowangerup Gaol Building Operation	\$1,731	\$1,816	\$0	\$2,702
37072	Ongerup Community Centre Building Maintenance	\$371	\$190	\$0	\$461
37082	Ongerup Community Centre Building Operation	\$6,473	\$4,871	\$0	\$8,168
37112	Gnp Historic Centre Building Maintenance	\$0	\$0	\$0	\$130
37122	Gnp Historic Centre Building Operation	\$2,327	\$1,956	\$0	\$3,008
37262	Ongerup Museum Building Maintenance	\$200	\$0	\$0	\$267
37132	Ongerup Museum Building Operation	\$7,748	\$6,270	\$0	\$9,993
37172	Aylmore Mineral Springs	\$11,040	\$1,257	\$0	\$11,040
37222	Heritage Strategy & Municipal Inventory	\$2,500	\$0	\$0	\$2,500
37322	Old Gnowangerup Star Building Operation	\$2,282	\$2,421	\$0	\$2,897
37332	Old Gnowangerup Star Building Maintenance	\$9,181	\$175	\$0	\$12,410
Sub Total - OTHER CULTURE OP/EXP		\$53,341	\$27,350	\$0	\$66,145
OPERATING INCOME					
37023	Reimbursements/ Donations	\$0	\$0	\$0	\$0
37043	Government Grants	\$0	\$0	\$0	\$0
Sub Total - OTHER CULTURE OP/INC		\$0	\$0	\$0	\$0
Total - OTHER CULTURE		\$53,341	\$27,350	\$0	\$66,145
Total - RECREATION AND CULTURE		\$959,101	\$1,003,688	(\$546,975)	\$1,701,906

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G/L	JOB	Budget	Actual	Income	Expenditure
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE					
OPERATING EXPENDITURE					
39002	Depreciation - Roads	\$642,894	\$580,861	\$0	\$857,535
39012	Bridges - Pallinup Bridge	\$23,923	\$15,499	\$0	\$31,276
39022	Depreciation - Footpaths	\$11,167	\$8,761	\$0	\$14,895
39032	Depreciation - Other	\$26,386	\$21,551	\$0	\$35,195
39042	Gnp Depot Building Maintenance	\$20,780	\$5,232	\$0	\$32,100
39052	Gnp Depot Building Operation	\$35,183	\$55,651	\$0	\$40,806
39062	Ongerup Depot Building Maintenance	\$8,384	\$11,430	\$0	\$14,919
39072	Ongerup Depot Building Operation	\$3,551	\$2,311	\$0	\$4,369
39082	36 John St Building Maintenance	\$0	\$617	\$0	\$0
39102	Gravel Pit Reinstatements	\$2,826	\$0	\$0	\$3,770
39112	Road Maintenance	\$1,466,108	\$1,019,631	\$0	\$1,929,659
39122	Administration Department Costs allocated to Tra	\$27,183	\$105	\$0	\$36,258
39132	Roman/Asset Development	\$64,633	\$43,404	\$0	\$81,215
39142	Street Lighting	\$31,113	\$32,148	\$0	\$41,500
39182	Gnowangerup Depot General Maintenance	\$12,293	\$22,138	\$0	\$16,397
39202	WORKS DEPARTMENT COSTS	\$0	\$435	\$0	\$0
39242	Kerb Renewal	\$4,000	\$0	\$0	\$4,000
39252	Urban Drainage Renewals/Maintenance	\$3,576	\$0	\$0	\$4,770
39272	Laneway Maintenance	\$3,576	\$6,815	\$0	\$4,770
39282	Natural Disaster Opening Up Costs	\$0	\$765	\$0	\$0
39292	Natural Disaster Restoration Works	\$0	\$1,305	\$0	\$0
Sub Total - MTCE STREETS ROADS DEP		\$2,387,576	\$1,828,657	\$0	\$3,153,434
OPERATING INCOME					
38013	Regional Road Group Grants	(\$545,279)	(\$331,466)	(\$681,599)	\$0
38033	Roads To Recovery Grants	(\$275,024)	(\$147,935)	(\$392,891)	\$0
38093	Cwth Local Roads Community Infrastructure Gra	(\$125,000)	(\$88,642)	(\$125,000)	\$0
39003	MRWA Road Preservation Grant	(\$169,042)	(\$185,413)	(\$169,042)	\$0
39043	Profit/ Loss on Sale of Assets	\$0	(\$16,273)	\$0	\$0
39093	Reimbursements	(\$800,000)	\$0	(\$800,000)	\$0
39133	REIMBURSEMENTS		\$0	\$0	\$0
Sub Total - MTCE STREETS ROADS DEP		(\$1,914,345)	(\$769,729)	(\$2,168,532)	\$0
Total - MTCE STREETS ROADS DEPOTS		\$473,231	\$1,058,928	(\$2,168,532)	\$3,153,434
ROAD PLANT					
OPERATING EXPENDITURE					
49999	PLANT SALES EXPENSES	\$0	\$0	\$0	\$5,000
Sub Total - ROAD PLANT OP/EXP		\$0	\$0	\$0	\$5,000
Total - ROAD PLANT		\$0	\$0	\$0	\$5,000

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Details By Function Under The Following Pr
And Type Of Activities Within The Programme

YTD COMPARATIVES
PERIOD 08
31 MARCH 2023

ADOPTED BUDGET
2022-23

G/L	JOB	Budget	Actual	Income	Expenditure
TRAFFIC CONTROL					
OPERATING EXPENDITURE					
Sub Total - TRAFFIC CONTROL OP/EXP		\$0	\$0	\$0	\$0
OPERATING INCOME					
42013	Sale of Plates	(\$55)	(\$239)	(\$55)	\$0
Sub Total - TRAFFIC CONTROL OP/INC		(\$55)	(\$239)	(\$55)	\$0
Total - TRAFFIC CONTROL		(\$55)	(\$239)	(\$55)	\$0
AERODROMES					
OPERATING EXPENDITURE					
43002	Gnowangerup Airstrip Maintenance	\$8,755	\$6,218	\$0	\$16,055
43012	Gnowangerup Airstrip Operations	\$103,391	\$72,947	\$0	\$136,112
Sub Total - AERODROMES OP/EXP		\$112,145	\$79,165	\$0	\$152,167
OPERATING INCOME					
43003	Gnowangerup Airstrip Income	(\$190,000)	\$0	(\$190,000)	\$0
Sub Total - AERODROMES OP/INC		(\$190,000)	\$0	(\$190,000)	\$0
Total - AERODROMES		(\$77,855)	\$79,165	(\$190,000)	\$152,167
Total - TRANSPORT		\$395,321	\$1,137,854	(\$2,358,587)	\$3,310,601

