



**SHIRE OF GNOWANGERUP**

## **MINUTES**

### **ORDINARY MEETING OF COUNCIL**

**27 JULY 2016**

**Commencing at 3.30 pm**

**Council Chambers**

**28 Yougenup Road, Gnowangerup WA 6335**

#### **COUNCIL'S VISION**

Gnowangerup Shire – A thriving, inclusive and growing community built on opportunity

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**OPENING PROCEDURES**

**1. OPENING AND ANNOUNCEMENT OF VISITORS**

Shire President, Keith House welcomed Councillors, Staff and visitors and opened the meeting at 3:40pm.

**2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**

**2.1 ATTENDANCE**

Keith House	Shire President
Fiona Gaze	Deputy Shire President
Lex Martin	
Bronwyn Gaze	
Frank Hmeljak	
Sue Lance	
Ben Moore	
Shelley Hmeljak	
Shelley Pike	Chief Executive Officer
Anna Boschman	Manager of Community Services
Yvette Wheatcroft	Manager of Works
John Skinner	Asset and Waste Management Coordinator
Phil Shephard	Town Planner
Abbey Sergeant	Executive Assistant

**2.2 APOLOGIES**

Cr Richard House, Ken Pech

**2.3 APPROVED LEAVE OF ABSENCE**

**3. APPLICATION FOR LEAVE OF ABSENCE**

Cr Lex Martin August Ordinary Council Meeting

**4. RESPONSE TO QUESTIONS TAKEN ON NOTICE**

The questions posed by Ken Pech at the July Ordinary Council Meeting have been responded to verbally by Manager of Works Yvette Wheatcroft.

**5. PUBLIC QUESTION TIME**

Nil

**6. DECLARATION OF FINANCIAL INTERESTS AND INTEREST AFFECTING IMPARTIALITY**

Nil



**7. PETITIONS / DEPUTATIONS / PRESENTATIONS**

**7.1 PETITIONS**

**7.2 DEPUTATIONS**

**7.3 PRESENTATIONS**

**8. CONFIRMATION OF PREVIOUS MEETING MINUTES**

**8.1 ORDINARY MEETING OF COUNCIL MINUTES 22<sup>ND</sup> JUNE 2016**

**COUNCIL RESOLUTION**

**Moved: Cr F Gaze**

**Seconded: Cr F Hmeljak**

**0716.68 That the minutes of the Ordinary Council Meeting held on Wednesday  
22<sup>ND</sup> June 2016 be confirmed as a true record of proceedings**

**UNANIMOUSLY CARRIED: 8/0**

## 9. USE OF THE COMMON SEAL

### 9.1

### COMMON SEAL

<b>Location:</b>	Shire of Gnowangerup
<b>Proponent:</b>	N/A
<b>Business Unit:</b>	Strategy and Governance
<b>Date of Report:</b>	15 <sup>th</sup> July 2016
<b>Officer:</b>	S Pike, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil.

### ATTACHMENT

- Copy of Common Seal Register

### PURPOSE

This report is a standard report and for noting purposes only.

### BACKGROUND

Section 2.5 of the *Local Government Act 1995* states that a Local Government is a Body Corporate with perpetual succession and a common seal. A document is validly executed by a Body Corporate when the common seal of the Local Government is affixed to it by the Chief Executive Officer, and the President/Chairman and the Chief Executive Officer attest the affixing of the seal.

Since the last meeting of Council the common seal has been applied to the following documents:

- Anna Boschman Lease of 9 Yougenup Road Gnowangerup
- Borden Pavilion Committee, re-signed agreement following Department of Land approvals
- Shire of Gnowangerup Local Planning Scheme No 2 Amendment No 9
- Tracy Swalwell, Old Police Station Ongerup amended lease to allow access to the court room

The Chief Executive Officer is primarily responsible for the governance role of the Shire of Gnowangerup which includes ensuring all legislative requirements are complied with including: adopting plans and reports, accepting tenders, directing operations, setting and amending budgets. This use of the Common Seal is a Standard Report for noting by Council.

All documents validly executed will have the common seal affixed and the President and the Chief Executive Officer's attestations affixing the seal. Use of the common seal is to be recorded in the common seal register and must have the Council resolution number included and the date that the seal was applied.

### POLICY IMPLICATIONS

Nil

LEGISLATIVE IMPLICATIONS

Section 2.5(2) of the Local Government Act 1995. The local government is a body corporate with perpetual succession and a common seal Section 9.49. Documents, how authenticated. A document, is, unless this Act requires otherwise, sufficiently authenticated by a local government without its common seal if signed by the CEO or an employee of the local government who purports to be authorised by the CEO to so sign.

CONCLUSION

This is a standard report for Elected Members information.

## COMMON SEAL REGISTER

Register Reference No	Party (company etc)	Description e.g. Contract Agreement	Date Signed	Resolution No.	Signed
59	Anna Boschman	Lease of 9 Yougenup Road Gnowangerup	23/06/2016		Yes
60	Borden Pavilion Committee	Borden Pavilion Agreement re-signed following approval from Dept of Lands	23/06/2016		Yes
61	Shire of Gnowangerup	Local Planning Scheme No. 2 Amendment No 9	30/06/2016	0616.63	Yes
62	Tracy Swalwell	6 month extension of Lease Agreement Old Ongerup Police Station – inclusion of Court Room to lease agreement	13/07/2016		Yes

## 10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

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### 10.1 ELECTED MEMBERS ACTIVITY REPORT

**Date of Report:** N/A  
**Officer:** Various

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#### Attended the following meetings/events

- F Gaze: Attended the Great Southern Development Commission Meeting in Gnowangerup on Thursday 23<sup>rd</sup> June 2016 followed by a community lunch and discussion around State Government funding, community projects and housing. Also attended the Chief Executive Officer Performance Review Committee Workshop on Wednesday 27<sup>th</sup> July 2016.
- L Martin: Attended the Budget Workshop on Friday 1<sup>st</sup> July, the Council Briefing Session on Wednesday 13<sup>th</sup> July, the Budget Workshop on Wednesday 20<sup>th</sup> July, the Asset Management Workshop on 22<sup>nd</sup> July and Chief Executive Officer Performance Review Committee Workshop on Wednesday 27<sup>th</sup> July 2016.
- B Gaze: Attended the Budget Workshop on Friday 1<sup>st</sup> July, the Council Briefing Session on Wednesday 13<sup>th</sup> July, the Budget Workshop on Wednesday 20<sup>th</sup> July, the Asset Management Workshop on 22<sup>nd</sup> July and the Chief Executive Officer Performance Review Committee Workshop on 27<sup>th</sup> July 2016.  
Also attended the Summit on Bluff Knoll with delegates from the Borden Community as well as the Borden Pavilion Management Committee and Monthly Yongergnow Board Meeting.
- R House: Nil.
- F Hmeljak: Attended the Budget Workshop on Friday 1<sup>st</sup> July, the Council Briefing Session on Wednesday 13<sup>th</sup> July, the Budget Workshop on Wednesday 20<sup>th</sup> July, the Asset Management Workshop on 22<sup>nd</sup> July and the Chief Executive Officer Performance Review Committee Workshop on 27<sup>th</sup> July 2016.
- S Lance: Attended the Budget Workshop and WALGA Zone meeting on Friday 1<sup>st</sup> July, the Hidden Treasures Meeting on 7<sup>th</sup> July, The Aboriginal Remains Burial and Council Briefing Session on 13<sup>th</sup> July, the Budget Workshop on Wednesday 20<sup>th</sup> July, the Asset Management Workshop on 22<sup>nd</sup> July and the Chief Executive Officer Performance Review Committee Workshop on 27<sup>th</sup> July 2016.
- B Moore: Attended the Budget Workshop on Friday 1<sup>st</sup> July, the Council Briefing Session on Wednesday 13<sup>th</sup> July, the Budget Workshop on Wednesday 20<sup>th</sup> July, the Asset Management Workshop on 22<sup>nd</sup> July and the Chief Executive Officer Performance Review Committee Workshop on 27<sup>th</sup> July 2016.

- S Hmeljak: Attended the *“Let’s Talk About Men’s Health”* Session at the Gnowangerup Hospital on 29<sup>th</sup> June, the Budget Workshop on Friday 1<sup>st</sup> July, the Council Briefing Session on 13<sup>th</sup> July, the budget Workshop on Wednesday 20<sup>th</sup> July, the Asset Management Workshop on 22<sup>nd</sup> July and the Chief Executive Officer Performance Review Committee Workshop on 27<sup>th</sup> July 2016.
- K House: Attended the Great Southern Development Commission Meeting on 23<sup>rd</sup> June at the Gnowangerup Community Resource Centre, the WALGA Zone Meeting and Budget Workshop on Friday 1<sup>st</sup> July, the NAIDOC week opening ceremony on 5<sup>th</sup> July, the NAIDOC Week Awards Dinner on 6<sup>th</sup> July “a great local initiative”, the Council Briefing Session on 13<sup>th</sup> July, the Ongerup Sporting Complex Meeting on 20<sup>th</sup> July. Placed his apologies for the Asset Management Workshop on 22<sup>nd</sup> July and attended the Chief Executive Officer Performance Review on 27<sup>th</sup> July.

REPORTS FOR DECISION

11. COMMITTEES OF COUNCIL

12. STRATEGY AND GOVERNANCE

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12.1 SHIRE OF GNOWANGERUP LOCAL LAWS PROJECT 2016

Location:	Physical location
Proponent:	N/A
File Ref:	19.6.5
Date of Report:	13/07/2016
Business Unit:	Strategy and Governance
Officer:	Bruce Wittber, BHW Consulting
Disclosure of Interest:	Nil

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ATTACHMENTS

- Animals, Environment and Nuisance Local Law 2016
- Bush Fire Brigades Local Law 2016
- Dogs Local Law 2016
- Health Local Law 2016
- Local Government Property Local Law 2016
- Standing Orders Local Law 2016

PURPOSE OF THE REPORT

The purpose of this report is to consider and adopt as per section 3.12 of the *Local Government Act 1995* (the Act) the following local laws:

- Animals, Environment and Nuisance Local Law 2016
- Bush Fire Brigades Local Law 2016
- Dogs Local Law 2016
- Health Local Law 2016
- Local Government Property Local Law 2016
- Standing Orders Local Law 2016

BACKGROUND

The Council at its meeting on Wednesday 23 March 2016 resolved as follows:

*Moved: Cr F Gaze*

*Seconded: Cr S Lance*

0316.17 *That the Council by Simple Majority in accordance with section 3.12 of the Local Government 1995 resolves:*

1. *to approve the giving of state-wide public notice of the following local laws in order to seek public comment:*
  - *Animals, Environment and Nuisance Local Law 2016;*

- *Bush Fire Brigades Local Law 2016;*
  - *Dogs Local Law 2016;*
  - *Health Local Law 2016;*
  - *Local Government Property Local Law 2016;*
  - *Standing Orders Local Law 2016.*
2. *to submit to the Minister for Local Government a copy of all proposed local laws;*
  3. *to submit to the Minister for Health a copy of the Animals, Environment and Nuisance Local Law 2016 and Health Local Law 2016; and*
  4. *to submit to the Minister for Emergency Services a copy of the Bush Fire Brigades Local Law 2016.*

UNANIMOUSLY CARRIED: 8/0

#### COMMENTS

Following the above resolution the Shire of Gnowangerup (the Shire) advertised the Animals, Environment and Nuisance Local Law 2016, Bush Fire Brigades Local Law 2016, Dogs Local Law 2016, Health Local Law 2016, Local Government Property Local Law 2016 and Standing Orders Local Law 2016 in the West Australian Newspaper on 21<sup>st</sup> April 2016, Gnowangerup Round Up on 21<sup>st</sup> April 2016, Borden Bulletin on 27<sup>th</sup> April 2016 and Ongerup Grapevine on 21<sup>st</sup> April 2016. It was also advertised on the Gnowangerup Library Public Notice Board, Ongerup Library Public Notice Board, Shire Office Public Notice Board from 21<sup>st</sup> April 2016 and Shire of Gnowangerup Website from 21<sup>st</sup> April 2016.

The closing date for submissions was Tuesday 7<sup>th</sup> June 2016.

At the close of the advertising period there were no comments received from the community.

The Department of Local Government and Communities (DLGC) on behalf of the Minister for Local Government provided comments in respect to each of the proposed local laws.

The comments received from the DLGC covered a number of aspects including general typographical, editorial and formatting issues. These changes, which have not affected the intent of the proposed local laws, have been incorporated into the final documents.

Other comments from the DLGC that may affect the intent of the proposed local laws are detailed in this report.

The Department of Health also provided some suggested changes to the Animals, Environment and Nuisance Local Law 2016 and the Health Local Law 2016 which are detailed as appropriate.



## Animals, Environment and Nuisance Local Law 2016

### Department of Health Comments (DoH)

Clause 2.6	<p>The Shire in drafting the local law in clause 2.6, which relates to the conditions for keeping of poultry in a residential zone, requires that the poultry must be kept at least 9 metres from a residential dwelling or 15 metres from a public thoroughfare. To enable some flexibility with distances clause 2.6 included a new subclause that would allow the Council to vary these distances. The DoH has advised that the subclause (2) will allow the Shire of vary the distance to “zero” which is, from a health viewpoint unacceptable. The DoH has requested that the clause be amended to delete the ability of the Shire to vary the distance.</p> <p>BHW Consulting has amended the local law accordingly.</p>
Clause 2.8	<p>Clause 2.8(2) was added to allow the Council to vary the distances relating to the keeping of pigeons. Similar to clause 2.6 the DoH has advised that the subclause (2) will allow the Shire to vary the distance to zero which is unacceptable.</p> <p>BHW Consulting has amended the local law accordingly.</p>

### Department of Local Government and Communities Comments (DLGC)

Clause 1.4	A new definition for <b>pound</b> has been included
Clause 2.1	A new definition for <b>vectors of disease</b> has been included
Clause 2.4(6)	<p>This subclause provides that premises used for veterinary purposes, pet shop and if the person is a member of a cat organisation can keep more than 3 cats. Under the <i>Cat (Uniform Local Provisions) Regulations 2013</i> a member of a cat organisation can keep three times the number of cats permitted in the local law.</p> <p>Appropriate changes have been made to the local law.</p>
Clause 2.5	<p>The DLGC has indicated that this clause as written may create uncertainty as to whether a person who has approval for the maximum number of one kind of bird can also keep any number of the other kind of bird.</p> <p>BHW Consulting is of the view that the clause is sufficiently clear and as an approval from the Shire is required the issue should not raise any real concerns.</p>
Clause 3.2, clause 3.4(1) and clause 4.5	Clauses 3.2, 3.4(1) and 4.5 are intended to prevent the release of refuse, smoke, fumes, odours, dust, and liquid waste. In some cases, the owner and occupier of premises may not be able to completely control the circumstances that lead to this outcome.

	<p>It is suggested that these clauses be amended so the property owner must take all “reasonable steps” to prevent the release from occurring. This will ensure that an offence only occurs when the property owner is failing to act reasonably.</p> <p>The local law has been changed to reflect the suggestion.</p>
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#### Purpose and Effect

The purpose and effect of this local law is as follows:

- Purpose: To provide for the regulation, control and management of animals and the prevention of environmental damage and nuisances within the District.
- Effect: To establish the requirements with which any person keeping animals, or undertaking activities that have the potential to impact the environment or create nuisance must comply.

#### **Bush Fire Brigades Local Law 2016**

##### Department of Local Government and Communities Comments (DLGC)

Clause 1.5	<p>New definitions for <b><i>bush fire control officer, Chief Bush Fire Control Officer, fire fighting activities</i></b> and <b><i>normal brigade activities</i></b> have been included.</p> <p>The DLGC suggested that <i>cadet member, fire control officer, volunteer bushfire brigades</i> and <i>simple majority</i> are also included, however the local law has been slightly altered so that these definitions are not required.</p>
Clause 3.1	<p>As clause 3.1 was drafted it required the “Council” to be responsible for ensuring there is an appropriate structure in the bush fire brigades. Generally it is considered that the term “local government” is more appropriate.</p> <p>The clause has been amended.</p>
General	<p>The DLGC has suggested that the local law should include a clause specifying how the Chief Bush Fire Control Officer is to be appointed.</p> <p>BHW Consulting is of the view that such an arrangement is not required.</p>

#### Purpose and Effect

The purpose and effect of this local law is as follows:

- Purpose: To make provisions about the organisation, establishment, maintenance and equipment of bush fire brigades.
- Effect: To align the local law with changes in law and operational practice.

## Dogs Local Law 2016

### Department of Local Government and Communities Comments (DLGC)

Clause 3.1	<p>Section 33GA of the Dog Act provides specific confinement requirements for dangerous dogs. The Act also provides a maximum penalty of \$10,000 when a dangerous dog is not sufficiently confined in accordance with the Act. Since this penalty is twice the amount permitted in a local law, it should be enforced directly.</p> <p>The DLGC suggests that the modified penalty in relation to this offence for dangerous dogs which is set out in Schedule 3 is deleted since the <i>Dog Regulations 2013</i> already prescribe modified penalties where a dangerous dog is not sufficiently confined.</p> <p>It is also suggested that a new subclause (3) is inserted into this clause to provide that the confinement of dangerous dogs is dealt with in the Dog Act and <i>Dog Regulations 2013</i>.</p> <p>The local law has been amended accordingly.</p>
Clause 4.9 (deleted)	<p>Penalties for failing to comply with a kennel licence are provided under section 27(2) of the Dog Act and regulation 33 of the Dog Regulations. The DLGC suggests that the Shire may wish to delete this clause altogether (along with the corresponding modified penalty in Schedule 3) and enforce the penalties in the Act and Regulations directly.</p> <p>BHW Consulting supports this suggestion and has deleted clause 4.9 and renumbered the clauses and also deleted the modified penalty in Schedule 3.</p>
Clause 4.12 (previously clause 4.13)	<p>Subclause (2)(c) provides that a local government may cancel a licence if the licensee is not a “fit and proper person”. It is suggested that the term “fit and proper” be clarified, since it is not certain what circumstances may qualify as sufficient grounds for cancellation.</p> <p>BHW Consulting has reviewed recently adopted local laws and the clause as drafted is consistent and no change is proposed.</p>
Clause 5.1	<p>Clause 5.1(2) prescribes a penalty of \$500 where a dog excretes contrary to the clause.</p> <p>Under Schedule 3, the modified penalty for this offence is \$100.</p> <p>Under section 45A(3) of the Dog Act 1974, a modified penalty cannot be greater than 10% of the maximum unmodified penalty for that offence.</p> <p>DLGC suggested that the Shire change the unmodified penalty or modified penalty for this clause to ensure it complies with the Act.</p>

	BHW Consulting has amended the penalty to \$1,000 which then brings the modified penalty in line with the 10% provision.
Clause 6.3 and Clause 6.6	<p>Clauses 6.3 and 6.6(1) currently refer to forms in Schedule 1 of the Regulations to be used by an authorised person under the local law.</p> <p>While the <i>Dog Regulations 2013</i> have infringement notices, these notices are designed to be used for offences under the Dog Act or Dog Regulations. If the Shire wishes to use these forms, it should modify the “Alleged offence” box on the form to refer to an offence under the local law instead.</p> <p>Alternatively, the Shire can create its own forms for infringement notices and withdrawal notices, or can use the relevant forms prescribed by regulation 26(2) and regulation 27(2) of the <i>Local Government (Functions and General Regulations) 1996</i>.</p> <p>BHW Consulting had amended both clauses in the local law to provide for the forms used to be those prescribed by the <i>Local Government (Functions and General Regulations) 1996</i>.</p>

#### Purpose and Effect

The purpose and effect of this local law is as follows:

- Purpose: To make provisions about the impounding of dogs, to control the number of dogs that can be kept on premises and the manner of keeping those dogs and to prescribe areas in which dogs are prohibited and dog exercise areas.
- Effect: To extend the controls over dogs which exist under the *Dog Act 1976*.

#### **Health Local Law 2016**

##### Department of Health Comments (DoH)

Clause 4.2	<p>This clause is prohibiting an action (discharge of swimming pool backwash water into the street or a storm water disposal system) that is allowed by clause 4.8(2) of the proposed Animals, Environment and Nuisance Local Law 2016.</p> <p>As a consequence one of the provisions must be changed to provide consistency.</p> <p>BHW Consulting has reviewed the two proposed local laws and has amended clause 4.2 of the Health Local Law to allow the discharge of swimming pool backwash or stormwater to be disposed “into a local government approved stormwater drain or road”.</p> <p>The DoH has been consulted on the change.</p>
Clause 4.4	A change was required to clarify who was able to give approval and impose conditions.

Clause 5.16	<p>The DoH has suggested that in Table 3, in the final row for “Land used to dispose of effectively treated wastes”; in column B, Council may wish reduce the buffer distance for “Isolated rural dwellings, dairies, industries” from “1000m” to “50m”. The DoH has advised that if the waste has been effectively treated it can have a smaller buffer distance than that required for “raw, untreated waste”. “50m” has been the buffer distance used by other local governments that have included a buffer distance in their local laws.</p> <p>BHW Consulting has altered the local law to reflect this suggestion.</p>
Clause 6.12	<p>The DoH has suggested that subparagraph (ii)(b) is illogical as it requires the destruction of all escaped rodents including those that have been successfully recaptured.</p> <p>BHW Consulting has altered the local law to reflect this suggested change.</p>

Department of Local Government and Communities Comments (DLGC)

General Comment	<p>The DLGC is aware that the Public Health Bill is currently being debated in Parliament.</p> <p>When this Bill is passed, it is likely to have multiple implications for health local laws and the kind of issues these laws will regulate. If the Shire proceeds with this local law, it is likely to require replacing or amending within a few years as part of the transition to the new legislation.</p> <p>BHW Consulting has been cognisant of the new Public Health legislation when considering the adoption of new Health Local Laws. A review of the Parliament House website has identified that the Public Health Bill passed the Legislative Council on the 30 June 2016 and is awaiting Assent.</p> <p>BHW Consulting understands that the legislation will be introduced progressively following Assent however in discussions with the DoH no time line for implementation of the legislation has been developed. It is also understood that a Model Health Local Law will be prepared but equally no timeframe as to its development has been determined.</p> <p>BHW Consulting is of the view that the adoption of the Health Local Law 2016 should continue.</p>
Clause 1.4	New definitions for <b>nuisance</b> and <b>offensive matter</b> have been included.
Clause 4.6	<p>DLGC has suggested that the Shire may wish to specify how approval may be obtained and whether this approval may be subject to conditions.</p> <p>BHW Consulting has altered the proposed local law to address the concern raised.</p>
Clause 9.7	Clause 9.7 states that a person must not change or alter registered premises

	<p>without permission.</p> <p>The term “change or alteration” can be subject to several interpretations including minor repairs, installations or interior refurnishing. The Shire may wish to clarify this term in further detail, depending on how the clause is intended to operate.</p> <p>BHW Consulting has reviewed a number of Health Local Laws that have been recently adopted and the wording in this clause is consistent.</p> <p>No change is proposed.</p>
Tables 1, 2 and 3	<p>The DLGC suggested that the Tables be included as a Schedule to the local law.</p> <p>BHW Consulting has reviewed a number of Health Local Laws that have been recently adopted and noted that the format that the Tables are included varies.</p> <p>No change is proposed.</p>
Clause 5.15	<p>Table 3 states that the buffer distance between intensive piggeries and surface water supply catchments is “not permitted”. DLGC suggests this be replaced with an amount, so the local law clearly indicates the minimum legal distance that an intensive piggery must be from the nearest catchment area.</p> <p>BHW Consulting has reviewed a number of Health Local Laws that have been recently adopted and the wording in this Table is consistent.</p> <p>No change is proposed.</p>

#### Purpose and Effect

The purpose and effect of this local law is as follows:

- Purpose: To provide a statutory means to effectively control issues that have the ability to adversely impact on the health and wellbeing of the community.
- Effect: To allow health related issues to be sufficiently controlled so as to provide an acceptable standard for the maintenance of public health in the community.

#### **Local Government Property Local Law 2016**

##### Department of Local Government and Communities Comments (DLGC)

Clause 1.5	<p>Added the following definitions:</p> <ul style="list-style-type: none"> <li>• <b><i>Schedule;</i></b></li> <li>• <b><i>shopping trolley</i></b> to the definition of <b><i>vehicle</i></b>; and</li> <li>• <b><i>nuisance.</i></b></li> </ul>
Clause 3.15	<p>Paragraph (d) provides that if a person has a permit relating to local government property, it becomes a condition of the permit that the holder</p>

	<p>prevents the consumption of liquor on the premises.</p> <p>This clause will potentially result in the permit holder committing an offence, even in situations where the permit holder has no realistic way of controlling the actions of the drinkers or where the drinkers are not associated with the permit holder.</p> <p>It is suggested that the paragraph be amended to state that the permit holder “shall take all reasonable steps” to prevent the consumption of liquor contrary to a permit condition.</p> <p>BHW Consulting has altered the local law to reflect the suggestion.</p>
Clause 9.4	<p>It appears that the purpose of clause 9.4(3) is to provide guidance to an authorised person when he or she issues an infringement notice for an offence under the local law.</p> <p>As this subclause is not placing any obligation on an authorised person, it has no legislative effect. It is suggested that clause 9.4(3) is not included in the local law but rather in a separate guidance or practice manual that officers can refer to when administering and enforcing the local law.</p> <p>BHW Consulting has deleted clause 9.4(3).</p>
Schedule 1	<p>The heading of the Schedule should be followed by a bracketed reference to the relevant clause in the local law.</p> <p>In Schedule 1</p> <ul style="list-style-type: none"> <li>• In the description for item 8, replace “or injuring any fauna” with “, injuring or killing any fauna or attempting to take, injure or kill any fauna”.</li> <li>• In the description for item 9, replace “Under the influence of liquor” with “Entering or remaining on local government property while under the influence of liquor or a prohibited drug”.</li> <li>• In the description for item 10, replace “Under the influence of a prohibited drug” with “Taking a prohibited drug onto, or consuming or using a prohibited drug on, local government property”.</li> <li>• In item 18, insert “9.3(1)” in the clause column.</li> </ul> <p>BHW Consulting has made the suggested changes to the local law.</p>

#### Purpose and Effect

The purpose and effect of this local law is as follows:

- Purpose: To regulate the care, control and management of all property of the local government except thoroughfares.
- Effect: To control the use of local government property. Some activities are permitted only under a permit or under a determination and some activities

are restricted or prohibited. Offences are created for inappropriate behaviour in or on local government property.

## Standing Orders Local Law 2016

### Department of Local Government and Communities Comments (DLGC)

Clause 7.2	<p>Reference is made in this clause to “the Public Records Office, being a directorate of the Library and Information Service of Western Australia”. The Public Records Office is now known as the State Records Office and is an independent agency within the Department of Culture and the Arts. The Shire may wish to change this reference.</p> <p>BHW Consulting has made the suggested change.</p>
Clause 8.5	<p>In this clause, the Shire may wish to add the following subclause (which has recently become common in standing orders):</p> <p>“(2) If the Council gives permission under subclause (1), the Presiding Member is to advise the meeting, immediately before the recording is commenced, that such permission has been given and the nature and extent of that permission.”</p> <p>BHW Consulting has made the suggested change.</p>
Clauses 12.1 to 12.6	<p>At clauses 12.1, 12.2, 12.3, 12.4, 12.5 and 12.6, consider replacing the described motions with the subclause reference, for example: “The motion in clause 11.1(a)” instead of “The motion “that the Council or Committee proceed to the next business””.</p> <p>In clause 12.4(2) and (3), the references to “This motion” should also be changed to refer to the relevant provision.</p> <p>BHW Consulting has made the suggested change.</p>

### Purpose and Effect

The purpose and effect of this local law is as follows:

**Purpose:** Is to provide the rules for the conduct of meetings of the Council, Committees and electors.

**Effect:** To result in:

- (a) the orderly and effective conduct of meetings;
- (b) greater community understanding of the meeting process;
- (c) better decision making by the Shire; and
- (d) better outcomes from decisions made.



### CONSULTATION WITH THE COMMUNITY AND GOVERNMENT AGENCIES

S3.12 of the Act requires both state-wide and local advertising of the proposed local laws for a period of 42 days.

The proposed local laws were advertised in the West Australian Newspaper on 21 April 2016, in the Gnowangerup Round Up on 21st April 2016, Borden Bulletin on 27th April 2016 and Ongerup Grapevine on 21st April 2016. It was also advertised on the Gnowangerup Library Public Notice Board , Ongerup Library Public Notice Board, Shire Office Public Notice Board from 21st April 2016 and Shire of Gnowangerup Website from 21st April 2016.

### LEGAL AND STATUTORY REQUIREMENTS

*Local Government Act 1995 – s3.12*

### POLICY IMPLICATIONS

N/A

### FINANCIAL IMPLICATIONS

The cost of engagement of the consultant and the state-wide and local advertising has been included in the 2015/2016 budget.

### STRATEGIC IMPLICATIONS

Nil

### IMPACT ON CAPACITY

Minimal.

### RISK MANAGEMENT CONSIDERATIONS

The risk to Council is minimised as the suggestions and comments made by the DoH and DLGC have been considered and incorporated where appropriate, as part of the Local Law review.

### ALTERNATE OPTIONS AND THEIR IMPLICATIONS

The Council has the following options available:

#### *Not proceed with the adoption of the proposed local laws*

The Council has the option to not accept the proposed local laws and discontinue the process and continue to operate with the existing local laws.

#### *Support only some of the proposed local laws*

The Council has the option to agree to proceed with the adoption of only some of the proposed local laws.

#### *Support the proposed local laws*

The Council can choose to support the proposed adoption as presented.

### CONCLUSION

The proposed local laws should be adopted as presented.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL RESOLUTION

Moved: Cr F Gaze

Seconded: Cr S Hmeljak

0716.69 That the Shire of Gnowangerup, by absolute majority, under S3.12 of the *Local Government Act 1995*, resolves:

1. to note that no community submissions were received in relation to the:

- Animals, Environment and Nuisance Local Law 2016;
- Bush Fire Brigades Local Law 2016;
- Dogs Local Law 2016;
- Health Local Law 2016
- Local Government Property Local Law 2016; and
- Standing Orders Local Law 2016.

2. to determine that the proposed changes outlined in the reports and included in the:

- Animals, Environment and Nuisance Local Law 2016;
- Bush Fire Brigades Local Law 2016;
- Dogs Local Law 2016;
- Health Local Law 2016
- Local Government Property Local Law 2016; and
- Standing Orders Local Law 2016.

are not considered significantly different to that which was originally advertised.

3. to determine to accept all changes proposed and adopt the:

- Animals, Environment and Nuisance Local Law 2016;
- Bush Fire Brigades Local Law 2016;
- Dogs Local Law 2016;
- Health Local Law 2016
- Local Government Property Local Law 2016; and
- Standing Orders Local Law 2016

4. to advertise the adopted local laws in the *Government Gazette*.

5. to submit to the Minister for Local Government, following advertising in the *Government Gazette*, a copy of the adopted local laws.

6. to submit to the Minister for Health, following advertising in the *Government Gazette*, a copy of the adopted Animals, Environment and Nuisance Local Law 2016 and Health Local Law 2016.
7. to submit to the Minister for Emergency Services, following advertising in the *Government Gazette*, a copy of the adopted Bush Fire Brigades Local Law 2016
8. to advertise, as a local public notice, the adoption of the local laws.
9. to submit the Explanatory Memorandum and associated papers to the Joint Standing Committee on Delegated Legislation.

**UNANIMOUSLY CARRIED: 8/0**

# **SHIRE OF GNOWANGERUP**

## **ANIMALS, ENVIRONMENT AND NUISANCE LOCAL LAW 2016**

## **Animals, Environment and Nuisance Local Law 2016**

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**LOCAL GOVERNMENT ACT 1995**

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**SHIRE OF GNOWANGERUP**

**ANIMALS, ENVIRONMENT AND NUISANCE LOCAL LAW 2016**

Under the powers conferred by the *Local Government Act 1995*, *Health Act 1911*, *Cat Act 2011* and under all other powers enabling it, the Council of the Shire of Gnowangerup resolved on the [DATE] to make the following local law.

**Part 1 — Preliminary**

**1.1 Citation**

This local law may be cited as the *Shire of Gnowangerup Animals, Environment and Nuisance Local Law 2016*.

**1.2 Commencement**

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

**1.3 Application**

This local law applies throughout the district.

**1.4 Interpretation**

- (1) In this local law, unless the context specifies otherwise —

*Act* means the *Local Government Act 1995*;

*affiliated person* means a person who is a member of a poultry or pigeon club incorporated under the *Associations Incorporation Act 2015*;

*amusement* means anything usually conducted for amusement at a fair, a carnival or a show, whether conducted at a fair, a carnival or a show or elsewhere;

*AS/NZS 3500* means the Australian/New Zealand standard called “*Plumbing and Drainage*” published by the Standard Association of Australia;

*authorised person* means a person appointed by the local government, under section 9.10 of the Act to perform all or any of the functions conferred on an authorised person under this local law;

*aviary bird* means any bird, other than poultry or pigeons, kept, or usually kept in an aviary or cage;

*beekeeper* has the meaning given to it in Regulation 3 of the *Biosecurity and Agriculture Regulations 2013*

*birds* includes poultry;



**builder** means the holder of a building permit issued in respect of building works on a building site or a person in control of a building site;

**Building Code** means the latest edition of the Building Code of Australia published by, or on behalf of, the Australian Building Codes Board, as amended from time to time, but not including explanatory information published with the Building Code;

**building permit** has the meaning given to it by the *Building Act 2011*;

**building site** means any lot for which a building permit is current;

**cat** has the meaning given in the *Cat Act 2011*;

**Class 6 building** means any Class 6 building as defined by the Building Code;

**Class 9 building** means any Class 9 building as defined by the Building Code;

**Code of Practice – Pigeon Keeping** means the document entitled A Code of Practice – for Pigeon Keeping and Pigeon Racing in Western Australia published by the Pigeon Racing Federation of WA (Incorporated) and the Independent Racing Pigeon Federation (Incorporated), as amended from time to time;

**cow** includes an ox, calf or bull;

**development** has the meaning given to it in the *Planning and Development Act 2005*;

**development approval** means a development approval under a local planning scheme;

**development site** includes any lot or lots for which there is currently a development or subdivision approval, and any lot or lots upon which construction work, earthworks, clearing of scrub, trees or overgrowth or any other site works are taking or have taken place;

**district** means the district of the local government;

**disused** means, in relation to any thing whatsoever, that the thing:

- (a) is not in use for the purpose for which it was designed or appears to have been designed or intended; or
- (b) has been stored or left stationary on land in the district for more than 1 month;

**dust** means any visible granular or particulate material which has or has the potential to become airborne and includes organic and non-organic matter and sand, but does not include smoke;

**dwelling** has the meaning given to it in the Residential Design Codes of Western Australia as amended;

**EHO** means an Environmental Health Officer appointed by the local government under the *Health Act 1911* and includes any acting or Assistant Environmental Health Officer;

**farm animal** includes a sheep, cow, goat, horse (excluding a miniature horse), deer, alpaca, pig (excluding a miniature pig);

**food** has the meaning given in section 9 of the *Food Act 2008*,

**food business** has the meaning given under section 10 of the *Food Act 2008*;

**food premises** means any premises which is used to prepare food or to conduct a food business;

**horse** means a stallion, mare, gelding, shetland pony, pony, colt or foal, and includes an ass, mule, donkey and any beast of whatever description used for burden or draught or for carrying persons;

**land** includes any building or structure on the land;

**liquid waste** means waste from any process or activity that is in liquid form and includes paint, fuel, grease, fat, oil, degreaser solvent, detergent, chemical, animal waste, food waste, effluent and all discharges of liquid to land, air or water that are not otherwise authorised by a written law but does not include uncontaminated stormwater;

**livestock** means any horse, cow, sheep, goat, swine, buffalo, deer, camel, llama or alpaca;

**livestock vehicle** means a vehicle that contains livestock or previously has been used for the carriage of livestock;

**local government** means the Shire of Gnowangerup;

**local planning scheme** has the meaning given to it by the *Planning and Development Act 2005*;

**lot** has the meaning given to it by the *Planning and Development Act 2005*;

**manure receptacle** means a receptacle of sufficient capacity to receive all manure produced in one week on premises upon which a farm animal or farm animals are kept, constructed of smooth, durable, impervious materials, fitted with a fly proof, hinged cover and with no part of the floor lower than the adjoining ground;

**miniature horse** means a horse which meets the standard and height for a miniature horse as described by the Miniature Horse Association of Australia Inc;

**miniature pig** means a pig that does not exceed 650 millimetres in height as an adult and weighs less than 55 kilograms;

**nuisance** means —

- (a) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;
- (b) an unreasonable interference with the use and enjoyment of a person of his or her ownership or occupation of land; or
- (c) interference which causes material damage to land or other property on the land affected by the interference;

**occupier** means any person who is in control of any land or part of any land or authorised by the owner, lessee, licensee or any other person empowered to exercise control in relation to land to perform any work in relation to any land and includes a builder or contractor;

**owner** has the meaning given in the Act;

**permit** means a permit issued under this local law;

**permit holder** means a person who holds a valid permit;

**pigeon** includes homing pigeons and other domesticated breeds of the species *Columba livia*, but does not include native pigeons or doves whether or not the keeping of such birds is subject to the approval of the Department of Environment Regulation;

**pound** means any facility, or any replacement facility, established as a pound by the local government under section 11(1) of the Act;

**poultry** includes fowls, roosters, ducks, peafowls, turkeys, geese, guinea fowls, pheasants and other birds commonly kept for the production of eggs or meat for domestic consumption;

**refuse** means any waste material including bricks, lime, cement, concrete, rubble, stones, iron, timber, tiles, bags, plastics, ashes, vegetation, timber, wood or metal shavings, sawdust, and waste food, and includes any broken, used, derelict or discarded matter;

**Regulations** means the *Local Government (Functions and General) Regulations 1996*;

**residential building** has the meaning given to it in the Residential Design Codes of Western Australia as amended;

**residential zone** includes any area zoned “Residential” and “Urban Development” under a local planning scheme;

**rural zone** means any area zoned “Rural” or “Rural Residential” under a local planning scheme;

**sand** means granules or particles of rock, earth, clay, loam, silt and any other granular, particulate or like material including dust and gravel;

**stormwater** means any naturally occurring water that results from rainfall on or around a site, or water flowing onto the site;

**subdivision approval** means a subdivision approval under the *Planning and Development Act 2005*;

**thoroughfare** means any highway or thoroughfare which the public is entitled to use, including the verge and other things including bridges and culverts appurtenant to it;

**townsite** includes the townsites within the district which are —

- (a) constituted under section 26(2) of the *Land Administration Act 1997*; or
- (b) referred to in clause 37 of Schedule 9.3 of the Act;

**truck** means a motor vehicle having a tare weight in excess of 3,000 kilograms;

**unreasonable noise** has the meaning given to it by the *Environmental Protection Act 1986*; and

**vermin** includes rats, mice, flies, fleas, mites, lice, cockroaches and any other animal, whether vertebrate or invertebrate, which is known to be a vector of disease or likely to cause damage to human food, habitation or possessions.

- (2) Any other expression used in this local law and not defined herein shall have the meaning given to it in the Act.

- (3) Where, in this local law, a duty, obligation or liability is imposed on an “owner or occupier” the duty shall be deemed to be imposed jointly and severally on each owner and occupier.
- (4) Where, under this local law, the local government is authorised to carry out actions, or cause to be undertaken works, as a consequence of the failure of any person to comply with the terms of a notice or other conduct, the right to enter land is at all times subject to the provisions of Part 3, Division 3, subdivision 3 of the Act.

## **Part 2 — Keeping of animals**

### **Division 1 — *Animals***

#### **2.1 Interpretation**

In this Division, unless the context otherwise requires —

***animal*** includes cats, dogs, rabbits and ferrets;

***cattery*** is a premise registered for the breeding or caring of cats;

***member of a cat organisation*** means a person referred to in the *Cat Regulations 2012 regulation 23(c)*;

***vectors of disease*** means an arthropod or rodent that transmits, by biological or mechanical means, an infectious agent from a source or reservoir to a person, and includes fleas, bedbugs, crab lice, body lice and head lice.

#### **2.2 Cleanliness**

An owner or occupier of premises in or on which a dog, cat or other animal is kept shall —

- (a) keep the premises free from excrement, filth, food waste and all other matter which is or is likely to become offensive or injurious to health, or to attract rats or other vectors of disease;
- (b) when so directed by an EHO, clean and disinfect the premises; and
- (c) keep the premises, so far as possible, free from flies or other vectors of disease, by spraying with a residual insecticide or other effective means.

#### **2.3 Animal enclosures**

- (1) A person shall not keep or cause, or permit to be kept, any animals on premises which are not effectively drained or of which the drainage flows to the walls or foundations of any building.
- (2) The owner or occupier of premises where animals are kept shall, when directed by an EHO, pave, grade and drain the floors of all structures and the surface of the ground of all enclosures used for the keeping of animals.

#### **2.4 Cats**

- (1) Subject to subclauses (6) and (7), a person shall not, without an exemption in writing from the local government, keep more than 3 cats over the age of 6 months on premises on any land within the district.

- (2) An owner or occupier of premises may apply in writing to the local government for exemption from the requirements of subclause (1).
- (3) The local government shall not grant an exemption under subclause (2) unless it is satisfied that the number of cats to be kept will not be a nuisance or injurious or dangerous to health.
- (4) An exemption granted under this clause shall specify —
  - (a) the owner or occupier to whom the exemption applies;
  - (b) the premises to which the exemption applies; and
  - (c) the maximum number of cats which may be kept on the premises.
- (5) A person who is granted an exemption under subclause (3) may be required by the local government to house, or keep cats in such manner as directed by an EHO.
- (6) Subject to regulation 7 of the *Cat (Uniform Local Provisions) Regulations 2013* a person may keep more than 3 cats, over the age of 6 months, on premises used for veterinary purposes or as a pet shop, or if the person is a member of a cat organisation.
- (7) The occupier of any premises shall not keep a cattery on those premises, unless the cattery is registered with the local government and the occupier has complied with the following conditions —
  - (a) the occupier shall obtain approval from the local government to establish a cattery;
  - (b) upon receiving approval to establish a cattery, the occupier shall apply for registration of the cattery in the form approved by the local government;
  - (c) the occupier shall have paid, to the local government, the annual registration fee as determined from time to time by the local government under section 6.16 to 6.19 of the Act;
  - (d) the occupier shall provide, for every cat, a properly constructed shelter with an enclosure, which shall comply with the following conditions —
    - (i) every shelter shall have a floor area of not less than 0.50 square metres for every cat over the age of 3 months old that may be kept therein; and
    - (ii) the area of the enclosure appurtenant to any shelter or group of shelters forming a cattery shall not be less than 3 times the area of the shelter or group of shelters to which it is appurtenant;
  - (e) every shelter or enclosure shall be at least 10 metres from the boundary of any land not in the same ownership or possession, or at least 10 metres from any dwelling, church, schoolroom, hall, factory, dairy or premises wherein food is manufactured, packed or prepared for human consumption; and
  - (f) all enclosures, yards, runs and shelters within which cats are kept shall be maintained at all times in a clean condition and free from vectors of disease and shall at any time be cleaned, disinfected or otherwise dealt with as an EHO may direct.
- (8) A certificate of registration of a cattery issued by the local government shall —
  - (a) be in the form approved by local government; and
  - (b) expire on 30 June next after the date of its issue.

## **Division 2 — *Keeping of birds***

### **2.5 Keeping of poultry and pigeons in a residential zone**

An owner or occupier of premises in a residential zone shall not keep or permit to be kept on the premises—

- (a) more than 12 poultry unless with the approval of the local government in which case the maximum number of poultry shall be 20; or
- (b) more than 12 pigeons unless the owner or occupier is an affiliated person in which case the maximum number of pigeons may be increased to 100.

### **2.6 Conditions for keeping of poultry**

- (1) A person who keeps poultry or permits poultry to be kept shall ensure that —
  - (a) no poultry shall be kept less than 9 metres from any residential building;
  - (b) no poultry is able to approach within 15 metres of a public thoroughfare, public building, commercial premises or food premises;
  - (c) all poultry is kept in a properly constructed and securely fastened structure;
  - (d) the structure has an impervious floor laid with a fall to the front of at least 1 in 50;
  - (e) all structures or enclosures within which poultry are kept are maintained at all times in a clean condition; and
  - (f) all poultry is kept continually confined.
- (2) An owner or occupier of a premises who keeps poultry or permits poultry to be kept may apply in writing to the local government to vary the requirements of subclauses (1)(d) and (f).

### **2.7 Roosters, geese, turkeys and peafowl**

Except on land with an area of one hectare or more or with the prior written permission of the local government, an owner or occupier of premises shall not keep any of the following —

- (a) roosters;
- (b) geese;
- (c) turkeys; or
- (d) peafowls.

### **2.8 Conditions for keeping of pigeons**

- (1) An owner or occupier of premises who keeps pigeons, or permits pigeons to be kept, shall ensure that —
  - (a) all pigeons are kept in a properly constructed pigeon loft, except where registered homing pigeons are freed for exercise;
  - (b) all structures or enclosures within which pigeons are kept are maintained at all times in a clean condition;
  - (c) no opening to a pigeon loft, including openings for ventilation, is within 9 metres of any residential building; and

- (d) no opening to a pigeon loft, including openings for ventilation, is within 15 metres of a public street, public building, commercial premises or food premises.
- (2) An affiliated person who keeps pigeons, or permits pigeons to be kept, shall do so in accordance with the Code of Practice – Pigeon Keeping, subject to the provisions of this local law.

## **2.9 Restrictions on pigeon nesting and perching**

The local government may order an owner or occupier of a house on or in which pigeons are, or are in the habit of nesting or perching, to take adequate steps to prevent them from continuing to do so.

## **2.10 Conditions of keeping aviary birds**

A person who keeps, or permits to be kept, aviary birds shall ensure that the aviary or cage is kept in clean condition and good repair at all times

## **2.11 Nuisance caused by birds**

An owner or occupier of land shall not keep any bird or birds which —

- (a) are or create a nuisance; or
- (b) emit an unreasonable noise.

# **Division 3 — *Keeping of farm animals***

## **2.12 Keeping of farm animals**

Subject to clause 2.13, an owner or occupier of land shall not keep, or allow to be kept, unless with the approval of the local government, any farm animal unless in a rural zone.

## **2.13 Conditions for keeping farm animals**

An owner or occupier of premises upon which a farm animal or farm animals are kept, shall maintain the place or places where the animals are kept in clean condition and good repair at all times.

## **2.14 Keeping a miniature horse**

- (1) An owner or occupier of a premises may keep only a sterilised miniature horse on land of not less than 1 000 square metres in area provided it is registered with the local government and the annual registration fee approved from time to time by the local government in accordance with sections 6.16 to 6.19 of the Act is paid.
- (2) An owner or occupier of premises shall —
  - (a) not keep more than one miniature horse on land zoned residential or special rural without the written approval of the local government or an authorised person; and
  - (b) not permit a miniature horse to come within 9 metres of any house.

- (3) The local government or an authorised person may prohibit the keeping of a miniature horse on any land or may state the conditions under which a miniature horse may be kept.

#### **2.15 Keeping a miniature pig**

- (1) Except for a miniature pig, and subject to subclause (2) no person shall keep a pig or pigs, in any residential zone or on any land zoned commercial or industrial under the town planning scheme.
- (2) Except for premises registered by the local government as an abattoir or a piggery under the provisions of section 191 of the *Health Act 1911*, and except in the case of a miniature pig, the keeping of pigs is forbidden.
- (3) The local government or an authorised person may prohibit the keeping of a miniature pig on any land, or state the conditions under which the miniature pig may be kept.
- (4) A person may keep 1 miniature pig in any residential or rural or special rural zone provided it is registered with the local government and the annual registration fee approved from time to time by the local government in accordance with sections 6.16 to 6.19 of the Act is paid.
- (5) An owner or occupier of premises where a miniature pig is kept shall —
  - (a) only keep a sterilised animal and retain written proof of its sterilisation;
  - (b) confine the animal on the property at all times;
  - (c) ensure the animal does not cause a nuisance to any neighbour regarding noise, dust, or odour; and
  - (d) maintain documentary evidence that the animal's veterinary treatment against roundworm and tapeworm is current.

### **Division 4 — *Livestock***

#### **2.16 Livestock not to stray**

The owner or person in charge of livestock shall not permit that livestock to stray or to be at large in a thoroughfare, public place or upon private property without the consent of the property owner.

#### **2.17 Impounding of livestock**

- (1) An authorised person or a member of the Police Service may impound livestock found straying in contravention of clause 2.16.
- (2) Livestock being impounded shall be placed in the pound or secured on private property with the consent of the owner.

#### **2.18 Property to be fenced**

- (1) The owner or occupier of property on which livestock is kept, shall cause the property or a portion of the property to be fenced in a manner capable of confining the livestock, to that portion where the livestock is kept.
- (2) The minimum fencing requirements to confine livestock in a rural or special rural zone shall be a fence of post and wire construction.



## **Division 5 — *Keeping of bees***

### **2.19 Permit required to keep bees**

- (1) Subject to the provisions of this clause, a person shall not keep bees or allow bees to be kept on land except in accordance with a valid permit issued in relation to the land.
- (2) Subclause (1) does not apply where—
  - (a) the land is outside the townsite; and
  - (b) the bees are kept—
    - (i) at least 500 metres from a thoroughfare; or
    - (ii) less than 500 metres from a thoroughfare but the vegetation or a screen or other barrier on the land is such as to encourage the bees to fly at a height over the thoroughfare as will not create a nuisance to users of the thoroughfare.
- (3) Subclause (1) does not apply where an occupier of land keeps bees on the land—
  - (a) for a continuous period not exceeding 8 weeks; and
  - (b) for the purpose of pollinating a crop on the land.
- (4) An occupier referred to in subclause (3), in keeping bees under that subclause, shall provide a good and sufficient water supply on the land which is readily accessible by the bees.
- (5) Subclause (1) does not apply where a person keeps bees on Crown land.

### **2.20 Application for a permit**

An applicant for a permit shall—

- (a) be a person registered as a beekeeper under regulation 13(7) of the *Biosecurity and Agriculture Management (Identification and Movement of Stock and Apiaries) Regulations 2013*;
- (b) provide such details as may be required by the local government;
- (c) apply in the form approved by the local government; and
- (d) pay any application fee imposed and determined by the local government under sections 6.16 to 6.19 of the Act.

### **2.21 Determination of application**

- (1) The local government may—
  - (a) refuse to determine an application for a permit which does not comply with clause 2.20;
  - (b) approve an application for a permit subject to the conditions referred to in clause 2.19 and to such other conditions as it considers appropriate; or
  - (c) refuse to approve an application for a permit.
- (2) Where an application for a permit is approved subject to conditions, the permit holder is to comply with those conditions or is to cause those conditions to be complied with.
- (3) Where the local government approves an application under subclause (1)(b), it is to issue to the applicant a permit in the form approved by the local government.

- (4) A permit is valid from the date of issue unless, and until, it is cancelled under this local law.

## **2.22 Conditions of approval**

- (1) Without limiting the generality of paragraph 2.21(1)(b) an application for a permit may be approved by the local government subject to the following conditions—
  - (a) the provision of a good and sufficient water supply on the land which is readily accessible by the bees on the land;
  - (b) each bee hive shall be—
    - (i) kept at a distance specified by the local government from any thoroughfare, public place or boundary of the land; or
    - (ii) located near a screen or other barrier so as to prevent the bees flying low over a thoroughfare, public place or adjoining land;
    - (iii) no more than 2 bee hives are to be kept on land of less than 2 000 square metres in area; and
    - (iv) no more than 15 bee hives are to be kept on land between 2 000 square metres and 20 000 square metres in area.
- (2) In respect of a particular application for a permit, the local government may vary any of the conditions referred to in subclause (1).

## **2.23 Variation or cancellation of permit and conditions**

- (1) The local government may vary the conditions of a permit after it has been issued.
- (2) The local government may cancel a permit on the request of a permit holder to do so.
- (3) Notwithstanding clause 2.27, a permit shall be cancelled on—
  - (a) the permit holder ceasing to be registered as a beekeeper under regulation 13(7) of the *Biosecurity and Agriculture Management (Identification and Movement of Stock and Apiaries) Regulations 2013*; or
  - (b) the expiration of a continuous period of 12 months during which the permit holder has not kept any bees on the land to which the permit relates, without any action required on the part of the local government.

## **2.24 Permit holder to notify cessation of registration or keeping of bees**

- (1) In this clause a **permit holder** includes the holder of a permit cancelled by subclause 2.23(3).
- (2) A permit holder is to notify the local government in writing as soon as practicable after—
  - (a) the permit holder ceases to be registered as a beekeeper under regulation 13(7) of the *Biosecurity and Agriculture Management (Identification and Movement of Stock and Apiaries) Regulations 2013*; or
  - (b) a continuous period of 12 months has passed during which the permit holder has not kept any bees on the land described in her or his permit.
- (3) A permit holder shall, within 7 days of the local government giving the permit holder a written notice to do so, provide to the local government—

- (a) written proof of her or his registration as a beekeeper under regulation 13(7) *Biosecurity and Agriculture Management (Identification and Movement of Stock and Apiaries) Regulations 2013*;
- (b) in respect of land identified by the local government in its notice, a signed statement as to whether or not he or she has kept bees on the land within the 12 months preceding the date of the notice; or
- (c) both.

#### **2.25 Permit not transferable**

A permit is personal to the permit holder, is not transferable and applies only to the land described in the permit.

#### **2.26 Nuisance**

A person shall not keep, or allow to be kept, bees or bee hives, or both, on land so as to create a nuisance.

#### **2.27 Notice to remove bees**

- (1) Whenever, in the opinion of the local government, a person has contravened any provision of the *Biosecurity and Agriculture Management (Identification and Movement of Stock and Apiaries) Regulations 2013* or of this local law which relates to the keeping of bees or bee hives, the local government may give the permit holder, in relation to that land, or if there is no valid permit in relation to that land, an owner or occupier of the land, a written notice requiring her or him to remove any bees or bee hives, or both, from the land within the time specified in the notice.
- (2) Subject to Division 1 of Part 9 of the Act, on the giving of a notice referred to in subclause (1), any valid permit given by the local government relating to the keeping of bees or bee hives on that land is cancelled from the time specified in the notice, being not less than 7 days from the date it is given.
- (3) Where a person fails to comply with a notice given under subclause (1), the local government may dispose of the bees or the bee hives or both, in such manner as it sees fit and recover the costs of so doing from the permit holder, or an owner or occupier, as the case may be, as a debt due to it.

## **Part 3 — Building, development and land care**

### **Division 1 — Litter and refuse on building sites**

#### **3.1 Provision of refuse receptacles**

The owner or occupier of a building or development site shall at all times provide and maintain a refuse receptacle, available for use on the site, which includes a suitable cover, to the satisfaction of an authorised person, of such design as will —

- (a) contain any refuse likely to be produced on the site; and
- (b) prevent refuse being blown from the receptacle by wind.

### **3.2 Control of refuse**

- (1) From the time of commencement of works on a building site or development site until the time of completion of such work, the owner or occupier of the site shall take all reasonable steps to—
  - (a) ensure all refuse on the site is placed and contained in the refuse receptacle and prevented from being blown from the site by wind;
  - (b) keep the site as free as is reasonably practicable from any refuse;
  - (c) keep the thoroughfare verge, and any other reserve, immediately adjacent to the site, free of refuse generated or originating from the building or development site; and
  - (d) ensure the refuse receptacle is emptied when full.
- (2) The owner or occupier of a building site or development site shall ensure that within 2 days of completion of works on the site—
  - (a) the site and the thoroughfare verge immediately adjacent to it, is cleared of all refuse generated or originating from the building or development site; and
  - (b) that all refuse receptacles are removed from the site;

### **3.3 Unauthorised storage of materials**

- (1) All construction materials must be stored on the building site or development site under construction unless written approval of the local government to store materials on another property.
- (2) Written approval must be obtained from the local government prior to any proposal to store construction material on any thoroughfare verge.

## ***Division 2 — Prevention of dust and liquid waste***

### **3.4 Prohibited activities**

- (1) An owner and or occupier of land shall take all reasonable steps to —
  - (a) stabilise dust on the land;
  - (b) contain all liquid waste on the land; and
  - (c) ensure no dust or liquid waste is released or escapes from the land, whether by means of wind, water or any other cause.
- (2) Where the local government forms the opinion that that an owner or occupier has not complied with subclause (1), the local government may serve on the owner and/or occupier of the land a notice requiring the owner and/or occupier to do one or more of the following the owner and or occupier to —
  - (a) comply with subclause (1)(a) or (1)(b);
  - (b) clean up and properly dispose of any released or escaped dust or liquid waste;
  - (c) clean up and make good any damage resulting from the released or escaped dust or liquid waste;
  - (d) take effective measures to stop any further release or escape of dust or liquid waste.

- (3) Where a notice is issued under subclause (2), the requirements set out in the notice must be complied with in the period as is specified in the notice.
- (4) Where the local government is of the opinion that dust or liquid waste may be released or escape as a result of an activity which is likely to be carried on from any land, the local government may give to the owner and/or occupier a notice providing that the activity may only be carried on subject to conditions specified in the notice.

### **Division 3 — *Smoke***

#### **3.5 Burning of cleared vegetation prohibited**

An owner or occupier of any building or development site shall ensure that no vegetation or other material cleared from the site is burnt on the site unless authorisation in writing is given by the local government.

### **Division 4 — *Unightly land and disused materials***

#### **3.6 Storage of vehicles, vessels and machinery**

The owner or occupier of a lot shall not —

- (a) store, or allow to remain in public view on any lot, more than 1 vehicle, vessel or machinery (whether licensed or not) in a state of disrepair;
- (b) store, or allow to remain in public view on any lot, any vehicle, vessel or machinery in a state of disrepair for a period in excess of 1 month;
- (c) store, or allow to remain in public view on any lot, any vehicle parts, vessel parts or machinery parts (including tyres);
- (d) wreck, dismantle or break up any vehicle, part or body of a vehicle, vessel or machinery except where performed —
  - (i) inside a building; or
  - (ii) within an area enclosed by a fence or wall of not less than 1.8 metres in height and of such a nature as to screen all vehicles, parts or bodies of vehicles, vessels or machinery from the thoroughfare and from adjoining properties; or
- (e) wreck, dismantle or break up a vehicle, vessel or machinery so as to cause a nuisance.

#### **3.7 Disposing of disused refrigerators or similar containers**

A person shall not place, leave or dispose of a disused refrigerator, ice chest, ice box, trunk, chest or other similar article having a compartment which has a capacity of 0.04 cubic metres or more on any land without first —

- (a) removing every door and lid and every lock, catch and hinge attached to a door or lid; or
- (b) rendering every door and lid incapable of being fastened; and
- (c) removing any refrigerants as per requirements of the *Environment Protection (Ozone Protection) Policy 2000*.

## **Division 5 — Hazardous materials**

### **3.8 Hazardous trees**

- (1) Where a tree on a lot endangers any person or thing on adjoining land, the local government may give a notice to the owner or the occupier of the lot to remove, cut, move or otherwise deal with that tree so as to make the tree safe.
- (2) Where a tree on a lot presents a serious and immediate danger to any person or thing, the local government may take any remedial action it considers appropriate in order to make the tree safe without having given the owner or occupier notice pursuant to subclause (1).
- (3) The local government reserves its right to recover any costs incurred by the local government for remedial action taken in terms of subclause (2).

## **Part 4 — Nuisances and dangerous things**

### **Division 1 — Light**

#### **4.1 Use of exterior lights**

An owner or occupier of land on which floodlights or other exterior lights are erected or used, shall not allow the floodlights or other exterior lights to shine directly onto any other premises.

#### **4.2 Emission or reflection of light**

An owner or occupier of land shall ensure that —

- (a) artificial light is not emitted or reflected from anything on the land so as to illuminate premises outside that land to more than 50 lux; and
- (b) natural light is not reflected from anything on the land so as to create or cause a nuisance to the occupier of any other premises or to a person lawfully using a thoroughfare.

#### **4.3 Notice may require specified action to prevent emission or reflection of light**

- (1) Where —
  - (a) floodlights or other exterior lights shine directly onto any other premises;
  - (b) artificial light is emitted or reflected from anything on the land so as to illuminate premises outside the land to more than 50 lux; or
  - (c) natural light is reflected from anything on the land so as to create or cause a nuisance to the occupier of any other premises or to a person lawfully using a thoroughfare,

the local government may by notice in writing direct the owner or occupier to take such actions as an authorised person considers necessary within the time specified in the notice.

- (2) The notice referred to in subclause (1) may direct that —
  - (a) floodlights or other exterior lights are used only during the hours specified in the notice;
  - (b) the direction in which the lights shine be altered as specified in the notice;

- (c) any reflective surfaces be painted or otherwise treated so as to abate the nuisance; or
- (d) any combination of these measures that the local government believes to be appropriate to the circumstances.

### **Division 2 — *Smoke, fumes, odours and other emissions***

#### **4.4 Burning rubbish, refuse or other material**

- (1) A person shall not on any land of an area 2000 square metres or less, set fire to rubbish, refuse or other materials on rural residential zoned property unless —
  - (a) written approval has first been obtained from the local government;
  - (b) the person demonstrates to the satisfaction of the local government that reasonable alternatives for the disposal of the rubbish, refuse or other material do not exist and the potential for pollution is low;
  - (c) the material does not include any plastic, rubber, food scraps other material likely to cause the generation of smoke or odour in such quantity as to cause a nuisance to other persons;
  - (d) a haze alert has not been issued by the Bureau of Meteorology for the period during which burning is to take place; and
  - (e) the burning complies with the *Bush Fires Act 1954*, any annual fire hazard reduction notice issued by the local government under that Act and any conditions of approval as determined by the local government.
- (2) Subclauses (1) shall not apply to any barbeque, solid fuel water heater, space heater or ovens fired with dry paper, dry wood, synthetic char or charcoal type fuel.
- (3) Subclause (1) is subject to any fire danger rating as determined by the Bureau of Meteorology.

#### **4.5 Escape of smoke, fumes, odours and other emissions**

An owner or occupier of land or premises shall take all reasonable steps to not cause or permit the escape of smoke, fumes or odours from the land or premises in such quantity or of such a nature as to cause or to be a nuisance to any person.

### **Division 3 — *Trucks***

#### **4.6 Livestock vehicles**

- (1) A person shall not park a vehicle containing livestock in a townsite for a period in excess of 30 minutes.
- (2) A person shall not park a vehicle which contains or has been used for the carriage of livestock so as to create or be a nuisance to any person, by reason of the odour emanating from the vehicle.
- (3) If a person parks a vehicle containing livestock in a townsite in accordance with subclause (1), then the person does not contravene subclause (2).

#### **4.7 Truck noise from residential land**

A person shall not start or drive a truck on land zoned, approved or used for residential purposes between the hours of 12.00am and 5.00 am on the following day without first obtaining the written consent of the local government.

### **Division 4 — *Swimming pool backwash management***

#### **4.8 Containment and disposal of swimming pool and other wastewater**

- (1) The owner or occupier of land on which a swimming pool is constructed shall ensure that all backwash is not permitted to discharge onto or run-off onto adjacent land so as to cause a nuisance, or cause damage to any structures situated on adjacent land.
- (2) Subclause (1) shall not prevent the discharge of swimming pool backwash from a lot into a local government approved stormwater drain or road by a method approved by an authorised person.

### **Division 5 — *Stormwater management***

#### **4.9 Containment of stormwater**

- (1) Subject to subclause (2), the owner or occupier of a lot shall ensure that all stormwater received by any building, house, other structure or any paved or sealed or other surfaced areas including any vehicle access ways on the lot is contained within the lot and is not permitted to discharge onto or run-off onto adjacent land so as to cause a nuisance, or cause damage to any structures situated on adjacent land.
- (2) Subclause (1) shall not prevent the discharge of stormwater from a lot into a local government approved stormwater drain or road.

#### **4.10 Guttering and downpipes**

- (1) The owner or occupier of a lot shall ensure that each building or house on the lot is provided with adequate guttering and downpipes sufficient to receive, without overflow, all stormwater from the roof of the building or house, in accordance with AS/NZS 3500.
- (2) The owner or occupier of a lot shall ensure that all guttering and downpipes to each building or house on the lot are maintained in a good state of repair and free from obstruction.

#### **4.11 Stormwater disposal systems**

- (1) The owner or occupier of a lot shall ensure that all stormwater from the roof of each building or house on the lot, or the overflow from rainwater storage tanks, is discharged into stormwater drainage system, or discharged by other methods approved by the local government, in accordance with AS/NZS 3500.
- (2) The owner or occupier of a lot shall ensure that all stormwater from paved areas or other surfaced areas including any vehicle access ways of the lot is discharged into a stormwater drainage system of adequate capacity in accordance with AS/NZS 3500.



## **Division 6 — *Amusement activities***

### **4.12 Nuisance**

A person shall not, without written authorisation from the local government, provide or conduct any amusement on land so as to create or be a nuisance to any owner or occupier of land in the district.

### **4.13 Abatement by authorised person**

Subject to subdivision 3 of Division 3 of Part 3 of the Act, an authorised person may enter on any land where an amusement is provided or conducted and may do any act or thing reasonably required to abate a nuisance referred to in clause 4.12.

## **Division 7 — *Advertising, bill posting and junk mail***

### **4.14 Placement of advertisement, bill posting or junk mail**

- (1) A person shall not, without written authorisation from the local government, place or affix any letter, figure, device, poster, sign or advertisement on any buildings, fences or posts.
- (2) A person shall not place in or on any letter box, gate, fence or generally leave or distribute to any property in the district, any handbill, poster, pamphlet, flyer or other form of advertising or promotional material, where there is clearly displayed a sign or notice which states “no junk mail” or words of similar effect.

### **4.15 Exemptions**

Clause 4.14 does not apply to —

- (a) delivery of articles by Australia Post;
- (b) documents issued under or for the purposes of an Act of Parliament;
- (c) an authorised person or member of the Police Service acting in the course of their duties;
- (d) electoral materials; or
- (e) legal process.

## **Division 8 — *Bird nuisance***

### **4.16 Restrictions on feeding of birds**

- (1) A person shall not feed a bird —
  - (a) so as to cause a nuisance, or
  - (b) with a food or substance that is not a natural food of a bird.
- (2) Where an authorised person forms the opinion that a person has not complied with subclause (1) the authorised person may serve the person a notice requiring the person to clean up and properly dispose of any feed or waste products specified in the notice.

## **Part 5 — Objections and appeals**

### **5.1 Objections and appeals**

When the local government makes a decision under this local law as to whether it will —

- (a) grant a person a permit or authorisation;
- (b) vary or cancel a permit or authorisation; or
- (c) give a person a notice,

the provisions of Division 1 of Part 9 of the Act and regulation 33 of the Regulations shall apply to that decision.

## **Part 6 — Enforcement**

### **Division 1 — *Notice of breach***

#### **6.1 Notice of breach**

- (1) Where a breach of any provision of this local law has occurred, the local government may give a notice in writing to the person alleged to be responsible for such breach.
- (2) A notice issued pursuant to subclause (1) shall —
  - (a) specify the provision of this local law which has been breached;
  - (b) specify the particulars of the breach; and
  - (c) state the manner in which the recipient is required to remedy the breach to the satisfaction of the local government within a time period stipulated in the notice which shall be not less than 14 days from the giving of the notice.
- (3) It is an offence to fail to comply with a notice issued by the local government pursuant to subclause (1).

#### **6.2 Form of notices**

Where this local law refers to the giving of a notice other than the giving of an infringement notice and no particular form is prescribed, it will be sufficient that the notice be in writing giving adequate details to enable the owner, occupier or other person to whom the notice is issued to know the offence committed and the measures required to be taken or conditions with which compliance is required, as the case may be.

#### **6.3 When local government may undertake work required by notice**

- (1) This clause applies only in respect of a notice issued under clauses 3.8(1) and 4.3(1) of this local law.
- (2) Where a person fails to comply with a notice referred to in subclause (1) the local government may, subject to compliance with the requirements of subdivision 3 of Division 3 of Part 3 of the Act, do anything that it considers necessary to achieve, so far as is practicable, the purpose for which the notice was given.
- (3) The local government may recover the cost of anything it does under subclause (2) as a debt due from the person who failed to comply with the notice.

## **Division 2 — Offences and penalties**

### ***Subdivision 1 — General***

#### **6.4 Offences and penalties**

- (1) A person who —
  - (a) fails to do anything required or directed to be done under this local law;
  - (b) fails to comply with the requirements of a notice issued under this local law by an authorised person; or
  - (c) does anything which under this local law that person is prohibited from doing;commits an offence.
- (2) Where, under this local law, an act is required to be done or forbidden to be done in relation to any land or premises, the owner or occupier of the land or premises has the duty of causing to be done the act so required to be done, or of preventing from being done the act forbidden to be done.
- (3) A person who commits an offence under this local law is liable to a maximum penalty of \$5,000 and a maximum daily penalty of \$500 in respect of each day or part of a day during which the offence has continued.

### ***Subdivision 2 — Infringement notices and modified penalties***

#### **6.5 Modified penalties**

- (1) An offence against any provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the Act.
- (2) Unless otherwise specified, the amount of the modified penalty for an offence against any provision of this local law is \$150.
- (3) An authorised person should be satisfied that —
  - (a) commission of the offence is a relatively minor matter; and
  - (b) only straightforward issues of law and fact are involved in determining whether the prescribed offence was committed, and the facts in issue are readily ascertainable;

before giving an infringement notice to a person in respect of the commission of an offence.

#### **6.6 Form of infringement notices**

For the purposes of this local law —

- (a) where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 1 of the Regulations;
- (b) the form of the infringement notice given under section 9.16 of the Act is that of Form 2 in Schedule 1 of the Regulations; and
- (c) the form of the notice given under section 9.20 of the Act withdrawing an infringement notice is that of Form 3 in Schedule 1 of the Regulations.

This Local Law was made by the Shire of Gnowangerup at an Ordinary Meeting held on .....  
of ..... 2016.

Dated \_\_\_\_\_

The Common Seal of the       )  
Shire of Gnowangerup was       )  
affixed by authority of a       )  
resolution of the Council in       )  
the presence of —                )

\_\_\_\_\_  
Cr Keith House  
President

\_\_\_\_\_  
Shelley Pike  
Chief Executive Officer

Consented to \_\_\_\_\_  
**EXECUTIVE DIRECTOR  
PUBLIC HEALTH**

dated this.....day of ..... 2016.

# **SHIRE OF GNOWANGERUP**

## **BUSH FIRE BRIGADES LOCAL LAW 2016**

**BUSH FIRES ACT 1954**

**LOCAL GOVERNMENT ACT 1995**

**SHIRE OF GNOWANGERUP**

**Bush Fire Brigades Local Law 2016**

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## BUSH FIRES ACT 1954

## LOCAL GOVERNMENT ACT 1995

## SHIRE OF GNOWANGERUP

## BUSH FIRE BRIGADES LOCAL LAW 2015

Under the powers conferred by section 62 of the *Bush Fires Act 1954*, subdivision 2 of Division 2 of Part 3 of the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Gnowangerup resolved on the [DATE] to make the following local law.

### Part 1 — Preliminary

#### 1.1 Citation

This local law may be cited as the *Shire of Gnowangerup Bush Fire Brigades Local Law 2016*.

#### 1.2 Commencement

This local law comes into operation 14 days after the date on which it is published in the *Government Gazette*.

#### 1.3 Application

This local law applies throughout the district.

#### 1.4 Repeal

The *By-laws of the Gnowangerup Road Board relating to the Establishment, Maintenance and Equipment of Bush Fire Brigades for the Road District of Gnowangerup* published in the *Government Gazette* of the 13 February 1942 is repealed.

#### 1.5 Interpretation

- (1) In this local law unless the context otherwise requires —

*Act* means the *Bush Fires Act 1954*;

*brigade area* is defined in clause 2.2(1)(b);

*brigade member* means a fire fighting member or a cadet member of a bush fire brigade;

*brigade officer* means a person holding a position referred to in clause 2.2 (1)(c), whether or not he or she was appointed by the local government or elected at an annual general meeting of a bush fire brigade or otherwise appointed to the position;

*Bush Fire Advisory Committee* means the persons appointed to a bush fire advisory committee under and in accordance with section 67 of the Act;



*bush fire brigade* is defined in section 7 of the Act;

*bush fire control officer* means a bush fire control officer appointed under the Act;

*Bush Fire Operating Procedures* means the Bush Fire Operating Procedures adopted by the local government as amended from time to time;

*CEO* means the chief executive officer of the local government;

*Chief Bush Fire Control Officer* means the Chief Bush Fire Control Officer appointed under the Act;

*Council* means the Council of the local government;

*Department* has the meaning given by section 3 of the *Fire and Emergency Services Act 1998*;

*district* means the district of the local government;

*fire fighting activities* means all normal brigade activities relating to a live bush fire which is active in the district, and includes burning off, creating fire breaks and other methods for the control of bush fires;

*fire fighting member* is defined in clause 4.2;

*local government* means the Shire of Gnowangerup;

*normal brigade activities* has the meaning given in the Act;

*Regulations* means Regulations made under the Act; and

*Rules* means the Rules Governing the Operation of Bush Fire Brigades set out in the Schedule 1.

(2) In this local law, unless the context otherwise requires, a reference to —

- (a) a Captain;
- (b) a First Lieutenant;
- (c) a Second Lieutenant;
- (d) any additional Lieutenants;
- (e) an Equipment Officer;
- (f) a Secretary; and
- (g) a Treasurer; or
- (h) a Secretary / Treasurer combined,

means a person holding that position in a bush fire brigade.

## **Part 2 — Establishment of bush fire brigade**

### ***Division 1 — Establishment of a bush fire brigade***

#### **2.1 Establishment of a bush fire brigade**

- (1) The local government may establish a bush fire brigade for the purpose of carrying out normal brigade activities.

- (2) A bush fire brigade is established on the date of the local government's decision under subclause (1).

## **2.2 Name and officers of bush fire brigade**

- (1) On establishing a bush fire brigade under clause 2.1(1) the local government is to —
  - (a) give a name to the bush fire brigade;
  - (b) specify the area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities; and
  - (c) appoint —
    - (i) a Captain;
    - (ii) a First Lieutenant;
    - (iii) a Second Lieutenant;
    - (iv) additional Lieutenants if the local government considers it necessary;
    - (v) an Equipment Officer;
    - (vi) a Secretary; and
    - (vii) a Treasurer; or
    - (viii) a Secretary/Treasurer combined.
- (2) When considering the appointment of persons to the positions in subclause (1)(c), the local government is to have regard to the qualifications and experience which may be required to fill each position.
- (3) A person appointed to a position in subclause (1)(c) is to be taken to be a brigade member.
- (4) The appointments referred to in subclause (1)(c) expire at the conclusion of the first annual general meeting of the bush fire brigade.
- (5) If a position referred to in subclause (1)(c) becomes vacant prior to the conclusion of the first annual general meeting, then the local government is to appoint a person to fill the vacancy in accordance with subclause (2).

## ***Division 2 — Command at a fire***

## **2.3 Ranks within the bush fire brigade**

- (1) Where under the Act and Bush Fire Operating Procedures members of the bush fire brigade have command of a fire, unless a bush fire control officer is in attendance at the fire, the Captain has full control over other persons fighting the fire, and is to issue instructions as to the methods to be adopted by the firefighters.
- (2) In the absence of the Captain, the bush fire control officer, in the order of seniority determined, is to exercise all the powers and duties of the Captain.
- (3) Where a bush fire control officer is in attendance at a fire which the members of the bush fire brigade have command of under the Act and the Bush Fire Operating Procedures, the most senior bush fire control officer has full control over other persons fighting the fire and is to issue instructions as to the methods to be adopted by the firefighters.

### ***Division 3 — Application of Rules to a bush fire brigade***

#### **2.4 Rules**

- (1) The Rules govern the operation of a bush fire brigade.
- (2) A bush fire brigade and each brigade member is to comply with the Rules.

### ***Division 4 — Transitional***

#### **2.5 Existing bush fire brigades**

- (1) Where a local government has established a bush fire brigade prior to the commencement date, then on and from the commencement day —
  - (a) the bush fire brigade is to be taken to be a bush fire brigade established under and in accordance with this local law;
  - (b) the provisions of this local law apply to the bush fire brigade save for clause 2.2; and
  - (c) any rules governing the operation of the bush fire brigade are to be taken to have been repealed and substituted with the Rules.
- (2) In this clause —

*commencement day* means the day on which this local law comes into operation.

