



SHIRE OF GNOWANGERUP

MINUTES

ORDINARY MEETING OF COUNCIL

28 JUNE 2017

Commencing at 3:30pm

Council Chambers

28 Yougenup Road, Gnowangerup WA 6335

COUNCIL'S VISION

Gnowangerup Shire – A thriving, inclusive and growing community built on opportunity



TABLE OF CONTENTS

OPENING PROCEDURES

1. OPENING AND ANNOUNCEMENT OF VISITORS	0
2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE	0
2.1 ATTENDANCE	0
2.2 APOLOGIES	0
2.3 APPROVED LEAVE OF ABSENCE	0
3. APPLICATION FOR LEAVE OF ABSENCE	0
4. RESPONSE TO QUESTIONS TAKEN ON NOTICE	0
5. PUBLIC QUESTION TIME	0
6. DECLARATION OF FINANCIAL INTERESTS AND INTEREST AFFECTING IMPARTIALITY	0
7. PETITIONS / DEPUTATIONS / PRESENTATIONS	0
7.1 PETITIONS	0
7.2 DEPUTATIONS	0
7.3 PRESENTATIONS	0
8. CONFIRMATION OF PREVIOUS MEETING MINUTES	0
8.1 ORDINARY MEETING OF COUNCIL MINUTES 24 th MAY 2017	0
9. USE OF THE COMMON SEAL	0
9.1 COMMON SEAL	0
10. ANNOUNCEMENTS BY ELECTED MEMBERS WITHOUT DISCUSSION	0
10.1 ELECTED MEMBERS ACTIVITY REPORTS	0

REPORTS FOR DECISION

11. COMMITTEES OF COUNCIL	0
11.1 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE	0
11.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING (LEMC)	0
12. STRATEGY AND GOVERNANCE	0
12.1 ADOPTION OF STRUCTURE PLAN FOR RURAL RESIDENTIAL AREA NO. LOT 3587 GNOWANGERUP-TAMBELLUP ROAD AND LOT 3913 JORDAN STREET, GNOWANGERUP	0
13. CORPORATE SERVICES & COMMUNITY DEVELOPMENT	0
13.1 COMMUNITY FINANCIAL ASSISTANCE GRANTS AND OPERATIONAL SUPPORT SPORTING COMPLEXES 2017/18 ALLOCATIONS	0
14. INFRASTRUCTURE AND ASSET MANAGEMENT	0
14.1 BUDGET AMENDMENT - REPAIRS TO TOOMPUP DAM AND AIRPORT DAM	0
15. STATUTORY COMPLIANCE	0
16. FINANCE	0
16.1 ACCOUNTS FOR PAYMENT AND AUTHORISATION – MAY 2017	0
16.2 MAY 2017 MONTHLY FINANCIAL REPORT	0

17. CONFIDENTIAL ITEMS 0

OTHER BUSINESS AND CLOSING PROCEDURES

18. URGENT BUSINESS INTRODUCED BY DECISION OF COUNCIL 0

19. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 0

20. DATE OF NEXT MEETING 0

21. CLOSURE 0

OPENING PROCEDURES

1. OPENING AND ANNOUNCEMENT OF VISITORS

Shire President, Keith House welcomed Councillors, Staff and visitors and opened the meeting at 3:41pm.

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

2.1 ATTENDANCE

Keith House	Shire President
Fiona Gaze	Deputy Shire President
Lex Martin	
Bronwyn Gaze	
Richard House	
Sue Lance	
Ben Moore	
Shelley Hmeljak	
Shelley Pike	Chief Executive Officer
Vin Fordham Lamont	Deputy Chief Executive Officer
Phil Shephard	Town Planner
Carol Shaddick	Senior Finance Officer
Yvette Wheatcroft	Manager of Works
John Skinner	Asset and Waste Management Coordinator
Anna Boschman	Manager of Community Services
Abbey Sergeant	Executive Assistant

2.2 APOLOGIES

Frank Hmeljak

2.3 APPROVED LEAVE OF ABSENCE

Nil

3. APPLICATION FOR LEAVE OF ABSENCE

Nil

4. RESPONSE TO QUESTIONS TAKEN ON NOTICE

Nil.