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G/L JOB

Budget

Actual

Income

Expenditure

TOURISM AND AREA PROMOTION

OPERATING EXPENDITURE

46012	Strategy & Governance Unit Costs	\$22,957	\$23,086	\$0	\$30,622
46092	Gnowangerup Caravan Park - Operation Costs	\$5,237	\$3,671	\$0	\$6,671
46102	Gnowangerup Caravan Park Building Maintenance	\$5,000	\$156	\$0	\$5,000
46122	Local Tourism Promotion	\$750	\$0	\$0	\$3,000

Sub Total - TOURISM & AREA PROMOTION \$33,944 \$26,913 \$0 \$45,293

OPERATING INCOME

46003	Grants & Subsidies	(\$107,416)	\$0	(\$107,416)	\$0
46013	Caravan Park Licences	\$0	(\$800)	(\$200)	\$0

Sub Total - TOURISM & AREA PROMOTION (\$107,416) (\$800) (\$107,616) \$0

Total - TOURISM & AREA PROMOTION (\$73,472) \$26,113 (\$107,616) \$45,293

BUILDING CONTROL

OPERATING EXPENDITURE

47012	Building Administration Allocations	\$2,880	\$2,558	\$0	\$3,841
47022	Building Services - Salaries	\$22,921	\$20,953	\$0	\$36,248
47032	Building Services - Superannuation	\$5,060	\$2,134	\$0	\$7,441
47042	Building Control Insurances	\$1,313	\$1,621	\$0	\$1,313

Sub Total - BUILDING CONTROL OP/EXP \$32,174 \$27,265 \$0 \$48,843

BUILDING CONTROL OP/INC

47003	Building Licences & Fees	(\$1,890)	(\$3,751)	(\$3,500)	\$0
47013	BRB & BCITF Commissions	(\$22)	(\$63)	(\$40)	\$0

Sub Total - BUILDING CONTROL OP/INC (\$1,912) (\$3,814) (\$3,540) \$0

Total - BUILDING CONTROL \$30,262 \$23,451 (\$3,540) \$48,843

ECONOMIC DEVELOPMENT

OPERATING EXPENDITURE

50002	Administration Allocations	\$2,008	\$1,976	\$0	\$2,679
50022	Community Capacity Building	\$0	\$0	\$0	\$400
50112	Banners and Banner Pole Maintenance	\$3,000	\$0	\$0	\$3,000

Sub Total - ECONOMIC DEVELOPMENT \$5,008 \$1,976 \$0 \$6,079

OPERATING INCOME

Sub Total - ECONOMIC DEVELOPMENT \$0 \$0 \$0 \$0

Total - ECONOMIC DEVELOPMENT \$5,008 \$1,976 \$0 \$6,079

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G/L JOB

Budget

Actual

Income

Expenditure

PUBLIC UTILITY SERVICES

OPERATING EXPENDITURE

51002	Standpipe Maintenance	\$1,288	\$636	\$0	\$5,485
51012	Gnowangerup Standpipe	\$5,198	\$2,302	\$0	\$6,350
51022	Ongerup Standpipe	\$808	\$0	\$0	\$1,000
51032	Borden Standpipe	\$162	\$0	\$0	\$200
51042	Formby Road Bore	\$2,941	\$984	\$0	\$5,705
51052	Highdenup Road Bore	\$1,609	\$829	\$0	\$2,685
51092	Toompup Bore	\$200	\$0	\$0	\$200

Sub Total - PUBLIC UTILITY SERVICES C \$12,206 \$4,751 \$0 \$21,625

OPERATING INCOME

51003	Gnowangerup Standpipe Fees	(\$5,400)	(\$708)	(\$6,000)	\$0
51013	Ongerup Standpipe Fees	\$0	\$0	\$0	\$0
51033	Virginia Land Lease	(\$7,350)	\$0	(\$7,350)	\$0
51063	Exploration on Road Reserves & Reserves	\$0	\$0	\$0	\$0
51073	Standpipe Swipe Card	\$0	(\$136)	\$0	\$0