### ***Division 5 — Dissolution of bush fire brigade***

#### **2.6 Dissolution of bush fire brigade**

In accordance with section 41(3) of the Act, the local government may cancel the registration of a bush fire brigade if it is of the opinion that the bush fire brigade is not complying with the Act, this local law, the Bush Fire Operating Procedures or the Rules, or is not achieving the objectives for which it was established.

#### **2.7 New arrangement after dissolution**

If the local government cancels the registration of a bush fire brigade, alternative fire control arrangements are to be made in respect of the brigade area.

## **Part 3 — Organisation and maintenance of bush fire brigades**

### ***Division 1 — Local government responsibility***

#### **3.1 Local government responsible for structure**

The local government is to ensure that there is an appropriate structure through which the organisation of bush fire brigades is maintained.

#### **3.2 Bush fire brigade to be supplied with Act**

The local government is to supply each bush fire brigade officer with 2 copies of the Act, the Regulations, the Bush Fire Operating Procedures, this local law and any other written laws which may be relevant to the performance of the brigade officers' functions, and any amendments which are made from time to time.

## ***Division 2 — Chief Bush Fire Control Officer***

### **3.3 Managerial role of Chief Bush Fire Control Officer**

Subject to any directions by the local government the Chief Bush Fire Control Officer has primary managerial responsibility for the organisation and maintenance of bush fire brigades.

### **3.4 Chief Bush Fire Control Officer may attend meetings**

The Chief Bush Fire Control Officer or her or his nominee (who is to be a bush fire control officer) may attend as a non-voting representative of the local government at any meeting of a bush fire brigade.

### **3.5 Duties of Chief Bush Fire Control Officer**

The duties of the Chief Bush Fire Control Officer include —

- (a) providing leadership to the bush fire brigades;
- (b) monitoring bush fire brigades' resourcing, equipment (including protective clothing) and training levels and report, with recommendations, to the local government at least once a year;
- (c) liaising with the local government concerning fire prevention/suppression matters generally and directions to be issued by the local government to bush fire control officers (including those who issue permits to burn), bush fire brigades or brigade officers; and
- (d) ensuring that bush fire brigades are registered with the local government and that lists of brigade members are maintained.

## ***Division 3 — Annual general meetings of bush fire brigades***

### **3.6 Holding of annual general meeting**

A bush fire brigade is to hold its annual general meeting during the months of June and July each year.

### **3.7 Nomination of bush fire control officers to Bush Fire Advisory Committee**

At the annual general meeting of a bush fire brigade, one brigade member is to be nominated to the Bush Fire Advisory Committee to serve as the bush fire control officer for the brigade area until the next annual general meeting.

### **3.8 Nomination of bush fire control officer to the local government**

If the local government has not established a Bush Fire Advisory Committee, then at the annual general meeting of a bush fire brigade, the bush fire brigade is to nominate one brigade member to the local government to serve as the bush fire control officer for the brigade area until the next annual general meeting.

### **3.9 Minutes to be tabled before the Bush Fire Advisory Committee**

- (1) The Secretary is to forward a copy of the minutes of the annual general meeting of a bush fire brigade to the Chief Bush Fire Control Officer within one month after the meeting.
- (2) The Chief Bush Fire Control Officer is to table the minutes of a bush fire brigade's annual general meeting at the next meeting of the —

- (a) Bush Fire Advisory Committee; or
- (b) Council, if there is no Bush Fire Advisory Committee,

following their receipt under subclause (1).

#### ***Division 4 — Bush Fire Advisory Committee***

### **3.10 Functions of Bush Fire Advisory Committee**

The Bush Fire Advisory Committee is to have the functions set out in section 67 of the Act and is to include such number of nominees of the bush fire brigades as is determined by the local government.

### **3.11 Bush Fire Advisory Committee to nominate bush fire control officers**

As soon as practicable after the annual general meeting of each bush fire brigade in the district, the Bush Fire Advisory Committee is to nominate to the local government, from the persons nominated by each bush fire brigade, a person for the position of a bush fire control officer for the brigade area.

### **3.12 Local government to have regard to nominees**

When considering persons for the position of a bush fire control officer, the local government is to have regard to those persons nominated by the Bush Fire Advisory Committee, but is not bound to appoint the persons nominated.

### **3.13 Bush Fire Advisory Committee to consider bush fire brigade motions**

The Bush Fire Advisory Committee is to make recommendations to the local government on all motions received by the Bush Fire Advisory Committee from bush fire brigades.

## **Part 4 — Types of bush fire brigade membership**

### **4.1 Types of membership of bush fire brigade**

The membership of a bush fire brigade consists of the following —

- (a) fire fighting members;
- (b) cadet members; and
- (c) honorary life members.

### **4.2 Fire fighting members**

Fire fighting members are those persons being at least 16 years of age who undertake all normal brigade activities.

### **4.3 Cadet members**

Cadet members are —

- (a) to be aged 11 to 15 years;
- (b) to be admitted to membership only with the consent of their parent or guardian;
- (c) admitted for the purpose of training and are not to attend or be in attendance at an uncontrolled fire or other emergency incident;

- (d) to be supervised by a fire fighting member when undertaking normal brigade activities as defined by paragraphs (c), (d), (e), (f) and (g) of section 35A of the Act;
- (e) ineligible to vote at bush fire brigade meetings; and
- (f) not to be assigned ranks under the Department's rank structure.

#### **4.4 Honorary life member**

- (1) The bush fire brigade may by a simple majority resolution, of the brigade members who are present in person or by proxy at the meeting, appoint a person as an honorary life member in recognition of services by that person to the bush fire brigade.
- (2) No membership fees are to be payable by an honorary life member.

#### **4.5 Notification of membership**

No later than 31 July in each year, the bush fire brigade is to report to the Chief Bush Fire Control Officer the name, contact details and type of membership of each brigade member.

### **Part 5 — Appointment dismissal and management of members**

#### **5.1 Rules to govern**

The appointment, dismissal and management of brigade members by the bush fire brigade are governed by the Rules.

### **Part 6 — Equipment of bush fires brigades**

#### **6.1 Policies of local government**

The local government may make policies under which it —

- (a) provides funding to bush fire brigades for the purchase of protective clothing, equipment and appliances; and
- (b) keeps bush fire brigades informed of opportunities for funding from other bodies.

#### **6.2 Equipment in brigade area**

No later than 28 February in each year, the bush fire brigade is to report to the local government the nature, quantity and quality of all protective clothing, equipment and appliances of the bush fire brigade which are generally available within the brigade area (or at a station of the bush fire brigade).

#### **6.3 Funding from local government budget**

A request to the local government from the bush fire brigade for funding of protective clothing, equipment or appliance needs is to be received by the local government by 28 February in order to be considered in the next following local government budget, and is to be accompanied by the last audited financial statement and a current statement of assets and liabilities of the bush fire brigade.

## 6.4 Consideration in the local government budget

The local government may approve or refuse an application for funding depending upon the assessment of budget priorities for the year in question.

# Schedule 1 — Rules governing the operation of bush fire brigades

[Clause 5.1]

## Part 1 — Preliminary

### 1.1 Interpretation

- (1) In these Rules, unless the context otherwise requires, where a term is used in these Rules and is defined in the local law, the Act or the Regulations, then the term is to be taken to have the meaning assigned to it in the local law, the Act or the Regulations, as the case may be.

- (2) In these Rules, unless the context otherwise requires —

***absolute majority*** means a majority of more than 50% of the number of —

- (a) brigade members of the bush fire brigade, whether in attendance at the meeting or not, if the majority is required at a meeting of the bush fire brigade; or
- (b) brigade officers of the bush fire brigade, whether in attendance at the meeting or not, if the majority is required at a meeting of the Committee.

***Committee*** means the Committee of the bush fire brigade;

***local law*** means the *Shire of Gnowangerup Bush Fire Brigades Local Law 2016*; and

***normal brigade activities*** is defined by section 35A of the Act.

- (3) Subject to these Rules, where a decision is to be made by the bush fire brigade, then the decision may be made by a resolution passed by a simple majority of the brigade members who are present in person or by proxy at the meeting.
- (4) Subject to these Rules, where a decision is to be made by the Committee, then the decision may be made by a resolution passed by a simple majority of the brigade officers who are present in person or by proxy at the meeting.

## Part 2 — Objects and membership of bush fire brigade

### 2.1 Objectives of bush fire brigade

The objectives of the bush fire brigade are to carry out —

- (a) the normal brigade activities; and
- (b) the functions of the bush fire brigade which are specified in the Act, the Regulations and the local law.

### 2.2 Applications for membership

Applications for membership of a bush fire brigade shall —

- (a) be submitted to the Captain or Secretary of the relevant bush fire brigade, who shall forward a copy of the application to the Chief Bush Fire Control Officer within one week of the application being submitted; and

- (b) be determined by the Committee of the bush fire brigade, having regard to any advice received from the Chief Bush Fire Control Officer in relation to the application.

### **2.3 Conditions of membership**

- (1) Members of a bush fire brigade shall comply with the Bush Fire Operating Procedures in carrying out normal brigade activities.
- (2) In relation to any type of membership, as described in Part 4 of the local law, the bush fire brigade may establish policies pertaining to —
  - (a) the qualifications required;
  - (b) fees payable, if any;
  - (c) a requirement to serve a probationary period; and
  - (d) procedures to be employed by the Committee, in assessing an application for membership,

and the Committee is to determine applications for membership in accordance with any such policy.

### **2.4 Decision on application for membership**

- (1) The Committee may —
  - (a) approve an application for membership unconditionally or subject to any conditions; or
  - (b) refuse to approve an application for membership.
- (2) If the Committee refuses to approve an application for membership, it is to give written reasons for the refusal, as soon as practicable after the decision is made, to the applicant and the advice that the applicant has the right to object to the local government.

### **2.5 Department to be notified of registrations**

If any application for membership is approved, the Secretary of the bush fire brigade is to supply registration details to the Department within 14 days of a person being admitted to membership in the form required by the Department from time to time.

### **2.6 Termination of membership**

- (1) Membership of the bush fire brigade terminates if the member —
  - (a) dies;
  - (b) gives written notice of resignation to the Secretary;
  - (c) is dismissed by the Committee by reason of—
    - (i) failing to comply with the aims and objectives of the bush fire brigade;
    - (ii) failing to comply with the Act, Regulations, the Bush Fire Operating Procedures, this local law or the bush fire brigade policies;
    - (iii) displaying conduct detrimental to the interests of the bush fire brigade;



- (iv) being convicted of a criminal offence that in the opinion of the Committee would ordinarily exclude the member from joining a brigade; or
  - (v) acting in such a manner as to cause harm or distress to other brigade members; or
- (d) ceases to be a member or is taken to have resigned under subclause (2).
- (2) A brigade member who in the opinion of the Committee has not adequately fulfilled his or her role within the bush fire brigade and has not responded to any written correspondence requesting that he or she state their intentions, within 21 days, shall be deemed to have resigned from the bush fire brigade.

## **2.7 Suspension of membership**

- (1) Membership of the bush fire brigade may be suspended at any time if, in the opinion of the Committee, circumstances warrant suspending the member.
- (2) The period of suspension shall be up to a maximum of 3 consecutive calendar months and shall be determined at the discretion of the Committee.
- (3) Upon the expiry of the period of suspension the Committee may —
  - (a) extend the period of suspension;
  - (b) terminate the membership; or
  - (c) reinstate the membership.

## **2.8 Existing liabilities to continue**

The resignation or dismissal of a member under clause 2.6 does not affect any liability of the brigade member arising prior to the date of resignation or dismissal.

## **2.9 Member has right of defence**

A brigade member is not to be dismissed under clause 2.6(1)(c) without being given the opportunity to meet with the Committee and answer any charges which might give grounds for dismissal.

## **2.10 Objection Rights**

A person whose —

- (a) application for membership is refused under clause 2.4(1)(b);
- (b) membership is terminated under clause 2.6(1)(c), clause 2.6(1)(d) or clause 2.7(3)(b); or
- (c) membership is suspended under clause 2.7(1) or clause 2.7(3)(a),

has the right of objection to the local government which may dispose of the objection by —

- (a) dismissing the objection;
- (b) varying the decision objected to; or
- (c) revoking the decision objected to, with or without —
  - (i) substituting for it another decision; or
  - (ii) referring the matter, with or without directions, for another decision by the Committee.

## **Part 3 — Functions of brigade officers**

### **3.1 Chain of command during fire fighting activities**

Subject to the Act and the local law, the command procedures to apply during fire fighting activities are as detailed in the local government's Bush Fire Operating Procedures.

### **3.2 Duties of Captain**

- (1) Subject to subclause (2), the Captain is to preside at all meetings.
- (2) In the absence of the Captain, the meeting may elect another person to preside at the meeting.

### **3.3 Duties of Secretary**

- (1) The Secretary is to —
  - (a) be in attendance at all meetings and keep a correct minute and account of the proceedings of the bush fire brigade in a book which shall be open for inspection by brigade members at any reasonable time;
  - (b) answer and keep a record of all correspondence or direct it appropriately;
  - (c) prepare and send out all necessary notices of meetings;
  - (d) receive donations and other monies on behalf of the bush fire brigade, and remit them to the Treasurer upon receipt;
  - (e) complete and forward an incident report form in the form required by the Department to the Chief Bush Fire Control Officer and the Department within 14 days after attendance by the bush fire brigade at an incident;
  - (f) maintain a register of all current brigade members which includes each brigade member's contact details and type of membership; and
  - (g) provide no later than 31 May in each year, a report to the Chief Bush Fire Control Officer detailing the name, contact details and type of membership of each brigade member.
- (2) Where a bush fire brigade attends an incident on more than one day, the incident report form is to be completed and forwarded under subclause (1)(e) within 14 days after the last day of attendance.

### **3.4 Duties of Treasurer**

The Treasurer is to —

- (a) receive donations and deposits from the Secretary, and deposit all monies to the credit of the bush fire brigade's bank account;
- (b) pay accounts as authorised by the Committee;
- (c) keep a record of all monies received and payments made, maintain the accounts and prepare the balance sheet for each financial year;
- (d) be the custodian of all monies of the bush fire brigade; and
- (e) report on the financial position at meetings of the bush fire brigade or Committee.

### **3.5 Duties of Equipment Officer**

The Equipment Officer is responsible for the custody and maintenance in good order and condition of all protective clothing, equipment and appliances provided by the local government to the bush fire brigade (or of the bush fire brigade).

### **3.6 Storage of equipment**

- (1) The Equipment Officer may store all of the equipment of the bush fire brigade at a place approved by the Captain (the “station”).
- (2) If there is to be more than one station in the brigade area, the Equipment Officer is to appoint in respect of each station a person who is responsible for the custody and maintenance in good order and condition of all equipment and appliances at the station, subject to any direction of the Equipment Officer.

### **3.7 Equipment Officer to report**

The Equipment Officer is to provide, no later than 28 February of each year, a report to the local government and bush fire brigade captain describing the nature, quantity and quality of all protective clothing, equipment and appliances of the bush fire brigade which are generally available within the bush fire brigade area (or at a station of the bush fire brigade).

## **Part 4 — Committee**

### **4.1 Management of bush fire brigade**

- (1) Subject to the provisions of these Rules, the administration and affairs of the bush fire brigade shall be managed by the Committee.
- (2) Without limiting the generality of subclause (1), the Committee is to have the following functions —
  - (a) to recommend to the local government amendments to these Rules;
  - (b) to draft the annual budget for the bush fire brigade and present it at the annual general meeting of the bush fire brigade;
  - (c) to propose a motion for consideration at any meeting of the bush fire brigade;
  - (d) to recommend to the local government equipment which needs to be supplied by the local government to the bush fire brigade;
  - (e) to invest or place on deposit any of the funds of the bush fire brigade not immediately required to perform the normal brigade activities;
  - (f) to delegate to a person, as from time to time thought fit, any functions (being less than the total functions of the Committee) on any conditions it thinks fit;
  - (g) to do all things necessary or convenient in order to perform any of its functions and to secure the performance of the normal brigade activities by the bush fire brigade; and
  - (h) deal with membership applications, grievances, disputes and disciplinary matters.

#### **4.2 Constitution of Committee**

- (1) The Committee of the bush fire brigade is to consist of the brigade officers being the Captain, Secretary, Treasurer, Equipment Officer and the Lieutenants of the bush fire brigade.
- (2) The brigade officers are to —
  - (a) be elected at the annual general meeting of the bush fire brigade;
  - (b) hold office until the conclusion of the next annual general meeting; and
  - (c) be eligible for re-election at the next annual general meeting.
- (3) Any brigade officer may be removed from office by an absolute majority decision of the brigade members present in person or by proxy at a special meeting called for such a purpose.
- (4) The Committee may appoint a brigade member to fill a vacancy in any office arising from a resolution under subclause (3) or which has arisen for any other reason.

### **Part 5 — Meetings of bush fire brigade**

#### **5.1 Ordinary meetings**

- (1) Ordinary meetings may be called at any time by the Secretary by giving at least 7 days notice to all brigade members and to the Chief Bush Fire Control Officer, for the purpose of —
  - (a) organising and checking equipment;
  - (b) requisitioning new or replacement equipment;
  - (c) organising field excursions, training sessions, hazard reduction programs, and the preparation of firebreaks;
  - (d) establishing new procedures in respect of any of the normal brigade activities; and
  - (e) dealing with any general business.
- (2) In a notice given under subclause (1), the Secretary is to specify the business which is to be conducted at the meeting.
- (3) Business may be conducted at an ordinary meeting of the bush fire brigade notwithstanding that it was not specified in a notice given under subclause (1) in relation to that meeting.

#### **5.2 Special meetings**

- (1) The Secretary is to call a special meeting when 5 or more brigade members request one in writing.
- (2) At least 2 days notice of a special meeting is to be given by the Secretary, to all brigade members and to the Chief Bush Fire Control Officer.
- (3) In a notice given under subclause (2) the Secretary is to specify the business which is to be conducted at the meeting.
- (4) No business is to be conducted at a special meeting beyond that specified in a notice given under subclause (2) in relation to that meeting.

### **5.3 Annual general meeting**

- (1) At least 7 days notice of the annual general meeting is to be given by the Secretary to all brigade members and to the Chief Bush Fire Control Officer.
- (2) At the annual general meeting the bush fire brigade is to —
  - (a) elect the brigade officers from among the brigade members;
  - (b) consider the Captain's report on the year's activities;
  - (c) adopt the annual financial statements;
  - (d) appoint an Auditor for the ensuing financial year in accordance with clause 5.6 of this Schedule; and
  - (e) deal with any general business.
- (3) In a notice given under subclause (1), the Secretary is to specify the business which is to be conducted at the meeting.
- (4) Business may be conducted at an annual general meeting notwithstanding that it was not specified in a notice given under subclause (1) in relation to that meeting.

### **5.4 Quorum**

- (1) The quorum for a meeting of the bush fire brigade is at least 50% of the number of officers (whether vacant or not) or members of the bush fire brigade.
- (2) No business is to be transacted at a meeting of the bush fire brigade unless a quorum of brigade members is present in person or by proxy.

### **5.5 Voting**

- (1) Each brigade member has only one vote at meetings of the bush fire brigade.
- (2) In the case of an equality of votes, a question shall be decided in the negative.

### **5.6 Auditor**

- (1) At the annual general meeting a person, not being a brigade member, is to be appointed as the Auditor of the bush fire brigade for the ensuing financial year.
- (2) The Auditor is to audit the accounts of the bush fire brigade not less than 7 days before the annual general meeting and is to certify to their correctness or otherwise and present a report at the annual general meeting.

## **Part 6 — Meetings of committee**

### **6.1 Meetings of Committee**

- (1) The Committee is to meet for the despatch of business, adjourn and otherwise regulate its meeting as it thinks fit.
- (2) The Captain or Secretary may convene a meeting of the Committee at any time.

### **6.2 Quorum**

No business is to be transacted at a meeting of the Committee unless a quorum of 3 brigade officers is present in person.

### **6.3 Voting**

Each brigade officer has only one vote at meetings of the Committee, however in the case of an equality of votes, the Captain (or person presiding) may exercise a casting vote.

## **Part 7 — General administration matters**

### **7.1 Funds**

The funds of the bush fire brigade are to be used solely for the purpose of promoting the objects of the bush fire brigade.

### **7.2 Financial year**

The financial year of the bush fire brigade is to commence on 1 July and is to end on 30 June of the following year.

### **7.3 Banking**

- (1) The funds of the bush fire brigade are to be placed in a bank account and are to be drawn by whatever means is considered by the Bush Fire Brigade to be the most convenient including the use of electronic fund transfers.
- (2) If the Secretary/Treasurer is a combined position, the Captain and Secretary/Treasurer or such other person designated by the bush fire brigade, are to authorise payments referred to in subclause (1).

### **7.4 Disclosure of interests**

- (1) A brigade member shall disclose to the bush fire brigade or Committee any financial interest (whether direct or indirect) he or she may have in any matter being considered by the bush fire brigade or Committee, as appropriate.
- (2) If a financial interest has been disclosed under subclause (1), then the bush fire brigade or Committee, as appropriate, is to decide, in the absence of the brigade member who disclosed that interest, whether or not the brigade member is to be permitted to vote on that matter.
- (3) Where the bush fire brigade or Committee, as appropriate, decides under subclause (2), that a brigade member is not to be permitted to vote on a matter, and the brigade member votes on the matter, then her or his vote is to be taken to have no effect and is not to be counted.
- (4) Every disclosure made under subclause (1) shall be recorded in the minutes of the meeting of the bush fire brigade or Committee at which the disclosure was made.

### **7.5 Disagreements**

- (1) Any disagreement between brigade members may be referred to either the Captain or to the Committee.
- (2) Where a disagreement in subclause (1) is considered by the Captain or the Committee to be of importance to the interests of the bush fire brigade, then the Captain or the Committee is to refer the disagreement to the annual general meeting, an ordinary meeting or a special meeting of the bush fire brigade.

- (3) The local government is the final authority on matters affecting the bush fire brigade, and may resolve any disagreement which is not resolved under subclause (1) or (2).

## **Part 8 — Notices and proxies**

### **8.1 Notices**

- (1) Where any notice, including a notice of meeting, is to be given under these Rules, the notice is to be —
- (a) in writing;
  - (b) given by —
    - (i) personal delivery to the nominated address of the addressee;
    - (ii) post to the nominated postal address of the addressee;
    - (iii) facsimile transmission to the nominated facsimile number of the addressee; or
    - (iv) e-mail to the nominated electronic address of the addressee;
  - (c) taken to have been received, as the case may be —
    - (i) at the time of personal delivery;
    - (ii) three business days after posting;
    - (iii) subject to paragraph (d), at the time of transmission by facsimile or e-mail if before 5.00 pm on a business day or otherwise at 9.00 am on the next business day; or
    - (iv) at the time when the electronic communication becomes capable of being retrieved by the addressee.
  - (d) A facsimile transmission or e-mail is not given or received if —
    - (i) at the conclusion of a facsimile transmission the sender's facsimile machine issues an error transmission report which indicates that the relevant number of pages comprised in the notice has not been sent; or
    - (ii) at the conclusion of an e-mail the sender receives an automated message stating that the e-mail was undeliverable.
- (2) Any accidental omission to give notice of a meeting to, or non-receipt by a person entitled to receive such notice, is not to invalidate the meeting the subject of the notice or any resolutions passed at the meeting.

### **8.2 Proxies**

- (1) Where under these Rules a brigade member may vote by proxy, in order for the proxy to so vote, the brigade member or the proxy shall give a notice in the form, as determined by the local government, to the Secretary or the person presiding at the meeting before the start of the meeting at which the proxy is to be used.
- (2) A proxy is valid for the meeting for which it is given and for any adjournments of that meeting.
- (3) A proxy shall be valid for the number of votes to which the brigade member is entitled.
- (4) If the donor of the proxy does not give any indication of the manner in which the proxy is to vote, the proxy shall be entitled to vote or not vote as he or she thinks fit.

- (5) A proxy shall be entitled to speak on behalf of the donor of the proxy.
- (6) All forms appointing proxies deposited under subclause (1) are to be retained by the Secretary for not less than 28 days after the conclusion of the meeting to which they relate but if there is any objection to the validity of any vote at the meeting, they are to be retained until the determination of that objection.
- (7) The form appointing a proxy shall be in writing and signed by the brigade member appointing the proxy and shall be in or substantially in the form, as determined by the local government.

Dated \_\_\_\_\_

The Common Seal of the                   )  
 Shire of Gnowangerup was               )  
 affixed by authority of a                )  
 resolution of the Council in            )  
 the presence of —                        )

\_\_\_\_\_  
 Cr Keith House  
 President

\_\_\_\_\_  
 Shelley Pike  
 Chief Executive Officer



# **SHIRE OF GNOWANGERUP**

## **DOGS LOCAL LAW 2016**

**Shire of Gnowangerup**  
**Dogs Local Law 2016**

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## DOG ACT 1976

## LOCAL GOVERNMENT ACT 1995

## SHIRE OF GNOWANGERUP

## DOGS LOCAL LAW 2016

Under the powers conferred by section 49 of the *Dog Act 1976*, Subdivision 2 of Division 2 of Part 3 of the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Gnowangerup resolved on [DATE] to make the following local law.

### Part 1 — Preliminary

#### 1.1 Citation

This local law may be cited as the *Shire of Gnowangerup Dogs Local Law 2016*.

#### 1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

#### 1.3 Application

This local law applies throughout the district.

#### 1.4 Repeal

The *Shire of Gnowangerup Dog Local Law 2007* published in the *Government Gazette* on 4 December 2007 and as amended on 10 November 2009 is repealed.

#### 1.5 Interpretation

In this local law unless the context otherwise requires —

*Act* means the *Dog Act 1976*;

*authorised person* means a person appointed by the local government to perform all or any of the functions conferred on an authorised person under this local law;

*CEO* means the Chief Executive Officer of the local government;

*dangerous dog* has the meaning given in the Act;

*district* means the district of the local government;

*kennel* means any structure or land used for the boarding or breeding of dogs;

*local government* means the Shire of Gnowangerup;

*local planning scheme* means a local planning scheme made by the local government under the *Planning and Development Act 2005* which applies throughout the whole or a part of the district;

*owner* has the meaning given in the Act;

*person liable for the control of the dog* has the meaning given in the Act;

*pound* means a pound established under section 11 of the Act;

*premises* has the meaning given in the Act;

*public place* has the meaning given in the Act;

*Regulations* means the *Dog Regulations 2013*;

*Schedule* means a schedule to this local law;

*thoroughfare* has the meaning given to it in section 1.4 of the *Local Government Act 1995*; and

*townsite* has the meaning given in the Act.

## **Part 2 — Impounding of dogs**

### **2.1 Charges and costs**

The following are to be imposed and determined by the local government under sections 6.16 to 6.19 of the *Local Government Act 1995* —

- (a) the charges to be levied under section 29(4) of the Act relating to the seizure and impounding of a dog;
- (b) the additional fee payable under section 29(4) of the Act where a dog is released at a time or on a day other than those determined under clause 2.2; and
- (c) the costs of the destruction and the disposal of a dog referred to in section 29(15) of the Act.

### **2.2 Attendance of authorised person at pound**

The authorised person is to be in attendance at the pound for the release of dogs at the times and on the days of the week as are determined by the CEO.

### **2.3 Release of impounded dog**

- (1) A claim for the release of a dog seized and impounded is to be made to the authorised person or in the absence of the authorised person, to the CEO.
- (2) The authorised person is not to release a dog seized and impounded to any person unless that person has produced, to the satisfaction of the authorised person, satisfactory evidence of her or his ownership of the dog or of her or his authority to take delivery of it.

## **Part 3 — Requirements and limitations on the keeping of dogs**

### **3.1 Dogs to be confined**

- (1) An occupier of premises within a townsite on which a dog is kept must —
  - (a) cause a portion of the premises on which the dog is kept to be fenced in a manner capable of confining the dog;
  - (b) ensure the fence used to confine the dog and every gate or door in the fence is of a type, height and construction which having regard to the breed, age, size and physical condition of the dog is capable of preventing the dog at all times from passing over, under or through it;
  - (c) ensure that every gate or door in the fence is kept closed at all times when the dog is on the premises (unless the gate is temporarily opened in a manner that ensures that the dog remains confined) and is fitted with a proper latch or other means of fastening it;
  - (d) maintain the fence and all gates and doors in the fence in good order and condition; and
  - (e) where no part of the premises consists of open space, yard or garden or there is no open space or garden or yard of which the occupier has exclusive use or occupation, ensure that other means exist on the premises (other than the tethering of the dog) for effectively confining the dog within the premises.
- (2) Where an occupier fails to comply with subclause (1), he or she commits an offence.
- (3) Notwithstanding subclause (1) and (2), the confinement of dangerous dogs is dealt with in the Act and Regulations.

### **3.2 Limitation on the number of dogs**

- (1) This clause does not apply to premises which have been —
  - (a) licensed under Part 4 as an approved kennel establishment; or
  - (b) granted an exemption under section 26(3) of the Act.
- (2) On land within a townsite, or zoned “rural residential” under a local planning scheme, the limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act, 2 dogs over the age of 3 months and the young of those dogs.
- (3) On land zoned “rural” under a local planning scheme, the limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act, 6 dogs over the age of 3 months and the young of those dogs.

## **Part 4 — Approved kennel establishments**

### **4.1 Interpretation**

In this Part and in Schedule 2 —

*licence* means a licence to keep an approved kennel establishment on premises;

*licensee* means the holder of a licence;

*premises*, in addition to the meaning given to it in section 3 of the Act, means the premises described in the application for a licence; and

*transferee* means a person who applies for the transfer of a licence to her or him under clause 4.14.

### **4.2 Application for licence for approved kennel establishment**

An application for a licence must be made in the form of that in Schedule 1, and must be lodged with the local government together with —

- (a) plans and specifications of the kennel establishment, including a site plan;
- (b) copies of the notices to be given under clause 4.3;
- (c) written evidence that either the applicant or another person who will have the charge of the dogs, will reside on the premises or, in the opinion of the local government, sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare;
- (d) a written acknowledgement that the applicant has read and agrees to comply with any code of practice relating to the keeping of dogs nominated by the local government;
- (e) the fee for the application for a licence referred to in clause 4.10(1); and
- (f) such other information as the local government requires.

### **4.3 Notice of proposed use**

- (1) An applicant for a licence must give notice of the proposed use of the premises as an approved kennel establishment after the application for a licence has been lodged —
  - (a) once in a newspaper circulating in the district; and
  - (b) to the owners and occupiers of any premises adjoining the premises.
- (2) The notices in subclause (1) must specify that —
  - (a) any written submissions as to the proposed use are to be lodged with the CEO within 14 days of the date the notice is given; and
  - (b) the application and plans and specifications may be inspected at the offices of the local government.
- (3) Where —
  - (a) the notices given under subclause (1) do not clearly identify the premises; or
  - (b) a notice given under subclause (1)(a) is of a size or in a location in the newspaper which, in the opinion of the local government, would fail to serve the purpose of notifying persons of the proposed use of the premises,

then the local government may refuse to determine the application for a licence until the notices or notice, as the case may be, is given in accordance with its directions.

#### **4.4 Exemption from notice requirements**

Where an application for a licence is made in respect of premises on which an approved kennel establishment is either a —

- (a) permitted use; or
- (b) use which the local government may approve subject to compliance with specified notice requirements,

under a local planning scheme, then the requirements of clauses 4.2(b), 4.3 and 4.5(a) do not apply in respect of the application for a licence.

#### **4.5 When application can be determined**

An application for a licence is not to be determined by the local government until —

- (a) the applicant has complied with clause 4.2;
- (b) the applicant submits proof that the notices referred to in clause 4.3(1) have been given in accordance with that clause; and
- (c) the local government has considered any written submissions received within the time specified in clause 4.3(2)(a) on the proposed use of the premises.

#### **4.6 Determination of application**

In determining an application for a licence, the local government is to have regard to —

- (a) the matters referred to in clause 4.7;
- (b) any written submissions received within the time specified in clause 4.3(2)(a) on the proposed use of the premises;
- (c) any economic or social benefits which may be derived by any person in the district if the application for a licence is approved;
- (d) the effect which the kennel establishment may have on the environment or amenity of the neighbourhood;
- (e) whether the approved kennel establishment will create a nuisance for the owners and occupiers of adjoining premises; and
- (f) whether or not the imposition of and compliance with appropriate conditions of a licence will mitigate any adverse effects of the approved kennel establishment identified in the preceding paragraphs.

#### **4.7 Where application cannot be approved**

The local government cannot approve an application for a licence where —

- (a) an approved kennel establishment cannot be permitted by the local government on the premises under a local planning scheme; or
- (b) an applicant for a licence or another person who will have the charge of the dogs will not reside on the premises, or, in the opinion of the local government, sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare.

#### **4.8 Conditions of approval**

- (1) The local government may approve an application for a licence subject to the conditions contained in Schedule 2 and to such other conditions as the local government considers appropriate.



- (2) In respect of a particular application for a licence, the local government may vary any of the conditions contained in Schedule 2.

#### **4.9 Fees**

- (1) On lodging an application for a licence, the applicant is to pay a fee to the local government.
- (2) On the issue or renewal of a licence, the licensee is to pay a fee to the local government.
- (3) On lodging an application for the transfer of a valid licence, the transferee is to pay a fee to the local government.
- (4) The fees referred to in subclauses (1) to (3) are to be imposed and determined by the local government under sections 6.16 to 6.19 of the *Local Government Act 1995*.

#### **4.10 Form of licence**

The licence is to be in the form determined by the local government and is to be issued to the licensee.

#### **4.11 Period of licence**

- (1) The period of effect of a licence is set out in section 27(5) of the Act.
- (2) A licence is to be renewed if the fee referred to in clause 4.10(2) is paid to the local government prior to the expiry of the licence.
- (3) On the renewal of a licence the conditions of the licence at the time of its renewal continue to have effect.

#### **4.12 Variation or cancellation of licence**

- (1) The local government may vary the conditions of a licence.
- (2) The local government may cancel a licence —
  - (a) on the request of the licensee;
  - (b) following a breach of the Act, the Regulations or this local law; or
  - (c) if the licensee is not a fit and proper person.
- (3) The date a licence is cancelled is to be, in the case of —
  - (a) paragraph (a) of subclause (2), the date requested by the licensee; or
  - (b) paragraphs (b) and (c) of subclause (2), the date determined under section 27(6) of the Act.
- (4) If a licence is cancelled the fee paid for that licence is not refundable for the term of the licence that has not yet expired.

#### **4.13 Transfer of licence**

- (1) An application for the transfer of a valid licence from the licensee to another person must be —
  - (a) made in the form determined by the local government;
  - (b) made by the transferee;
  - (c) made with the written consent of the licensee; and

- (d) lodged with the local government together with —
  - (i) written evidence that a person will reside at or within reasonably close proximity to the premises the subject of the licence; and
  - (ii) the fee for the application for the transfer of a licence referred to in clause 4.10(3).
- (2) The local government is not to determine an application for the transfer of a valid licence until the transferee has complied with subclause (1).
- (3) The local government may approve, whether or not subject to such conditions as it considers appropriate, or refuse to approve an application for the transfer of a valid licence.
- (4) Where the local government approves an application for the transfer of a valid licence, then on the date of approval, unless otherwise specified in the notice issued under clause 4.15(b), the transferee becomes the licensee of the licence for the purposes of this local law.

#### **4.14 Notification**

The local government is to give written notice to —

- (a) an applicant for a licence of the local government's decision on her or his application;
- (b) a transferee of the local government's decision on her or his application for the transfer of a valid licence;
- (c) a licensee of any variation made under clause 4.13(1);
- (d) a licensee when her or his licence is due for renewal and the manner in which it may be renewed;
- (e) a licensee when her or his licence is renewed;
- (f) a licensee of the cancellation of a licence under clause 4.13(2)(a); and
- (g) a licensee of the cancellation of a licence under paragraphs (b) or (c) of clause 4.13(2), which notice is to be given in accordance with section 27(6) of the Act.

#### **4.15 Inspection of kennel**

With the consent of the occupier, an authorised person may inspect an approved kennel establishment at any time.

## **Part 5 — Miscellaneous**

### **5.1 Offence to excrete**

- (1) A dog must not excrete on —
  - (a) any thoroughfare or other public place; or
  - (b) any land which is not a public place without the consent of the occupier.
- (2) Subject to subclause (3), if a dog excretes contrary to subclause (1), every person liable for the control of the dog at that time commits an offence.

Penalty: \$1,000.

- (3) The person liable for the control of the dog does not commit an offence against subclause (2) if any excreta is removed immediately by that person.

## **Part 6 — Enforcement**

### **6.1 Interpretation**

In this Part —

*infringement notice* means the notice referred to in clause 6.3; and

*notice of withdrawal* means the notice referred to in clause 6.6(1).

### **6.2 Modified penalties**

- (1) The offences contained in Schedule 3 are offences in relation to which a modified penalty may be imposed.
- (2) The amount appearing in the third column of Schedule 3 directly opposite an offence is the modified penalty payable in respect of that offence if —
- (a) the dog is not a dangerous dog; or
  - (b) the dog is a dangerous dog, but an amount does not appear in the fourth column directly opposite that offence.
- (3) The amount appearing in the fourth column of Schedule 3 directly opposite an offence is the modified penalty payable in respect of that offence if the dog is a dangerous dog.

### **6.3 Issue of infringement notice**

Where an authorised person has reason to believe that a person has committed an offence in respect of which a modified penalty may be imposed, he or she may issue to that person a notice in the form of the forms prescribed by regulation 26 of the *Local Government (Functions and General) Regulations 1996*.

### **6.4 Failure to pay modified penalty**

Where a person who has received an infringement notice fails to pay the modified penalty within the time specified in the notice, or within such further time as may in any particular case be allowed by the CEO, he or she is deemed to have declined to have the offence dealt with by way of a modified penalty.

### **6.5 Payment of modified penalty**

A person who has received an infringement notice may, within the time specified in that notice or within such further time as may in any particular case be allowed by the CEO, send or deliver to the local government the amount of the penalty, with or without a reply as to the circumstances giving rise to the offence, and the local government may appropriate that amount in satisfaction of the penalty and issue an acknowledgment.

### **6.6 Withdrawal of infringement notice**

- (1) Whether or not the modified penalty has been paid, an authorised person may withdraw an infringement notice by sending a notice in the form of the forms prescribed by regulation 27 of the *Local Government (Functions and General) Regulations 1996*.

- (2) A person authorised to issue an infringement notice under clause 6.3 cannot sign or send a notice of withdrawal.

## **6.7 Service**

An infringement notice or a notice of withdrawal may be served on a person personally, or by leaving it at or posting it to her or his address as ascertained from her or him, or as recorded by the local government under the Act, or as ascertained from inquiries made by the local government.

## Schedule 1 — Application for a licence for an approved kennel establishment

[Clause 4.2]

I/we (full name)

.....

of (postal address)

.....

Telephone number

.....

Facsimile number

.....

E-mail address

.....

Apply for a licence for an approved kennel establishment at (address of premises)

.....

..... for (number and breed of dogs)

.....

\* (*insert name of person*)

.....

will be residing at the premises on and from (insert date)

.....

\* (*insert name of person*)

.....

will be residing (sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare) at (*insert address of residence*).....

on and from (*insert date*) .....

Attached are —

- (a) a site plan of the premises showing the location of the kennels and yards and all other buildings and structures and fences;
- (b) plans and specifications of the kennel establishment;
- (c) copy of notice of proposed use to appear in newspaper;
- (d) copy of notice of proposed use to be given to adjoining premises;
- (e) written evidence that a person will reside —
  - (i) at the premises; or
  - (ii) sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare; and
- (f) if the person in item (e) is not the applicant, written evidence that the person is a person in charge of the dogs.

I confirm that I have read and agree to comply with the Code of Practice known as  
..... in the keeping of dogs at the proposed kennel  
establishment.

Signature of applicant ..... Date .....

*\* delete where not applicable*

Note: A licence if issued will have effect for a period of 12 months — section 27(5) of the  
*Dog Act 1976*.

OFFICE USE ONLY

Application fee paid (*insert date*) .....

## **Schedule 2 — Conditions of a licence for an approved kennel establishment**

[Clause 4.8(1)]

An application for a licence for an approved kennel establishment may be approved subject to the following conditions —

- (a) each kennel, unless it is fully enclosed, must have a yard attached to it;
- (b) each kennel and each yard must be at a distance of not less than —
  - (i) 25 metres from the front boundary of the premises and 5 metres from any other boundary of the premises;
  - (ii) 10 metres from any dwelling; and
  - (iii) 25 metres from any church, school room, hall, factory, dairy or premises where food is manufactured, prepared, packed or stored for human consumption;
- (c) each yard for a kennel must be kept securely fenced with a fence constructed of link mesh or netting or other materials approved by the local government to a height of no less than 2 metres;
- (d) the minimum floor area for each kennel must be calculated at 2.5 times the length of the breed of dog (when it is fully grown), squared, times the number of dogs to be housed in the kennel and the length of the dog is to be determined by measuring from the base of the tail to the front of its shoulder;
- (e) the floor area of the yard attached to any kennel or group of kennels must be at least twice the floor area of the kennel or group of kennels to which it is attached;
- (f) the upper surface of the kennel floor must be —
  - (i) at least 100 millimetres above the surface of the surrounding ground;
  - (ii) smooth so as to facilitate cleaning;
  - (iii) rigid;
  - (iv) durable;
  - (v) slip resistant;
  - (vi) resistant to corrosion;
  - (vii) non-toxic;
  - (viii) impervious;
  - (ix) free from cracks, crevices and other defects; and
  - (x) finished to a surface having a fall of not less than 1 in 100 to a spoon drain which in turn must lead to a suitably sized diameter sewerage pipe which must be properly laid, ventilated and trapped in accordance with the health requirements of the local government;
- (g) all kennel floor washings must pass through the drain in item (f)(x) and must be piped to approved apparatus for the treatment of sewage in accordance with the health requirements of the local government;
- (h) the kennel floor must have a durable upstand rising 75 millimetres above the floor level from the junction of the floor and external and internal walls, or internal walls must be so constructed as to have a minimum clearance of 50 millimetres from the underside of the bottom plate to the floor;
- (i) where a yard is to be floored, the floor must be constructed in the same manner as the floor of any kennel;
- (j) from the floor, the lowest internal height of a kennel must be, whichever is the lesser of —
  - (i) 2 metres; or
  - (ii) 4 times the height of the breed of dog in the kennel, when it is fully grown, measured from the floor to the uppermost tip of its shoulders while in a stationary upright position;

- (k) the walls of each kennel must be constructed of concrete, brick, stone or framing sheeted internally and externally with good quality new zincalume or new pre-finished colour coated steel sheeting or new fibrous cement sheeting or other durable material approved by the local government;
- (l) all external surfaces of each kennel must be kept in good condition;
- (m) the roof of each kennel must be constructed of impervious material;
- (n) all kennels and yards and drinking vessels must be maintained in a clean condition and must be cleaned and disinfected when so ordered by an authorised person;
- (o) all refuse, faeces and food waste must be disposed of daily into the approved apparatus for the treatment of sewage;
- (p) noise, odours, fleas, flies and other vectors of disease must be effectively controlled;
- (q) suitable water must be available at the kennel via a properly supported standpipe and tap; and
- (r) the licensee or the person nominated in the application for a licence, must, in accordance with the application for the licence, continue to reside —
  - (i) at the premises; or
  - (ii) in the opinion of the local government, sufficiently close to the premises so as to control the dogs, and to ensure their health and welfare.



**Schedule 3 — Offences in respect of which modified penalty applies**  
[Clause 6.2]

<b>Offence</b>	<b>Nature of Offence</b>	<b>Modified Penalty</b>	<b>Dangerous Dog Modified Penalty</b>
3.1	Failing to provide means for effectively confining a dog	\$200	\$400
5.1(2)	Dog excreting in prohibited place	\$100	

Dated

The Common Seal of the )  
Shire of Gnowangerup was )  
affixed by authority of a )  
resolution of the Council in )  
the presence of — )

\_\_\_\_\_  
Cr Keith House  
President

\_\_\_\_\_  
Shelley Pike  
Chief Executive Officer

# **SHIRE OF GNOWANGERUP**

## **HEALTH LOCAL LAW 2016**

**Shire of Gnowangerup**  
**Health Local Law 2016**

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### **Division 1 — General**

#### **10.1** Offences and penalties

## HEALTH ACT 1911

## LOCAL GOVERNMENT ACT 1995

## SHIRE OF GNOWANGERUP

## HEALTH LOCAL LAW 2016

Under the powers conferred by section 342 of the *Health Act 1911*, subdivision 2 of Division 2 of Part 3 of the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Gnowangerup resolved on [insert date] the to make the following local law.

### Part 1 — Preliminary

#### 1.1 Citation

This local law may be cited as the *Shire of Gnowangerup Health Local Law 2016*.

#### 1.2 Commencement

This local law comes into operation on the date of its publication in the *Government Gazette*.

#### 1.3 Application

This local law applies throughout the district.

#### 1.4 Repeal

The *Shire of Gnowangerup Health Local Laws 2002* published in the *Government Gazette* on 27 September 2002 is repealed.

#### 1.5 Interpretation

- (1) In this local law, unless the context otherwise requires —

*Act* means the *Health Act 1911*;

*adequate supply of water* means a flow of water of not less than 0.076 litres per second;

*approved* means approved by the local government;

*AS* or *AS/NZS* means an Australian Standard or Australian/New Zealand Standard published the Standards Association of Australia;

*AS 1530.2—1993* means the standard published by Standards Australia as AS 1530.2—1993 and called “Methods for fire tests on building materials, components and structures — Part 2: Test for flammability of materials”, as amended from time to time;

*AS/NZS 1530.3:1999* means the standard published by Standards Australia as AS/NZS 1530.3:1999 and called “Methods for fire tests on building materials,



components and structures — Part 3: Simultaneous determination of ignitability, flame propagation, heat release and smoke release”, as amended from time to time;

**AS 1668.2—2012** means the standard published by Standards Australia as AS 1668.2—2012 and called “The use of ventilation and air-conditioning in buildings — Part 2: Ventilation design for indoor-air contaminant control (excluding requirements for the health aspects of tobacco smoke exposure)”, as amended from time to time;

**AS 2001.5.4—2005** means the standard published by Standards Australia as AS 2001.5.4—2005 and called “Methods of test for textiles — Method 5.4: Dimensional change — Domestic washing and drying procedures for textile testing (ISO 6330:2000, MOD)”, as amended from time to time;

**AS/NZS 3666.2:2011** means the standard published by Standards Australia as AS/NZS 3666.2:2011 and called “Air-handling and water systems of buildings — Microbial control — Operation and maintenance”, as amended from time to time ;

**Building Code** means the latest edition of the Building Code of Australia published from time to time by, or on behalf of, the Australian Building Codes Board as amended from time to time, but not including explanatory information published with that Code;

**CEO** means the Chief Executive Officer of the local government;

**district** means the district of the local government;

**dwelling house** means a place of residence containing at least one sleeping room and includes a room or outbuilding separate from, but ancillary to, the building in which the sleeping room is located;

**EHO** means an Environmental Health Officer appointed by the local government under the Act and includes any acting or Assistant Environmental Health Officer;

**Energy Safety WA** means the EnergySafety division of the Department of Commerce;

**habitable room** means a room used for normal domestic activities, and —

- (a) includes a bedroom, living room, lounge room, music room, television room, kitchen, dining room, sewing room, study, play-room, family room and sun-room or the like; but
- (b) excludes a bathroom, laundry, water closet, pantry, walk-in wardrobe, corridor, lobby, photographic dark room, clothes-drying room, and other spaces of a specialised nature occupied neither frequently nor for extended periods;

**hot water** means water at a temperature of at least 65 degrees Celsius;

**local government** means the Shire of Gnowangerup;

**local planning scheme** has the meaning given to it by the *Planning and Development Act 2005*;

**medical officer** means the medical officer appointed by the local government under the Act and includes an acting medical officer so appointed;

**nuisance** has the meaning given in Section 182 of the *Health Act 1911*;

**offensive matter** means and includes dust, mud, ashes, rubbish, filth, blood, offal, manure, soil or any other material which is offensive and which is placed or found in or about any house, stable, cowhouse, pigsty, lane, yard, street or place whatsoever;

**public place** includes every place to which the public ordinarily have access, whether by payment of a fee or not;

**sanitary convenience** includes urinals, water-closets, earth-closets, privies, sinks, baths, wash troughs, apparatus for the treatment of sewage, ash-pits, ash-tubs, or other receptacle for the deposit of ashes, faecal matter or refuse and all similar conveniences;

**sewage** means any kind of sewage, nightsoil, faecal matter or urine, and any waste composed wholly or in part of liquid;

**sewer** includes sewers and drains of every description, except drains to which the word “drain” as defined in the Act applies, including water channels constructed of stone, brick, concrete, or any other material, including the property of the local government;

**street** includes any highway, and any public bridge, and any road, lane, footway, square, court, alley or passage, whether a thoroughfare or not;

**toilet** means a water closet, earth closet, privy or urinal and includes a room or cubicle in which one or more of these is located;

**townsite** means all townsites within the district which are —

- (a) constituted under section 26(2) of the *Land Administration Act 1997*; or
- (b) referred to in clause 37 of Schedule 9.3 of the *Local Government Act 1995*;

**vectors of disease** means an arthropod or rodent that transmits, by biological or mechanical means, an infectious agent from a source or reservoir to a person, and includes fleas, bedbugs, crab lice, body lice and head lice;

**water** means drinking water within the meaning of the *Australian Drinking Water Guidelines 2011* as published by the National Health and Medical Research Council and as amended from time to time; and

**window** means a glass panel, roof light, glass brick, glass louvre, glazed sash, glazed door or other device which transmits natural light directly from outside a building to the room concerned when in the closed position.

- (2) Where in this local law, a duty or liability is imposed on an owner or occupier, the duty or liability shall be taken to be imposed jointly and severally on each of the owner or occupier.
- (3) Where under this local law, an act is required to be done or forbidden to be done in relation to any premises, the owner or occupier of those premises has, unless the contrary intention appears, the duty of causing to be done the act so required to be done, or of preventing from being done the act so forbidden to be done, as the case may be.

## Part 2 — Sanitation

### Division 1 — Sanitary conveniences

#### 2.1 Interpretation

In this Part, unless the context otherwise requires —

*festival* includes a fair, function or event;

*organiser* means a person —

- (a) to whom approval has been granted by the local government to conduct the festival; or
- (b) responsible for the conduct of the festival;

*public sanitary convenience* means a sanitary convenience to which the public ordinarily has access, whether by payment of a fee or not;

*temporary sanitary convenience* means a sanitary convenience, temporarily placed for use by —

- (a) patrons in conjunction with a festival; or
- (b) employees at construction sites or the like; and

*urinal* may be—

- (i) an individual stall or wall-hung urinal; or
- (ii) each 600mm length of a continuous urinal trough; or
- (iii) a closet pan used in place of a urinal

#### 2.2 Dwelling house

- (1) A person shall not use or occupy, or permit to be used or occupied, a dwelling house unless it has at least one toilet.
- (2) A room in which a toilet is located must have adequate lighting.

#### 2.3 Premises other than a dwelling house

- (1) The owner of premises other than a dwelling house shall not use or occupy, or permit to be used or occupied, the premises unless —
  - (a) the premises have toilets in accordance with the Building Code and this Part, including disabled facilities;
  - (b) the toilets required by this clause are situated within a reasonable distance of the premises and are easily accessible to the persons for whom they are provided; and
  - (c) the premises have hand wash basins that are —
    - (i) in accordance with the Building Code;
    - (ii) for the use of persons employed or engaged on the premises;
    - (iii) provided with an adequate supply of water supplied by taps located over each hand wash basin;
    - (iv) separate from any trough, sink or hand wash basin used in connection with any process carried out on the premises; and

- (v) situated within a reasonable distance of the sanitary conveniences and easily accessible to the person for whom they are provided.
- (2) The occupier of premises other than a dwelling house shall ensure that —
  - (a) clean toilet paper is available at all times in each cubicle;
  - (b) a sanitary napkin disposal facility is provided in each toilet set aside for the use of females; and
  - (c) each hand wash basin is provided with —
    - (i) an adequate supply of soap or other hand cleaning substances; and
    - (ii) hand drying facilities, situated adjacent to, and visible from, the hand wash basin.
- (3) Where more than one toilet is provided on premises other than a dwelling house, the entrance to each toilet shall bear a suitable sign indicating for which sex its use is intended.

## 2.4 Outdoor festivals

- (1) The organiser of an outdoor event must provide sanitary conveniences in accordance with the recommendations contained within the Department of Health's *Guidelines for concerts, events and organised gatherings*; and
- (2) Where, under subclause (1), the number of a particular sanitary convenience to be provided is not a whole number, that number shall be rounded up to the next higher whole number.

## 2.5 Temporary works

A person who undertakes temporary work at any place shall ensure every temporary sanitary convenience is installed and maintained in accordance with the requirements of the *Health (Temporary Sanitary Conveniences) Regulations 1997*.

## 2.6 Maintenance of sanitary conveniences and fittings

- (1) The occupier of any premises shall —
  - (a) keep clean, in good condition and repair; and
  - (b) whenever required by an EHO, effectively disinfect and clean,
 all sanitary conveniences including sanitary fittings, in or on the premises.
- (2) The owner of any of premises shall —
  - (a) keep or cause to be kept in good repair; and
  - (b) maintain an adequate supply of water to,
 all sanitary conveniences, including sanitary fittings in or on the premises.

## 2.7 Toilets

- (1) Toilets on a premises shall be maintained in accordance with the following requirements —
  - (a) the door to a toilet, other than an internal door, shall be properly screened to a continuous height of 1.8 metres from the floor; and
  - (b) a toilet or its entrance, which is visible from overlooking windows, shall be properly screened.

- (2) Toilets on premises other than a dwelling house shall be maintained in accordance with the following additional requirements —
  - (a) a toilet for the exclusive use of males shall not adjoin any toilet for the exclusive use of females unless the toilets are separated by a wall extending from the floor to the ceiling and of sufficient density to have a sound transmission class of not less than 50 as required by AS/NZS ISO 717.1 :2004; and
  - (b) where more than one toilet is provided on the premises, the entrance to each toilet shall bear a suitable sign indicating for which sex its use is intended.

## **2.8 Ventilation of toilet**

A toilet in any premises shall be ventilated in accordance with the *Sewerage (Lighting, Ventilation and Construction) Regulations 1971* and the Building Code.

## **2.9 Public sanitary conveniences**

- (1) A person shall not —
  - (a) foul;
  - (b) damage or vandalise; or
  - (c) write on or otherwise deface,
 a public sanitary convenience or sanitary fixtures or fittings or the premises in or on which the sanitary convenience is located.
- (2) A person shall not live or sleep in or on the premises in which a public sanitary convenience is located or use it for a purpose other than that for which it was intended.

## **2.10 Lighting**

The owner and occupier of premises in which a sanitary convenience or a public sanitary convenience is located shall provide and maintain adequate electric lighting for persons using the convenience.

## **2.11 Installation**

Every sanitary convenience shall be installed in accordance with the requirements of the *Country Areas Water Supply Act 1947* and the *Water Services Act 2012* and shall have an adequate supply of water.

# **Division 2 — Bathroom, laundries and kitchens**

## **2.12 Bathrooms**

- (1) A person shall not use or occupy, or permit to be used or occupied, a dwelling house without a bathroom that —
  - (a) is adequately lined with an impervious material and has an adequate ceiling;
  - (b) complies with the *Health Act (Laundries and Bathrooms) Regulations*; and
  - (c) is equipped with —
    - (i) a hand wash basin; and
    - (ii) either a shower in a shower recess or a bath.

- (2) All baths, showers, hand wash basins and similar fittings shall be provided with an adequate supply of hot and cold water.

### **2.13 Laundries**

- (1) A laundry must conform to the provisions of the Building Code.
- (2) Where, in any building, a laundry is situated adjacent to a kitchen or a room where food is stored or consumed, the laundry shall be separated from the kitchen or room where food is stored or consumed by a wall extending from the floor to the roof or ceiling.
- (3) Where there is an opening in a wall between a laundry and a kitchen or room where food is stored or consumed, the opening shall —
  - (a) not be more than 1220 millimetres wide; and
  - (b) have a door which when closed shall completely fill the opening.

### **2.14 Washing or keeping of clothes in kitchens**

A person shall not, in any kitchen or other place where food is kept —

- (a) wash or permit to be washed any clothing or bedding; or
- (b) keep or permit to be kept any soiled clothing or bedding.

### **2.15 Kitchens**

- (1) A person shall not use or occupy, or permit to be used or occupied, a dwelling house without a kitchen equipped with —
  - (a) a cooking facility which is adequate in the opinion of an EHO; and
  - (b) a sink which shall —
    - (i) be at least 380 millimetres long, 300 millimetres wide and 150 millimetres deep; and
    - (ii) have an adequate supply of hot and cold water.
- (2) The occupier of a dwelling house shall ensure that the cooking facility and sink are kept clean, in good order and repair and fit for use.
- (3) A cooking facility shall—
  - (a) be installed in accordance with the requirements of Energy Safety WA and the manufacturer's written specifications of the product; and
  - (b) not be installed or used in any room other than a kitchen.
- (4) Mechanical ventilation is to be provided in a kitchen and the exhaust air shall be —
  - (a) carried to the outside air as directly as practicable unless adequately filtered for recirculation; and
  - (b) boxed throughout.
- (5) In this clause, a ***cooking facility*** includes a stove, oven, facility or appliance used for or in connection with the cooking of food.

## **Part 3 — Housing and general**

### **Division 1 — Maintenance of houses**

#### **3.1 Dwelling house maintenance**

The owner or occupier of a dwelling house shall maintain the dwelling house and any adjacent buildings in sound condition and fit for use and, in particular, shall —

- (a) maintain all roofs, guttering and downpipes in sound weatherproof condition;
- (b) maintain any footings, foundations and walls, either external or internal, in a sound condition;
- (c) replace any missing, broken, decayed or termite-eaten timber or other deteriorated material in any verandah, roof, walls, steps, handrails, floors or their supports with material of sound quality;
- (d) comply with the directions of an EHO to treat the premises for the purpose of controlling any termites;
- (e) maintain any brick, stone, mortar or cement work in a sound condition;
- (f) maintain, repair or replace any flashings or ant caps which are missing or defective;
- (g) maintain all ventilators in good order and repair;
- (h) maintain all floors even and level in surface and free from cracks and gaps;
- (i) maintain all ceilings, internal wall finishes, skirtings, architraves and other fixtures and fittings complete and with smooth unbroken surfaces;
- (j) maintain all doors and windows in good working order and weatherproof condition;
- (k) retain all natural lighting free from any obstruction which would reduce the natural lighting, below the ratio of 10 per cent of the floor area;
- (l) maintain all pipes, fittings and fixtures connected with water supply, drainage or sewage so that they comply in all respects with the provisions of the *Water Services Act 2012* and any other legal requirements to which they are subject; and
- (m) maintain all electric wiring, gas services and fittings to comply in all respects with the requirements of all relevant public authorities.

### **Division 2 — Ventilation of houses**

#### **3.2 Exemption for short term hostels and recreational campsites**

This Division shall not apply to short term hostels and recreational campsites referred to in Part 8.

#### **3.3 Overcrowding**

The owner or occupier of a house shall not permit —

- (a) a room in the house that is not a habitable room to be used for sleeping purposes;

- (b) a habitable room in the house to be used for sleeping purposes unless —
  - (i) for every person over the age of 10 years using the room there is at least 14 cubic metres of air space per person; and
  - (ii) for every person up to, and including the age of 10 years, there is at least 8 cubic metres of air space per person; or
- (c) any garage or shed to be used for sleeping purposes.

### **3.4 Calculate sufficient space**

For the purpose of clause 3.3, in calculating the space required for each person —

- (a) each room is to be considered separately and sufficient space is to be allowed in each room for the number of persons present in the room at any one time; and
- (b) a deduction is to be made for the space occupied by furniture, fittings and projections of the walls into a room.

### **3.5 Ventilation**

- (1) A person shall not use or occupy, or permit to be used or occupied, a house unless the house is properly ventilated.
- (2) For the purpose of subclause (1) a house shall be deemed to be properly ventilated if it complies with the Building Code, including the provision of —
  - (a) natural ventilation; or
  - (b) a mechanical ventilation or air-conditioning system complying with AS 1668.2—2012.
- (3) The owner of a house provided with a mechanical ventilation or air-conditioning system shall ensure that the system is —
  - (a) maintained in good working condition and in accordance with AS/NZS 3666.2:2011; and
  - (b) in use at all times the building is occupied, if it is a building without approved natural ventilation.
- (4) If, in the opinion of an EHO, a house is not properly ventilated, the local government may, by notice, require the owner of the house to —
  - (a) provide a different, or additional method of ventilation; or
  - (b) cease using the house until it is properly ventilated.

### **3.6 Subfloor ventilation**

The owner or occupier of a house shall make provision for subfloor ventilation by ensuring that air bricks and other openings are kept clear of refuse, vegetation, building materials, dirt and the like.

## **Division 3 — Water supply**

### **3.7 Water supply**

- (1) The owner of a dwelling house shall ensure that it is connected with a separate and independent water supply from the mains of a licensed water service operator or a water supply to the satisfaction of the local government.



- (2) The water supply shall at all times be capable of delivering an adequate supply of water to each tap in the house.
- (3) The water supply to toilets or for garden use may be from a source other than drinking water.

### **3.8 Rain water tanks**

- (1) The owner or occupier of a dwelling house for which part of the water supply is drawn from a rain water tank shall —
  - (a) maintain in a clean condition —
    - (i) the roof, guttering and downpipes forming the catchment for the tank; and
    - (ii) the guttering and downpipes appurtenant to the roof;
  - (b) ensure that each rain water tank is fitted with a tight-fitting mosquito proof cover which shall not be removed at any time except for the purpose of cleaning, repairing or maintaining the tank; and
  - (c) thoroughly clean and disinfect such tank, at least once in each year, or whenever directed by an EHO to do so.
- (2) The owner or occupier of a house for which its entire water supply is drawn from a rain water tank shall ensure that the storage capacity of the tank is not less than 90 000 litres.
- (3) The owner or occupier of any non-residential premises on which rainwater and/or borewater is used for human consumption shall —
  - (a) once every calendar month, have the bacterial quality of each individual water source tested in accordance with the Australian Drinking Water Guidelines 2011, published by the National Health and Medical Research Council;
  - (b) disinfect the water supply prior to entry into the premises and monitor and record the level of disinfection and pH of the water on a daily basis;
  - (c) where chlorine is used as the method of disinfection, ensure a free residual chlorine level of between 0.2 milligrams per litre and 0.5 milligrams per litre in the water received from any outlet used for drinking purposes; and
  - (d) ensure the pH of the water received from any outlet used for drinking purposes is maintained between 7.2 and 7.8.

### **3.9 Wells**

The owner or occupier of any premises must not use, or permit for human consumption, the use of the water of any bore or well unless the bore or well is —

- (a) at least 30 metres from any soak well or other possible source of pollution unless otherwise approved by the Executive Director, Public Health; and
- (b) covered with a tight-fitting cover without openings of any sort other than those essential for the insertion of a pump.

### **3.10 Pollution**

A person must not deposit on or under any land, any sewage, offensive matter or any other thing, which may pollute or render unfit for human consumption, water from a well or other underground source.

## **Division 4 — Second-hand furniture, bedding and clothing**

### **3.11 Prohibition on sale**

A person shall not offer for sale or sell any second-hand furniture, bedding or clothing which is filthy or infested with vectors of disease.

### **3.12 Prohibition of possession**

A dealer in second-hand furniture, bedding or clothing shall not have on any premises used for the operation of the business, any second-hand furniture, bedding or clothing which is filthy or infested with vectors of disease.

## **Division 5 — Morgues**

### **3.13 Licensing of morgues**

- (1) All morgues, other than those of any public hospital or any local government morgues or police morgue, shall be licensed annually in accordance with the requirements of this Division.
- (2) The annual fee for a licence for a place for the temporary reception and keeping of the bodies of the dead awaiting burial or cremation shall be the fee as fixed from time to time by the local government under section 344C of the Act.
- (3) An application for a morgue licence shall be in the form approved by the local government from time to time.
- (4) A licence shall —
  - (a) be in the form as determined by the local government from time to time; and
  - (b) expire on 30 June after the date of its issue.
- (5) A licence shall not be granted in respect of any premises unless —
  - (a) provision has been made for the keeping of the bodies of the dead at a temperature not exceeding zero degrees Celsius;
  - (b) the walls are constructed of stone or brickwork or other approved material;
  - (c) the interior surface of all walls is covered with glazed tiles or is rendered impervious so as to be non-absorbent and washable;
  - (d) all floors are constructed of impervious material, having a fall to an outlet discharging over a trapped gully; and
  - (e) the premises are adequately ventilated by direct communication with the outside air.

## **Part 4 — Waste food and liquid refuse**

### **Division 1 — Liquid refuse**

#### **4.1 Interpretation**

In this Division, unless the context otherwise requires —

***approved carrier*** means a carrier licensed under the *Environmental Protection (Controlled Waste) Regulations 2004*;

***liquid refuse*** includes all washings from windows and vehicles, overflow, bleed off, condensate and drainage from air-conditioning equipment including cooling towers and evaporative coolers and other liquid used for cooling purposes and swimming pool discharges; and

***liquid waste*** means bathroom, kitchen, scullery and laundry wastes, all washings from animal and poultry pens and any other domestic or trade wastes that are discharged by means of a drain to a receptacle for drainage.

#### **4.2 Deposit of liquid refuse**

- (1) A person shall not deposit, or cause, or permit to be deposited, liquid refuse or liquid waste —
  - (a) on a street;
  - (b) in a stormwater disposal system; or
  - (c) on any land or place other than a place or depot duly authorised for that purpose.
- (2) Subclause (1) shall not prevent the discharge of swimming pool backwash or stormwater from land into a local government approved stormwater drain or road.

#### **4.3 Disposal of liquid waste**

- (1) The owner or occupier of premises shall —
  - (a) provide, by one of the methods prescribed in this clause, for the disposal of all liquid waste produced on the premises; and
  - (b) at all times maintain in good working order and condition any apparatus used for the disposal of liquid waste.
- (2) Liquid waste shall be disposed of by one of the following methods —
  - (a) discharging it into the sewerage system of a licensed water service operator in a manner approved by the licensed water service operator;
  - (b) discharging it into an apparatus for the treatment of sewage and disposal of effluent and liquid waste approved by the Executive Director, Public Health or the local government; or
  - (c) collection and disposal at an approved liquid waste disposal site in a manner approved by the Executive Director, Public Health.

#### **4.4 Approval for septic tank pump outs and removal of liquid waste**

A person shall not—

- (a) unless he or she is an approved carrier;

- (b) without the written approval of the local government; and
- (c) except in accordance with any terms and conditions imposed by the local government or the Executive Director, Public Health in connection with the approval under paragraph (b),

collect, remove or dispose of the contents of a septic tank, the pump outs from holding tanks or an apparatus for the treatment of sewage and other liquid wastes.

## **Division 2 — Transport of butchers' waste**

### **4.5 Interpretation**

In this Division, unless the context otherwise requires —

*butchers' waste* includes animal skeletons and rib cages from a boning room and the inedible products of an abattoir.

### **4.6 Restriction of vehicles**

A person shall not use, for the transport of butchers' waste —

- (a) a vehicle used for the transport of food or drugs; or
- (b) anything intended to be used for the packing or handling of food or drugs.

### **4.7 Transport of butchers waste**

- (1) A person shall not transport butchers' waste other than in —
  - (a) a compartment complying with the following specifications —
    - (i) the floor and 4 walls to be made of an approved impervious material and the walls to be not less than 910 millimetres high;
    - (ii) all joints to be sealed, welded, soldered or brazed and made watertight;
    - (iii) the loading doors, if any, to be watertight and kept closed at all times except when loading; and
    - (iv) the top to be completely covered by a tarpaulin or other impervious sheet material approved by an EHO, carried over, and secured to the outside of the walls at least 300 millimetres from the top so as to keep the load out of sight of the public; or
    - (v) a watertight durable and impervious container fitted with a lid which can be tightly closed.
- (2) A person shall not transport any butchers' waste in a vehicle unless the vehicle and its fittings, including the compartment or container referred to in this clause, are —
  - (a) maintained in good order and condition; and
  - (b) thoroughly cleaned at the conclusion of each day's work.
- (3) A person shall not load, transport, or unload butchers' waste in a manner that is or may be offensive due to —
  - (a) the sight of animal skeletons, bones, offal or waste matter;
  - (b) the odour of putrefaction, offal or waste matter; or
  - (c) the presence of blood and particles of flesh or fat dropping onto the surface of the street pavement or ground.

## **Part 5 — Nuisances and general**

### **Division 1 — Nuisances**

#### **5.1 Interpretation**

In this Part, unless the context otherwise requires —

*fertiliser* includes manure; and

*public vehicle* means any vehicle to which the public ordinarily has access, whether by payment of a fee or not and includes a taxi or bus.

#### **5.2 Footpaths etc, to be kept clean**

An owner or occupier of premises shall take reasonable steps to keep any footpath, pavement, area or right of way immediately adjacent to the premises, clear of any rubbish, matter or other things coming from or belonging to the premises.

#### **5.3 Public vehicles to be kept clean**

The owner or person in control of a public vehicle must —

- (a) maintain the vehicle at all times —
  - (i) in a clean condition; and
  - (ii) free from vectors of disease; and
- (b) whenever directed to do so by an EHO, thoroughly clean and disinfect the vehicle as directed.

#### **5.4 Transportation, use and storage of offal or blood**

A person must not transport or store offal or blood, for the purpose of being used as manure, unless it has been sterilised by steam and properly dried.

#### **5.5 Use or storage of fertiliser**

An owner or occupier of premises must not use, or keep for the purpose of use, as fertiliser any —

- (a) pig manure;
- (b) human faeces; or
- (c) urine.

#### **5.6 Storage and dispatch of artificial fertiliser**

An owner or occupier of premises where artificial fertiliser is stored in bulk for sale must —

- (a) keep all artificial fertiliser in a building —
  - (i) of which the walls, floors and ceilings or undersides of the roof are constructed of durable and non-absorbent materials finished internally with a smooth surface; and
  - (ii) free from damp and properly ventilated;
- (b) take proper precautions to prevent the emission of dust or offensive effluvia from the building; and

- (c) ensure that all artificial fertiliser dispatched from the premises is packed in a manner that prevents any nuisance arising during transit.

## **5.7 Storage of fertiliser in a house**

The owner or occupier of a house where fertiliser or compost is stored or used shall take reasonable steps to —

- (a) prevent the escape of odours, dust or particles of fertiliser or compost;
- (b) treat the fertiliser or compost in such a manner as to effectively prevent it attracting or being a breeding place for flies or other vectors of disease; and
- (c) store only such amounts of fertiliser or compost —
  - (i) that can be readily used within a reasonable period; or
  - (ii) as may be directed by the EHO.

## **Division 2 — Keeping of animals**

### **5.8 Slaughter of animals**

- (1) Subject to subclause (2), a person, unless exempted under Regulation 20 of the *Food Regulations 2009*, shall not slaughter any animal within the district.
- (2) Subclause (1) does not apply to —
  - (a) euthanasia of animals by veterinarians or other duly authorised persons;
  - (b) slaughter of animals for the purposes of pet meat and game meat operations; and
  - (c) slaughter of animals for human consumption in abattoirs approved by the local government.

### **5.9 Disposal of dead animals**

- (1) An owner or operator of a veterinary practice where dead animals are kept for more than 12 hours shall refrigerate the carcasses prior to their removal and disposal, at an approved disposal site.
- (2) An owner or occupier of premises, other than a veterinary practice, on which there is a dead animal, shall, remove the carcass as soon as possible, for its disposal at an approved disposal site.
- (3) An owner, or a person having the care of any animal that dies or is killed in a public or private place, shall, as soon as possible, remove the carcass and arrange for its disposal at an approved disposal site, except where it may be buried on broadacre farmland by the owner.

## **Division 3 — Feedlots**

### **5.10 Interpretation**

For the purpose of this division—

***animal*** includes sheep, lambs, goats, deer, cattle and buffalo;

***birds*** includes roosters, hens, geese, turkeys, ducks, poultry, emus and ostriches;

*feedlot* means a confined area with watering and feeding facilities where animals or birds are held and fed for the purpose of weight gain.

#### **5.11 Premises to be approved**

- (1) No premises shall be used as a feedlot unless approved by the local government.
- (2) Subject to subclause (3), no premises shall be approved as a feedlot by the local government unless every portion of such feedlot complies with the minimum separation distances listed in Table 1.
- (3) Sites unable to satisfy the separation requirements may be approved at the discretion of the local government, if the local government is satisfied that approving the feedlot will not give rise to a health nuisance.

**Table 1 Required buffer distances for feedlots**

Buffer	Distance
Townsite boundaries	5,000m
Isolated rural dwellings, dairies & industries	1,000m
Public roads and recreation areas	100m
Neighbouring rural property boundaries	50m
Major water course and water impoundments	300m
Bores, wells or soaks used for drinking, stock or irrigation	300m
Minor water courses	100m

#### **5.12 Site conditions**

- (1) The owner or occupier of the approved feedlot shall ensure the premises—
  - (a) is sited on gently sloping land, no greater than 1:20 but not less than 1:100;
  - (b) is sited on soils composed of sandy loam soils with sufficient infiltration to avoid surface ponding and run-off;
  - (c) has a minimum groundwater clearance of 3 metres;
  - (d) drainage diverts all uncontaminated stormwater from the general waste stream;
  - (e) has solid and liquid waste disposal arrangements that are not offensive or injurious to health.
- (2) The owner or occupier of the approved feedlot shall take effective measures to prevent the discharge of dust which may involve—
  - (a) reducing the stocking rate immediately to a level that does not cause the discharge of dust; or
  - (b) stabilisation of the soil surface to a level that does not cause the discharge of dust; or

- (c) provision of adequate windbreaks to effectively prevent the discharge of dust.

## **Division 4 — Piggeries**

### **5.13 Interpretation**

In this Division, unless the context otherwise requires –

***intensive piggery*** means pigs are housed, fed and watered in breeding and growing sheds;

***piggery*** in relation of premises shall include any portion of premises to which pigs have access.

### **5.14 Premises to be approved**

- (1) No premises shall be used as a piggery unless approved by the local government.
- (2) Subject to subclause (3), no premises shall be approved as a piggery by the local government, unless every portion of such piggery complies with the minimum separation distances listed in Table 2, or if it is an intensive piggery, the minimum distances listed in Table 3; and
- (3) Sites unsuitable to satisfy the separation requirements may be approved at the discretion of the local government, if the local government is satisfied that approving the piggery will not give rise to a health nuisance.

**Table 2**

#### **Required buffer distances for piggeries**

Buffer	Distances
Townsite boundaries	5000m
Isolated rural dwellings, dairies and industries	1000m
Public roads and recreation areas	100m
Neighbouring rural property boundaries	100m
Major water courses and water impoundments	300m
Bores, wells or soaks used for drinking, stock or irrigation	300m
Minor water courses	100m

### **5.15 Site conditions**

The owner or occupier of premises shall take effective measures to prevent the discharge of dust which may involve –

- (a) reducing stocking rate immediately to a level that does not cause the discharge of dust; or
- (b) stabilisation of the soil surface to a level that does not cause the discharge of dust; or
- (c) provision of adequate windbreaks to effectively prevent the discharge of dust.



## 5.16 Prevention of nuisances

In order to prevent dust, offensive fumes and effluent becoming a nuisance to the health of the inhabitants of the district, an intensive piggery shall comply with the minimum separation distances listed in Table 3.

**Table 3 – Required buffer distances for intensive piggeries**

	Townsite boundaries	Isolated rural dwellings, dairies, industries	Public roads, recreation areas	Neighbouring rural property boundaries	Surface water supply catchments	Water courses/rural water impoundments	Bores/wells Soaks drinking water supply
Piggeries and facilities catering for more than 5000 pigs	5000m	1000m	200m	100m	Not permitted	300m	300m
500—5000 pigs	3500m	1000m	150m	100m	Not permitted	300m	300m
50—499 pigs	2000m	1000m	100m	100m	Not permitted	300m	300m
Less than 50 pigs	1000m	1000m	100m	100m	Not permitted	200m	300m
Land used to dispose of raw or partly treated wastes	1000m	1000m	100m	50m	Not permitted	300m	300m
Land used to dispose of effectively treated wastes	200m	50m	50m	20m	Not permitted	100m	100m

## **Part 6 — Pest control**

### **Division 1 — Flies**

#### **6.1 Interpretation**

In this Division, unless the context otherwise requires —

*flies* means any of the two-winged insects constituting the order Diptera commonly known as flies.