5. PUBLIC QUESTION TIME

Nil

6. DECLARATION OF FINANCIAL INTERESTS AND INTEREST AFFECTING IMPARTIALITY

12.1 Sue Lance Proximity Interest

7. PETITIONS / DEPUTATIONS / PRESENTATIONS

7.1 PETITIONS

7.2 DEPUTATIONS

7.3 PRESENTATIONS

8. CONFIRMATION OF PREVIOUS MEETING MINUTES

8.1 ORDINARY MEETING OF COUNCIL MINUTES 24th MAY 2017

COUNCIL RESOLUTION

Moved: Cr B Gaze

Seconded: Cr S Lance

**0617.52 That the minutes of the Ordinary Council Meeting held on Wednesday
24th May 2017 be confirmed as a true record of proceedings**

UNANIMOUSLY CARRIED: 8/0

9. USE OF THE COMMON SEAL

9.1

COMMON SEAL

Location:	Shire of Gnowangerup
Proponent:	N/A
Business Unit:	Strategy and Governance
Date of Report:	19 th June 2017
Officer:	S Pike, Chief Executive Officer
Disclosure of Interest:	Nil.

ATTACHMENT

- Copy of Common Seal Register

PURPOSE

This report is a standard report and for noting purposes only.

BACKGROUND

Section 2.5 of the *Local Government Act 1995* states that a Local Government is a Body Corporate with perpetual succession and a common seal. A document is validly executed by a Body Corporate when the common seal of the Local Government is affixed to it by the Chief Executive Officer, and the President/Chairman and the Chief Executive Officer attest the affixing of the seal.

Since the last meeting of Council the common seal has been applied to the:

- Department of Lands – Ongerup Police Station Contract of Sale
- Isobel Goldner and Roderick Walker - Deed of Gift for 37 Yougenup Road - Transfer of Land

The Chief Executive Officer is primarily responsible for the governance role of the Shire of Gnowangerup which includes ensuring all legislative requirements are complied with including: adopting plans and reports, accepting tenders, directing operations, setting and amending budgets. This use of the Common Seal is a Standard Report for noting by Council.

All documents validly executed will have the common seal affixed and the President and the Chief Executive Officer's attestations affixing the seal. Use of the common seal is to be recorded in the common seal register and must have the Council resolution number included and the date that the seal was applied.

POLICY IMPLICATIONS

Nil

LEGISLATIVE IMPLICATIONS

Section 2.5(2) of the *Local Government Act 1995*. The local government is a body corporate with perpetual succession and a common seal Section 9.49. Documents, how authenticated. A document, is, unless this Act requires otherwise, sufficiently authenticated by a local government without its common seal if signed by the CEO or an employee of the local government who purports to be authorised by the CEO to so sign.

CONCLUSION

This is a standard report for Elected Members information

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Shire President Keith House would like to thank Isobel Goldner and Roderick Walker for gifting the Gnowangerup Star to the Shire of Gnowangerup.

10.1 ELECTED MEMBERS ACTIVITY REPORT

Date of Report: N/A
Officer: Various

Attended the following meetings/events

F Gaze: Attended the Council Briefing Session on Wednesday 14th June and the Budget Workshop on Wednesday 21st June.

L Martin: Attended the LEMC Meeting on 1st June, the Council Briefing Session on Wednesday 14th June and the Budget Workshop on Wednesday 21st June 2017.

B Gaze: Attended the Department of Sport Rec Meeting with Manager of Community Services Anna Boschman on Thursday 25th May, the Borden Pavilion Meeting on Wednesday 21st June and the Yongergnow Board Meeting on Wednesday 28th June.

R House: Attended the Gnowangerup Complex Meeting on 29th May, the Council Briefing Session on Wednesday 14th June and the Budget Workshop on Wednesday 21st June.

F Hmeljak: N/A

S Lance: Attended the Council Briefing Session on Wednesday 14th June, the Hidden Treasures Meeting in Katanning on 15th June and the Australian South West Marketing Meeting on 22nd June.

B Moore: Attended the Difficult Conversations Workshop on Friday 9th and the Council Briefing Session on Wednesday 14th June.

S Hmeljak: Attended the Council Briefing Session on Wednesday 14th and the Budget Workshop on Wednesday 21st June.

K House: Attended the State Council Budget Meeting in Perth on Wednesday 7th June – Topics of discussion included declarations of interest and making them streamlined for regional local governments, WALGA's budget, reconciliation plan and data collection and planning community social policy advisor.

Attended the LEMC Meeting on 1st June, the Meet the Minister with Alannah MacTiernan in Albany on Thursday 9th June, the Council Briefing Session on Wednesday 14th June and the Budget Workshop on Wednesday 21st June.