Sub Total - PUBLIC UTILITY SERVICES C (\$12,750) (\$844) (\$13,350) \$0

Total - PUBLIC UTILITY SERVICES (\$544) \$3,907 (\$13,350) \$21,625

Total - ECONOMIC SERVICES (\$38,746) \$55,447 (\$124,506) \$121,840

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G/L	JOB	Budget	Actual	Income	Expenditure
PRIVATE WORKS					
OPERATING EXPENDITURE					
53002	Private Works	\$10,138	\$7,114	\$0	\$11,141
53022	Motor Vehicle Licensing	\$25,774	\$22,045	\$0	\$34,379
Sub Total - PRIVATE WORKS OP/EXP		\$35,912	\$29,158	\$0	\$45,520
OPERATING INCOME					
53003	Private Works Income	(\$10,138)	(\$6,545)	(\$11,141)	\$0
Sub Total - PRIVATE WORKS OP/INC		(\$10,138)	(\$6,545)	(\$11,141)	\$0
Total - PRIVATE WORKS		\$25,774	\$22,614	(\$11,141)	\$45,520
PUBLIC WORKS OVERHEADS					
OPERATING EXPENDITURE					
57002	Annual Leave	\$112,786	\$97,819	\$0	\$132,689
57012	Long Service Leave	\$0	\$15,592	\$0	\$64,654
57022	Public Holidays	\$35,572	\$41,100	\$0	\$57,374
57032	Sick Leave	\$32,703	\$32,557	\$0	\$57,374
57042	Supervision & Administration	\$168,862	\$171,188	\$0	\$225,239
57052	General Duties	\$11,900	\$24,190	\$0	\$14,000
57062	Toolbox Meetings	\$5,042	\$2,670	\$0	\$5,665
57072	Strategy & Governance Unit Costs	\$6,050	\$6,569	\$0	\$8,070
57082	Superannuation	\$174,010	\$102,023	\$0	\$232,106
57092	Works Training/ Conferences	\$17,497	\$21,281	\$0	\$20,000
57102	Workers Compensation Insurance	\$41,198	\$37,657	\$0	\$41,198
57112	Job Costed Expenses	\$7,864	\$0	\$0	\$10,485
57122	Mobile Phones - Works	\$3,424	\$3,156	\$0	\$5,200
57132	EBA Uniforms & Licence Expenses	\$7,854	\$6,144	\$0	\$8,610
57142	Safety Clothing & Equipment	\$1,110	\$1,596	\$0	\$3,700
57152	Other Costs	\$32,288	\$20,258	\$0	\$43,068
57162	Insurance	\$18,850	\$27,752	\$0	\$18,850
57182	Administration Allocations	\$78,864	\$75,282	\$0	\$105,194
57192	Rostered Days Off	\$1,387	\$3,077	\$0	\$1,850
57202	Housing Rental	\$0	\$8,061	\$0	\$0
57252	LOT 271A QUINN STREET Housing ALLOCATI	\$4,932	\$4,544	\$0	\$6,239
57262	LOT 271B QUINN STREET HOUSING ALLOCA	\$3,608	\$1,887	\$0	\$4,614
57272	Housing Expenses - Works Manager	\$10,636	\$518	\$0	\$14,020
57992	Less Recovered From Works	(\$776,436)	(\$512,921)	\$0	(\$1,080,199)
Sub Total - PUBLIC WORKS O/HEADS OI		\$0	\$192,000	\$0	\$0
OPERATING INCOME					
57003	Reimbursements	(\$900)	\$0	(\$900)	\$0
Sub Total - PUBLIC WORKS O/HEADS OI		(\$900)	\$0	(\$900)	\$0
Total - PUBLIC WORKS OVERHEADS		(\$900)	\$192,000	(\$900)	\$0

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G/L	JOB	Budget	Actual	Income	Expenditure
PLANT OPERATIONS COSTS					
OPERATING EXPENDITURE					
58002	Fleet Maintenance	\$93,227	\$75,088	\$0	\$124,352
58012	Insurance	\$37,810	\$33,131	\$0	\$37,810
58022	Fuels & oils	\$191,700	\$229,065	\$0	\$270,000
58032	Tyres	\$16,560	\$8,348	\$0	\$36,000
58042	Parts & Repairs	\$78,297	\$85,852	\$0	\$130,000
58052	Licences	\$14,000	\$12,406	\$0	\$14,000
58062	Blades & points	\$5,400	\$7,618	\$0	\$12,000
58072	Expendable Tools	\$22,750	\$8,247	\$0	\$35,000
58082	Depreciation - Plant	\$212,165	\$160,149	\$0	\$283,000
58092	Depreciation - Minor Plant	\$3,602	\$2,830	\$0	\$4,805
58112	2 CECIL STREET - BUILDING OPERATION	\$10,701	\$5,450	\$0	\$12,921
58132	Mechanic Utility Costs	\$5,998	\$6,872	\$0	\$8,000
58142	Housing - 2 Cecil Street	\$4,318	\$4,320	\$0	\$5,760
58162	Other Costs	\$5,432	\$4,600	\$0	\$7,245
58992	Less Recovered From Works	(\$701,959)	(\$583,520)	\$0	(\$980,893)
Sub Total - PLANT OPERATIONS COSTS		\$0	\$60,458	\$0	\$0
OPERATING INCOME					
58003	Reimbursements	(\$4,318)	(\$5,580)	(\$5,760)	\$0
58013	Fuel Rebates	(\$21,000)	(\$17,308)	(\$30,000)	\$0
Sub Total - PLANT OPERATIONS COSTS		(\$25,318)	(\$22,888)	(\$35,760)	\$0
Total - PLANT OPERATIONS COSTS		(\$25,318)	\$37,570	(\$35,760)	\$0
MATERIALS AND STOCK					
OPERATING EXPENDITURE					
55032	Fuel & Oils Purchased	\$202,419	\$180,926	\$0	\$270,000
55042	Less Fuel & Oils Allocated	(\$202,419)	(\$218,521)	\$0	(\$270,000)
55062	Stock Variance	\$0	\$0	\$0	\$0
Sub Total - MATERIALS AND STOCK		\$0	\$0	\$0	\$0
Total - MATERIALS AND STOCK		\$0	\$0	\$0	\$0
SALARIES AND WAGES					
OPERATING EXPENDITURE					
54002	Gross Salaries & Wages	\$1,833,946	\$1,695,377	\$0	\$2,445,261
54012	Less Salaries Allocated	(\$1,833,946)	(\$1,695,377)	\$0	(\$2,445,261)
54022	Workers Compensation Payments	\$3,750	\$0	\$0	\$5,000
54032	Default Wages Account	\$0	\$0	\$0	\$0
Sub Total - SALARIES AND WAGES OP/E		\$3,750	\$0	\$0	\$5,000
OPERATING INCOME					
54003	Workers Compensation Reimbursements	(\$3,750)	\$0	(\$5,000)	\$0
Sub Total - SALARIES AND WAGES OP/II		(\$3,750)	\$0	(\$5,000)	\$0
Total - SALARIES AND WAGES		\$0	\$0	(\$5,000)	\$5,000