#### **6.2 Fly breeding matter not to be left on premises unless covered or treated**

An owner or occupier of premises shall not place, throw, leave, or permit or cause to be placed, thrown or left in, on or about the premises, any matter or thing which is liable to attract or be a breeding place for flies, unless that matter or thing is covered, protected, treated or dealt with in such a manner as to effectively prevent it from attracting or being a breeding place for flies.

#### **6.3 Measures to be taken by an occupier**

An owner or occupier of premises shall ensure that —

- (a) rubbish receptacles are kept clean and tightly sealed at all times except when refuse is being deposited or emptied;
- (b) food scraps and uneaten pet food are wrapped tightly and deposited in a rubbish receptacle without delay;
- (c) lawn clippings used on gardens as mulch are raked out thinly;
- (d) fertilisers are dug well into the soil;
- (e) compost heaps are kept well covered;
- (f) barbecues are kept clean and free from food scraps;
- (g) anything that is buried and may attract or be a breeding place for flies is covered with at least 100 millimetres of soil; and
- (h) excrement from pets is collected and properly disposed of without delay.

#### **6.4 EHO may give notice directing measures to be taken**

Where, in the opinion of an EHO, flies are prevalent or are breeding on any premises, an EHO may give to the owner or occupier of the premises notice in writing directing him or her to take, within the time specified in the notice, such measures as in the opinion of an EHO are necessary to —

- (a) control the prevalence;
- (b) effect the eradication; or
- (c) effectively prevent the breeding,

of flies.

#### **6.5 Local government may execute work and recover costs**

(1) Where —

- (a) a person is required under this Division or directed by a notice given under clause 6.4, to execute any work; and
- (b) that person fails or neglects to comply with the requirement,

the local government may execute the work and may recover from that person the cost of executing the work in addition to any penalty for which that person may be liable under this local law.

- (2) The costs and expenses incurred by the local government in the execution of a power under subclause (1) may be recovered in a court of competent jurisdiction from the person referred to in subclause (1).
- (3) The local government shall not be liable to pay compensation or damages of any kind to the person referred to in subclause (1) in relation to any action taken by the local government under this clause, except to the extent the person has suffered unreasonable loss or damage because the action taken by the local government was negligent or in breach of its duty.

## **Division 2 — Mosquitoes**

### **6.6 Interpretation**

In this Division, unless the context otherwise requires —

*mosquitoes* means any of the two winged insects constituting the family Diptera Culicidae commonly known as mosquitoes.

### **6.7 Measures to be taken to prevent mosquitoes breeding**

- (1) An owner or occupier of premises shall ensure that the premises are kept free from possible mosquito breeding sites and shall —
  - (a) follow any direction or notice of an EHO for the purpose of —
    - (i) controlling the prevalence of mosquitoes;
    - (ii) eradication of mosquitoes; or
    - (iii) effectively preventing the breeding of mosquitoes; and
  - (b) assist an EHO to locate any possible mosquito breeding sites that may be present in or about the premises.
- (2) An owner or occupier of any premises where water is kept in a horse trough, poultry drinking vessel or other receptacle shall —
  - (a) frequently change the water; and
  - (b) keep the water clean and free from vegetable matter and slime.
- (3) An owner or occupier of premises, where a septic tank is installed, shall ensure the fixture is in a sound condition at all times, and mesh having openings no larger than 1.2 millimetres, covers any educt vent to the system.
- (4) Where there is a swimming pool on any premises where the circulation system does not function, or has not been used such that the pool water is green or stagnant and suitable for breeding mosquitoes, the owner or occupier shall, when required by a notice issued by an EHO —
  - (a) reactivate the pool circulation system within a time specified and operate it so that the water is filtered for as many hours as may be specified; and/or
  - (b) chlorinate and adjust the pH of the pool to —
    - (i) 4 milligrams per litre free chlorine; and
    - (ii) pH within the range 7.2–7.6; or

- (c) empty or drain the pool; or
  - (d) add a larvicide to the pool at the specified rate; and
  - (e) maintain the pool water free of mosquito breeding.
- (5) An owner or occupier of land shall cause all drains and channels in or on the land to be kept in good order and free from obstruction.

#### **6.8 Local government may execute work and recover costs**

- (1) Where —
- (a) a person is required under this Division or directed by a notice given under clause 6.7 to execute any work; and
  - (b) that person fails or neglects to comply with the requirement,
- the local government may execute the work and recover from that person the cost of executing the work, in addition to any penalty for which that person may be liable.
- (2) The costs and expenses incurred by the local government in the execution of a power under subclause (1) may be recovered in a court of competent jurisdiction from that person.
- (3) The local government shall not be liable to pay compensation or damages of any kind to the person referred to in subclause (1) in relation to any action taken by the local government under this clause, except to the extent the person has suffered unreasonable loss or damage because the action taken by the local government was negligent or in breach of its duty.

### **Division 3 — Rodents**

#### **6.9 Interpretation**

In this Division, unless the context otherwise requires —

***rodents*** means those animals belonging to the order Rodentia and includes rats and mice but does not include native rodents, laboratory bred rats and mice, or those animals kept as pets in an enclosure designed for the purpose of keeping as pets, animals of that kind.

#### **6.10 Measures to be taken to eradicate rodents**

- (1) An owner or occupier of any premises, shall at all times take effective measures to eradicate any rodents and prevent the harbourage or potential harbourage of rodents in or on the premises.
- (2) An EHO may direct, orally or in writing, an owner or occupier of premises to take whatever action, in the opinion of an EHO, is necessary or desirable to prevent or deter the presence of rodents in or on the premises.
- (3) An owner or occupier shall, within the time specified, comply with any direction given by an EHO under this clause.

#### **6.11 Food and wastes to be kept in rodent proof receptacles**

A person must not store, or allow to be stored, on any premises, any food, refuse or other waste matter unless it is contained in a rodent proof receptacle or compartment, which is kept effectively protected against access by rodents.

#### **6.12 Restrictions on keeping of rodents**

A person or body who keeps rodents shall —

- (a) at all times ensure that all live rodents are kept in the effective control of a person or in locked cages; and
- (b) if a rodent escapes forthwith take all reasonable steps to destroy or recapture the rodent.

### **Division 4 — Cockroaches**

#### **6.13 Interpretation**

In this Division, unless the context otherwise requires —

***cockroach*** means any of the various orthopterous insects commonly known as cockroaches.

#### **6.14 Measures to be taken to eradicate cockroaches**

- (1) An owner or occupier of premises shall take effective measures to eradicate any cockroaches in or on the premises.
- (2) An EHO may direct, orally or in writing, an owner or occupier of premises to take whatever action that, in the opinion of the EHO, is necessary or desirable to prevent or deter the presence of cockroaches in or on the premises.
- (3) An owner or occupier shall, within the time specified, comply with any direction given by an EHO under this clause.

### **Division 5 — Argentine Ants**

#### **6.15 Interpretation**

In this Division, unless the context otherwise requires —

***Argentine Ant*** means an ant belonging to the species *Linepithema humile* (formally *Iridomyrmex humilis*).

#### **6.16 Measures to be taken to keep premises free from Argentine Ants**

An owner or occupier of premises shall ensure that the premises are kept free from Argentine Ant colonies and shall —

- (a) take all steps to locate any nests if Argentine Ants are noticed in, on or about the premises;
- (b) properly treat all nests of Argentine Ants with an approved residual based insecticide; and
- (c) whenever required by an EHO —
  - (i) treat any area or infestation with an insecticide referred to in paragraph (b); and
  - (ii) remove any objects, including timber, firewood, compost or pot plants in accordance with a direction from an EHO.

## **Division 6 — European Wasps**

### **6.17 Interpretation**

In this Division, unless the context otherwise requires —

*European Wasp* means a wasp belonging to the species *Vespula germanica*.

### **6.18 Measures to be taken to keep premises free from European Wasp nests**

An owner or occupier of premises shall ensure that the premises are kept free from European Wasp nests and shall —

- (a) follow any direction of an EHO for the purpose of destroying the European Wasps and their nests; and
- (b) assist an EHO, or his or her representative, to trace any nest that may be present in, on or about the premises.

## **Division 7 — Arthropod vectors of disease**

### **6.19 Interpretation**

In this Division, unless the context otherwise requires —

*arthropod vectors of disease* includes —

- (a) fleas (*Siphonaptera*);
- (b) bedbugs (*Cimex lectularius*);
- (c) pubic lice (*Phthirus pubis*);
- (d) body lice (*Pediculus humanus humanus*, also known as *Pediculus humanus corporis*); and
- (e) head lice (*Pediculus humanus capitis*).

### **6.20 Responsibility of the owner or occupier**

The owner or occupier of premises shall —

- (a) take reasonable steps to keep the premises and any person residing in or on the premises, free from any arthropod vectors of disease; and
- (b) comply with the direction of an EHO to treat the premises, or anything on the premises, for the purpose of destroying any arthropod vectors of disease.

## **Part 7 — Infectious diseases**

### **Division 1 — General provisions**

#### **7.1 Requirements on owner or occupier to clean, disinfect and disinfect**

- (1) The local government or an EHO may, by notice in writing, direct an owner or occupier of premises, within the time and in the manner specified in the notice, to clean, disinfect and disinfect —

- (a) the premises; or
  - (b) such things in or on the premises as are specified in the notice,

or both, to the satisfaction of the EHO.

- (2) An owner or occupier shall comply with a notice given under subclause (1).

#### **7.2 EHO may disinfect or disinfect premises**

- (1) Where the local government or the medical officer is satisfied that any case of infectious disease has occurred on any premises, the local government or the medical officer may direct an EHO, other local government officer or other person to disinfect and disinfect the premises or any part of the premises and anything in or on the premises.
- (2) An owner or occupier of premises shall permit, and provide access to enable an EHO, other local government officer or other person to carry out the direction given under subclause (1).
- (3) The local government may recover, in a court of competent jurisdiction, the cost of carrying out the work under this clause from the owner or occupier of the premises in or on which the work was carried out.
- (4) The local government shall not be liable to pay compensation or damages of any kind to the person referred to in subclause (1) in relation to any action taken by the local government under this clause, except to the extent the person has suffered unreasonable loss or damage because the action taken by the local government was negligent or in breach of its duty.

#### **7.3 Insanitary houses, premises and things**

- (1) An owner or occupier of any house or premises shall maintain the house or premises free from any insanitary condition or thing.
- (2) Where the local government considers that a house is insanitary, it may, by notice in writing, direct an owner of the house, within the time and in the manner specified in the notice, to destroy or amend the house.

- (3) Where an EHO considers that —

- (a) a house or premises is not being maintained in a sanitary condition; or
  - (b) any thing is insanitary,

the EHO may, by notice in writing, direct, as the case may be —

- (i) the owner or occupier of the house or premises to amend any insanitary condition; or
  - (ii) the owner or occupier of the thing to destroy or amend it,

within the time and in the manner specified in the notice.

- (4) A person to whom a notice has been given under subclauses (2) or (3) shall comply with the terms of the notice.

#### **7.4 Persons in contact with an infectious disease sufferer**

If a person in any house is, or is suspected of, suffering from an infectious disease, any occupant of the house or any person who enters or leaves the house —

- (a) shall obey such instructions or directions as the local government or the medical officer may issue; and
- (b) may be removed, at the direction of the local government or the medical officer to isolation in an appropriate place to prevent or minimise the risk of the infection spreading and if so removed, shall remain in that place until the medical officer otherwise directs.

#### **7.5 Declaration of infected house or premises**

- (1) To prevent or check the spread of infectious disease, the local government or the medical officer may from time to time declare any house or premises to be infected.
- (2) A person shall not enter or leave any house or premises declared to be infected, without the written consent of the medical officer or an EHO.

#### **7.6 Destruction of infected animals**

- (1) An EHO, upon being satisfied that an animal is or may be infected or is liable to be infected or to convey infection may, by notice in writing, direct that the animal be examined by a registered veterinary officer and all steps taken to enable the condition to be controlled or eradicated or the animal destroyed and disposed of —
  - (a) in the manner and within the time specified in the notice; and
  - (b) by the person in whose possession, or upon whose premises, the animal is located.
- (2) A person who has in his or her possession or upon premises occupied by him or her, an animal which is the subject of a notice under subclause (1), shall comply with the terms of the notice.

#### **7.7 Disposal of a body**

- (1) An occupier of premises in or on which is located the body of a person who has died of an infectious disease shall, subject to subclause (2), cause the body to be buried or disposed of in such manner, within such time and with such precautions as may be directed by the medical officer.
- (2) A body shall not be removed from premises where death occurred except to a cemetery or morgue.

#### **7.8 Local government may carry out work and recover costs**

- (1) Where —
  - (a) a person is required under this Division or by a notice given under this Division, to carry out any work; and
  - (b) that person fails or neglects to comply with the requirement,



that person commits an offence and the local government may carry out the work or arrange for the work to be carried out by another.

- (2) The costs and expenses incurred by the local government in the execution of a power under this clause may be recovered in a court of competent jurisdiction from the person referred to in subclause (1)(a).
- (3) The local government shall not be liable to pay compensation or damages of any kind to the person referred to in subclause (1) in relation to any action taken by the local government under this clause, except to the extent the person has suffered unreasonable loss or damage because the action taken by the local government was negligent or in breach of its duty.

## **Division 2 — Disposal of used condoms and needles**

### **7.9 Disposal of used condoms**

- (1) An occupier of premises on or from which used condoms are produced shall ensure that the condoms are —
  - (a) placed in a sealed impervious container and disposed of in a sanitary manner;  
or
  - (b) disposed of in such a manner as may be directed by an EHO.
- (2) A person shall not dispose of a used condom in a public place except in accordance with subclause (1).

### **7.10 Disposal of used needles**

A person shall not dispose of a used hypodermic syringe or needle in a public place unless it is placed in an impenetrable, leak-proof container and deposited in a refuse receptacle.

## Part 8 — Lodging houses

### Division 1 — Registration

#### 8.1 Interpretation

- (1) In this Part, unless the context otherwise requires —

**bed** means a single sleeping berth only, and a double bed provided for the use of couples has the same floor space requirements as two single beds;

**bunk** means a sleeping berth comprising one of two beds arranged vertically;

**dormitory** means a building or room utilised for sleeping purposes at a short term hostel or a recreational campsite;

**Food Standards Code** means the Australia New Zealand Food Standards Code as defined in the Commonwealth *Food Standards Australia New Zealand Act 1991*;

**keeper** means a person whose name appears on the register of keepers, in respect of a lodging house, as the keeper of that lodging house;

**laundry unit** means a group of facilities consisting of —

- (a) a washing machine with a capacity of not less than 4 kilograms weight of dry clothing;
- (b) one wash trough of not less than 36 litres capacity, connected to both hot and cold water;
- (c) either an electric drying cabinet or not less than 30 metres of clothes line; and
- (d) a hot water system that —
  - (i) is capable of delivering an adequate supply of water at a temperature of at least 65 degrees Celsius for each washing machine provided with the communal facilities; and
  - (ii) has a delivery rate of not less than 0.076 litres per second to each washing machine;

**lodger** means a person who obtains, for hire or reward, board or lodging in a lodging house;

**lodging house** includes a recreational campsite, a serviced apartment, a short term hostel and any premises used for transient workforce accommodation;

**lodging house manager** means a person duly appointed by the keeper in accordance with this Division to reside in, and have the care and management of, a lodging house;

**recreational campsite** means a lodging house —

- (a) situated on a campsite principally used for —
  - (i) recreational, sporting, religious, ethnic or educational pursuits; or
  - (ii) conferences or conventions; and
- (b) where the period of occupancy of any lodger is not more than 14 consecutive days,

and includes youth camps, youth education camps, church camps and riding schools but does not include a camp or caravan within the meaning of the *Caravan Parks and Camping Grounds Act 1995*;

**register of lodgers** means the register kept in accordance with section 157 of the Act and this Part;

**resident** means a person other than a lodger, who resides in a lodging house;

**serviced apartment** means a lodging house in which each sleeping apartment, or group of sleeping apartments in common occupancy, is provided with its own sanitary conveniences and may have its own cooking facilities;

**short term hostel** means a lodging house where the period of occupancy of any lodger is not more than 14 consecutive days and includes a youth hostel or a backpacker hostel;

**vector of disease** means an arthropod or rodent that transmits, by biological or mechanical means, an infectious agent from a source or reservoir to a person, and includes fleas, bedbugs, crab lice, body lice and head lice.

- (2) Where in this Part an act is required to be done or forbidden to be done in relation to any lodging house, the keeper of the lodging house has, unless the contrary intention appears, the duty of causing the act to be done, or of preventing the act so forbidden from being done, as the case may be.

## **8.2 Lodging house not to be kept unless registered**

A person shall not keep or cause or allow to be kept a lodging house unless —

- (a) the lodging house is constructed in accordance with the requirements of this Part;
- (b) the lodging house is registered by the local government under clause 8.4;
- (c) the name of the person keeping or proposing to keep the lodging house is entered in the register of keepers; and
- (d) when required by the local government either —
  - (i) the keeper; or
  - (ii) a lodging house manager who, with the written approval of an EHO, has been appointed by the keeper to have the care and management of the lodging house,

resides or intends to reside continuously in the lodging house whenever there is one or more lodgers in the lodging house.

## **8.3 Application for registration**

An application for registration of a lodging house shall be —

- (a) in the form approved by the local government from time to time;
- (b) duly completed and signed by the proposed keeper; and
- (c) accompanied by —
  - (i) the approved fee as fixed from time to time by the local government under section 344C of the Act; and
  - (ii) detailed plans and specifications of the lodging house.

#### **8.4 Approval of application**

The local government may approve, with or without conditions, an application by issuing to the applicant a certificate of registration in the form approved by the local government from time to time.

#### **8.5 Renewal of registration**

A person who keeps a lodging house which is registered under this Part shall —

- (a) during the month of June in each year apply to the local government for the renewal of the registration of the lodging house in the form approved by the local government from time to time; and
- (b) pay the approved fee as fixed from time to time by the local government under section 344C of the Act at the time of making each application for renewal.

#### **8.6 Notification upon sale or transfer**

If the owner of a lodging house sells or transfers, or agrees to sell or transfer, the lodging house to another person, he or she shall, within 14 days of the date of sale, transfer or agreement, give to the local government, in the form approved by the local government from time to time, written notice of the full name, address and occupation of the person to whom the lodging house has been, or is to be, sold or transferred.

#### **8.7 Revocation of registration**

- (1) Subject to subclause (3), the local government may, at any time, revoke the registration of a lodging house for any reason which, in the opinion of the local government, justifies the revocation.
- (2) Without limiting the generality of subclause (1), the local government may revoke a registration upon any one or more of the following grounds —
  - (a) that the lodging house has not, to the satisfaction of the local government, been kept free from vectors of disease or remained in a clean and sanitary condition;
  - (b) that the keeper has —
    - (i) been convicted of an offence against this local law in respect of the lodging house;
    - (ii) not complied with a requirement of this Part; or
    - (iii) not complied with a condition of registration;
  - (c) that the local government, having regard to a report from the Police Service, is satisfied that the keeper or lodging house manager is not a fit and proper person; and
  - (d) that, by reason of alterations or additions or neglect to repair and renovate, the condition of the lodging house is such as to render it, in the opinion of the local government, unfit to remain registered.
- (3) Before revoking the registration of a lodging house under this local law, the local government shall give notice to the keeper requiring him or her, within a time specified in the notice, to show cause why the registration should not be revoked.
- (4) Whenever the local government revokes the registration of a lodging house, it shall give the keeper notice of the revocation and the registration shall be revoked as from the date on which the notice is served on the keeper.

## **Division 2 — Construction and use requirements**

### **8.8 General construction requirements**

The construction of a lodging house shall comply with the Building Code and the Act.

### **8.9 Sanitary conveniences**

- (1) A keeper shall maintain in good working order and condition and in convenient positions on the premises —
  - (a) toilets; and
  - (b) bathrooms, each fitted with a hand wash basin and either a shower or a bath;in accordance with the requirements of the Building Code.
- (2) A bathroom or toilet which is used as a private bathroom or toilet to the exclusion of other lodgers or residents shall not be counted for the purposes of subclause (1).
- (3) Each bath, shower and hand wash basin shall be provided with an adequate supply of hot and cold water.
- (4) The walls of each shower and bath shall be of an impervious material to a minimum height of 1.8 metres above the floor level.
- (5) Each toilet and bathroom shall —
  - (a) be so situated, separated and screened as to ensure privacy;
  - (b) be apportioned to each sex;
  - (c) have a distinct sign displayed in a prominent position denoting the sex for which the toilet or bathroom is provided; and
  - (d) be provided with adequate electric lighting and ventilation.
- (6) Paragraphs (b) and (c) of subclause (5) do not apply to a serviced apartment.

### **8.10 Laundry**

- (1) A keeper shall —
  - (a) subject to subclause (2) —
    - (i) in the case of a recreational campsite, provide on the premises a laundry consisting of at least one 45 litre stainless steel trough; and
    - (ii) in any other case, provide on the premises a laundry unit for each 15 lodgers;
  - (b) at all times maintain each laundry or laundry unit in a proper sanitary condition and in good repair;
  - (c) provide an adequate supply of hot and cold water to each wash trough, sink, or washing machine; and
  - (d) ensure that the floor area of each laundry or laundry unit is properly surfaced with an even fall to a floor waste.
- (2) An EHO may approve the provision of a reduced number of laundry units if suitable equipment of a commercial type is installed.

### **8.11 Kitchen**

A keeper of a lodging house shall provide in that lodging house a kitchen —

- (a) which has a minimum floor area of —
  - (i) where lodgers prepare their own meals – 0.65 square metres per person; or
  - (ii) where meals are provided by the keeper or lodging house manager – 0.35 square metres per person; or
  - (iii) where a kitchen and dining room are combined – 1 square metre per person, but in any case not less than 16 square metres;
- (b) which has adequate —
  - (i) food storage facilities and cupboards to prevent contamination of food, or cooking or eating utensils, by dirt, dust, flies or other vectors of disease of any kind; and
  - (ii) refrigerator space for storage of perishable goods; and
- (c) complies with the requirements of Standard 3.2.3 - Food Premises and Equipment of the *Food Standards Code* as amended from time to time.

#### **8.12 Dining room**

The keeper of a lodging house shall provide in that lodging house a dining room —

- (a) located in close proximity to, or combined with, the kitchen;
- (b) the floor area of which shall be 0.5 square metres per person or not less than 10 square metres whichever is the greater; and
- (c) which shall be —
  - (i) adequately furnished to accommodate, at any one time, half of the number of lodgers; and
  - (ii) provided with a suitable floor covering.

#### **8.13 Lounge room**

The keeper of a lodging house shall provide in that lodging house, a lounge room —

- (a) with a floor area of —
  - (i) where the lounge is not combined with the dining room, not less than 0.6 square metres per person; or
  - (ii) where the lounge room is combined with a dining room, not less than 1.2 square metres per person
 but in either case having a minimum of 13 square metres; and
- (b) which shall be —
  - (i) adequately furnished to accommodate, at any one time, half of the number of lodgers; and
  - (ii) provided with a suitable floor covering.

#### **8.14 Fire prevention and control**

- (1) The keeper of a lodging house must —
  - (a) in each passage in the lodging house provide an emergency light —
    - (i) in the position and pattern approved by an EHO; and
    - (ii) which must be kept separate from the general lighting system and kept illuminated during the hours of darkness;

- (b) provide an approved fire blanket positioned within 2 metres of the cooking area in each kitchen;
  - (c) ensure that each exit sign and fire-fighting appliance is clearly visible, accessible and maintained in good working order at all times;
  - (d) ensure all fire-fighting equipment and fire detection and alarm systems are adequately maintained at all times in such a condition as will enable their proper performance; and
  - (e) ensure that a lodger or other person does not smoke in any dormitory, kitchen, dining room, or other enclosed public place within a lodging house.
- (2) The keeper of a lodging house must ensure that all buildings comprising the lodging house are fitted with fire protection equipment in accordance with the Building Code.

#### **8.15 Obstruction of passages and stairways**

A keeper shall not cause or allow furniture, fittings or other things to be placed either temporarily or permanently in or on —

- (a) a stairway, stair landing, fire-escape, window or common passageway; or
- (b) part of the lodging house in common use or intended or adapted for common use

in such a manner as to form an obstruction to the free passage of lodgers, residents or persons in or occupying the lodging house.

#### **8.16 Fitting of locks**

A person shall not fit, or cause or permit to be fitted, to an exit door a lock or other device which prevents the door being opened from within a lodging house.

#### **8.17 Restriction on use of rooms for sleeping**

- (1) Subject to subclause (3) and clause 8.31, a keeper shall not use or permit to be used as a sleeping apartment, a room in a lodging house —
- (a) which contains food;
  - (b) which contains or is fitted with a cooking appliance or kitchen sink;
  - (c) which is used as a kitchen, scullery, storeroom, dining room, general sitting room or lounge room, or for the preparation or storage of food;
  - (d) which is not reasonably accessible without passing through a sleeping or other room in the private occupation of another person;
  - (e) which, except in the case of a short term hostel or a recreational campsite, contains less than 5.5 square metres of clear space for each lodger occupying the room;
  - (f) which is naturally illuminated by windows having a ratio of less than 0.1 square metres of unobstructed glass to every 1.0 square metre of floor area;
  - (g) which is ventilated at a ratio of less than 0.5 square metres of unobstructed ventilating area to every 10 square metres of floor area;
  - (h) in which the lighting or ventilation referred to in paragraphs (f) and (g) is obstructed or is not in good and efficient order;
  - (i) which is not free from internal dampness;
  - (j) of which any part of the floor is below the level of the adjoining ground; or

- (k) the floor of which is not fitted with an approved carpet or vinyl floor covering or other floor treatment approved by an EHO.
- (2) For the purposes of this clause, 2 children under the age of 10 years are counted as 1 lodger.
- (3) Paragraphs (a), (b) and (c) of subclause (1) do not apply to a serviced apartment.

#### **8.18 Sleeping accommodation—short term hostels and recreational campsites**

- (1) A keeper of a short term hostel or recreational campsite shall provide clear floor space of not less than —
  - (a) 4 square metres per person in each dormitory utilising beds; and
  - (b) 2.5 square metres per person in each dormitory utilising bunks.
- (2) The calculation of floor space in subclause (1) shall exclude the area occupied by any large items of furniture, such as wardrobes, but may include the area occupied by beds.
- (3) The minimum height of any ceiling in a short term hostel or recreational campsite shall be 2.4 metres in any dormitory utilising beds, and 2.7 metres in any dormitory utilising bunks.
- (4) The minimum floor area requirements in subclause (1) will only apply if there is ventilation, separation distances, fire egress and other safety requirements in accordance with the Building Code.
- (5) The keeper of any short term hostel or recreational campsite shall provide —
  - (a) fixed outlet ventilation at a ratio of 0.15 square metres to each 10 square metres of floor area of the dormitories, and shall ensure that dormitories are provided with direct ventilation to the open air from a point within 230 millimetres of the ceiling level through a fixed open window or vents, carried as direct to the open air as is practicable; and
  - (b) mechanical ventilation in lieu of fixed ventilation, subject to the approval of the local government.
- (6) The keeper of any short term hostel or recreational campsite shall provide —
  - (a) beds with a minimum size of —
    - (i) in short term hostels — 800 millimetres x 1.9 metres; and
    - (ii) in recreational campsites — 750 millimetres x 1.85 metres; and
  - (b) storage space for personal effects, including backpacks, so that cleaning operations are not hindered and access spaces are not obstructed.
- (7) The keeper of any short term hostel or recreational campsite shall —
  - (a) arrange at all times a distance of 750 millimetres between beds, and a distance of 900 millimetres between bunks;
  - (b) ensure that, where bed or bunk heads are placed against the wall on either side of a dormitory, there is a passageway of at least 1.35 metres between each row of beds and a passageway of at least 2 metres between each row of bunks, and shall ensure that the passageway is kept clear of obstruction at all times; and
  - (c) ensure all doors, windows and ventilators are kept free of obstruction.



- (8) The keeper of a short term hostel or recreational campsite shall ensure that —
  - (a) materials used in dormitory areas comply with AS 1530.2—1993 and AS/NZS 1530.3:1999 as follows —
    - (i) Drapes, curtains, blinds and bedcovers —  
a maximum Flammability Index of 6;
    - (ii) Upholstery & bedding —  
a maximum Spread of Flame Index of 6; and  
a maximum Smoke Developed Index of 5;
    - (iii) Floor coverings —  
a maximum Spread of Flame Index of 7; and  
a maximum Smoke Developed Index of 5;
  - (b) Fire retardant coatings used to make a material comply with the indices set out in subclause (8)(a) must be —
    - (i) certified by the manufacturer as approved for use with the fabric to achieve the required indices;
    - (ii) certified by the manufacturer to retain its fire retardative effect after a minimum of 5 commercial dry cleaning or laundering operations carried out in accordance with AS 2001.5.4—2005, Procedure 7A, using ECE reference detergent; and
    - (iii) certified by the applicator as having been carried out in accordance with the manufacturer's specification;
  - (c) emergency lighting is provided in accordance with the Building Code;
  - (d) a lodger or other person does not smoke in any kitchen, dining room or other enclosed public place within a short term hostel or recreational campsite; and
  - (e) all mattresses in a short term hostel or recreational campsite are fitted with a mattress protector.

### **8.19 Furnishing of rooms**

- (1) A keeper shall —
  - (a) furnish each sleeping room with a sufficient number of beds and sufficient bedding of good quality;
  - (b) ensure that each bed —
    - (i) has a bed head, mattress and pillow; and
    - (ii) is provided with a pillow case, mattress cover, two sheets, a blanket or rug and, from 1 May to 30 September, not less than one additional blanket or rug; and
  - (c) furnish each bedroom so that there are adequate storage facilities for belongings within the room.
- (2) A keeper shall not cause or allow any tiered beds or bunks to be used in a sleeping apartment.
- (3) The sheets and blankets required to be provided by subclause (1)(b)(ii), shall be deemed to have been provided by the keeper, where the keeper offers them for hire to the lodgers. In such circumstances, each lodger must either provide his own clean sheets or hire them from the keeper.

- (4) In a short-term hostel or recreational campsite, the storage facilities required by subclause (1)(c) may be located in a separate secure storage room or locker room.

#### **8.20 Ventilation**

If, in the opinion of an EHO, a kitchen, bathroom, toilet, laundry or habitable room is not adequately or properly ventilated, he or she may direct the keeper to provide a different or additional method of ventilation.

#### **8.21 Numbers to be placed on doors**

- (1) A keeper shall number each room available to a lodger or provide an alternative means of identification approved by an EHO.
- (2) The number or alternate means of identification is to be legible and easily identified.

### **Division 3 — Management and care**

#### **8.22 Keeper or lodging house manager to reside in the lodging house**

No keeper of a lodging house shall absent himself from such house, unless he leaves some reputable person in charge thereof.

#### **8.23 Register of lodgers**

- (1) A keeper shall keep a register of lodgers in the form approved by the local government from time to time.
- (2) The register of lodgers shall be —
  - (a) kept in the lodging house; and
  - (b) open to inspection at any time on demand by any member of the Police Service or by an EHO.

#### **8.24 Keeper report**

A keeper shall, whenever required by the local government, report to the local government, in the form approved by the local government from time to time, the name of each lodger who lodged in the lodging house during the preceding day or night.

#### **8.25 Certificate in respect of sleeping accommodation**

- (1) An EHO may issue to a keeper, a certificate, in respect of each room, which shall be in the form approved by the local government from time to time.
- (2) The certificate issued under subclause (1) shall specify the maximum number of persons permitted to occupy each room of a sleeping apartment at any one time.
- (3) When required by an EHO, a keeper shall exhibit the certificate issued under this clause in a conspicuous place in the room to which it refers.
- (4) A person shall not cause or allow a greater number of persons than is specified on a certificate issued under this clause to occupy the room to which it refers.

#### **8.26 Duplicate keys and inspection**

Each keeper and lodging house manager of a lodging house shall —

- (a) retain possession of a duplicate key to the door of each room; and
- (b) when required by an EHO, open the door of any room for the purposes of inspection by the EHO.

#### **8.27 Room occupancy**

- (1) A keeper of a lodging house shall not —
  - (a) cause or allow more than the maximum number of persons permitted by the certificate of registration of the lodging house to be lodged at any one time in the lodging house;
  - (b) cause or allow to be placed or kept in any sleeping apartment —
    - (i) a larger number of beds; or
    - (ii) larger quantity of bedding, than is required to accommodate and provide for the maximum number of persons permitted to occupy the sleeping apartment at any one time; and
  - (c) use, or cause, or allow to be used, for sleeping purposes, a room that —
    - (i) has not been certified for that purpose; and
    - (ii) the local government has forbidden to be used as a sleeping apartment.
- (2) For the purpose of this clause, 2 children under 10 years of age shall be counted as 1 lodger.

#### **8.28 Maintenance of a room by a lodger or resident**

- (1) A keeper may permit, or contract with, a lodger or resident to service, clean or maintain the room or rooms occupied by the lodger or resident.
- (2) Where permission is given or a contract entered into under subclause (1), the keeper shall —
  - (a) inspect each room the subject of the permission or agreement at least once a week; and
  - (b) ensure that each room is being maintained in a clean condition.
- (3) A lodger or resident who contracts with a keeper to service, clean or maintain a room occupied by him or her, shall maintain the room in a clean condition.

#### **8.29 Cleaning and maintenance requirements**

- (1) In this clause —  
*bed linen* includes sheets, pillow cases and mattress covers.
- (2) A keeper of a lodging house shall —
  - (a) maintain in a clean, sound and undamaged condition —
    - (i) the floor, walls, ceilings, woodwork and painted surfaces;
    - (ii) the floor coverings and window treatments; and
    - (iii) the toilet seats;
  - (b) maintain in a clean condition and in good working order —
    - (i) all fixtures and fittings; and
    - (ii) windows, doors and door furniture;

- (c) ensure that the internal walls of each bathroom and toilet are painted so as to maintain a smooth impervious washable surface;
- (d) ensure that all floors are kept clean at all times;
- (e) ensure that —
  - (i) all bed linen, towels, and house linen in use are washed at least once a week;
  - (ii) within a reasonable time of a bed having been vacated by a lodger or resident, or prior to the room being re-let, the bed linen is removed and washed;
  - (iii) a person does not occupy a bed which has been used by another person unless the bed has been provided with clean bed linen;
  - (iv) all beds, bedsteads, blankets, rugs, covers, bed linen, towels and house linen are kept clean, in good repair and free from vectors of disease;
  - (v) when any vectors of disease are found in a bed, furniture, room or sleeping apartment, immediate effective action is taken to eradicate the vectors of disease; and
  - (vi) a room which is not free from vectors of disease is not used as a sleeping apartment;
- (f) when so directed by an EHO, ensure that —
  - (i) a room, together with its contents, and any other part of the lodging house, is cleaned and disinfected; and
  - (ii) a bed or other article of furniture is removed from the lodging house and properly disposed of;
- (g) ensure that the yard is kept clean at all times;
- (h) provide all bedrooms, passages, common areas, toilets, bathrooms and laundries with adequate lighting; and
- (i) comply with any direction, whether orally or in writing, given by an EHO.

### **8.30 Responsibilities of lodgers and residents**

A lodger or resident shall not —

- (a) use any room available to lodgers —
  - (i) as a shop, store or factory; or
  - (ii) for manufacturing or trading services;
- (b) keep or store in or on the lodging house any goods or materials that are inflammable or offensive;
- (c) use a bath or hand wash basin other than for ablutionary purposes;
- (d) use a bathroom facility or fitting for laundry purposes;
- (e) use a sink installed in a kitchen or scullery for any purpose other than the washing and cleaning of cooking and eating utensils, other kitchenware and culinary purposes;
- (f) deposit rubbish or waste food other than into a proper rubbish receptacle;
- (g) in a kitchen or other place where food is kept —
  - (i) wash or permit the washing of clothing or bedding; or
  - (ii) keep or permit to be kept any soiled clothing or bedding;

- (h) subject to clause 8.31 —
  - (i) keep, store, prepare or cook food in any sleeping apartment; or
  - (ii) unless sick or invalid and unable to leave a sleeping apartment for that reason, use a sleeping apartment for dining purposes;
- (i) place or keep, in any part of a lodging house, any luggage, clothing, bedding, or furniture that is infested with vectors of disease;
- (j) store or keep such a quantity of furniture, material or goods within the lodging house —
  - (i) in any kitchen, living or sleeping apartment so as to prevent the cleaning of the floors, walls, fittings or fixtures; or
  - (ii) in a sleeping apartment so as to decrease the air space to less than the minimum required by this Part;
- (k) obstruct or prevent the keeper or lodging house manager from inspecting or examining the room or rooms occupied by the lodger or resident; or
- (l) fix any fastener or change any lock to a door or room without the written approval of the keeper.

### **8.31 Approval for storage of food**

- (1) An EHO may —
  - (a) approve the storage of food within a refrigerator or sealed container in a sleeping apartment; and
  - (b) withdraw the approval if a nuisance or vector of disease infestation is found to exist in the lodging house.
- (2) The keeper of a serviced apartment may permit the storage and consumption of food within that apartment if suitable storage and dining facilities are provided.

## **Part 9 — Offensive trades**

### **Division 1 — General**

#### **9.1 Interpretation**

In this Part, unless the context otherwise requires —

**occupier** in relation to premises includes the person registered as the occupier of the premises specified in the certificate of registration;

**offensive trade** means any 1 or more of the trades, businesses or occupations usually carried on, in, or connected with, the following works or establishments —

- (a) fat rendering premises;
- (b) fish processing establishments (not including retail fish shops) in which whole fish are cleaned and prepared on site;
- (c) shellfish and crustacean processing establishments (not including retail fish shops) where shellfish and crustaceans are processed, cleaned or prepared on site;
- (d) flock factories;
- (e) laundries, dry cleaning premises;
- (f) fellmonger, not including a premises where pre-treated skins and hides are sorted and boxed for distribution; and
- (g) any trade as defined in section 186 of the Act; and

**premises** includes houses.

#### **9.2 Consent to establish an offensive trade**

A person seeking the consent of the local government under section 187 of the Act to establish an offensive trade shall make an application in the form approved by the local government from time to time and in accordance with the local government's local planning scheme.

#### **9.3 False statement**

A person who makes a false statement in an application under clause 9.2 commits an offence.

#### **9.4 Registration of premises**

An application for the registration of premises pursuant to section 191 of the Act shall be —

- (a) in the form approved by the local government from time to time;
- (b) accompanied by the fee prescribed in the *Health (Offensive Trades Fees) Regulations 1976*; and
- (c) lodged with the local government.

#### **9.5 Certificate of registration**

Upon the registration of premises for the carrying on of an offensive trade, the local government shall issue to the applicant a certificate in the form approved by the local government from time to time.

## **9.6 Change of occupier**

Where there is a change of occupier of the premises registered pursuant to this Division, the new occupier shall forthwith notify the CEO in writing of such change.

## **9.7 Alterations to premises**

While any premises remain registered under this Division, a person shall not, without the written permission of the local government, make or permit any change or alteration whatever to the premises.

# **Division 2 — General duties of an occupier**

## **9.8 Interpretation**

In this Division, unless the context otherwise requires —

*occupier* means the occupier, or where there is more than one occupier, each of the occupiers of the premises in or upon which an offensive trade is carried on; and

*the premises* means those premises in or upon which an offensive trade is carried on.

## **9.9 Cleanliness**

The occupier shall—

- (a) ensure the premises is kept and maintained in a clean and sanitary condition and that floors, walls, ceilings and other portions of the premises are kept in a state of good repair;
- (b) ensure all fittings, fixtures, appliances, machinery, implements, shelving, furniture, bins, sinks, drain boards, grease traps, tubs, vessels and other things used on or in connection with the premises are kept in a clean and sanitary condition and in a good state of repair;
- (c) keep the premises free from any offensive odour arising from the premises;
- (d) maintain in a clean and tidy condition, all yards, footpaths, passageways, paved areas, stores or outbuildings used in connection with the premises; and
- (e) clean daily, and at all times keep and maintain all sanitary conveniences and all sanitary fittings and grease traps on the premises, in a clean and sanitary condition.

## **9.10 Rats and other vectors of disease**

The occupier shall take reasonable steps to—

- (a) ensure that the premises are kept free from rodents, cockroaches, flies and other vectors of disease; and
- (b) provide in and on the premises all effective means and methods for the eradication and prevention of rodents, cockroaches, flies and other vectors of disease.

## **9.11 Sanitary conveniences and hand wash basins**

The occupier shall provide on the premises, in an approved position, sufficient sanitary conveniences and hand wash basins, each with an adequate supply of hot and cold water, for use by employees and by all other persons lawfully upon the premises.

#### **9.12 Painting of walls etc**

The occupier shall cause the internal surface of every wall, the underside of every ceiling or roof, and all fittings as may be directed in and on the premises, to be cleaned and painted when instructed by an EHO.

#### **9.13 Effluvia, vapours, gases or dust**

The occupier shall —

- (a) provide, use and maintain in a state of good repair and working order, appliances and preventive measures capable of effectively destroying, or of rendering harmless, all offensive effluvia, vapours, dust or gases arising in any process of his or her business or from any material, residue or other substance which may be kept or stored upon the premises; and
- (b) manage and operate the premises such that odours emanating from the premises do not unreasonably interfere with the health, welfare, convenience, comfort or amenity of any person.

#### **9.14 Offensive material**

The occupier shall —

- (a) provide on the premises, impervious receptacles of sufficient capacity to receive all offensive material and trade refuse produced upon the premises in any one day;
- (b) keep airtight covers on the receptacles, except when it is necessary to place something in or remove something from them;
- (c) cause all offensive material and trade refuse to be placed immediately in the receptacles;
- (d) cause the contents of the receptacles to be removed from the premises at least once in every working day or at such other intervals as may be approved or directed by an EHO; and
- (e) cause all receptacles after being emptied to be cleaned immediately with an efficient disinfectant.

#### **9.15 Storage of materials**

The occupier shall cause all material on the premises to be stored so as not to be offensive or injurious to health whether by smell or otherwise and so as to prevent the creation of a nuisance.

#### **9.16 Specified offensive trades**

- (1) For the purposes of this clause, *specified offensive trade* means one or more of the offensive trades carried on, in, or connected with, the following works or premises —
  - (a) fish processing premises, fish curing premises, and shellfish and crustacean processing establishments; and
  - (b) laundries, dry cleaning premises and dye works.
- (2) Where premises are used for, or in relation to, a specified offensive trade, the occupier shall —
  - (a) cause the floor of the premises to —
    - (i) be properly paved and drained with impervious material;



- (ii) have a smooth surface; and
  - (iii) have a fall to a bucket trap or spoon drain in such a way that all liquids falling on the floor shall be conducted by the trap or drain to a drain inlet situated inside the building where the floor is situated;
- (b) cause the angles formed by the walls with any other wall, and by the wall with the floor, to be coved to a radius of not less than 25 millimetres; and
- (c) cause all liquid refuse to be –
  - (i) cooled to a temperature not exceeding 26 degrees Celsius and in accordance with the *Water Services Act 2012*, before being discharged into any drain outlet from any part of the premises; and
  - (ii) directed through such screening or purifying treatment as an EHO may from time to time direct.

#### **9.17 Directions**

- (1) An EHO may give to the occupier, directions to prevent or diminish the offensiveness of a trade or to safeguard the public health.
- (2) The occupier shall comply with any directions given under this clause.

#### **9.18 Other duties of occupier**

In addition to the requirements of this Division, the occupier shall comply with all other requirements of this Part that apply to the particular offensive trade or trades conducted on the premises.

### **Division 3 — Fish premises**

#### **9.19 Interpretation**

In this Division, unless the context otherwise requires —

*fish premises* may include a fish-processing establishment, fish curing establishment and a shellfish and crustacean-processing establishment.

#### **9.20 Duties of an occupier**

The occupier of a fish premises shall —

- (a) not suffer or permit any decomposing fish to be kept on the premises where his trade is carried on for a longer period than is reasonably necessary to dispose of them;
- (b) cause all decomposing fish to be immediately deposited in an impervious receptacle furnished with an airtight cover; and
- (c) cause the brine of pickle to be removed as often as is necessary to prevent it from becoming offensive.

#### **9.21 Disposal of waste**

The occupier of a fish premises shall cause all offal and wastes, all rejected and unsaleable fish and any rubbish or refuse which is likely to be offensive or a nuisance to be —

- (a) placed in the receptacles referred to in clause 9.14 and disposed of in accordance with that clause; or

- (b) kept in a frozen state in an approved enclosure before its removal from the premises.

## **9.22 Fish containers**

The occupier of a fish premises shall not allow any container used for the transport of fish to —

- (a) remain on the premises longer than is necessary for it to be emptied; or
- (b) be kept so as to cause a nuisance or to attract flies.

## **Division 4 — Laundries, dry cleaning establishments and dye works**

### **9.23 Interpretation**

In this Division, unless the context otherwise requires —

***dry cleaning establishment*** means premises where clothes or other articles are cleaned by use of solvents without using water, but does not include premises in which perchlorethylene or arklone is used as dry cleaning fluid in a machine operating on a full cycle and fully enclosed basis;

***dye works*** means a place where articles are commercially dyed, but does not include dye works in which provision is made for the discharge of all liquid waste into a public sewer;

***exempt laundromat*** means a premises in which —

- (a) laundering is carried out by members of the public using, on payment of a fee, machines or equipment provided by the owners or occupiers of those establishments;
- (b) laundering is not carried out by those owners or occupiers for or on behalf of other persons; and
- (c) provision is made for the discharge of all liquid waste into a public sewer;

***laundromat*** means a public place with coin operated washing machines, spin dryers or dry cleaning machines; and

***laundry*** means any place where articles are laundered with commercial grade machinery but does not include an exempt laundromat.

### **9.24 Receiving depot**

An owner or occupier of premises shall not use or permit the premises to be used as a receiving depot for a laundry, dry cleaning establishment or dye works except with the written permission of an EHO who may at any time by written notice withdraw such permission.

### **9.25 Reception room**

- (1) The occupier of a laundry or dry cleaning establishment or dye works shall —
  - (a) provide a reception room in which all articles brought to the premises for treatment shall be received and shall not receive or permit to be received any such articles except in that room; and
  - (b) cause such articles as may be directed by an EHO to be thoroughly disinfected to the satisfaction of the officer.

- (2) A person shall not bring or permit food to be brought into the reception room referred to in this clause.

#### **9.26 Walls and floors**

The occupier of a laundry, dry cleaning establishment or dye works shall cause —

- (a) the internal surfaces of all walls to be rendered with a cement plaster with a steel float finish or other approved material to a height of 2 metres and to be devoid of holes, cracks or crevices;
- (b) the floor to be impervious, constructed of concrete and finished to a smooth surface; and
- (c) every floor and wall of any building on the premises to be kept at all times in good order and repair, so as to prevent the absorption of any liquid which may be splashed or spilled or may fall or be deposited on it.

#### **9.27 Laundry floor**

The occupier of a laundry shall provide in front of each washing machine, a non-corrosive grating, at least 910 millimetres in width and so constructed as to prevent any person from standing in water on the floor.

#### **9.28 Escape of dust**

The occupier of a dry cleaning establishment shall provide effective means to prevent the escape into the open air of all dust or other material from the premises.

#### **9.29 Precautions against combustion**

The occupier of a dry cleaning establishment where volatile liquids are used shall take all proper precautions against combustion and shall comply with all directions given by an EHO for that purpose.

#### **9.30 Trolleys**

The occupier of a laundry or dry cleaning establishment shall —

- (a) provide trolleys for the use of transporting dirty and clean linen; and
- (b) ensure that each trolley is —
  - (i) clearly designated to indicate the use for which it is intended;
  - (ii) lined internally with a smooth, impervious, non-absorbent material that is easily cleaned; and
  - (iii) thoroughly cleaned and disinfected on a regular basis.

#### **9.31 Sleeping on premises**

A person shall not use or permit any room in a laundry, dry cleaning establishment or dye works to be used for sleeping purposes.

## Part 10 — Offences and penalties

### Division 1 — General

#### 10.1 Offences and penalties

- (1) A person who contravenes a provision of this local law commits an offence.
- (2) A person who commits an offence under subclause (1) is liable —
  - (a) to a penalty which is not more than \$2 500 and not less than —
    - (i) in the case of a first such offence, \$250;
    - (ii) in the case of a second such offence, \$500; and
    - (iii) in the case of a third or subsequent such offence, \$1 250; and
  - (b) if the offence is a continuing offence a daily penalty which is not more than \$250 and not less than \$125.

Passed at the Ordinary Meeting of the Shire of Gnowangerup held on the day of [insert date of meeting].

The Common Seal of the )  
Shire of Gnowangerup was )  
affixed by authority of a )  
resolution of the Council in )  
the presence of — )

\_\_\_\_\_  
Cr Keith House  
President

\_\_\_\_\_  
Shelley Pike  
Chief Executive Officer

Consented to \_\_\_\_\_  
EXECUTIVE DIRECTOR  
PUBLIC HEALTH

dated this.....day of ..... 2016.  
\_\_\_\_\_

# **SHIRE OF GNOWANGERUP**

## **LOCAL GOVERNMENT PROPERTY LOCAL LAW 2016**

**Shire of Gnowangerup**  
**Local Government Property Local Law 2016**

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# LOCAL GOVERNMENT ACT 1995

## SHIRE OF GNOWANGERUP

### LOCAL GOVERNMENT PROPERTY LOCAL LAW 2016

Under the powers conferred by *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Gnowangerup resolved on the [insert date] to make the following local law.

#### Part 1 - Preliminary

##### 1.1 Citation

This local law may be cited as the *Shire of Gnowangerup Local Government Property Local Law 2016*.

##### 1.2 Commencement

This local law comes into operation 14 days after the date on which it is published in the *Government Gazette*.

##### 1.3 Application

This local law applies throughout the district.

##### 1.4 Repeal

The *Shire of Gnowangerup Local Government Property Local Law* published in the *Government Gazette* of the 28 November 2003 is repealed.

##### 1.5 Definitions

(1) In this local law unless the context otherwise requires—

**Act** means the *Local Government Act 1995*;

**applicant** means a person who applies for a permit under clause 3.2;

**assistance animal** means an animal who is being used as an assistance animal as defined in the *Disability Discrimination Act 1992* (Commonwealth);

**authorised person** means a person authorised by the local government under section 9.10 of the Act to perform any of the functions of an authorised person under this local law;

**building** means any building which is local government property and includes a—

- (a) hall or room; and
- (b) corridor, stairway or annexe of any hall or room.

**CEO** means the chief executive officer of the local government;

**children's playground** means an area set aside for use by children and noted by the presence of dedicated children's playground equipment and the presence of either white sand or other form of soft fall surface;

**Code** means the Code of Practice for the Design, Operation, Management and Maintenance of Aquatic Facilities, as published by the Executive Director Public Health, from time to time, in accordance with the provisions of section 344A(2) of the *Health Act 1911*;

**costs** of the local government include its administrative costs;

**commencement day** means the day on which this local law comes into operation;

**Council** means the council of the local government;

**date of publication** means, where local public notice is required to be given of a matter under this local law, the date on which notice of the matter is published in a newspaper circulating generally throughout the district;

**determination** means a determination made under clause 2.1;

**district** means the district of the local government;

**function** means an event or activity characterised by all or any of the following –

- (a) formal organisation and preparation;
- (b) its occurrence is generally advertised or notified in writing to particular persons;
- (c) organisation by or on behalf of a club;
- (d) payment of a fee to attend it; and
- (e) systematic recurrence in relation to the day, time and place;

**liquor** has the same meaning as is given to it in section 3 of the *Liquor Control Act 1988*;

**local government** means the Shire of Gnowangerup;

**local government property** means anything except a thoroughfare—

- (a) which belongs to the local government;
- (b) of which the local government is the management body under the *Land Administration Act 1997*; or
- (c) which is an 'otherwise unvested facility' within section 3.53 of the Act;

**local public notice** has the same meaning as in section 1.7 of the Act;

**Manager** means the person for the time being employed by the local government to control and manage a pool area or other facility which is local government property and includes the person's assistant or deputy;

**nuisance** means –

- (a) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;
- (b) an unreasonable interference with the use and enjoyment of a person of his or her ownership or occupation of land; or
- (c) interference which causes material damage to land or other property on the land affected by the interference;

**permit** means a permit issued under this local law;

**permit holder** means a person who holds a valid permit;

**person** does not include the local government;

**pool area** means any swimming and wading pools and spas and all buildings, structures, fittings, fixtures, machinery, chattels, furniture and equipment forming part of or used in connection with such swimming and wading pools and spas which are local government property;

**prohibited drug** is given its meaning under section 4 of the *Misuse of Drugs Act 1981*;

**Regulations** means the *Local Government (Functions and General) Regulations 1996*;

**Schedule** means a schedule in this local law;

**sign** includes a notice, flag, mark, structure or device approved by the local government on which may be shown words, numbers, expressions or symbols;

**trading** means the selling or hiring, or the offering for sale or hire of goods or services, and includes displaying goods for the purpose of—

- (a) offering them for sale or hire;
- (b) inviting offers for their sale or hire;
- (c) soliciting orders for them; or
- (d) carrying out any other transaction in relation to them;

**vehicle** includes—

- (a) every conveyance and every object capable of being propelled or drawn on wheels, track or otherwise; and
- (b) an animal being ridden or driven,

but excludes—

- (c) a wheelchair or any device designed for use, by a physically impaired person on a footpath;
- (d) a pram, a stroller or a similar device;
- (e) a boat; and
- (f) A shopping trolley.

## **1.6 Interpretation**

In this local law a reference to local government property includes a reference to any part of that local government property.

## **1.7 Overriding power to hire and agree**

Despite anything to the contrary in this local law, the CEO or an authorised person, on behalf of the local government may—

- (a) hire local government property to any person; or
- (b) enter into an agreement with any person regarding the use of any local government property.

## **1.8 Application as to assistance animals**

This local law is subject to any written law and any law of the Commonwealth about assistance animals as defined in the *Disability Discrimination Act 1992* (Commonwealth) section 9(2).

# **Part 2 – Determinations in respect of local government property**

## ***Division 1 - Determinations***

### **2.1 Determinations as to use of local government property**

The local government may make a determination in accordance with clause 2.2—

- (a) setting aside specified local government property for the pursuit of all or any of the activities referred to in clause 2.7;
- (b) prohibiting a person from pursuing all or any of the activities referred to in clause 2.8 on specified local government property;
- (c) as to the matters in clauses 2.7(2) and 2.8(2); and
- (d) as to any matter ancillary or necessary to give effect to a determination.

### **2.2 Procedure for making a determination**

- (1) The local government is to give local public notice of its intention to make a determination.

- (2) The local public notice referred to in subclause (1) is to state that—
  - (a) the local government intends to make a determination, the purpose and effect of which is summarised in the notice;
  - (b) a copy of the proposed determination may be inspected and obtained from the offices of the local government; and
  - (c) submissions in writing about the proposed determination may be lodged with the local government within 21 days after the date of publication.
- (3) If no submissions are received in accordance with subclause (2)(c), the Council is to decide to—
  - (a) give local public notice that the proposed determination has effect as a determination on and from the date of publication;
  - (b) amend the proposed determination, in which case subclause (5) will apply; or
  - (c) not continue with the proposed determination.
- (4) If submissions are received in accordance with subclause (2)(c) the Council is to—
  - (a) consider those submissions; and
  - (b) decide—
    - (i) whether or not to amend the proposed determination; or
    - (ii) not to continue with the proposed determination.
- (5) If the Council decides to amend the proposed determination, it is to give local public notice—
  - (a) of the effect of the amendments; and
  - (b) that the proposed determination has effect as a determination on and from the date of publication.
- (6) If the Council decides not to amend the proposed determination, it is to give local public notice that the proposed determination has effect as a determination on and from the date of publication.
- (7) A proposed determination is to have effect as a determination on and from the date of publication of the local public notice referred to in subclauses (3), (5) and (6).
- (8) A decision under subclause (3) or (4) is not to be delegated by the Council.

### **2.3 Discretion to erect sign**

The local government may erect a sign on local government property to give notice of the effect of a determination which applies to that property.

### **2.4 Determination to be complied with**

A person shall comply with a determination.

### **2.5 Register of determinations**

- (1) The local government is to keep a register of determinations made under clause 2.1, and of any amendments to or revocations of determinations made under clause 2.6.
- (2) Sections 5.94 and 5.95 of the Act are to apply to the register referred to in subclause (1) and for that purpose the register is to be taken to be information within section 5.94(u)(i) of the Act.

### **2.6 Amendment or revocation of a determination**

- (1) The Council may amend or revoke a determination.
- (2) The provisions of clause 2.2 are to apply to an amendment of a determination as if the amendment were a proposed determination.
- (3) If the Council revokes a determination it is to give local public notice of the revocation and the determination is to cease to have effect on the date of publication.

### ***Division 2 - Activities which may be pursued or prohibited under a determination***

### **2.7 Activities which may be pursued on specified local government property**

- (1) A determination may provide that specified local government property is set aside as an area on which a person may—
  - (a) bring, ride or drive an animal;
  - (b) take, ride or drive a vehicle, or a particular class of vehicle;
  - (c) fly or use a motorised model aeroplane;
  - (d) use a children's playground provided that the person is under an age specified in the determination, but the determination is not to apply to a person having the charge of a person under the specified age;
  - (e) deposit refuse, rubbish or liquid waste, whether or not of particular classes, and whether or not in specified areas of that local government property;
  - (f) play or practice—

- (i) golf or archery;
  - (ii) pistol or rifle shooting, but subject to the compliance of that person with the *Firearms Act 1973*; or
  - (iii) a similar activity, specified in the determination, involving the use of a projectile which, in the opinion of the local government may cause injury or damage to a person or property; and
- (g) ride a bicycle, a skateboard, rollerblades, a sand board or a similar device.
- (2) A determination may specify the extent to which and the manner in which an activity referred to in subclause (1) may be pursued and in particular—
- (a) the days and times during which the activity may be pursued;
  - (b) that an activity may be pursued on a class of local government property, specified local government property or all local government property;
  - (c) that an activity is to be taken to be prohibited on all local government property other than that specified in the determination;
  - (d) may limit the activity to a class of vehicles, boats, equipment or things, or may extend it to all vehicles, boats, equipment or things;
  - (e) may specify that the activity can be pursued by a class of persons or all persons; and
  - (f) may distinguish between different classes of the activity.

## **2.8 Activities which may be prohibited on specified local government property**

- (1) In this clause—

***premises*** means a building, stadium or similar structure which is local government property, but not an open space such as a park or a playing field.

- (2) A determination may provide that a person is prohibited from pursuing all or any of the following activities on specified local government property—
- (a) smoking on premises;
  - (b) riding a bicycle, a skateboard, rollerblades, a sandboard or a similar device;
  - (c) taking, riding or driving a vehicle on the property or a particular class of vehicle;
  - (d) riding or driving a vehicle of a particular class or any vehicle above a specified speed;
  - (e) the playing or practice of—
    - (i) golf, archery, pistol shooting or rifle shooting; or

- (ii) a similar activity, specified in the determination, involving the use of a projectile which, in the opinion of the local government may cause injury or damage to a person or property; and
- (f) the playing or practice of any ball game which may cause detriment to the property or any fauna on the property.
- (3) A determination may specify the extent to which and the manner in which a person is prohibited from pursuing an activity referred to in subclause (1) and, in particular—
  - (a) the days and times during which the activity is prohibited;
  - (b) that an activity is prohibited on a class of local government property, specified local government property or all local government property;
  - (c) that an activity is prohibited in respect of a class of vehicles, boats, equipment or things, or all vehicles, boats, equipment or things;
  - (d) that an activity is prohibited in respect of a class of persons or all persons; and
  - (e) may distinguish between different classes of the activity.

### ***Division 3 - Transitional***

#### **2.9 Signs taken to be determinations**

- (1) Where a sign erected on local government property has been erected under a local law of the local government repealed by this local law, then it is to be taken to be and have effect as a determination on and from the commencement day, except to the extent that the sign is inconsistent with any provision of this local law or any determination made under clause 2.1.
- (2) Clause 2.5 does not apply to a sign referred to in subclause (1).

### **Part 3 - Permits**

#### ***Division 1 - Preliminary***

#### **3.1 Application of Part 3**

This Part does not apply to a person who uses or occupies local government property under a written agreement with the local government to do so.

#### ***Division 2 - Applying for a permit***

#### **3.2 Application for permit**

- (1) Where a person is required to obtain a permit under this local law, that person shall apply for the permit in accordance with subclause (2).
- (2) An application for a permit under this local law shall—



- (a) be in the form determined by the local government;
  - (b) be signed by the applicant;
  - (c) provide the information required by the form; and
  - (d) be forwarded to the CEO together with any fee imposed and determined by the local government under and in accordance with sections 6.16 to 6.19 of the Act.
- (3) The local government may require an applicant to provide additional information reasonably related to an application before determining an application for a permit.
  - (4) The local government may require an applicant to give local public notice of the application for a permit.
  - (5) The local government may refuse to consider an application for a permit which is not in accordance with subclause (2) or where the requirements of subclause (3) or (4) have not been satisfied.

### **3.3 Decision on application for permit**

- (1) The local government may—
  - (a) approve an application for a permit unconditionally or subject to any conditions; or
  - (b) refuse to approve an application for a permit.
- (2) If the local government approves an application for a permit, it is to issue to the applicant, a permit in the form determined by the local government.
- (3) If the local government refuses to approve an application for a permit, it is to give written notice of that refusal to the applicant.
- (4) The local government may, at any time, amend a condition of approval and the amended condition takes effect when written notice of it is given to the permit holder.

## ***Division 3 - Conditions***

### **3.4 Conditions which may be imposed on a permit**

- (1) Without limiting the generality of clause 3.3(1)(a), the local government may approve an application for a permit subject to conditions relating to—
  - (a) the payment of a fee;
  - (b) compliance with a standard or a policy of the local government adopted by the local government;
  - (c) the duration and commencement of the permit;

- (d) the commencement of the permit being contingent on the happening of an event;
  - (e) the rectification, remedying or restoration of a situation or circumstance reasonably related to the application;
  - (f) the approval of another application for a permit which may be required by the local government under any written law;
  - (g) the area of the district to which the permit applies;
  - (h) where a permit is issued for an activity which will or may cause damage to local government property, the payment of a deposit or bond against such damage; and
  - (i) the obtaining of public risk insurance in an amount and on terms reasonably required by the local government.
- (2) Without limiting clause 3.3(1)(a) and subclause (1), the following paragraphs indicate the type and content of the conditions on which a permit to hire local government property may be issued—
- (a) when fees and charges are to be paid;
  - (b) payment of a bond against possible damage or cleaning expenses or both;
  - (c) restrictions on the erection of material or external decorations;
  - (d) rules about the use of furniture, plant and effects;
  - (e) limitations on the number of persons who may attend any function in or on local government property;
  - (f) the duration of the hire;
  - (g) the right of the local government to cancel a booking during the course of an annual or seasonal booking, if the local government sees fit;
  - (h) a prohibition on the sale, supply or consumption of liquor unless a liquor licence is first obtained for that purpose under the *Liquor Control Act 1988*;
  - (i) whether or not the hire is for the exclusive use of the local government property;
  - (j) the obtaining of a policy of insurance in the names of both the local government and the hirer, indemnifying the local government in respect of any injury to any person or any damage to any property which may occur in connection with the hire of the local government property by the hirer; and
  - (k) the provision of an indemnity from the hirer, indemnifying the local government in respect of any injury to any person or any damage to any property which may occur in connection with the hire of the local government property by the hirer.

### **3.5 Imposing conditions under a policy**

- (1) In this clause—

*policy* means a policy of the local government adopted by the Council containing conditions subject to which an application for a permit may be approved under clause 3.3(1)(a).

- (2) Under clause 3.3(1)(a) the local government may approve an application subject to conditions by reference to a policy.
- (3) The local government shall give a copy of the policy, or the part of the policy which is relevant to the application for a permit, with the form of permit referred to in clause 3.3(2).
- (4) An application for a permit shall be deemed not to have been approved subject to the conditions contained in a policy until the local government gives the permit holder a copy of the policy or the part of the policy which is relevant to the application.
- (5) Sections 5.94 and 5.95 of the Act shall apply to a policy and for that purpose a policy shall be deemed to be information within section 5.94(u)(i) of the Act.

### **3.6 Compliance with and variation of conditions**

Where an application for a permit has been approved subject to conditions, the permit holder shall comply with each of those conditions including any conditions as varied by the local government under clause 3.3(4).

## ***Division 4 - General***

### **3.7 Duration of permit**

A permit is valid for one year from the date on which it is issued, unless it is—

- (a) otherwise stated in this local law or in the permit; or
- (b) cancelled under clause 3.11.

### **3.8 Renewal of permit**

- (1) A permit holder may apply to the local government in writing prior to expiry of a permit for the renewal of the permit.
- (2) The provisions of this Part apply to an application for the renewal of a permit as though it were an application for a permit.

### **3.9 Transfer of permit**

- (1) An application for the transfer of a valid permit is to—
- (a) be made in writing;

- (b) be signed by the permit holder and the proposed transferee of the permit;
  - (c) provide such information as the local government may require to enable the application to be determined; and
  - (d) be forwarded to the CEO together with any fee imposed and determined by the local government under and in accordance with sections 6.16 to 6.19 of the Act.
- (2) The local government may approve an application for the transfer of a permit, refuse to approve it or approve it subject to any conditions.
  - (3) Where the local government approves an application for the transfer of a permit, the transfer may be effected by an endorsement on the permit signed by the CEO.
  - (4) Where the local government approves the transfer of a permit, it is not required to refund any part of any fee paid by the former permit holder.

### **3.10 Production of permit**

A permit holder is to produce to an authorised person her or his permit immediately upon being required to do so by that authorised person.

### **3.11 Cancellation of permit**

- (1) Subject to clause 7.1, a permit may be cancelled by the local government if the permit holder has not complied with a—
  - (a) condition of the permit; or
  - (b) determination or a provision of any written law which may relate to the activity regulated by the permit.
- (2) On the cancellation of a permit the permit holder—
  - (a) shall return the permit as soon as practicable to the CEO; and
  - (b) is to be taken to have forfeited any fees paid in respect of the permit.

## ***Division 5 - When a permit is required***

### **3.12 Activities needing a permit**

- (1) A person shall not without a permit—
  - (a) subject to subclause 3, hire local government property;
  - (b) advertise anything by any means on local government property;
  - (c) erect a structure for public amusement or for any performance, whether for gain or otherwise, on local government property;

- (d) teach, coach or train, for profit, any person in a pool area or an indoor recreation facility which is local government property;
  - (e) plant any plant or sow any seeds on local government property;
  - (f) carry on any trading on local government property unless the trading is conducted -
    - (i) with the consent of a person who holds a permit to conduct a function, and where the trading is carried on under and in accordance with the permit; or
    - (ii) by a person who has a licence or permit to carry on trading on local government property under any written law;
  - (g) unless an employee of the local government in the course of her or his duties or on an area set aside for that purpose—
    - (i) drive or ride or take any vehicle on to local government property; or
    - (ii) park or stop any vehicle on local government property;
  - (h) conduct a function on local government property;
  - (i) charge any person for entry to local government property, unless the charge is for entry to land or a building hired by a voluntary non-profit organisation;
  - (j) light a fire on local government property except in a facility provided for that purpose;
  - (k) parachute, hang-glide, abseil or base jump from or on to local government property;
  - (l) erect a building or a refuelling site on local government property;
  - (m) make any excavation on or erect or remove any fence on local government property;
  - (n) erect or install any structure above or below ground, which is local government property, for the purpose of supplying any water, power, sewer, communication, television or similar service to a person;
  - (o) de-pasture any horse, sheep, cattle, goat, camel, ass or mule on local government property;
  - (p) deposit or store any thing on local government property;
  - (q) conduct or take part in any gambling game or contest or bet, or offer to bet, publicly; or
  - (r) erect, install, operate or use any broadcasting, public address system, loudspeaker or other device for the amplification of sound on local government property.
- (2) The local government may exempt a person from compliance with subclause (1) on the application of that person.

- (3) The local government may exempt specified local government property or a class of local government property from the application of subclause (1)(a).

### **3.13 Permit required to camp outside a facility**

- (1) In this clause—

*facility* has the same meaning as is given to it in section 5(1) of the *Caravan Parks and Camping Grounds Act 1995*.

- (2) This clause does not apply to a facility operated by the local government.
- (3) Except in accordance with a determination or a permit, a person must not—
- (a) camp on, lodge at or occupy any structure at night for the purpose of sleeping on local government property; or
  - (b) erect any tent, camp, hut or similar structure on local government property.
- (4) The maximum period for which the local government may approve an application for a permit in respect of paragraph (a) or (b) of subclause (3) is that provided in regulation 11(2)(a) of the *Caravan Parks and Camping Grounds Regulations 1997*.

### **3.14 Permit required for possession and consumption of liquor**

- (1) A person, on local government property, shall not consume any liquor or have in her or his possession or under her or his control any liquor, unless—
- (a) that is permitted under the *Liquor Control Act 1988*; and
  - (b) a permit has been obtained for that purpose.
- (2) Subclause (1) does not apply where the liquor is in a sealed container.

## ***Division 6 - Responsibilities of permit holder***

### **3.15 Responsibilities of permit holder**

A holder of a permit shall in respect of local government property to which the permit relates—

- (a) ensure that an authorised person has unobstructed access to the local government property for the purpose of inspecting the property or enforcing any provision of this local law;
- (b) leave the local government property in a clean and tidy condition after its use;
- (c) report any damage or defacement of the local government property to the local government; and

- (d) shall take all reasonable steps to prevent the consumption of any liquor on the local government property unless the permit allows it and a licence has been obtained under the *Liquor Control Act 1988* for that purpose.

## **Part 4 - Behaviour on all local government property**

### ***Division 1 - Behaviour on and interference with local government property***

#### **4.1 Behaviour which interferes with others**

A person shall not in or on any local government property behave in a manner which—

- (a) interferes with the enjoyment of a person who might use the property;
- (b) causes a disturbance to nearby residents; or
- (c) creates a nuisance.

#### **4.2 Behaviour detrimental to property**

- (1) A person shall not behave in or on local government property in a way which is or might be detrimental to the property.
- (2) In subclause (1)—

***detrimental to the property*** includes—

- (a) removing any thing from the local government property such as a rock, a plant or a seat provided for the use of any person; and
- (b) destroying, defacing or damaging any thing on the local government property, such as a plant, a seat provided for the use of any person or a building.

#### **4.3 Taking or injuring any fauna**

- (1) A person shall not, take, injure or kill or attempt to take, injure or kill any fauna which is on or above any local government property, unless that person is authorised under a written law to do so.
- (2) In subclause (1)—

***fauna*** means any animal indigenous to or which periodically migrates to any State or Territory of the Commonwealth or the territorial waters of the Commonwealth and includes in relation to any such animal –

- (a) any class of animal or individual member;
- (b) the eggs or larvae; or
- (c) the carcass, skin, plumage or fur.

#### **4.4 Intoxicated persons not to enter local government property**

A person shall not enter or remain on local government property while under the influence of liquor or a prohibited drug.

#### **4.5 No prohibited drugs**

A person shall not take a prohibited drug onto, or consume or use a prohibited drug on, local government property.

#### **4.6 No smoking**

A person must not smoke within a 5 metre radius of any entrance, exit or aperture of premises on local government property.

### ***Division 2 - Signs***

#### **4.7 Signs**

- (1) A local government may erect a sign on local government property specifying any conditions of use which apply to that property.
- (2) A person shall comply with a sign erected under subclause (1).
- (3) A condition of use specified on a sign erected under subclause (1) is –
  - (a) not to be inconsistent with any provision of this local law or any determination; and
  - (b) to be for the purpose of giving notice of the effect of a provision of this local law.

### **Part 5 – Matters relating to particular local government property**

#### ***Division 1 - Swimming pool areas***

#### **5.1 When entry must be refused**

- (1) A Manager or an authorised person shall refuse admission to, may direct to leave or shall remove or cause to be removed from a pool area any person who –
  - (a) in her or his opinion is—
    - (i) under the minimum age of that specified in the Code and who is unaccompanied by a responsible person over the age of that specified in the Code;
    - (ii) under the minimum age that specified in the Code and who is accompanied by a responsible person over the age of that specified in the Code where the responsible person is incapable of, or not providing, adequate supervision of, or care, for that person;



- (iii) suffering from any contagious, infectious or cutaneous disease or complaint, or is in an unclean condition; or
  - (iv) under the influence of liquor or a prohibited drug.
- (b) is to be refused admission under and in accordance with a decision of the local government for breaching any clause of this local law.
- (2) If a person referred to in paragraph (a) or (b) of subclause (1) is in a pool area, a Manager or an authorised person must—
  - (a) direct the person to leave; and
  - (b) if the person refuses or fails to leave, remove the person or arrange for the person to be removed, from the pool area.

## **5.2 Consumption of food or drink may be prohibited**

A person shall not consume any food or drink in an area where consumption is prohibited by a sign.

### ***Division 2 - Fenced or closed property***

## **5.3 No entry to fenced or closed local government property**

A person must not enter local government property which has been fenced off or closed to the public by a sign or otherwise, unless that person is authorised to do so by the local government.

### ***Division 3 - Toilet blocks and change rooms***

## **5.4 Only specified gender to use entry of toilet block or change room**

- (1) Where a sign on a toilet block or change room specifies that a particular entry of the toilet block or change room is to be used by—
  - (a) females—then a person of the male gender shall not use that entry of the toilet block or change room;
  - (b) males—then a person of the female gender shall not use that entry of the toilet block or change room; or
  - (c) families—then, where the toilet block or change room is being used by a family, only an immediate member of that family may use that entry or the toilet block or change room.
- (2) Paragraphs (a) and (b) of subclause (1) do not apply to a child, when accompanied by a parent, guardian or caregiver, where the child is—
  - (a) under the age of 8 years; or
  - (b) otherwise permitted by an authorised person to use the relevant entry.

## **Part 6 - Fees for entry on to local government property**

### **6.1 No unauthorised entry to function**

- (1) A person shall not enter local government property on such days or during such times as the property may be set aside for a function for which a charge for admission is authorised, except—
  - (a) through the proper entrance for that purpose; and
  - (b) on payment of the fee chargeable for admission at the time.
- (2) The local government may exempt a person from compliance with subclause (1)(b).

## **Part 7 - Objections and appeals**

### **7.1 Objections and review**

Division 1 of Part 9 of the Act and regulation 33 of the Regulations applies to a decision under this local law—

- (a) to grant a person a permit or consent under this local law; or
- (b) to renew, vary, or cancel a permit or consent that a person has under this local law.

## **Part 8 - Miscellaneous**

### **8.1 Authorised person to be obeyed**

A person on local government property shall obey any lawful direction of an authorised person and shall not in any way obstruct or hinder an authorised person in the execution of her or his duties.

### **8.2 Persons may be directed to leave local government property**

An authorised person may direct a person to leave local government property where she or he reasonably suspects that the person has contravened a provision of any written law.

### **8.3 Disposal of lost property**

An article left on any local government property, and not claimed within a period of 3 months, may be disposed of by the local government in any manner it thinks fit.

### **8.4 Liability for damage to local government property**

- (1) Where a person unlawfully damages local government property, the local government may by notice in writing to that person require that person within the time required in the notice to, at the option of the local government, pay the costs of—
  - (a) reinstating the property to the state it was in prior to the occurrence of the damage; or

- (b) replacing that property.
- (2) On a failure to comply with a notice issued under subclause (1), the local government may recover the costs referred to in the notice as a debt due to it.

## **Part 9 - Enforcement**

### ***Division 1 - Notices given under this local law***

#### **9.1 Offence to fail to comply with notice**

Whenever the local government gives a notice under this local law requiring a person to do any thing, if a person fails to comply with the notice, that person commits an offence.

#### **9.2 Local government may undertake requirements of notice**

Where a person fails to comply with a notice referred to in clause 9.1, the local government may do the thing specified in the notice and recover from the person to whom the notice was given, as a debt, the costs incurred in so doing.