REPORTS FOR DECISION

11. COMMITTEES OF COUNCIL

11.1	CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE
Location:	Shire of Gnowangerup
Proponent:	N/A
File Ref:	12.2.1
Date of Report:	19 June 2017
Business Unit:	Strategy and Governance
Officer:	V Fordham Lamont – Deputy Chief Executive Officer
Disclosure of Interest:	Nil.

ATTACHMENT

- Minutes of the CEO Review Committee Meeting held on 24th May 2017 – Confidential (Tabled)

PURPOSE OF THE REPORT

To advise Council of the CEO Review Committee Meeting held on 24th May 2017.

BACKGROUND

The CEO Review Committee met on 24th May 2017 and made the following recommendations to council:

4.1 INTERIM UPDATE OF CURRENT KPIs

1. That the KPI interim update be noted.

4.2 THE ANNUAL CEO PERFORMANCE REVIEW FOR 2017

1. To complete the CEO Annual Review in house for 2017;
2. To conduct a meeting on 26th July to select a committee and to frame the content; and
3. To conduct a formal review on 9th August, 2017.

COMMENTS

Nil

CONSULTATION WITH THE COMMUNITY AND GOVERNMENT AGENCIES

Nil

LEGAL AND STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

IMPACT ON CAPACITY

Nil

RISK MANAGEMENT CONSIDERATIONS

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

Moved: Cr L Martin

Seconded: Cr F Gaze

0617.53 That the committee recommend to Council:

- 1. That the KPI interim update be noted;**
- 2. To complete the CEO Annual Review in house for 2017;**
- 3. To conduct a meeting on 26th July to select a committee and to frame the content; and**
- 4. To conduct a formal review on 9th August, 2017.**

UNANIMOUSLY CARRIED: 8/0

11.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING (LEMC)

Location: Shire of Gnowangerup
Proponent: N/A
File Ref: 9.3.2
Date of Report: 20th June 2017
Business Unit: Infrastructure
Officer: Vin Fordham Lamont, Deputy Chief Executive Officer
Disclosure of Interest: Nil.

ATTACHMENT

- Unconfirmed Minutes of the LEMC meeting held on Thursday 1st June 2017.

PURPOSE OF THE REPORT

To advise Council of the LEMC meeting held on 1st June 2017.

BACKGROUND

The LEMC Committee met on 1st June 2017 and the minutes of the meeting are attached for receiving and noting.

COMMENTS

Nil

CONSULTATION WITH THE COMMUNITY AND GOVERNMENT AGENCIES

Nil

LEGAL AND STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

The LEMC is a Committee of Council and Council is required to receive and note the unconfirmed minutes from the meeting held on 1st June 2017.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

Moved: Cr S Hmeljak

Seconded: Cr B Gaze

0617.54 That Council:

Receives and notes the unconfirmed minutes of the Local Emergency Management Committee (LEMC) meeting held on 1st June 2017.

UNANIMOUSLY CARRIED: 8/0

Cr Sue Lance declared a Proximity Interest in item 12.1 as she owns adjoining land and left the room at 3:54 pm.

12. STRATEGY AND GOVERNANCE

12.1	ADOPTION OF STRUCTURE PLAN FOR RURAL RESIDENTIAL AREA NO. LOT 3587 GNOWANGERUP-TAMBELLUP ROAD AND LOT 3913 JORDAN STREET, GNOWANGERUP
Location:	Lot 3587 Gnowangerup-Tambellup Road and Lot 3913 Jordan Street, Gnowangerup
Proponent:	Edge Planning & Property/GL & CG Richardson
File Ref:	18.6.4
Date of Report:	22 nd June 2017
Business Unit:	Strategy & Governance
Officer:	Phil Shephard, Planning Officer
Disclosure of Interest:	Nil

ATTACHMENTS

- Copy of Structure Plan.

PURPOSE OF THE REPORT

To formally adopt the final Structure Plan for the recently created rural residential zoned area in Gnowangerup.

BACKGROUND

The Shire has received approval from the WA Planning Commission for amendment no. 9 to Local Planning Scheme No. 2 that created the new rural residential area south-west of Gnowangerup.

COMMENTS

To complement the approved amendment, the WA Planning Commission have required a structure plan (copy attached) be prepared and adopted to guide the future subdivision and development of the lots.