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ADOPTED BUDGET
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G/L	JOB	Budget	Actual	Income	Expenditure
ADMINISTRATION					
OPERATING EXPENDITURE					
Administration activity units					
59022	IT Licence Costs & Support	\$120,797	\$109,493	\$0	\$134,289
59032	Accounting	\$31,400	\$27,437	\$0	\$47,750
59042	Admin Telephone Mail & Reception	\$11,246	\$8,280	\$0	\$15,000
59052	Office Supplies & Equipment	\$17,892	\$21,409	\$0	\$23,865
59062	Records Management Costs	\$9,124	\$438	\$0	\$10,000
59072	Occ Health & Safety	\$42,998	\$32,263	\$0	\$49,775
59082	Administration Office Building Maintenance	\$10,515	\$2,563	\$0	\$16,559
59092	Administration Office Building Operation	\$77,476	\$43,363	\$0	\$100,893
59102	Police Licensing	\$1,050	\$0	\$0	\$1,500
59112	DEPRECIATION - EQUIPMENT RIGHT OF USE	\$3,763	\$4,341	\$0	\$5,020
59202	Loss on Sale of Asset	\$0	\$0	\$0	\$0
59992	Less Recovered From Activities	(\$291,472)	(\$245,244)	\$0	(\$388,785)
Governance & Strategy					
60282	Governance & Strategy Salaries	\$174,673	\$161,365	\$0	\$232,990
60002	Employee Leave	\$0	\$43,227	\$0	\$0
60012	Long Service Leave	\$0	\$0	\$0	\$5,686
60022	Superannuation	\$26,959	\$27,583	\$0	\$35,960
60032	Governance Training/ Conferences	\$5,450	(\$79)	\$0	\$5,450
60042	Workers Compensation	\$6,527	\$5,778	\$0	\$6,527
60052	Housing Rent Salary Sacrifice	\$7,197	\$7,200	\$0	\$9,600
60082	Vehicle Expenses (Inc FBT)	\$20,245	\$34,754	\$0	\$27,000
60102	4 Grocock Street Building Maintenance	\$15,261	\$9,904	\$0	\$19,558
60142	Insurances	\$6,532	\$7,548	\$0	\$6,532
60152	S&G Mobile Phone Expenses	\$1,825	\$2,808	\$0	\$2,100
60162	S&G Uniforms	\$1,275	\$0	\$0	\$1,275
60172	S&G Other Minor Expenses	\$2,270	\$2,255	\$0	\$2,525
60252	Resource Sharing Expenses	\$4,000	\$0	\$0	\$4,000
60292	Consulting Expenses	\$14,000	\$3,000	\$0	\$14,000
60992	Less Allocated To works	(\$227,466)	(\$246,901)	\$0	(\$303,409)
Corporate & Community					
61262	Corporate & Community Salaries	\$373,265	\$277,487	\$0	\$497,886
61002	Employee Leave	\$0	\$55,803	\$0	\$0
61012	Long Service Leave	\$0	\$17,622	\$0	\$21,113
61022	C&C Superannuation	\$63,717	\$57,054	\$0	\$84,990
61032	C&C Workers Compensation	\$13,947	\$12,516	\$0	\$13,947
61042	C&C Vehicle Costs	\$15,185	\$6,535	\$0	\$20,250
61062	C&C Mobile Phone Costs	\$1,825	\$196	\$0	\$2,100
61072	Corporate & Community Uniforms	\$3,500	\$0	\$0	\$3,500
61082	Corporate & Community Training Costs	\$16,000	\$8,911	\$0	\$20,000
61112	Corporate & Community Other Minor Costs	\$2,500	\$579	\$0	\$2,500
61122	Corporate & Community Insurance	\$10,920	\$12,567	\$0	\$10,920
61222	Rostered Days Off	\$37	\$0	\$0	\$50
61232	Housing 20 McDonald Street	\$29,226	\$35,300	\$0	\$36,835
61272	Human Resource Costs	\$17,497	\$43,027	\$0	\$20,000
61992	Less Allocated To Services	(\$280,300)	(\$179,617)	\$0	(\$373,883)
Sub Total - ADMINISTRATION OP/EXP		\$360,855	\$418,407	\$0	\$445,868
OPERATING INCOME - ADMINISTRATION					
59003	Licensing Services	(\$14,400)	(\$15,929)	(\$18,000)	\$0
60003	Reimbursements	(\$14,050)	(\$11,520)	(\$18,740)	\$0
63003	Reimbursements	\$0	(\$167)	\$0	\$0
Sub Total - ADMINISTRATION OP/INC		(\$28,450)	(\$27,616)	(\$36,740)	\$0
Total - ADMINISTRATION		\$332,406	\$390,790	(\$36,740)	\$445,868

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G/L	JOB	Budget	Actual	Income	Expenditure
UNCLASSIFIED					
OPERATING EXPENDITURE					
62022	Donations & Grants	\$5,300	\$191	\$0	\$5,300
62032	Insurance Claims	\$2,621	\$0	\$0	\$3,495
62042	Other Minor Expenses	\$0	(\$1)	\$0	\$5
62082	Toompup Dam Maintenance	\$1,124	\$0	\$0	\$1,499
62092	Old Airport Dam Maintenance	\$3,327	\$160	\$0	\$4,020
62102	Airport Dam Maintenance	\$4,876	\$1,045	\$0	\$6,086
62112	Magitup Dam Maintenance	\$1,443	\$0	\$0	\$1,507
62122	Bowling Club Dams Maintenance	\$1,116	\$0	\$0	\$1,455
62132	Interest on Loan #282	\$405	\$0	\$0	\$1,275
62142	Pistol Club Dam Maintenance	\$0	\$275	\$0	\$5,000
62152	Contribution to Mindarabin Water Tank Installatio	\$15,000	\$364	\$0	\$15,000
Sub Total - UNCLASSIFIED OP/EXP		\$35,211	\$2,033	\$0	\$44,642
OPERATING INCOME					
62003	Insurance Claims Reimbursed	(\$750)	(\$31,991)	(\$1,000)	\$0
62013	PROFIT CHANGE ON LOCAL GOVT HOUSE U	\$0	\$0	\$0	\$0
62033	DCEP Grant	(\$80,000)	(\$84,972)	(\$80,000)	\$0
62053	UNCLASSIFIED / MISCELLANEOUS REVENUE	\$0	(\$4,637)	\$0	\$0
Sub Total - UNCLASSIFIED OP/INC		(\$80,750)	(\$121,600)	(\$81,000)	\$0
Total - UNCLASSIFIED		(\$45,539)	(\$119,567)	(\$81,000)	\$44,642
Total - OTHER PROPERTY AND SERVICE		\$286,422	\$523,407	(\$170,541)	\$541,030