### ***Division 2 - Offences and penalties***

#### **Subdivision 1 - General**

#### **9.3 Offences and general penalty**

- (1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) Any person who commits an offence under this local law is liable, upon conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

#### **Subdivision 2 - Infringement notices and modified penalties**

#### **9.4 Prescribed offences**

- (1) An offence against a clause specified in Schedule 1 is a prescribed offence for the purposes of section 9.16(1) of the Act.
- (2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 1.

#### **9.5 Form of notices**

- (1) For the purposes of this local law—

- (a) where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 1 of the Regulations;
  - (b) the form of the infringement notice given under section 9.16 of the Act is that of Form 2 in Schedule 1 of the Regulations; and
  - (c) the form of the notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the Regulations.
- (2) Where an infringement notice is given under section 9.16 of the Act in respect of an alleged offence against clause 2.4, the notice is to contain a description of the alleged offence.

### ***Division 3 – Evidence in legal proceedings***

#### **9.6 Evidence of a determination**

- (1) In any legal proceedings, evidence of a determination may be given by tendering the register referred to in clause 2.5 or a certified copy of an extract from the register.
- (2) It is to be presumed, unless the contrary is proved, that the determination was properly made and that every requirement for it to be made and have effect has been satisfied.
- (3) Subclause (2) does not make valid a determination that has not been properly made.

**Schedule 1 – Prescribed offences and modified penalties**  
[Clause 9.4]

<b>ITEM</b>	<b>CLAUSE</b>	<b>DESCRIPTION</b>	<b>MODIFIED PENALTY \$</b>
1	2.4	Failure to comply with determination	125
2	3.6	Failure to comply with conditions of permit	125
3	3.12(1)	Failure to obtain a permit	125
4	3.13(3)	Failure to obtain permit to camp outside a facility	125
5	3.14(1)	Failure to obtain permit for liquor	125
6	3.15	Failure of permit holder to comply with responsibilities	125
7	4.2(1)	Behaviour detrimental to property	125
8	4.3(1)	Taking injuring or killing any fauna or attempting to take, injure or kill any fauna	250
9	4.4	Entering or remaining on local government property while under the influence of liquor or a prohibited drug	125
10	4.5	Taking a prohibited drug onto, or consuming or using a prohibited drug on, local government property	125
11	4.6	Smoking within a 5 metre radius of any entrance, exit or aperture of premises on local government property	125
12	4.7(2)	Failure to comply with sign on local government property	125
13	5.2	Consuming food or drink in prohibited area	125
14	5.3	Unauthorised entry to fenced or closed local government property	125
15	5.4	Gender not specified using entry of toilet block or change room	125
16	6.1(1)	Unauthorised entry to function on local government property	125
17	9.1	Failure to comply with notice	250
18	9.3(1)	All other offences not specified	125

Dated

The Common Seal of the )  
Shire of Gnowangerup was )  
affixed by authority of a )  
resolution of the Council in )  
the presence of:- )

---

Cr Keith House  
President

---

Shelley Pike  
Chief Executive Officer

# **SHIRE OF GNOWANGERUP**

## **STANDING ORDERS LOCAL LAW 2016**

**Shire of Gnowangerup**  
**Standing Orders Local Law 2016**

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# LOCAL GOVERNMENT ACT 1995

## SHIRE OF GNOWANGERUP

### STANDING ORDERS LOCAL LAW 2016

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Gnowangerup resolved on the [DATE] to make the following local law.

#### PART 1—PRELIMINARY

##### 1.1 Citation

This local law is the *Shire of Gnowangerup Standing Orders Local Law 2016*.

##### 1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

##### 1.3 Application

All meetings of the Council, Committees and electors are to be conducted in accordance with the Act, the Regulations and this local law.

##### 1.4 Repeal

The *Shire of Gnowangerup Standing Orders Local Law 1999* published in the *Government Gazette* on 1 June 1999 is repealed.

##### 1.5 Interpretation

(1) In these this local law, unless the contrary intention appears:

*Act* means the *Local Government Act 1995*;

*absolute majority* has the same meaning as given to it in the Act;

*CEO* means the Chief Executive Officer of the local government;

*Committee* means a Committee of the Council established under the Act;

*Council* means the Council of the local government;

*Councillor* has the same meaning as is given to it in the Act;

*deputation* means a verbal submission at a Council or Committee meeting on an agenda item made by a person who has a direct interest in the agenda item;

*employee* means an employee of the local government;

*implement* in relation to a decision, includes—

- (a) communicate notice of the decision to a person affected by, or with an interest in, the decision; and
- (b) take other action to give effect to the decision;

**local government** means the Shire of Gnowangerup;

**member**

- (a) in relation to the Council means the President or a Councillor; and
- (b) in relation to a Committee, means a member of the Committee;

**Minister** means the Minister responsible for administering the Act;

**motion** means a proposition presented to the Council for its deliberation;

**President** means the President of the local government;

**Presiding Member** means

- (a) in respect of the Council, the Presiding Member in accordance with the Act; and
- (b) in respect of a Committee, the Presiding Member in accordance with the Act;

**Regulations** means the *Local Government (Administration) Regulations 1996*;

**simple majority** means more than 50% of members present and voting;

**substantive motion** means an original motion or an original motion as amended, but does not include an amendment or a procedural motion; and

**urgent business** means business dealt with in accordance with clause 3.10.

- (2) Unless otherwise defined, the terms used in this local law have the meaning given to them in the Act and the Regulations.

## **PART 2—CALLING MEETINGS**

### **2.1 Ordinary and special Council meetings**

- (1) Ordinary and special Council meetings are dealt with in the Act.
- (2) An ordinary meeting of the Council held on a monthly basis or otherwise as determined by the Council, is for the purpose of considering and dealing with the ordinary business of the Council.
- (3) A special meeting of the Council is held for the purpose of considering and dealing with Council business that is urgent, complex in nature, for a particular purpose or confidential.

### **2.2 Calling Council meetings**

The calling of Council meetings is dealt with in the Act.

### **2.3 Convening Council meetings**

The convening of Council meetings is dealt with in the Act.

### **2.4 Calling Committee meetings**

The CEO is to call a meeting of any Committee when requested to do so verbally or in writing by—

- (a) the President or the Presiding Member of a Committee; or
- (b) any two members of the Committee; or
- (c) if so decided by the Council.

### **2.5 Public notice of meeting**

Public notice of meetings is dealt with in the Regulations.

### **2.6 Production of documents**

- (1) In this clause the term **document** means a deed, book, report, paper or any other written material whatsoever or any other recorded or stored information.
- (2) Upon the request of a member, made at least 8 hours before a meeting, the CEO is to make available by the commencement of the meeting, any document of the local government that relates to an item on the agenda for the meeting.
- (3) Any document requested may be made available in the Council Chamber or in a place to which members have reasonable access within the Council's administration building.
- (4) Notwithstanding subclause (1), (2) and (3), if the CEO considers that any document requested is confidential, the CEO may make it available in any circumstances necessary to protect the integrity of that document.

### **2.7 Conference of Committees**

Any two or more Committees may confer together by mutual agreement on any matter of joint interest.

## **PART 3—BUSINESS OF THE MEETING**

### **3.1 Business to be specified in the agenda**

- (1) No business is to be transacted at any ordinary meeting of the Council other than that specified in the agenda, without the approval of the Presiding Member or a decision of the Council or Committee.
- (2) No business is to be transacted at a special meeting of the Council other than that given in the notice as the purpose of the meeting.
- (3) No business is to be transacted at a Committee meeting other than that specified in the agenda of the meeting, without the approval of the Presiding Member or a decision of the Committee.

- (4) No business is to be transacted at an adjourned meeting of the Council or a Committee other than that–

- (a) specified in the agenda of the meeting which had been adjourned; and
- (b) which remains unresolved,

except in the case of an adjournment to the next ordinary meeting of the Council or the Committee, when the business unresolved at the adjourned meeting is to have precedence at that ordinary meeting.

### **3.2 Order of business**

- (1) Unless otherwise decided by the Council the order of business at any ordinary meeting of the Council is to be as follows–

1. Opening and announcement of visitors
2. Attendance/apologies/approved leave of absence
3. Application for leave of absence
4. Response to questions taken on notice
5. Public question time
6. Declarations of financial interests and interests affecting impartiality
7. Petitions/deputations/presentations
8. Confirmation of previous meeting minutes
9. Use of common seal
10. Announcements by Elected Members without discussion
11. Reports for Decision - Committees of Council
12. Reports for Decision – Strategy and Governance
13. Reports for Decision – Corporate Services & Community Development
14. Reports for Decision – Infrastructure and Asset Management
15. Reports for Decision – Statutory Compliance
16. Reports for Decision – Finance
17. Reports for Decision – Confidential Items
18. Urgent business introduced by decision of Council
19. Motions of which previous notice has been given
20. Date of next meeting
21. Closure.

- (2) Unless otherwise decided by the members present, the order of business at any special meeting of the Council or at a Committee meeting is to be the order in which that business stands in the agenda of the meeting.

- (3) Notwithstanding subclauses (1) and (2) in the order of business for any meeting of the Council or a Committee, the provisions of the Act and Regulations relating to the time at which public question time is to be held are to be observed.

- (4) Notwithstanding subclause (1), the CEO may include on the agenda of a Council or Committee meeting in an appropriate place within the order of business any matter which must be decided, or which he or she considers is appropriately decided, by that meeting.

### **3.3 Public question time**

- (1) Procedures for public question time are dealt with in the Act and Regulations.
- (2) A member of the public who raises a question during question time is to state his or her name and address.
- (3) Questions asked by members of the public are not to be accompanied by any statement reflecting adversely upon any member or employee.

### **3.4 Petitions**

- (1) A petition, in order to be effective, is to—
  - (a) be addressed to the President;
  - (b) be made by electors of the district;
  - (c) state the request on each page of the petition;
  - (d) contain the names, addresses and signatures of the electors making the request, and the date each elector signed;
  - (e) contain a summary of the reasons for the request;
  - (f) state the name of the person upon whom, and an address at which, notice to the petitioners can be given;
  - (g) be in the form prescribed by the Act and *Local Government (Constitution) Regulations 1998* if it is—
    - (i) a proposal to change the method of filling the office of President; or
    - (ii) a submission about changes to wards, the name of a district or ward or the number of Councillors for a district or ward.
- (2) Following the presentation of a petition a member may move that the Council receive the petition and refer it to an appropriate Committee for consideration.

### **3.5 Confirmation of minutes**

- (1) When minutes of a meeting are submitted to an ordinary meeting of the Council or Committee for confirmation, if a member is dissatisfied with the accuracy of the minutes, then he or she is to—
  - (a) state the item or items with which he or she is dissatisfied; and
  - (b) propose a motion clearly outlining the alternative wording to amend the minutes.
- (2) Discussion of any minutes, other than discussion as to their accuracy as a record of the proceedings, is not permitted.

### **3.6 Announcements by the Presiding Member**

- (1) At any meeting of the Council or a Committee the Presiding Member may announce or raise any matter of interest or relevance to the business of the Council or Committee, or propose a change to the order of business.



- (2) Any member may move that a change in order of business proposed by the Presiding Member not be accepted and if carried by a majority of members present, the proposed change in order is not to take place.

### **3.7 Matters for which meeting may be closed to members of the public**

For the convenience of members of the public, the Council or Committee may identify by decision any matter on the agenda of the meeting requiring confidential consideration and that matter is to be deferred for consideration as the last item of the meeting.

### **3.8 Motions of which previous notice has been given**

- (1) Unless the Act, Regulations or this local law otherwise provide, a member may raise at a meeting such business as he or she considers appropriate, in the form of a motion, of which notice has been given in writing to the CEO and which has been included in the agenda.
- (2) A notice of motion under subclause (1) is to be given at least 7 clear working days before the meeting at which the motion is moved.
- (3) A notice of motion is to relate to the good government of persons in the district.
- (4) The CEO—
  - (a) with the concurrence of the President, may exclude from the agenda any notice of motion deemed to be out of order or likely to involve a breach of this local law or any other written law; or
  - (b) may after consultation with the member who gave notice of the motion make such amendments to the form but not the substance thereof as will bring the notice of motion into due form; and
  - (c) may under his or her name provide relevant and material facts and circumstances pertaining to the notice of motion on such matters as policy, budget and law.
- (5) A motion of which notice has been given is to lapse unless—
  - (a) the member who gave notice thereof, or some other member authorised by him or her in writing moves the motion when called on; or
  - (b) the Council on a motion agrees to defer consideration of the motion to a later stage or date.
- (6) If a notice of motion is given and lapses in the circumstances referred to in subclause (5)(a), notice of motion in the same terms or the same effect is not to be given again for at least 3 months from the date of such lapse.

### **3.9 Questions by members of which due notice has been given**

- (1) A question on notice is to be given by a member in writing to the CEO at least 2 clear working days before the meeting at which it is raised.
- (2) If the question referred to in subclause (1) is in order, the answer is, so far as is practicable, to be included in written form in the agenda of the meeting, or otherwise tabled at that meeting.

- (3) Every question and answer is to be submitted as briefly and concisely as possible and no discussion is to be allowed thereon, unless with the consent of the Presiding Member.

### **3.10 Urgent business approved by the Presiding Member or by decision**

- (1) Subject to subclauses (2) and (3), in cases of extreme urgency or other special circumstance, matters may, with the consent of the Presiding Member, or by decision of the members present, be raised without notice and decided by the meeting.
- (2) Before a matter may be raised under subclause (1) the Presiding Member or a member otherwise seeking to raise the matter is to state why the matter is considered to be of extreme urgency or other special circumstance.
- (3) If a member of the Council or Committee as the case requires, objects to a matter being raised without notice, any decision of the Council or Committee in regard to that matter does not have effect unless it has been made by an absolute majority.

### **3.11 Deputations**

- (1) A deputation wishing to be received by the Council or a Committee is to apply in writing to the CEO who is to forward the written request to the President, or the Presiding Member as the case may be.
- (2) The President, if the request is to attend a Council meeting, or the Presiding Member of the Committee, if the request is to attend a meeting of a Committee, may either approve the request, in which event the CEO is to invite the deputation to attend a meeting of the Council or Committee as the case may be, or may instruct the CEO to refer the request to the Council or Committee to decide by simple majority whether or not to receive the deputation.
- (3) A deputation invited to attend a Council or Committee meeting—
  - (a) is not to exceed 3 persons, all of whom may address or respond to specific questions from the members of the Council or Committee; and
  - (b) is not to address the Council or Committee for a period exceeding 15 minutes without the agreement of the Council or the Committee as the case requires.
- (4) Any matter which is the subject of a deputation to the Council or a Committee is not to be decided by the Council or that Committee until the deputation has completed its presentation.

### **3.12 Attending Committee meetings as an observer**

- (1) The President or a Councillor may attend any meeting of a Committee as an observer, even if the President or Councillor is not a member of that Committee.
- (2) A deputy to a member of a Committee appointed under clause 17.2 may attend a meeting of that Committee as an observer, even if the deputy is not acting in the capacity of the member.
- (3) The President or Councillor in the case of subclause (1), or deputy to a member attending a Committee meeting as an observer in the case of subclause (2) may, with

the consent of the Presiding Member, speak, but cannot vote on any motion before the Committee.

## **PART 4—PUBLIC ACCESS TO AGENDA MATERIAL**

### **4.1 Inspection entitlement**

Members of the public have access to agenda material in the terms set out in the Regulations.

### **4.2 Confidentiality of information withheld**

- (1) Information withheld by the CEO from members of the public under the Regulations, is to be—
  - (a) identified in the agenda of a Council or Committee meeting under the item “Matters for which meeting may be closed to members of the public”; and
  - (b) marked “confidential” in the agenda; and
  - (c) kept confidential by members and employees until the Council or Committee resolves otherwise.
- (2) A member or an employee who has—
  - (a) confidential information under subclause (1); or
  - (b) information that is provided or disclosed for the purposes of or during a meeting, or part of a meeting, that is closed to the public,is not to disclose such information to any person other than a member or an employee to the extent necessary for the purpose of carrying out his or her duties.
- (3) Subclause (2) does not prevent a member or employee from disclosing information—
  - (a) at a closed meeting;
  - (b) to the extent specified by the Council and subject to such other conditions as the Council determines;
  - (c) that is already in the public domain;
  - (d) to an officer of the Department;
  - (e) to the Minister;
  - (f) to a legal practitioner for the purpose of obtaining legal advice; or
  - (g) if the disclosure is required or permitted by law.

### **4.3 Media attendance**

Media persons are to be permitted to attend meetings of the Council or Committees that are open to the public, in such part of the Council Chamber or meeting room as may be set aside for their accommodation, but must withdraw during any period when the meeting is closed to the public.

### **4.4 Distinguished visitors**

If a distinguished visitor is present at a meeting of the Council or a Committee, the Presiding Member may –

- (a) invite the person to sit beside the Presiding Member or at the meeting table;

- (b) acknowledge the presence of the distinguished visitor at an appropriate time during the meeting; and
- (c) direct that the presence of the distinguished visitor be recorded in the minutes.

## **PART 5–DISCLOSURE OF INTERESTS**

### **5.1 Disclosure of interests**

Disclosure of interests is dealt with in the Act.

## **PART 6–QUORUM**

### **6.1 Quorum for meetings**

The quorum for meetings is dealt with in the Act.

### **6.2 Loss of quorum during a meeting**

- (1) If at any time during the course of a meeting of the Council or a Committee a quorum is not present–
  - (a) in relation to a particular matter because of a member or members leaving the meeting after disclosing a financial interest, the matter is adjourned until either–
    - (i) a quorum is present to decide the matter; or
    - (ii) the Minister allows a disclosing member or members to preside at the meeting or to participate in discussions or the decision making procedures relating to the matter under the Act; or
  - (b) because of a member or members leaving the meeting for reasons other than disclosure of a financial interest, the Presiding Member is to suspend the proceedings of the meeting for a period of ten minutes, and if a quorum is not present at the end of that time, the meeting is deemed to have been adjourned and the Presiding Member is to reschedule it to some future time or date having regard to the period of notice which needs to be given under the Act, Regulations, or this local law when calling a meeting of that type.
- (2) Where debate on a motion is interrupted by an adjournment under subclause (1)(b)–
  - (a) the debate is to be resumed at the next meeting at the point where it was so interrupted; and
  - (b) in the case of a Council meeting–
    - (i) the names of members who have spoken on the matter prior to the adjournment are to be recorded in the minutes; and
    - (ii) the provisions of clause 9.5 of this local law apply when the debate is resumed.

## **PART 7—KEEPING OF MINUTES**

### **7.1 Content of minutes**

The content of minutes is dealt with in the Regulations.

### **7.2 Preservation of minutes**

Minutes including the agenda of each Council and Committee meeting are to be kept as a permanent record of the activities of the local government and are to be transferred to the State Records Office within the Department of Culture and the Arts, in accordance with the retention and disposal policy determined by that office from time to time.

## **PART 8—CONDUCT OF PERSONS AT COUNCIL AND COMMITTEE MEETINGS**

### **8.1 Official titles to be used**

Members of the Council are to speak of each other in the Council or Committee by their respective titles of President or Councillor. Members of the Council, in speaking of or addressing employees, are to designate them by their respective official titles.

### **8.2 Members to occupy own seats**

- (1) At the first meeting held after each election day, the President is to allocate a position at the Council table to each Member.
- (2) Each Member is to occupy his or her allotted position at each Council meeting.

### **8.3 Leaving meetings**

During the course of a meeting of the Council or a Committee no member is to enter or leave the meeting without first advising the Presiding Member, in order to facilitate the recording in the minutes of the time of entry or departure.

### **8.4 Adverse reflection**

No member of the Council or a Committee is to use offensive or objectionable expressions in reference to any member, employee of the Council, or any other person.

### **8.5 Recording of proceedings**

- (1) No person is to use any electronic, visual or audio recording device or instrument to record the proceedings of the Council or a Committee without the written permission of the Council.
- (2) If the Council gives permission under subclause (1), the Presiding Member is to advise the meeting, immediately before the recording is commenced, that such permission has been given and the nature and extent of that permission.
- (3) If a member of the Council or Committee specifically requests, immediately after their use, that any particular words used by a member be recorded in the minutes, the

Presiding Member is to cause the words used to be taken down and read to the meeting for verification and to then be recorded in the minutes.

## **8.6 Prevention of disturbance**

- (1) Any member of the public addressing the Council or a Committee is to extend due courtesy and respect to the Council or Committee and the processes under which they operate and must take direction from the Presiding Member whenever called upon to do so.
- (2) No person observing a meeting, is to create a disturbance at a meeting, by interrupting or interfering with the proceedings, whether by expressing approval or dissent, by conversing or by any other means.

## **8.7 Protection of employees**

- (1) For the purpose of this clause, ***complaint*** means any expression of censure or dissatisfaction raised with the object, whether expressed or implied, of having remedial or disciplinary action taken against the employee concerned.
- (2) If at a meeting of the Council or a Committee, a complaint is received from a member of the Council or any other person about the ability, character or integrity of any employee or of any act or omission of an employee, and the person making the complaint has provided or is prepared to provide details of the complaint in writing and sign the complaint, the Council or Committee may—
  - (a) if the complaint is about the CEO, direct the signed written complaint to the President who is to refer the complaint to the Committee deemed most appropriate by the President to investigate and report upon the matter; or
  - (b) if the complaint is about any other employee, refer the signed written complaint to the CEO, who is to investigate the matter and report any action taken by him or her to the Council or Committee.
- (3) Where a complaint is received by the Council or a Committee and becomes the subject of an investigation and report under subclause (2), the employee about whom the complaint is made, is to be given the opportunity to answer the complaint in writing.

## **PART 9—CONDUCT OF MEMBERS DURING DEBATE**

### **9.1 Members to rise**

Every member of the Council wishing to speak is to indicate by show of hands or other method agreed upon by the Council. When invited by the Presiding Member to speak, members may rise and address the Council through the Presiding Member.

## **9.2 Priority**

In the event of two or more members of the Council or a Committee wishing to speak at the same time, the Presiding Member is to decide which member is entitled to be heard first. The decision is not open to discussion or dissent.

## **9.3 The Presiding Member to take part in debates**

Unless otherwise prohibited by the Act, and subject to compliance with procedures for the debate of motions contained in this local law, the Presiding Member may take part in a discussion of any matter before the Council or Committee as the case may be.

## **9.4 Relevance**

Every member of the Council or a Committee is to restrict his or her remarks to the motion or amendment under discussion, or to a personal explanation or point of order.

## **9.5 Limitation of number of speeches**

No member of the Council is to address the Council more than once on any motion or amendment before the Council unless they are the mover of a substantive motion in reply, raising a point of order or making a personal explanation.

## **9.6 Duration of speeches**

All addresses are to be limited to a maximum of 5 minutes. Extension of time is permissible only with the agreement of a simple majority of members present, which is to be given without debate.

## **9.7 Members not to speak after conclusion of debate**

No member of the Council or a Committee is to speak to any question after it has been put by the Presiding Member.

## **9.8 Members not to interrupt**

No member of the Council or a Committee is to interrupt another member of the Council or Committee whilst speaking unless—

- (a) to raise a point of order;
- (b) to call attention to the absence of a quorum;
- (c) to make a personal explanation under clause 10.17; or
- (d) to move a motion under clause 11.1(e).

## **9.9 Re-opening discussion on decisions**

No member of the Council or a Committee is to re-open discussion on any decision of the Council or Committee, except for the purpose of moving that the decision be revoked or changed.

## **PART 10–PROCEDURES FOR DEBATE OF MOTIONS**

### **10.1 Permissible motions on report recommendations**

A recommendation contained in a report to Council may be adopted without amendment or modification, failing which, it may be–

- (a) rejected by the Council and replaced by an alternative decision; or
- (b) amended or modified and adopted with such amendment or modification; or
- (c) referred back to a Committee or Council for further consideration.

### **10.2 Motions to be stated**

Any member of the Council or a Committee who moves a substantive motion or amendment to a substantive motion is to state the substance of the motion before speaking to it.

### **10.3 Motions to be supported**

No motion or amendment to a substantive motion is open to debate until it has been seconded, or, in the case of a motion to revoke or change the decision made at a Council or a Committee meeting, unless the motion has the support required under the Regulations.

### **10.4 Unopposed business**

- (1) Upon a motion being moved and seconded, the Presiding Member may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the Presiding Member may declare the motion in subclause (1) carried without debate and without taking a vote on it.
- (3) A motion carried under subclause (2) is to be recorded in the minutes as a unanimous decision of the Council or Committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.
- (5) This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or Committee meeting.

### **10.5 Only one substantive motion considered**

When a substantive motion is under debate at any meeting of the Council or a Committee, no further substantive motion is to be accepted.

### **10.6 Breaking down of complex questions**

The Presiding Member may order a complex question to be broken down and put in the form of several motions, which are to be put in sequence.



## **10.7 Order of call in debate**

The Presiding Member is to call speakers to a substantive motion in the following order–

- (a) The mover to state the motion;
- (b) A seconder to the motion;
- (c) The mover to speak to the motion;
- (d) The seconder to speak to the motion;
- (e) A speaker against the motion;
- (f) A speaker for the motion;
- (g) Other speakers against and for the motion, alternating in view, if any; and
- (h) Mover takes right of reply which closes debate.

## **10.8 Limit of debate**

The Presiding Member may offer the right of reply and put the motion to the vote if he or she believes sufficient discussion has taken place even though all members may not have spoken.

## **10.9 Member may require questions to be read**

Any member may require the question or matter under discussion to be read at any time during a debate, but not so as to interrupt any other member whilst speaking.

## **10.10 Consent of seconder required to accept alteration of wording**

The mover of a substantive motion may not alter the wording of the motion without the consent of the seconder.

## **10.11 Order of amendments**

Any number of amendments may be proposed to a motion, but when an amendment is moved to a substantive motion, no second or subsequent amendment is to be moved or considered until the first amendment has been withdrawn or lost.

## **10.12 Amendments must not negate original motion**

No amendment to a motion can be moved which negates the original motion or the intent of the original motion.

## **10.13 Mover of motion may speak on amendment**

Any member may speak during debate on an amendment.

## **10.14 Substantive motion**

If an amendment to a substantive motion is carried, the motion as amended then becomes the substantive motion, on which any member may speak and any further amendment may be moved (subject to clause 10.12).

### **10.15 Withdrawal of motion or amendments**

Council or a Committee may, without debate, grant leave to withdraw a motion or amendment upon request of the mover of the motion or amendment and with the approval of the seconder provided that there is no voice expressed to the contrary view by any member, in which case discussion on the motion or amendment is to continue.

### **10.16 Limitation of withdrawal**

Where an amendment has been proposed to a substantive motion, the substantive motion is not to be withdrawn, except by consent of the majority of members present, until the amendment proposed has been withdrawn or lost.

### **10.17 Personal explanation**

No member is to speak at any meeting of the Council or a Committee, except upon the matter before the Council or Committee, unless it is to make a personal explanation. Any member of the Council or Committee who is permitted to speak under these circumstances is to confine the observations to a succinct statement relating to a specific part of the former speech which may have been misunderstood. When a member of the Council or Committee rises to explain, no reference is to be made to matters unnecessary for that purpose.

### **10.18 Personal explanation—when heard**

A member of the Council or a Committee wishing to make a personal explanation of matters referred to by any member of the Council or Committee then speaking, is entitled to be heard immediately, if the member of the Council or Committee then speaking consents at the time, but if the member of the Council or Committee who is speaking declines to give way, the explanation is to be offered at the conclusion of that speech.

### **10.19 Ruling on questions of personal explanation**

The ruling of the Presiding Member on the admissibility of a personal explanation is final unless a motion of dissent with the ruling is moved before any other business proceeds.

### **10.20 Right of reply**

- (1) The mover of a substantive motion has the right of reply. After the mover of the substantive motion has commenced the reply, no other member is to speak on the question.
- (2) The right of reply is to be confined to rebutting arguments raised by previous speakers and no new matter is to be introduced.

### **10.21 Right of reply provisions**

The right of reply is governed by the following provisions—

- (a) if no amendment is moved to the substantive motion, the mover may reply at the conclusion of the discussion on the motion;

- (b) if an amendment is moved to the substantive motion, the mover of the substantive motion is to take the right of reply subject to clause 10.12, at the conclusion of the vote on any amendments;
- (c) the mover of any amendment does not have a right of reply; and,
- (d) once the right of reply has been taken, there can be no further discussion, nor any other amendment and the original motion or the original motion as amended is immediately put to the vote.

## **PART 11–PROCEDURAL MOTIONS**

### **11.1 Permissible procedural motions**

In addition to proposing a properly worded amendment to a substantive motion, it is permissible for a member to move the following procedural motions:

- (a) that the Council or Committee proceed to the next business;
- (b) that the question be adjourned;
- (c) that the Council or Committee now adjourn;
- (d) that the question be now put;
- (e) that the member be no longer heard;
- (f) that the ruling of the Presiding Member be disagreed with; and
- (g) that the Council or Committee meet behind closed doors, if the meeting or part of the meeting to which the motion relates is a matter in respect of which the meeting may be closed to members of the public under the Act.

### **11.2 No debate on procedural motions**

- (1) The mover of a motion stated in each of paragraphs (a), (b), (c), (f) and (g) of clause 11.1 may speak to the motion for not more than five minutes, the seconder is not to speak other than to formally second the motion, and there is to be no debate on the motion.
- (2) The mover of a motion stated in each of paragraphs (d) and (e) of clause 11.1 may not speak to the motion, the seconder is not to speak other than to formally second the motion, and there is to be no debate on the motion.

### **11.3 Procedural motions - closing debate - who may move**

No person who has moved, seconded, or spoken for or against the substantive motion, or any amendment may move any procedural motion which, if carried, would close the debate on the substantive motion or amendment.

### **11.4 Procedural motions - right of reply on substantive motion**

The carrying of a procedural motion which closes debate on the substantive motion or amendment and forces a decision on the substantive motion or amendment does not deny the right of reply to the mover of the substantive motion.

## **PART 12–EFFECT OF PROCEDURAL MOTIONS**

### **12.1 Council or Committee to proceed to the next business–effect of motion**

The motion in clause 11.1(a), if carried, causes the debate to cease immediately and for the Council or Committee to move to the next business of the meeting. No decision will be made on the substantive motion being discussed, nor is there any requirement for the matter to be again raised for consideration.

### **12.2 Question to be adjourned–effect of motion**

- (1) The motion in clause 11.1(b), if carried, causes all debate on the substantive motion or amendment to cease but to continue at a time stated in the motion.
- (2) If the motion is carried at a meeting of the Council–
  - (a) the names of members who have spoken on the matter are to be recorded in the minutes; and
  - (b) the provisions of clause 9.5 apply when the debate is resumed.

### **12.3 Council or Committee to now adjourn–effect of motion**

- (1) The motion in clause 11.1(c), if carried, causes the meeting to stand adjourned until it is re-opened at which time the meeting continues from the point at which it was adjourned, unless the Presiding Member or a simple majority of members upon vote, determine otherwise.
- (2) Where debate on a motion is interrupted by an adjournment under subclause (1)–
  - (a) the debate is to be resumed at the next meeting at the point where it was so interrupted; and
  - (b) in the case of a Council meeting–
    - (i) the names of members who have spoken on the matter prior to the adjournment are to be recorded in the minutes; and
    - (ii) the provisions of clause 9.5 apply when the debate is resumed.

### **12.4 Question to be put–effect of motion**

- (1) The motion in clause 11.1(d), if carried during discussion of a substantive motion without amendment, causes the Presiding Member to offer the right of reply and then immediately put the matter under consideration without further debate.
- (2) The motion in clause 11.1(d), if carried during discussion of an amendment, causes the Presiding Member to put the amendment to the vote without further debate.
- (3) The motion in clause 11.1(d), if lost, causes debate to continue.

### **12.5 Member to be no longer heard—effect of motion**

The motion in clause 11.1(e), if carried, causes the Presiding Member to not allow the speaker against whom the motion has been moved to speak to the current substantive motion or any amendment relating to it, except to exercise the right of reply if the person is the mover of the substantive motion.

### **12.6 Ruling of the Presiding Member disagreed with—effect of motion**

The motion in clause 11.1(f), if carried, causes the ruling of the Presiding Member about which this motion was moved, to have no effect and for the meeting to proceed accordingly.

### **12.7 Council or Committee to meet behind closed doors—effect of motion**

- (1) Subject to any deferral under clause 3.7 or other decision of the Council or Committee, this motion, if carried, causes the general public and any officer or employee the Council or Committee determines, to leave the room.
- (2) While a decision made under this clause is in force the operation of clause 9.5 limiting the number of speeches a member of the Council may make, is suspended unless the Council decides otherwise.
- (3) Upon the public again being admitted to the meeting, the Presiding Member, unless the Council or Committee decides otherwise, is to cause the motions passed by the Council or Committee whilst it was proceeding behind closed doors to be read out including the vote of a member or members to be recorded in the minutes in accordance with the Act.
- (4) A person who is a Council member, a Committee member, or an employee is not to publish, or make public any of the discussion taking place on a matter discussed behind closed doors, but this prohibition does not extend to the actual decision made as a result of such discussion and other information properly recorded in the minutes.

## **PART 13—MAKING DECISIONS**

### **13.1 Question—when put**

When the debate upon any question is concluded and the right of reply has been exercised the Presiding Member shall immediately put the question to the Council or the Committee, and, if so desired by any member of the Council or Committee, shall again state it.

### **13.2 Question—method of putting**

If a decision of the Council or a Committee is unclear or in doubt, the Presiding Member shall put the motion or amendment as often as necessary to determine the decision from a show of hands or other method agreed upon so that no voter's vote is secret, before declaring the decision.

## **PART 14—IMPLEMENTING DECISIONS**

## **14.1 Implementation of a decision**

- (1) If a notice of motion to revoke or change a decision of the Council or a Committee is received before any action has been taken to implement that decision, then no steps are to be taken to implement or give effect to that decision until such time as the motion of revocation or change has been dealt with, except that—
  - (a) if a notice of motion to revoke or change a decision of the Council or a Committee is given during the same meeting at which the decision was made, the notice of motion is of no effect unless the number of members required to support the motion under the Regulations indicate their support for the notice of motion at that meeting; and
  - (b) if a notice of motion to revoke or change a decision of the Council or a Committee is received after the closure of the meeting at which the decision was made, implementation of the decision is not to be withheld unless the notice of motion has the support in writing, of the number of members required to support the motion under the Regulations.
- (2) Implementation of a decision is only to be withheld under subclause (1) if the effect of the change proposed in a notice of motion would be that the decision would be revoked or would become substantially different.
- (3) The Council or a Committee shall not vote on a motion to revoke or change a decision of the Council or Committee whether the motion of revocation or change is moved with or without notice, if at the time the motion is moved or notice is given—
  - (a) action has been taken to implement the decision; or
  - (b) where the decision concerns the issue of an approval or the authorisation of a licence, permit or certificate, and where that approval or authorisation of a licence, permit or certificate has been put into effect by the Council in writing to the applicant or the applicant's agent by an employee of the Council authorised to do so; without having considered a statement of impact prepared by or at the direction of the CEO of the legal and financial consequences of the proposed revocation or change.

## **PART 15—PRESERVING ORDER**

### **15.1 The Presiding Member to preserve order**

The Presiding Member is to preserve order, and may call any member or other person in attendance to order, whenever, in his or her opinion, there is cause for so doing.

### **15.2 Demand for withdrawal**

A member at a meeting of the Council or a Committee may be required by the Presiding Member, or by a decision of the Council or Committee, to apologise and unreservedly withdraw any expression which is considered to reflect offensively on another member or an employee, and if the member declines or neglects to do so, the Presiding Member may refuse to hear the member further upon the matter then under discussion and call upon the next speaker.

### **15.3 Points of order—when to raise—procedure**

- (1) Upon a matter of order arising during the progress of a debate, any member may raise a point of order including interrupting the speaker.
- (2) Any member, who is speaking when a point of order is raised, is to immediately stop speaking and be seated while the Presiding Member listens to the point of order.
- (3) A member raising a point of order is to specify one of the grounds of the breach of order before speaking further on the matter.
- (4) A member who is expressing a difference of opinion or contradicting a speaker is not to be taken as raising a point of order.

### **15.4 Points of order—when valid**

The following are to be recognised as valid points of order—

- (a) that the discussion is of a matter not before the Council or Committee;
- (b) that offensive or insulting language is being used; and
- (c) drawing attention to the violation of any written law, or policy of the local government, provided that the member making the point of order states the written law or policy believed to be breached.

### **15.5 Points of order—ruling**

- (1) The Presiding Member is to give a decision on any point of order which is raised by either upholding or rejecting the point of order.
- (2) If a member persists in any conduct that the Presiding Member had ruled out of order under this clause, the Presiding Member may direct the member to refrain from taking part in the debate of that item, other than by voting and the member must comply with that direction.

### **15.6 Points of order—ruling conclusive, unless dissent motion is moved**

The ruling of the Presiding Member upon any question of order is final, unless a majority of the members support a motion of dissent with the ruling.

### **15.7 Points of order take precedence**

Notwithstanding anything contained in this local law to the contrary, all points of order take precedence over any other discussion and until decided, suspend the consideration and decision of every other matter.

### **15.8 Precedence of Presiding Member**

- (1) When the Presiding Member rises during the progress of a debate, any member of the Council or Committee then speaking, or offering to speak, is to immediately sit down

and every member of the Council or Committee present shall preserve strict silence so that the Presiding Member may be heard without interruption.

- (2) Subclause (1) is not to be used by the Presiding Member to exercise the right provided in clause 9.3, but to preserve order.

#### **15.9 Right of the Presiding Member to adjourn without explanation to regain order**

- (a) If a meeting ceases to operate in an orderly manner, the Presiding Member may use discretion to adjourn the meeting for a period of up to 15 minutes without explanation, for the purpose of regaining order.
- (b) Upon resumption, debate is to continue at the point at which the meeting was adjourned.
- (c) If, at any one meeting, the Presiding Member has cause to further adjourn the meeting, such adjournment may be to a later time on the same day or to any other day.
- (d) Where debate of a motion is interrupted by an adjournment under subclause (a), in the case of a Council meeting—
  - (i) the names of members who have spoken in the matter prior to the adjournment are to be recorded; and
  - (ii) the provisions of clause 9.5 apply when the debate is resumed.

### **PART 16—ADJOURNMENT OF MEETING**

#### **16.1 Meeting may be adjourned**

The Council or a Committee may decide to adjourn any meeting to a later time on the same day, or to any other day.

#### **16.2 Limit to moving adjournment**

No member is to move or second more than one motion of adjournment during the same sitting of the Council or Committee.

#### **16.3 Unopposed business - motion for adjournment**

On a motion for the adjournment of the Council or Committee, the Presiding Member, before putting the motion, may seek leave of the Council or Committee to proceed to the transaction of unopposed business.

#### **16.4 Withdrawal of motion for adjournment**

A motion or an amendment relating to the adjournment of the Council or a Committee may be withdrawn by the mover, with the consent of the seconder, except that if any member objects to the withdrawal, debate of the motion is to continue.



## **16.5 Time to which adjourned**

The time to which a meeting is adjourned for want of a quorum, by the Presiding Member to regain order, or by decision of the Council, may be to a specified hour on a particular day or to a time which coincides with the conclusion of another meeting or event on a particular day.

## **PART 17–COMMITTEES OF THE COUNCIL**

### **17.1 Establishment and appointment of Committees**

A Committee is not to be established except on a motion setting out the proposed functions of the Committee and either–

- (a) the names of the Council members, employees and other persons to be appointed to the Committee; or
- (b) the number of Council members, employees and other persons to be appointed to the Committee and a provision that they be appointed by a separate motion.

### **17.2 Appointment of deputy Committee members**

- (1) The Council may appoint one or more persons to be the deputy or deputies, as the case may be, to act on behalf of a member of a Committee whenever that member is unable to be present at a meeting thereof and where two or more deputies are so appointed they are to have seniority in the order determined by the Council.
- (2) Where a member of a Committee does not attend a meeting thereof a deputy of that member, selected according to seniority, is entitled to attend that meeting in place of the member and act for the member, and while so acting has all the powers of that member.

### **17.3 Presentation of Committee reports**

When the report or recommendations of a Committee are placed before the Council, the adoption of recommendations of the Committee is to be moved by–

- (a) the Presiding Member of the Committee if the Presiding Member is a Council Member and is in attendance; or
- (b) a Council member who is a member of the Committee, if the Presiding Member of the Committee is not a Council member, or is absent; or
- (c) otherwise, by a Council member who is not a member of the Committee.

### **17.4 Reports of Committees - questions**

Subject to clause 10.1, when a recommendation of any Committee is submitted for adoption by the Council, any member of the Council may direct questions directly relating to the recommendations through the Presiding Member to the Presiding Member or to any member of the Committee in attendance.

## **17.5 This local law applies to Committees**

Where not otherwise specifically provided, this local law applies generally to the proceedings of Committees, except that the following do not apply to the meeting of a Committee–

- (a) clause 8.2, in regard to seating;
- (b) clause 9.1, in respect of the requirement to rise; and
- (c) clause 9.5, limitation on the number of speeches.

## **PART 18–ADMINISTRATIVE MATTERS**

### **18.1 Suspension of this local law**

- (1) The Council or a Committee may decide, by simple majority vote, to suspend temporarily one or more clauses of this local law.
- (2) The mover of a motion to suspend temporarily any one or more clauses of this local law is to state the clause or clauses to be suspended, and the purpose of the suspension.

### **18.2 Cases not provided for in this local law**

The Presiding Member is to decide questions of order, procedure, debate, or otherwise in cases where this local law and the Act and Regulations are silent. The decision of the Presiding Member in these cases is final, except where a motion is moved and carried under clause 11.1(f).

## **PART 19–COMMON SEAL**

### **19.1 The Council's common seal**

- (1) The CEO is to have charge of the common seal of the local government, and is responsible for the safe custody and proper use of it.
- (2) The common seal of the local government may only be used on the authority of the Council given either generally or specifically and every document to which the seal is affixed must be signed by–
  - (a) the President and the CEO or an appropriate officer authorised;
  - (b) the Deputy President and the CEO or an appropriate officer authorised; or
  - (c) the CEO and an appropriate officer authorised.
- (3) The common seal of the local government is to be affixed to any local law which is made by the local government.
- (4) The CEO is to record in a register each date on which the common seal of the local government was affixed to a document, the nature of the document, and the parties to any agreement to which the common seal was affixed.
- (5) Any person who uses the common seal of the local government or a replica thereof without authority commits an offence.

## **PART 20—ENFORCEMENT**

### **20.1 Penalty for breach**

A person who breaches a provision of this local law commits an offence.

**Penalty:** \$1,000 and a daily penalty of \$100

### **20.2 Who can prosecute**

Who can prosecute is dealt with in the Act.

Dated \_\_\_\_\_

The Common Seal of the     )  
Shire of Gnowangerup     )  
was affixed by authority     )  
of a resolution of the     )  
Council in the presence of     )

\_\_\_\_\_  
Cr Keith House  
President

\_\_\_\_\_  
Shelley Pike  
Chief Executive Officer

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<b>12.2</b>	<b>RETROSPECTIVE DEVELOPMENT APPROVAL FOR INDUSTRY – RURAL, DWELLING &amp; SHEDS LOT 1582 FORMBY SOUTH ROAD, KEBARINGUP</b>
<b>Location:</b>	Lot 1582 Formby South Road, Kebaringup
<b>Proponent:</b>	P & L Hanbury
<b>File Ref:</b>	A664
<b>Date of Report:</b>	10 July 2016
<b>Business Unit:</b>	Strategy & Governance
<b>Officer:</b>	Phil Shephard, Planning Officer
<b>Disclosure of Interest:</b>	Nil

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#### ATTACHMENTS

Nil.

#### PURPOSE OF THE REPORT

To consider a proposal for retrospective development approval of an existing Industry – Rural, dwelling and several sheds on the above property.

There is no delegation available to staff to determine the application and it must be presented to Council for consideration. The recommendation is to grant development approval subject to conditions.

#### BACKGROUND

The Shire received a Building Permit application in early June 2016 and on visiting the site, staff became aware that the buildings had already been constructed on the land and they were operating a business servicing small aeroplanes used in the agricultural and pastoral businesses without the necessary building/planning approvals in place.

The landowners were advised by staff that the planning and building applications were required to be submitted to the Council for consideration as they involved retrospective approvals.

#### COMMENTS

##### *Site Details*

Lot 1582 Formby Road South (near Kybelup Road) and the unauthorised buildings are shown in the images below:



Lot 1582 bordered in red (image Map Viewer)



The unauthorised outbuildings include:

- a 12m x 19m machinery shed that is used to repair the aeroplanes (Building 1);
- a 12m x 7m storage shed (Building 2); and
- a number of other smaller storage sheds and sea containers (Buildings 3, 4 & 5).

The 2 room demountable dwelling and detached ablution unit (Building 6) have also been completed and are being used. The landowners have requested approval for these now with plans to develop a future permanent residence on the property in the future.

The outbuildings and dwelling/ablution unit are setback approximately:

- 1500m from the front boundary to Formby Road South;
- 100m from the northern side boundary to an unmade road;
- 200m from the southern side boundary to the Pallinup River; and
- 1000m to the rear boundary.

The surrounding land is used for traditional rural activities mainly broadacre cropping.

Lot 1582 is 97.297 hectares in area and uses a driveway through Reserve 12373 off Formby Road South to access the buildings. The landowners have mowed a landing strip area on the property as can be seen in the images.

#### *Zoning and Land Use/Development*

The land is contained within the General Agriculture zone under the Shire's Local Planning Scheme No. 2 (LPS2).

The objectives for the General Agriculture zone are set out in c.4.2 of LPS2 as follows:

*To provide for a range of rural uses which are compatible with the capability of the land and retain the rural character and amenity of the locality.*

The dwelling and ablution unit fall within the definition of Dwelling – Single House in LPS2. This land use is a 'P' permitted land use within the General Agriculture zone. The proposal is not exempt from requiring development approval because it includes works (i.e. construction of the buildings).

The repair of aeroplanes used in the agricultural industry falls within the definition of industry - rural under the Scheme as follows:

*“industry—rural” means—*

- (a) an industry handling, treating, processing or packing rural products; or*
- (b) a workshop servicing plant or equipment used for rural purposes;*

This land use is a 'D' discretionary use in the General Agriculture zone in LPS2 which means that the use is not permitted unless the Council has exercised its discretion by granting development approval.

This use is considered compatible and complementary to other existing rural uses on surrounding properties and the area generally. The landowners have transferred the business from the Perth and mainly involves repairs and servicing of small aeroplanes with clients either flying or road transporting the aeroplanes/components to the property for work to be completed.

The Scheme (c.5.7) requires that development comply with Table 2 – Development Table which sets out the site and development requirements for various land uses in the Scheme area. There are no specific requirements for industry – rural within Table 2 and in these cases, c.5.7.3 advises:

*5.7.3 Where a land use is not listed in Table 2 the development is to conform to the requirements for the predominant use of the zone in which it is situated as determined by the local government. Where the local government considers such requirements are inappropriate the local government may determine other requirements having due regard to streetscape, amenity and the merit of the proposal.*

The normal development standards that apply from Table 2 in LPS2 are discussed in relation to the proposal below:

#### Setbacks

The sheds are setback a minimum of 100m from the closest boundary and located behind a ridge on the property that offers screening from surrounding properties. The setbacks are considered appropriate in the circumstances.

#### Plot Ratio

The plot ratio is less than 0.01 of the site.

#### Landscaping

No landscaping has been proposed and landscaping of rural uses/developments is not normally required.

#### Car Parking

Given the large size of the lot, ample area is considered available to meet any needs.

#### Bushfire Planning

The dwelling site is within the DFES bushfire prone area mapping for the property (see below).





*DFES Bush Fire Prone Mapping (pink shading) showing the buildings site*

The dwelling and ablution units are both habitable buildings (Class 1A) and required to comply with SPP 3.7 Planning in Bushfire Prone Areas and AS3959 Construction of buildings in bushfire-prone areas. The building approval will incorporate the construction requirements required for the site from AS3959.

#### *Servicing*

As the dwelling and ablution unit are habitable, an on-site effluent disposal system and water supply need to be provided.

#### *Retrospective development approvals*

The Council can grant retrospective development approval to uses or developments (s.164 of the *Planning and Development Act 2005* and cl.65 of the *Planning and Development (Local Planning Schemes) Regulations 2015*).

In considering the penalties that may apply to the landowner, given that the works were completed without building approval, the landowners will now be required to engage a building certifier to prepare plans and obtain a Building Approval Certificate including any necessary upgrading to the construction standards if required.

The fee for a retrospective development application is ordinarily 3x the normal fee as set out in



the adopted 2015/16 Schedule of Fees and Charges. This would mean a fee in this case of \$441, as opposed to \$147. Given the landowners were not genuinely aware of the need to obtain planning approval, staff recommend that only the original application fee of \$147 apply.

The other options available to Council to penalise the landowner, if considered necessary due to the breaches of LPS2, could include a fine penalty being issued for the breach of the scheme, prosecution for the non-compliance and fine penalty for the period of non-compliance or to require the unauthorised development be removed and the site restored.

As the landowners have responded to staff's request for information and to complete the necessary forms no further action regarding the breach of TPS3 is considered necessary or recommended. The Council should advise the landowner of the serious nature of the breaches committed and remind them of their obligations to comply with relevant legislation and that any further breaches will result in the Council considering possible prosecution.

#### CONSULTATION WITH THE COMMUNITY AND GOVERNMENT AGENCIES

Nil undertaken or considered necessary to determine the application.

#### LEGAL AND STATUTORY REQUIREMENTS

*Planning and Development Act 2005* and *Planning and Development (Local Planning Schemes) Regulations 2015* – the Shire of Gnowangerup LPS2 is an operative local planning scheme under the Act and Regulations.

#### POLICY IMPLICATIONS

There are no Local Planning Policies that apply to this report.

#### IMPACT ON CAPACITY

Nil.

#### RISK MANAGEMENT CONSIDERATIONS

The item covers several risk areas to Council including strategy and planning, compliance and reputation functions. The organisational risk and proposed treatment or mitigation is summarised in the following table from the Shire's Risk Management Plan:

<b>Risk Description</b>	<b>Risk Likelihood</b>	<b>Risk Consequence</b>	<b>Risk Classification</b>	<b>Risk Treatment</b>
Council does not grant retrospective approval to the proposal	Unlikely	Minor	Low	Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring

#### FINANCIAL IMPLICATIONS

The applicants will be required to pay the development application fee of either \$147 or \$441 in accordance with adopted 2015/16 Schedule of Fees and Charges as determined by Council.

### STRATEGIC IMPLICATIONS

The policy impacts on a number of items in the strategic plan as follows:

Strategic Focus	Built Environment and Infrastructure
Goals:	A built environment and infrastructure that supports the community and the economy
Outcome 3.1:	<ul style="list-style-type: none"> <li>Appropriate planning and development</li> </ul>
Strategy 3.1.2	Provide planning and development advice on land developments.
Strategy 3.1.3	Ensure quality, consistent and responsive development and building assessment approval processes.

Strategic Focus	Governance and Organisation
Goals:	Proactive leadership, good governance and efficient service delivery
Outcome 5.1:	<ul style="list-style-type: none"> <li>Strategic governance and leadership</li> </ul>
Strategy 5.1.5	Ensure compliance with Local Laws and statutory requirements.

### ALTERNATE OPTIONS AND THEIR IMPLICATIONS

The Council has a number of options available to it, which are discussed below:

#### *1 Not approve the proposal*

The Local Government can choose to not grant retrospective approval. This would mean the activity would need to cease and the buildings removed from the site. This option is not recommended.

#### *2 Approve the proposal*

The Local Government can choose to approve the proposal, with or without conditions.

#### *3 Defer the proposal*

The Local Government may elect to defer the matter for a period of time and seek additional information or comment, if deemed necessary, before proceeding to make a decision.

### CONCLUSION

The operation of the rural industry activity and construction of the dwelling and sheds is appropriate in the General Agriculture zone and should be approved. The landowners should be cautioned about future breaches of LPS2 and building construction requirements/permits.

### VOTING REQUIREMENTS

Simple Majority.

**COUNCIL RESOLUTION**

Moved: Cr S Lance

Seconded: Cr B Gaze

0716.70      That Council:

- 1) In accordance with cl.65 of the *Planning and Development (Local Planning Schemes) Regulations 2015* grant retrospective development approval for the industry – rural and dwelling – single house land uses and developments subject to the following conditions and advice notes:
  - i) The dwelling and ablution unit to be connected to an on-site effluent disposal system and water supply to the satisfaction of the Shire of Gnowangerup Environmental Health Officer.

*Advise Notes:*

  - *The buildings still require a separate building approval to be issued by the Shire of Gnowangerup and/or Building Certifier and will need to comply with AS3959 Construction of buildings in bushfire-prone areas.*
  - *The Council reminds you that it is your responsibility to ensure that all required planning and building approvals are in place before commencing any land use/development or works including building on the land. Any further breaches may result in the Council considering prosecution action.*
- 2) Waive the penalty fee of \$441 as set out in the 2015/16 Schedule of Fees and Charges and charge \$147 for the development application.

UNANIMOUSLY CARRIED: 8/0

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**12.3 VALUATIONS AND GENERAL RATES FOR 2016-2017 ANNUAL BUDGET**

**Location:** Shire of Gnowangerup  
**File Ref:** 25.7.1.1  
**Date of Report:** 22 July 2016  
**Business Unit:** Finance  
**Officer:** D Long – Finance Consultant  
**Responsible Officer** S Pike, Chief Executive Officer  
**Disclosure of Interest:** Nil

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**ATTACHMENTS**

Copy of the proposed 2016-2017 Annual Budget (*under separate cover*)

**PURPOSE OF THE REPORT**

The purpose of this report is for Council to give consideration to the adoption of applicable valuations and the imposition of general rates on rateable property.

**BACKGROUND**

Section 6.32 of the *Local Government Act 1995* states

**6.32. Rates and service charges-**

- (1) *When adopting the annual budget, a local government*
- (a) *in order to make up the budget deficiency, is to impose\* a general rate on rateable land within its district, which rate may be imposed either:*
    - (i) *uniformly; or*
    - (ii) *differentially; and*
  - (b) *may impose\* on rateable land within its district*
    - (i) *a specified area rate; or*
    - (ii) *a minimum payment; and*
  - (c) *may impose\* a service charge on land within its district.*
- \* Absolute majority required.*
- (2) *Where a local government resolves to impose a rate it is required to:*
- (a) *set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and*
  - (b) *set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.*

**COMMENTS**

Following the last draft budget workshop held on 20 July 2016, the following general rates are presented for Councils consideration.

The deficiency of expenditure over income for the purpose of striking the rate for the 2016-2017 financial year amounts to \$3,494,454

\$3,494,454 to be raised by way of rates will impact as follows-

- (a) Rates levied will result in \$196,689 additional revenue when compared to the rates levied in the 2015-2016 financial year.

Every year, the unimproved value (UV) of each property is reassessed by the State's Valuer Generals Office. The gross rental valuation (GRV) of each property for country local governments is reassessed by the State's Valuer Generals Office every five (5) years. The last GRV revaluation occurred in June 2013 and were effective from 1 July 2013. The Shire's UV properties were revalued effective 1 July 2016.

The following valuations are currently recorded in Council's rate book-

- (a) Unimproved Valuations (UV) - \$253,486,160, of which \$168,000 applies to non-rateable property assessments, giving a net UV rateable value of \$253,318,160.
- (b) Gross Rental Valuations (GRV) - \$3,628,2097, of which \$72,635 applies to non-rateable property assessments, giving a net GRV rateable value of \$3,555,574.

The Shire bases the determination of annual property rates payable upon the unimproved values (UV) for rural properties and the gross rental values (GRV) for non-rural properties; with the values set by the Valuer General. The Shire applies a rate in the dollar charge for each valuation category, which is multiplied against a property's valuation.

The rate in the dollar for the 2015-2016 financial year was set, for UV properties at 1.0887 cents, and for GRV properties at 13.9212 cents. This becomes the base rate in the dollar when determining the following year's rate in the dollar. When properties are revalued, the previous year's rate in the dollar is adjusted in consideration of the whether the valuation has increased or decreased. This allows for a revised base rate that would have generated the same amount of revenue using the revalued property valuations. For the 2016-2017 budget, there was no GRV revaluation, therefore there is no adjustment to the base rate to account for the valuation movement. The increase in UV valuations was so minimal it did not impact on the base rate in the dollar of 1.0887 cents to account for the valuation decrement.

The rates in the dollar proposed in the draft budget are as follows-

- (a) GRV rate in the dollar for 2016-2017 will increase from 13.9212 cents to 14.7565 cents, equating to a 6.00% increase; and
- (b) UV rate in the dollar for 2016-2017 will increase from 1.0887 cents to 1.1540 cents, equating to a 6.00% increase.

#### LEGAL AND STATUTORY ENVIRONMENT

*Local Government Act 1995 s.6.32.*

#### FINANCIAL IMPLICATIONS

This report forms part of the 2016-2017 Annual Budget and relevant information is disclosed in the Statement of Rating Information.

**STRATEGIC IMPLICATIONS**

This report forms part of the 2016-2017 Annual Budget. The 2016-2017 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible. The actions in the Corporate Business Plan reflect the objectives and desired outcomes within Council's Strategic Community Plan.

**VOTING REQUIREMENTS**

Absolute Majority

**COUNCIL RESOLUTION**

**Moved: Cr S Hmeljak**

**Seconded: Cr L Martin**

**0716.71**

- 1. That Council adopt the valuations, as supplied by the Valuer General's Office and recorded in the Rate Book, for the 2016-2017 year-**

<b>Gross Rental Valuations</b>	<b>\$ 3,555,574</b>
<b>Unimproved Valuations</b>	<b>\$253,318,160</b>

- 2. That Council, pursuant to Section 6.32 of the Local Government Act 1995, impose the following general rates for 2016-2017-**

<b>GRV properties</b>	<b>14.7565 cents in the dollar</b>
<b>UV properties</b>	<b>1.1540 cents in the dollar</b>

**UNANIMOUSLY CARRIED: 8/0**

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## 12.4 RATE CONCESSIONS FOR 2016-2017 ANNUAL BUDGET

**Location:** Shire of Gnowangerup  
**File Ref:** 25.7.1.1  
**Date of Report:** 22 July 2016  
**Business Unit:** Finance  
**Officer:** D Long – Finance Consultant  
**Responsible Officer:** S Pike, Chief Executive Officer  
**Disclosure of Interest:** Nil

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### ATTACHMENTS

Nil

### PURPOSE OF THE REPORT

The purpose of this report is for Council to give consideration to the granting of a concession to rateable assessments 213, 293, 314 and 556.

### BACKGROUND

Prior to 2014-15, the Shire had been using the Differential Rating provisions under Section 6.33 of the *Local Government Act 1995* to provide a lower general rate to properties located within the Amelup Tourism Precinct. The reason for the lower general rate was to assist with the promotion of the tourist industry within the Amelup Precinct. The lower general rating only applied to those properties on the Rate in the Dollar; those properties within the precinct that paid the minimum payment received no reduction.

The Amelup Differential Rate was applied to 5 rateable assessment, of which 4 were subject to the Rate in the Dollar calculation and 1 was subject to the Minimum Payment.

In 2015-16 Council resolved to grant a concession to the 4 property assessments by using the provisions of Section 6.47 of the *Local Government Act 1995*, rather than levying differential rates.

Section 6.47 of the *Local Government Act 1995* provides for a local government to grant a concession in relation to a rate or service charge.

Section 6.47 state-

#### **6.47. Concessions**

*Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive\* a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.*

**\* Absolute majority required.**

### COMMENTS

The use of Section 6.47, to grant a concession to the four rateable assessment equivalent to the same rate reduction that was being provided under the previous Differential Rating System, is a much simpler and straight forward process.

Previously the Amelup Differential Rate in the Dollar was 50% of the standard GRV Rate in the Dollar.

The level of concession proposed is 50% of the proposed rates to be levied, which will yield the same result as was previously calculated under the Differential Rating System. The concession will apply to the following rateable assessments-

A213	50% concession
A293	50% concession
A314	50% concession
A556	50% concession

#### LEGAL AND STATUTORY ENVIRONMENT

Local Government Act 1995, s6.47.

#### FINANCIAL IMPLICATIONS

This report forms part of the 2016-2017 Annual Budget and relevant information is disclosed in the Notes to the Annual Budget.

#### STRATEGIC IMPLICATIONS

This report forms part of the 2016-2017 Annual Budget. The 2016-2017 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible. The actions in the Corporate Business Plan reflect the objectives and desired outcomes within Council's Strategic Community Plan.

#### VOTING REQUIREMENTS

Absolute Majority

#### COUNCIL RESOLUTION

Moved: Cr S Hmeljak

Seconded: Cr F Gaze

**0716.72** That Council, pursuant to Section 6.47 of the Local Government Act 1995, grant the following rating concessions for the 2016-17 financial year-

<b>A213</b>	<b>50% concession on 2016-2017 general rates only</b>
<b>A293</b>	<b>50% concession on 2016-2017 general rates only</b>
<b>A314</b>	<b>50% concession on 2016-2017 general rates only</b>
<b>A556</b>	<b>50% concession on 2016-2017 general rates only</b>

**UNANIMOUSLY CARRIED: 8/0**



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**12.5 MINIMUM PAYMENT FOR 2016-2017 ANNUAL BUDGET**

**Location:** Shire of Gnowangerup  
**File Ref:** 25.25.5.1  
**Date of Report:** 22 July 2016  
**Business Unit:** Finance  
**Officer:** D Long – Finance Consultant  
**Responsible Officer** S Pike, Chief Executive Officer  
**Disclosure of Interest:** Nil

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**ATTACHMENTS**

Copy of the proposed 2016-2017 Annual Budget (*under separate cover*)

**PURPOSE OF THE REPORT**

The purpose of this report is for Council to give consideration to the imposition of the Minimum Payment on rateable property for 2016-2017.

**BACKGROUND**

Section 6.35 of the *Local Government Act 1995* states-

**6.35. Minimum payment**

- (1) *Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.*
- (2) *A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.*
- (3) *In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —*
  - (a) *50% of the total number of separately rated properties in the district; or*
  - (b) *50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.*
- (4) *A minimum payment is not to be imposed on more than the prescribed percentage of —*
  - (a) *the number of separately rated properties in the district; or*
  - (b) *the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.*
- (5) *If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.*
- (6) *For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —*
  - (a) *to land rated on gross rental value; and*
  - (b) *to land rated on unimproved value; and*
  - (c) *to each differential rating category where a differential general rate is imposed.*

### COMMENTS

Following the last draft budget workshop held on 20 July 2016, the following minimum payments are presented for Councils consideration.

The deficiency of expenditure over income for the purpose of striking the rate for the 2016-2017 financial year amounts to \$3,494,454.

\$3,494,454 to be raised by way of rates in 2016-17 will impact as follows-

- (a) General Rates levied will result in \$196,689 additional revenue when compared to the rates levied in the 2015-2016 financial year.
- (b) Specified Area Rates for the Borden Pavilion loan repayments of \$9,695 will be raised during 2016-2017.
- (c) Specified Area Rates for the maintenance and replacement of the Ongerup Effluent System of \$30,000 will be raised during 2016-2017.
- (d) Specified Area Rates for the Gnowangerup Sporting Complex loan repayments of \$29,937 will be raised during 2016-2017.

The Minimum Payment for both UV and GRV properties is proposed to increase from \$687 to \$700, representing a 2.00% increase on the 2016-2017 Minimum Rate levied.

The proposed 2016-2017 UV Minimum Payment will be imposed on 23 UV property assessments, being 6% of the total UV property assessments.

The proposed 2016-2017 GRV Minimum Payment will be imposed on 106 GRV property assessments, being 21% of the total GRV property assessments.

### LEGAL AND STATUTORY ENVIRONMENT

*Local Government Act 1995 s.6.35.*

The imposition of the proposed Minimum Payment complies with the percentage requirements of subclause (3) of Section 6.35.

### FINANCIAL IMPLICATIONS

This report forms part of the 2015-2016 Annual Budget and relevant information is disclosed in the Statement of Rating Information.

### STRATEGIC IMPLICATIONS

This report forms part of the 2016-2017 Annual Budget. The 2016-2017 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible. The actions in the Corporate Business Plan reflect the objectives and desired outcomes within Council's Strategic Community Plan.

### VOTING REQUIREMENTS

Absolute Majority

**COUNCIL RESOLUTION**

**Moved: Cr S Hmeljak**

**Seconded: Cr F Gaze**

**0716.73**      That Council, pursuant to Sections 6.32 and 6.35 of the Local Government Act 1995, impose the following Minimum Payment for 2016-2017-

<b>GRV properties</b>	<b>\$700 per rateable assessment</b>
<b>UV properties</b>	<b>\$700 per rateable assessment</b>

**UNANIMOUSLY CARRIED: 8/0**

## 12.6 SPECIFIED AREA RATES - GNOWANGERUP SPORTING COMPLEX FOR 2016-2017 ANNUAL BUDGET

**Location:** Shire of Gnowangerup  
**File Ref:** 25.4.1  
**Date of Report:** 20 July 2016  
**Business Unit:** Finance  
**Officer:** D Long – Finance Consultant  
**Responsible Officer:** S Pike, Chief Executive Officer  
**Disclosure of Interest:** Nil

### ATTACHMENTS

Copy of the proposed 2016-2017 Annual Budget (*under separate cover*)

### PURPOSE OF THE REPORT

The purpose of this report is for Council to give consideration to the imposition of the Specified Area Rates, to meet the loan repayments associated with the Gnowangerup Sporting Complex, on rateable properties within the Old Gnowangerup Townsite and the Old Gnowangerup Rural Ward for 2016-2017.

### BACKGROUND

Sections 6.32 and 6.37 of the *Local Government Act 1995* apply to the imposition of Specified Area Rates.

Section 6.32 of the *Local Government Act 1995* states

#### **6.32. Rates and service charges-**

- (1) *When adopting the annual budget, a local government-*
    - (a) *in order to make up the budget deficiency, is to impose\* a general rate on rateable land within its district, which rate may be imposed either:*
      - (i) *uniformly; or*
      - (ii) *differentially; and*
    - (b) *may impose\* on rateable land within its district*
      - (i) *a specified area rate; or*
      - (ii) *a minimum payment; and*
    - (c) *may impose\* a service charge on land within its district.*
- \* Absolute majority required.*
- (2) *Where a local government resolves to impose a rate it is required to:*
    - (a) *set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and*
    - (b) *set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.*

#### **6.37. Specified area rates**

- (1) *A local government may impose a specified area rate on rateable land within a portion of its district for the purpose of meeting the cost of the provision by it of a specific work, service or facility if the local government considers that the ratepayers or residents within that area —*

- (a) *have benefited or will benefit from; or*
  - (b) *have access to or will have access to; or*
  - (c) *have contributed or will contribute to the need for, that work, service or facility.*
- (2) *A local government is required to —*
  - (a) *use the money from a specified area rate for the purpose for which the rate is imposed in the financial year in which the rate is imposed; or*
  - (b) *to place it in a reserve account established under section 6.11 for that purpose.*
- (3) *Where money has been placed in a reserve account under subsection (2)(b), the local government is not to —*
  - (a) *change the purpose of the reserve account; or*
  - (b) *use the money in the reserve account for a purpose other than the service for which the specified area rate was imposed,*

*and section 6.11(2), (3) and (4) do not apply to such a reserve account.*

***(NB: Section 6.11(2), (3) and (4) deal with the power to change the purpose or proposed use of money from a reserve account.)***
- (4) *A local government may only use the money raised from a specified area rate —*
  - (a) *to meet the cost of providing the specific work, service or facility for which the rate was imposed; or*
  - (b) *to repay money borrowed for anything referred to in paragraph (a) and interest on that money.*
- (5) *If a local government receives more money than it requires from a specified area rate on any land or if the money received from the rate is no longer required for the work, service or facility the local government —*
  - (a) *may, and if so requested by the owner of the land is required to, make a refund to that owner which is proportionate to the contributions received by the local government; or*
  - (b) *is required to allow a credit of an amount proportionate to the contribution received by the local government in relation to the land on which the rate was imposed against future liabilities for rates or service charges in respect of that land.*
- (6) *Where —*
  - (a) *before the coming into operation of the Local Government Amendment Act 2012 Part 2 Division 5, a specified area rate was imposed, or purportedly imposed, under this section by a local government for the purpose of the provision of underground electricity; and*
  - (b) *the underground electricity was not, or will not, be provided, or not wholly provided, by the local government, the rate is, and is taken always to have been, as validly imposed under this section as it would have been if, at the time of the imposition of the rate, the local government were to provide the underground electricity.*

## COMMENTS

The Shire initially introduced a Specified Area Rate in 2003-2004 with the purpose of meeting the loan repayments associated with the construction of the Gnowangerup Sporting Complex and also the cost of sealing the car park at the Sporting Complex.

The distribution method for this specified area rate in 2003-2004 was calculated as follows-

VALUATION CATEGORY	2003-2004		
	Min Rate	Revenue	% Split
GRV	50	10,395	33.53%
UV	30	20,605	66.47%
		<b>31,000</b>	<b>100.00%</b>

The Specified Area Rate purpose was amended in 2004-2005 so that it was solely for the purpose of meeting the payment of loans drawn down for the construction of the Gnowangerup Sporting Complex.

The distribution method for this specified area rate in 2004-2005 was calculated as follows-

VALUATION CATEGORY	2004-2005				
	Rate in \$	Min Rate	Rateable Value	Revenue	% Split
GRV	0.600	30	1,446,521	10,380	33.53%
UV	0.600	30	3,322,130	20,620	66.47%
				<b>31,000</b>	<b>100.00%</b>

The loans associated with the original construction of the Sporting Complex were paid out in 2010-2011.

At its meeting of 27 October 2010, Council, in part, passed the following resolution:

*“That Council authorise the Gnowangerup Sporting Complex Committee’s request to extend the Specified Area Rate for an additional 10 years for the purpose of repaying the loan drawn down to facilitate the upgrade of the Gnowangerup Sporting Complex and construction of a Synthetic Hockey and Tennis Courts. Council considers that this project will be in the best interests and benefit of the Old Gnowangerup Ward residents. This rate is to be imposed to raise \$30,000 per annum with a minimum rate set at \$30 per assessment. This charge is created as per the regulations in Section 6.37 of the Local Government Act (1995).”*

From the above resolution it is clear that the Councils intent was to cap the Specified Area Rate to \$30,000, even though the annual loan repayments for Loan 276 (Complex Upgrades) and Loan 279 (Synthetic Turf) were more than \$30,000. It has been assumed that the approach has been to fully fund the loan repayments for Loan 276 (totalling \$22,180 per annum) and fund part of the loan repayments for Loan 279 (totalling \$7,820 per annum), meeting the total estimated rate levied each year of \$30,000.

The new specified area rate was commenced in the 2011-2012 financial year, with the distribution method calculated as follows:

VALUATION CATEGORY	2004-2005				
	Rate in \$	Min Rate	Rateable Value	Revenue	% Split
GRV	0.004923	30	2,126,614	10,470	34.90%
UV	0.000173	30	112,890,200	19,530	65.10%
				<b>30,000</b>	<b>100.00%</b>

The above relative percentage spread of the rate burden was maintained until 2013-2014, where the distribution method was changed to the following-

VALUATION CATEGORY	2013-2014				
	Rate in \$	No of Props.	Rateable Value	Revenue	% Split
GRV	0.004925	351	2,504,368	12,300	41.00%
UV	0.000163	176	108,867,000	17,700	59.00%
				<b>30,000</b>	<b>100.00%</b>

#### **Rate Burden Distribution Methodology**

The current distribution methodology for this specified area rate is 35% GRV and 65% UV, giving a distribution of the rate burden as follows-

Rates to be levied = \$30,000.00

GRV Rates to be levied = \$30,000.00 x 35% = \$10,500\* (rounded)

UV Rates to be levied = \$30,000.00 x 65% = \$19,500\* (rounded)

#### **Application of Rates levied**

The purpose of the 2016-2017 Specified Area Rate for the Gnowangerup Sporting Complex is as follows–

*“to contribute towards the loan repayments (current and future) associated with the Gnowangerup Sporting Complex and Synthetic Turf Facilities”.*

To comply with the requirements of Section 6.37(4), the Council needs to take appropriate steps to ensure that it has applied all the specified area rate levied against the relevant costs associated with the work, service or facility. In this respect the Council needs to perform an annual reconciliation to establish whether it has levied more, less, or the precise amount, of specified area rates to meet the loan repayments associated with Loans 275 and 279 for the Gnowangerup Sporting Complex and Synthetic Turf.

The following table details a reconciliation for the specified area rates since its introduction.

Description	2011-2012	2012-2013	2013-2014	2014-15	2015-16
Unspent/(Overspent) balance Carried Forward	\$0	\$29,913.79	\$37,662.11	\$37,973.85	\$7,973.85
Actual specified area rate levied	\$29,913.79	\$29,929.02	\$30,312.44	\$0	\$22,088.72
<b>Less Expenses</b>					
Loan Repayments (Principal & Interest for Loan 275 & Part of Loan 279)	\$0*	(\$22,180.70)**	(\$30,000.00)	(\$30,000.00)	(\$30,000.00)
<b>Unspent/(Overspent) Balance Carried Forward</b>	<b>\$29,913.79</b>	<b>\$37,662.11</b>	<b>\$37,973.85</b>	<b>\$7,973.85</b>	<b>\$62.57</b>

\* - Loan 275 for the Sporting Complex Upgrades was not drawn down until late in 2011-2012, therefore no loan repayments were incurred until the 2012-2013 financial year.

- \*\* - Loan 279 for the construction of the Synthetic Hockey and Tennis Courts was not drawn down until late in 2012-2013, therefore no loan repayments were incurred until the 2013-2014 financial year.

To comply with the requirements of Section 6.37(5) of the Act, the Council must either-

1. Refund the owners of the land the amount which is proportionate to the contributions received by the local government; or
2. Allow a credit of an amount proportionate to the contribution received by the local government in relation to the land on which the rate was imposed against future liabilities for rates or service charges in respect of that land.

The simplest solution for Council is to offset the unspent specified area rate balance against the amount required to be raised for the 2016-2017 budget. This can be calculated as follows-

Current unspent balance	\$62.57
Less loan repayment for 2016-2017	<u>(\$30,000.00)</u>
Rates required to be levied in 2016-2017	<u><b>\$29,937.43</b></u>

#### ***Rate in Dollar Formula Calculation***

The formula for the determination of the rate in the dollar is as follows-

Rates to be levied = GRV Rates + UV Rates

\$22,026 = GRV Rates + UV Rates

UV Rates = Rates to be levied x percentage split for UV = UV Rates to be levied

GRV Rates = Rates to be levied x percentage split for GRV = GRV Rates to be levied

Rate in Dollar for UV properties = UV Rates/Current UV values

Rate in Dollar for UV properties = \$19,459.33/112,929,500

Rate in Dollar for UV properties = \$0.000172

This will be charged against 177 UV property assessments.

Rate in Dollar for GRV properties = GRV Rates/Current GRV values

Rate in Dollar for GRV properties = \$10,478.10/2,625,453

Rate in Dollar for GRV properties = \$0.003991

This will be charged against 350 GRV property assessments.

#### ***Description of Land***

GRV properties – “All rateable land comprised within the area of the Gnowangerup townsite”.

UV properties – “All rateable land comprised within the Gnowangerup Rural Ward”.

#### **LEGAL AND STATUTORY ENVIRONMENT**

*Local Government Act 1995* s.6.32 and s.6.37.

#### **FINANCIAL IMPLICATIONS**

This report forms part of the 2016-2017 Annual Budget and relevant information is disclosed in the Statement of Rating Information and Note 9 in the Annual Budget.



**STRATEGIC IMPLICATIONS**

This report forms part of the 2016-2017 Annual Budget. The 2016-2017 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible. The actions in the Corporate Business Plan reflect the objectives and desired outcomes within Council's Strategic Community Plan.