The land is shown in the image below:



Amendment No. 9 and Structure Plan area shown bordered in red (Image Google Earth)

The structure plan will enable the future subdivision of the land into a total of 51 lots ranging from 4,000m² to 6.7 hectares in area with the following design features:

- Simple road design with future connections through to Virginia Estate to the east.
- The road reserves are 20m wide and have been designed to avoid the need for clearing of remnant vegetation.
- The widening of the Jordan Street road reserve to protect the existing remnant vegetation in the road reserve and avoid the requirement to relocate the existing overhead powerlines.
- Includes indicative building envelopes that are setback from the Gnowangerup-Tambellup Road, bushfire prone areas, adjoining farmland and seasonal watercourse.
- Rehabilitation of the sand pit and creekline areas on the property.
- Includes area of revegetation to improve the visual amenity of the land and address potential spray drift from adjoining agricultural land to the west and south of the land.
- Incorporates a Building Exclusion Area to protect the new industrial area along Quinn Street.

The structure plan is consistent with the completed scheme amendment and the Shire's adopted Local Planning Strategy for the land.

CONSULTATION WITH THE COMMUNITY AND GOVERNMENT AGENCIES

WA Planning Commission/Department of Planning

LEGAL AND STATUTORY REQUIREMENTS

Planning and Development Act 2005 – the Shire of Gnowangerup LPS2 is an operative local planning scheme under the Act.

Planning and Development Regulations 2009 – sets out the planning fees payable to the Shire of Gnowangerup for the administration/advertising of scheme amendments and structure plans.

POLICY IMPLICATIONS

There are no Local Planning Policies that apply to this report.

IMPACT ON CAPACITY

Nil.

RISK MANAGEMENT CONSIDERATIONS

The item covers several risk areas to Council including compliance and reputational functions. The organisational risk and proposed treatment or mitigation is summarised in the following table from the Shire's Risk Management Governance Framework:

Risk Description	Risk Likelihood	Risk Consequence	Risk Acceptance	Risk Treatment
Council does not adopt the structure plan	Rare	Minor	Acceptable - Low (2)	Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring

FINANCIAL IMPLICATIONS

The applicant is required to pay the Shire administration fees for the structure plan which are estimated to be between \$150 - \$300 in accordance with adopted 2016/17 Schedule of Fees and Charges. The amount will be finalised when the structure plan is completed and endorsed by the WA Planning Commission.

STRATEGIC IMPLICATIONS

The proposal impacts on a number of items in the Community Strategic Plan 2013 – 2022 as follows:

Strategic Focus	Community
Goal 1:	<i>A thriving, supportive and safe community Services include support for health and education, sport and recreation, arts and culture, emergency and fire management and animal management</i>
Outcome 1.3:	<i>A proactive and supportive community</i>
Strategy 1.3.4 Promote the lifestyle, facilities and services to encourage more families to	

Gnowangerup Shire – A thriving, inclusive and growing community built on opportunity

Strategic Focus	Community
come to the Shire	
Strategy 1.3.5 Facilitate the establishment of a range of housing options	

Strategic Focus	Natural Environment
Goal 2:	<i>Natural assets that are protected and secured for future generations Services include environmental protection, water management and waste management</i>
Outcome 2.1:	<i>A protected natural environment</i>
Strategy 2.1.1 Ensure the protection of native vegetation where appropriate	
Outcome 2.2:	<i>Water resources security</i>
Strategy 2.2.2 Protect and enhance water catchments and waterways	
Strategy 2.2.3 Provide effective wastewater collection, treatment and disposal services	

Strategic Focus	Built Environment and Infrastructure
Goal 3:	<i>A built environment and infrastructure that supports the community and economy Services include town planning, development and building assessment, heritage conservation, asset management, parks and gardens</i>
Outcome 3.1:	<i>Appropriate planning and development</i>
Strategy 3.1.1	Review, amend and implement the Town Planning Scheme
Strategy 3.1.2	Provide planning and development advice on land developments
Outcome 3.2:	<i>A safe and reliable transport system</i>
Strategy 3.2.1	Maintain and further develop roads, footpaths and cycleways at appropriate standards

Strategic Focus	Governance and Organisation
Goal 5:	<i>Proactive leadership, good governance and efficient service delivery Services include leadership, governance, administration, customer services and corporate services</i>
Outcome 5.1:	<i>Strategic governance and leadership</i>
Strategy 5.1.5	Ensure compliance with local laws and statutory requirements.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

The Council has a number of options available to it, which are discussed below:

1 *Not support the proposal*

The Local Government can choose to not adopt the structure plan. This would be contrary to previous decisions by Council to support the future subdivision of the land into rural residential lots.

2 *Support the proposal*

The Local Government can choose to adopt the structure plan and proceed to gain WA Planning Commission approval for the plan.