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G/L JOB

Budget

Actual

Income

Expenditure

TRANSFERS TO/FROM RESERVES

EXPENDITURE

95001 Transfers To Reserve Funds - (Inc Interest Earned) \$375 \$5,171 \$0 \$525,378

Sub Total - TRANSFER TO OTHER COUNCILS \$375 \$5,171 \$0 \$525,378

INCOME

95002 Transfer from Reserve Fund \$0 \$0 (\$110,000) \$0

Sub Total - TRANSFER FROM OTHER COUNCILS \$0 \$0 (\$110,000) \$0

Total - FUND TRANSFER \$375 \$5,171 (\$110,000) \$525,378

000000 (Surplus) / Deficit - Carried Forward (\$2,090,669) (\$3,003,064) (\$2,090,669) \$0

Sub Total - SURPLUS C/FWD (\$2,090,669) (\$3,003,064) (\$2,090,669) \$0

Total - SURPLUS (\$2,090,669) (\$3,003,064) (\$2,090,669) \$0

LONG TERM LOANS

80034 LOAN ADVANCE - ONGERUP COMMUNITY DEVELOPMENT \$0 \$0 \$0 \$0

80044 LOAN ADVANCE - ONGERUP BOWLS CLUB \$0 \$0 \$0 \$0

Sub Total - LOAN ADVANCES \$0 \$0 \$0 \$0

INCOME

80035 WATC LOAN PROCEEDS - ONGERUP COMMUNITY DEVELOPMENT \$0 \$0 \$0 \$0

80045 FINANCE LEASE PROCEEDS \$0 \$0 \$0 \$0

80055 WATC LOAN PROCEEDS - ONGERUP BOWLS CLUB \$0 \$0 \$0 \$0

Sub Total - LONG TERM LOANS \$0 \$0 \$0 \$0

Total - DEFERRED LIABILITIES \$0 \$0 \$0 \$0

LIABILITY LOANS - PRINCIPAL REPAYMENTS

CAPITAL EXPENDITURE

80004 Principal On Loans \$68,023 \$68,023 \$0 \$103,381

80024 Finance Leases - Principal \$3,269 \$3,226 \$0 \$4,360

Sub Total - LOAN REPAYMENTS \$71,292 \$71,249 \$0 \$107,741

CAPITAL INCOME

80015 Principal Repaid - Self Supporting Loans \$0 \$0 (\$5,477) \$0

Sub Total - LOANS RAISED \$0 \$0 (\$5,477) \$0

Total - NON CURRENT LIABILITIES \$71,292 \$71,249 (\$5,477) \$107,741

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Budget

Actual

Income

Expenditure

OPERATING ACTIVITIES EXCLUDED FROM BUDGET

000000 Depreciation Written Back	(\$1,760,400)	(\$1,477,878)	\$0	(\$2,348,139)
000000 Book Value of Assets Sold Written	\$0	\$0	\$0	\$0
000000 Profit on Sale of Asset Written Back	\$0	\$16,273	\$0	\$0
000000 Loss on Sale of Asset Written Back	\$0	\$0	\$0	\$0
000000 Long Service Leave - Non Cash	\$0	\$0	\$0	(\$75,612)
000000 Movement in LG House Unit Trust	\$0	\$0	\$0	\$0
000000 Deferred Pensioner Rates	\$0	\$0	\$0	\$0
000000 SS Loan (Non-Current Movement)	\$0	\$0	\$0	\$0
Sub Total - OPERATING ACTIVITIES EXC	(\$1,760,400)	(\$1,461,605)	\$0	(\$2,423,751)
Total - OPERATING ACTIVITIES EXCLUD	(\$1,760,400)	(\$1,461,605)	\$0	(\$2,423,751)

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G/L	JOB	Budget	Actual	Income	Expenditure
	FURNITURE & EQUIPMENT				
	HEALTH				
	CAPITAL EXPENDITURE				
14014	Health Computer Equip & Software	\$7,000	\$0	\$0	\$7,000
	Sub Total - CAPITAL WORKS	\$7,000	\$0	\$0	\$7,000
	Total - HEALTH	\$7,000	\$0	\$0	\$7,000
	Total - FURNITURE AND EQUIPMENT	\$7,000	\$0	\$0	\$7,000

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LAND AND BUILDINGS					
HOUSING					
CAPITAL EXPENDITURE					
23004	Construction of Residences	\$240,001	\$0	\$0	\$400,001
23024	20 McDonald St Renewals	\$0	\$5,661	\$0	\$0
23034	4 Grocock Street Renewals	\$7,000	\$8,608	\$0	\$7,000
Sub Total - CAPITAL WORKS		\$247,001	\$14,268	\$0	\$407,001
Total - HOUSING		\$247,001	\$14,268	\$0	\$407,001
LAND AND BUILDINGS					
RECREATION AND CULTURE					
CAPITAL EXPENDITURE					
32004	Swimming Pool Capital Expenditure	\$10,000	\$0	\$0	\$10,000
31004	Yougenup Community Centre	\$61,000	\$15,925	\$0	\$61,000
31024	Gnp Town Hall Capital	\$40,000	\$0	\$0	\$40,000
31034	Gnp Lesser Hall Capital	\$6,000	\$6,000	\$0	\$6,000
33604	Ongerup Sports Pavilion Capital	\$50,000	\$0	\$0	\$50,000
37324	Gnowangerup Star Building Capital	\$15,000	\$21,522	\$0	\$15,000
Sub Total - CAPITAL WORKS		\$182,000	\$43,448	\$0	\$182,000
Total - RECREATION AND CULTURE		\$182,000	\$43,448	\$0	\$182,000
LAND AND BUILDINGS					
TRANSPORT					
CAPITAL EXPENDITURE					
39004	Gnowangerup Works Depot Capital	\$0	\$65	\$0	\$0
Sub Total - CAPITAL WORKS		\$0	\$65	\$0	\$0
Total - TRANSPORT		\$0	\$65	\$0	\$0
LAND AND BUILDINGS					
ECONOMIC SERVICES					
EXPENDITURE					
46004	Gnowangerup Caravan Park Buildings	\$329,416	\$14,000	\$0	\$329,416
Sub Total - CAPITAL WORKS		\$329,416	\$14,000	\$0	\$329,416
Total - ECONOMIC SERVICES		\$329,416	\$14,000	\$0	\$329,416
LAND AND BUILDINGS					
OTHER PROPERTY AND SERVICES					
CAPITAL EXPENDITURE					
59040	Administration Centre Building Capital	\$5,500	\$5,122	\$0	\$5,500
Sub Total - CAPITAL WORKS		\$5,500	\$5,122	\$0	\$5,500
Total - OTHER PROPERTY AND SERVICES		\$5,500	\$5,122	\$0	\$5,500
Total - LAND AND BUILDINGS		\$763,917	\$76,903	\$0	\$923,917