**VOTING REQUIREMENTS**

Simple Majority

**COUNCIL RESOLUTION**

**Moved: Cr L Martin**

**Seconded: Cr F Gaze**

**0716.74      That Council, pursuant to Sections 6.32 and 6.37 of the Local Government Act 1995, impose a specified area rate for 2016-2017 on GRV Gnowangerup townsite properties and UV Gnowangerup Rural Ward properties, for the purposes of meeting the loan repayments (current and future) associated with the Gnowangerup Sporting Complex, as follows-**

<b>GRV properties</b>	<b>\$0.003991 Rate in the dollar</b>
<b>UV properties</b>	<b>\$0.000172 Rate in the dollar</b>

**UNANIMOUSLY CARRIED: 8/0**

## 12.7 SPECIFIED AREA RATES – BORDEN PAVILION FACILITY FOR 2016-2017 ANNUAL BUDGET

**Location:** Shire of Gnowangerup  
**File Ref:** 25.4.1  
**Date of Report:** 20 July 2016  
**Business Unit:** Finance  
**Officer:** D Long – Finance Consultant  
**Responsible Officer** S Pike, Chief Executive Officer  
**Disclosure of Interest:** Nil

### ATTACHMENTS

Copy of the proposed 2016-2017 Annual Budget (*under separate cover*)

### PURPOSE OF THE REPORT

The purpose of this report is for Council to give consideration to the imposition of Specified Area Rates, to meet the loan repayments associated with the Borden Pavilion facility, on rateable properties within the old Borden Townsite and the Old Borden Rural Ward for 2016-2017.

### BACKGROUND

Sections 6.32 and 6.37 of the *Local Government Act 1995* apply to the imposition of Specified Area Rates.

Section 6.32 of the *Local Government Act 1995* states

#### **6.32. Rates and service charges-**

- (1) *When adopting the annual budget, a local government-*
    - (a) *in order to make up the budget deficiency, is to impose\* a general rate on rateable land within its district, which rate may be imposed either:*
      - (i) *uniformly; or*
      - (ii) *differentially; and*
    - (b) *may impose\* on rateable land within its district*
      - (i) *a specified area rate; or*
      - (ii) *a minimum payment; and*
    - (c) *may impose\* a service charge on land within its district.*
- \* Absolute majority required.*
- (2) *Where a local government resolves to impose a rate it is required to:*
    - (a) *set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and*
    - (b) *set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.*

#### **6.37. Specified area rates**

- (1) *A local government may impose a specified area rate on rateable land within a portion of its district for the purpose of meeting the cost of the provision by it of a specific work, service or facility if the local government considers that the ratepayers or residents within that area —*

- (a) *have benefited or will benefit from; or*
  - (b) *have access to or will have access to; or*
  - (c) *have contributed or will contribute to the need for, that work, service or facility.*
- (2) *A local government is required to —*
  - (a) *use the money from a specified area rate for the purpose for which the rate is imposed in the financial year in which the rate is imposed; or*
  - (b) *to place it in a reserve account established under section 6.11 for that purpose.*
- (3) *Where money has been placed in a reserve account under subsection (2)(b), the local government is not to —*
  - (a) *change the purpose of the reserve account; or*
  - (b) *use the money in the reserve account for a purpose other than the service for which the specified area rate was imposed,*

*and section 6.11(2), (3) and (4) do not apply to such a reserve account.*

***(NB: Section 6.11(2), (3) and (4) deal with the power to change the purpose or proposed use of money from a reserve account.)***
- (4) *A local government may only use the money raised from a specified area rate —*
  - (a) *to meet the cost of providing the specific work, service or facility for which the rate was imposed; or*
  - (b) *to repay money borrowed for anything referred to in paragraph (a) and interest on that money.*
- (5) *If a local government receives more money than it requires from a specified area rate on any land or if the money received from the rate is no longer required for the work, service or facility the local government —*
  - (a) *may, and if so requested by the owner of the land is required to, make a refund to that owner which is proportionate to the contributions received by the local government; or*
  - (b) *is required to allow a credit of an amount proportionate to the contribution received by the local government in relation to the land on which the rate was imposed against future liabilities for rates or service charges in respect of that land.*
- (6) *Where —*
  - (a) *before the coming into operation of the Local Government Amendment Act 2012 Part 2 Division 5, a specified area rate was imposed, or purportedly imposed, under this section by a local government for the purpose of the provision of underground electricity; and*
  - (b) *the underground electricity was not, or will not, be provided, or not wholly provided, by the local government, the rate is, and is taken always to have been, as validly imposed under this section as it would have been if, at the time of the imposition of the rate, the local government were to provide the underground electricity.*

## COMMENTS

The Shire initially introduced a Specified Area Rate in 2012-2013 with the purpose of meeting the loan repayments associated with the construction of the Borden Pavilion facility.

The distribution method for this specified area rate in 2012-2013 was calculated as follows-

VALUATION CATEGORY	2012-2013				
	Rate in \$	No.	Rateable Value	Revenue	% Split
GRV	\$0.002065	40	223,647	462	4.62%
UV	\$0.000112	115	85,157,200	9,538	95.38%
				<b>10,000</b>	<b>100.00%</b>

The distribution method for this specified area rate altered in 2013-2014, and was calculated as follows-

VALUATION CATEGORY	2013-2014				
	Rate in \$	No.	Rateable Value	Revenue	% Split
GRV	\$0.002065	40	262,200	540	5.40%
UV	\$0.000108	115	87,143,700	9,460	94.60%
				<b>10,000</b>	<b>100.00%</b>

### ***Application of Rates levied***

The purpose of the 2016-2017 Specified Area Rate for the Borden Pavilion facility is proposed to remain the same –

*“to contribute towards the loan repayments (current and future) associated with the Borden Pavilion Facility”.*

To comply with the requirements of Section 6.37(4), the Council needs to take appropriate steps to ensure that it has applied all the specified area rate levied against the relevant costs associated with the work, service or facility. In this respect the Council needs to perform an annual reconciliation to establish whether it has levied more, less, or the precise amount, of specified area rates to meet the loan repayments associated with Loan 276 for the Borden Pavilion.

The following table details a reconciliation for the previous three years of the specified area rates implementation.

Description	2012-2013	2013-2014	2014-2015	2015-16
Unspent/(Overspent) balance Carried Forward	\$0	\$238.02	\$378.69	(\$33.84)
Actual specified area rate levied	\$10,096.10	\$9,998.75	\$9445.55	\$10,267.68
<b>Less Expenses</b>				
Loan Repayments (Principal & Interest for Loan 276)	(\$9,858.08)	(\$9,858.08)	(\$9,858.08)	(\$10,000.03)
<b>Unspent/(Overspent) Balance Carried Forward</b>	<b>\$238.02</b>	<b>\$378.69</b>	<b>(33.84)</b>	<b>\$233.81</b>

To comply with the requirements of Section 6.37(5) of the Act, the Council must either-

1. Refund the owners of the land the amount which is proportionate to the contributions received by the local government; or
2. Allow a credit of an amount proportionate to the contribution received by the local government in relation to the land on which the rate was imposed against future liabilities for rates or service charges in respect of that land.

The simplest solution for Council is to offset the overspent specified area rate balance against the amount required to be raised for the 2016-2017 budget. This can be calculated as follows-

Current overspent balance	\$233.81
Less loan repayment for 2016-2017	<u>(\$9,990.57)</u>
Rates required to be levied in 2016-2017	<b><u>\$9,756.76</u></b>

It is noted that the loan repayment for 2016-17 has been increased by the same amount of the increase in the guarantee fee passed on by WA Treasury, as a result of the budget measures imposed by the WA State Government in May 2015.

#### ***Rate Burden Distribution Methodology***

At its 2014-15 Special Meeting to adopt the budget, Council established that the distribution methodology for this rate would be 5% GRV and 95% UV. On this basis, the distribution of the rate burden for 2016-17 would be as follows-

Rates to be levied = \$9,756.76  
 GRV Rates to be levied = \$9,756.76 x 5% = \$487.84  
 UV Rates to be levied = \$9,756.76 x 95% = \$9,268.92

#### ***Rate in Dollar Formula Calculation***

The formula for the determination of the 2016-2017 rate in the dollar is as follows-

Rates to be levied = GRV Rates + UV Rates  
 \$9,756.76 = GRV Rates + UV Rates  
 UV Rates = Rates to be levied x percentage split for UV = UV Rates to be levied  
 GRV Rates = Rates to be levied x percentage split for GRV = GRV Rates to be levied  
 Rate in Dollar for UV properties = UV Rates/Current UV values  
 Rate in Dollar for UV properties = \$9,268.92/88,533,200  
 Rate in Dollar for UV properties = \$0.000104

This will yield approximately \$9,207.45 due to rounding to 4 decimal places in the rating system.

This will be charged against 115 UV property assessments.

Rate in Dollar for GRV properties = GRV Rates/Current GRV values  
 Rate in Dollar for GRV properties = \$487.84/259,154  
 Rate in Dollar for GRV properties = \$0.001882

This will yield approximately \$487.72 due to rounding to 4 decimal places in the rating system.

This will be charged against 41 GRV property assessments.

***Description of Land***

GRV properties – “All rateable land comprised within the area of the old Borden townsite”.

UV properties – “All rateable land comprised within the old Borden Rural Ward”.

**LEGAL AND STATUTORY ENVIRONMENT**

*Local Government Act 1995* s.6.32 and s.6.37.

**FINANCIAL IMPLICATIONS**

This report forms part of the 2016-2017 Annual Budget and relevant information is disclosed in the Statement of Rating Information and Note 9 in the Annual Budget.

**STRATEGIC IMPLICATIONS**

This report forms part of the 2016-2017 Annual Budget. The 2016-2017 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible. The actions in the Corporate Business Plan reflect the objectives and desired outcomes within Council’s Strategic Community Plan.

**VOTING REQUIREMENTS**

Absolute Majority

**COUNCIL RESOLUTION**

**Moved: Cr L Martin**

**Seconded: Cr B Gaze**

**0716.75** That Council, pursuant to Sections 6.32 and 6.37 of the Local Government Act 1995, impose a specified area rate on old Borden townsite (GRV) properties and Old Borden Rural Ward (UV) properties, for the purposes of meeting the loan repayments (current and future) associated with the Borden Pavilion facility, as follows-

GRV properties	\$0.001882 Rate in the dollar
UV properties	\$0.000104 Rate in the dollar

**UNANIMOUSLY CARRIED: 8/0**

## 12.8 SPECIFIED AREA RATES – ONGERUP EFFLUENT SYSTEM FOR 2016-2017 ANNUAL BUDGET

**Location:** Shire of Gnowangerup  
**File Ref:** 25.4.1  
**Date of Report:** 22 July 2016  
**Business Unit:** Finance  
**Officer:** D Long – Finance Consultant  
**Responsible Officer:** S Pike, Chief Executive Officer  
**Disclosure of Interest:** Nil

### ATTACHMENTS

Copy of the proposed 2016-2017 Annual Budget (*under separate cover*)

### PURPOSE OF THE REPORT

The purpose of this report is for Council to give consideration to the imposition of Specified Area Rates, to meet the operating costs associated with the Ongerup Effluent System, on rateable properties within the Ongerup Townsite for 2016-2017.

### BACKGROUND

Sections 6.32 and 6.37 of the *Local Government Act 1995* apply to the imposition of Specified Area Rates.

Section 6.32 of the *Local Government Act 1995* states

#### **6.32. Rates and service charges-**

- (1) *When adopting the annual budget, a local government-*
    - (a) *in order to make up the budget deficiency, is to impose\* a general rate on rateable land within its district, which rate may be imposed either:*
      - (i) *uniformly; or*
      - (ii) *differentially; and*
    - (b) *may impose\* on rateable land within its district*
      - (i) *a specified area rate; or*
      - (ii) *a minimum payment; and*
    - (c) *may impose\* a service charge on land within its district.*
- \* Absolute majority required.*
- (2) *Where a local government resolves to impose a rate it is required to:*
    - (a) *set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and*
    - (b) *set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.*

#### **6.37. Specified area rates**

- (1) *A local government may impose a specified area rate on rateable land within a portion of its district for the purpose of meeting the cost of the provision by it of a specific work, service or facility if the local government considers that the ratepayers or residents within that area —*
  - (a) *have benefited or will benefit from; or*

- (b) *have access to or will have access to; or*
  - (c) *have contributed or will contribute to the need for, that work, service or facility.*
- (2) *A local government is required to —*
  - (a) *use the money from a specified area rate for the purpose for which the rate is imposed in the financial year in which the rate is imposed; or*
  - (b) *to place it in a reserve account established under section 6.11 for that purpose.*
- (3) *Where money has been placed in a reserve account under subsection (2)(b), the local government is not to —*
  - (a) *change the purpose of the reserve account; or*
  - (b) *use the money in the reserve account for a purpose other than the service for which the specified area rate was imposed,*

*and section 6.11(2), (3) and (4) do not apply to such a reserve account.*

***(NB: Section 6.11(2), (3) and (4) deal with the power to change the purpose or proposed use of money from a reserve account.)***
- (4) *A local government may only use the money raised from a specified area rate —*
  - (a) *to meet the cost of providing the specific work, service or facility for which the rate was imposed; or*
  - (b) *to repay money borrowed for anything referred to in paragraph (a) and interest on that money.*
- (5) *If a local government receives more money than it requires from a specified area rate on any land or if the money received from the rate is no longer required for the work, service or facility the local government —*
  - (a) *may, and if so requested by the owner of the land is required to, make a refund to that owner which is proportionate to the contributions received by the local government; or*
  - (b) *is required to allow a credit of an amount proportionate to the contribution received by the local government in relation to the land on which the rate was imposed against future liabilities for rates or service charges in respect of that land.*
- (6) *Where —*
  - (a) *before the coming into operation of the Local Government Amendment Act 2012 Part 2 Division 5, a specified area rate was imposed, or purportedly imposed, under this section by a local government for the purpose of the provision of underground electricity; and*
  - (b) *the underground electricity was not, or will not, be provided, or not wholly provided, by the local government, the rate is, and is taken always to have been, as validly imposed under this section as it would have been if, at the time of the imposition of the rate, the local government were to provide the underground electricity.*

#### COMMENTS

The Ongerup Effluent System was constructed in 1967 with the purpose of collecting waste water from residential and commercial premises within the Ongerup Townsite. Waste water is collected from septic tanks at each property and is fed into an underground collection system consisting of 1,530m of vitreous clay pipe mains and 25 concrete man holes. The effluent is piped to 4 holding ponds via 600m of 150mm PVC pipe.



Shire has been imposing a specified area rate with the purpose of meeting the operational costs associated with the Ongerup Effluent System for over 15 years.

The distribution method for this specified area rate is calculated as follows-

VALUATION CATEGORY	2015-2016				
	Rate in \$	No.	Rateable Value	Revenue	% Split
GRV	\$0.04656	81	429,555	20,000	100.00%
				<b>20,000</b>	<b>100.00%</b>

#### ***Application of Rates levied***

The purpose of the 2016-2017 Specified Area Rate for the Ongerup Effluent System is proposed to remain the same –

*“to contribute towards the maintenance and operation, and renewal/replacement of the Ongerup Effluent System”.*

To comply with the requirements of Section 6.37(4), the Council needs to take appropriate steps to ensure that it has applied all the specified area rate levied against the relevant costs associated with the work, service or facility. In this respect the Council needs to perform an annual reconciliation to establish whether it has levied more, less, or the precise amount, of specified area rates to meet the maintenance and operational costs associated with the Ongerup Effluent System. Any surplus is to be transferred to a reserve account for the specific purpose of the specified area rate, or refunded to the relevant ratepayers on a proportionate basis.

The financial records of the Council show that more than \$20,000 was spent on maintaining and operating the Ongerup Effluent system during 2015-2016 and all previous years.

In the last 12 months the Economic Regulation Authority has given Council direction that it needs to start making provision in a reserve account for the replacement and renewal of the Ongerup Effluent System assets, given that the assets are close to reaching their useful life.

#### ***Rate in Dollar Formula Calculation***

The formula for the determination of the 2016-2017 rate in the dollar is as follows-

Rates to be levied = GRV Rates

Rate in Dollar for GRV properties = GRV Rates/GRV Valuations

Rate in Dollar for GRV properties = \$30,000/448,743

Rate in Dollar for GRV properties = \$0.0668530

This will be charged against 90 GRV property assessments within the Ongerup townsite.

#### ***Description of Land***

GRV properties – “All rateable land comprised within the area of the Ongerup townsite”.

**LEGAL AND STATUTORY ENVIRONMENT**

*Local Government Act 1995 s.6.32 and s.6.37.*

**FINANCIAL IMPLICATIONS**

This report forms part of the 2016-2017 Annual Budget and relevant information is disclosed in the Statement of Rating Information and Note 9 in the Annual Budget.

**STRATEGIC IMPLICATIONS**

This report forms part of the 2016-2017 Annual Budget. The 2016-2017 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible. The actions in the Corporate Business Plan reflect the objectives and desired outcomes within Council's Strategic Community Plan.

**VOTING REQUIREMENTS**

Absolute Majority

**COUNCIL RESOLUTION**

**Moved: Cr F Gaze**

**Seconded: Cr F Hmeljak**

**0716.76      That Council,**

- 1. Pursuant to Sections 6.32 and 6.37 of the Local Government Act 1995, impose a specified area rate on Ongerup townsite (GRV) properties, for the purposes of contributing towards the operational and maintenance costs, and renewal/replacement of the Ongerup Effluent System, as follows-**

<b>GRV properties</b>	<b>\$0.0668530 Rate in the dollar</b>
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- 2. Make provision in the 2016-17 budget for a transfer \$10,000 from the Municipal fund to the Ongerup Effluent Reserve Account.**

**UNANIMOUSLY CARRIED: 8/0**

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**12.9 WASTE COLLECTION RATE FOR 2016-2017 ANNUAL BUDGET**

**Location:** Shire of Gnowangerup  
**File Ref:** 25.7.1.1  
**Date of Report:** 22 July 2016  
**Business Unit:** Finance  
**Officer:** D Long – Finance Consultant  
**Responsible Officer:** S Pike, Chief Executive Officer  
**Disclosure of Interest:** Nil

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**ATTACHMENTS**

Nil

**PURPOSE OF THE REPORT**

The purpose of this report is for Council to give consideration to the imposition of a Waste Collection Rate for 2016-17 under the *Waste Avoidance and Resource Recovery Act 2007*.

**BACKGROUND**

Section 66 of the *Waste Avoidance and Resource Recovery Act 2007* permits a local government to impose an annual rate on rateable land for the purposes of providing for the performance of waste services.

Section 66 *Waste Avoidance and Resource Recovery Act 2007* states-

**66 Local government may impose waste collection rate**

- (1) *A local government may impose on rateable land within its district, and cause to be collected, an annual rate for the purpose of providing for the proper performance of all or any of the waste services it provides.*
- (2) *The annual rate must not exceed —*
  - (a) *12 cents in the dollar on the gross rental value; or*
  - (b) *where the system of valuation on the basis of the unimproved value is adopted, 3 cents in the dollar on the unimproved value of the land in fee simple.*
- (3) *The provisions of the Local Government Act 1995 relating to the making, payment and recovery of general rates apply with respect to rates referred to in subsection (1).*

Section 66(3) of the *Waste Avoidance and Resource Recovery Act 2007* requires that a local government comply with the provisions of the *Local Government Act 1995* that relate to the making, payment and recovery of general rates.

This means that all of the relevant provisions within Division 6 of Part 6 of the *Local Government Act 1995* that relate to the making, payment and recovery of general rates, apply to a waste collection rate imposed under the *Waste Avoidance and Resource Recovery Act 2007*. As the Waste Collection Rate is imposed as a Minimum Payment of \$130 per assessment, Section 6.35 of the Act applies.

Section 6.35 of the *Local Government Act 1995* states-

**6.35. Minimum payment**

- (1) *Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.*
- (2) *A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.*
- (3) *In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —*
  - (a) *50% of the total number of separately rated properties in the district; or*
  - (b) *50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.*
- (4) *A minimum payment is not to be imposed on more than the prescribed percentage of —*
  - (a) *the number of separately rated properties in the district; or*
  - (b) *the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.*
- (5) *If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.*
- (6) *For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —*
  - (a) *to land rated on gross rental value; and*
  - (b) *to land rated on unimproved value; and*
  - (c) *to each differential rating category where a differential general rate is imposed.*

This also triggers the application of Regulations 52 and 53 of the *Local Government (Financial Management) Regulations 1996*.

Regulation 52 states-

**52. Percentage prescribed for minimum payment (Act s. 6.35(4))**

*The percentage prescribed for the purposes of section 6.35(4) is 50%.*

Regulation 53 states-

**53. Amount prescribed for minimum payment (Act s. 6.35(4))**

*The amount prescribed for the purposes of section 6.35(4) is \$200.*

**COMMENTS**

The Council introduced a Waste Collection Rate in 2013-2014 to assist in funding some of the issues facing the Council from a waste management perspective.

The Waste Collection Rate for 2013-2014 was set with a Rate in the Dollar of \$0.000001, and a Minimum Payment of \$130.00 per assessment. The introduction of the Waste Collection Rate was on the basis that only one rate be charged to landowners with more than one property assessment in the exact same name.

Section 66(3) of the *Waste Avoidance and Resource Recovery Act 2007* requires that a local government comply with the provisions of the *Local Government Act 1995* that relate to the making, payment and recovery of general rates. This means that all of the relevant provisions within Division 6 of Part 6 of the *Local Government Act 1995* that relate to the making, payment and recovery of general rates, apply to a waste collection rate imposed under the *Waste Avoidance and Resource Recovery Act 2007*.

The Waste Collection Rate for 2014-2015 resulted in 656 properties being levied with a minimum rate of \$130.00.

The Waste Collection Rate for 2015-2016 resulted in 656 properties being levied with a minimum rate of \$200.00.

It is suggested that the Waste Collection Rate for 2016-2017 be imposed with a Rate in the Dollar of \$0.000001, and a minimum payment of \$200, with only one rate being charged to landowners with more than one property assessment in the exact same name. The rate will be imposed on 669 properties.

#### LEGAL AND STATUTORY ENVIRONMENT

*Waste Avoidance and Resource Recovery Act 2007.*

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996.*

#### FINANCIAL IMPLICATIONS

This report forms part of the 2016-2017 Annual Budget and relevant information is disclosed in the Notes to the Annual Budget.

#### STRATEGIC IMPLICATIONS

This report forms part of the 2016-2017 Annual Budget. The 2016-2017 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible. The actions in the Corporate Business Plan reflect the objectives and desired outcomes within Council's Strategic Community Plan.

#### VOTING REQUIREMENTS

Absolute Majority

**COUNCIL RESOLUTION**

**Moved: Cr S Hmeljak**

**Seconded: Cr F Gaze**

**0716.77** That Council, pursuant to Section 66 of the Waste Avoidance and Resource Recovery Act 2007, and Section 6.35 of the Local Government Act 1995, impose a Waste Collection Rate for 2016-2017 on rateable land, but that only one rate be charged to landowners with more than one property assessment in the exact same name, as follows-

GRV properties	\$0.000001 Rate in the Dollar
UV properties	\$0.000001 Rate in the Dollar
GRV properties	\$200 per rateable assessment
UV properties	\$200 per rateable assessment

**UNANIMOUSLY CARRIED: 8/0**

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**12.10 PAYMENT OF RATES OPTIONS AND INTEREST CHARGES FOR 2016-2017 ANNUAL BUDGET**

**Location:** Shire of Gnowangerup  
**File Ref:** 25.25.5.1  
**Date of Report:** 22 July 2016  
**Business Unit:** Finance  
**Officer:** D Long – Finance Consultant  
**Responsible Officer:** S Pike, Chief Executive Officer  
**Disclosure of Interest:** Nil

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**ATTACHMENTS**

Nil

**PURPOSE OF THE REPORT**

The purpose of this report is for Council to give consideration to the-

1. Setting of options for the payment of rates and service charges for the 2016-2017 financial year;
2. Imposition of an administration fee and instalment interest charge for payments made by instalments; and
3. Imposition of a rate of interest on overdue rates and service charges for the 2016-2017 financial year.

**BACKGROUND**

Section 6.45 requires a local government to set the options for the payment of rates or service charges; as well as the ability to impose an administration fee and an instalment interest charge applicable to those payment options.

Section 6.45 of the *Local Government Act 1995* states-

**6.45. Options for payment of rates or service charges**

- (1) *A rate or service charge is ordinarily payable to a local government by a single payment but the person liable for the payment of a rate or service charge may elect to make that payment to a local government, subject to subsection (3), by —*
  - (a) *4 equal or nearly equal instalments; or*
  - (b) *such other method of payment by instalments as is set forth in the local government's annual budget.*
- (2) *Where, during a financial year, a rate notice is given after a reassessment of rates under section 6.40 the person to whom the notice is given may pay the rate or service charge —*
  - (a) *by a single payment; or*
  - (b) *by such instalments as are remaining under subsection (1)(a) or (b) for the remainder of that financial year.*
- (3) *A local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments and that additional charge is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.*
- (4) *Regulations may —*

- (a) *provide for the manner of making an election to pay by instalments under subsection (1) or (2); and*
- (b) *prescribe circumstances in which payments may or may not be made by instalments; and*
- (c) *prohibit or regulate any matters relating to payments by instalments; and*
- (d) *provide for the time when, and manner in which, instalments are to be paid; and*
- (e) *prescribe the maximum amount (including the maximum interest component) which may be imposed under subsection (3) by way of an additional charge; and*
- (f) *provide for any other matter relating to the payment of rates or service charges.*

Section 6.51 provides for a local government to impose an interest charge on a rate of service charge that remains unpaid after becoming due and payable.

**6.51. Accrual of interest on overdue rates or service charges**

- (1) *A local government may at the time of imposing a rate or service charge resolve\* to impose interest (at the rate set in its annual budget) on —*
  - (a) *a rate or service charge (or any instalment of a rate or service charge); and*
  - (b) *any costs of proceedings to recover any such charge, that remains unpaid after becoming due and payable.*

**\* Absolute majority required.**

**COMMENTS**

**Payment options**

The Shire has traditionally offered two payment options-

- Option 1      Payment in full by the due date.
- Option 2      Payment in four equal instalments, being-
  - (a)    Instalment 1 - 25% of the rates and service charges within 35 days of date of issue;
  - (b)    Instalment 2 - 25% of the rates and service charges within 2 months of (a);
  - (c)    Instalment 3 - 25% of the rates and service charges within 2 months of (b); and
  - (d)    Instalment 4 - 25% of the rates and service charges within 2 months of (c).

It is suggested that these payment options continue.

**Administration fee and instalment interest charge**

Section 6.45 of the Act permits Council to impose an administration charge where a payment of rate or service charge is made by instalments.

Regulations 67 and 68 of the *Local Government (Financial Management) Regulations 1996* limit how much can be imposed as an administration charge and as an instalment interest charge. Traditionally the Shire has imposed an administration fee of \$10 on the second, third and fourth instalment payments.

It is suggested that a \$10 administration fee continue to apply to the second, third and fourth instalment payments.



The Shire has also previously imposed an instalment interest charge of 5.5% when option 2 is utilised by ratepayers.

Regulation 68 of the *Local Government (Financial Management) Regulations 1996* limits the maximum interest component to be imposed as an instalment interest charge to 5.5%. It is suggested that Council continue to impose an instalment interest charge of 5.5%.

***Accrual of interest on overdue rates or service charges***

Section 6.51 of the Act permits Council to impose an interest charge on overdue rates or service charges.

Regulation 70 of *Local Government (Financial Management) Regulations 1996* limits the maximum rate of interest that can be imposed on overdue rates or service charges to 11%. It is suggested that Council continue to impose an interest charge of 11% on overdue rates or service charges not paid by the due date.

**LEGAL AND STATUTORY ENVIRONMENT**

*Local Government Act 1995* s.6.45, 6.50, 6.51.

*Local Government (Financial Management) Regulations 1996*, Regulations 67, 68, 70 and 71.

**FINANCIAL IMPLICATIONS**

This report forms part of the 2016-2017 Annual Budget and relevant information is disclosed in the Notes to the Annual Budget.

**STRATEGIC IMPLICATIONS**

This report forms part of the 2016-2017 Annual Budget. The 2016-2017 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible. The actions in the Corporate Business Plan reflect the objectives and desired outcomes within Council's Strategic Community Plan.

**VOTING REQUIREMENTS**

Absolute Majority

**COUNCIL RESOLUTION**

Moved: Cr S Hmeljak

Seconded: Cr F Gaze

**0716.78**      **That Council:**

- 1. Pursuant to Section 6.45 of the Local Government Act 1995, offer two payment options for rates and service charges for the 2016-17 financial year, being-**
  - (a.) Option 1 – Payment in full by a single instalment by the due date, being 35 days from the date of issue of the rate notice;**
  - (b.) Option 2 – Payment in four equal instalments, being**
    - (i) Instalment 1 - 25% of the rates and service charges within 35 days of date of issue of the rate notice;**
    - (ii) Instalment 2 - 25% of the rates and service charges within 2 months of (i);**
    - (iii) Instalment 3 - 25% of the rates and service charges within 2 months of (ii); and**
    - (iv) Instalment 4 - 25% of the rates and service charges within 2 months of (iii).**
- 2. Pursuant to Section 6.45 of the Local Government Act 1995, impose an instalment administration charge of \$10 (GST Free), which is to apply to Instalments 2, 3 and 4.**
- 3. Pursuant to Section 6.45 of the Local Government Act 1995, impose an instalment interest charge of 5.5% on payment option 2, which is to apply to Instalments 2, 3 and 4.**
- 4. Pursuant to Section 6.51 of the Local Government Act 1995, impose an 11% rate of penalty interest on overdue rates and service charges that remain unpaid after the due date.**

**UNANIMOUSLY CARRIED: 8/0**

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**12.11 2016-2017 BUDGET STATEMENT OF FINANCIAL ACTIVITY AND MATERIALITY THRESHOLD**

**Location:** Shire of Gnowangerup  
**File Ref:** 12.14.1  
**Date of Report:** 22 July 2016  
**Business Unit:** Finance  
**Officer:** D Long – Finance Consultant  
**Responsible Officer:** S Pike, Chief Executive Officer  
**Disclosure of Interest:** Nil

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ATTACHMENTS

Budget Statement of Financial Activity

PURPOSE OF THE REPORT

The purpose of this report is for Council to give consideration to the adoption of the-

1. Budget Statement of Financial Activity for the period ending 30 June 2017; and
2. Materiality thresholds to apply when reporting material variances in the Statement of Financial Activity.

BACKGROUND

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires Council to prepare a budget monthly Statement of Financial Activity.

Regulation 34 states-

**34. Financial activity statement required each month (Act s. 6.4)**

(1A) In this regulation —

**committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
  - (b) budget estimates to the end of the month to which the statement relates; and
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and

- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
  - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

#### COMMENTS

In order to meet the reporting requirements of Regulation 34, a twelve month budget has been prepared for the 2016-2017 financial year in the required format and is attached for Councils consideration.

The suggested materiality threshold and percentage for reporting material variances in the Statement of Financial Activity are as follows-

10% or \$5,000, whichever is the greater.

#### LEGAL AND STATUTORY ENVIRONMENT

*Local Government (Financial Management) Regulations 1996, r34.*

#### FINANCIAL IMPLICATIONS

This report forms part of the 2016-2017 Annual Budget and relevant information is disclosed in the Budget Statement of Financial Activity.

#### STRATEGIC IMPLICATIONS

This report forms part of the 2016-2017 Annual Budget. The 2016-2017 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible. The actions in the Corporate Business Plan reflect the objectives and desired outcomes within Council's Strategic Community Plan.

#### VOTING REQUIREMENTS

Absolute Majority

**COUNCIL RESOLUTION**

**Moved: Cr S Hmeljak**

**Seconded: Cr F Hmeljak**

**0716.79      That Council:**

- 1. Pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, adopts the 2016-2017 Budget Statement of Financial Activity.**
- 2. Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996 and Australian Accounting Standard Number 5, adopts the following as the materiality threshold for 2016-2017-**
  - (a)      \$5,000 or 10%, whichever is the greater.**

**UNANIMOUSLY CARRIED: 8/0**

**SHIRE OF GNOWANGERUP**  
**BUDGET STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE YEAR ENDING 30 JUNE 2017**

2015-16 ADOPTED BUDGET		2015-16 ACTUAL	2016-17 ADOPTED BUDGET	2016-17 JULY	2016-17 AUGUST	2016-17 SEPTEMBER	2016-17 OCTOBER	2016-17 NOVEMBER	2016-17 DECEMBER	2016-17 JANUARY	2016-17 FEBRUARY	2016-17 MARCH	2016-17 APRIL	2016-17 MAY	2016-17 JUNE
\$	<b>OPERATING REVENUE</b>	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4,077,052	General Purpose Funding	4,122,326	4,923,955	2,800	324,040	3,868,327	3,902,127	4,223,022	4,238,492	4,250,237	4,572,234	4,577,034	4,581,199	4,584,759	4,923,955
7,450	Governance	7,961	450	0	230	230	230	230	450	450	450	450	450	450	450
85,314	Law, Order Public Safety	111,894	51,108	32	64	736	17,576	17,893	18,136	34,095	34,257	34,425	50,754	50,883	51,108
0	Health	329	300	0	0	0	0	0	0	0	0	0	300	300	300
13,525	Education and Welfare	12,979	13,000	1,076	1,984	3,060	3,968	4,876	5,784	6,860	8,482	9,390	11,180	12,088	13,000
83,080	Housing	83,254	72,280	6,505	13,010	19,516	26,021	32,526	39,031	45,536	52,042	58,547	65,052	71,557	72,280
265,530	Community Amenities	279,527	278,633	1,028	3,580	248,690	253,055	256,404	258,939	262,819	271,106	273,602	276,461	278,175	278,633
29,800	Recreation and Culture	263,086	62,920	0	0	150	650	14,750	21,400	26,050	49,568	50,618	62,920	62,920	62,920
126,900	Transport	379,529	142,835	9	20	142,762	142,770	142,770	142,786	142,794	142,803	142,811	142,819	142,827	142,835
15,098	Economic Services	20,068	19,832	583	1,321	2,057	2,410	4,296	6,529	13,687	14,470	15,558	16,585	17,923	19,832
95,569	Other Property and Services	205,267	104,100	8,432	22,506	27,643	41,489	50,144	57,200	64,209	73,425	80,385	87,749	95,119	104,100
<b>4,799,318</b>		<b>5,486,220</b>	<b>5,669,413</b>	<b>20,465</b>	<b>366,754</b>	<b>4,313,169</b>	<b>4,390,295</b>	<b>4,746,911</b>	<b>4,788,747</b>	<b>4,846,738</b>	<b>5,218,836</b>	<b>5,242,819</b>	<b>5,295,468</b>	<b>5,317,000</b>	<b>5,669,413</b>
	<b>LESS OPERATING EXPENDITURE</b>														
(59,949)	General Purpose Funding	42,713	(95,228)	(6,593)	(16,079)	(26,794)	(33,466)	(40,590)	(47,146)	(54,433)	(61,065)	(67,615)	(81,217)	(87,731)	(95,228)
(924,151)	Governance	(815,347)	(975,521)	(55,515)	(151,330)	(288,388)	(376,183)	(462,816)	(569,855)	(637,657)	(689,421)	(739,693)	(790,985)	(853,621)	(975,521)
(279,999)	Law, Order, Public Safety	(276,174)	(271,423)	(46,541)	(58,481)	(73,395)	(91,908)	(107,813)	(127,434)	(146,285)	(162,570)	(184,259)	(221,063)	(240,117)	(271,423)
(227,063)	Health	(219,029)	(234,667)	(26,500)	(38,811)	(52,418)	(66,424)	(89,633)	(105,636)	(125,820)	(140,838)	(164,048)	(176,006)	(201,028)	(234,667)
(20,700)	Education and Welfare	(21,055)	(24,639)	(4,416)	(10,454)	(15,094)	(16,266)	(16,841)	(18,386)	(19,172)	(21,991)	(22,361)	(23,261)	(24,639)	
(85,476)	Housing	(75,861)	(88,041)	(7,981)	(10,893)	(13,746)	(27,443)	(32,929)	(45,457)	(57,660)	(68,052)	(70,245)	(81,585)	(86,391)	(88,041)
(642,972)	Community Amenities	(423,119)	(557,882)	(33,847)	(95,897)	(135,956)	(194,086)	(240,697)	(306,866)	(350,499)	(384,596)	(418,911)	(454,267)	(490,438)	(557,882)
(1,089,212)	Recreation and Culture	(1,228,488)	(1,540,691)	(147,092)	(278,321)	(375,903)	(571,552)	(693,748)	(836,227)	(957,120)	(1,090,566)	(1,213,589)	(1,324,596)	(1,433,483)	(1,540,691)
(1,927,554)	Transport	(3,071,401)	(3,441,381)	(261,353)	(516,880)	(1,045,271)	(1,300,812)	(1,557,608)	(1,872,159)	(2,156,896)	(2,440,456)	(2,673,244)	(2,870,371)	(3,118,657)	(3,441,381)
(117,461)	Economic Services	(87,626)	(108,281)	(9,915)	(18,471)	(26,817)	(36,155)	(45,671)	(54,747)	(63,803)	(72,307)	(81,497)	(89,947)	(99,574)	(108,281)
(492,755)	Other Property & Services	(600,528)	(168,671)	(106,796)	(89,071)	(88,119)	(118,365)	(176,655)	(159,582)	(168,959)	(160,928)	(200,899)	(207,786)	(195,555)	(168,671)
<b>(5,867,292)</b>		<b>(6,775,915)</b>	<b>(7,506,425)</b>	<b>(706,549)</b>	<b>(1,282,895)</b>	<b>(2,137,261)</b>	<b>(2,831,489)</b>	<b>(3,464,428)</b>	<b>(4,141,950)</b>	<b>(4,737,517)</b>	<b>(5,289,973)</b>	<b>(5,835,990)</b>	<b>(6,320,185)</b>	<b>(6,829,856)</b>	<b>(7,506,425)</b>
<b>(1,067,974)</b>	<i>Increase/(Decrease)</i>	<b>(1,289,695)</b>	<b>(1,837,012)</b>	<b>(686,084)</b>	<b>(916,140)</b>	<b>2,175,908</b>	<b>1,558,806</b>	<b>1,282,483</b>	<b>646,797</b>	<b>109,221</b>	<b>(71,137)</b>	<b>(593,171)</b>	<b>(1,024,718)</b>	<b>(1,512,856)</b>	<b>(1,837,012)</b>
	<b>ADD</b>														
1,506,295	Depreciation Written Back	2,364,124	2,656,214	221,263	442,525	663,788	885,051	1,106,313	1,327,576	1,548,838	1,770,101	1,991,364	2,212,626	2,433,889	2,656,214
0	(Profit)/Loss on Sale of Asset	13,719	0	0	0	0	0	0	0	0	0	0	0	0	0
44,644	Movement in Non-Current Items	(3,765)	48,766	0	0	0	0	0	0	0	0	0	0	0	48,766
<b>1,550,939</b>		<b>2,374,078</b>	<b>2,704,980</b>	<b>221,263</b>	<b>442,525</b>	<b>663,788</b>	<b>885,051</b>	<b>1,106,313</b>	<b>1,327,576</b>	<b>1,548,838</b>	<b>1,770,101</b>	<b>1,991,364</b>	<b>2,212,626</b>	<b>2,433,889</b>	<b>2,704,980</b>
<b>482,965</b>	<i>Increase/(Decrease)</i>	<b>1,084,384</b>	<b>867,968</b>	<b>(464,821)</b>	<b>(473,615)</b>	<b>2,839,696</b>	<b>2,443,856</b>	<b>2,388,796</b>	<b>1,974,373</b>	<b>1,658,059</b>	<b>1,698,964</b>	<b>1,398,192</b>	<b>1,187,909</b>	<b>921,033</b>	<b>867,968</b>
	<b>LESS CAPITAL PROGRAMME</b>														
(2,669,625)	Purchase Buildings	(2,280,007)	(697,025)	0	0	(211,291)	(320,525)	(368,025)	(375,525)	(375,525)	(397,025)	(397,025)	(697,025)	(697,025)	(697,025)
(1,576,565)	Infrastructure Assets - Roads	(1,289,300)	(1,654,981)	0	0	(260,824)	(517,990)	(850,245)	(1,182,501)	(1,182,501)	(1,567,475)	(1,625,812)	(1,654,981)	(1,654,981)	(1,654,981)
(21,000)	Infrastructure Assets - Footpaths	(18,922)	(5,000)	0	0	0	0	0	0	0	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
(85,500)	Infrastructure Assets - Aerodromes	(40,742)	0	0	0	0	0	0	0	0	0	0	0	0	0
(20,000)	Infrastructure Assets - Drainage	(3,740)	(5,000)	0	0	0	0	0	0	0	0	(2,500)	(5,000)	(5,000)	(5,000)
(31,000)	Infrastructure Assets - Sewerage	(1,239)	(150,000)	0	0	0	(52,500)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)
(2,500)	Infrastructure Assets - Parks & Ovals	0	(9,000)	0	0	0	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)
0	Infrastructure Assets - Solid Waste	(2,735)	(45,000)	0	0	0	0	(45,000)	(45,000)	(45,000)	(45,000)	(45,000)	(45,000)	(45,000)	(45,000)
(165,000)	Infrastructure Assets - Other	(16,751)	0	0	0	0	0	0	0	0	0	0	0	0	0
(735,000)	Purchase Plant and Equipment	(648,829)	(463,000)	0	0	0	0	(203,000)	(268,000)	(268,000)	(268,000)	(268,000)	(323,000)	(463,000)	(463,000)
(13,500)	Purchase Furniture and Equipment	(10,809)	(42,909)	0	0	(3,000)	(3,000)	(37,909)	(37,909)	(37,909)	(37,909)	(42,909)	(42,909)	(42,909)	(42,909)
212,000	Proceeds from Sale of Assets	172,773	187,000	0	0	0	0	47,000	67,000	67,000	67,000	67,000	92,000	187,000	187,000
1,837,639	Contributions for the Development of Assets	1,499,514	1,263,100	0	0	108,000	405,816	571,137	704,458	945,779	1,133,100	1,133,100	1,133,100	1,263,100	1,263,100
(213,858)	Repayment of Debt - Loan Principal	(202,834)	(185,607)	0	0	0	(12,621)	(78,308)	(91,680)	(91,680)	(91,680)	(91,680)	(104,737)	(171,886)	(185,607)
54,070	Principal Repayment Received -Loans	54,067	29,306	0	0	0	0	14,496	14,496	14,496	14,496	14,496	14,496	29,306	29,306
(177,270)	Transfer to Reserves	(196,682)	(157,000)	(2,332)	(4,665)	(6,997)	(9,330)	(11,662)	(13,994)	(16,327)	(18,659)	(20,992)	(23,324)	(25,656)	(157,000)
650,000	Transfer from Reserves	356,893	351,148	0	0	1,148	1,148	1,148	1,148	1,148	1,148	1,148	51,148	51,148	51,148
<b>(2,957,109)</b>		<b>(2,629,344)</b>	<b>(1,583,968)</b>	<b>(2,332)</b>	<b>(4,665)</b>	<b>(372,964)</b>	<b>(518,001)</b>	<b>(1,119,368)</b>	<b>(1,386,507)</b>	<b>(1,147,518)</b>	<b>(1,324,004)</b>	<b>(1,392,174)</b>	<b>(1,769,232)</b>	<b>(1,738,903)</b>	<b>(1,583,968)</b>
0	Plus Rounding	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>(2,957,109)</b>		<b>(2,629,344)</b>	<b>(1,583,968)</b>	<b>(2,332)</b>	<b>(4,665)</b>	<b>(372,964)</b>	<b>(518,001)</b>	<b>(1,119,368)</b>	<b>(1,386,507)</b>	<b>(1,147,518)</b>	<b>(1,324,004)</b>	<b>(1,392,174)</b>	<b>(1,769,232)</b>	<b>(1,738,903)</b>	<b>(1,583,968)</b>
<b>(2,474,144)</b>	<i>Increase/(Decrease)</i>	<b>(1,544,960)</b>	<b>(716,000)</b>	<b>(467,154)</b>	<b>(478,280)</b>	<b>2,466,732</b>	<b>1,925,855</b>	<b>1,269,428</b>	<b>587,866</b>	<b>510,541</b>	<b>374,960</b>	<b>6,019</b>	<b>(581,323)</b>	<b>(817,871)</b>	<b>(716,000)</b>
	<b>FUNDING FROM</b>														
200,000	Loans	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2,274,144	Opening Funds	2,260,960	716,000	716,000	716,000	716,000	716,000	716,000	716,000	716,000	716,000	716,000	716,000	716,000	716,000
<b>2,474,144</b>		<b>2,260,960</b>	<b>716,000</b>	<b>716,000</b>	<b>716,000</b>	<b>716,000</b>	<b>716,000</b>	<b>716,000</b>	<b>716,000</b>	<b>716,000</b>	<b>716,000</b>	<b>716,000</b>	<b>716,000</b>	<b>716,000</b>	<b>716,000</b>
<b>0</b>	<b>NET SURPLUS/(DEFICIT)</b>	<b>716,000</b>	<b>(0)</b>	<b>248,846</b>	<b>237,720</b>	<b>3,182,732</b>	<b>2,641,855</b>	<b>1,985,428</b>	<b>1,303,866</b>	<b>1,226,541</b>	<b>1,090,960</b>	<b>722,019</b>	<b>134,677</b>	<b>(101,871)</b>	<b>(0)</b>

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**12.12 ADOPTION OF 2016-2017 ANNUAL BUDGET**

**Location:** Shire of Gnowangerup  
**File Ref:** 12.4.1  
**Date of Report:** 22 July 2016  
**Business Unit:** Finance  
**Officer:** D Long – Finance Consultant  
**Responsible Officer:** S Pike, Chief Executive Officer  
**Disclosure of Interest:** Nil

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ATTACHMENTS

Copy of the proposed 2016-2017 Annual Budget (*under separate cover*)

Copy of Budget Statement of Financial Activity for Year Ending 30 June 2017 (*under separate cover*)

PURPOSE OF THE REPORT

The purpose of this report is for Council to consider and adopt the 2016-2017 Annual Budget.

BACKGROUND

The draft budget has been prepared in accordance with the presentations made to Councillors at the workshops held during May, June and July 2016. The following draft Annual Budget is presented to Council, as a balanced budget, for consideration and adoption.

The 2016-2017 Annual Budget has been prepared in accordance with Section 6.2 of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations* Part 3, Regulations 22 to 33.

COMMENTS

The 2016-2017 Annual Budget comprises the following information-

1. Budget Statement of Comprehensive Income By Nature/Type for the Year Ending 30 June 2017
2. Budget Statement of Comprehensive Income By Program for the Year Ending 30 June 2017
3. Budget Statement of Cash Flows for the Year Ending 30 June 2017
4. Budget Rate Setting Statement for the Year Ending 30 June 2017
5. Budget Statement of Financial Activity for the Year Ending 30 June 2017 (*under separate cover*)
6. Notes to the Annual Budget-
  - i. Significant Accounting Policies
  - ii. Operating Revenues and Expenses, and Descriptions of Functions and Activities
  - iii. Acquisition of Assets/Capital Expenditure by Program
  - iv. Disposal of Assets
  - v. Information on Borrowings
  - vi. Reserves Information
  - vii. Composition of Estimated Net Current Asset Position

- viii. Statement of Rating Information
  - ix. Specified Area Rate Information
  - x. Waste Avoidance and Resource Recovery Rate Information
  - xi. Service Charges
  - xii. Fees and Charges
  - xiii. Rate Payment, Discounts, Waivers and Concessions
  - xiv. Rates Interest, Charges and Instalments
  - xv. Elected Member Remuneration
  - xvi. Cash Flow Information
  - xvii. Trust Fund Information
  - xviii. Major Land Transactions
  - xix. Trading Undertakings
7. Schedule of Fees and Charges; and
8. Budget Program Schedules.

### ***Budget Highlights***

#### **Corporate Governance**

The Department of Local Government will continue to require Council to introduce more rigorous management systems, plans and reports as part of the Integrated Planning process. The Shire will be completing a review of its strategic documents being the Strategic Community Plan & Corporate Business Plan. In addition, the Shire will be undertaking reviews of its informing strategies, being the Long Term Financial Plan and Asset Management Plan. An amount of \$80,000 has been allocated for these reviews.

The introduction of Fair Value requirements in 2013 will see Council enter into a continual cycle of being required to revalue one asset class each financial year. The 2016-17 budget contains a provision to fund the second round of fair value for the asset class of Land and Buildings.

#### **Capital Program**

Council's capital program includes the completion of the new swimming pool project and also addresses a number of renewal works to Council buildings.

The swimming pool project completion costs are \$283,525 with significant government grant funding totalling \$164,495. The balance being sourced from other contributions.

Renewal works of \$73,000 will be undertaken to various council buildings. A further \$300,000 has been allocated for land development costs, which will be funded from Councils Land Development Reserve.

Council have budgeted \$1,654,981 on road construction projects for the year, with \$405,000 on Regional Road Group projects; \$666,605 on Roads to Recovery projects of which will be funded by \$666,605 in commonwealth grants; and \$583,376 on Council local road projects. Funding of \$1,295,074 for road maintenance activities has also been provided for.

Footpath replacement works of \$5,000 will be undertaken on various footpath projects.

The 2016-17 budget provides \$150,000 for urgent works to the Ongerup Effluent System.



The Gnowangerup Community Park will have CCTV units installed at a cost of \$2,500.

Council have budgeted \$10,000 for rehabilitation works at the Ongerup Landfill site; \$10,000 for rehabilitation works at the Borden Landfill site; and \$25,000 for rehabilitation works at the Gnowangerup Landfill.

#### Community Assistance Applications

The draft budget provides \$58,984 of funding for community grant applications in 2016-2017. These include –

\$26,337 as operational contributions for the Sporting Complexes

\$3,500 to the Yongergnow 10 Year Anniversary event

\$4,000 to Hidden Treasures Great Southern for promotion and event project management

#### LEGAL AND STATUTORY ENVIRONMENT

*Local Government Act (1995) s.6.2. (1)* states that each Local Government is to prepare an annual budget prior to 31 August, unless an extension from the Minister is granted.

#### FINANCIAL IMPLICATIONS

The 2016-17 budget is presented as a balanced budget.

#### STRATEGIC IMPLICATIONS

The adoption of the annual budget gives the strategic intent of Council for the next twelve months. The 2016-2017 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible. The actions in the Corporate Business Plan reflect the objectives and desired outcomes within Council's Strategic Community Plan.

#### VOTING REQUIREMENTS

Absolute Majority

**COUNCIL RESOLUTION**

Moved: Cr L Martin

Seconded: Cr S Hmeljak

**0716.80 That Council Pursuant to Section 6.2 of the Local Government Act 1995 and the Local Government (Financial Management) Regulations Part 3, Regulations 22 to 33, adopt the 2016-17 Annual Budget (as contained in Attachment 1) for the Shire of Gnowangerup, including the following-**

- (a) Budget Statement of Comprehensive Income by Nature/Type for the year ending 30 June 2017 showing a net result of (\$573,912);**
- (b) Budget Statement of Comprehensive Income by Program for the year ending 30 June 2017 showing a net result of (\$573,912);**
- (c) Budget Statement of Cash Flows for the year ending 30 June 2017;**
- (d) Budget Rate Setting Statement for the year ending 30 June 2015 showing an amount required to be raised from general rates of \$3,494,454;**
- (e) Budget Statement of Financial Activity for the year ending 30 June 2017;**
- (f) Notes to the Annual Budget, being-**
  - (1) Significant Accounting Policies**
  - (2) Operating Revenues and Expenses, and Descriptions of Functions and Activities**
  - (3) Acquisition of Assets/Capital Expenditure by Program**
  - (4) Disposal of Assets**
  - (5) Information on Borrowings**
  - (6) Reserves Information**
  - (7) Composition of Estimated Net Current Asset Position**
  - (8) Statement of Rating Information**
  - (9A) Specified Area Rate Information**
  - (9B) Waste Collection Rate Information**
  - (10) Service Charges**
  - (11) Fees and Charges**
  - (12) Rate Payment, Discounts, Waivers and Concessions**
  - (13) Rates Interest, Charges and Instalments**
  - (14) Elected Member Remuneration**
  - (15) Cash Flow Information**
  - (16) Trust Fund Information**
  - (17) Major Land Transactions**
  - (18) Trading Undertakings**
- (g) Schedule of Fees and Charges for 2016-2017; and**
- (h) Budget Program Schedules,**

**UNANIMOUSLY CARRIED: 8/0**

**SHIRE OF GNOWANGERUP**  
**BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

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**SHIRE OF GNOWANGERUP**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE OR TYPE**  
**FOR THE YEAR ENDED 30 JUNE 2017**

	NOTE	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
<b>Revenue</b>				
Rates	8	3,697,886	3,483,188	3,469,308
Operating grants, subsidies and contributions		1,535,584	1,099,977	904,811
Fees and charges	14	282,957	327,594	277,068
Service charges	11	0	0	0
Interest earnings	2(a)	89,500	132,778	84,860
Other revenue	2(a)	63,486	428,837	63,271
		<u>5,669,413</u>	<u>5,472,374</u>	<u>4,799,318</u>
<b>Expenses</b>				
Employee costs		(2,157,869)	(1,978,139)	(1,736,903)
Materials and contracts		(1,900,603)	(1,782,871)	(1,806,007)
Utility charges		(165,006)	(142,692)	(161,965)
Depreciation on non-current assets	2(a)	(2,656,214)	(2,364,124)	(1,506,295)
Interest expenses	2(a)	(61,013)	(76,751)	(84,118)
Insurance expenses		(201,010)	(178,991)	(206,860)
Other expenditure		(364,710)	(224,781)	(365,144)
		<u>(7,506,425)</u>	<u>(6,748,349)</u>	<u>(5,867,292)</u>
		<u>(1,837,012)</u>	<u>(1,275,975)</u>	<u>(1,067,974)</u>
Non-operating grants, subsidies and contributions		1,263,100	1,499,514	1,837,639
Profit on asset disposals	6	0	13,846	0
Loss on asset disposals	6	0	(27,566)	0
Loss on revaluation of non current assets		0	0	0
<b>NET RESULT</b>		<b>(573,912)</b>	<b>209,819</b>	<b>769,665</b>
<b>Other comprehensive income</b>				
Changes on revaluation of non-current assets		0	0	0
<b>Total other comprehensive income</b>		<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL COMPREHENSIVE INCOME</b>		<u><b>(573,912)</b></u>	<u><b>209,819</b></u>	<u><b>769,665</b></u>

**Notes:**

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss (if any) and changes on revaluation of non-current assets are impacted upon by external forces and not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF GNOWANGERUP**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY PROGRAM**  
**FOR THE YEAR ENDED 30 JUNE 2017**

	NOTE	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
<b>Revenue (Refer Notes 1,2,8,10 to 14)</b>				
Governance		450	7,961	7,450
General purpose funding		4,923,955	4,122,326	4,077,052
Law, order, public safety		51,108	111,894	85,314
Education and welfare		13,000	12,979	13,525
Housing		72,280	83,254	83,080
Community amenities		278,633	279,527	265,530
Recreation and culture		62,920	263,086	29,800
Transport		142,835	365,682	126,900
Economic services		19,832	20,068	15,098
Other property and services		104,100	205,267	95,569
		<u>5,669,413</u>	<u>5,472,374</u>	<u>4,799,318</u>
<b>Expenses Excluding Finance Costs Refer Notes 1, 2 &amp; 15)</b>				
Governance		(975,521)	(815,347)	(924,151)
General purpose funding		(95,228)	42,713	(59,949)
Law, order, public safety		(271,423)	(276,174)	(279,999)
Health		(234,667)	(219,029)	(227,063)
Education and welfare		(24,639)	(21,055)	(20,700)
Housing		(62,785)	(46,290)	(58,964)
Community amenities		(556,000)	(420,312)	(640,336)
Recreation and culture		(1,506,816)	(1,184,115)	(1,034,242)
Transport		(3,441,381)	(3,043,836)	(1,927,554)
Economic services		(108,281)	(87,626)	(117,461)
Other property and services		(168,671)	(600,528)	(492,755)
		<u>(7,445,412)</u>	<u>(6,671,598)</u>	<u>(5,783,174)</u>
<b>Finance Costs (Refer Notes 2 &amp; 9)</b>				
Housing		(25,256)	(29,571)	(26,512)
Community amenities		(1,882)	(2,807)	(2,636)
Recreation and culture		(33,875)	(44,373)	(54,970)
		<u>(61,013)</u>	<u>(76,751)</u>	<u>(84,118)</u>
<b>Non-operating Grants, Subsidies and Contributions</b>				
Recreation and culture		326,495	550,000	890,000
Transport		936,605	949,514	947,639
		<u>1,263,100</u>	<u>1,499,514</u>	<u>1,837,639</u>
<b>Profit/(Loss) On Disposal Of Assets (Refer Note 6)</b>				
Transport		0	(13,720)	0
		<u>0</u>	<u>(13,720)</u>	<u>0</u>
<b>NET RESULT</b>		<b>(573,912)</b>	<b>209,819</b>	<b>769,665</b>
<b>TOTAL COMPREHENSIVE INCOME</b>		<b><u>(573,912)</u></b>	<b><u>209,819</u></b>	<b><u>769,665</u></b>

**Notes:**

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss (if any) and changes on revaluation of non-current assets are impacted upon by external forces and not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the remeasurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF GNOWANGERUP  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2017**

	NOTE	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
<b>Receipts</b>				
Rates		3,702,378	3,414,856	3,491,808
Operating grants, subsidies and contributions		1,535,584	849,977	904,811
Fees and charges		573,968	326,939	277,068
Service charges		0	0	0
Interest earnings		89,500	132,778	84,860
Goods and services tax		60,523	109,294	0
Other revenue		63,486	428,837	63,271
		<u>6,025,439</u>	<u>5,262,681</u>	<u>4,821,818</u>
<b>Payments</b>				
Employee costs		(2,109,103)	(1,949,996)	(1,692,259)
Materials and contracts		(2,067,115)	(1,724,112)	(1,826,007)
Utility charges		(165,006)	(142,692)	(161,965)
Interest expenses		(61,013)	(77,336)	(86,618)
Insurance expenses		(201,010)	(178,991)	(206,860)
Goods and services tax		(81,693)	(60,523)	0
Other expenditure		(364,711)	(224,782)	(365,144)
		<u>(5,049,651)</u>	<u>(4,358,432)</u>	<u>(4,338,853)</u>
<b>Net cash provided by (used in) operating activities</b>	3(b)	<u>975,788</u>	<u>904,249</u>	<u>482,965</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Payments for development of land held for resale	5	0	0	0
Payments for purchase of property, plant & equipment	5	(1,202,934)	(2,939,645)	(3,418,125)
Payments for construction of infrastructure	5	(1,868,981)	(1,373,430)	(1,901,565)
Non-operating grants, subsidies and contributions used for the development of assets		1,263,100	1,324,514	1,837,639
Proceeds from sale of plant & equipment	6	187,000	172,773	212,000
<b>Net cash provided by (used in) investing activities</b>		<u>(1,621,815)</u>	<u>(2,815,788)</u>	<u>(3,270,051)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
Repayment of debentures	7	(185,607)	(202,834)	(213,858)
Advances to community groups		0	0	0
Proceeds from self supporting loans		29,306	54,067	54,070
Proceeds from new debentures	7	0	0	200,000
<b>Net cash provided by (used in) financing activities</b>		<u>(156,301)</u>	<u>(148,767)</u>	<u>40,212</u>
<b>Net increase (decrease) in cash held</b>		<u>(802,328)</u>	<u>(2,060,306)</u>	<u>(2,746,874)</u>
Cash at beginning of year		<u>2,404,923</u>	<u>4,465,229</u>	<u>4,465,229</u>
<b>Cash and cash equivalents at the end of the year</b>	3(a)	<u><u>1,602,595</u></u>	<u><u>2,404,923</u></u>	<u><u>1,718,355</u></u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF GNOWANGERUP  
RATE SETTING STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2017**

	NOTE	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
<b>Net current assets at start of financial year - surplus/(deficit)</b>	<b>4</b>	<b>716,000</b>	<b>2,260,960</b>	<b>2,274,144</b>
<b>Revenue from operating activities (excluding rates and non-operating grants, subsidies and contributions)</b>	1,2			
Governance		450	7,961	7,450
General purpose funding		1,429,501	824,560	780,898
Law, order, public safety		51,108	111,894	85,314
Health		300	329	0
Education and welfare		13,000	12,979	13,525
Housing		72,280	83,254	83,080
Community amenities		278,633	279,527	265,530
Recreation and culture		62,920	263,086	29,800
Transport		142,835	379,529	126,900
Economic services		19,832	20,068	15,098
Other property and services		104,100	205,267	95,569
		<u>2,174,959</u>	<u>2,188,454</u>	<u>1,503,164</u>
<b>Expenditure from operating activities</b>	1,2			
Governance		(975,521)	(815,347)	(924,151)
General purpose funding		(95,228)	42,713	(59,949)
Law, order, public safety		(271,423)	(276,174)	(279,999)
Health		(234,667)	(219,029)	(227,063)
Education and welfare		(24,639)	(21,055)	(20,700)
Housing		(88,041)	(75,861)	(85,476)
Community amenities		(557,882)	(423,119)	(642,972)
Recreation and culture		(1,540,691)	(1,228,488)	(1,089,212)
Transport		(3,441,381)	(3,071,401)	(1,927,554)
Economic services		(108,281)	(87,626)	(117,461)
Other property and services		(168,671)	(600,529)	(492,755)
		<u>(7,506,425)</u>	<u>(6,775,916)</u>	<u>(5,867,292)</u>
<b>Operating activities excluded from budget</b>				
(Profit)/Loss on asset disposals	6	0	13,720	0
Movement in Non-Current Staff Leave Provisions		48,766	15,883	44,644
Movement in Deferred Pensioners (non-current)		0	(19,648)	
Depreciation on assets	2(a)	2,656,214	2,364,124	1,506,295
Movement in employee benefit provisions (non-current)		0	0	0
<b>Amount attributable to operating activities</b>		<u>(1,910,486)</u>	<u>47,577</u>	<u>(539,045)</u>
<b>INVESTING ACTIVITIES</b>				
Non-operating grants, subsidies and contributions		1,263,100	1,499,514	1,837,639
Purchase land held for resale	5	0	0	
Purchase property, plant and equipment	5	(1,202,934)	(2,939,645)	(3,418,125)
Purchase and construction of infrastructure	5	(1,868,981)	(1,373,429)	(1,901,565)
Proceeds from disposal of assets	6	187,000	172,773	212,000
<b>Amount attributable to investing activities</b>		<u>(1,621,815)</u>	<u>(2,640,787)</u>	<u>(3,270,051)</u>
<b>FINANCING ACTIVITIES</b>				
Repayment of debentures	7	(185,607)	(202,834)	(213,858)
Proceeds from new debentures	7	0	0	200,000
Proceeds from self supporting loans		29,306	54,067	54,070
Transfers to cash backed reserves (restricted assets)	9	(157,000)	(196,681)	(177,270)
Transfers from cash backed reserves (restricted assets)	9	351,148	356,893	650,000
<b>Amount attributable to financing activities</b>		<u>37,847</u>	<u>11,445</u>	<u>512,942</u>
<b>Budgeted deficiency before general rates</b>		<u>(3,494,454)</u>	<u>(2,581,765)</u>	<u>(3,296,154)</u>
<b>Estimated amount to be raised from general rates</b>	8	<u>3,494,454</u>	<u>3,297,765</u>	<u>3,296,154</u>
<b>Net current assets at end of financial year - surplus/(deficit)</b>	4	<u>0</u>	<u>716,000</u>	<u>0</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of Preparation**

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**The Local Government Reporting Entity**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.

**(b) 2015/16 Actual Balances**

Balances shown in this budget as 2015/16 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

**(c) Rounding Off Figures**

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Superannuation**

The Shire contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire contributes are defined contribution plans.



**SHIRE OF GNOWANGERUP  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 4 - Net Current Assets.

**(h) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(i) Inventories**

***General***

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

***Land Held for Resale***

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF GNOWANGERUP  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Fixed Assets**

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

***Initial Recognition and Measurement between Mandatory Revaluation Dates***

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.

***Revaluation***

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

***Land Under Roads***

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Shire

**SHIRE OF GNOWANGERUP  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Fixed Assets (Continued)**

**Depreciation**

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

Major depreciation periods used for each class of depreciable asset are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Infrastructure	5 to 50 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

***Capitalisation Threshold***

Expenditure on items of equipment under \$2,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

**(k) Fair Value of Assets and Liabilities**

When performing a revaluation, the Shir uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that the Shir would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

**SHIRE OF GNOWANGERUP  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Fair Value of Assets and Liabilities (Continued)**

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

***Fair Value Hierarchy***

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

**Level 1**

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2**

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3**

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

***Valuation techniques***

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

**Market approach**

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Fair Value of Assets and Liabilities (Continued)**

**Income approach**

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

**Cost approach**

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shir gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

The mandatory measurement framework imposed by the *Local Government (Financial Management) Regulations* requires, as a minimum, all assets to be revalued at least every 3 years. Relevant disclosures, in accordance with the requirements of Australian Accounting Standards have been made in the budget as necessary.

**(l) Financial Instruments**

**Initial Recognition and Measurement**

Financial assets and financial liabilities are recognised when the Shir becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Shir commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

**Classification and Subsequent Measurement**

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

**SHIRE OF GNOWANGERUP  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(I) Financial Instruments (Continued)**

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

*(i) Financial assets at fair value through profit and loss*

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

*(ii) Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

*(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Shire management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

*(iv) Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.

*(v) Financial liabilities*

Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(l) Financial Instruments (Continued)**

***Impairment***

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

***Derecognition***

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Shire no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

**(m) Impairment of Assets**

In accordance with Australian Accounting Standards the Shire assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.

**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Impairment of Assets (Continued)**

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2017.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

**(n) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Shir prior to the end of the financial year that are unpaid and arise when the Shir becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(o) Employee Benefits**

**Short-Term Employee Benefits**

Provision is made for the Shir's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shir's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shir's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

**Other Long-Term Employee Benefits**

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shir's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shir does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.



**SHIRE OF GNOWANGERUP  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

**(q) Provisions**

Provisions are recognised when the Shir has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(r) Leases**

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Shir, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight live basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

**(s) Interests in Joint Arrangements**

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shir's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Information about the joint ventures is set out in Note 19.

**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(t) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shir's operational cycle. In the case of liabilities where the Shir does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shir's intentions to release for sale.

**(u) Comparative Figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current budget year.

**(v) Budget Comparative Figures**

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

	2016/17 Budget \$	2015/16 Actual \$	2015/16 Budget \$
<b>2. REVENUES AND EXPENSES</b>			
(a) <b>Net Result</b>			
The net result includes:			
(i) Charging as an expense:			
<b>Auditors remuneration</b>			
Audit services	22,500	17,937	22,500
Other services	11,355	5,250	4,970
<b>Depreciation By Program</b>			
Governance	0	0	0
General purpose funding	0	0	0
Law, order, public safety	114,130	105,777	90,244
Health	13,885	12,718	13,015
Education and welfare	5,930	5,437	5,385
Housing	24,230	22,206	21,980
Community amenities	55,055	44,718	26,660
Recreation and culture	629,250	603,237	342,746
Transport	1,468,804	1,252,553	671,465
Economic services	1,025	936	1,700
Other property and services	343,905	316,542	333,100
	<u>2,656,214</u>	<u>2,364,124</u>	<u>1,506,295</u>
<b>Depreciation By Asset Class</b>			
Land and buildings	409,733	364,676	386,379
Furniture and equipment	25,241	22,465	25,241
Plant and equipment	408,452	363,537	382,515
Roads	1,135,759	1,010,865	602,967
Footpaths	9,508	8,463	12,847
Drainage	65,831	58,592	12,250
Parks & Ovals	392,073	348,959	19,590
Airports	180,369	160,535	0
Sewerage	21,881	19,475	64,506
Solid Waste	7,367	6,557	0
	<u>2,656,214</u>	<u>2,364,124</u>	<u>1,506,295</u>
<b>Interest Expenses (Finance Costs)</b>			
- Debentures ( <i>refer note 7(a)</i> )	61,013	76,751	84,118
	<u>61,013</u>	<u>76,751</u>	<u>84,118</u>
(ii) Crediting as revenues:			
<b>Interest Earnings</b>			
Investments			
- Reserve funds	28,000	50,412	31,000
- Other funds	35,000	49,415	29,860
Other interest revenue ( <i>refer note 12</i> )	26,500	32,951	24,000
	<u>89,500</u>	<u>132,778</u>	<u>84,860</u>
(iii) <b>Other Revenue</b>			
Reimbursements and recoveries	0	0	0
Other	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>

**SHIRE OF GNOWANGERUP  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**2. REVENUES AND EXPENSES (Continued)**

**(b) Statement of Objective**

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

**COMMUNITY VISION**

***"A thriving, inclusive and growing community built on opportunity"***

**GOVERNANCE**

**Activities:**

Administration and operation of members of Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.

**GENERAL PURPOSE FUNDING**

**Activities:**

To collect revenue in the form of rates, interest and general purpose Government grants to allow for the provision of services.

**LAW, ORDER, PUBLIC SAFETY**

**Activities:**

To provide services to help ensure a safer community. Activities include fire prevention, emergency services and animal control.

**HEALTH**

**Activities:**

To provide an operational framework for good community health, which includes food quality and pest control.

**EDUCATION AND WELFARE**

**Activities:**

The provision of pre-school facilities to relevant community groups and the support of youth in the community.

**HOUSING**

**Activities:**

Provision of community housing, including administrative support for aged housing.

**SHIRE OF GNOWANGERUP  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**2. REVENUES AND EXPENSES (Continued)**

**(b) Statement of Objective (Continued)**

**COMMUNITY AMENITIES**

**Activities:**

To provide services required by the community. Activities include rubbish collection services, operation of refuse sites, noise control, administration of the Town Planning Scheme and maintenance of cemeteries.

**RECREATION AND CULTURE**

**Activities:**

To establish and manage efficiency infrastructure and resources which improves the social well being of the community. This includes the maintenance of all Shire halls, swimming pool, sporting complexes and libraries.

**TRANSPORT**

**Activities:**

To provide effective and efficient transport services to the community. This is done by the maintenance of roads, drainage works, footpaths, parking facilities, traffic control, street cleaning and maintaining the airstrip.

**ECONOMIC SERVICES**

**Activities:**

The regulation and provision of tourism, area promotion, building control, saleyards, standpipes and dams.

**OTHER PROPERTY & SERVICES**

**Activities:**

Private works, public works overheads, plant operation costs and unclassified items.

**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**3. NOTES TO THE STATEMENT OF CASH FLOWS**

**(a) Reconciliation of Cash**

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	<b>2016/17 Budget \$</b>	<b>2015/16 Actual \$</b>	<b>2015/16 Budget \$</b>
Cash - unrestricted	14,663	622,843	249,269
Cash - restricted	1,587,932	1,782,080	1,469,086
	<u>1,602,595</u>	<u>2,404,923</u>	<u>1,718,355</u>

The following restrictions have been imposed by regulation or other externally imposed requirements:

Leave Reserve	80,713	69,450	68,774
Plant Reserve	730,742	665,686	656,666
Ongerup Effluent Reserve	87,849	125,564	124,438
Area Promotion Reserve	28,851	28,336	28,060
Swimming Pool Reserve	93,104	35,432	35,086
Land Dev & Building Maint. Reserve	325,159	619,283	320,076
Waste Disposal Reserve	217,877	213,978	212,344
Unspent Grants Reserve	0	0	0
Computer Replacement Reserve	7,616	7,480	7,407
Royalties for Regions Reserve	41	1,168	1,156
Futures Fund Reserve	15,504	15,227	15,079
	<u>1,587,456</u>	<u>1,781,604</u>	<u>1,469,086</u>

**(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result**

Net result	(573,912)	209,819	769,665
Depreciation	2,656,214	2,364,124	1,506,295
(Profit)/loss on sale of asset	0	13,719	0
Loss on revaluation of non current assets	0	0	0
(Increase)/decrease in receivables	321,025	(479,690)	32,721
(Increase)/decrease in inventories	0	11,307	0
Increase/(decrease) in payables	(213,205)	76,126	(32,721)
Increase/(decrease) in employee provisions	48,766	33,359	44,644
Grants/contributions for the development of assets	(1,263,100)	(1,324,514)	(1,837,639)
<b>Net Cash from Operating Activities</b>	<u>975,788</u>	<u>904,250</u>	<u>482,965</u>

**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**3. NOTES TO THE STATEMENT OF CASH FLOWS (Continued)**

	<b>2016/17 Budget \$</b>	<b>2015/16 Actual \$</b>	<b>2015/16 Budget \$</b>
<b>(c) Undrawn Borrowing Facilities</b>			
<b>Credit Standby Arrangements</b>			
Bank overdraft limit	500,000	500,000	500,000
Bank overdraft at balance date	0	0	0
Credit card limit	10,000	10,000	10,000
Credit card balance at balance date	0	0	0
<b>Total Amount of Credit Unused</b>	<u>510,000</u>	<u>510,000</u>	<u>510,000</u>
 <b>Loan Facilities</b>			
Loan facilities in use at balance date	<u>1,125,814</u>	<u>1,311,421</u>	<u>1,500,399</u>
 Unused loan facilities at balance date	<u>0</u>	<u>0</u>	<u>0</u>

	<b>Note</b>	<b>2016/17 Budget \$</b>	<b>2015/16 Actual \$</b>
<b>4. NET CURRENT ASSETS</b>			
<b>Composition of estimated net current assets</b>			
<b>CURRENT ASSETS</b>			
Cash - unrestricted	3(a)	19,666	622,843
Cash - restricted reserves	3(a)	1,587,456	1,781,604
Cash - restricted unspent grants	3(a)	476	476
Receivables		306,890	657,224
Inventories		16,879	16,879
		<u>1,931,367</u>	<u>3,079,026</u>
 <b>LESS: CURRENT LIABILITIES</b>			
Trade and other payables		(99,662)	(312,867)
Short term borrowings		0	0
Long term borrowings		(167,352)	(185,607)
Provisions		(244,249)	(239,249)
		<u>(511,263)</u>	<u>(737,723)</u>
 <b>Unadjusted net current assets</b>		<b>1,420,104</b>	<b>2,341,303</b>
Differences between the net current assets at the end of each financial year in the rate setting statement and net current assets detailed above arise from amounts which have been excluded when calculating the budget deficiency in accordance with FM Reg 32 as movements for these items have been funded within the budget estimates. These differences are disclosed as adjustments below.			
<b>Adjustments</b>			
Less: Cash - restricted reserves	3(a)	(1,587,456)	(1,781,604)
Less: Current loans - clubs / institutions		0	(29,306)
Add: Current portion of debentures		167,352	185,607
<b>Adjusted net current assets - surplus/(deficit)</b>		<u><b>0</b></u>	<u><b>716,000</b></u>

**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**5. ACQUISITION OF ASSETS**

The following assets are budgeted to be acquired during the year.

Asset Class	Reporting Program											2016/17 Budget Total \$	2015/16 Actual Total \$
	Governance \$	General Purpose Funding \$	Law, Order, Public Safety \$	Health \$	Education and Welfare \$	Housing \$	Community Amenities \$	Recreation and Culture \$	Transport \$	Economic Services \$	Other Property and Services \$		
<u>Property, Plant and Equipment</u>													
Land and buildings	0	0	0	2,000	0	46,500	300,000	348,525	0	0	0	697,025	2,280,007
Furniture and equipment	21,189	0	0	5,000	0	0	0	3,000	0	0	13,720	42,909	10,809
Plant and equipment	0	0	0	55,000	0	0	0	0	213,000	0	195,000	463,000	648,829
	<b>21,189</b>	<b>0</b>	<b>0</b>	<b>62,000</b>	<b>0</b>	<b>46,500</b>	<b>300,000</b>	<b>351,525</b>	<b>213,000</b>	<b>0</b>	<b>208,720</b>	<b>1,202,934</b>	<b>2,939,645</b>
<u>Infrastructure</u>													
Roads	0	0	0	0	0	0	0	0	1,654,981	0	0	1,654,981	1,289,300
Footpaths	0	0	0	0	0	0	0	0	5,000	0	0	5,000	18,922
Drainage	0	0	0	0	0	0	0	0	5,000	0	0	5,000	3,740
Parks and ovals	0	0	0	0	0	0	0	9,000	0	0	0	9,000	0
Other	0	0	0	0	0	0	0	0	0	0	0		16,751
Sewerage	0	0	0	0	0	0	150,000	0	0	0	0	150,000	1,239
Airports	0	0	0	0	0	0	0	0	0	0	0		40,742
Solid Waste	0	0	0	0	0	0	45,000	0	0	0	0	45,000	2,735
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>195,000</b>	<b>9,000</b>	<b>1,664,981</b>	<b>0</b>	<b>0</b>	<b>1,868,981</b>	<b>1,373,429</b>
<b>Total Acquisitions</b>	<b>21,189</b>	<b>0</b>	<b>0</b>	<b>62,000</b>	<b>0</b>	<b>46,500</b>	<b>495,000</b>	<b>360,525</b>	<b>1,877,981</b>	<b>0</b>	<b>208,720</b>	<b>3,071,915</b>	<b>4,313,074</b>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document as follows:

- detailed schedules
- capital expenditure program



**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**6. DISPOSALS OF ASSETS**

The following assets are budgeted to be disposed of during the year.