3 *Defer the proposal*

The Local Government may elect to defer the matter for a period and/or seek additional information, if deemed necessary, before proceeding to make a decision.

CONCLUSION

The adoption of the structure plan complements the recently completed scheme amendment for the land and will facilitate the future subdivision and development of the land into rural residential lots.

VOTING REQUIREMENTS

Simple Majority.

COUNCIL RESOLUTION

Moved: Cr F Gaze

Seconded: Cr S Hmeljak

0617.55 **That Council:**

Adopt the Structure Plan Lots 3587 Gnowangerup-Tambellup Road and Lot 3913 Jordan Street, Pallinup (Drawing Number EP 150217 06 Revision B) in accordance with the provisions of Local Planning Scheme No. 2 and request endorsement for the structure plan from the WA Planning Commission without modification

UNANIMOUSLY CARRIED: 7/0

Cr Sue Lance returned to the meeting at 3:59pm

13. CORPORATE SERVICES & COMMUNITY DEVELOPMENT

13.1 COMMUNITY FINANCIAL ASSISTANCE GRANTS AND OPERATIONAL SUPPORT SPORTING COMPLEXES 2017/18 ALLOCATIONS

Location:	Gnowangerup, Borden and Ongerup
Proponent:	Various
File Ref:	15.1.1
Date of Report:	19 th June 2017
Business Unit:	Community Services
Officer:	Anna Boschman - Manager of Community Services
Disclosure of Interest:	Nil

ATTACHMENTS

- Community Financial Assistance Grants and Complex Operational Support Historical Information
- Budget Considerations 2017/18 – Community Services

PURPOSE OF THE REPORT

To consider the allocation of the 2017/18 round of the Community Financial Assistance Grants (CFAG) and Sporting Complexes Operational Support (SCOS).

BACKGROUND

In 2015 Council introduced the Community Financial Assistance Grants (CFAG) program which aimed to provide an equitable process for assessing funding requests from the community. CFAG funding is allocated for activities which show clear benefits for the local community. Applicants can apply for a CFAG in the annual funding round which takes place March – May each year, prior to confirmation of the budget annually. Successful CFAG applications are subject to acquittal and are required to meet a predetermined set of criteria.

In 2017, a major review of the Community Financial Assistance Grants program was undertaken. This review resulted in a greater focus on support for community projects and activities that involved partnerships, which promoted community wellbeing and which promoted inclusion. As with previous years, Council declined to fund operational support for community organisations and CFAG funding was to be allocated to community driven projects and activities that were aligned with the Shire's Strategic direction. In 2017, grant writing workshops were also held to build greater capacity within the community, to improve the quality of CFAG applications and raise awareness about external grant funding options available to the community.

The review also took into consideration a number of factors including funding for operational support provided to the three sporting complexes. In previous years a number of methods have been used to calculate the Sporting Complexes Operational Support, however in 2016 Council provided support to each Sporting Complex in the form of an operational subsidy which was

calculated as a percentage of each facility's water, electricity, gas and insurance costs in the previous calendar year.

Each year Council requests that all Sporting Complexes provide a copy of audited financials for the previous calendar year. The operational subsidy is based on the figures provided by each sporting complex.

In 2016, the Shire completed the construction of the Gnowangerup Community Swimming Pool. The Pool is collocated at the Gnowangerup Sporting Complex. Photovoltaic Panels were installed on the roof of the Gnowangerup Sporting Complex to reduce power consumption associated with heating the Pool. At present power and water costs for both the Pool and the Complex are paid for by the Gnowangerup Sporting Complex. The additional costs associated with the Pool have been calculated and the Complex is reimbursed for any costs associated with water and electricity related to the Pool. This reimbursement is taken into consideration when calculating the operational subsidy in order to ensure that any costs associated with the Pool are not included in the final calculation.

COMMENTS

Budget Considerations 2017/18 – Community Services (which was provided to Council at the Briefing Session on 14th June 2017) gives Council context in which to consider the amounts allocated to Community Financial Assistance Grants and Sporting Complexes Operational Support. The document provides an overview of the Community Services Portfolio including costs associated with Shire run Community Events, Shire run New and Existing Community Development Initiatives and costs associated with the provision of Community Services such as the Gnowangerup Swimming Pool and the Gnowangerup and Ongerup Libraries.