Shire of Gnowangerup
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Pr
And Type Of Activities Within The Programme

YTD COMPARATIVES
PERIOD 08
31 MARCH 2023

ADOPTED BUDGET
2022-23

G/L	JOB	Budget	Actual	Income	Expenditure
PLANT AND EQUIPMENT					
RECREATION AND CULTURE					
CAPITAL EXPENDITURE					
40654	Purchase Mower GN.0032	\$0	\$42,828	\$0	\$0
33224	Other Rec & Sport - Plant & Equipment	\$28,000	\$0	\$0	\$28,000
32204	Purchase Swimming Pool Plant & Equipment	\$5,500	\$6,125	\$0	\$5,500
Sub Total - CAPITAL WORKS		\$33,500	\$48,953	\$0	\$33,500
Total - RECREATION AND CULTURE		\$33,500	\$48,953	\$0	\$33,500
PLANT AND EQUIPMENT					
TRANSPORT					
CAPITAL EXPENDITURE					
40544	Purchase Tip Truck GN.0014	\$315,000	\$0	\$0	\$315,000
40554	Purchase Tip Truck GN.0044	\$315,000	\$0	\$0	\$315,000
40024	Purchase of Vehicle (GN.0004)	\$45,000	\$42,798	\$0	\$45,000
40374	Purchase of Utility GN.0016	\$37,000	\$0	\$0	\$37,000
43104	Purchase Airport Sweeper	\$12,000	\$10,259	\$0	\$12,000
Sub Total - CAPITAL WORKS		\$724,000	\$53,056	\$0	\$724,000
Total - TRANSPORT		\$724,000	\$53,056	\$0	\$724,000
PLANT AND EQUIPMENT					
OTHER PROPERTY & SERVICES					
CAPITAL EXPENDITURE					
40014	CEO Vehicle	\$65,000	\$0	\$0	\$65,000
40164	MCS Vehicle	\$35,000	\$0	\$0	\$35,000
Sub Total - CAPITAL WORKS		\$100,000	\$0	\$0	\$100,000
Total - ECONOMIC SERVICES		\$100,000	\$0	\$0	\$100,000
Total - PLANT AND EQUIPMENT		\$857,500	\$102,010	\$0	\$857,500

Shire of Gnowangerup
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Pr
And Type Of Activities Within The Programme

YTD COMPARATIVES
PERIOD 08
31 MARCH 2023

ADOPTED BUDGET
2022-23

G/L	JOB		Budget	Actual	Income	Expenditure
ROAD INFRASTRUCTURE CAPITAL						
ROAD CONSTRUCTION						
38014		Roads To Recovery Projects				
38014	RR006	RTR - Gnowellen Road	\$85,792	\$84,809	\$0	\$85,792
38014	RR015	RTR - North Stirling Road	\$114,347	\$117,685	\$0	\$114,347
38014	RR016	Salt River Road	\$92,992	\$35,399	\$0	\$92,992
38014	RR115	RTR - O'Meehans Rd Gravel Sheet	\$100,114	\$85,515	\$0	\$100,114
38004		Regional Road Group Projects				
38004	RG001	RRG - Kowbrup Road	\$573,001	\$616,582	\$0	\$573,001
38004	RG055	RRG - Kowbrup North Road	\$86,500	\$375	\$0	\$86,500
38004	RG146	RRG - Borden - Bremer Road	\$38,850	\$4,163	\$0	\$129,500
Commonwealth Local Roads Community infrastructure Program						
38204	LR003	LRCIP - Tieline Road	\$285,000	\$235,013	\$0	\$285,000
Municipal Road Construction Projects						
Road Reseals						
38104	RS019	Corbett Street	\$43,225	\$19,751	\$0	\$43,225
38104	RS040	Corakerup Road Resheet	\$90,550	\$62,084	\$0	\$90,550
38104	RS100	Nightwell Road Reseal	\$0	\$2,410	\$0	\$0
38104	RS110	Sandalwood Road Reseal	\$104,991	\$160,944	\$0	\$104,991
38104	RS145	Gnp - Tambellup Rd Reseal	\$151,000	\$151,000	\$0	\$151,000
38094		Council Road Program				
38094	GS013	Mindarabin Rd Gravel Sheet	\$91,780	\$61,666	\$0	\$91,780
Sub Total - CAPITAL WORKS			\$1,858,142	\$1,637,770	\$0	\$1,948,792
Total - ROADS			\$1,858,142	\$1,637,770	\$0	\$1,948,792
Total - INFRASTRUCTURE ASSETS ROA			\$1,858,142	\$1,637,770	\$0	\$1,948,792

Shire of Gnowangerup
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Pr
And Type Of Activities Within The Programme

YTD COMPARATIVES
PERIOD 08
31 MARCH 2023

ADOPTED BUDGET
2022-23

G/L	JOB		Budget	Actual	Income	Expenditure
FOOTPATHS						
38304	PC03	LRCI Footpath Construction (Phase 3)	\$50,000	\$0	\$0	\$50,000
		Sub Total - CAPITAL WORKS	\$50,000	\$0	\$0	\$50,000
		Total - TRANSPORT - FOOTPATHS	\$50,000	\$0	\$0	\$50,000
		Total - FOOTPATH ASSETS	\$50,000	\$0	\$0	\$50,000
AIRPORT						
43004		Airstrip Capital Improvements	\$327,050	\$302,827	\$0	\$327,050
43024		Airport Runway Repairs	\$6,000	\$0	\$0	\$6,000
		Sub Total - CAPITAL WORKS	\$333,050	\$302,827	\$0	\$333,050
		Total - TRANSPORT - AERODROMES	\$333,050	\$302,827	\$0	\$333,050
		Total - AERODROME ASSETS	\$333,050	\$302,827	\$0	\$333,050
DRAINAGE						
38404		Drainage Renewals	\$5,000	\$0	\$0	\$5,000
		Sub Total - CAPITAL WORKS	\$5,000	\$0	\$0	\$5,000
		Total - TRANSPORT - DRAINAGE	\$5,000	\$0	\$0	\$5,000
		Total - DRAINAGE ASSETS	\$5,000	\$0	\$0	\$5,000
SEWERAGE						
26014		Ongerup Waste Water Ponds	\$20,000	\$49	\$0	\$20,000
		Sub Total - CAPITAL WORKS	\$20,000	\$49	\$0	\$20,000
		Total - COMMUNITY AMENITIES - SEWER	\$20,000	\$49	\$0	\$20,000
		Total - SEWERAGE ASSETS	\$20,000	\$49	\$0	\$20,000
PARKS & OVALS						
33254		Playground Gnp Sports Complex	\$3,671	\$0	\$0	\$3,671
		Sub Total - CAPITAL WORKS	\$3,671	\$0	\$0	\$3,671
		Total - PARKS & OVALS	\$3,671	\$0	\$0	\$3,671
		Total - INFRASTRUCTURE ASSETS - PA	\$3,671	\$0	\$0	\$3,671