<b><u>By Program</u></b>	<b>2016/17 Budget</b>			
	<b>Net Book Value</b>	<b>Sale Proceeds</b>	<b>Profit</b>	<b>Loss</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Health</b>				
Doctor Vehicle	25,000	25,000	0	0
<b>Transport</b>				
Tip Truck GN007	20,000	20,000	0	0
Utility GN010	15,000	15,000	0	0
Utility GN003	12,000	12,000	0	0
Utility Gn0016	10,000	10,000	0	0
Utility GN0046	10,000	10,000	0	0
<b>Other Property and Services</b>				
Executive Sedan GN00	45,000	45,000	0	0
Executive Sedan GN001	25,000	25,000	0	0
Executive Sedan GN002	25,000	25,000	0	0
	<b>187,000</b>	<b>187,000</b>	<b>0</b>	<b>0</b>

<b><u>By Class</u></b>	<b>2016/17 Budget</b>			
	<b>Net Book Value</b>	<b>Sale Proceeds</b>	<b>Profit</b>	<b>Loss</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Plant and Equipment</b>				
Doctor Vehicle	25,000	25,000	0	0
Tip Truck GN007	20,000	20,000	0	0
Utility GN010	15,000	15,000	0	0
Utility GN003	12,000	12,000	0	0
Utility Gn0016	10,000	10,000	0	0
Utility GN0046	10,000	10,000	0	0
Executive Sedan GN00	45,000	45,000	0	0
Executive Sedan GN001	25,000	25,000	0	0
Executive Sedan GN002	25,000	25,000	0	0
	<b>187,000</b>	<b>187,000</b>	<b>0</b>	<b>0</b>

**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**7. INFORMATION ON BORROWINGS**

**(a) Debenture Repayments**

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2016/17 Budget \$	2015/16 Actual \$	2016/17 Budget \$	2015/16 Actual \$	2016/17 Budget \$	2015/16 Actual \$
<b>Housing</b>								
277 - GROH Housing	495,085		74,183	71,163	420,902	495,085	22,022	25,766
<b>Community amenities</b>								
270 - Yongergnow	32,244		12,288	11,533	19,956	32,244	1,882	2,807
<b>Recreation and culture</b>								
267 - Borden Pavilion	25,680		25,678	23,995	2	25,680	1,336	3,247
272 Gnp Bowling Club	0		0	25,996	0	0	0	1,456
273 - Gnp Community Centre	190,387		14,259	13,416	176,128	190,387	11,549	13,587
278 - Borden Pavilion	120,395		15,088	14,461	105,307	120,395	5,005	6,018
279 - Gnp Synthetic Surface	225,990		14,805	14,198	211,185	225,990	9,405	11,355
280 - Gnp Swimming Pool	0		0	0				0
	<b>1,089,781</b>	<b>0</b>	<b>156,301</b>	<b>174,762</b>	<b>933,480</b>	<b>1,089,781</b>	<b>51,199</b>	<b>64,237</b>
<b>Self Supporting Loans</b>								
274 - Homes for the Aged	53,307		3,992	3,757	49,315	53,307	3,234	3,804
275 Gnp Sporting Complex	116,538		17,525	16,835	99,013	116,538	4,555	6,111
276 - Borden Pavilion	51,795		7,789	7,482	44,006	51,795	2,025	2,599
	<b>221,640</b>	<b>0</b>	<b>29,306</b>	<b>28,074</b>	<b>192,334</b>	<b>221,640</b>	<b>9,814</b>	<b>12,514</b>
	<b>1,311,421</b>	<b>0</b>	<b>185,607</b>	<b>202,836</b>	<b>1,125,814</b>	<b>1,311,421</b>	<b>61,013</b>	<b>76,751</b>

All debenture repayments will be financed by general purpose revenue.

**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**7. INFORMATION ON BORROWINGS (Continued)**

(b) New Debentures - 2016/17

Particulars/Purpose	Amount Borrowed Budget	Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used Budget	Balance Unspent \$
Nil.								0
								0
								0
					0		0	0

(c) Unspent Debentures

Council had no unspent debenture funds as at 30th June 2016 nor is it expected to have unspent debenture funds as at 30th June 2017.

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$500,000 with the National Australia Bank does exist. It is not anticipated that this facility will be required to be utilised during 2016/17.

**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**8. RATING INFORMATION - 2016/17 FINANCIAL YEAR**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2016/17 Budgeted Rate Revenue \$</b>	<b>2016/17 Budgeted Interim Rates \$</b>	<b>2016/17 Budgeted Back Rates \$</b>	<b>2016/17 Budgeted Total Revenue \$</b>	<b>2015/16 Actual \$</b>
<b>Uniform General rate</b>								
GRV - Residential	0.147565	335	2,552,448	376,652	0	0	376,652	364,874
GRV - Commercial	0.147565	36	515,246	76,032	0	0	76,032	56,942
GRV - Industrial	0.147565	17	180,748	26,672	0	0	26,672	26,686
GRV - Amelup Tourism	0.147565	4	130,780	19,299	0	0	19,299	18,206
UV - Rural	0.011540	358	252,612,500	2,915,148	0	0	2,915,148	2,748,102
UV - Mining	0.011540	0	0	0	0	0	0	0
<b>Sub-Totals</b>		750	255,991,722	3,413,803	0	0	3,413,803	3,214,810
<b>Minimum payment</b>	<b>Minimum \$</b>							
GRV - Residential	700	82	130,858	57,400	0	0	57,400	54,273
GRV - Commercial	700	14	21,998	9,800	0	0	9,800	12,366
GRV - Industrial	700	9	19,336	6,300	0	0	6,300	6,183
GRV - Amelup Tourism	700	1	4,160	700	0	0	700	687
UV - Rural	700	20	662,400	14,000	0	0	14,000	15,114
UV - Mining	700	3	43,260	2,100	0	0	2,100	3,435
<b>Sub-Totals</b>		129	882,012	90,300	0	0	90,300	92,058
Concessions (Note 13)							(9,649)	(9,103)
<b>Total amount raised from general rates</b>							3,494,454	3,297,765
Specified area rates (Note 10)							69,597	51,824
Waste Collection Rate (Note 10)							133,800	133,599
<b>Total Rates</b>							3,697,851	3,483,188

**SHIRE OF GNOWANGERUP  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**8(a). RATING INFORMATION - 2016/17 FINANCIAL YEAR (CONTINUED)**

All land except exempt land in the Shire of Gnowangerup is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Gnowangerup.

The general rates detailed above for the 2016/17 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**9. CASH BACKED RESERVES**

	2016/17 Budget				2015/16 Actual				2015/16 Budget			
	Opening Balance \$	Transfer to \$	Transfer (from) \$	Closing Balance \$	Opening Balance \$	Transfer to \$	Transfer (from) \$	Closing Balance \$	Opening Balance \$	Transfer to \$	Transfer (from) \$	Closing Balance \$
Leave Reserve	69,450	11,263	0	80,713	67,693	1,757	0	69,450	67,693	1,081	0	68,774
Plant Reserve	665,686	65,056	0	730,742	902,262	113,424	(350,000)	665,686	902,262	104,404	(350,000)	656,666
Ongerup Effluent Reserve	125,564	12,285	(50,000)	87,849	112,640	12,924	0	125,564	112,640	11,798	0	124,438
Area Promotion Reserve	28,336	515	0	28,851	27,619	717	0	28,336	27,619	441	0	28,060
Swimming Pool Reserve	35,432	57,672	0	93,104	34,535	897	0	35,432	34,535	551	0	35,086
Land Dev & Building Maint. Reserve	619,283	5,876	(300,000)	325,159	610,332	15,845	(6,893)	619,283	610,332	9,744	(300,000)	320,076
Waste Disposal Reserve	213,978	3,899	0	217,877	163,464	50,514	0	213,978	163,464	48,880	0	212,344
Unspent Grants Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Computer Replacement Reserve	7,480	136	0	7,616	7,291	189	0	7,480	7,291	116	0	7,407
Royalties for Regions Reserve	1,168	21	(1,148)	41	1,138	30	0	1,168	1,138	18	0	1,156
Futures Fund Reserve	15,227	277	0	15,504	14,842	385		15,227	14,842	237	0	15,079
	0			0				0				0
	1,781,604	157,000	(351,148)	1,587,456	1,941,816	196,681	(356,893)	1,781,604	1,941,816	177,270	(650,000)	1,469,086

**SHIRE OF GNOWANGERUP  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**9. CASH BACKED RESERVES (Continued)**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Purpose of the reserve**

Leave Reserve	to be used to fund annual and long service leave requirements
Plant Reserve	to be used for the purchase of major plant
Ongerup Effluent Reserve	to be used for the maintenance of the Ongerup Effluent System
Area Promotion Reserve	to be used for the promotion of the Gnowangerup Shire
Swimming Pool Reserve	to be used to assist with upgrade of the Gnowangerup Swimming Pool
Land Dev & Building Maint. Reserve	to be used to fund the purchase of or development of land and buildings and building renewal
Waste Disposal Reserve	to be used to fund waste disposal in the Shire, including rehabilitation, transfer stations and post closure of sites
Unspent Grants Reserve	to be used to hold unspent grant funds
Computer Replacement Reserve	to be used to fund the maintenance and replacement of the administration computer system
Royalties for Regions Reserve	to be used to hold unspent Royalties funding.
Futures Fund Reserve	to be used for contributions towards major externally grant funded projects and programs within the Shire of Gnowangerup.

**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**10A. SPECIFIED AREA RATE - 2016/17 FINANCIAL YEAR**

	<b>Basis of Valuation</b>	<b>Rate in \$</b>	<b>Rateable Value \$</b>	<b>2016/17 Budgeted Specified Area Rate Revenue \$</b>	<b>2016/17 Interim Specified Area Rate Revenue \$</b>	<b>2016/17 Back Specified Area Rate Revenue \$</b>	<b>2016/17 Total Specified Area Rate Revenue \$</b>	<b>2015/16 Actual Revenue \$</b>
<b>Specified Area Rate</b>								
Gnp Sporting Complex	GRV	0.003991	2,625,453	10,478	0	0	10,478	7,709
Gnp Sporting Complex	UV	0.000172	112,929,500	19,424	0	0	19,424	14,380
Borden Pavilion	GRV	0.001882	259,154	488	0	0	488	518
Borden Pavilion	UV	0.000104	88,533,200	9,207	0	0	9,207	9,750
Ongerup Effluent	GRV	0.066853	448,743	30,000	0	0	30,000	19,467
							0	
			204,796,050	69,597	0	0	69,597	51,824

	<b>Purpose of the Rate</b>	<b>Area or properties rate is to be imposed on</b>	<b>Budgeted Rate Applied to Costs \$</b>	<b>Budgeted Rate Set Aside to Reserve \$</b>	<b>Reserve Amount to be Applied to costs \$</b>
<b>Specified Area Rate</b>					
Gnp Sporting Complex	To meet the loan repayments for the Gnowangerup Sporting Complex Facility.	Applied to all properties in the Old Gnowangerup Townsite Ward and Gnowangerup Rural Ward.	29,902	0	0
Borden Pavilion	To meet the loan repayments for the Borden Pavilion Facility.	Applied to all properties of the Old Borden Townsite Ward and the	9,695	0	0
Ongerup Effluent	To contribute towards the maintenance, renewal and replacement of the Ongerup Effluent System.	Applied to all properties in the Ongerup Townsite.	30,000	0	0
			69,597	0	0



**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**10B. WASTE COLLECTION RATE - 2016-17 FINANCIAL YEAR**

	Rate in \$	Basis of Rate	Minimum Rate \$	Rateable Value	2015-16 Budgeted Revenue	Budget Applied to Costs	2015-16 Actual \$
Waste Collection Rate	0.000001	GRV	200	3,555,574	56,000	56,000	54400
Waste Collection Rate	0.000001	UV	200	253,318,160	77,800	77,800	79199
					133,800	133,800	133,599

The waste collection rate is imposed to assist Council meet some of the costs associated with managing waste within the Shire.

**11. SERVICE CHARGES - 2016/17 FINANCIAL YEAR**

The Shire of Gnowangerup did not impose any Service Charges for 2016/17.

**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**12. INTEREST CHARGES AND INSTALMENTS - RATES AND SERVICE CHARGES - 2016/17 FINANCIAL YEAR**

<b>Instalment Options</b>	<b>Date Due</b>	<b>Instalment Plan Admin Charge \$</b>	<b>Instalment Plan Interest Rate %</b>	<b>Unpaid Rates Interest Rate %</b>
<b>Option 1</b>				
One Payment	TBA	0	0.00%	11%
<b>Option 2</b>				
Instalment 1	TBA	0	5.50%	11%
Instalment 2	TBA	10	5.50%	11%
<b>Option 3</b>				
Instalment 1	TBA	0	5.50%	11%
Instalment 2	TBA	10	5.50%	11%
Instalment 3	TBA	10	5.50%	11%
Instalment 4	TBA	10	5.50%	11%

	<b>2016/17 Budget Revenue \$</b>	<b>2015/16 Actual \$</b>
Instalment Plan Admin Charge Revenue	4,500	4,920
Instalment Plan Interest Earned	11,500	12,435
Deferred Pensioner Rates Interest	2,000	2,010
Unpaid Rates Interest Earned	13,000	18,506
	<b>31,000</b>	<b>37,871</b>

**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**13. PAYMENT DISCOUNTS, WAIVERS AND CONCESSIONS**  
**- 2016/17 FINANCIAL YEAR**

**Rates Discounts**

Council did not offer any discount on rates for the 2016/17 financial year.

**Waivers or Concessions**

Rate or Fee and Charge to which the Waiver or Concession is Granted	Type	Disc % or Amount (\$)	2016/17 Budget \$	2015/16 Actual \$	Circumstances in which the Waiver or Concession is Granted	Objects of the Waiver or Concession	Reasons for the Waiver or Concession
A213	Concession	50%	2,877	2,715	General rates on Assessment A213	To assist promote the tourist industry in the Amelup Tourism Precinct.	To assist promote the tourist industry in the Amelup Tourism Precinct.
A293	Concession	50%	4,834	4,561	General rates on Assessment A213	To assist promote the tourist industry in the Amelup Tourism Precinct.	To assist promote the tourist industry in the Amelup Tourism Precinct.
A314	Concession	50%	787	742	General rates on Assessment A213	To assist promote the tourist industry in the Amelup Tourism Precinct.	To assist promote the tourist industry in the Amelup Tourism Precinct.
A556	Concession	50%	1,151	1,086	General rates on Assessment A213	To assist promote the tourist industry in the Amelup Tourism Precinct.	To assist promote the tourist industry in the Amelup Tourism Precinct.
			9,649	9,103			

**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

	<b>2016/17 Budget \$</b>	<b>2015/16 Actual \$</b>
<b>14. FEES &amp; CHARGES REVENUE</b>		
Governance	0	4,616
General purpose funding	15,000	17,440
Law, order, public safety	3,320	6,060
Health	0	0
Education and welfare	13,000	12,979
Housing	72,280	83,254
Community amenities	104,075	120,965
Recreation and culture	16,500	18,276
Transport	100	101
Economic services	19,682	19,917
Other property and services	39,000	43,986
	<u>282,957</u>	<u>327,594</u>

	<b>2016/17 Budget \$</b>	<b>2015/16 Actual \$</b>
<b>15. ELECTED MEMBERS REMUNERATION</b>		
The following fees, expenses and allowances were paid to council members and/or the Mayor/President.		
Meeting fees	80,000	80,000
Mayor/President's allowance	15,000	7,000
Deputy Mayor/President's allowance	3,000	3,000
Travelling expenses	6,500	4,995
Telecommunications allowance	5,940	5,940
	<u>110,440</u>	<u>100,935</u>

**SHIRE OF GNOWANGERUP**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2017**

**16. TRUST FUNDS**

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

<b>Detail</b>	<b>Balance 1-Jul-16 \$</b>	<b>Estimated Amounts Received \$</b>	<b>Estimated Amounts Paid (\$)</b>	<b>Estimated Balance 30-Jun-17 \$</b>
Police Licensing	0	753,000	(753,000)	0
Building Services levy	0	2,830	(2,830)	0
BCITF Levy	0	4,440	(4,440)	0
Nomination Deposits	0	0	0	0
Housing Bonds - Pre 01.01.05	13	0	0	13
Hall Hire Deposits	249	300	(300)	249
Agricultural Society	4,365	11	0	4,376
Housing Bonds	10,368	27	0	10,395
Hollow Log Donations	0	0	0	0
Gnp Townscape Funds	3,071	8	0	3,079
Early Morning Swimming Bond	303	350	(350)	303
Gnowangerup Airstrip Donations	1,246	3	0	1,249
GESB Trust	340	1	0	341
Retention Funds	0	0	0	0
Other	54	0	0	54
	<u>20,009</u>	<u>760,970</u>	<u>(760,920)</u>	<u>20,059</u>

**SHIRE OF GNOWANGERUP  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2017**

**17. MAJOR LAND TRANSACTIONS**

It is not anticipated that any major land transactions will occur in 2016/17.

**18. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS**

It is not anticipated that any trading undertakings or major trading undertakings will occur in 2016/17.

**19. INTERESTS IN JOINT ARRANGEMENTS**

The Shire of Gnowangerup has no interests in joint arrangements.

*Shire of Gnowangerup*

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Gnowangerup									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme				ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		DRAFT BUDGET 2016-2017	
G/L	JOB	Income	Expenditure	Income	Expenditure	Calculation Column	Income	Expenditure	
Proceeds Sale of Assets									
40005	Sale of Grader GN.0020	(\$90,000)	\$0	(\$90,000)	\$0	\$0	\$0	\$0	
40005	Trade in on Grader GN.0020	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
40015	Sale of CEO Vehicle GN00	(\$80,000)	\$0	(\$39,091)	\$0	\$0	(\$45,000)	\$0	
40015	Vehicle Changeover x 2	\$0	\$0	\$0	\$0	(\$45,000)	\$0	\$0	
New	Sale of DCEO Vehicle GN001	(\$8,000)	\$0	\$0	\$0	\$0	(\$25,000)	\$0	
New	Trade in on DCEO Vehicle GN001	\$0	\$0	\$0	\$0	(\$25,000)	\$0	\$0	
40025	Sale of MCCS Vehicle GN002	\$0	\$0	\$0	\$0	\$0	(\$25,000)	\$0	
40025	Trade on GN.002 MCCS	\$0	\$0	\$0	\$0	(\$25,000)	\$0	\$0	
40115	Sale of Doctor Vehicle	\$0	\$0	\$0	\$0	\$0	(\$25,000)	\$0	
40115	Trade in on Mazda CX9 GN006	\$0	\$0	\$0	\$0	(\$25,000)	\$0	\$0	
40155	Sale of Utility (GN.0036)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
40155	Trade on GN.0036	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
40175	Sale of Mower GN0029	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
40175	Trade on GN0029	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
40285	Sale of Tip Truck (GN.007)	\$0	\$0	\$0	\$0	\$0	(\$20,000)	\$0	
40285	Trade in on Tip Truck GN007	\$0	\$0	\$0	\$0	(\$20,000)	\$0	\$0	
40145	Sale of Utility (GN0048)	(\$7,000)	\$0	(\$11,364)	\$0	\$0	\$0	\$0	
40145	Trade in on GN0048	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
40165	Sale of Utility (GN0028)	(\$7,000)	\$0	(\$11,364)	\$0	\$0	\$0	\$0	
40165	Trade in on GN0028	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
New	Sale of Utility GN.010	\$0	\$0	\$0	\$0	\$0	(\$15,000)	\$0	
New	Trade on GN.010	\$0	\$0	\$0	\$0	(\$15,000)	\$0	\$0	
New	Sale of Utility GN.003	\$0	\$0	\$0	\$0	\$0	(\$12,000)	\$0	
New	Trade on GN.003	\$0	\$0	\$0	\$0	(\$12,000)	\$0	\$0	
New	Sale of Utility GN.0016	\$0	\$0	\$0	\$0	\$0	(\$10,000)	\$0	
New	Trade on GN.0016	\$0	\$0	\$0	\$0	(\$10,000)	\$0	\$0	
New	Sale of Utility GN.0046	\$0	\$0	\$0	\$0	\$0	(\$10,000)	\$0	
New	Trade on GN.0046	\$0	\$0	\$0	\$0	(\$10,000)	\$0	\$0	
40215	Sale of Loader GN.0011	(\$20,000)	\$0	(\$20,955)	\$0	\$0	\$0	\$0	
40215	Trade in on GN0011 Luigong	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
05005	Trade in on disposal of Bush Fire plant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
PROCEEDS FROM SALE OF ASSETS		(\$212,000)	\$0	(\$172,773)	\$0	(\$187,000)	(\$187,000)	\$0	
Written Down Value		\$0	\$0	\$0	\$0		\$0	\$0	
Written Down Value - Works Plant		\$0	\$212,000	\$0	\$0	\$0	\$0	\$187,000	
		\$0	\$0	\$0	\$0	\$187,000	\$0	\$0	
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Sub Total - WDV ON DISPOSAL OF ASSET		\$0	\$212,000	\$0	\$0	\$187,000	\$0	\$187,000	
Total - GAIN/LOSS ON DISPOSAL OF ASSET		(\$212,000)	\$212,000	(\$172,773)	\$0	\$0	(\$187,000)	\$187,000	
Total - OPERATING STATEMENT		(\$212,000)	\$212,000	(\$172,773)	\$0	\$0	(\$187,000)	\$187,000	

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

## ADOPTED BUDGET 2015-2016

## CURRENT YEAR 2015-16 30 JUNE 2016

## DRAFT BUDGET 2016-2017

G/L	JOB	Income		Expenditure		Income		Expenditure		Column	Income		Expenditure	
RATES														
OPERATING EXPENDITURE														
01002	Finance Unit Costs		\$0		\$36,772		\$0		(\$110,872)		\$0		\$0	\$70,789
01002	Admin Allocated		\$0		\$0		\$0		\$0		\$70,789		\$0	\$0
01012	Administration Activity Costs		\$0		\$0		\$0		\$5,214		\$0		\$0	\$0
01012	Admin Allocated		\$0		\$0		\$0		\$0		\$0		\$0	\$0
01032	Notice Printing & Stationary		\$0		\$2,950		\$0		\$2,115		\$0		\$0	\$2,100
01032	Rates Notices printing		\$0		\$0		\$0		\$0		\$1,200		\$0	\$0
01032	Rates Brochure Printing		\$0		\$0		\$0		\$0		\$800		\$0	\$0
01032	Annual Report Covers		\$0		\$0		\$0		\$0		\$100		\$0	\$0
01042	Advertising & Promotion		\$0		\$2,000		\$0		\$2,000		\$0		\$0	\$2,000
01042	Rates Incentive Prize		\$0		\$0		\$0		\$0		\$2,000		\$0	\$0
01052	Collection Costs		\$0		\$3,200		\$0		\$11,195		\$0		\$0	\$5,000
01052	Legal costs		\$0		\$0		\$0		\$0		\$5,000		\$0	\$0
01062	Valuation Charges		\$0		\$9,040		\$0		\$8,166		\$0		\$0	\$9,100
01062	Annual UV Revaluation costs		\$0		\$0		\$0		\$0		\$7,100		\$0	\$0
01062	GRV Revaluation		\$0		\$0		\$0		\$0		\$0		\$0	\$0
01062	General valuation charges		\$0		\$0		\$0		\$0		\$2,000		\$0	\$0
01072	Search Costs		\$0		\$500		\$0		\$2,214		\$0		\$0	\$800
01072	Title Search Costs		\$0		\$0		\$0		\$0		\$800		\$0	\$0
01082	Rates Written Off		\$0		\$0		\$0		\$40		\$0		\$0	\$39
01082	Write-off of rates		\$0		\$0		\$0		\$0		\$39		\$0	\$0
Sub Total - GENERAL RATES OP EXP			\$0		\$54,462		\$0		(\$48,036)		\$89,828		\$0	\$89,828
OPERATING INCOME														
01003	Rates Income		(\$3,296,154)		\$0		(\$3,297,765)		\$0		\$0		(\$3,494,454)	\$0
01003	GRV Residential		\$0		\$0		\$0		\$0		(\$434,052)		\$0	\$0
01003	GRV Commercial		\$0		\$0		\$0		\$0		(\$85,832)		\$0	\$0
01003	GRV Industrial		\$0		\$0		\$0		\$0		(\$32,972)		\$0	\$0
01003	GRV Amelup Tourism		\$0		\$0		\$0		\$0		(\$10,350)		\$0	\$0
01003	UV Rural		\$0		\$0		\$0		\$0		(\$2,929,148)		\$0	\$0
01003	UV Mining		\$0		\$0		\$0		\$0		(\$2,100)		\$0	\$0
01013	Ex Gratia Rates Contribution		(\$6,989)		\$0		(\$8,289)		\$0		\$0		(\$8,536)	\$0
01013	CBH contribution storage capacity		\$0		\$0		\$0		\$0		(\$8,536)		\$0	\$0
01053	Admin Fee Rate Instalments		(\$4,500)		\$0		(\$4,920)		\$0		\$0		(\$4,500)	\$0
01053	Admin Fee on Rate instalment		\$0		\$0		\$0		\$0		(\$4,500)		\$0	\$0
01043	Interest On Rates Instalments		(\$11,000)		\$0		(\$12,435)		\$0		\$0		(\$11,500)	\$0
01043	Interest on Rate instalments		\$0		\$0		\$0		\$0		(\$11,500)		\$0	\$0
01033	Non Payment Penalty		(\$13,000)		\$0		(\$18,506)		\$0		\$0		(\$13,000)	\$0
01033	Interest on non-payment of rates		\$0		\$0		\$0		\$0		(\$13,000)		\$0	\$0
01023	Pensioner Deferred Rate Interest		(\$860)		\$0		(\$2,010)		\$0		\$0		(\$2,000)	\$0
01023	Interest on deferred pensioners		\$0		\$0		\$0		\$0		(\$2,000)		\$0	\$0
01063	Rate Enquiries		(\$6,000)		\$0		(\$8,520)		\$0		\$0		(\$6,500)	\$0
01063	Local authority enquiry fees		\$0		\$0		\$0		\$0		(\$6,500)		\$0	\$0
01073	ESL Administration Fees		(\$4,000)		\$0		(\$4,000)		\$0		\$0		(\$4,000)	\$0
01073	ESL Admin fee		\$0		\$0		\$0		\$0		(\$4,000)		\$0	\$0
01103	Legal Charges Reimbursed		\$0		\$0		(\$11,155)		\$0		\$0		(\$5,000)	\$0
01103	Reimbursed legal costs		\$0		\$0		\$0		\$0		(\$5,000)		\$0	\$0
01113	Specified Area Rate - Gnp		(\$22,026)		\$0		(\$22,089)		\$0		\$0		(\$29,937)	\$0
01113	Specified Area Rates (Loan 275 P&I)		\$0		\$0		\$0		\$0		(\$29,937)		\$0	\$0
01143	Specified Area Rate - Borden		(\$10,278)		\$0		(\$10,268)		\$0		\$0		(\$9,695)	\$0
01143	Specified Area Rates (Loan 276 P&I)		\$0		\$0		\$0		\$0		(\$9,695)		\$0	\$0
Sub Total - GENERAL RATES OP INC			(\$3,363,457)		\$0		(\$3,399,956)		\$0		(\$3,589,122)		(\$3,589,122)	\$0
Total - GENERAL RATES			(\$3,363,457)		\$54,462		(\$3,399,956)		(\$48,036)		(\$3,499,294)		(\$3,589,122)	\$89,828
OTHER GENERAL PURPOSE FUNDING														
OPERATING EXPENDITURE														
02042	Bank Fees		\$0		\$3,900		\$0		\$3,922		\$0		\$0	\$3,950
02042	Bank fees charged		\$0		\$0		\$0		\$0		\$3,950		\$0	\$0
2052	Rates Waiver		\$0		\$1,587		\$0		\$1,400		\$0		\$0	\$1,450
2052	Rates Waiver - masonic lodge		\$0		\$0		\$0		\$0		\$460		\$0	\$0
2052	Rates Waiver - Lot 2 Yougenup Rd		\$0		\$0		\$0		\$0		\$990		\$0	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP			\$0		\$5,487		\$0		\$5,323		\$5,400		\$0	\$5,400
OPERATING INCOME														
02003	WA Local Govt Grants Commission - General Purpose		(\$322,987)		\$0		(\$340,586)		\$0		\$0		(\$670,500)	\$0
02003	General Purpose Grant		\$0		\$0		\$0		\$0		(\$670,500)		\$0	\$0
02013	WA Local Govt Grants Commission - Untied Roads Grant		(\$325,910)		\$0		(\$276,629)		\$0		\$0		(\$598,100)	\$0
02013	Local Road Grant		\$0		\$0		\$0		\$0		(\$598,100)		\$0	\$0
02023	Self Supporting Loan Interest		(\$4,698)		\$0		(\$5,328)		\$0		\$0		(\$3,233)	\$0
02023	Interest on Gnp Homes for the Aged Loan 274		\$0		\$0		\$0		\$0		(\$3,233)		\$0	\$0
02033	Interest on Investments		(\$29,000)		\$0		(\$49,415)		\$0		\$0		(\$35,000)	\$0
02033	Municipal Fund Short Term investments		\$0		\$0		\$0		\$0		(\$35,000)		\$0	\$0
02043	Interest on Reserve Fund		(\$31,000)		\$0		(\$50,412)		\$0		\$0		(\$28,000)	\$0
02043	Reserve Fund Interest		\$0		\$0		\$0		\$0		(\$28,000)		\$0	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC			(\$713,595)		\$0		(\$722,370)		\$0		(\$1,334,833)		(\$1,334,833)	\$0
Total - OTHER GENERAL PURPOSE FUNDING			(\$713,595)		\$5,487		(\$722,370)		\$5,323		(\$1,329,433)		(\$1,334,833)	\$5,400
Total - GENERAL PURPOSE FUNDING			(\$4,077,052)		\$59,949		(\$4,122,326)		(\$42,713)		(\$4,828,727)		(\$4,923,955)	\$95,228



# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

## ADOPTED BUDGET 2015-2016

## CURRENT YEAR 2015-16 30 JUNE 2016

## DRAFT BUDGET 2016-2017

G/L	JOB	Income	Expenditure	Income	Expenditure	Calculation Column	Income	Expenditure
<b>MEMBERS OF COUNCIL</b>								
<b>OPERATING EXPENDITURE</b>								
03002	Strategy & Governance Unit Costs	\$0	\$63,495	\$0	\$48,231	\$0	\$0	\$63,724
03002	Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
03002	Admin Allocations	\$0	\$0	\$0	\$0	\$63,724	\$0	\$0
03002	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
03032	Members Travelling	\$0	\$6,500	\$0	\$4,995	\$0	\$0	\$6,500
03032	Member travelling costs	\$0	\$0	\$0	\$0	\$6,500	\$0	\$0
03042	Conference Expenses	\$0	\$10,000	\$0	\$17,376	\$0	\$0	\$32,000
03042	Other Conferences	\$0	\$0	\$0	\$0	\$12,500	\$0	\$0
03042	SEGRA Conferencing	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0
03042	LG Week Convention	\$0	\$0	\$0	\$0	\$4,500	\$0	\$0
03052	Election Expenses	\$0	\$11,983	\$0	\$9,192	\$0	\$0	\$2,998
03052	Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
03052	Electoral Commission Postal Voting Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0
03052	Advertising etc	\$0	\$0	\$0	\$0	\$0	\$0	\$0
03052	Admin Allocations	\$0	\$0	\$0	\$0	\$2,998	\$0	\$0
03052	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
03062	Members Allowances	\$0	\$98,000	\$0	\$90,000	\$0	\$0	\$98,000
03062	President Allowance	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0
03062	Deputy President Allowance (25%)	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0
03062	President Meeting Fees (\$16,000 x 1)	\$0	\$0	\$0	\$0	\$16,000	\$0	\$0
03062	Councillor Meeting Fees (\$8,000 x 8)	\$0	\$0	\$0	\$0	\$64,000	\$0	\$0
03062	Telecommunications Allowance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
03072	Telecommunication Allowance	\$0	\$5,940	\$0	\$5,940	\$0	\$0	\$5,940
03072	Telecommunications Allowance (\$660 x 9)	\$0	\$0	\$0	\$0	\$5,940	\$0	\$0
03082	Refreshments & Receptions	\$0	\$18,000	\$0	\$14,743	\$0	\$0	\$19,000
03082	Christmas party	\$0	\$0	\$0	\$0	\$4,000	\$0	\$0
03082	Various functions & receptions	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0
03092	Legal cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0
03102	Members Insurance	\$0	\$6,553	\$0	\$6,553	\$0	\$0	\$6,321
03102	Management Liability Insurance	\$0	\$0	\$0	\$0	\$2,647	\$0	\$0
03102	Journey Injury Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
03102	Personal Accident insurance	\$0	\$0	\$0	\$0	\$302	\$0	\$0
03102	Public Liability Insurance	\$0	\$0	\$0	\$0	\$3,372	\$0	\$0
03112	Consultants	\$0	\$7,000	\$0	\$5,455	\$0	\$0	\$5,800
03112	Consultants costs - CEO Review	\$0	\$0	\$0	\$0	\$5,800	\$0	\$0
03122	Subscriptions	\$0	\$14,825	\$0	\$12,943	\$0	\$0	\$15,880
03122	GS Zone WALGA Subs	\$0	\$0	\$0	\$0	\$850	\$0	\$0
03122	WALGA Tax Service	\$0	\$0	\$0	\$0	\$1,385	\$0	\$0
03122	WALGA Employee Relations Service	\$0	\$0	\$0	\$0	\$3,185	\$0	\$0
03122	WALGA Membership Subs	\$0	\$0	\$0	\$0	\$7,860	\$0	\$0
03122	WALGA Procurement Service Subs	\$0	\$0	\$0	\$0	\$2,400	\$0	\$0
03122	Gnp CRC Business Membership & Roundup	\$0	\$0	\$0	\$0	\$50	\$0	\$0
03122	Borden Bulletin	\$0	\$0	\$0	\$0	\$150	\$0	\$0
03132	Other Member Related Costs	\$0	\$2,500	\$0	\$192	\$0	\$0	\$2,000
03132	Minor Sundry Items	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
03142	Donations & Grants	\$0	\$79,169	\$0	\$71,215	\$0	\$0	\$58,984
03142	Southern Agcare	\$0	\$0	\$0	\$0	\$4,000	\$0	\$0
03142	Gnp CRC - Summer Fair	\$0	\$0	\$0	\$0	\$4,715	\$0	\$0
03142	Gnp CRC - Bloom Festival	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0
03142	Gnp CRC - Seniors Program	\$0	\$0	\$0	\$0	\$5,382	\$0	\$0
03142	Gnp CRC - Seniors Morning Tea	\$0	\$0	\$0	\$0	\$500	\$0	\$0
03142	Gnp Sporting Complex	\$0	\$0	\$0	\$0	\$14,960	\$0	\$0
03142	Borden Pavilion	\$0	\$0	\$0	\$0	\$8,066	\$0	\$0
03142	Ong Sporting Complex	\$0	\$0	\$0	\$0	\$3,311	\$0	\$0
03142	A Smart Start program (YMCA)	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
03142	Hidden Treasures	\$0	\$0	\$0	\$0	\$4,000	\$0	\$0
03142	Women in Farming Enterprise Ong Workshop (WIFE)	\$0	\$0	\$0	\$0	\$500	\$0	\$0
03142	Ong Golf Club - SEDGA Tournament	\$0	\$0	\$0	\$0	\$500	\$0	\$0
03142	Gnp Baptist Church - Redev Old Tennis Club into Mtg Area	\$0	\$0	\$0	\$0	\$0	\$0	\$0
03142	Ongerup Community Dev - Walk Trails Project	\$0	\$0	\$0	\$0	\$2,800	\$0	\$0
03142	Yongergnow Inc - 10 Yr Anniversary Event	\$0	\$0	\$0	\$0	\$3,500	\$0	\$0
03142	Garage Sale Trail	\$0	\$0	\$0	\$0	\$1,250	\$0	\$0
03142	DAF - Contribution mapping of food production & process	\$0	\$0	\$0	\$0	\$500	\$0	\$0
03152	Publications & Legislation	\$0	\$600	\$0	\$0	\$0	\$0	\$600
03152	Legislation publications	\$0	\$0	\$0	\$0	\$600	\$0	\$0
03172	Project/Development Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$6,500
03172	Promote Act, Belong, Commit	\$0	\$0	\$0	\$0	\$500	\$0	\$0
03172	Project development and promotion	\$0	\$0	\$0	\$0	\$6,000	\$0	\$0
<b>Sub Total - MEMBERS OF COUNCIL OP/EXP</b>		\$0	\$333,065	\$0	\$317,101	\$324,247	\$0	\$324,247
<b>OPERATING INCOME</b>								
03003	Reimbursements	(\$450)	\$0	(\$3,336)	\$0	\$0	(\$450)	\$0
03003	Reimbursement of expenses	\$0	\$0	\$0	\$0	(\$450)	\$0	\$0
<b>Sub Total - MEMBERS OF COUNCIL OP/INC</b>		(\$450)	\$0	(\$3,336)	\$0	(\$450)	(\$450)	\$0
<b>Total - MEMBERS OF COUNCIL</b>		(\$450)	\$333,065	(\$3,336)	\$317,101	\$323,797	(\$450)	\$324,247

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

## ADOPTED BUDGET 2015-2016

## CURRENT YEAR 2015-16 30 JUNE 2016

## DRAFT BUDGET 2016-2017

G/L	JOB	Income	Expenditure	Income	Expenditure	Calculation Column	Income	Expenditure
<b>GOVERNANCE</b>								
<b>OPERATING EXPENDITURE</b>								
04002	Strategy & Governance Costs	\$0	\$249,536	\$0	\$189,824	\$0	\$0	\$443,267
04002	Admin Allocations	\$0	\$0	\$0	\$0	\$443,267	\$0	\$0
04012	Corporate & Community Costs	\$0	\$37,500	\$0	\$11,165	\$0	\$0	\$7,000
04012	Consultant - Local laws drafting	\$0	\$0	\$0	\$0	\$7,000	\$0	\$0
04032	Public Relations	\$0	\$21,251	\$0	\$8,181	\$0	\$0	\$11,004
04032	Annual Report preparation	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
04032	Admin Allocations	\$0	\$0	\$0	\$0	\$9,004	\$0	\$0
04042	Shire Website	\$0	\$13,633	\$0	\$13,876	\$0	\$0	\$23,886
04042	Contractor website maint	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0
04042	Admin Allocations	\$0	\$0	\$0	\$0	\$20,886	\$0	\$0
04052	Civic Receptions & Events	\$0	\$16,364	\$0	\$17,675	\$0	\$0	\$57,512
04052	RF01 Australia Day Function	\$0	\$0	\$0	\$0	\$0	\$0	\$0
04052	RF01 Australia Day	\$0	\$0	\$0	\$0	\$2,600	\$0	\$0
04052	RF02 Thank a Volunteer Day Function	\$0	\$0	\$0	\$0	\$0	\$0	\$0
04052	RF02 Thank a Volunteer	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
04052	RF03 ANZAC Day function	\$0	\$0	\$0	\$0	\$0	\$0	\$0
04052	RF03 ANZAC Day	\$0	\$0	\$0	\$0	\$500	\$0	\$0
04052	RF04 Other Civic Functions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
04052	RF04 Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
04052	RF04 Various receptions & events	\$0	\$0	\$0	\$0	\$3,300	\$0	\$0
04052	RF04 National Youth Week	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
04052	RF04 Materials - NAIDOC Week	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
04052	RF04 Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
04052	RF04 Admin Allocations	\$0	\$0	\$0	\$0	\$47,112	\$0	\$0
04052	RF04 Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
04062	Refreshments	\$0	\$3,000	\$0	\$1,327	\$0	\$0	\$3,000
04062	Refreshments	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0
04072	Minor Furniture & Equipment	\$0	\$1,000	\$0	\$0	\$0	\$0	\$1,000
04072	Minor purchases	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
04082	Legal Costs	\$0	\$9,000	\$0	\$11,646	\$0	\$0	\$7,500
04082	Legal advice	\$0	\$0	\$0	\$0	\$6,000	\$0	\$0
04082	Legal Advice - lease agreements for sporting complexes	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0
04092	Audit Fees	\$0	\$27,470	\$0	\$23,187	\$0	\$0	\$33,855
04092	Roads to Recovery Audit	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
04092	Other Grant Audits	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0
04092	Audit Committee Teleconference	\$0	\$0	\$0	\$0	\$750	\$0	\$0
04092	Deferred pensioners Certification	\$0	\$0	\$0	\$0	\$500	\$0	\$0
04092	Comparison reports	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
04092	Forensic Audit	\$0	\$0	\$0	\$0	\$5,605	\$0	\$0
04092	Annual Audit Fees	\$0	\$0	\$0	\$0	\$22,500	\$0	\$0
04102	Advertising	\$0	\$35,600	\$0	\$19,588	\$0	\$0	\$35,600
04102	Gazettal Costs for local laws	\$0	\$0	\$0	\$0	\$14,000	\$0	\$0
04102	Advertising costs	\$0	\$0	\$0	\$0	\$21,600	\$0	\$0
04112	Minor Admin Expenses	\$0	\$1,000	\$0	\$153	\$0	\$0	\$1,000
04112	Minor sundry items	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
04162	Industrial Service	\$0	\$4,650	\$0	\$3,090	\$0	\$0	\$4,650
04162	Consultancy Services	\$0	\$0	\$0	\$0	\$4,650	\$0	\$0
04172	MCS Vehicle Expenses	\$0	\$0	\$0	\$10,022	\$0	\$0	\$0
04172	Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
04192	Valuation Costs	\$0	\$32,600	\$0	\$12,624	\$0	\$0	\$22,000
04192	Fair Value Land & Buildings	\$0	\$0	\$0	\$0	\$22,000	\$0	\$0
04222	Finance Unit costs	\$0	\$138,482	\$0	\$175,888	\$0	\$0	\$0
04222	Admin Allocations	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - GOVERNANCE - GENERAL OP/EXP</b>		\$0	\$591,086	\$0	\$498,246	\$651,274	\$0	\$651,274
<b>OPERATING INCOME</b>								
04003	Photocopying	(\$1,000)	\$0	\$0	\$0	\$0	\$0	\$0
04003	Photocopying charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
04013	Reimbursements	(\$6,000)	\$0	\$0	\$0	\$0	\$0	\$0
04013	Good Driver Insurance Rebate	\$0	\$0	\$0	\$0	\$0	\$0	\$0
04023	Grants Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
04023	LGIS Insurance Credit - Risk Framework	\$0	\$0	\$0	\$0	\$0	\$0	\$0
04033	Other Minor Income	\$0	\$0	(\$4,625)	\$0	\$0	\$0	\$0
04033	FOI Fees and charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - GOVERNANCE - GENERAL OP/INC</b>		(\$7,000)	\$0	(\$4,625)	\$0	\$0	\$0	\$0
<b>Total - GOVERNANCE - GENERAL</b>		(\$7,000)	\$591,086	(\$4,625)	\$498,246	\$651,274	\$0	\$651,274
<b>Total - GOVERNANCE</b>		(\$7,450)	\$924,151	(\$7,961)	\$815,347	\$975,071	(\$450)	\$975,521

*Shire of Gnowangerup*

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

**ADOPTED BUDGET  
2015-2016**

**CURRENT YEAR  
2015-16  
30 JUNE 2016**

**Calculation  
Column**

**DRAFT BUDGET  
2016-2017**

G/L	JOB	Income	Expenditure	Income	Expenditure		Income	Expenditure
<b>LAW, ORDER AND PUBLIC SAFETY</b>								
<b>FIRE PREVENTION</b>								
<b>OPERATING EXPENDITURE</b>								
05032	Bushfire Insurance	\$0	\$10,193	\$0	\$11,692	\$0	\$0	\$23,335
05032	Bushfire Motor Vehicle Insurance	\$0	\$0	\$0	\$0	\$13,305	\$0	\$0
05032	Brigade Member vehicle insurance	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0
05032	Bushfire Insurance	\$0	\$0	\$0	\$0	\$8,400	\$0	\$0
05032	Property Damage & Bodily Injury	\$0	\$0	\$0	\$0	\$130	\$0	\$0
05042	Advertising & printing	\$0	\$1,750	\$0	\$3,736	\$0	\$0	\$2,600
05042	Printing of Firebreak Order	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
05042	Facility Hire	\$0	\$0	\$0	\$0	\$250	\$0	\$0
05042	Printing of Fire Maps	\$0	\$0	\$0	\$0	\$350	\$0	\$0
05052	Equipment maint & Repairs	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0
05052	Equipment servicing	\$0	\$0	\$0	\$0	\$0	\$0	\$0
05062	Fire Vehicles - Operations	\$0	\$11,150	\$0	\$14,575	\$0	\$0	\$11,600
05062	Plant Operating Costs	\$0	\$0	\$0	\$0	\$11,600	\$0	\$0
05082	Fire Building operation	\$0	\$1,282	\$0	\$1,294	\$0	\$0	\$0
05082	Depreciation of assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
05092	Bushfire Depreciation	\$0	\$75,132	\$0	\$91,498	\$0	\$0	\$99,965
05092	Depreciation of assets	\$0	\$0	\$0	\$0	\$99,965	\$0	\$0
05122	Base Operators Allowance	\$0	\$800	\$0	\$800	\$0	\$0	\$800
05122	Annual allowance	\$0	\$0	\$0	\$0	\$800	\$0	\$0
05142	Annual Radio Site - Borden	\$0	\$300	\$0	\$0	\$0	\$0	\$0
05142	Annual licence fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0
05152	Other Expenses	\$0	\$1,010	\$0	\$164	\$0	\$0	\$2,700
05152	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0
05152	Materials - Bushfire Signage	\$0	\$0	\$0	\$0	\$2,700	\$0	\$0
05182	Gnp BFB Expenses	\$0	\$5,995	\$0	\$6,183	\$0	\$0	\$5,895
05182	Freight	\$0	\$0	\$0	\$0	\$235	\$0	\$0
05182	First Aid Supplies	\$0	\$0	\$0	\$0	\$50	\$0	\$0
05182	Water consumption	\$0	\$0	\$0	\$0	\$75	\$0	\$0
05182	Protective Clothing	\$0	\$0	\$0	\$0	\$1,985	\$0	\$0
05182	Fire Foam	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0
05182	Permit Books	\$0	\$0	\$0	\$0	\$50	\$0	\$0
05192	Borden BFB Expenses	\$0	\$5,995	\$0	\$7,129	\$0	\$0	\$5,920
05192	Freight	\$0	\$0	\$0	\$0	\$235	\$0	\$0
05192	Minor items	\$0	\$0	\$0	\$0	\$500	\$0	\$0
05192	Protective Clothing	\$0	\$0	\$0	\$0	\$1,985	\$0	\$0
05192	Radio Communications Repairs	\$0	\$0	\$0	\$0	\$100	\$0	\$0
05192	Firs Aid Supplies	\$0	\$0	\$0	\$0	\$50	\$0	\$0
05192	Fire Foam	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0
05192	Permit Books	\$0	\$0	\$0	\$0	\$50	\$0	\$0
05202	Ongerup BFB Expenses	\$0	\$5,995	\$0	\$3,776	\$0	\$0	\$5,920
05202	Freight	\$0	\$0	\$0	\$0	\$235	\$0	\$0
05202	Minor items	\$0	\$0	\$0	\$0	\$500	\$0	\$0
05202	First Aid Supplies	\$0	\$0	\$0	\$0	\$50	\$0	\$0
05202	Protective Clothing	\$0	\$0	\$0	\$0	\$1,985	\$0	\$0
05202	Radio Communications Repairs	\$0	\$0	\$0	\$0	\$100	\$0	\$0
05202	Fire Foam	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0
05202	Permit Books	\$0	\$0	\$0	\$0	\$50	\$0	\$0
<b>Sub Total - FIRE PREVENTION OP/EXP</b>		\$0	\$120,602	\$0	\$140,849	\$158,735	\$0	\$158,735
<b>OPERATING INCOME</b>								
05003	DFES BFB Grant	(\$35,250)	\$0	(\$54,047)	\$0	\$0	(\$32,932)	\$0
05003	DFES ESL Operating Grant BFB	\$0	\$0	\$0	\$0	(\$32,932)	\$0	\$0
05033	Sale of Fire Maps	\$0	\$0	(\$123)	\$0	\$0	\$0	\$0
05033	Fees & charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - FIRE PREVENTION OP/INC</b>		(\$35,250)	\$0	(\$54,169)	\$0	(\$32,932)	(\$32,932)	\$0
<b>Total - FIRE PREVENTION</b>		(\$35,250)	\$120,602	(\$54,169)	\$140,849	\$125,803	(\$32,932)	\$158,735
<b>ANIMAL CONTROL</b>								
<b>OPERATING EXPENDITURE</b>								
06032	Ranger Services Expenses	\$0	\$53,180	\$0	\$37,143	\$0	\$0	\$49,255
06032	Salaries	\$0	\$0	\$0	\$0	\$8,400	\$0	\$0
06032	Superannuation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
06032	Telephone calls & data packs	\$0	\$0	\$0	\$0	\$380	\$0	\$0
06032	Contract Ranger Services	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0
06032	Pound Books	\$0	\$0	\$0	\$0	\$25	\$0	\$0
06032	Food and sustenance	\$0	\$0	\$0	\$0	\$150	\$0	\$0
06032	Overheads	\$0	\$0	\$0	\$0	\$300	\$0	\$0
06042	Other Animal Control Expenses	\$0	\$10,480	\$0	\$2,509	\$0	\$0	\$2,460
06042	Animal Sustenance	\$0	\$0	\$0	\$0	\$60	\$0	\$0
06042	Safety Products	\$0	\$0	\$0	\$0	\$400	\$0	\$0
06042	Dog & Cat Tags	\$0	\$0	\$0	\$0	\$500	\$0	\$0
06042	Animal Destruction Costs	\$0	\$0	\$0	\$0	\$500	\$0	\$0
06042	Minor items	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
06072	Admin Allocations	\$0	\$0	\$0	\$3,833	\$0	\$0	\$0
06072	Admin Allocations	\$0	\$0	\$0	\$0	\$0	\$0	\$0
06082	Cat Sterilisation Program	\$0	\$4,850	\$0	\$4,900	\$0	\$0	\$0
06082	Cat Sterisation Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - ANIMAL CONTROL OP/EXP</b>		\$0	\$68,510	\$0	\$48,384	\$51,715	\$0	\$51,715

**Shire of Gnowangerup**

		ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		Calculation Column	DRAFT BUDGET 2016-2017	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Income	Expenditure	Income	Expenditure		Income	Expenditure
G/L	JOB							
<b>OPERATING INCOME</b>								
06003	Fines & Penalties	(\$200)	\$0	(\$115)	\$0	\$0	(\$120)	\$0
06003	07 - Fines and penalties issued	\$0	\$0	\$0	\$0	(\$120)	\$0	\$0
06013	Dog Registration Fees	(\$2,300)	\$0	(\$5,028)	\$0	\$0	(\$2,700)	\$0
06013	Dog Registrations	\$0	\$0	\$0	\$0	(\$2,700)	\$0	\$0
06023	Dog Pound Fees	(\$500)	\$0	(\$795)	\$0	\$0	(\$500)	\$0
06023	Impounding Fees	\$0	\$0	\$0	\$0	(\$500)	\$0	\$0
<b>Sub Total - ANIMAL CONTROL OP/INC</b>		(\$3,000)	\$0	(\$5,938)	\$0	(\$3,320)	(\$3,320)	\$0
<b>Total - ANIMAL CONTROL</b>		(\$3,000)	\$68,510	(\$5,938)	\$48,384	\$48,395	(\$3,320)	\$51,715
<b>OTHER LAW ORDER &amp; PUBLIC SAFETY</b>								
<b>OPERATING EXPENDITURE</b>								
07052	Emergency Vehicle Maintenance	\$0	\$22,700	\$0	\$21,254		\$0	\$23,400
07052	SES Vehicle Insurance	\$0	\$0	\$0	\$0	\$2,400	\$0	\$0
07052	Plant Operating Costs	\$0	\$0	\$0	\$0	\$21,000	\$0	\$0
07082	Emergency Building Operation	\$0	\$1,763	\$0	\$5,079		\$0	\$5,173
07082	FESA Levy	\$0	\$0	\$0	\$0	\$72	\$0	\$0
07082	Materials - contingency	\$0	\$0	\$0	\$0	\$1,660	\$0	\$0
07082	Pest Control	\$0	\$0	\$0	\$0	\$150	\$0	\$0
07082	Electricity	\$0	\$0	\$0	\$0	\$1,541	\$0	\$0
07082	Water	\$0	\$0	\$0	\$0	\$620	\$0	\$0
07082	Property Insurance	\$0	\$0	\$0	\$0	\$1,130	\$0	\$0
07092	Gnp SES Depreciation	\$0	\$13,830	\$0	\$12,984		\$0	\$14,165
07092	Asset Depreciation	\$0	\$0	\$0	\$0	\$14,165	\$0	\$0
07112	SES Expenditure	\$0	\$10,530	\$0	\$12,193		\$0	\$12,197
07112	Fuel Supplies	\$0	\$0	\$0	\$0	\$2,200	\$0	\$0
07112	Minor Items	\$0	\$0	\$0	\$0	\$2,425	\$0	\$0
07112	Refreshments	\$0	\$0	\$0	\$0	\$500	\$0	\$0
07112	Equipment Repairs	\$0	\$0	\$0	\$0	\$600	\$0	\$0
07112	First Aid Equipment	\$0	\$0	\$0	\$0	\$1,200	\$0	\$0
07112	Training costs	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
07112	Telephone	\$0	\$0	\$0	\$0	\$1,800	\$0	\$0
07112	Stationery	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
07112	Fire Equipment servicing	\$0	\$0	\$0	\$0	\$472	\$0	\$0
07132	SMS Register Expenses	\$0	\$5,000	\$0	\$3,478		\$0	\$5,000
07132	SMS costs	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0
07142	Kerbside Numbering	\$0	\$0	\$0	\$0	\$0	\$0	\$1,038
07142	Salaries & Wages	\$0	\$0	\$0	\$0	\$100	\$0	\$0
07142	Overheads	\$0	\$0	\$0	\$0	\$138	\$0	\$0
07142	Materials Kerbside street numbering Gnp Townsite	\$0	\$0	\$0	\$0	\$800	\$0	\$0
07152	Emergency Management Arrangements Review	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0
07152	Review Distaster Management plan	\$0	\$0	\$0	\$0	\$0	\$0	\$0
07172	SES LotteryWest Grant Expenditure	\$0	\$32,064	\$0	\$31,953		\$0	\$0
07172	Expenditure items if grant approved	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - OTHER LAW ORDER &amp; PUBLIC SAFETY OP/EXP</b>		\$0	\$90,887	\$0	\$86,941	\$60,973	\$0	\$60,973
<b>OPERATING INCOME</b>								
07003	Emergency Grant Income	(\$15,000)	\$0	(\$19,834)	\$0	\$0	(\$14,856)	\$0
07003	SES Operating Grant	\$0	\$0	\$0	\$0	(\$14,856)	\$0	\$0
07063	SES LotteryWest Grant	(\$32,064)	\$0	(\$31,953)	\$0	\$0	\$0	\$0
07063	SES Building fit out grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - OTHER LAW ORDER &amp; PUBLIC SAFETY OP /INC</b>		(\$47,064)	\$0	(\$51,787)	\$0	(\$14,856)	(\$14,856)	\$0
<b>Total - OTHER LAW ORDER PUBLIC SAFETY</b>		(\$47,064)	\$90,887	(\$51,787)	\$86,941	\$46,117	(\$14,856)	\$60,973
<b>Total - LAW ORDER &amp; PUBLIC SAFETY</b>		(\$85,314)	\$279,999	(\$111,894)	\$276,174	\$220,315	(\$51,108)	\$271,423

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

## ADOPTED BUDGET 2015-2016

## CURRENT YEAR 2015-16 30 JUNE 2016

## DRAFT BUDGET 2016-2017

G/L	JOB	Income		Expenditure		Income		Expenditure		Column	Income		Expenditure	
HEALTH ADMINISTRATION & INSPECTION														
OPERATING EXPENDITURE														
11012	Infrastructure Unit Costs	\$0	\$0	\$0	\$2,923	\$0	\$0	\$2,380						
11012	Salaries	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0						
11012	Overheads	\$0	\$0	\$0	\$0	\$1,380	\$0	\$0						
11032	Analytical Costs	\$0	\$650	\$0	\$610	\$0	\$0	\$650						
11032	Analytical expenses	\$0	\$0	\$0	\$0	\$650	\$0	\$0						
11052	Health Costs - Contract Services	\$0	\$53,600	\$0	\$53,325	\$0	\$0	\$53,600						
11052	Contract Health Inspection Services	\$0	\$0	\$0	\$0	\$48,000	\$0	\$0						
11052	Contract Health Inspection Services Travel costs	\$0	\$0	\$0	\$0	\$5,600	\$0	\$0						
Sub Total - HEALTH ADMIN & INSPECTION OP/EXP		\$0	\$54,250	\$0	\$56,858	\$56,630	\$0	\$56,630						
OPERATING INCOME														
Sub Total - HEALTH ADMIN & INSPECTION OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0						
Total - HEALTH ADMIN & INSPECTION		\$0	\$54,250	\$0	\$56,858	\$56,630	\$0	\$56,630						
PREVENTIVE SERVICES- PEST CONTROL														
OPERATING EXPENDITURE														
12032	Mosquito Control	\$0	\$1,050	\$0	\$1,216	\$0	\$0	\$5,500						
12032	Wages	\$0	\$0	\$0	\$0	\$2,400	\$0	\$0						
12032	Materials - fogging chemicals	\$0	\$0	\$0	\$0	\$2,500	\$0	\$0						
12032	Overheads	\$0	\$0	\$0	\$0	\$600	\$0	\$0						
Sub Total - PEST CONTROL OP/EXP		\$0	\$1,050	\$0	\$1,216	\$5,500	\$0	\$5,500						
OPERATING INCOME														
Sub Total - PEST CONTROL OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0						
Total - PEST CONTROL		\$0	\$1,050	\$0	\$1,216	\$5,500	\$0	\$5,500						
PREVENTIVE SERVICES - OTHER														
OPERATING EXPENDITURE														
14002	Strategy & Governance Unit Costs	\$0	\$2,983	\$0	\$2,258	\$0	\$0	\$2,997						
14002	Admin allocations	\$0	\$0	\$0	\$0	\$2,997	\$0	\$0						
14032	25 McDonald St Building Maintenance	\$0	\$2,040	\$0	\$712	\$0	\$0	\$1,738						
14032	Salaries & Wages	\$0	\$0	\$0	\$0	\$150	\$0	\$0						
14032	Materials	\$0	\$0	\$0	\$0	\$800	\$0	\$0						
14032	Pest control	\$0	\$0	\$0	\$0	\$260	\$0	\$0						
14032	clean gutters	\$0	\$0	\$0	\$0	\$180	\$0	\$0						
14032	Overheads	\$0	\$0	\$0	\$0	\$248	\$0	\$0						
14032	Plant Operating Costs	\$0	\$0	\$0	\$0	\$100	\$0	\$0						
14042	25 McDonald St Building Operation	\$0	\$6,395	\$0	\$6,007	\$0	\$0	\$6,761						
14042	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0						
14042	Water	\$0	\$0	\$0	\$0	\$2,500	\$0	\$0						
14042	Depreciation	\$0	\$0	\$0	\$0	\$3,450	\$0	\$0						
14042	Property Insurance	\$0	\$0	\$0	\$0	\$740	\$0	\$0						
14052	Medical Centre Building Maintenance	\$0	\$1,995	\$0	\$427	\$0	\$0	\$2,160						
14052	Salaries & Wages	\$0	\$0	\$0	\$0	\$25	\$0	\$0						
14052	Materials	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0						
14052	Paint external timber	\$0	\$0	\$0	\$0	\$500	\$0	\$0						
14052	Pest control	\$0	\$0	\$0	\$0	\$135	\$0	\$0						
14062	Medical Centre Building Operations	\$0	\$12,350	\$0	\$12,284	\$0	\$0	\$13,381						
14062	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0						
14062	Water	\$0	\$0	\$0	\$0	\$1,820	\$0	\$0						
14062	Depreciation	\$0	\$0	\$0	\$0	\$10,435	\$0	\$0						
14062	Property Insurance	\$0	\$0	\$0	\$0	\$1,055	\$0	\$0						
14092	Park Rd Building Operations (Now Sold)	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
14092	FESA Levy	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
14112	Doctor Vehicle Expenses	\$0	\$10,000	\$0	\$7,182	\$0	\$0	\$8,500						
14112	Plant Operating Costs	\$0	\$0	\$0	\$0	\$8,500	\$0	\$0						
14132	Surgery IT Costs	\$0	\$2,000	\$0	\$0	\$0	\$0	\$4,000						
14132	Consultant Costs	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0						
14132	Materials	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0						
14152	Medical Equipment	\$0	\$1,000	\$0	\$0	\$0	\$0	\$500						
14152	Materials	\$0	\$0	\$0	\$0	\$500	\$0	\$0						
14162	Other Surgery Costs	\$0	\$1,000	\$0	\$0	\$0	\$0	\$500						
14162	Materials	\$0	\$0	\$0	\$0	\$500	\$0	\$0						
14182	Practice Incentive Costs	\$0	\$132,000	\$0	\$132,000	\$0	\$0	\$132,000						
14182	Locum Expenses Subsidy	\$0	\$0	\$0	\$0	\$12,000	\$0	\$0						
14182	Contract Subsidy	\$0	\$0	\$0	\$0	\$120,000	\$0	\$0						
Sub Total - PREVENTIVE SRVS - OP/EXP		\$0	\$171,763	\$0	\$160,955	\$172,537	\$0	\$172,537						
OPERATING INCOME														
14013	Reimbursements	\$0	\$0	(\$329)	\$0	\$0	(\$300)	\$0						
14013	Reimburse fees for hire of oxygen cylinders	\$0	\$0	\$0	\$0	(\$300)	\$0	\$0						
Sub Total - PREVENTIVE SRVS - OP/INC		\$0	\$0	(\$329)	\$0	(\$300)	(\$300)	\$0						
Total - PREVENTIVE SERVICES		\$0	\$171,763	(\$329)	\$160,955	\$172,237	(\$300)	\$172,537						
Total - HEALTH		\$0	\$227,063	(\$329)	\$219,029	\$234,367	(\$300)	\$234,667						

*Shire of Gnowangerup*

Shire of Gnowangerup									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		Calculation Column	DRAFT BUDGET 2016-2017		
G/L	JOB	Income	Expenditure	Income	Expenditure		Income	Expenditure	
OTHER EDUCATION									
OPERATING EXPENDITURE									
16032	School Mowing Contract	\$0	\$6,125	\$0	\$9,106	\$0	\$0	\$9,836	
16032	Salaries & Wages	\$0	\$0	\$0	\$0	\$700	\$0	\$0	
16032	Contract - Garden/Mowing	\$0	\$0	\$0	\$0	\$7,170	\$0	\$0	
16032	Overheads	\$0	\$0	\$0	\$0	\$966	\$0	\$0	
16032	Plant Operating Costs	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	
16052	Corporate & Community Costs	\$0	\$1,382	\$0	\$1,065	\$0	\$0	\$1,628	
16052	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
16052	Admin Allocations	\$0	\$0	\$0	\$0	\$1,628	\$0	\$0	
16052	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Sub Total - OTHER EDUCATION OP/EXP		\$0	\$7,507	\$0	\$10,171	\$11,464	\$0	\$11,464	
OPERATING INCOME									
16003	School Mowing Contract Income	(\$10,800)	\$0	(\$10,979)	\$0	\$0	(\$10,900)	\$0	
16003	Fee for mowing services	\$0	\$0	\$0	\$0	(\$10,900)	\$0	\$0	
Sub Total - OTHER EDUCATION OP/INC		(\$10,800)	\$0	(\$10,979)	\$0	(\$10,900)	(\$10,900)	\$0	
Total - OTHER EDUCATION		(\$10,800)	\$7,507	(\$10,979)	\$10,171	\$564	(\$10,900)	\$11,464	
CARE OF FAMILIES AND CHILDREN									
OPERATING EXPENDITURE									
17032	Family Centre	\$0	\$10,883	\$0	\$9,559	\$0	\$0	\$10,616	
17032	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0	
17032	Materials	\$0	\$0	\$0	\$0	\$500	\$0	\$0	
17032	Pest control	\$0	\$0	\$0	\$0	\$260	\$0	\$0	
17032	Clean gutters	\$0	\$0	\$0	\$0	\$200	\$0	\$0	
17032	Electricity	\$0	\$0	\$0	\$0	\$1,115	\$0	\$0	
17032	Water	\$0	\$0	\$0	\$0	\$1,730	\$0	\$0	
17032	Depreciation	\$0	\$0	\$0	\$0	\$5,930	\$0	\$0	
17032	Property Insurance	\$0	\$0	\$0	\$0	\$810	\$0	\$0	
17062	Ongerup Pre-School Building Operations	\$0	\$928	\$0	\$260	\$0	\$0	\$931	
17062	Clean carpets	\$0	\$0	\$0	\$0	\$350	\$0	\$0	
17062	Pest control	\$0	\$0	\$0	\$0	\$260	\$0	\$0	
17062	Clean gutters	\$0	\$0	\$0	\$0	\$250	\$0	\$0	
17062	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0	
17082	Corporate & Community Costs	\$0	\$1,382	\$0	\$1,065	\$0	\$0	\$1,628	
17082	Admin Allocations	\$0	\$0	\$0	\$0	\$1,628	\$0	\$0	
17082	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Sub Total - CARE OF FAMILIES AND CHILDREN OP/EXP		\$0	\$13,193	\$0	\$10,884	\$13,175	\$0	\$13,175	
OPERATING INCOME									
17003	Rental Income - Family Centre	(\$2,725)	\$0	(\$2,000)	\$0	\$0	(\$2,100)	\$0	
17003	Gnp Playgroup Hire	\$0	\$0	\$0	\$0	(\$600)	\$0	\$0	
17003	WANSLEA Hire	\$0	\$0	\$0	\$0	(\$1,500)	\$0	\$0	
Sub Total - CARE OF FAMILIES AND CHILDREN OP/INC		(\$2,725)	\$0	(\$2,000)	\$0	(\$2,100)	(\$2,100)	\$0	
Total - CARE OF FAMILIES AND CHILDREN		(\$2,725)	\$13,193	(\$2,000)	\$10,884	\$11,075	(\$2,100)	\$13,175	
Total - EDUCATION & WELFARE		(\$13,525)	\$20,700	(\$12,979)	\$21,055	\$11,639	(\$13,000)	\$24,639	



*Shire of Gnowangerup*

Shire of Gnowangerup								
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		DRAFT BUDGET 2016-2017	
G/L	JOB		Income	Expenditure	Income	Expenditure	Calculation Column	Income Expenditure
HOUSING OTHER								
OPERATING EXPENDITURE								
23002	Homes for the Aged Admin Costs		\$0	\$3,846	\$0	\$3,428	\$0	\$0
23002	Interest on Loan 274		\$0	\$0	\$0	\$0	\$3,234	\$0
23002	Guarantee Fee on Loan 274		\$0	\$0	\$0	\$0	\$377	\$0
23072	20 McDonald Street - Building Operation		\$0	\$10,794	\$0	\$11,468		\$10,466
23072	Salaries & Wages		\$0	\$0	\$0	\$0	\$0	\$0
23072	FESA Levy		\$0	\$0	\$0	\$0	\$71	\$0
23072	Materials		\$0	\$0	\$0	\$0	\$500	\$0
23072	Pest Control		\$0	\$0	\$0	\$0	\$260	\$0
23072	Clean gutters		\$0	\$0	\$0	\$0	\$220	\$0
23072	Electricity		\$0	\$0	\$0	\$0	\$950	\$0
23072	Water		\$0	\$0	\$0	\$0	\$2,250	\$0
23072	Gas		\$0	\$0	\$0	\$0	\$0	\$0
23072	Depreciation		\$0	\$0	\$0	\$0	\$5,260	\$0
23072	Property Insurance		\$0	\$0	\$0	\$0	\$955	\$0
23082	Lot 117 Vaux Street, Ongerup (Police Station)		\$0	\$10,104	\$0	\$10,741	\$0	\$11,406
23082	FESA Levy		\$0	\$0	\$0	\$0	\$71	\$0
23082	Materials		\$0	\$0	\$0	\$0	\$500	\$0
23082	Fire Extinguisher Servicing						\$300	\$0
23082	Electricity		\$0	\$0	\$0	\$0	\$280	\$0
23082	Water		\$0	\$0	\$0	\$0	\$100	\$0
23082	Depreciation		\$0	\$0	\$0	\$0	\$9,120	\$0
23082	Property Insurance		\$0	\$0	\$0	\$0	\$1,035	\$0
23102	Lot 61 Corbett St - Building operations		\$0	\$19,574	\$0	\$19,292	\$0	\$20,474
23102	FESA Levy		\$0	\$0	\$0	\$0	\$71	\$0
23102	Painting		\$0	\$0	\$0	\$0	\$1,000	\$0
23102	Electricity		\$0	\$0	\$0	\$0	\$0	\$0
23102	Water		\$0	\$0	\$0	\$0	\$1,340	\$0
23102	Depreciation		\$0	\$0	\$0	\$0	\$4,675	\$0
23102	Interest on Loan 277 50%		\$0	\$0	\$0	\$0	\$11,011	\$0
23102	Guarantee Fee Loan 277 50%		\$0	\$0	\$0	\$0	\$1,572	\$0
23102	Property insurance		\$0	\$0	\$0	\$0	\$805	\$0
23112	Lot 61 Corbett St - Building Maintenance		\$0	\$1,500	\$0	\$0	\$0	\$1,500
23112	Electrical Repairs		\$0	\$0	\$0	\$0	\$500	\$0
23112	Window Repairs		\$0	\$0	\$0	\$0	\$0	\$0
23112	General maintenance		\$0	\$0	\$0	\$0	\$1,000	\$0
23122	Lot 191 Corbett St - Building operations		\$0	\$20,268	\$0	\$19,779	\$0	\$20,999
23122	FESA Levy		\$0	\$0	\$0	\$0	\$71	\$0
23122	Painting						\$1,000	\$0
23122	Electricity		\$0	\$0	\$0	\$0	\$0	\$0
23122	Water		\$0	\$0	\$0	\$0	\$1,340	\$0
23122	Depreciation		\$0	\$0	\$0	\$0	\$5,175	\$0
23122	Interest on Loan 277 50%		\$0	\$0	\$0	\$0	\$11,011	\$0
23122	Guarantee Fee Loan 277 50%		\$0	\$0	\$0	\$0	\$1,572	\$0
23122	Property insurance		\$0	\$0	\$0	\$0	\$830	\$0
23132	Lot 191 Corbett St - Building Maintenance		\$0	\$1,500	\$0	\$107	\$0	\$1,500
23132	Electrical Repairs		\$0	\$0	\$0	\$0	\$500	\$0
23132	Window Repairs		\$0	\$0	\$0	\$0	\$0	\$0
23132	General maintenance		\$0	\$0	\$0	\$0	\$1,000	\$0
23142	20 McDonald Street - Building Maintenance		\$0	\$17,890	\$0	\$10,669	\$0	\$18,085
23142	Electrical Repairs		\$0	\$0	\$0	\$0	\$500	\$0
23142	Pool Service		\$0	\$0	\$0	\$0	\$900	\$0
23142	Contract - Garden/Mowing		\$0	\$0	\$0	\$0	\$6,685	\$0
23142	General maintenance		\$0	\$0	\$0	\$0	\$10,000	\$0
Sub Total - HOUSING OTHER OP/EXP			\$0	\$85,476	\$0	\$75,861	\$88,041	\$0
OPERATING INCOME								
23013	Reimbursements		(\$83,080)	\$0	(\$83,254)	\$0	\$0	(\$72,280)
23013	Rental - 20 McDonald St		\$0	\$0	\$0	\$0	\$0	\$0
23013	Rental - 12 Corbett St (Lot 191)		\$0	\$0	\$0	\$0	(\$36,140)	\$0
23013	Rental - 40 Corbett St (Lot 61)		\$0	\$0	\$0	\$0	(\$36,140)	\$0
Sub Total - HOUSING OTHER OP/INC			(\$83,080)	\$0	(\$83,254)	\$0	(\$72,280)	(\$72,280)
Total - HOUSING OTHER			(\$83,080)	\$85,476	(\$83,254)	\$75,861	\$15,761	\$88,041
Total - HOUSING			(\$83,080)	\$85,476	(\$83,254)	\$75,861	\$15,761	\$88,041