Community Financial Assistance Grants

In May 2017, Council was provided with full copies of all the CFAG applications for 2017/18. Below is a summary of the Community Financial Assistance Grants applications received in the 2017/18 round:

Full Organisation Name: Gnowangerup Community Resource Centre

Title: "Art GN" Annual Exhibition Opening

Requested Amount: \$500.00

Full Organisation Name: A Smart Start

Title: Books and Activities

Requested Amount: \$2,000.00

Full Organisation Name: Gnowangerup Community Church

Title: Double Unisex Disabled Toilet

Requested Amount: \$5,000.00

Full Organisation Name: Wirrapanda Foundation

Title: NAIDOC Celebrations

Requested Amount: \$5000.00

Hidden Treasures was granted \$12,000 over 3 years in 2016/17. Therefore \$4000 allocation will be made to Hidden Treasures in the 2017/18 budget under Community Grants. On conclusion of the current grant agreement Hidden Treasures will fall under Economic Development.

Sporting Complexes Operational Support

Below is a summary of the recommendations for Sporting Complex Operational Support allocations 2017/18:

Full Organisation Name: Gnowangerup Sporting Complex

Percentage: 60%

Amount: \$10,099.09

Full Organisation Name: Borden Pavilion

Percentage: 60%

Amount: \$7,994.31

Full Organisation Name: Ongerup Sporting Complex

Percentage: 60%

Amount: \$2,494.33

CONSULTATION WITH THE COMMUNITY AND GOVERNMENT AGENCIES

The Shire's current Community Strategic Plan is under major review. Extensive consultation has taken place to inform the new *Shire of Gnowangerup Strategic Community Plan 2017- 2027*. The results of this review will be reflected in the focus for the CFAG process in 2018/19.

LEGAL AND STATUTORY REQUIREMENTS

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Sufficient funds are allocated in Councils 2017/18 Draft Budget to cover the cost of the recommended grant and operational support contributions.

STRATEGIC IMPLICATIONS

All Community Financial Assistance Grants have been required to align with objectives detailed in the *Shire of Gnowangerup Strategic Community Plan 2013 – 2022*. Part B question 5 of each application details the strategic alignment of each project/activity for which funds are being requested. All applications have been assessed using a multi-criterion analysis tool which includes a component related to strategic direction. All applications have received above average multi-criterion analysis scores for strategic alignment.

The three Sporting Complexes are a focal point for community activity and provide a range of benefits to the community. Support for the local sporting complexes aligns with the following components of the *Shire of Gnowangerup Strategic Community Plan 2013 – 2022*:

GOAL 1: A THRIVING, SUPPORTIVE AND SAFE COMMUNITY

Outcome 1.2: Participation in sport, recreation and leisure opportunities.

Strategy 1.2.1: Provide and promote sport, recreation, leisure and library facilities and programs.

Outcome 1.3: A proactive and supportive community.

Strategy 1.3.1: Support community initiated and owned projects.

Strategy 1.3.2: Work in partnership with community groups to encourage volunteerism.

IMPACT ON CAPACITY

The CFAG Process and Sporting Complexes Operational Support allows the Shire to fund the provision of community driven and operated services and activities across the Shire. This structure for service delivery encourages greater community ownership of facilities and increases community action. Without this multiplier effect the Shire would not have the resources to deliver such a wide range of services across all three communities.

The mechanisms for the distribution of community funding, put in place by Council, ensures the equitable distribution of funds for community projects, activities and sport and recreation services across the Shire. This process provides high value for each dollar invested. Shire funds often form the basis for community groups to leverage additional funding for local activities from external funding bodies. This funding process allows the Shire to allocate its limited resources to high value activities that encourage and enhance local community action.

RISK MANAGEMENT CONSIDERATIONS

The Shire has requested that all CFAG applicants consider the fact that licences and/ or permits may be required for the activities and events they are undertaking. The Manager of Community Services works closely with applicants to ensure that Occupational Health and Safety requirements have been considered, however it is the responsibility of the applicant to maintain the health and safety of volunteers, staff and the general public and ensure any other matters of compliance have been adhered to.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

In previous years Council has awarded Ongerup Sporting Complex 100% (and in 2014/15 just under 200%) of its operational costs (water, electricity, gas and insurance). The 60% percentage calculation for all three facilities has been recommended in order to ensure equity across the Shire and a subsidy amount based on usage.

Council may wish to change the allocated amounts related to the Sporting Complexes and has been provided with a breakdown of costs in the attached document *Budget Considerations 2017/18 – Community Services*.