Shire of Gnowangerup
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Pr
And Type Of Activities Within The Programme

YTD COMPARATIVES
PERIOD 08
31 MARCH 2023

ADOPTED BUDGET
2022-23

G/L	JOB	Budget	Actual	Income	Expenditure
INFRASTRUCTURE ASSETS - OTHER					
LAW, ORDER & PUBLIC SAFETY					
07044	CCTV GNOWANGERUP TOWNSITE	\$6,700	\$7,270	\$0	\$6,700
Sub Total - CAPITAL WORKS		\$6,700	\$7,270	\$0	\$6,700
Total - LAW, ORDER & PUBLIC SAFETY		\$6,700	\$7,270	\$0	\$6,700
INFRASTRUCTURE OTHER					
RECREATION & CULTURE					
33454	Borden Netball Courts Capital Expenditure	\$44,725	\$43,500	\$0	\$44,725
33804	REC & CULTURE - OTHER INFRASTRUCTURE CAPITAL				
33804 FEN01	Dam Fencing - Gnp Recreation Complex	\$38,000	\$31,696	\$0	\$38,000
33804 CPK01	Ongerup Sports Complex - Car Park Improvement	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS		\$82,725	\$75,196	\$0	\$82,725
Total - RECREATION & CULTURE		\$82,725	\$75,196	\$0	\$82,725
INFRASTRUCTURE OTHER					
TRANSPORT					
38604	Footbridge - Park Road	\$40,000	\$0	\$0	\$40,000
Sub Total - CAPITAL WORKS		\$40,000	\$0	\$0	\$40,000
Total - TRANSPORT		\$40,000	\$0	\$0	\$40,000
INFRASTRUCTURE OTHER					
OTHER PROPERTY & SERVICES					
59014	Electronic Public Notice Board	\$18,000	\$16,699	\$0	\$18,000
Sub Total - CAPITAL WORKS		\$18,000	\$16,699	\$0	\$18,000
Total - INFRASTRUCTURE ASSETS - OTHER		\$147,425	\$99,165	\$0	\$147,425
GRAND TOTALS		(\$1,381,677)	(\$2,959,047)	(\$10,758,633)	\$10,758,633

Disclosure of Interests

- *Cr R Kiddle, Cr P Callaghan and Cr K O'Keeffe declared an Impartiality interest in item 11.7 as they are Committee Members of The Big Tractor Group*
- *Cr R Kiddle, Cr P Callaghan, Cr F Gaze and Cr G Stewart declared an Impartiality interest in item 11.7 as they are Shareholders of the GNP 360 Co-operative Ltd.*
- *Cr K O'Keeffe declared an Impartiality Interest in item 11.7 as her Husband is the Director of GNP 360 Co-operative Ltd.*

11.7	The Big Tractor Group - donation
Location:	N/A
Proponent:	N/A
Date of Report:	14 April 2023
Business Unit:	Corporate Services & Community Development
Officer:	David Nicholson – Chief Executive Officer
Disclosure of Interest:	NIL

ATTACHMENTS

- Letter from the Big Tractor Group Committee addressed to the Shire President, Councillors and CEO.

PURPOSE OF THE REPORT

The Gnowangerup Giant Tractor Group Inc. (A1034424Z) (Big Tractor Group) has approached the Shire of Gnowangerup with the offer to donate \$95,000 for the purpose of developing a skate park. This donation comes with the following terms and conditions:

- The skate park must be built in the Gnowangerup townsite.
- If the project is not commenced by 2025 or there be a firm commitment for the project to commence in 2026, the funds be gifted to GNP360.

This report is for Council to consider this proposed donation and if endorsed, direct the CEO to write to the Big Tractor Group Committee accepting this donation on the terms and conditions specified, and establish a Reserve to set aside this money for use in future years.

BACKGROUND

In March 2021 the Shire was approached by a student from the Gnowangerup District High School requesting the Shire consider building a skate park in Yougenup Road. Using the hashtag #doitforthekids, they felt that a skate park would complement the existing Nobarach Park and would encourage passing tourists to stop.

On the 3 March and 10 March 2021, the Shire's Community Development Coordinator met with students from the Gnowangerup District High School (GDHC) and the Woodthorpe School to discuss this proposal. The students supported the idea with the GNP360 block beside the existing Community Park (40 Yougenup Road) being mentioned as a possible location by the two groups. Other possible locations suggested by the GDHC students were:

- Gnowangerup Sporting Complex
- Gunther Park
- Vacant land on Quinn Street (behind the High School)

On the 15 March 2021 the Shire's CEO wrote to GNP360 and the Gnowangerup Giant Tractor Group seeking their support for this project. Both groups replied fully endorsing the proposal, with GNP360 advising that they would like to donate the land at 40 Yougenup Road to the Shire if it was used for the purpose of a skate park.

In June / July 2021 a concept drawing and quote was obtained to build the skate park. Due to the fact that the proposed site (40 Yougeup Road) was previously used as a petrol station and may be contaminated, quotes were obtained in October 2020 updated in February 2023 to test for contamination and tank removal.

The Shire's CEO met with the Chair from GNP360 in February of this year to discuss the project. During this meeting the Chair reiterated GNP360's intention to donate the land to the Shire, and also advised that when gifted the land would be free from contamination.