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

## ADOPTED BUDGET 2015-2016

## CURRENT YEAR 2015-16 30 JUNE 2016

## DRAFT BUDGET 2016-2017

G/L	JOB	Income	Expenditure	Income	Expenditure	Calculation Column	Income	Expenditure
<b>SANITATION - HOUSEHOLD REFUSE</b>								
<b>OPERATING EXPENDITURE</b>								
24002	Strategy & Governance Unit Costs	\$0	\$20,907	\$0	\$15,892	\$0	\$0	\$20,975
24002	Admin allocations	\$0	\$0	\$0	\$0	\$20,975	\$0	\$0
24022	Refuse Collection	\$0	\$44,440	\$0	\$38,536	\$0	\$0	\$42,912
24022	Salaries & Wages	\$0	\$0	\$0	\$0	\$1,400	\$0	\$0
24022	Materials - Domestic Refuse Collection contract	\$0	\$0	\$0	\$0	\$36,900	\$0	\$0
24022	Materials - Street Bin Refuse Collection contract	\$0	\$0	\$0	\$0	\$2,530	\$0	\$0
24022	Materials - Review kerbside waste collection contract	\$0	\$0	\$0	\$0	\$0	\$0	\$0
24022	Overheads	\$0	\$0	\$0	\$0	\$1,932	\$0	\$0
24022	Plant Operating Costs	\$0	\$0	\$0	\$0	\$150	\$0	\$0
24032	Refuse Site Management	\$0	\$269,620	\$0	\$122,880	\$0	\$0	\$190,020
24032	TM02 Gnowangerup Refuse Site	\$0	\$0	\$0	\$0	\$0	\$0	\$0
24032	Salaries & Wages	\$0	\$0	\$0	\$0	\$49,200	\$0	\$0
24032	Materials - Pushing of tip site	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0
24032	Materials - Excavator hire	\$0	\$0	\$0	\$0	\$8,000	\$0	\$0
24032	Trench compaction at Waste site	\$0	\$0	\$0	\$0	\$13,000	\$0	\$0
24032	Cost for licence work for Gnp Liquid Ponds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
24032	Materials - general	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0
24032	Depreciation	\$0	\$0	\$0	\$0	\$2,880	\$0	\$0
24032	Overheads	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0
24032	Plant Operating Costs	\$0	\$0	\$0	\$0	\$21,000	\$0	\$0
24032	TM03 Ongerup Refuse Site	\$0	\$0	\$0	\$0	\$0	\$0	\$0
24032	Salaries & Wages	\$0	\$0	\$0	\$0	\$4,000	\$0	\$0
24032	Materials - Pushing of tip site	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0
24032	Materials - Excavator hire	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0
24032	Materials - general	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0
24032	Depreciation	\$0	\$0	\$0	\$0	\$1,630	\$0	\$0
24032	Overheads	\$0	\$0	\$0	\$0	\$5,520	\$0	\$0
24032	Plant Operating Costs	\$0	\$0	\$0	\$0	\$5,500	\$0	\$0
24032	TM04 Borden Refuse Site	\$0	\$0	\$0	\$0	\$0	\$0	\$0
24032	Salaries & Wages	\$0	\$0	\$0	\$0	\$2,500	\$0	\$0
24032	Materials - Pushing of tip site	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0
24032	Materials - Excavator hire	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0
24032	Materials - general	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0
24032	Depreciation	\$0	\$0	\$0	\$0	\$1,840	\$0	\$0
24032	Overheads	\$0	\$0	\$0	\$0	\$3,450	\$0	\$0
24032	Plant Operating Costs	\$0	\$0	\$0	\$0	\$3,500	\$0	\$0
24052	Recycling - Community Department	\$0	\$33,495	\$0	\$34,216	\$0	\$0	\$33,495
24052	Materials - Recycling collection contract	\$0	\$0	\$0	\$0	\$33,495	\$0	\$0
<b>Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP</b>		\$0	\$368,462	\$0	\$211,525	\$287,402	\$0	\$287,402
<b>OPERATING INCOME</b>								
24003	Refuse Collection Charges	(\$44,190)	\$0	(\$43,875)	\$0	\$0	(\$43,875)	\$0
24003	Refuse collection removal charges	\$0	\$0	\$0	\$0	(\$43,875)	\$0	\$0
24013	Waste Avoidance & Resource Recovery Fees	(\$132,200)	\$0	(\$133,599)	\$0	\$0	(\$133,800)	\$0
24013	Waste WARR Charges	\$0	\$0	\$0	\$0	(\$133,800)	\$0	\$0
24073	Recycling Income	(\$33,495)	\$0	(\$35,532)	\$0	\$0	(\$35,500)	\$0
24073	Recycling collection removal charges	\$0	\$0	\$0	\$0	(\$35,500)	\$0	\$0
<b>Sub Total - SANITATION H/HOLD REFUSE OP/INC</b>		(\$209,885)	\$0	(\$213,006)	\$0	(\$213,175)	(\$213,175)	\$0
<b>Total - SANITATION HOUSEHOLD REFUSE</b>		(\$209,885)	\$368,462	(\$213,006)	\$211,525	\$74,227	(\$213,175)	\$287,402
<b>SANITATION OTHER</b>								
<b>OPERATING EXPENDITURE</b>								
25002	Drum Muster	\$0	\$8,091	\$0	\$2,515	\$0	\$0	\$7,336
25002	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
25002	Materials	\$0	\$0	\$0	\$0	\$6,500	\$0	\$0
25002	Depreciation	\$0	\$0	\$0	\$0	\$810	\$0	\$0
25002	Property Insurance Premiums	\$0	\$0	\$0	\$0	\$26	\$0	\$0
25012	Refuse Collection From Streets Works Dept	\$0	\$5,700	\$0	\$7,743	\$0	\$0	\$9,057
25012	Salaries & Wages	\$0	\$0	\$0	\$0	\$2,650	\$0	\$0
25012	Materials	\$0	\$0	\$0	\$0	\$2,500	\$0	\$0
25012	Overheads	\$0	\$0	\$0	\$0	\$3,657	\$0	\$0
25012	Plant Operating Costs	\$0	\$0	\$0	\$0	\$250	\$0	\$0
25022	Oil Disposal (Wren Oil)	\$0	\$1,000	\$0	\$823	\$0	\$0	\$2,013
25022	Salaries & Wages	\$0	\$0	\$0	\$0	\$350	\$0	\$0
25022	Overheads	\$0	\$0	\$0	\$0	\$483	\$0	\$0
25022	Plant Operating Costs	\$0	\$0	\$0	\$0	\$180	\$0	\$0
25022	Materials - Oil disposal	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
<b>Sub Total - SANITATION OTHER OP/EXP</b>		\$0	\$14,791	\$0	\$11,081	\$18,406	\$0	\$18,406
<b>OPERATING INCOME</b>								
25003	Drum Muster & Oil Collection	(\$8,091)	\$0	(\$2,242)	\$0	\$0	(\$7,336)	\$0
25003	Reimbursement of Drum Muster Collection Costs	\$0	\$0	\$0	\$0	(\$7,336)	\$0	\$0
<b>Sub Total - SANITATION OTHER OP/INC</b>		(\$8,091)	\$0	(\$2,242)	\$0	(\$7,336)	(\$7,336)	\$0
<b>Total - SANITATION OTHER</b>		(\$8,091)	\$14,791	(\$2,242)	\$11,081	\$11,070	(\$7,336)	\$18,406



# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

## ADOPTED BUDGET 2015-2016

## CURRENT YEAR 2015-16 30 JUNE 2016

## DRAFT BUDGET 2016-2017

G/L	JOB	Income		Expenditure		Income		Expenditure		Column	Income		Expenditure	
EFFLUENT DRAINAGE SYSTEM														
OPERATING EXPENDITURE														
26022	Septic Tank Cleaning	\$0	\$26,700	\$0	\$27,470	\$0	\$0	\$30,008						
26022	Salaries & Wages	\$0	\$0	\$0	\$0	\$6,600	\$0	\$0						
26022	Materials - Waste Tracking Fees	\$0	\$0	\$0	\$0	\$3,500	\$0	\$0						
26022	Overheads	\$0	\$0	\$0	\$0	\$9,108	\$0	\$0						
26022	Plant Operating Costs	\$0	\$0	\$0	\$0	\$10,800	\$0	\$0						
26032	Grease Trap Cleaning	\$0	\$4,100	\$0	\$4,933	\$0	\$0	\$5,718						
26032	Salaries & Wages	\$0	\$0	\$0	\$0	\$1,100	\$0	\$0						
26032	Materials	\$0	\$0	\$0	\$0	\$700	\$0	\$0						
26032	Overheads	\$0	\$0	\$0	\$0	\$1,518	\$0	\$0						
26032	Plant Operating Costs	\$0	\$0	\$0	\$0	\$2,400	\$0	\$0						
26042	Ongerup Effluent Maintenance	\$0	\$29,775	\$0	\$20,175	\$0	\$0	\$31,315						
26042	Salaries & Wages	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0						
26042	Materials - Develop Asset Mgmt Plan	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
26042	Materials - Condition assessment	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
26042	Independent audit costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
26042	Compliance allocation	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
26042	Design for Waste Water Infrastructure Replacement	\$0	\$0			\$0	\$0	\$0						
26042	Materials	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0						
26042	Depreciation	\$0	\$0	\$0	\$0	\$21,245	\$0	\$0						
26042	Overheads	\$0	\$0	\$0	\$0	\$2,070	\$0	\$0						
26042	Plant Operating Costs	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0						
26062	Ongerup Sewerage System	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
26062	Contractor - CCTV Inspection of Pipework	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
Sub Total - SEWERAGE OP/EXP		\$0	\$60,575	\$0	\$52,577	\$67,041	\$0	\$67,041						
OPERATING INCOME														
26013	Septic Tank Application Fees	(\$200)	\$0	(\$2,885)	\$0	\$0	\$0	\$0						
26013	Licence Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
26023	Septic Tank Cleaning	(\$12,800)	\$0	(\$14,323)	\$0	\$0	(\$13,000)	\$0						
26023	Cleaning Fees	\$0	\$0	\$0	\$0	(\$13,000)	\$0	\$0						
26033	Grease Trap Cleaning	(\$2,800)	\$0	(\$2,210)	\$0	\$0	(\$2,200)	\$0						
26033	Cleaning Fees	\$0	\$0	\$0	\$0	(\$2,200)	\$0	\$0						
26043	Ongerup Sewerage Specified Area Rate	(\$20,000)	\$0	(\$19,467)	\$0	\$0	(\$30,000)	\$0						
26043	Sewerage Rates	\$0	\$0	\$0	\$0	(\$30,000)	\$0	\$0						
26063	Septic Waste Receival - Gnp Ponds	\$0	\$0	(\$8,241)	\$0	\$0	\$0	\$0						
26063	Waste Receival Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
Sub Total - SEWERAGE OP/INC		(\$35,800)	\$0	(\$47,126)	\$0	(\$45,200)	(\$45,200)	\$0						
Total - SEWERAGE		(\$35,800)	\$60,575	(\$47,126)	\$52,577	\$21,841	(\$45,200)	\$67,041						
PROTECTION OF THE ENVIRONMENT														
OPERATING EXPENDITURE														
28022	Other Environment Costs	\$0	\$345	\$0	\$345		\$0	\$345						
28022	Materials - DER Vehicle Registration Renewal	\$0	\$0	\$0	\$0	\$60	\$0	\$0						
28022	Materials - DER Controlled Waste Licence renewal	\$0	\$0	\$0	\$0	\$60	\$0	\$0						
28022	Materials - DER Controlled Waste Licence renewal	\$0	\$0	\$0	\$0	\$60	\$0	\$0						
28022	Materials - DER Carrier Licence	\$0	\$0	\$0	\$0	\$165	\$0	\$0						
28022	Donations & subsidies - Mallee Fowl Preservation Gp	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
28032	Yongergnow Eco Tourism Centre	\$0	\$19,544	\$0	\$19,707		\$0	\$21,357						
28032	Depreciation	\$0	\$0	\$0	\$0	\$17,785	\$0	\$0						
28032	Pest control	\$0	\$0	\$0	\$0	\$150	\$0	\$0						
28032	Property Insurance	\$0	\$0	\$0	\$0	\$3,422	\$0	\$0						
28042	NSPNRG Contribution	\$0	\$920	\$0	\$472		\$0	\$475						
28042	Property Insurance Premiums	\$0	\$0	\$0	\$0	\$215	\$0	\$0						
28042	Contribution to Vehicle lease & licence	\$0	\$0	\$0	\$0	\$260	\$0	\$0						
28052	Loan Interest - Yongergnow	\$0	\$2,917	\$0	\$2,807		\$0	\$2,080						
28052	Interest on Loan 270	\$0	\$0	\$0	\$0	\$1,882	\$0	\$0						
28052	Guarantee Fee on Loan 270	\$0	\$0	\$0	\$0	\$198	\$0	\$0						
Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP		\$0	\$23,726	\$0	\$23,331	\$24,257	\$0	\$24,257						
OPERATING INCOME														
28003	Reimbursements	(\$3,254)	\$0	(\$3,254)	\$0	\$0	(\$3,422)	\$0						
28003	Reimbursement of insurance premium	\$0	\$0	\$0	\$0	(\$3,422)	\$0	\$0						
28023	Seed Collection Income	\$0	\$0	(\$52)	\$0		\$0	\$0						
28023	Seed collection poermit fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC		(\$3,254)	\$0	(\$3,306)	\$0	(\$3,422)	(\$3,422)	\$0						
Total - PROTECTION OF THE ENVIRONMENT		(\$3,254)	\$23,726	(\$3,306)	\$23,331	\$20,835	(\$3,422)	\$24,257						

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

## ADOPTED BUDGET 2015-2016

## CURRENT YEAR 2015-16 30 JUNE 2016

## DRAFT BUDGET 2016-2017

G/L	JOB	Income	Expenditure	Income	Expenditure	Calculation Column	Income	Expenditure
<b>TOWN PLANNING &amp; REGIONAL DEVELOPMENT</b>								
<b>OPERATING EXPENDITURE</b>								
29042	Virginia Land Development	\$0	\$2,239	\$0	\$1,704	\$0	\$0	\$2,243
29042	Admin Allocations	\$0	\$0	\$0	\$0	\$2,243	\$0	\$0
29072	Land Development	\$0	\$7,239	\$0	\$12,354	\$0	\$0	\$7,243
29072	Materials - Structure Plan Lot 556 Yougenup Rd	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0
29072	Admin Allocations	\$0	\$0	\$0	\$0	\$2,243	\$0	\$0
29102	Town Planning Salaries	\$0	\$56,640	\$0	\$62,144	\$0	\$0	\$56,640
29102	Salaries & Wages - Planning	\$0	\$0	\$0	\$0	\$43,680	\$0	\$0
29102	Travel Allowance - Planning	\$0	\$0	\$0	\$0	\$12,960	\$0	\$0
29112	Town Planning Insurances	\$0	\$1,800	\$0	\$1,799	\$0	\$0	\$1,736
29112	Workers Compensation Insurance	\$0	\$0	\$0	\$0	\$1,391	\$0	\$0
29112	Personal Accident Insurance	\$0	\$0	\$0	\$0	\$11	\$0	\$0
29112	Management Liability Insurance	\$0	\$0	\$0	\$0	\$94	\$0	\$0
29112	Public Liability Insurance	\$0	\$0	\$0	\$0	\$240	\$0	\$0
29122	Town Planning Superannuation	\$0	\$6,335	\$0	\$5,167	\$0	\$0	\$8,213
29122	Superannuation - Planning	\$0	\$0	\$0	\$0	\$8,213	\$0	\$0
<b>Sub Total - TOWN PLAN &amp; REG DEV OP/EXP</b>		\$0	\$74,253	\$0	\$83,168	\$76,075	\$0	\$76,075
<b>OPERATING INCOME</b>								
29023	Planning Applications/ Approval Fees	(\$4,500)	\$0	(\$6,898)	\$0	\$0	(\$5,000)	\$0
29023	Planning Fees	\$0	\$0	\$0	\$0	(\$5,000)	\$0	\$0
<b>Sub Total - TOWN PLAN &amp; REG DEV OP/INC</b>		(\$4,500)	\$0	(\$6,898)	\$0	(\$5,000)	(\$5,000)	\$0
<b>Total - TOWN PLANNING &amp; REGIONAL DEVELOPMENT</b>		(\$4,500)	\$74,253	(\$6,898)	\$83,168	\$71,075	(\$5,000)	\$76,075
<b>OTHER COMMUNITY AMENITIES</b>								
<b>OPERATING EXPENDITURE</b>								
30002	Cemeteries Administration	\$0	\$3,232	\$0	(\$11,830)	\$0	\$0	\$3,645
30002	Admin Allocations	\$0	\$0	\$0	\$0	\$3,645	\$0	\$0
30012	Cemeteries Maintenance	\$0	\$26,992	\$0	\$15,814	\$0	\$0	\$23,332
30012	Salaries & Wages	\$0	\$0	\$0	\$0	\$4,000	\$0	\$0
30012	Overheads	\$0	\$0	\$0	\$0	\$5,520	\$0	\$0
30012	FESA Levy	\$0	\$0	\$0	\$0	\$142	\$0	\$0
30012	Materials & contracts	\$0	\$0	\$0	\$0	\$500	\$0	\$0
30012	Contract - Garden/Mowing	\$0	\$0	\$0	\$0	\$7,050	\$0	\$0
30012	CCAWA Membership	\$0	\$0	\$0	\$0	\$115	\$0	\$0
30012	Grave Digging	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30012	Placque Purchases	\$0	\$0	\$0	\$0	\$505	\$0	\$0
30012	Niche Wall render & paint	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
30012	Bollards and memorial	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30012	Grave Numbering	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
30012	Plant Operating costs	\$0	\$0	\$0	\$0	\$2,500	\$0	\$0
30012	Admin Allocations	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30022	Grave Digging	\$0	\$14,300	\$0	\$9,252	\$0	\$0	\$8,450
30022	Salaries & Wages	\$0	\$0	\$0	\$0	\$2,500	\$0	\$0
30022	Materials & contracts	\$0	\$0	\$0	\$0	\$500	\$0	\$0
30022	Overheads	\$0	\$0	\$0	\$0	\$3,450	\$0	\$0
30022	Plant Operating costs	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
30032	Public Conveniences Building Maintenance	\$0	\$8,020	\$0	\$2,469	\$0	\$0	\$5,430
30032 CA01	Gnp Public Toilets Building Maint	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
30032	Materials & contracts	\$0	\$0	\$0	\$0	\$100	\$0	\$0
30032	Replace light covers (YG)	\$0	\$0	\$0	\$0	\$250	\$0	\$0
30032	Replace cistern kit (YG)	\$0	\$0	\$0	\$0	\$400	\$0	\$0
30032	Paint barge boards (YG)	\$0	\$0	\$0	\$0	\$500	\$0	\$0
30032	Pest Control (YG)	\$0	\$0	\$0	\$0	\$150	\$0	\$0
30032	Clean Gutters (YG)	\$0	\$0	\$0	\$0	\$270	\$0	\$0
30032	Pest Control (CP)	\$0	\$0	\$0	\$0	\$200	\$0	\$0
30032	Clean gutters (CP)	\$0	\$0	\$0	\$0	\$300	\$0	\$0
30032 CA02	Ongerup Public Toilets Building Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30032	Replace toilet holders etc	\$0	\$0	\$0	\$0	\$300	\$0	\$0
30032	Pest Control	\$0	\$0	\$0	\$0	\$180	\$0	\$0
30032	Clean gutters	\$0	\$0	\$0	\$0	\$220	\$0	\$0
30032 CA03	Borden Public Toilets Building Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30032	Replace toilet holders etc	\$0	\$0	\$0	\$0	\$300	\$0	\$0
30032	Pest Control	\$0	\$0	\$0	\$0	\$180	\$0	\$0
30032	Clean gutters	\$0	\$0	\$0	\$0	\$80	\$0	\$0
30042	Public Conveniences Building Operation	\$0	\$37,156	\$0	\$25,732	\$0	\$0	\$31,999
30042 CO01	Gnp Public Toilets Building Operation	\$0	\$0	\$0	\$0	\$3,500	\$0	\$0
30042	Salaries & Wages	\$0	\$0	\$0	\$0	\$71	\$0	\$0
30042	FESA Levy	\$0	\$0	\$0	\$0	\$1,200	\$0	\$0
30042	Materials & contracts	\$0	\$0	\$0	\$0	\$295	\$0	\$0
30042	Electricity	\$0	\$0	\$0	\$0	\$4,050	\$0	\$0
30042	Water	\$0	\$0	\$0	\$0	\$1,265	\$0	\$0
30042	Depreciation	\$0	\$0	\$0	\$0	\$305	\$0	\$0
30042	Property Insurance Premiums	\$0	\$0	\$0	\$0	\$4,830	\$0	\$0
30042	Overheads	\$0	\$0	\$0	\$0			

*Shire of Gnowangerup*

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		Calculation Column	DRAFT BUDGET 2016-2017	
G/L	JOB		Income	Expenditure	Income	Expenditure		Income	Expenditure
30042	CO02	Ongerup Public Toilets Building Operation							
30042		Salaries & Wages	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0
30042		FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
30042		Materials & contracts	\$0	\$0	\$0	\$0	\$1,200	\$0	\$0
30042		Materials - Pest Control					\$180	\$0	\$0
30042		Materials - Gutter cleaning					\$150	\$0	\$0
30042		Depreciation	\$0	\$0	\$0	\$0	\$680	\$0	\$0
30042		Property Insurance Premiums	\$0	\$0	\$0	\$0	\$280	\$0	\$0
30042		Overheads	\$0	\$0	\$0	\$0	\$4,140	\$0	\$0
30042	CO03	Borden Public Toilets Building Operation							
30042		Salaries & Wages	\$0	\$0	\$0	\$0	\$50	\$0	\$0
30042		FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
30042		Contract Cleaning	\$0	\$0	\$0	\$0	\$3,800	\$0	\$0
30042		Materials & contracts	\$0	\$0	\$0	\$0	\$1,150	\$0	\$0
30042		Electricity	\$0	\$0	\$0	\$0	\$375	\$0	\$0
30042		Water	\$0	\$0	\$0	\$0	\$325	\$0	\$0
30042		Depreciation	\$0	\$0	\$0	\$0	\$655	\$0	\$0
30042		Property Insurance Premiums	\$0	\$0	\$0	\$0	\$306	\$0	\$0
30042		Overheads	\$0	\$0	\$0	\$0	\$50	\$0	\$0
Sub Total - OTHER COMMUNITY AMENITIES OP/EXP			\$0	\$89,700	\$0	\$41,437	\$72,856	\$0	\$72,856
OPERATING INCOME									
30003		Cemetery Fees- Gnowangerup	(\$4,000)	\$0	(\$6,899)	\$0	\$0	(\$4,500)	\$0
30003		Burial charges	\$0	\$0	\$0	\$0	(\$4,500)	\$0	\$0
Sub Total - OTHER COMMUNITY AMENITIES OP/INC			(\$4,000)	\$0	(\$6,949)	\$0	(\$4,500)	(\$4,500)	\$0
Total - OTHER COMMUNITY AMENITIES			(\$4,000)	\$89,700	(\$6,949)	\$41,437	\$68,356	(\$4,500)	\$72,856
URBAN STORMWATER DRAINAGE									
OPERATING EXPENDITURE									
27002		Drainage Maintenance	\$0	\$5,200	\$0	\$0	\$0	\$0	\$5,580
27002		Salaries & Wages	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
27002		Materials	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0
27002		Overheads	\$0	\$0	\$0	\$0	\$1,380	\$0	\$0
27002		Plant Operating Costs	\$0	\$0	\$0	\$0	\$200	\$0	\$0
27012		Depreciation	\$0	\$6,265	\$0	\$0	\$0	\$0	\$6,265
27012		Depreciation	\$0	\$0	\$0	\$0	\$6,265	\$0	\$0
Sub Total - URBAN STORMWATER DRAINAGE OP/EXP			\$0	\$11,465	\$0	\$0	\$11,845	\$0	\$11,845
Total - URBAN STORMWATER DRAINAGE			\$0	\$11,465	\$0	\$0	\$11,845	\$0	\$11,845
Total - COMMUNITY AMENITIES			(\$265,530)	\$642,972	(\$279,527)	\$423,119	\$279,249	(\$278,633)	\$557,882

**Shire of Gnowangerup**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

**ADOPTED BUDGET  
2015-2016**

**CURRENT YEAR  
2015-16  
30 JUNE 2016**

**Calculation  
Column**

**DRAFT BUDGET  
2016-2017**

G/L	JOB	Income	Expenditure	Income	Expenditure		Income	Expenditure
<b>PUBLIC HALL &amp; CIVIC CENTRES</b>								
<b>OPERATING EXPENDITURE</b>								
31012	Gnp Memorial Hall Building Maintenance	\$0	\$2,620	\$0	\$1,766	\$0	\$0	\$3,020
31012	Repair crack in main hall wall	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
31012	Paint wall	\$0	\$0	\$0	\$0	\$500	\$0	\$0
31012	Clean gutters	\$0	\$0	\$0	\$0	\$500	\$0	\$0
31012	Repair crack in lesser hall wall	\$0	\$0	\$0	\$0	\$300	\$0	\$0
31012	Materials - Fire equipment servicing	\$0	\$0	\$0	\$0	\$220	\$0	\$0
31012	Materials - general	\$0	\$0	\$0	\$0	\$250	\$0	\$0
31012	Materials - plumbing repairs	\$0	\$0	\$0	\$0	\$250	\$0	\$0
31022	Gnp Memorial Hall Building Operation	\$0	\$27,159	\$0	\$26,893	\$0	\$0	\$32,892
31022	Salaries & Wages	\$0	\$0	\$0	\$0	\$2,200	\$0	\$0
31022	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
31022	Materials	\$0	\$0	\$0	\$0	\$550	\$0	\$0
31022	Electricity	\$0	\$0	\$0	\$0	\$400	\$0	\$0
31022	Water	\$0	\$0	\$0	\$0	\$3,200	\$0	\$0
31022	Gas	\$0	\$0	\$0	\$0	\$150	\$0	\$0
31022	Depreciation	\$0	\$0	\$0	\$0	\$19,635	\$0	\$0
31022	Property Insurance	\$0	\$0	\$0	\$0	\$3,650	\$0	\$0
31022	Overheads	\$0	\$0	\$0	\$0	\$3,036	\$0	\$0
31052	Ongerup Hall Building Maintenance	\$0	\$2,345	\$0	\$1,326	\$0	\$0	\$1,595
31052	Salaries & Wages	\$0	\$0	\$0	\$0	\$80	\$0	\$0
31052	Materials - First Aid supplies	\$0	\$0	\$0	\$0	\$150	\$0	\$0
31052	Materials - Hygiene bin/carpet clean	\$0	\$0	\$0	\$0	\$250	\$0	\$0
31052	Materials - cleaning	\$0	\$0	\$0	\$0	\$100	\$0	\$0
31052	Materials - Fire equipment servicing	\$0	\$0	\$0	\$0	\$80	\$0	\$0
31052	Materials - Pest control	\$0	\$0	\$0	\$0	\$260	\$0	\$0
31052	Materials - clean guttering	\$0	\$0	\$0	\$0	\$525	\$0	\$0
31052	Materials - general	\$0	\$0	\$0	\$0	\$150	\$0	\$0
31062	Ongerup Hall Building Operation	\$0	\$29,358	\$0	\$28,860	\$0	\$0	\$32,187
31062	Salaries & Wages	\$0	\$0	\$0	\$0	\$2,700	\$0	\$0
31062	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
31062	Materials	\$0	\$0	\$0	\$0	\$500	\$0	\$0
31062	Electricity	\$0	\$0	\$0	\$0	\$700	\$0	\$0
31062	Water	\$0	\$0	\$0	\$0	\$950	\$0	\$0
31062	Gas	\$0	\$0	\$0	\$0	\$65	\$0	\$0
31062	Depreciation	\$0	\$0	\$0	\$0	\$20,435	\$0	\$0
31062	Property Insurance	\$0	\$0	\$0	\$0	\$3,040	\$0	\$0
31062	Overheads	\$0	\$0	\$0	\$0	\$3,726	\$0	\$0
31092	Borden CWA Hall Building Maintenance	\$0	\$1,267	\$0	\$485	\$0	\$0	\$1,268
31092	Materials	\$0	\$0	\$0	\$0	\$250	\$0	\$0
31092	Repair hole in floor	\$0	\$0	\$0	\$0	\$500	\$0	\$0
31092	Pest Control	\$0	\$0	\$0	\$0	\$260	\$0	\$0
31092	Rehang back door flyscreen	\$0	\$0	\$0	\$0	\$100	\$0	\$0
31092	Clean gutters	\$0	\$0	\$0	\$0	\$140	\$0	\$0
31092	Property Insurance Premiums	\$0	\$0	\$0	\$0	\$18	\$0	\$0
31102	Borden CWA Hall Building Operation	\$0	\$1,858	\$0	\$1,807	\$0	\$0	\$2,046
31102	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
31102	Depreciation	\$0	\$0	\$0	\$0	\$1,975	\$0	\$0
31102	Property Insurance Premiums	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31152	Gnp Old Ambulance Building - Building Operation	\$0	\$1,918	\$0	\$1,881	\$0	\$0	\$2,086
31152	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
31152	Electricity	\$0	\$0	\$0	\$0	\$200	\$0	\$0
31152	Depreciation	\$0	\$0	\$0	\$0	\$1,805	\$0	\$0
31152	Property Insurance	\$0	\$0	\$0	\$0	\$10	\$0	\$0
31182	Ongerup CWA	\$0	\$2,305	\$0	\$2,123	\$0	\$0	\$2,576
31182	Materials	\$0	\$0	\$0	\$0	\$250	\$0	\$0
31182	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
31182	Clean gutters	\$0	\$0	\$0	\$0	\$100	\$0	\$0
31182	Depreciation	\$0	\$0	\$0	\$0	\$2,145	\$0	\$0
31182	Property Insurance	\$0	\$0	\$0	\$0	\$10	\$0	\$0
31202	Yougenup Centre - Building Maintenance & Operation	\$0	\$36,715	\$0	\$35,982	\$0	\$0	\$37,568
31202	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
31202	Materials	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0
31202	Depreciation	\$0	\$0	\$0	\$0	\$18,525	\$0	\$0
31202	Interest on Loan 273	\$0	\$0	\$0	\$0	\$11,549	\$0	\$0
31202	Guarantee Fee Loan 273	\$0	\$0	\$0	\$0	\$1,259	\$0	\$0
31202	Property Insurance	\$0	\$0	\$0	\$0	\$3,164	\$0	\$0
<b>Sub Total - PUBLIC HALLS &amp; CIVIC CENTRES OP/EXP</b>		\$0	\$105,545	\$0	\$101,123	\$115,238	\$0	\$115,238
<b>OPERATING INCOME</b>								
31003	Gnowangerup Memorial Hall	(\$100)	\$0	(\$917)	\$0	\$0	(\$900)	\$0
31003	Hire Fees	\$0	\$0	\$0	\$0	(\$900)	\$0	\$0
31023	Ongerup Hall	(\$1,000)	\$0	(\$1,110)	\$0	\$0	\$0	\$0
31023	Hire Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31043	Borden CWA Hall	(\$600)	\$0	(\$600)	\$0	\$0	(\$600)	\$0
31043	Other Fees	\$0	\$0	\$0	\$0	(\$600)	\$0	\$0
<b>Sub Total - PUBLIC HALLS &amp; CIVIC CENTRES OP/INC</b>		(\$1,700)	\$0	(\$2,928)	\$0	(\$1,500)	(\$1,500)	\$0
<b>Total - PUBLIC HALL &amp; CIVIC CENTRES</b>		(\$1,700)	\$105,545	(\$2,928)	\$101,123	\$113,738	(\$1,500)	\$115,238

**Shire of Gnowangerup**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

**ADOPTED BUDGET  
2015-2016**

**CURRENT YEAR  
2015-16  
30 JUNE 2016**

**Calculation  
Column**

**DRAFT BUDGET  
2016-2017**

G/L	JOB	Income	Expenditure	Income	Expenditure		Income	Expenditure
<b>OTHER RECREATION &amp; SPORT</b>								
<b>OPERATING EXPENDITURE</b>								
33012	Depreciation	\$0	\$57,275	\$0	\$113,040	\$0	\$0	\$123,315
33012	Asset Depreciation	\$0	\$0	\$0	\$0	\$123,315	\$0	\$0
33022	Gnowangerup Parks & Gardens	\$0	\$92,619	\$0	\$73,942	\$0	\$0	\$103,892
33022 PG01	Community Park							
33022	Salaries & Wages	\$0	\$0	\$0	\$0	\$850	\$0	\$0
33022	Contract - Garden/Mowing	\$0	\$0	\$0	\$0	\$9,075	\$0	\$0
33022	Gardening contract variation	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0
33022	Materials	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0
33022	Quick release systems to shade sails	\$0	\$0	\$0	\$0	\$2,400	\$0	\$0
33022	Reticulation Repairs	\$0	\$0	\$0	\$0	\$2,500	\$0	\$0
33022	Electricity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022	Water	\$0	\$0	\$0	\$0	\$1,675	\$0	\$0
33022	Property Insurance	\$0	\$0	\$0	\$0	\$145	\$0	\$0
33022	Overheads	\$0	\$0	\$0	\$0	\$1,173	\$0	\$0
33022	Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022 PG02	Admin Office Gardens							
33022	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022	Contract - Garden/Mowing	\$0	\$0	\$0	\$0	\$9,075	\$0	\$0
33022	Materials	\$0	\$0	\$0	\$0	\$500	\$0	\$0
33022	Materials - Revamp of Office gardens					\$0	\$0	\$0
33022	Electricity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022	Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022	Property Insurance	\$0	\$0	\$0	\$0	\$145	\$0	\$0
33022	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022	Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022 PG03	Yougenup Centre/Library Gardens							
33022	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022	Contract - Garden/Mowing	\$0	\$0	\$0	\$0	\$9,075	\$0	\$0
33022	Materials	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0
33022	Electricity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022	Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022	Property Insurance	\$0	\$0	\$0	\$0	\$145	\$0	\$0
33022	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022	Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022 PG04	Family Centre Gardens							
33022	Salaries & Wages	\$0	\$0	\$0	\$0	\$150	\$0	\$0
33022	Contract - Garden/Mowing	\$0	\$0	\$0	\$0	\$9,075	\$0	\$0
33022	General Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022	Risk Assessment for all playgrounds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022	Electricity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022	Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022	Property Insurance	\$0	\$0	\$0	\$0	\$145	\$0	\$0
33022	Overheads	\$0	\$0	\$0	\$0	\$207	\$0	\$0
33022	Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022 PG05	ANZAC Park							
33022	Salaries & Wages	\$0	\$0	\$0	\$0	\$350	\$0	\$0
33022	Contract - Garden/Mowing	\$0	\$0	\$0	\$0	\$7,210	\$0	\$0
33022	Materials	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0
33022	Materials - Electrical Repairs to lights					\$2,000	\$0	\$0
33022	Electricity	\$0	\$0	\$0	\$0	\$280	\$0	\$0
33022	Water	\$0	\$0	\$0	\$0	\$1,035	\$0	\$0
33022	Property Insurance	\$0	\$0	\$0	\$0	\$145	\$0	\$0
33022	Overheads	\$0	\$0	\$0	\$0	\$483	\$0	\$0
33022	Plant Operating Costs	\$0	\$0	\$0	\$0	\$50	\$0	\$0
33022 PG06	Main Street Gardens							
33022 PG06	Salaries & Wages	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
33022 PG06	Contract - Garden/Mowing	\$0	\$0	\$0	\$0	\$6,820	\$0	\$0
33022 PG06	Reticulation upgrade & Repairs	\$0	\$0	\$0	\$0	\$7,000	\$0	\$0
33022 PG06	Provision for replacement trees	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
33022 PG06	Replace non-indigenous flora with natural species	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
33022 PG06	Materials	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
33022 PG06	Electricity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022 PG06	Water	\$0	\$0	\$0	\$0	\$980	\$0	\$0
33022 PG06	Property Insurance	\$0	\$0	\$0	\$0	\$145	\$0	\$0
33022 PG06	Overheads	\$0	\$0	\$0	\$0	\$1,380	\$0	\$0
33022 PG06	Plant Operating Costs	\$0	\$0	\$0	\$0	\$50	\$0	\$0
33022 PG07	Porteous St Park							
33022 PG07	Salaries & Wages	\$0	\$0	\$0	\$0	\$750	\$0	\$0
33022 PG07	Contract - Garden/Mowing	\$0	\$0	\$0	\$0	\$6,525	\$0	\$0
33022 PG07	Reticulation Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022 PG07	Materials					\$350	\$0	\$0
33022 PG07	Electricity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022 PG07	Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022 PG07	Property Insurance	\$0	\$0	\$0	\$0	\$145	\$0	\$0
33022 PG07	Overheads	\$0	\$0	\$0	\$0	\$1,035	\$0	\$0
33022 PG07	Plant Operating Costs	\$0	\$0	\$0	\$0	\$300	\$0	\$0
33022 PG08	Varey Park							
33022 PG08	Salaries & Wages	\$0	\$0	\$0	\$0	\$50	\$0	\$0
33022 PG08	Contract - Garden/Mowing	\$0	\$0	\$0	\$0	\$2,500	\$0	\$0
33022 PG08	Materials	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0
33022 PG08	Bin repairs	\$0	\$0	\$0	\$0	\$100	\$0	\$0
33022 PG08	Electricity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022 PG08	Water	\$0	\$0	\$0	\$0	\$15	\$0	\$0
33022 PG08	Property Insurance	\$0	\$0	\$0	\$0	\$145	\$0	\$0
33022 PG08	Overheads	\$0	\$0	\$0	\$0	\$69	\$0	\$0
33022 PG08	Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**Shire of Gnowangerup**

Shire of Gnowangerup									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		Calculation Column	DRAFT BUDGET 2016-2017	
G/L	JOB		Income	Expenditure	Income	Expenditure		Income	Expenditure
	PG09	Town Entrance Surrounds							
33022		Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022		Contract - Garden/Mowing	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022		Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022		Electricity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022		Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022		Property Insurance	\$0	\$0	\$0	\$0	\$145	\$0	\$0
33022		Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33022		Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33032	Ongerup	Parks & Gardens	\$0	\$46,754	\$0	\$20,423	\$0	\$0	\$35,901
33032		Salaries & Wages	\$0	\$0	\$0	\$0	\$8,000	\$0	\$0
33032		Materials & Contracts	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0
33032		Weir Park Pest Control (structures only)					\$260	\$0	\$0
33032		32 x Quick Release systems for Shade sails incl erection					\$7,000	\$0	\$0
33032		Electricity					\$310	\$0	\$0
33032		Water	\$0	\$0	\$0	\$0	\$650	\$0	\$0
33032		Property Insurance	\$0	\$0	\$0	\$0	\$141	\$0	\$0
33032		Overheads	\$0	\$0	\$0	\$0	\$11,040	\$0	\$0
33032		Plant Operating Costs	\$0	\$0	\$0	\$0	\$3,500	\$0	\$0
33042	Borden	Parks & Gardens	\$0	\$32,850	\$0	\$24,041	\$0	\$0	\$31,580
33042		Salaries & Wages	\$0	\$0	\$0	\$0	\$8,500	\$0	\$0
33042		Materials & Contracts	\$0	\$0	\$0	\$0	\$3,500	\$0	\$0
33042		Water	\$0	\$0	\$0	\$0	\$850	\$0	\$0
33042		Overheads	\$0	\$0	\$0	\$0	\$11,730	\$0	\$0
33042		Plant Operating Costs	\$0	\$0	\$0	\$0	\$7,000	\$0	\$0
33052	Gnp	Sporting Complex Grounds Maintenance	\$0	\$44,885	\$0	\$93,735	\$0	\$0	\$107,330
33052		Salaries & Wages	\$0	\$0	\$0	\$0	\$2,500	\$0	\$0
33052		Materials & Contracts	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0
33052		Contract - Garden/Mowing	\$0	\$0	\$0	\$0	\$17,000	\$0	\$0
33052		Electricity	\$0	\$0	\$0	\$0	\$1,600	\$0	\$0
33052		Asset Depreciation	\$0	\$0	\$0	\$0	\$77,780	\$0	\$0
33052		Overheads	\$0	\$0	\$0	\$0	\$3,450	\$0	\$0
33052		Plant Operating Costs	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
33062	Gnp	Sporting Complex Building Maintenance	\$0	\$1,000	\$0	\$565	\$0	\$0	\$5,000
33062		Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33062		Materials & Contracts	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
33062		Renew Fire Hydrant					\$4,000	\$0	\$0
33062		Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33062		Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33072	Gnp	Sporting Complex Building Operation	\$0	\$69,103	\$0	\$70,975	\$0	\$0	\$75,460
33072		FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
33072		Asset Depreciation	\$0	\$0	\$0	\$0	\$45,285	\$0	\$0
33072		Interest on Loan 275	\$0	\$0	\$0	\$0	\$4,555	\$0	\$0
33072		Interest on Loan 279	\$0	\$0	\$0	\$0	\$9,405	\$0	\$0
33072		Guarantee Fee on Loan 275	\$0	\$0	\$0	\$0	\$765	\$0	\$0
33072		Guarantee Fee on Loan 279	\$0	\$0	\$0	\$0	\$1,479	\$0	\$0
33072		Property Insurance	\$0	\$0	\$0	\$0	\$12,550	\$0	\$0
33072		Donations & Subsidies	\$0	\$0	\$0	\$0	\$1,350	\$0	\$0
33082	Ongerup	Sporting Complex Grounds Maintenance	\$0	\$8,860	\$0	\$17,987	\$0	\$0	\$20,151
33082		Salaries & Wages	\$0	\$0	\$0	\$0	\$2,200	\$0	\$0
33082		Materials & Contracts	\$0	\$0	\$0	\$0	\$2,500	\$0	\$0
33082		Pump & circuit repair (Ins claim)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33082		Electricity	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0
33082		Asset Depreciation	\$0	\$0	\$0	\$0	\$8,415	\$0	\$0
33082		Overheads	\$0	\$0	\$0	\$0	\$3,036	\$0	\$0
33082		Plant Operating Costs	\$0	\$0	\$0	\$0	\$2,500	\$0	\$0
33092	Ongerup	Sporting Complex Building Maintenance	\$0	\$1,505	\$0	\$575	\$0	\$0	\$2,230
33092		Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33092		Materials & Contracts	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
33092		Paint external doors	\$0	\$0	\$0	\$0	\$130	\$0	\$0
33092		Clean gutters	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33092		Fire Extinguisher service					\$100	\$0	\$0
33092		Materials - Relocate hose reels to meet compliance					\$1,000	\$0	\$0
33092		Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33092		Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33102	Ongerup	Sporting Complex Building Operation	\$0	\$29,586	\$0	\$46,808	\$0	\$0	\$52,311
33102		FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
33102		Gas	\$0	\$0	\$0	\$0	\$65	\$0	\$0
33102		Asset Depreciation	\$0	\$0	\$0	\$0	\$47,080	\$0	\$0
33102		Property Insurance	\$0	\$0	\$0	\$0	\$3,745	\$0	\$0
33102		Donations & Subsidies	\$0	\$0	\$0	\$0	\$1,350	\$0	\$0
33112	Borden	Sporting Complex Grounds Maintenance	\$0	\$17,740	\$0	\$23,288	\$0	\$0	\$26,876
33112		Salaries & Wages	\$0	\$0	\$0	\$0	\$4,200	\$0	\$0
33112		Materials & Contracts	\$0	\$0	\$0	\$0	\$1,600	\$0	\$0
33112		Refix flashing	\$0	\$0	\$0	\$0	\$200	\$0	\$0
33112		Clean gutters	\$0	\$0	\$0	\$0	\$200	\$0	\$0
33112		Electricity	\$0	\$0	\$0	\$0	\$650	\$0	\$0
33112		Asset Depreciation	\$0	\$0	\$0	\$0	\$8,930	\$0	\$0
33112		Overheads	\$0	\$0	\$0	\$0	\$5,796	\$0	\$0
33112		Plant Operating Costs	\$0	\$0	\$0	\$0	\$5,300	\$0	\$0
33122	Borden	Sporting Complex Building Maintenance	\$0	\$1,200	\$0	\$325	\$0	\$0	\$1,400
33122		Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33122		Materials & Contracts	\$0	\$0	\$0	\$0	\$1,200	\$0	\$0
33122		Replace flashing					\$200	\$0	\$0
33122		Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33122		Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0



**Shire of Gnowangerup**

Shire of Gnowangerup									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme				ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		DRAFT BUDGET 2016-2017	
G/L	JOB	Income	Expenditure	Income	Expenditure	Calculation Column	Income	Expenditure	
33132	Borden Sporting Complex Building Operation	\$0	\$80,750	\$0	\$81,161	\$0	\$0	\$87,372	
33132	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0	
33132	Gas	\$0	\$0	\$0	\$0	\$65	\$0	\$0	
33132	Asset Depreciation	\$0	\$0	\$0	\$0	\$68,680	\$0	\$0	
33132	Interest on Loan 267	\$0	\$0	\$0	\$0	\$1,336	\$0	\$0	
33132	Interest on Loan 276	\$0	\$0	\$0	\$0	\$2,025	\$0	\$0	
33132	Interest on Loan 278	\$0	\$0	\$0	\$0	\$5,005	\$0	\$0	
33132	Property Insurance	\$0	\$0	\$0	\$0	\$6,595	\$0	\$0	
33132	Guarantee Fee on Loan 267	\$0	\$0	\$0	\$0	\$96	\$0	\$0	
33132	Guarantee Fee on Loan 276	\$0	\$0	\$0	\$0	\$340	\$0	\$0	
33132	Guarantee Fee on Loan 278	\$0	\$0	\$0	\$0	\$769	\$0	\$0	
33132	Donations & Subsidies - PL Insurance cover	\$0	\$0	\$0	\$0	\$2,390	\$0	\$0	
33222	Gnowangerup Bowling Club	\$0	\$19,604	\$0	\$21,773	\$0	\$0	\$19,903	
33222	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0	
33222	General Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33222	Asset Depreciation	\$0	\$0	\$0	\$0	\$18,030	\$0	\$0	
33222	Interest on Loan 272	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33222	Guarantee Fee on Loan 272	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33222	Property Insurance	\$0	\$0	\$0	\$0	\$1,802	\$0	\$0	
33242	Gnowangerup Tennis Club	\$0	\$26,266	\$0	\$26,529	\$0	\$0	\$71	
33242	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0	
33242	Asset Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33242	Property Insurance Premiums	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33252	Borden Bowling Club	\$0	\$83	\$0	\$251	\$0	\$0	\$285	
33252	Materials & Contracts	\$0	\$0	\$0	\$0	\$250	\$0	\$0	
33252	Property Insurance Premiums	\$0	\$0	\$0	\$0	\$35	\$0	\$0	
33262	Club Development Officer	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	
33262	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33262	Superannuation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33262	Materials & Contracts	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	
33262	Telephone	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33262	Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33232	Depreciation - Infrastructure	\$0	\$0	\$0	\$1,118	\$0	\$0	\$1,220	
33232	Asset Depreciation	\$0	\$0	\$0	\$0	\$1,220	\$0	\$0	
33282	Corporate & Community Unit Costs	\$0	\$27,498	\$0	\$43,100	\$0	\$0	\$32,494	
33282	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33282	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33282	Admin Allocations	\$0	\$0	\$0	\$0	\$32,494	\$0	\$0	
33332	Pistol Club Building Operations	\$0	\$176	\$0	\$176	\$0	\$0	\$185	
33332	Property Insurance	\$0	\$0	\$0	\$0	\$185	\$0	\$0	
33432	Other Recreation Expenditure	\$0	\$5,600	\$0	\$1,500	\$0	\$0	\$5,000	
33432	Stay on Our Feet Consultancy	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33432	Hip Hop Youth Group Accommodation & expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33432	IPWEA Footpath AMP Tools	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33432	Materials & Contracts	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	
33432	Return grant for Seniors Active Day	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33432	Contribution to G.S. S&R Facilities Plan	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33442	Kids Sport Grant Expenditure	\$0	\$7,650	\$0	\$2,780	\$0	\$0	\$7,870	
33442	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33442	Materials & Contracts	\$0	\$0	\$0	\$0	\$7,870	\$0	\$0	
33442	Materials - Return of unspent grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33442	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33452	Nobarach Park - Buildings	\$0	\$8,968	\$0	\$3,888	\$0	\$0	\$6,629	
33452	Salaries & Wages	\$0	\$0	\$0	\$0	\$600	\$0	\$0	
33452	FESA Levy	\$0	\$0			\$71	\$0	\$0	
33452	Shade Sail Repairs	\$0	\$0			\$0	\$0	\$0	
33452	Toilet Repairs	\$0	\$0			\$0	\$0	\$0	
33452	Materials & Contracts	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0	
33452	Electricity	\$0	\$0	\$0	\$0	\$550	\$0	\$0	
33452	Asset Depreciation	\$0	\$0	\$0	\$0	\$2,350	\$0	\$0	
33452	Property Insurance	\$0	\$0	\$0	\$0	\$230	\$0	\$0	
33452	Overheads	\$0	\$0	\$0	\$0	\$828	\$0	\$0	
33452	Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33472	Recreation Programs - Funded	\$0	\$20,000	\$0	\$19,951	\$0	\$0	\$0	
33472	Sporting Club Strategic Planning Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33472	Say on Your Feet Materials Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Sub Total - OTHER RECREATION & SPORT OP/EXP		\$0	\$599,972	\$0	\$687,930	\$751,475	\$0	\$751,475	
OPERATING INCOME									
33003	Other Sport and Rec Income	(\$6,000)	\$0	(\$9,577)	\$0	\$0	(\$14,000)	\$0	
33003	DSR KidzSports Grant	\$0	\$0	\$0	\$0	(\$9,000)	\$0	\$0	
33003	DSR Grant for Hip Hop project	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33003	DSR - Strategic Planning Grant for Clubs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33003	DLGC Grant for Hip Hop project	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33003	Club Development Officer Grant	\$0	\$0	\$0	\$0	(\$5,000)	\$0	\$0	
33043	Department of Sport & Recreation	\$0	\$0	(\$175,000)	\$0	\$0	\$0	\$0	
33043	DSR Grant - Borden Pavilion	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33043	DSR Grant - Ongerup Pavilion	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33063	Profit/Loss on Sale of Asset	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33063	Profit on Sale of Asset	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33093	Government Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33093	Lotterywest Grant - Weir Park, Ongerup	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33103	Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33103	Capital Contributions - Ong Community Dev - Weir Park	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Sub Total - OTHER RECREATION & SPORT OP/INC		(\$6,000)	\$0	(\$184,577)	\$0	(\$14,000)	(\$14,000)	\$0	
Total - OTHER RECREATION & SPORT		(\$6,000)	\$599,972	(\$184,577)	\$687,930	\$737,475	(\$14,000)	\$751,475	

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

## ADOPTED BUDGET 2015-2016

## CURRENT YEAR 2015-16 30 JUNE 2016

## DRAFT BUDGET 2016-2017

G/L	JOB	Income	Expenditure	Income	Expenditure	Calculation Column	Income	Expenditure
<b>SWIMMING POOL</b>								
<b>OPERATING EXPENDITURE</b>								
32002	Strategy & Governance Unit Costs	\$0	\$65,430	\$0	\$65,400	\$0	\$0	\$75,199
32002	Admin Allocations	\$0	\$0	\$0	\$0	\$75,199	\$0	\$0
32002	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32002	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32012	Administration Activity Costs	\$0	\$0	\$0	\$3,157	\$0	\$0	\$0
32012	Admin Allocations	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32042	Gnowangerup Swimming Pool Staff Salaries	\$0	\$53,078	\$0	\$56,570	\$0	\$0	\$147,675
32042	Salaries & Wages	\$0	\$0	\$0	\$0	\$85,875	\$0	\$0
32042	Salaries - provision for LSL payout	\$0	\$0	\$0	\$0	\$14,350	\$0	\$0
32042	Salaries - provision for sick leave payout	\$0	\$0	\$0	\$0	\$47,450	\$0	\$0
32042	Protective Clothing	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32042	Conferences & Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32052	Gnowangerup Swimming Pool Building Maintenance	\$0	\$5,350	\$0	\$914	\$0	\$0	\$8,250
32052	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32052	Materials & contracts	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0
32052	Earthing & fix concourse to Bridge	\$0	\$0	\$0	\$0	\$600	\$0	\$0
32052	Move gas bottles to new location	\$0	\$0	\$0	\$0	\$800	\$0	\$0
32052	Freight for lawn	\$0	\$0	\$0	\$0	\$500	\$0	\$0
32052	Lifting of drains	\$0	\$0	\$0	\$0	\$500	\$0	\$0
32052	Alterations to Gate & Pool fence near creche door	\$0	\$0	\$0	\$0	\$500	\$0	\$0
32052	Pest Control	\$0	\$0	\$0	\$0	\$350	\$0	\$0
32052	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32052	Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32062	Gnowangerup Swimming Pool Building Operation	\$0	\$50,287	\$0	\$147,149	\$0	\$0	\$163,715
32062	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
32062	Materials & contracts	\$0	\$0	\$0	\$0	\$800	\$0	\$0
32062	Vending machine Hire					\$2,700	\$0	\$0
32062	Electricity	\$0	\$0	\$0	\$0	\$9,900	\$0	\$0
32062	Telephone	\$0	\$0	\$0	\$0	\$650	\$0	\$0
32062	Water	\$0	\$0	\$0	\$0	\$11,065	\$0	\$0
32062	Asset Depreciation	\$0	\$0	\$0	\$0	\$137,445	\$0	\$0
32062	Interest on New Loan	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32062	Government Guarantee Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32062	Property Insurance	\$0	\$0	\$0	\$0	\$1,084	\$0	\$0
32072	Gnowangerup Swimming Pool Grounds Maintenance	\$0	\$28,460	\$0	\$2,777	\$0	\$0	\$38,000
32072	Salaries & Wages	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0
32072	contracts - seasonal ground maintenance	\$0	\$0	\$0	\$0	\$14,000	\$0	\$0
32072	Rehab of old pool site	\$0	\$0	\$0	\$0	\$20,600	\$0	\$0
32072	Overheads	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0
32072	Plant Operating Costs	\$0	\$0	\$0	\$0	\$400	\$0	\$0
32082	Gnowangerup Swimming Pool Chemicals	\$0	\$14,900	\$0	\$5,646	\$0	\$0	\$13,800
32082	Materials - Liquid Chlorine	\$0	\$0	\$0	\$0	\$9,000	\$0	\$0
32082	Materials - Acid	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
32082	Materials - Bi Carb	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
32082	Materials - Other Chemicals	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
32082	Materials - Container Deposit	\$0	\$0	\$0	\$0	\$1,800	\$0	\$0
32092	Gnowangerup Swimming Pool Minor Equipment & Servicing	\$0	\$4,250	\$0	\$2,466	\$0	\$0	\$4,200
32092	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32092	Materials - Freight	\$0	\$0	\$0	\$0	\$100	\$0	\$0
32092	Materials - Oxy Viva Supplies	\$0	\$0	\$0	\$0	\$400	\$0	\$0
32092	Materials - RLSWA Water Reg	\$0	\$0	\$0	\$0	\$250	\$0	\$0
32092	Materials - Unicare Replace Batteries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32092	Materials - Solar Heating Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32092	Materials - General	\$0	\$0	\$0	\$0	\$1,600	\$0	\$0
32092	Asset Depreciation	\$0	\$0	\$0	\$0	\$1,850	\$0	\$0
32092	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32132	Corporate & Community Unit Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$9,700
32132	Consultant costs for Pool Procedures	\$0	\$0	\$0	\$0	\$4,700	\$0	\$0
32132	Materials - Pool Celebration					\$5,000	\$0	\$0
32142	Swimming Pool Insurances	\$0	\$2,613	\$0	\$2,613	\$0	\$0	\$3,108
32142	Workers Compensation Insurance	\$0	\$0	\$0	\$0	\$2,108	\$0	\$0
32142	Personal Accident Insurance	\$0	\$0	\$0	\$0	\$41	\$0	\$0
32142	Fidelity Guarantee Insurance	\$0	\$0	\$0	\$0	\$52	\$0	\$0
32142	Public Liability Insurance	\$0	\$0	\$0	\$0	\$907	\$0	\$0
32152	Swimming Pool Superannuation	\$0	\$7,594	\$0	\$7,300	\$0	\$0	\$11,405
32152	Superannuation - Swim Pool	\$0	\$0	\$0	\$0	\$11,405	\$0	\$0
32162	Swimming Pool Other Costs	\$0	\$7,238	\$0	\$330	\$0	\$0	\$15,778
32162	Protective clothing	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
32162	Conferences & Training	\$0	\$0	\$0	\$0	\$9,140	\$0	\$0
32162	Accruals for Leave	\$0	\$0	\$0	\$0	\$5,338	\$0	\$0
32162	Other Employee Costs	\$0	\$0	\$0	\$0	\$300	\$0	\$0
<b>Sub Total - SWIMMING POOL OP/EXP</b>		\$0	\$239,200	\$0	\$294,323	\$490,830	\$0	\$490,830
<b>OPERATING INCOME</b>								
32003	Swimming Pool Entrance Fees	(\$13,900)	\$0	(\$15,569)	\$0	\$0	(\$15,000)	\$0
32003	General admission fees	\$0	\$0	\$0	\$0	(\$15,000)	\$0	\$0
32013	Swimming Pool Grants	(\$725,000)	\$0	(\$582,000)	\$0	\$0	(\$196,495)	\$0
32013	DSR Revitalisation Grant	\$0	\$0	\$0	\$0	(\$32,000)	\$0	\$0
32013	Lotterywest Grant - Landscaping & Outdoor spaces	\$0	\$0	\$0	\$0	(\$164,495)	\$0	\$0
32023	Swimming Pool Reimbursements	\$0	\$0	(\$1,363)	\$0	\$0	\$0	\$0
32023		\$0	\$0	\$0	\$0	\$0	\$0	\$0
32033	Contributions	(\$165,000)	\$0	\$0	\$0	\$0	(\$130,000)	\$0
32033	Capital contribution from Gnp Sports Complex - Pool	\$0	\$0	\$0	\$0	(\$130,000)	\$0	\$0
<b>Sub Total - SWIMMING POOL OP/INC</b>		(\$903,900)	\$0	(\$598,932)	\$0	(\$341,495)	(\$341,495)	\$0
<b>Total - SWIMMING POOL</b>		(\$903,900)	\$239,200	(\$598,932)	\$294,323	\$149,335	(\$341,495)	\$490,830



# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Gnowangerup									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		Calculation Column	DRAFT BUDGET 2016-2017		
G/L	JOB	Income	Expenditure	Income	Expenditure		Income	Expenditure	
TELEVISION & RADIO REBROADCASTING									
OPERATING EXPENDITURE									
34002	TV Transmission	\$0	\$523	\$0	\$55	\$0	\$0	\$0	
34002	Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
34002	Decommission old equipment at Borden & Ongerup	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
34002	Asset Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
34002	Property Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Sub Total - TV & RADIO REBROADCASTING OP/EXP		\$0	\$523	\$0	\$55	\$0	\$0	\$0	
OPERATING INCOME									
Sub Total - TV & RADIO REBROADCASTING OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total - TV & RADIO REBROADCASTING		\$0	\$523	\$0	\$55	\$0	\$0	\$0	
LIBRARIES									
OPERATING EXPENDITURE									
35002	Administration Activity Costs	\$0	\$0	\$0	\$10,211	\$0	\$0	\$0	
35002	Admin Allocations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35022	Gnowangerup Library Salaries	\$0	\$50,626	\$0	\$40,188	\$0	\$0	\$40,792	
35022	Salaries & Wages	\$0	\$0	\$0	\$0	\$30,300	\$0	\$0	
35022	Superannuation - Gnp Library	\$0	\$0	\$0	\$0	\$4,335	\$0	\$0	
35022	Workers Compensation Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35022	Protective Clothing	\$0	\$0	\$0	\$0	\$500	\$0	\$0	
35022	Conferences & Training	\$0	\$0	\$0	\$0	\$2,300	\$0	\$0	
35022	Accruals (AL & LSL)	\$0	\$0	\$0	\$0	\$3,357	\$0	\$0	
35022	Other Employee costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35022	Property Insurance Premiums	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35032	Ongerup Library Salaries	\$0	\$10,240	\$0	\$6,811	\$0	\$0	\$9,860	
35032	Salaries & Wages	\$0	\$0	\$0	\$0	\$7,025	\$0	\$0	
35032	Provision for LSL Relief	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35032	Superannuation - Ong Library	\$0	\$0	\$0	\$0	\$1,004	\$0	\$0	
35032	Workers Compensation Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35032	Protective Clothing	\$0	\$0	\$0	\$0	\$250	\$0	\$0	
35032	Conferences & Training	\$0	\$0	\$0	\$0	\$500	\$0	\$0	
35032	Accruals (AL & LSL)	\$0	\$0	\$0	\$0	\$1,081	\$0	\$0	
35032	Other Employee costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35032	Property Insurance Premiums	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35052	Gnp Library Building Operation	\$0	\$11,079	\$0	\$8,226	\$0	\$0	\$10,308	
35052	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35052	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0	
35052	Materials & Contracts	\$0	\$0	\$0	\$0	\$3,500	\$0	\$0	
35052	Security system check	\$0	\$0	\$0	\$0	\$600	\$0	\$0	
35052	Electrical repairs & light replacement	\$0	\$0	\$0	\$0	\$150	\$0	\$0	
35052	Repairs to ceiling	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35052	Pest Control	\$0	\$0	\$0	\$0	\$360	\$0	\$0	
35052	Carpet cleaning	\$0	\$0	\$0	\$0	\$500	\$0	\$0	
35052	Gutter repairs and cleaning	\$0	\$0	\$0	\$0	\$400	\$0	\$0	
35052	Painting					\$500	\$0	\$0	
35052	Electricity	\$0	\$0	\$0	\$0	\$2,400	\$0	\$0	
35052	Telephone	\$0	\$0	\$0	\$0	\$600	\$0	\$0	
35052	Water	\$0	\$0	\$0	\$0	\$260	\$0	\$0	
35052	Asset Depreciation	\$0	\$0	\$0	\$0	\$835	\$0	\$0	
35052	Property Insurance	\$0	\$0	\$0	\$0	\$132	\$0	\$0	
35052	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35062	Ongerup Library Building Operation	\$0	\$568	\$0	\$390	\$0	\$0	\$621	
35062	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0	
35062	Materials & Contracts	\$0	\$0	\$0	\$0	\$100	\$0	\$0	
35062	Electricity	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35062	Telephone	\$0	\$0	\$0	\$0	\$450	\$0	\$0	
35062	Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35062	Property Insurance Premiums	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35072	Gnowangerup Library Book Exchange	\$0	\$600	\$0	\$0	\$0	\$0	\$600	
35072	Postage & Freight	\$0	\$0	\$0	\$0	\$600	\$0	\$0	
35082	Ongerup Library Book Exchange	\$0	\$695	\$0	\$701	\$0	\$0	\$695	
35082	Postage & Freight	\$0	\$0	\$0	\$0	\$695	\$0	\$0	
35092	Gnowangerup Library Minor Items	\$0	\$2,200	\$0	\$1,389	\$0	\$0	\$2,000	
35092	Materials & Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35092	Stationery & minor furniture items	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	
35092	Other sundry costs	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	
35102	Ongerup Library Minor Items	\$0	\$500	\$0	\$50	\$0	\$0	\$500	
35102	Other sundry costs	\$0	\$0	\$0	\$0	\$500	\$0	\$0	
35112	Gnowangerup Library	\$0	\$3,785	\$0	\$4,381	\$0	\$0	\$4,040	
35112	Spydus Library system	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35112	Writing WA Subscription	\$0	\$0	\$0	\$0	\$125	\$0	\$0	
35112	Public Libraries membership	\$0	\$0	\$0	\$0	\$160	\$0	\$0	
35112	Gnp News subscription	\$0	\$0	\$0	\$0	\$755	\$0	\$0	
35112	Book Stock Purchases	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0	
35112	Lost & Damaged Book charges	\$0	\$0	\$0	\$0	\$300	\$0	\$0	
35112	Purchase lego for Lego Club					\$500	\$0	\$0	
35112	Materials & Contracts	\$0	\$0	\$0	\$0	\$200	\$0	\$0	
35122	Ongerup Library	\$0	\$1,845	\$0	\$764	\$0	\$0	\$1,100	
35122	Amlib Subscription x 1 database	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35122	Materials & Contracts	\$0	\$0	\$0	\$0	\$1,100	\$0	\$0	
35132	Corporate & Community Unit Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35132	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
35132	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

## ADOPTED BUDGET 2015-2016

## CURRENT YEAR 2015-16 30 JUNE 2016

## Calculation Column

## DRAFT BUDGET 2016-2017

G/L	JOB	Income	Expenditure	Income	Expenditure	Column	Income	Expenditure
35142	Regional Library Costs	\$0	\$2,000	\$0	\$1,920	\$0	\$0	\$2,000
35142	Regional Scheme Contributions	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
35192	Library Insurance Expenses	\$0	\$2,422	\$0	\$2,422	\$0	\$0	\$1,562
35192	Workers Compensation Insurance	\$0	\$0	\$0	\$0	\$916	\$0	\$0
35192	Journey Injury Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
35192	Personal Accident Insurance	\$0	\$0	\$0	\$0	\$25	\$0	\$0
35192	Fidelity Guarantee Insurance	\$0	\$0	\$0	\$0	\$52	\$0	\$0
35192	Public Liability Insurance	\$0	\$0	\$0	\$0	\$569	\$0	\$0
	<b>Sub Total - LIBRARIES OP/EXP</b>	\$0	\$86,560	\$0	\$77,455	\$74,078	\$0	\$74,078
	<b>OPERATING INCOME</b>							
35003	Gnp Library Fines & Penalties	\$0	\$0	(\$80)	\$0	\$0	\$0	\$0
35003	Fines	\$0	\$0	\$0	\$0	\$0	\$0	\$0
35013	Gnp Library Other	\$0	\$0	(\$15)	\$0	\$0	(\$500)	\$0
35013	Contribution - OP Shop	\$0	\$0	\$0	\$0	(\$500)	\$0	\$0
35013	Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sub Total - LIBRARIES OP/INC</b>	\$0	\$0	(\$95)	\$0	(\$500)	(\$500)	\$0
	<b>Total - LIBRARIES</b>	\$0	\$86,560	(\$95)	\$77,455	\$73,578	(\$500)	\$74,078
	<b>OTHER CULTURE</b>							
	<b>OPERATING EXPENDITURE</b>							
37002	Corporate & Community Unit Costs	\$0	\$13,750	\$0	\$10,439	\$0	\$0	\$16,252
37002	Admin Allocations	\$0	\$0	\$0	\$0	\$16,252	\$0	\$0
37002	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
37002	Materials & Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0
37002	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
37022	Gnowangerup Noongar Museum	\$0	\$0	\$0	\$5,596	\$0	\$0	\$0
37022	Materials - Markettrade Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0
37022	Materials & Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0
37032	Old Gnowangerup Gaol Building Maintenance	\$0	\$600	\$0	\$1,908	\$0	\$0	\$500
37032	Materials -	\$0	\$0	\$0	\$0	\$500	\$0	\$0
37042	Old Gnowangerup Gaol Building Operation	\$0	\$6,562	\$0	\$6,019	\$0	\$0	\$6,591
37042	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
37042	Materials & contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0
37042	Electricity	\$0	\$0	\$0	\$0	\$190	\$0	\$0
37042	Water	\$0	\$0	\$0	\$0	\$20	\$0	\$0
37042	Depreciation	\$0	\$0	\$0	\$0	\$5,780	\$0	\$0
37042	Property Insurance	\$0	\$0	\$0	\$0	\$530	\$0	\$0
37062	Borden Arts & Crafts Building Operation	\$0	\$1,512	\$0	\$1,334	\$0	\$0	\$1,452
37062	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
37062	Materials & contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0
37062	Electricity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
37062	Water	\$0	\$0	\$0	\$0	\$20	\$0	\$0
37062	Depreciation	\$0	\$0	\$0	\$0	\$1,350	\$0	\$0
37062	Property Insurance	\$0	\$0	\$0	\$0	\$11	\$0	\$0
37072	Ongerup Community Centre Building Maintenance	\$0	\$2,000	\$0	\$322	\$0	\$0	\$2,000
37072	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
37072	Materials & contracts	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
37082	Ongerup Community Centre Building Operation	\$0	\$11,097	\$0	\$10,104	\$0	\$0	\$11,161
37082	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
37082	Water	\$0	\$0	\$0	\$0	\$350	\$0	\$0
37082	Asset Depreciation	\$0	\$0	\$0	\$0	\$9,500	\$0	\$0
37082	Property Insurance	\$0	\$0	\$0	\$0	\$1,240	\$0	\$0
37112	Gnp Historic Centre Building Maintenance	\$0	\$1,620	\$0	\$1,529	\$0	\$0	\$1,620
37112	Pest Control	\$0	\$0	\$0	\$0	\$120	\$0	\$0
37112	Materials & contracts	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0
37122	Gnp Historic Centre Building Operation	\$0	\$3,951	\$0	\$3,875	\$0	\$0	\$4,276
37122	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
37122	Fire Extinguisher Service	\$0	\$0	\$0	\$0	\$60	\$0	\$0
37122	Electricity	\$0	\$0	\$0	\$0	\$190	\$0	\$0
37122	Water	\$0	\$0	\$0	\$0	\$300	\$0	\$0
37122	Asset Depreciation	\$0	\$0	\$0	\$0	\$3,325	\$0	\$0
37122	Property Insurance	\$0	\$0	\$0	\$0	\$330	\$0	\$0
37132	Ongerup Museum Building Operation	\$0	\$5,370	\$0	\$4,918	\$0	\$0	\$5,427
37132	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
37132	Electricity	\$0	\$0	\$0	\$0	\$420	\$0	\$0
37132	Water	\$0	\$0	\$0	\$0	\$270	\$0	\$0
37132	Asset Depreciation	\$0	\$0	\$0	\$0	\$3,560	\$0	\$0
37132	Property Insurance	\$0	\$0	\$0	\$0	\$1,106	\$0	\$0
37212	Heritage Trail Plan Implementation	\$0	\$0	\$0	\$0	\$0	\$0	\$37,163
37212	Materials - Project Coordinator	\$0	\$0	\$0	\$0	\$12,000	\$0	\$0
37212	Materials - Implementation costs	\$0	\$0	\$0	\$0	\$25,163	\$0	\$0
37222	Heritage Strategy & Municipal Inventory	\$0	\$10,950	\$0	\$9,978	\$0	\$0	\$22,628
37222	Consultant - Prepare Heritage Strategy	\$0	\$0	\$0	\$0	\$0	\$0	\$0
37222	Grant Funded Works	\$0	\$0	\$0	\$0	\$16,148	\$0	\$0
37222	Thematic Framework	\$0	\$0	\$0	\$0	\$6,480	\$0	\$0
37222	Update inventory	\$0	\$0	\$0	\$0	\$0	\$0	\$0
37242	Conservation Management Plan	\$0	\$0	\$0	\$11,580	\$0	\$0	\$0
37242	Consultant - Prepare conservation plan	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sub Total - OTHER CULTURE OP/EXP</b>	\$0	\$57,412	\$0	\$67,602	\$109,070	\$0	\$109,070

*Shire of Gnowangerup*

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Gnowangerup									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		Calculation Column	DRAFT BUDGET 2016-2017		
G/L	JOB	Income	Expenditure	Income	Expenditure		Income	Expenditure	
OPERATING INCOME									
37003	Noongar Aboriginal Museum Grants	\$0	\$0	(\$7,000)	\$0	\$0	\$0	\$0	
37003	CAFF Grant - Noongar Museum	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
37003	LWA Grant - Noongar Museum Paid to GAC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
37023	Reimbursements/ Donations	\$0	\$0	\$0	\$0	\$0	(\$426)	\$0	
37023	Contributions - Gnp CRC	\$0	\$0	\$0	\$0	(\$350)	\$0	\$0	
37023	Contributions - Gnp Heritage Group	\$0	\$0	\$0	\$0	(\$76)	\$0	\$0	
37043	Government Grants	(\$8,200)	\$0	(\$7,484)	\$0	\$0	(\$8,876)	\$0	
37043	Heritage Grant - Strategy	\$0	\$0	\$0	\$0	(\$8,876)	\$0	\$0	
37073	Lottery West Grant	\$0	\$0	(\$12,070)	\$0	\$0	(\$22,618)	\$0	
37073	Grant for heritage trail plan implementation	\$0	\$0	\$0	\$0	(\$22,618)	\$0	\$0	
37073	Grant for Conservation Plans for Old Gaol and Machinery Shed	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Sub Total - OTHER CULTURE OP/INC		(\$8,200)	\$0	(\$26,554)	\$0	(\$31,920)	(\$31,920)	\$0	
Total - OTHER CULTURE		(\$8,200)	\$57,412	(\$26,554)	\$67,602	\$77,150	(\$31,920)	\$109,070	
Total - RECREATION AND CULTURE		(\$919,800)	\$1,089,212	(\$813,086)	\$1,228,488	\$1,151,276	(\$389,415)	\$1,540,691	

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

## ADOPTED BUDGET 2015-2016

## CURRENT YEAR 2015-16 30 JUNE 2016

## DRAFT BUDGET 2016-2017

G/L	JOB	Income	Expenditure	Income	Expenditure	Calculation Column	Income	Expenditure
<b>STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE</b>								
<b>OPERATING EXPENDITURE</b>								
39002	Depreciation - Roads	\$0	\$624,490	\$0	\$1,041,526	\$0	\$0	\$1,238,584
39002	Asset depreciation	\$0	\$0	\$0	\$0	\$1,238,584	\$0	\$0
39012	Bridges - Pallinup Bridge	\$0	\$7,180	\$0	\$30,085	\$0	\$0	\$37,735
39012	Materials & Contracts	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0
39012	Asset depreciation	\$0	\$0	\$0	\$0	\$30,470	\$0	\$0
39012	Bridge Insurance	\$0	\$0	\$0	\$0	\$2,265	\$0	\$0
39022	Depreciation - Footpaths	\$0	\$15,000	\$0	\$8,463	\$0	\$0	\$9,235
39022	Asset depreciation	\$0	\$0	\$0	\$0	\$9,235	\$0	\$0
39032	Depreciation - Other	\$0	\$7,915	\$0	\$2,011	\$0	\$0	\$2,195
39032	Asset depreciation - Other Infrastructure	\$0	\$0	\$0	\$0	\$2,195	\$0	\$0
39042	Gnp Depot Building Maintenance	\$0	\$12,300	\$0	\$10,804	\$0	\$0	\$15,400
39042	Salaries & Wages	\$0	\$0	\$0	\$0	\$2,600	\$0	\$0
39042	Materials & Contracts - General	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0
39042	Contracts - Replace tracks on shed door					\$3,000	\$0	\$0
39042	Contracts - Replace guttering					\$2,000	\$0	\$0
39042	Pest Control	\$0	\$0	\$0	\$0	\$200	\$0	\$0
39042	Overheads	\$0	\$0	\$0	\$0	\$2,600	\$0	\$0
39042	Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
39052	Gnp Depot Building Operation	\$0	\$32,125	\$0	\$20,603	\$0	\$0	\$27,214
39052	Salaries & Wages	\$0	\$0	\$0	\$0	\$3,200	\$0	\$0
39052	Rubbish Collection	\$0	\$0	\$0	\$0	\$0	\$0	\$0
39052	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
39052	Materials & Contracts	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0
39052	Electricity	\$0	\$0	\$0	\$0	\$3,625	\$0	\$0
39052	Telephone	\$0	\$0	\$0	\$0	\$1,750	\$0	\$0
39052	Water	\$0	\$0	\$0	\$0	\$1,340	\$0	\$0
39052	Asset depreciation	\$0	\$0	\$0	\$0	\$9,790	\$0	\$0
39052	Property Insurance	\$0	\$0	\$0	\$0	\$1,238	\$0	\$0
39052	Overheads	\$0	\$0	\$0	\$0	\$3,200	\$0	\$0
39052	Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
39062	Ongerup Depot Building Maintenance	\$0	\$1,885	\$0	\$1,471	\$0	\$0	\$1,905
39062	Salaries & Wages	\$0	\$0	\$0	\$0	\$300	\$0	\$0
39062	Fire Equipment servicing	\$0	\$0	\$0	\$0	\$105	\$0	\$0
39062	Materials & Contracts	\$0	\$0	\$0	\$0	\$1,200	\$0	\$0
39062	Overheads	\$0	\$0	\$0	\$0	\$300	\$0	\$0
39072	Ongerup Depot Building Operation	\$0	\$5,775	\$0	\$2,357	\$0	\$0	\$3,791
39072	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
39072	Rubbish Collection	\$0	\$0	\$0	\$0	\$0	\$0	\$0
39072	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
39072	Materials & Contracts	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
39072	Electricity	\$0	\$0	\$0	\$0	\$450	\$0	\$0
39072	Telephone	\$0	\$0	\$0	\$0	\$750	\$0	\$0
39072	Water	\$0	\$0	\$0	\$0	\$100	\$0	\$0
39072	Asset depreciation	\$0	\$0	\$0	\$0	\$1,175	\$0	\$0
39072	Property Insurance	\$0	\$0	\$0	\$0	\$245	\$0	\$0
39072	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
39072	Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
39102	Gravel Pit Reinstatements	\$0	\$3,800	\$0	\$1,305	\$0	\$0	\$18,000
39102	Salaries & Wages	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0
39102	Materials	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
39102	Overheads	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0
39102	Plant Operating Costs	\$0	\$0	\$0	\$0	\$6,000	\$0	\$0
39112	Road Maintenance	\$0	\$979,941	\$0	\$1,111,144	\$0	\$0	\$1,295,074
39112	Salaries & Wages	\$0	\$0	\$0	\$0	\$251,499	\$0	\$0
39112	Materials - Road Maint	\$0	\$0	\$0	\$0	\$119,040	\$0	\$0
39112	Materials - Tree Pruning under WP Lines	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0
39112	Overheads	\$0	\$0	\$0	\$0	\$398,151	\$0	\$0
39112	Plant Operating Costs	\$0	\$0	\$0	\$0	\$506,384	\$0	\$0
39122	Administration Department Costs Regional Road Group	\$0	\$1,499	\$0	\$1,150	\$0	\$0	\$307,461
39122	Administration Allocations	\$0	\$0	\$0	\$0	\$307,461	\$0	\$0
39132	Roman Development	\$0	\$53,260	\$0	\$83,228	\$0	\$0	\$103,818
39132	Salaries & Wages	\$0	\$0	\$0	\$0	\$36,180	\$0	\$0
39132	Materials - Consulting Engineer	\$0	\$0	\$0	\$0	\$0	\$0	\$0
39132	RAMM Licence/Support costs	\$0	\$0	\$0	\$0	\$7,310	\$0	\$0
39132	Materials general	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0
39132	Overheads	\$0	\$0	\$0	\$0	\$49,928	\$0	\$0
39132	Plant Operating Costs	\$0	\$0	\$0	\$0	\$400	\$0	\$0
39142	Street Lighting	\$0	\$41,000	\$0	\$39,013	\$0	\$0	\$44,250
39142	Electricity	\$0	\$0	\$0	\$0	\$44,250	\$0	\$0
39172	Roadwise	\$0	\$0	\$0	\$500	\$0	\$0	\$0
39172	Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0
39182	Gnowangerup Depot General Maintenance	\$0	\$15,000	\$0	\$13,850	\$0	\$0	\$17,780
39182	Salaries & Wages	\$0	\$0	\$0	\$0	\$6,000	\$0	\$0
39182	Materials - General	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
39182	Overheads	\$0	\$0	\$0	\$0	\$8,280	\$0	\$0
39182	Plant Operating Costs	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0
39192	Loss on Sale of Asset	\$0	\$0	\$0	\$27,566	\$0	\$0	\$0
39192	Loss on Disposal of Asset	\$0	\$0	\$0	\$0	\$0	\$0	\$0
39222	Asset Management Plans & Data Collection	\$0	\$20,000	\$0	\$12,410	\$0	\$0	\$0
39222	Contractors - Data collection for all assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
39232	Crack Sealing of Streets/Roads	\$0	\$35,000	\$0	\$32,092	\$0	\$0	\$0
39232	Contractor - Crack sealing & Patching	\$0	\$0	\$0	\$0	\$0	\$0	\$0
39242	Kerb Renewal	\$0	\$5,200	\$0	\$0	\$0	\$0	\$7,380
39242	Salaries & Wages	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
39242	Materials - General	\$0	\$0	\$0	\$0	\$4,000	\$0	\$0
39242	Overheads	\$0	\$0	\$0	\$0	\$1,380	\$0	\$0
39242	Plant Operating Costs	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