CONCLUSION

Due to the high quality of the applications and combined total of only \$16,500, the Community Financial Assistance Grants received in the 2017/18 round, it is recommended that all projects

are awarded the full amount requested. Each project brings unique benefits to the community and will allow the Shire to provide value for money in its community funding commitments.

The Sporting Complex Operational Support allocations have been based on a calculation of 60% support for each facility. This will ensure equity across the Shire and will encourage a philosophy of *“increased use and therefore increased support”* which will in turn deliver better value for money and improved community sport and recreation services for ratepayers.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

Moved: Cr S Hmeljak

Seconded: Cr S Lance

0617. That Council:

Grant the following amounts as the 2017/18 allocations for the Community Financial Assistance Grants and Sporting Complexes Operational Support;

1. Community Financial Assistance Grants

- a) \$500 ex GST to Gnowangerup Community Resource Centre, “Art GN” Annual Exhibition Opening
- b) \$2000 ex GST to A Smart Start, Book and Activities.
- c) \$5000 ex GST Gnowangerup Community Church, Double Unisex Disabled Toilet
- d) \$5000 ex GST to Wirrapanda Foundation, NAIDOC Celebrations.

2. Sporting Complexes Operational Support

- a) \$10,099.09 ex GST (60% allocation) Gnowangerup Sporting Complex
- b) \$7,994.31 ex GST (60% allocation) Borden Pavilion
- c) \$2,494.33 ex GST (60% allocation) Ongerup Sporting Complex.

AMENDMENT

That the Officers Recommendation be amended to increase the Operational Support for the Ongerup Sporting Complex from 60% allocation to 100% - due to past history and to encourage the future development of Ongerup.

COUNCIL RESOLUTION

0617. Moved: Cr R House

Seconded: Cr L MARTIN

That item 2(c) of the Officer Recommendation be amended to read “\$4,157.21ex GST (100% allocation) Ongerup Sporting Complex”

CARRIED: 5/3

COUNCIL RESOLUTION

Moved: Cr S Hmeljak

Seconded: Cr S Lance

0617.56 That Council:

Grant the following amounts as the 2017/18 allocations for the Community Financial Assistance Grants and Sporting Complexes Operational Support;

1. Community Financial Assistance Grants

- a) **\$500 ex GST to Gnowangerup Community Resource Centre, “Art GN” Annual Exhibition Opening**
- b) **\$2000 ex GST to A Smart Start, Book and Activities.**
- c) **\$5000 ex GST Gnowangerup Community Church, Double Unisex Disabled Toilet**
- d) **\$5000 ex GST to Wirrapanda Foundation, NAIDOC Celebrations.**

2. Sporting Complexes Operational Support

- a) **\$10,099.09 ex GST (60% allocation) Gnowangerup Sporting Complex**
- b) **\$7,994.31 ex GST (60% allocation) Borden Pavilion**
- c) **\$4, 157.21 ex GST (100% allocation) Ongerup Sporting Complex.**

UNANIMOUSLY CARRIED: 8/0

14. INFRASTRUCTURE AND ASSET MANAGEMENT

14.1 BUDGET AMENDMENT - REPAIRS TO TOOMPUP DAM AND AIRPORT DAM

Location: Shire of Gnowangerup
Proponent: N/A
File Ref: 12.14.1
Date of Report: 20 June 2017
Business Unit: Infrastructure
Officer: Yvette Wheatcroft - Manager of Works
Disclosure of Interest: Nil

ATTACHMENTS

Nil.

PURPOSE OF THE REPORT

That council endorse a budget amendment of the \$9,800 funds allocated to Magitup Dam and transfer \$5,750 to Toompup Dam and \$4,050 to the new Airport Dam.

BACKGROUND

Due to the serious erosion of the banks on Magitup Dam and Toompup Dam, Council allocated \$10,000 to each dam for repairs. After the flooding event in January 2017 it was found that the damage to Magitup Dam and Toompup Dams had significantly increased and the original estimate of \$10,000 allocated to each dam is not sufficient to repair both. After reassessing, the recommendation is that Council, reallocate the funds to repair Toompup Dam completely and use the remaining funds to repair the damage that is occurring on the new airport dam to prevent further erosion.

COMMENT

Magitup Dam needs substantial work to repair the holes, which requires removal of a significant portion of material to allow the dozer to rebuild and compact the dam wall. This work is eligible for the current Water Corporation Grant that closes in November 2017. Staff intend to apply for this funding.