The CEO's Performance Criteria for 2023/24 includes the action of *Develop a project plan for the construction of a skate park at 40 Yougenup Road by 31 August 2023.*

COMMENTS

The offer of the donation from the Big Tractor Group to build a skate park is generous. When coupled with the offer from GNP360 to donate land for the same purpose, the project becomes even more attractive.

Nevertheless, the total cost of the project will likely exceed the quantum of the cash donation, and even given the gift of land, the Shire will likely need to seek grants or raise further donations to allow the project to proceed.

The conditions of the cash donation are not onerous and accepting this money does not expose the Shire to risk. The money will be placed in Reserve, and should the Shire decide not to proceed with the project it will simply be returned in accordance with the conditions of acceptance.

The CEO is required to deliver to Council a project plan by the end of August 2023 which will help Council in its decision making.

CONSULTATION

The skate park has been discussed with Council and the community for some time and it forms part of the Performance Criteria for the CEO. Council have been kept informed of the meetings and dialogue the CEO has had with key stakeholders about this subject, and this donation was discussed at the Council Workshop 12 April 2023.

LEGAL AND STATUTORY REQUIREMENTS

Reserve accounts are governed by Section 6.11 of the Local Government Act 1995 and Regulation 17 of the Local Government (Financial Management) Regulations 1996.

6.11. Reserve accounts

(1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.

(2) Subject to subsection (3), before a local government —

(a) changes* the purpose of a reserve account; or

(b) uses* the money in a reserve account for another purpose,

it must give one month's local public notice of the proposed change of purpose or proposed use.

* Absolute majority required.

(3) A local government is not required to give local public notice under subsection (2) —

(a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or

(b) in such other circumstances as are prescribed.

(4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.

(5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.

17. Reserve accounts, title of etc.

(1) A reserve account is to have a title that clearly identifies the purpose for which the money in the account is set aside.

(2) In the accounts, annual budget and financial reports of the local government a reserve account is to be referred to —

(a) in the information required by regulations 27(g) and 38, by its full title; and

(b) otherwise, by its full title or by an abbreviation of that title.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

As this donation comes with conditions it must be treated as a liability in the balance sheet. As a consequence, the Shire's liabilities will increase by the quantum of the donation, but this will be offset by an equal amount in assets (Reserve accounts).

Interest on the donation would increase the quantum of the Reserve account and the offsetting liability.

Should the conditions of the donation not be met, the full balance of the Reserve including interest would be returned in accordance with the conditions of the donation.

STRATEGIC IMPLICATIONS

Strategic Community Plan

Theme: Our Infrastructure

3.1 Parks, gardens, street scapes, recreational and social spaces are safe and encourage active and healthy lifestyles.

Town streets are enhanced, attractive and easy to access.

Sport and Recreation improvements are planned in a coordinated manner.

STRATEGIC RISK MANAGEMENT CONSIDERATIONS:

Primary Strategic Risk Category	Population decline
Description	Inability to control or stem a decline in the shire's population.
Residual Risk: (Low, Moderate, High, Extreme)	Extreme
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Catastrophic
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Likely

IMPACT ON CAPACITY

Receipt of this donation will have no impact on capacity. Preparing the business case for a skate park is part of the CEO's Performance Criteria, and should Council ultimately endorse the project, building the skate park will be managed as would any other infrastructure project.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Council could decline the offer of this donation and should construction of the skate park eventually proceed, its cost could be financed through grants, general reserves, loans or a combination of these options.

Implications of this course of action would be either additional costs in the form of interest on loans, or inability to proceed with other grant funded projects.

CONCLUSION

Accepting this donation will result in Council reducing the need to seek grants and funds from alternate sources should the decision to proceed with the skate park be made. Should the skate park not proceed the money will simply be returned in accordance with the conditions of donation.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL RESOLUTION

Moved: Cr S Hmeljak

Seconded: Cr M Creagh

0423.29 That Council:

- 1. Accepts the donation of \$95,000 from The Gnowangerup Giant Tractor Group Inc. (Big Tractor Group) as detailed in their letter dated 1 April 2023;**
- 2. Directs the CEO to write to The Gnowangerup Giant Tractor Group Inc. (Big Tractor Group) thanking them for this donation and agreeing to their terms and conditions of:**
 - a. The skate park must be built in the Gnowangerup townsite.**
 - b. If the project is not commenced by 2025 or there be a firm commitment for the project to commence in 2026, the funds be gifted to GNP360.**
- 3. Directs the CEO to establish a Reserve account titled:**

To fund the construction of a skate park in the Gnowangerup townsite in accordance with the conditions of donation as noted in the Council report 11.7 Ordinary Council Meeting 26 April 2023

Absolute Majority: 9/0

1 April, 2023

To Shire President Mrs Fiona Gaze, Councillors & Shire CEO Mr David Nicholson & Staff,

RE: The Big Tractor Group Funds

The Giant Tractor Group is keen to conclude its business as a community group. We would like to pass on the \$95,000 we hold from fundraising and donations to the Shire of Gnowangerup, to hold in trust to use to develop a skatepark in the Gnowangerup townsite.

Our committee believes this community project meets the same objectives that the funds were raised for, and will satisfy our charter as a community group that was charged with developing a community project that would attract visitors to our town.

If the project has not commenced by December 2025, or there be a firm plan for the project to commence in 2026, we ask that the funds be gifted to GNP360. Similarly if Council votes against the project, or the receiving of these funds, we will continue with our plan to disband and immediately gift the funds to GNP360 to use to develop a community project in Gnowangerup.

Should Council agree to this proposal, our committee will transfer the funds and close its bank accounts, record all of this in our minutes and promptly disband.

We look forward to hearing from you,

Kate O'Keeffe

Kate O'Keeffe

On behalf of

Big Tractor Group Committee

REPORTS FOR DECISION

12. REPORT FOR DECISION – CONFIDENTIAL ITEMS

Nil

OTHER BUSINESS AND CLOSING PROCEDURES

13. URGENT BUSINESS INTRODUCED BY DECISION OF COUNCIL

Nil

14. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15. DATE OF NEXT MEETING

The next Ordinary Council Meeting will be held on the 24 May 2023.

16. CLOSURE

The Shire President thanked Council and staff for their time and declared the meeting closed at 4.05pm.