CONSULTATION WITH THE COMMUNITY AND GOVERNMENT AGENCIES

N/A

LEGAL AND STATUTORY REQUIREMENTS

Local Government Act 1995
Part 6 Financial management
Division 4 General financial provisions
Section 6.8 Expenditure from municipal fund not included in annual budget

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Supports the Strategic Community Plan

2.2.1 Support and promote water resources security into the future

2.2.2 Protect and enhance water catchments and waterways

IMPACT ON CAPACITY

Nil

RISK MANAGEMENT CONSIDERATIONS

Further deterioration of these assets will continue if corrective action is not taken.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

1. It is not possible to partially repair the Magitup Dam bank and then leave without completing the job as it would cause further damage. It is not advisable to do any work until there is sufficient funding to cover the full cost of the repair work.
2. One option is to do nothing, however the banks on all the dams will continue to deteriorate until they are repaired and the more damage the more costly it is to repair.

CONCLUSION

- The extra funds allocated to Toopmup Dam will allow the erosion to be completely repaired.
- The extra funds allocated to the new Airport Dam will allow the damage to be repaired preventing further erosion.
- Staff intend to apply for grant funding for the repairs to Magitup Dam and Council contribution will be work in kind for example plant.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL RESOLUTION

Moved: Cr B Gaze

Seconded: Cr F Gaze

0617.57 That Council:

Approve the following budget amendments to fund the full restoration of dam bank erosion at Toompup Dam and the new Airport Dam.

Account No	Description	Increase/(Decrease)
GL 62112	Magitup Dam Maintenance	(\$5,750)
GL 62082	Toompup Dam Maintenance	\$5,750
GL 62112	Magitup Dam Maintenance	(\$4,050)
GL 62102	Airport Dam Maintenance	\$4,050

UNANIMOUSLY CARRIED: 8/0

15. STATUTORY COMPLIANCE

Nil

16. FINANCE

16.1 ACCOUNTS FOR PAYMENT AND AUTHORISATION – MAY 2017

Location: Shire of Gnowangerup
File Ref: 12.14.1
Date of Report: 14th June 2017
Business Unit: Finance
Officer: Carol Shaddick – Senior Finance Officer
Disclosure of Interest: Nil

ATTACHMENT

- May 2017 Cheque Listing

COMMENTS

The May 2017 cheque list is attached as follows

FUND	AMOUNT
Municipal Fund	\$ 833,932.51
Trust Fund	\$ 110.00
Credit Card	\$ 1,061.22

TOTAL	\$ 835,103.73
--------------	----------------------

COUNCIL RESOLUTION

Moved: Cr S Hmeljak

Seconded: Cr S Lance

0617.58 That the Schedule of Accounts: Municipal Fund Cheques 26997 – 27020, EFT 12147 – EFT 12272, Click Super DD totalling \$833,932.51 and Trust Fund Cheques 845 – 845 totalling \$110.00 and Corporate Credit Card totalling \$1,061.22 be approved.

UNANIMOUSLY CARRIED: 8/0

16.2 MAY 2017 MONTHLY FINANCIAL REPORT

Location: Shire of Gnowangerup
File Ref: 12.14.1
Date of Report: 19 June 2017
Business Unit: Finance
Officer: Darren Long - Finance Consultant
Carol Shaddick – Senior Finance Officer
Disclosure of Interest: Nil

Attachments

- Monthly Financial Statements for period 31 May 2017 including;
 - Statement of Financial Activity to 31 May 2017.
 - Report on Material Differences.
 - Comprehensive Income by Program and Nature & Type
 - Statement of Financial Position.
 - Statement of Cash Flows.
 - Current Assets and Liabilities.

Summary

Adoption of the May 2017 Monthly Financial Report

Comments

Presented to Council is the Financial Statement to 31 May 2017 subject to change as a result of end of year procedures and audit process.

Consultation

Nil

Statutory Environment

Local Government Financial Regulations (1996) 22, 32 and 43 apply.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

COUNCIL RESOLUTION

Moved: Cr S Hmeljak

Seconded: Cr B Gaze

0617.59 That the May 2017 Monthly Financial Report be received and noted.

UNANIMOUSLY CARRIED: 8/0

17. CONFIDENTIAL ITEMS

OTHER BUSINESS AND CLOSING PROCEDURES

18. URGENT BUSINESS INTRODUCED BY DECISION OF COUNCIL

19. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

20. DATE OF NEXT MEETING

That the next Ordinary Council Meeting will be held on the 26th July 2017.

21. CLOSURE

The Shire President thanked council and staff for their time and declared the meeting closed at 4:11pm.