## ADOPTED BUDGET 2015-2016

## CURRENT YEAR 2015-16 30 JUNE 2016

## Calculation Column

## DRAFT BUDGET 2016-2017

G/L	JOB	Income	Expenditure	Income	Expenditure		Income	Expenditure
39252	Urban Drainage Renewals/Maintenance	\$0	\$8,250	\$0	\$0	\$0	\$0	\$8,744
39252	Salaries & Wages	\$0	\$0	\$0	\$0	\$1,300	\$0	\$0
39252	Materials - General	\$0	\$0	\$0	\$0	\$3,200	\$0	\$0
39252	Overheads	\$0	\$0	\$0	\$0	\$1,794	\$0	\$0
39252	Plant Operating Costs	\$0	\$0	\$0	\$0	\$2,450	\$0	\$0
39262	Main Street Strategy	\$0	\$3,000	\$0	\$0	\$0	\$0	\$3,000
39262	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
39272	Laneway Maintenance	\$0	\$5,400	\$0	\$0	\$0	\$0	\$17,420
39272	Salaries & Wages	\$0	\$0	\$0	\$0	\$4,000	\$0	\$0
39272	Materials - General	\$0	\$0	\$0	\$0	\$7,000	\$0	\$0
39272	Overheads	\$0	\$0	\$0	\$0	\$5,520	\$0	\$0
39272	Plant Operating Costs	\$0	\$0	\$0	\$0	\$900	\$0	\$0
39282	Natural Disaster Opening Up Costs	\$0	\$0	\$0	\$68,490	\$0	\$0	\$0
39282	Materials - General	\$0	\$0	\$0	\$0	\$0	\$0	\$0
39292	Natural Disaster Restoration Works	\$0	\$0	\$0	\$355,012	\$0	\$0	\$89,500
39292	Materials - General	\$0	\$0	\$0	\$0	\$89,500	\$0	\$0
39302	Hire of Plant	\$0	\$0	\$0	\$21,660	\$0	\$0	\$0
39302	Materials - General	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP</b>		\$0	\$1,878,020	\$0	\$2,884,741	\$3,248,486	\$0	\$3,248,486
<b>OPERATING INCOME</b>								
38013	Regional Road Group	(\$123,000)	\$0	(\$124,875)	\$0	\$0	(\$270,000)	\$0
38013	Ong-Pingrup Rd SLK2.80 - 6.90	\$0	\$0	\$0	\$0	(\$200,000)	\$0	\$0
38013	RRG Grant - Tieline Rd Project GN1	\$0	\$0	\$0	\$0	(\$70,000)	\$0	\$0
38033	Roads To Recovery	(\$824,639)	\$0	(\$824,639)	\$0	\$0	(\$666,605)	\$0
38033	Federal Govt Grant for nominated road projects	\$0	\$0	\$0	\$0	(\$666,605)	\$0	\$0
39003	MRWA Road Preservation Grant	(\$121,800)	\$0	(\$132,400)	\$0	\$0	(\$142,735)	\$0
39003	MRWA Road Maint Grant	\$0	\$0	\$0	\$0	(\$142,735)	\$0	\$0
39043	Profit/ Loss on Sale of Assets	\$0	\$0	(\$13,846)	\$0	\$0	\$0	\$0
39043	Profit on Sale of Asset	\$0	\$0	\$0	\$0	\$0	\$0	\$0
39073	Roadwise Grant	\$0	\$0	(\$500)	\$0	\$0	\$0	\$0
39073	Roadwise grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0
39103	Vehicle Factory Rebate	\$0	\$0	(\$3,000)	\$0	\$0	\$0	\$0
39103	Vehicle rebate on purchase	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - MTCE STREETS ROADS DEPOTS OP/INC</b>		(\$1,069,439)	\$0	(\$1,320,467)	\$0	(\$1,079,340)	(\$1,079,340)	\$0
<b>Total - MTCE STREETS ROADS DEPOTS</b>		(\$1,069,439)	\$1,878,020	(\$1,320,467)	\$2,884,741	\$2,169,146	(\$1,079,340)	\$3,248,486
<b>TRAFFIC CONTROL</b>								
<b>OPERATING EXPENDITURE</b>								
<b>Sub Total - TRAFFIC CONTROL OP/EXP</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>OPERATING INCOME</b>								
42013	Sale of Plates	(\$100)	\$0	(\$101)	\$0	\$0	(\$100)	\$0
42013	Sale of Plate Fees	\$0	\$0	\$0	\$0	(\$100)	\$0	\$0
<b>Sub Total - TRAFFIC CONTROL OP/INC</b>		(\$100)	\$0	(\$101)	\$0	(\$100)	(\$100)	\$0
<b>Total - TRAFFIC CONTROL</b>		(\$100)	\$0	(\$101)	\$0	(\$100)	(\$100)	\$0
<b>AERODROMES</b>								
<b>OPERATING EXPENDITURE</b>								
43002	Gnowangerup Airstrip Maintenance	\$0	\$14,430	\$0	\$5,618	\$0	\$0	\$13,090
43002	Salaries & Wages	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
43002	Materials - General	\$0	\$0	\$0	\$0	\$4,500	\$0	\$0
43002	Materials - wall and carpet repairs	\$0	\$0	\$0	\$0	\$150	\$0	\$0
43002	Materials - pest control	\$0	\$0	\$0	\$0	\$250	\$0	\$0
43002	Contract - Garden/Mowing	\$0	\$0	\$0	\$0	\$4,160	\$0	\$0
43002	Overheads	\$0	\$0	\$0	\$0	\$1,380	\$0	\$0
43002	Plant Operating Costs	\$0	\$0	\$0	\$0	\$1,650	\$0	\$0
43012	Gnowangerup Airstrip Operations	\$0	\$35,104	\$0	\$181,043	\$0	\$0	\$179,805
43012	Salaries & Wages	\$0	\$0	\$0	\$0	\$500	\$0	\$0
43012	Repairs to waiting room wall	\$0	\$0	\$0	\$0	\$50	\$0	\$0
43012	Refix Carpet	\$0	\$0	\$0	\$0	\$50	\$0	\$0
43012	Pest Control	\$0	\$0	\$0	\$0	\$250	\$0	\$0
43012	Fix water tank leak	\$0	\$0	\$0	\$0	\$30	\$0	\$0
43012	Electricity	\$0	\$0	\$0	\$0	\$370	\$0	\$0
43012	Asset Depreciation	\$0	\$0	\$0	\$0	\$177,355	\$0	\$0
43012	Property Insurance	\$0	\$0	\$0	\$0	\$510	\$0	\$0
43012	Overheads	\$0	\$0	\$0	\$0	\$690	\$0	\$0
<b>Sub Total - AERODROMES OP/EXP</b>		\$0	\$49,534	\$0	\$186,661	\$192,895	\$0	\$192,895
<b>OPERATING INCOME</b>								
43003	Gnowangerup Airstrip Income	(\$5,000)	\$0	(\$8,475)	\$0	\$0	\$0	\$0
43003	GSDC Grant - Airport Feasibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - AERODROMES OP/INC</b>		(\$5,000)	\$0	(\$8,475)	\$0	\$0	\$0	\$0
<b>Total - AERODROMES</b>		(\$5,000)	\$49,534	(\$8,475)	\$186,661	\$192,895	\$0	\$192,895
<b>Total - TRANSPORT</b>		(\$1,074,539)	\$1,927,554	(\$1,329,043)	\$3,071,401	\$2,361,941	(\$1,079,440)	\$3,441,381

*Shire of Gnowangerup*

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Gnowangerup									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		Calculation Column	DRAFT BUDGET 2016-2017		
G/L	JOB	Income	Expenditure	Income	Expenditure		Income	Expenditure	
TOURISM AND AREA PROMOTION									
OPERATING EXPENDITURE									
46012	Strategy & Governance Unit Costs	\$0	\$16,732	\$0	\$12,697	\$0	\$0	\$19,249	
46012	Admin Allocations	\$0	\$0	\$0	\$0	\$19,249	\$0	\$0	
46012	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
46012	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
46092	Gnowangerup Caravan Park - Operation Costs	\$0	\$1,847	\$0	\$1,258	\$0	\$0	\$1,863	
46092	Materials & contracts	\$0	\$0	\$0	\$0	\$500	\$0	\$0	
46092	Asset Depreciation	\$0	\$0	\$0	\$0	\$1,025	\$0	\$0	
46092	Property Insurance	\$0	\$0	\$0	\$0	\$338	\$0	\$0	
46102	Gnowangerup Caravan Park Building Maintenance Costs	\$0	\$1,000	\$0	\$61	\$0	\$1,000	\$1,000	
46102	Materials & contracts	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	
Sub Total - TOURISM & AREA PROMOTION OP/EXP		\$0	\$19,579	\$0	\$14,015	\$22,112	\$0	\$22,112	
OPERATING INCOME									
46013	Caravan Park Licences	(\$600)	\$0	(\$800)	\$0	\$0	(\$800)	\$0	
46013	Licences	\$0	\$0	\$0	\$0	(\$800)	\$0	\$0	
Sub Total - TOURISM & AREA PROMOTION OP/INC		(\$600)	\$0	(\$800)	\$0	(\$800)	(\$800)	\$0	
Total - TOURISM & AREA PROMOTION		(\$600)	\$19,579	(\$800)	\$14,015	\$21,312	(\$800)	\$22,112	
BUILDING CONTROL									
OPERATING EXPENDITURE									
47002	Building Services - Contractor costs	\$0	\$54,000	\$0	\$41,858	\$0	\$0	\$54,000	
47002	Contract Building Surveyor Costs	\$0	\$0	\$0	\$0	\$45,000	\$0	\$0	
47002	Contract Building Surveyor Travel Costs	\$0	\$0	\$0	\$0	\$9,000	\$0	\$0	
Sub Total - BUILDING CONTROL OP/EXP		\$0	\$54,000	\$0	\$41,858	\$54,000	\$0	\$54,000	
BUILDING CONTROL OP/INC									
47003	Building Licences & Fees	(\$6,000)	\$0	(\$9,287)	\$0	\$0	(\$7,500)	\$0	
47003	Licences	\$0	\$0	\$0	\$0	(\$7,500)	\$0	\$0	
47013	BRB & BCITF Commissions	(\$180)	\$0	(\$151)	\$0	\$0	(\$150)	\$0	
47013	Commission	\$0	\$0	\$0	\$0	(\$150)	\$0	\$0	
Sub Total - BUILDING CONTROL OP/INC		(\$6,180)	\$0	(\$9,438)	\$0	(\$7,650)	(\$7,650)	\$0	
Total - BUILDING CONTROL		(\$6,180)	\$54,000	(\$9,438)	\$41,858	\$46,350	(\$7,650)	\$54,000	
SALEYARDS & MARKETS									
OPERATING EXPENDITURE									
48012	Gnowangerup Saleyards Building Operation	\$0	\$585	\$0	\$0	\$0	\$0	\$0	
48012	Electricity	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
48012	Asset Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
48032	Ongerup Saleyards Building Operation	\$0	\$225	\$0	\$0	\$0	\$0	\$0	
48032	Asset Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Sub Total - SALEYARDS & MARKETS OP/EXP		\$0	\$810	\$0	\$0	\$0	\$0	\$0	
OPERATING INCOME									
Sub Total - SALEYARDS & MARKETING OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total - SALEYARDS & MARKETS		\$0	\$810	\$0	\$0	\$0	\$0	\$0	
ECONOMIC DEVELOPMENT									
OPERATING EXPENDITURE									
50002	Strategy & Governance Unit Costs	\$0	\$16,732	\$0	\$12,697	\$0	\$0	\$19,249	
50002	Admin Allocations	\$0	\$0	\$0	\$0	\$19,249	\$0	\$0	
50022	Corporate & Community Unit Costs	\$0	\$10,000	\$0	\$11,731	\$0	\$0	\$0	
50022	Customer/Community Satisfaction Survey			\$0	\$0	\$0	\$0	\$0	
50042	Annual Business Forum	\$0	\$7,000	\$0	\$0	\$0	\$0	\$2,000	
50042	Materials	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0	
Sub Total - ECONOMIC DEVELOPMENT OP/EXP		\$0	\$33,732	\$0	\$24,428	\$21,249	\$0	\$21,249	
OPERATING INCOME									
Sub Total - ECONOMIC DEVELOPMENT OP/INC		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total - ECONOMIC DEVELOPMENT		\$0	\$33,732	\$0	\$24,428	\$21,249	\$0	\$21,249	

*Shire of Gnowangerup*

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Gnowangerup									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		Calculation Column	DRAFT BUDGET 2016-2017		
G/L	JOB	Income	Expenditure	Income	Expenditure		Income	Expenditure	
PUBLIC UTILITY SERVICES									
OPERATING EXPENDITURE									
51002	Standpipe Maintenance	\$0	\$800	\$0	\$2,210	\$0	\$0	\$1,280	
51002	Materials - Electronic Swipe Card maint Fee	\$0	\$0	\$0	\$0	\$480	\$0	\$0	
51002	Materials	\$0	\$0	\$0	\$0	\$800	\$0	\$0	
51012	Gnowangerup Standpipe	\$0	\$6,500	\$0	\$2,790	\$0	\$0	\$6,500	
51012	Materials	\$0	\$0	\$0	\$0	\$500	\$0	\$0	
51012	Water	\$0	\$0	\$0	\$0	\$6,000	\$0	\$0	
51022	Ongerup Standpipe	\$0	\$650	\$0	\$558	\$0	\$0	\$650	
51022	Water	\$0	\$0	\$0	\$0	\$650	\$0	\$0	
51032	Borden Standpipe	\$0	\$400	\$0	\$226	\$0	\$0	\$400	
51032	Water	\$0	\$0	\$0	\$0	\$400	\$0	\$0	
51042	Formby Road Bore	\$0	\$300	\$0	\$898	\$0	\$0	\$900	
51042	Materials - electrical repairs	\$0	\$0	\$0	\$0	\$600	\$0	\$0	
51042	Electricity	\$0	\$0	\$0	\$0	\$300	\$0	\$0	
51052	Highdenup Road Bore	\$0	\$390	\$0	\$643	\$0	\$0	\$890	
51052	Materials	\$0	\$0	\$0	\$0	\$500	\$0	\$0	
51052	Electricity	\$0	\$0	\$0	\$0	\$390	\$0	\$0	
51092	Toompup Bore	\$0	\$300	\$0	\$0	\$0	\$0	\$300	
51092	Materials	\$0	\$0	\$0	\$0	\$300	\$0	\$0	
Sub Total - PUBLIC UTILITY SERVICES OP/EXP		\$0	\$9,340	\$0	\$7,325	\$10,920	\$0	\$10,920	
OPERATING INCOME									
51003	Gnowangerup Standpipe Fees	(\$4,500)	\$0	(\$5,633)	\$0	\$0	(\$4,500)	\$0	
51003	Fees and Charges	\$0	\$0	\$0	\$0	(\$4,500)	\$0	\$0	
51033	Virginia Land Lease	(\$3,818)	\$0	(\$3,818)	\$0	\$0	(\$6,382)	\$0	
51033	Fees and Charges	\$0	\$0	\$0	\$0	(\$6,382)	\$0	\$0	
51063	Exploration on Road Reserves & Reserves	\$0	\$0	(\$340)	\$0	\$0	\$0	\$0	
51063	Exploration Licence Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
51073	Standpipe Swipe Card	\$0	\$0	(\$40)	\$0	\$0	(\$500)	\$0	
51073	Fees and Charges	\$0	\$0	\$0	\$0	(\$500)	\$0	\$0	
Sub Total - PUBLIC UTILITY SERVICES OP/INC		(\$8,318)	\$0	(\$9,831)	\$0	(\$11,382)	(\$11,382)	\$0	
Total - PUBLIC UTILITY SERVICES		(\$8,318)	\$9,340	(\$9,831)	\$7,325	(\$462)	(\$11,382)	\$10,920	
Total - ECONOMIC SERVICES		(\$15,098)	\$117,461	(\$20,068)	\$87,626	\$88,449	(\$19,832)	\$108,281	



# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

## ADOPTED BUDGET 2015-2016

## CURRENT YEAR 2015-16 30 JUNE 2016

## DRAFT BUDGET 2016-2017

G/L	JOB	Income	Expenditure	Income	Expenditure	Calculation Column	Income	Expenditure
<b>PRIVATE WORKS</b>								
<b>OPERATING EXPENDITURE</b>								
53002	Private Works	\$0	\$11,000	\$0	\$7,395	\$0	\$0	\$12,950
53002	Salaries & Wages	\$0	\$0	\$0	\$0	\$2,500	\$0	\$0
53002	Postage & Freight	\$0	\$0	\$0	\$0	\$0	\$0	\$0
53002	Materials	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
53002	Overheads	\$0	\$0	\$0	\$0	\$3,450	\$0	\$0
53002	Plant Operating Costs	\$0	\$0	\$0	\$0	\$6,000	\$0	\$0
53022	Motor Vehicle Licensing	\$0	\$29,003	\$0	\$20,300	\$0	\$0	\$33,401
53022	Administration Allocations	\$0	\$0	\$0	\$0	\$33,401	\$0	\$0
<b>Sub Total - PRIVATE WORKS OP/EXP</b>		\$0	\$40,003	\$0	\$27,695	\$46,351	\$0	\$46,351
<b>OPERATING INCOME</b>								
53003	Private Works Income	(\$15,000)	\$0	(\$21,426)	\$0	\$0	(\$15,000)	\$0
53003	Fees & charges	\$0	\$0	\$0	\$0	(\$15,000)	\$0	\$0
<b>Sub Total - PRIVATE WORKS OP/INC</b>		(\$15,000)	\$0	(\$21,426)	\$0	(\$15,000)	(\$15,000)	\$0
<b>Total - PRIVATE WORKS</b>		(\$15,000)	\$40,003	(\$21,426)	\$27,695	\$31,351	(\$15,000)	\$46,351
<b>PUBLIC WORKS OVERHEADS</b>								
<b>OPERATING EXPENDITURE</b>								
57002	Annual Leave	\$0	\$64,252	\$0	\$60,031	\$0	\$0	\$89,750
57002	Wages - PWOH Leave	\$0	\$0	\$0	\$0	\$89,750	\$0	\$0
57002	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57012	Long Service Leave	\$0	\$19,500	\$0	\$16,891	\$0	\$0	\$22,960
57012	LSL Taken	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57012	LSL Accrued (Non cash)	\$0	\$0	\$0	\$0	\$22,960	\$0	\$0
57022	Public Holidays	\$0	\$31,580	\$0	\$34,942	\$0	\$0	\$40,155
57022	Wages - Public Holidays	\$0	\$0	\$0	\$0	\$40,155	\$0	\$0
57022	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57032	Sick Leave	\$0	\$33,500	\$0	\$26,411	\$0	\$0	\$39,505
57032	Wages - Sick Leave	\$0	\$0	\$0	\$0	\$39,505	\$0	\$0
57032	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57042	Supervision & Administration	\$0	\$127,152	\$0	\$170,531	\$0	\$0	\$208,950
57042	Wages - supervision	\$0	\$0	\$0	\$0	\$208,950	\$0	\$0
57042	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57042	Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57052	General Duties	\$0	\$8,560	\$0	\$8,248	\$0	\$0	\$8,560
57052	Wages - General Duties	\$0	\$0	\$0	\$0	\$8,560	\$0	\$0
57052	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57062	Toolbox Meetings	\$0	\$4,600	\$0	\$2,648	\$0	\$0	\$4,600
57062	Wages - Toolbox Mtgs	\$0	\$0	\$0	\$0	\$4,600	\$0	\$0
57062	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57072	Strategy & Governance Unit Costs	\$0	\$2,983	\$0	\$2,258	\$0	\$0	\$2,997
57072	Admin Allocations	\$0	\$0	\$0	\$0	\$2,997	\$0	\$0
57072	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57072	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57082	Superannuation	\$0	\$123,439	\$0	\$102,398	\$0	\$0	\$153,900
57082	Superannuation - Outside Workers	\$0	\$0	\$0	\$0	\$153,900	\$0	\$0
57092	Training/ Conferences	\$0	\$23,000	\$0	\$13,245	\$0	\$0	\$24,000
57092	Wages - Training	\$0	\$0	\$0	\$0	\$5,500	\$0	\$0
57092	Conferences & Training costs	\$0	\$0	\$0	\$0	\$18,500	\$0	\$0
57092	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57092	Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57102	Workers Compensation	\$0	\$27,589	\$0	\$27,586	\$0	\$0	\$26,402
57102	Workers Compensation Insurance	\$0	\$0	\$0	\$0	\$26,402	\$0	\$0
57112	Job Costed Expenses	\$0	\$13,200	\$0	\$13,617	\$0	\$0	\$12,000
57112	Fringe Benefits Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57112	Telephone	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57112	Plant Operating Costs	\$0	\$0	\$0	\$0	\$12,000	\$0	\$0
57122	Mobile Phones - Works	\$0	\$8,790	\$0	\$5,444	\$0	\$0	\$6,280
57122	Other Employee Costs	\$0	\$0	\$0	\$0	\$780	\$0	\$0
57122	Telephone	\$0	\$0	\$0	\$0	\$5,500	\$0	\$0
57132	EBA Uniforms	\$0	\$8,535	\$0	\$7,188	\$0	\$0	\$8,640
57132	Protective Clothing Allowance	\$0	\$0	\$0	\$0	\$8,040	\$0	\$0
57132	Other employee Costs - Vehicle licence allowance	\$0	\$0	\$0	\$0	\$600	\$0	\$0
57142	Safety Clothing & Equipment	\$0	\$2,000	\$0	\$1,528	\$0	\$0	\$2,500
57142	Protective clothing Purchases	\$0	\$0	\$0	\$0	\$2,500	\$0	\$0
57152	Other Costs	\$0	\$43,008	\$0	\$33,570	\$0	\$0	\$48,100
57152	Wages - Industry Allowance	\$0	\$0	\$0	\$0	\$15,620	\$0	\$0
57152	Wages - Leading Hand Allowance	\$0	\$0	\$0	\$0	\$5,200	\$0	\$0
57152	Wages - Cleaning Allowance	\$0	\$0	\$0	\$0	\$5,200	\$0	\$0
57152	Wages - Other Allowances	\$0	\$0	\$0	\$0	\$12,080	\$0	\$0
57152	Materials - Stationery	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0
57152	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57152	Other Employee Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57162	Insurance	\$0	\$13,271	\$0	\$13,270	\$0	\$0	\$13,501
57162	Journey Injury Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57162	Personal Accident Insurance	\$0	\$0	\$0	\$0	\$521	\$0	\$0
57162	Management Liability Insurance	\$0	\$0	\$0	\$0	\$744	\$0	\$0
57162	Employment Practices Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57162	Marine Cargo insurance	\$0	\$0	\$0	\$0	\$600	\$0	\$0
57162	Public Liability Insurance	\$0	\$0	\$0	\$0	\$11,636	\$0	\$0
57162	Overhead allocations	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

## ADOPTED BUDGET 2015-2016

## CURRENT YEAR 2015-16 30 JUNE 2016

## Calculation Column

## DRAFT BUDGET 2016-2017

G/L	JOB	Income	Expenditure	Income	Expenditure		Income	Expenditure
57172	Consultants	\$0	\$84,000	\$0	\$6,967	\$0	\$0	\$50,000
57172	Engineer Consultancy	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0
57172	Consultancies - Solar Lighting Options	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57182	In House Service Costs	\$0	\$11,465	\$0	\$65,006	\$0	\$0	\$0
57182	Admin allocations	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57192	Rostered Days Off	\$0	\$500	\$0	(\$2,335)	\$0	\$0	\$500
57192	Salaries & Wages	\$0	\$0	\$0	\$0	\$500	\$0	\$0
57202	Housing	\$0	\$7,440	\$0	\$0	\$0	\$0	\$0
57202	Materials & contracts - Groh Housing rent pmts	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57212	9 Yougenup Road - Building Maintenance	\$0	\$6,240	\$0	\$5,619	\$0	\$0	\$1,000
57212	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57212	Materials	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
57212	Materials cost for sale of house	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57222	9 Yougenup Road - Building Operation	\$0	\$9,015	\$0	\$7,048	\$0	\$0	\$9,082
57222	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
57222	Materials & Contracts	\$0	\$0	\$0	\$0	\$500	\$0	\$0
57222	Water	\$0	\$0	\$0	\$0	\$1,800	\$0	\$0
57222	Asset Depreciation	\$0	\$0	\$0	\$0	\$5,090	\$0	\$0
57222	Property Insurance	\$0	\$0	\$0	\$0	\$1,621	\$0	\$0
57992	Less Recovered From Works	\$0	(\$673,619)	\$0	(\$540,988)	\$0	\$0	(\$773,382)
57992	Less Allocated	\$0	\$0	\$0	\$0	(\$773,382)	\$0	\$0
<b>Sub Total - PUBLIC WORKS O/HEADS OP/EXP</b>		\$0	\$0	\$0	\$81,124	\$0	\$0	\$0
<b>OPERATING INCOME</b>								
57003	Reimbursements	(\$200)	\$0	(\$3,686)	\$0	\$0	(\$200)	\$0
57003	Reimbursements	\$0	\$0	\$0	\$0	(\$200)	\$0	\$0
<b>Sub Total - PUBLIC WORKS O/HEADS OP/INC</b>		(\$200)	\$0	(\$3,686)	\$0	(\$200)	(\$200)	\$0
<b>Total - PUBLIC WORKS OVERHEADS</b>		(\$200)	\$0	(\$3,686)	\$81,124	(\$200)	(\$200)	\$0
<b>PLANT OPERATIONS COSTS</b>								
<b>OPERATING EXPENDITURE</b>								
58002	Fleet Maintenance	\$0	\$165,656	\$0	\$159,751	\$0	\$0	\$151,237
58002	Salaries & Wages	\$0	\$0	\$0	\$0	\$63,545	\$0	\$0
58002	Overheads	\$0	\$0	\$0	\$0	\$87,692	\$0	\$0
58012	Insurance	\$0	\$42,370	\$0	\$41,147	\$0	\$0	\$29,707
58012	Plant Insurance	\$0	\$0	\$0	\$0	\$29,707	\$0	\$0
58022	Fuels & oils	\$0	\$261,000	\$0	\$159,225	\$0	\$0	\$261,000
58022	Purchase of Fuels & Oils	\$0	\$0	\$0	\$0	\$261,000	\$0	\$0
58032	Tyres	\$0	\$36,000	\$0	\$32,016	\$0	\$0	\$36,000
58032	Purchase of Tyres & Tubes	\$0	\$0	\$0	\$0	\$36,000	\$0	\$0
58042	Parts & Repairs	\$0	\$137,000	\$0	\$117,397	\$0	\$0	\$129,000
58042	Materials & Contracts	\$0	\$0	\$0	\$0	\$125,000	\$0	\$0
58042	Plant Operating Costs	\$0	\$0	\$0	\$0	\$4,000	\$0	\$0
58052	Licences	\$0	\$12,300	\$0	\$6,958	\$0	\$0	\$10,000
58052	Licences & Third Party Insurance on Vehicles	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0
58062	Blades & points	\$0	\$14,000	\$0	\$19,704	\$0	\$0	\$20,000
58062	Purchase of Blades & Points	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0
58072	Expendable Tools	\$0	\$13,000	\$0	\$10,807	\$0	\$0	\$13,000
58072	Purchase of expendable tools	\$0	\$0	\$0	\$0	\$13,000	\$0	\$0
58082	Depreciation - Plant	\$0	\$281,850	\$0	\$259,661	\$0	\$0	\$281,850
58082	Asset Depreciation	\$0	\$0	\$0	\$0	\$281,850	\$0	\$0
58092	Depreciation - Minor Plant	\$0	\$5,235	\$0	\$6,399	\$0	\$0	\$6,980
58092	Asset Depreciation	\$0	\$0	\$0	\$0	\$6,980	\$0	\$0
58112	2 CECIL STREET - BUILDING OPERATION	\$0	\$8,545	\$0	\$6,318	\$0	\$0	\$8,100
58112	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
58112	Materials & Contracts	\$0	\$0	\$0	\$0	\$350	\$0	\$0
58112	Electricity	\$0	\$0	\$0	\$0	\$385	\$0	\$0
58112	Water	\$0	\$0	\$0	\$0	\$2,800	\$0	\$0
58112	Asset Depreciation	\$0	\$0	\$0	\$0	\$3,840	\$0	\$0
58112	Property Insurance	\$0	\$0	\$0	\$0	\$654	\$0	\$0
58122	2 CECIL STREET - BUILDING MAINTENANCE	\$0	\$2,150	\$0	\$1,496	\$0	\$0	\$2,150
58122	clean gutters	\$0	\$0	\$0	\$0	\$150	\$0	\$0
58122	Materials & Contracts	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
58132	Mechanic Utility Costs	\$0	\$10,000	\$0	\$8,635	\$0	\$0	\$10,000
58132	Plant Operating Costs	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0
58142	Housing - 2 Cecil Street	\$0	\$5,760	\$0	\$5,760	\$0	\$0	\$5,760
58142	Salary Sacrifice for Rental	\$0	\$0	\$0	\$0	\$5,760	\$0	\$0
58162	Other Costs	\$0	\$4,000	\$0	\$3,020	\$0	\$0	\$4,000
58162	Subscription - Online Safety Systems	\$0	\$0	\$0	\$0	\$4,000	\$0	\$0
58992	Less Recovered From Works	\$0	(\$998,866)	\$0	(\$840,384)	\$0	\$0	(\$968,784)
58992	Plant Operating Costs Recovered	\$0	\$0	\$0	\$0	(\$968,784)	\$0	\$0
<b>Sub Total - PLANT OPERATIONS COSTS OP/EXP</b>		\$0	\$0	\$0	(\$2,090)	\$0	\$0	\$0
<b>OPERATING INCOME</b>								
58003	Reimbursements	(\$5,760)	\$0	(\$5,760)	\$0	\$0	(\$5,760)	\$0
58003	Employee Housing Rental	\$0	\$0	\$0	\$0	(\$5,760)	\$0	\$0
58013	Fuel Rebates	(\$30,000)	\$0	(\$32,263)	\$0	\$0	(\$31,000)	\$0
58013	Other Income	\$0	\$0	\$0	\$0	(\$31,000)	\$0	\$0
<b>Sub Total - PLANT OPERATIONS COSTS OP/INC</b>		(\$35,760)	\$0	(\$38,023)	\$0	(\$36,760)	(\$36,760)	\$0
<b>Total - PLANT OPERATIONS COSTS</b>		(\$35,760)	\$0	(\$38,023)	(\$2,090)	(\$36,760)	(\$36,760)	\$0

**Shire of Gnowangerup**

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Gnowangerup									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		Calculation Column	DRAFT BUDGET 2016-2017		
G/L	JOB	Income	Expenditure	Income	Expenditure		Income	Expenditure	
MATERIALS AND STOCK									
OPERATING EXPENDITURE									
55022	Less Allocated to Works	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
55022	Allocations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
55032	Fuel & Oils Purchased	\$0	\$285,000	\$0	\$0	\$0	\$0	\$261,000	
55032	Purchases - Materials (offset by materials allocations)	\$0	\$0	\$0	\$0	\$261,000	\$0	\$0	
55042	Less Fuel & Oils Allocated	\$0	(\$285,000)	\$0	\$0	\$0	\$0	(\$261,000)	
55042	Allocations	\$0	\$0	\$0	\$0	(\$261,000)	\$0	\$0	
55062	Stock Variance	\$0	\$0	\$0	\$71		\$0	\$0	
55062	Stock variances postings	\$0	\$0	\$0	\$0		\$0	\$0	
Sub Total - MATERIALS AND STOCK		\$0	\$0	\$0	\$71	\$0	\$0	\$0	
Total - MATERIALS AND STOCK		\$0	\$0	\$0	\$71	\$0	\$0	\$0	
SALARIES AND WAGES									
OPERATING EXPENDITURE									
54002	Gross Salaries & Wages	\$0	\$1,819,716	\$0	\$1,827,254	\$0	\$0	\$1,974,417	
54002	Total salaries and wages payable to all staff	\$0	\$0	\$0	\$0	\$1,974,417	\$0	\$0	
54012	Less Salaries Allocated	\$0	(\$1,819,716)	\$0	(\$1,827,254)	\$0	\$0	(\$1,974,417)	
54012	Less Allocated	\$0	\$0	\$0	\$0	(\$1,974,417)	\$0	\$0	
54022	Workers Compensation Payments	\$0	\$0	\$0	\$55,453	\$0	\$0	\$0	
54022	Workers Comp Payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Sub Total - SALARIES AND WAGES OP/EXP		\$0	\$0	\$0	\$55,453	\$0	\$0	\$0	
OPERATING INCOME									
54003	Workers Compensation Reimbursements	\$0	\$0	(\$51,269)	\$0	\$0	\$0	\$0	
54003	Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Sub Total - SALARIES AND WAGES OP/INC		\$0	\$0	(\$51,269)	\$0	\$0	\$0	\$0	
Total - SALARIES AND WAGES		\$0	\$0	(\$51,269)	\$55,453	\$0	\$0	\$0	

**Shire of Gnowangerup**

Shire of Gnowangerup									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme				ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		DRAFT BUDGET 2016-2017	
G/L	JOB	Income	Expenditure	Income	Expenditure	Calculation Column	Income	Expenditure	
ADMINISTRATION									
OPERATING EXPENDITURE									
Administration activity units									
59022	IT Licence Costs & Support	\$0	\$63,245	\$0	\$62,796	\$0	\$0	\$103,120	
59022	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59022	Materials & Contracts	\$0	\$0	\$0	\$0	\$5,500	\$0	\$0	
59022	SynergySoft Annual Licence Fees	\$0	\$0	\$0	\$0	\$29,800	\$0	\$0	
59022	IT Vision Cemetery Module	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59022	IT Vision System Upgrades	\$0	\$0	\$0	\$0	\$4,950	\$0	\$0	
59022	ServiceWest - Network Support Costs	\$0	\$0	\$0	\$0	\$12,000	\$0	\$0	
59022	ServiceWest - Office Std/ Adobe Licence Cals for comps	\$0	\$0	\$0	\$0	\$6,500	\$0	\$0	
59022	ServiceWest - Labour to configure & install 12 computers	\$0	\$0	\$0	\$0	\$8,800	\$0	\$0	
59022	Westnet ISP Fees	\$0	\$0	\$0	\$0	\$4,300	\$0	\$0	
59022	IT Vision Names & Address Audit	\$0	\$0	\$0	\$0	\$3,750	\$0	\$0	
59022	MS Office Licence CALS (JH computers)	\$0	\$0	\$0	\$0	\$7,200	\$0	\$0	
59022	Landgate SLIP costs	\$0	\$0	\$0	\$0	\$2,450	\$0	\$0	
59022	User Group Membership	\$0	\$0	\$0	\$0	\$650	\$0	\$0	
59022	Freight	\$0	\$0	\$0	\$0	\$20	\$0	\$0	
59022	Depreciation	\$0	\$0	\$0	\$0	\$17,200	\$0	\$0	
59022	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59022	Administration activity costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59032	Accounting	\$0	\$67,290	\$0	\$51,695		\$0	\$58,000	
59032	Finance Consultants	\$0	\$0	\$0	\$0	\$52,000	\$0	\$0	
59032	Consultant - Long Term Fin Plan	\$0	\$0	\$0	\$0	\$6,000	\$0	\$0	
59032	Financial Mgmt Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59032	Audit Reg 17 Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59032	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59032	Administration activity costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59042	Telephone Mail & Reception	\$0	\$15,500	\$0	\$14,320	\$0	\$0	\$16,100	
59042	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59042	Postage & Freight	\$0	\$0	\$0	\$0	\$4,500	\$0	\$0	
59042	Telephone	\$0	\$0	\$0	\$0	\$11,600	\$0	\$0	
59042	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59042	Administration activity costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59052	Office Supplies & Equipment	\$0	\$25,000	\$0	\$21,603	\$0	\$0	\$23,500	
59052	Photocopy lease costs	\$0	\$0	\$0	\$0	\$10,500	\$0	\$0	
59052	Materials & Contracts	\$0	\$0	\$0	\$0	\$13,000	\$0	\$0	
59062	Records Management Costs	\$0	\$2,300	\$0	\$623	\$0	\$0	\$3,500	
59062	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59062	Conferences & Training	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0	
59062	Materials & Contracts	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0	
59062	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59072	Occ Health & Safety	\$0	\$21,880	\$0	\$18,878	\$0	\$0	\$22,020	
59072	Salaries & Wages	\$0	\$0	\$0	\$0	\$600	\$0	\$0	
59072	Regional Risk Coordinator Cost	\$0	\$0	\$0	\$0	\$9,420	\$0	\$0	
59072	Training Costs	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0	
59072	Materials & Contracts	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	
59072	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59072	Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59082	Administration Office Building Maintenance	\$0	\$8,010	\$0	\$3,600	\$0	\$0	\$6,760	
59082	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59082	Materials - Security system	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59082	Materials - New Cash drawer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59082	First Aid Supplies & Fire Equip	\$0	\$0	\$0	\$0	\$310	\$0	\$0	
59082	Repairs to window in fileroom	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59082	Pest Control	\$0	\$0	\$0	\$0	\$350	\$0	\$0	
59082	Gutter clean	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59082	LED Exit Signs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59082	Materials - General	\$0	\$0	\$0	\$0	\$6,100	\$0	\$0	
59082	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59092	Administration Office Building Operation	\$0	\$53,799	\$0	\$44,243	\$0	\$0	\$49,024	
59092	Salaries & Wages	\$0	\$0	\$0	\$0	\$11,000	\$0	\$0	
59092	Rubbish Collection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59092	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0	
59092	Materials & Contracts	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0	
59092	Electricity	\$0	\$0	\$0	\$0	\$8,500	\$0	\$0	
59092	Water	\$0	\$0	\$0	\$0	\$890	\$0	\$0	
59092	Depreciation	\$0	\$0	\$0	\$0	\$23,770	\$0	\$0	
59092	Property Insurance	\$0	\$0	\$0	\$0	\$2,793	\$0	\$0	
59092	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59102	Police Licensing	\$0	\$1,200	\$0	\$1,350	\$0	\$0	\$1,500	
59102	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59102	Conferences & Training	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0	
59102	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59102	Administration activity costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59202	Loss on Sale of Asset	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59202	Loss on Disposal of Asset	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
59992	Less Recovered From Activities	\$0	(\$257,024)	\$0	(\$217,760)	\$0	\$0	(\$282,024)	
59992	Administration activity costs	\$0	\$0	\$0	\$0	(\$282,024)	\$0	\$0	

**Shire of Gnowangerup**

Shire of Gnowangerup				CURRENT YEAR				
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme				ADOPTED BUDGET		2015-16		DRAFT BUDGET
G/L	JOB	2015-2016		30 JUNE 2016		Calculation	2016-2017	
		Income	Expenditure	Income	Expenditure	Column	Income	Expenditure
59992	Governance & Strategy							
60282	Governance & Strategy Salaries	\$0	\$290,088	\$0	\$200,646	\$0	\$0	\$311,389
60282	Salaries & Wages - Gov	\$0	\$0	\$0	\$0	\$311,389	\$0	\$0
60282	Travel Allowance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60002	Employee Leave	\$0	\$0	\$0	\$26,135	\$0	\$0	\$0
60002	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60012	Long Service Leave	\$0	\$7,184	\$0	\$7,251	\$0	\$0	\$7,686
60012	Accruals - annual	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60012	Accruals - long service	\$0	\$0	\$0	\$0	\$7,686	\$0	\$0
60022	Superannuation	\$0	\$52,783	\$0	\$49,308	\$0	\$0	\$44,858
60022	Governance Superannuation	\$0	\$0	\$0	\$0	\$44,858	\$0	\$0
60032	Training/ Conferences	\$0	\$12,350	\$0	\$7,104	\$0	\$0	\$13,650
60032	Salaries & Wages	\$0	\$0	\$0	\$0	\$1,300	\$0	\$0
60032	Meals & Accom for conferences	\$0	\$0	\$0	\$0	\$1,300	\$0	\$0
60032	WALGA Training courses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60032	LGMA Training courses	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
60032	IT Vision Training Courses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60032	Parking Fees	\$0	\$0	\$0	\$0	\$50	\$0	\$0
60032	UHY HN Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60032	Other Courses & conferences	\$0	\$0	\$0	\$0	\$9,000	\$0	\$0
60032	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60042	Workers Compensation	\$0	\$11,713	\$0	\$11,713	\$0	\$0	\$7,645
60042	Workers Compensation Insurance	\$0	\$0	\$0	\$0	\$7,645	\$0	\$0
60052	Housing	\$0	\$9,600	\$0	\$9,600	\$0	\$0	\$9,600
60052	Salary Sacrifice Payment - Rental	\$0	\$0	\$0	\$0	\$9,600	\$0	\$0
60082	Vehicle Expenses (Inc FBT)	\$0	\$26,000	\$0	\$23,628	\$0	\$0	\$31,000
60082	Fringe Benefits Tax	\$0	\$0	\$0	\$0	\$21,000	\$0	\$0
60082	Plant Operating Costs	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0
60102	4 Grocock Street Building Maintenance	\$0	\$9,260	\$0	\$2,500	\$0	\$0	\$4,710
60102	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60102	Contracts - Mowing	\$0	\$0	\$0	\$0	\$3,570	\$0	\$0
60102	Pest Control	\$0	\$0	\$0	\$0	\$290	\$0	\$0
60102	contractor - paint house	\$0	\$0	\$0	\$0	\$600	\$0	\$0
60102	Replace toilet seat	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60102	Clean gutters	\$0	\$0	\$0	\$0	\$250	\$0	\$0
60102	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60102	Plant Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60112	4 Grocock Street Building Operation	\$0	\$9,372	\$0	\$8,549	\$0	\$0	\$9,418
60112	Rubbish collection	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60112	FESA Levy	\$0	\$0	\$0	\$0	\$71	\$0	\$0
60112	Electricity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60112	Telephone	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60112	Water	\$0	\$0	\$0	\$0	\$3,300	\$0	\$0
60112	Depreciation	\$0	\$0	\$0	\$0	\$5,175	\$0	\$0
60112	Property Insurance	\$0	\$0	\$0	\$0	\$872	\$0	\$0
60142	Insurances	\$0	\$8,617	\$0	\$8,617	\$0	\$0	\$6,602
60142	Journey Injury insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60142	Personal Accident insurance	\$0	\$0	\$0	\$0	\$101	\$0	\$0
60142	Management Liability Insurance	\$0	\$0	\$0	\$0	\$882	\$0	\$0
60142	Employment practices Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60142	Public Liability Insurance	\$0	\$0	\$0	\$0	\$5,619	\$0	\$0
60152	Mobile Phone Expenses	\$0	\$4,740	\$0	\$2,319	\$0	\$0	\$1,350
60152	Salaries & Wages - Phone allowance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60152	Telephone	\$0	\$0	\$0	\$0	\$1,350	\$0	\$0
60162	Uniforms	\$0	\$1,240	\$0	\$1,240	\$0	\$0	\$1,240
60162	Protective clothing	\$0	\$0	\$0	\$0	\$1,240	\$0	\$0
60172	Other Minor Expenses	\$0	\$926	\$0	\$599	\$0	\$0	\$5,870
60172	EAP Fee	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0
60172	LGMA Membership	\$0	\$0	\$0	\$0	\$475	\$0	\$0
60172	Medical Preplacement costs	\$0	\$0	\$0	\$0	\$250	\$0	\$0
60172	APRA Licence	\$0	\$0	\$0	\$0	\$145	\$0	\$0
60182	Payroll	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60182	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60192	Creditors	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60192	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	IT Costs & Support	\$0	\$20,632	\$0	\$30,756	\$0	\$0	\$0
60202	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	Telephone Mail & Reception	\$0	\$6,236	\$0	\$7,522	\$0	\$0	\$0
60212	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60222	Accounting	\$0	\$0	\$0	\$5,528	\$0	\$0	\$0
60222	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60232	Office Supplies & Equipment	\$0	\$0	\$0	\$4,105	\$0	\$0	\$0
60232	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60242	Office Accommodation	\$0	\$0	\$0	\$8,612	\$0	\$0	\$0
60242	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60252	OHS Committee	\$0	\$0	\$0	\$1,510	\$0	\$0	\$0
60252	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60262	Records Management	\$0	\$37,423	\$0	\$28,587	\$0	\$0	\$0
60262	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60272	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60292	Integrated Planning Costs	\$0	\$15,000	\$0	\$0	\$0	\$0	\$80,000
60292	Strategic Community Plan	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0
60292	Asset Management	\$0	\$0	\$0	\$0	\$69,000	\$0	\$0
60292	Corporate Business Plan	\$0	\$0	\$0	\$0	\$6,000	\$0	\$0
60992	Less Allocated To works	\$0	(\$443,873)	\$0	(\$426,073)	\$0	\$0	(\$455,018)
60992	Administration Activity Costs	\$0	\$0	\$0	\$0	(\$455,018)	\$0	\$0

**Shire of Gnowangerup**

Shire of Gnowangerup									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme				ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		DRAFT BUDGET 2016-2017	
G/L	JOB	Income	Expenditure	Income	Expenditure	Calculation Column	Income	Expenditure	
	Corporate & Community								
61262	Corporate & Community Salaries	\$0	\$220,893	\$0	\$187,187	\$0	\$0	\$218,602	
61262	Salaries & Wages - Corporate	\$0	\$0	\$0	\$0	\$218,602	\$0	\$0	
61002	Employee Leave	\$0	\$500	\$0	\$18,015	\$0	\$0	\$500	
61002	Salaries & Wages - Corporate Leave	\$0	\$0	\$0	\$0	\$500	\$0	\$0	
61012	Long Service Leave	\$0	\$5,120	\$0	\$5,599	\$0	\$0	\$4,978	
61012	Accruals - Annual	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
61012	Accruals - Long Service	\$0	\$0	\$0	\$0	\$4,978	\$0	\$0	
61022	Superannuation	\$0	\$29,696	\$0	\$25,645	\$0	\$0	\$31,521	
61022	CCS Superannuation	\$0	\$0	\$0	\$0	\$31,521	\$0	\$0	
61032	Workers Compensation	\$0	\$6,287	\$0	\$6,287	\$0	\$0	\$5,367	
61032	Workers Compensation Insurance	\$0	\$0	\$0	\$0	\$5,367	\$0	\$0	
61042	Vehicle Costs	\$0	\$8,000	\$0	\$4,586	\$0	\$0	\$8,000	
61042	Fringe Benefits Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
61042	Plant Operating costs	\$0	\$0	\$0	\$0	\$8,000	\$0	\$0	
61062	Mobile Phone Costs	\$0	\$3,700	\$0	\$2,787	\$0	\$0	\$3,100	
61062	Salaries & Wages - Phone allowance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
61062	Telephone	\$0	\$0	\$0	\$0	\$3,100	\$0	\$0	
61072	Uniforms	\$0	\$1,540	\$0	\$306	\$0	\$0	\$1,540	
61072	Other Employee Costs	\$0	\$0	\$0	\$0	\$1,540	\$0	\$0	
61082	Training Costs	\$0	\$4,075	\$0	\$1,467	\$0	\$0	\$5,275	
61082	Salaries & Wages - Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
61082	Accommodation & Meals	\$0	\$0	\$0	\$0	\$575	\$0	\$0	
61082	Emergency Mgmt Training					\$1,200	\$0	\$0	
61082	Conferences & Training	\$0	\$0	\$0	\$0	\$3,500	\$0	\$0	
61112	Other Minor Costs	\$0	\$7,580	\$0	\$5,597	\$0	\$0	\$6,000	
61112	Relocation Costs	\$0	\$0	\$0	\$0	\$3,500	\$0	\$0	
61112	Materials & contracts	\$0	\$0	\$0	\$0	\$2,500	\$0	\$0	
61122	Insurance	\$0	\$2,972	\$0	\$2,972	\$0	\$0	\$3,457	
61122	Journey Injury Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
61122	Personal Accident Insurance	\$0	\$0	\$0	\$0	\$108	\$0	\$0	
61122	Management Liability Insurance	\$0	\$0	\$0	\$0	\$944	\$0	\$0	
61122	Employment Practices Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
61122	Public Liability Insurance	\$0	\$0	\$0	\$0	\$2,405	\$0	\$0	
61132	Payroll	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
61132	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
61142	Creditors	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
61142	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
61152	IT Costs & Supports	\$0	\$0	\$0	\$13,815	\$0	\$0	\$0	
61152	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
61162	Accounting	\$0	\$114,673	\$0	\$170,757	\$0	\$0	\$0	
61162	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
61172	Telephone Mail & Reception	\$0	\$23,671	\$0	\$38,342	\$0	\$0	\$0	
61172	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
61182	Office Supplies & Equipment	\$0	\$0	\$0	\$3,889	\$0	\$0	\$0	
61182	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
61192	Office Accommodation	\$0	\$0	\$0	\$8,612	\$0	\$0	\$0	
61192	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
61202	Occ Health & Safety	\$0	\$0	\$0	\$2,077	\$0	\$0	\$0	
61202	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
61212	Records Management	\$0	\$23,671	\$0	\$36,305	\$0	\$0	\$0	
61212	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
61222	Rostered Days Off	\$0	\$0	\$0	(\$338)	\$0	\$0	\$0	
61222	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
61232	Housing	\$0	\$8,580	\$0	\$9,160	\$0	\$0	\$8,640	
61232	Rental - DCEO	\$0	\$0	\$0	\$0	\$8,640	\$0	\$0	
61272	Human Resource Costs	\$0	\$23,000	\$0	\$13,250	\$0	\$0	\$10,000	
61272	Recruitment Expenses	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	
61992	Less Allocated To Services	\$0	(\$290,363)	\$0	(\$500,254)	\$0	\$0	(\$288,340)	
61992	Administration Activity Costs	\$0	\$0	\$0	\$0	(\$288,340)	\$0	\$0	

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

## ADOPTED BUDGET 2015-2016

## CURRENT YEAR 2015-16 30 JUNE 2016

## Calculation Column

## DRAFT BUDGET 2016-2017

G/L	JOB	Income	Expenditure	Income	Expenditure		Income	Expenditure
<b>Finance Overheads</b>								
63202	Finance Salaries	\$0	\$126,220	\$0	\$125,297	\$0	\$0	\$139,369
63202	Salaries & Wages	\$0	\$0	\$0	\$0	\$139,369	\$0	\$0
63002	Employee Leave	\$0	\$500	\$0	\$15,841	\$0	\$0	\$500
63002	Salaries & Wages	\$0	\$0	\$0	\$0	\$500	\$0	\$0
63012	Long Service Leave	\$0	\$3,064	\$0	\$5,972	\$0	\$0	\$3,366
63012	Accruals	\$0	\$0	\$0	\$0	\$3,366	\$0	\$0
63022	Superannuation	\$0	\$17,773	\$0	\$17,418	\$0	\$0	\$19,940
63022	Finance Superannuation	\$0	\$0	\$0	\$0	\$19,940	\$0	\$0
63032	Workers Compensation	\$0	\$4,156	\$0	\$4,156	\$0	\$0	\$3,422
63032	Workers Compensation Insurance	\$0	\$0	\$0	\$0	\$3,422	\$0	\$0
63062	Uniforms	\$0	\$880	\$0	\$880	\$0	\$0	\$880
63062	Other Employee Costs	\$0	\$0	\$0	\$0	\$880	\$0	\$0
63072	Training Costs	\$0	\$3,500	\$0	\$2,279	\$0	\$0	\$3,500
63072	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
63072	Conferences & Training	\$0	\$0	\$0	\$0	\$3,500	\$0	\$0
63102	Insurance	\$0	\$2,761	\$0	\$2,891	\$0	\$0	\$3,082
63102	Personal Accident Insurance	\$0	\$0	\$0	\$0	\$67	\$0	\$0
63102	Management Liability Insurance	\$0	\$0	\$0	\$0	\$588	\$0	\$0
63102	Fidelity Guarantee Insurance	\$0	\$0	\$0	\$0	\$929	\$0	\$0
63102	Public Liability Insurance	\$0	\$0	\$0	\$0	\$1,498	\$0	\$0
63112	Payroll	\$0	\$87,760	\$0	(\$496,354)	\$0	\$0	\$0
63112	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
63132	IT Costs & Supports	\$0	\$0	\$0	\$13,815	\$0	\$0	\$0
63132	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
63142	Accounting	\$0	\$86,111	\$0	(\$437,514)	\$0	\$0	\$0
63142	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
63152	Telephone Mail & Reception	\$0	\$4,615	\$0	(\$14,069)	\$0	\$0	\$0
63152	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
63162	Office Supplies & Equipment	\$0	\$0	\$0	\$2,592	\$0	\$0	\$0
63162	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
63172	Office Accommodation	\$0	\$0	\$0	\$6,698	\$0	\$0	\$0
63172	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
63182	Occ Health & Safety	\$0	\$0	\$0	\$1,699	\$0	\$0	\$0
63182	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
63192	Records Management	\$0	\$0	\$0	\$93	\$0	\$0	\$0
63192	Administration Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
63222	Rostered Days Off	\$0	\$0	\$0	\$488	\$0	\$0	\$0
63222	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
63992	Less Allocated To Services	\$0	(\$159,854)	\$0	\$1,108,799	\$0	\$0	(\$174,059)
63992	Administration Activity Costs	\$0	\$0	\$0	\$0	(\$174,059)	\$0	\$0
<b>Sub Total - ADMINISTRATION OP/EXP</b>		\$0	\$452,572	\$0	\$438,147	\$100,140	\$0	\$100,140
<b>OPERATING INCOME</b>								
<b>Administration Activity Units</b>								
59003	Licensing Services	(\$25,000)	\$0	(\$28,033)	\$0	\$0	(\$25,000)	\$0
59003	Commissions	\$0	\$0	\$0	\$0	(\$25,000)	\$0	\$0
<b>Governance and Strategy</b>								
60003	Reimbursements	(\$10,600)	\$0	(\$16,644)	\$0	\$0	(\$18,740)	\$0
60003	Reimbursements	\$0	\$0	\$0	\$0	(\$500)	\$0	\$0
60003	Employee Housing Rental CEO & DCEO	\$0	\$0	\$0	\$0	(\$18,240)	\$0	\$0
<b>Sub Total - ADMINISTRATION OP/INC</b>		(\$35,600)	\$0	(\$44,946)	\$0	(\$43,740)	(\$43,740)	\$0
<b>Total - ADMINISTRATION</b>		(\$35,600)	\$452,572	(\$44,946)	\$438,147	\$56,400	(\$43,740)	\$100,140
<b>UNCLASSIFIED</b>								
<b>OPERATING EXPENDITURE</b>								
62022	Donations & Grants	\$0	\$180	\$0	\$130	\$0	\$0	\$2,180
62022	Ongerup Primary School End of Year Awards	\$0	\$0	\$0	\$0	\$50	\$0	\$0
62022	Gnp DHS Dux Award	\$0	\$0	\$0	\$0	\$80	\$0	\$0
62022	Miscellaneous allocation for donations	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
62022	Borden Primary School Annual Citizenship Award	\$0	\$0	\$0	\$0	\$50	\$0	\$0
62042	Other Minor Expenses	\$0	\$0	\$0	(\$1)	\$0	\$0	\$0
62042	BAS Roundings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
62082	Toompup Dam Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
62082	Contractor	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0
62092	Old Airport Dam Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
62092	Contractor	\$0	\$0	\$0	\$0	\$0	\$0	\$0
62102	Airport Dam Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
62102	Contractor	\$0	\$0	\$0	\$0	\$0	\$0	\$0
62112	Magitup Dam Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
62112	Contractor	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0
<b>Sub Total - UNCLASSIFIED OP/EXP</b>		\$0	\$180	\$0	\$129	\$22,180	\$0	\$22,180
<b>OPERATING INCOME</b>								
62003	Insurance Claims Reimbursed	(\$9,009)	\$0	(\$45,918)	\$0	\$0	(\$8,400)	\$0
62003	Scheme Member dividend	\$0	\$0	\$0	\$0	(\$4,000)	\$0	\$0
62003	Good Driver Rebate	\$0	\$0	\$0	\$0	(\$4,400)	\$0	\$0
<b>Sub Total - UNCLASSIFIED OP/INC</b>		(\$9,009)	\$0	(\$45,918)	\$0	(\$8,400)	(\$8,400)	\$0
<b>Total - UNCLASSIFIED</b>		(\$9,009)	\$180	(\$45,918)	\$129	\$13,780	(\$8,400)	\$22,180
<b>Total - OTHER PROPERTY AND SERVICES</b>		(\$95,569)	\$492,755	(\$205,267)	\$600,528	\$64,571	(\$104,100)	\$168,671



*Shire of Gnowangerup*

		ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		Calculation Column	DRAFT BUDGET 2016-2017	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Income	Expenditure	Income	Expenditure		Income	Expenditure
G/L	JOB							
	Operating Total	(\$6,636,957)	\$5,867,292	(\$6,985,734)	\$6,775,915	\$573,912	(\$6,932,513)	\$7,506,425
	<b>TRANSFERS TO/FROM RESERVES</b>							
	<b>EXPENDITURE</b>							
95001	Transfers To Reserve Funds - (Inc Interest Earned)	\$0	\$177,270	\$0	\$196,682	\$0	\$0	\$157,000
95001	Interest on Reserve Accounts	\$0	\$0	\$0	\$0	\$28,000	\$0	\$0
95001	Tfr to Land Development Reserve (from Sale of Lot 6)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
95001	Tfr to Plant Reserve (Sale of Grader)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
95001	Tfr to Plant Reserve (Sale of Prime Mover)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
95001	Tfr to Ongerup Effluent System Reserve	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0
95001	Tfr to Swimming Pool Reserve (Asset Replacement Prov)	\$0	\$0	\$0	\$0	\$56,000	\$0	\$0
95001	Tfr to Plant Reserve	\$0	\$0	\$0	\$0	\$53,000	\$0	\$0
95001	Tfr to Waste Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0
95001	Tfr to LSL Reserve	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0
	<b>Sub Total - TRANSFER TO OTHER COUNCIL FUNDS</b>	\$0	\$177,270	\$0	\$196,682	\$157,000	\$0	\$157,000
	<b>INCOME</b>							
95002	Transfer from Reserve Fund	(\$650,000)	\$0	(\$356,893)	\$0	\$0	(\$351,148)	\$0
95002	Transfer from Waste Disposal Reserve (Fencing x 3 sites)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
95002	Transfer from Computer Reserve (new Server)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
95002	Transfer from Ongerup Effluent Reserve	\$0	\$0	\$0	\$0	(\$50,000)	\$0	\$0
95002	Transfer from R4R Grant Reserve (final balance)	\$0	\$0	\$0	\$0	(\$1,148)	\$0	\$0
95002	Transfer from Land & Build Reserve	\$0	\$0	\$0	\$0	(\$300,000)	\$0	\$0
95002	Transfer from Plant Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total - TRANSFER FROM OTHER COUNCIL FUNDS</b>	(\$650,000)	\$0	(\$356,893)	\$0	(\$351,148)	(\$351,148)	\$0
	<b>Total - FUND TRANSFER</b>	(\$650,000)	\$177,270	(\$356,893)	\$196,682	(\$194,148)	(\$351,148)	\$157,000
	000000 (Surplus) / Deficit - Carried Forward	(\$2,274,144)	\$0	(\$2,260,960)	\$0	(\$716,000)	(\$716,000)	\$0
	000000 adjust to rates levied	\$0		\$0			\$0	
	<b>Sub Total - SURPLUS C/FWD</b>	(\$2,274,144)	\$0	(\$2,260,960)	\$0	(\$716,000)	(\$716,000)	\$0
	<b>Total - SURPLUS</b>	(\$2,274,144)	\$0	(\$2,260,960)	\$0	(\$716,000)	(\$716,000)	\$0
	<b>LONG TERM LOANS</b>							
	<b>EXPENDITURE</b>							
	<b>Sub Total - LOAN ADVANCES</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>INCOME</b>							
80005	New Loan - Swimming Pool	(\$200,000)	\$0	\$0	\$0	\$0	\$0	\$0
80005	Pool Upgrades 14/15	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sub Total - LONG TERM LOANS</b>	(\$200,000)	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total - DEFERRED ASSETS</b>	(\$200,000)	\$0	\$0	\$0	\$0	\$0	\$0
	<b>LIABILITY LOANS</b>							
	<b>EXPENDITURE</b>							
80004	Principal On Loans	\$0	\$213,858	\$0	\$202,834	\$0	\$0	\$185,607
80004	Principal On Loans - Loan 267	\$0	\$0	\$0	\$0	\$25,678	\$0	\$0
80004	Principal On Loans - Loan 270	\$0	\$0	\$0	\$0	\$12,288	\$0	\$0
80004	Principal On Loans - Loan 273	\$0	\$0	\$0	\$0	\$14,259	\$0	\$0
80004	Principal On Loans - Loan 274	\$0	\$0	\$0	\$0	\$3,992	\$0	\$0
80004	Principal On Loans - Loan 275	\$0	\$0	\$0	\$0	\$17,525	\$0	\$0
80004	Principal On Loans - Loan 276	\$0	\$0	\$0	\$0	\$7,789	\$0	\$0
80004	Principal On Loans - Loan 277	\$0	\$0	\$0	\$0	\$74,183	\$0	\$0
80004	Principal On Loans - Loan 278	\$0	\$0	\$0	\$0	\$15,088	\$0	\$0
80004	Principal On Loans - Loan 279	\$0	\$0	\$0	\$0	\$14,805	\$0	\$0
	<b>Sub Total - LOAN REPAYMENTS</b>	\$0	\$213,858	\$0	\$202,834	\$185,607	\$0	\$185,607
	<b>INCOME</b>							
80015	Principal Repaid - Self Supporting Loans	(\$54,070)	\$0	(\$54,067)	\$0	\$0	(\$29,306)	\$0
80015	Principal On Loans - Loan 274	\$0	\$0	\$0	\$0	(\$3,992)	\$0	\$0
80015	Principal On Loans - Loan 275	\$0	\$0	\$0	\$0	(\$17,525)	\$0	\$0
80015	Principal On Loans - Loan 276	\$0	\$0	\$0	\$0	(\$7,789)	\$0	\$0
	<b>Sub Total - LOANS RAISED</b>	(\$54,070)	\$0	(\$54,067)	\$0	(\$29,306)	(\$29,306)	\$0
	<b>Total - NON CURRENT LIABILITIES</b>	(\$54,070)	\$213,858	(\$54,067)	\$202,834	\$156,301	(\$29,306)	\$185,607
	000000 Depreciation Written Back	\$0	(\$1,506,295)	\$0	(\$2,364,124)	(\$2,656,214)	\$0	(\$2,656,214)
	000000 Book Value of Assets Sold Written Back	\$0	(\$212,000)	\$0	\$0	(\$187,000)	\$0	(\$187,000)
	000000 Profit/Loss on Sale of Asset Written Back	\$0	\$0	\$13,846	(\$27,566)	\$0	\$0	\$0
	000000 Long Service Leave - Non Cash	\$0	(\$44,644)	\$0	(\$15,883)	(\$48,766)	\$0	(\$48,766)
	000000 Deferred Pensioner Rates	\$0	\$0	\$0	\$19,648	\$0	\$0	\$0

*Shire of Gnowangerup*

		ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		Calculation Column	DRAFT BUDGET 2016-2017	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Income	Expenditure	Income	Expenditure		Income	Expenditure
G/L	JOB							
	<b>Sub Total - DEPRECIATION WRITTEN BACK</b>	\$0	(\$1,762,939)	\$13,846	(\$2,387,925)	(\$2,891,980)	\$0	(\$2,891,980)
	<b>Total - DEPRECIATION</b>	\$0	(\$1,762,939)	\$13,846	(\$2,387,925)	(\$2,891,980)	\$0	(\$2,891,980)
	<b>FURNITURE &amp; EQUIPMENT</b>							
	<b>GOVERNANCE</b>							
	<b>EXPENDITURE</b>							
03004	Furniture & Equipment Council Chambers	\$0	\$0	\$0	\$0	\$0	\$0	\$21,189
03004	Video Conferencing Facilities	\$0	\$0	\$0	\$0	\$12,489		
03004	Councillor Ipads	\$0	\$0	\$0	\$0	\$7,200		
03004	Replace monitors in Chambers	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0
	<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0	\$0	\$0	\$21,189	\$0	\$21,189
	<b>Total - GOVERNANCE</b>	\$0	\$0	\$0	\$0	\$21,189	\$0	\$21,189
	<b>FURNITURE &amp; EQUIPMENT</b>							
	<b>HEALTH</b>							
	<b>EXPENDITURE</b>							
14014	Health Computer Equip & Software	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
14014	computer & software			\$0	\$0	\$5,000		
	<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0	\$0	\$0	\$5,000	\$0	\$5,000
	<b>Total - HEALTH</b>	\$0	\$0	\$0	\$0	\$5,000	\$0	\$5,000
	<b>FURNITURE AND EQUIPMENT</b>							
	<b>RECREATION AND CULTURE</b>							
	<b>EXPENDITURE</b>							
	Town Hall Furniture & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0
New	Swimming Pool Furniture & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000
New	Computer, printer, till & umbrella	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0
	<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0	\$0	\$0	\$3,000	\$0	\$3,000
	<b>Total - RECREATION &amp; CULTURE</b>	\$0	\$0	\$0	\$0	\$3,000	\$0	\$3,000
	<b>OTHER PROPERTY &amp; SERVICES - ADMINISTRATION</b>							
	<b>EXPENDITURE</b>							
59050	Administration Furniture & Equipment	\$0	\$13,500	\$0	\$10,809	\$0	\$0	\$13,720
59050	Furniture & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
59050	Replace carpet to office & reception	\$0	\$0	\$0	\$0	\$0	\$0	\$0
59050	Desktop Computer Replacements	\$0	\$0	\$0	\$0	\$9,135	\$0	\$0
59050	Laptop Computer Replacements					\$4,585	\$0	\$0
59050	Replace IT Server & Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sub Total - CAPITAL WORKS</b>	\$0	\$13,500	\$0	\$10,809	\$13,720	\$0	\$13,720
	<b>Total - OTHER PROPERTY</b>	\$0	\$13,500	\$0	\$10,809	\$13,720	\$0	\$13,720
	<b>Total - FURNITURE AND EQUIPMENT</b>	\$0	\$13,500	\$0	\$10,809	\$42,909	\$0	\$42,909



# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Gnowangerup									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		Calculation Column	DRAFT BUDGET 2016-2017		
G/L	JOB	Income	Expenditure	Income	Expenditure		Income	Expenditure	
LAND AND BUILDINGS									
HEALTH									
EXPENDITURE									
14004	Medical Centre (25 McDonald St Building)	\$0	\$5,000	\$0	\$0	\$0	\$0	\$2,000	
14004	Emergency power & wiring	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
14004	New Hot Water System	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0	
Sub Total - CAPITAL WORKS		\$0	\$5,000	\$0	\$0	\$2,000	\$0	\$2,000	
TOTAL - HEALTH		\$0	\$5,000	\$0	\$0	\$2,000	\$0	\$2,000	
LAND AND BUILDINGS									
HOUSING									
EXPENDITURE									
23004	Construction of Residences	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
23004	Construct new residence	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
23024	20 McDonald St Renewals	\$0	\$0	\$0	\$0	\$0	\$0	\$21,500	
23024	Remove and fill pool	\$0	\$0	\$0	\$0	\$6,500	\$0	\$0	
23024	Retaining wall and new fence	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0	
23034	4 Grocock Street Renewals	\$0	\$1,705	\$0	\$7,133	\$0	\$0	\$0	
23034	Replace guttering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
New	9 Yougenup Road Renewals	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	
New	Renew ensuite bathroom	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	
Sub Total - CAPITAL WORKS		\$0	\$1,705	\$0	7,133	\$46,500	\$0	\$46,500	
Total - HOUSING		\$0	\$1,705	\$0	\$7,133	\$46,500	\$0	\$46,500	
LAND AND BUILDINGS									
COMMUNITY AMENITIES									
EXPENDITURE									
30014	Borden Public Toilets	\$0	\$0	\$0	\$6,052	\$0	\$0	\$0	
30014	Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
29024	Land Development	\$0	\$300,000	\$0	\$0	\$0	\$0	\$300,000	
29024	Materials	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	
Sub Total - CAPITAL WORKS		\$0	\$300,000	\$0	\$6,052	\$300,000	\$0	\$300,000	
Total - COMMUNITY AMENITIES		\$0	\$300,000	\$0	\$6,052	\$300,000	\$0	\$300,000	
LAND AND BUILDINGS									
RECREATION AND CULTURE									
EXPENDITURE									
32004	Swimming Pool Construction	\$0	\$2,217,700	\$0	\$2,212,260	\$0	\$0	\$283,525	
32004	Refurbishment of Toilets	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0	
32004	Landscaping and Outdoor Space (LW Funded)	\$0	\$0	\$0	\$0	\$164,500	\$0	\$0	
32004	Water Features - 50% of cost (including installation)	\$0	\$0	\$0	\$0	\$16,865	\$0	\$0	
32004	Solar Panels - 50% of cost	\$0	\$0	\$0	\$0	\$15,910	\$0	\$0	
32004	Heat Pumps - 50% of cost	\$0	\$0	\$0	\$0	\$24,250	\$0	\$0	
32004	Public Art	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	
32004	Pool Inflatable	\$0	\$0	\$0	\$0	\$7,000	\$0	\$0	
32004	Pool Signage	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	
31024	Town Hall Renewals	\$0	\$27,000	\$0	\$0	\$0	\$0	\$0	
31024	Refurbishment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
32024	Old Swimming Pool Decommission	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	
32024	Materials	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	
33114	Gnowangerup Sporting Complex	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	
33114	Refinish floor include sanding	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	
33184	Demolish Old Tennis Club	\$0	\$30,000	\$0	\$25,269	\$0	\$0	\$0	
33184	Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33194	Demolish old Art/Craft Shed Borden	\$0	\$20,000	\$0	\$0	\$0	\$0	\$20,000	
33194	Materials	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	
36004	Old Gnowangerup Gaol Renewals	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000	
36004	Materials	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	
Sub Total - CAPITAL WORKS		\$0	\$2,304,700	\$0	\$2,237,529	\$348,525	\$0	\$348,525	
Total - RECREATION AND CULTURE		\$0	\$2,304,700	\$0	\$2,237,529	\$348,525	\$0	\$348,525	
LAND AND BUILDINGS									
TRANSPORT									
EXPENDITURE									
39004	Works Depot	\$0	\$8,220	\$0	\$7,755	\$0	\$0	\$0	
39004	Portico to entry	\$0	\$0			\$0	\$0	\$0	
Sub Total - CAPITAL WORKS		\$0	\$8,220	\$0	\$7,755	\$0	\$0	\$0	
Total - TRANSPORT		\$0	\$8,220	\$0	\$7,755	\$0	\$0	\$0	

*Shire of Gnowangerup*

Shire of Gnowangerup								
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		Calculation Column	DRAFT BUDGET 2016-2017	
G/L	JOB	Income	Expenditure	Income	Expenditure		Income	Expenditure
OTHER PROPERTY AND SERVICES								
EXPENDITURE								
62014	Water Corporation Admin Building	\$0	\$50,000	\$0	\$21,538	\$0	\$0	\$0
62014	Demolition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS		\$0	\$50,000	\$0	\$21,538	\$0	\$0	\$0
Total - OTHER PROPERTY AND SERVICES		\$0	\$50,000	\$0	\$21,538	\$0	\$0	\$0
Total - LAND AND BUILDINGS		\$0	\$2,669,625	\$0	\$2,280,007	\$697,025	\$0	\$697,025

*Shire of Gnowangerup*

		ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		Calculation Column	DRAFT BUDGET 2016-2017	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Income	Expenditure	Income	Expenditure		Income	Expenditure
G/L	JOB							
<b>PLANT AND EQUIPMENT HEALTH</b>								
<b>EXPENDITURE</b>								
14044	Doctors Vehicle	\$0	\$0	\$0	\$0	\$0	\$0	\$55,000
14044	Replace GN006	\$0	\$0	\$0	\$0	\$55,000	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>		\$0	\$0	\$0	\$0	\$55,000	\$0	\$55,000
<b>Total - HEALTH</b>		\$0	\$0	\$0	\$0	\$55,000	\$0	\$55,000
<b>PLANT AND EQUIPMENT RECREATION AND CULTURE</b>								
<b>EXPENDITURE</b>								
40214	Purchase Mower GN.0029	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40214	Replace Mower GN.0029	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0		\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - RECREATION AND CULTURE</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>PLANT AND EQUIPMENT TRANSPORT</b>								
<b>EXPENDITURE</b>								
40004	Purchase Grader GN.0020	\$0	\$350,000	\$0	\$334,800	\$0	\$0	\$0
40004	Replace Grader GN0020	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40264	Purchase Loader (GN0011)	\$0	\$120,000	\$0	\$120,000	\$0	\$0	\$0
40264	Replace Luigong Loader	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40364	Purchase Construction Tip Truck GN.007	\$0	\$0	\$0	\$0	\$0	\$0	\$65,000
40364	Replace construction Tip Truck GN007	\$0	\$0	\$0	\$0	\$65,000	\$0	\$0
40454	Trailer Mounted Grader Wheel Changer	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40454	Purchase new Wheel Changer	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40464	Minor Plant Purchases	\$0	\$20,000	\$0	\$15,150	\$0	\$0	\$0
40464	Replace minor plant items	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40044	Purchase of Utility (GN.0045)	\$0	\$40,000	\$0	\$32,798	\$0	\$0	\$0
40044	Replacement Utility	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40084	Purchase of Utility (GN.010)	\$0	\$0	\$0	\$0	\$0	\$0	\$39,000
40084	Replacement Utility	\$0	\$0	\$0	\$0	\$39,000	\$0	\$0
40344	Purchase of Manager Infrastructure Utility	\$0	\$40,000	\$0	\$36,313	\$0	\$0	\$0
40344	Purchase of new Utility GN002	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40354	Purchase of Utility GN.003	\$0	\$0	\$0	\$0	\$0	\$0	\$37,000
40354	Replacement Utility	\$0	\$0	\$0	\$0	\$37,000	\$0	\$0
New	Purchase of Utility GN.0016	\$0	\$0			\$0	\$0	\$36,000
New	Replacement Utility GN.0016	\$0	\$0			\$36,000	\$0	\$0
40404	Purchase of Utility GN.0048	\$0	\$40,000	\$0	\$32,812	\$0	\$0	\$0
40404	Purchase of new Utility	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40174	Purchase of Utility GN.0028	\$0	\$40,000	\$0	\$32,812	\$0	\$0	\$0
40174	Purchase of new Utility	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New	Purchase of Utility GN.0046	\$0	\$0	\$0	\$0	\$0	\$0	\$36,000
New	Purchase of new Utility GN0.0046	\$0	\$0	\$0	\$0	\$36,000	\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>		\$0	\$650,000	\$0	\$604,684	\$213,000	\$0	\$213,000
<b>Total - TRANSPORT</b>		\$0	\$650,000	\$0	\$604,684	\$213,000	\$0	\$213,000
<b>PLANT AND EQUIPMENT OTHER PROPERTY &amp; SERVICES</b>								
<b>CAPITAL EXPENDITURE</b>								
40014	CEO Vehicle	\$0	\$85,000	\$0	\$44,145	\$0	\$0	\$85,000
40014	Replace CEO Vehicle GN00	\$0	\$0	\$0	\$0	\$85,000	\$0	\$0
40154	DCEO Vehicle	\$0	\$0	\$0	\$0	\$0	\$0	\$55,000
40154	Replace DCEO Vehicle GN001	\$0	\$0	\$0	\$0	\$55,000	\$0	\$0
New	MCS Vehicle	\$0	\$0	\$0	\$0	\$0	\$0	\$55,000
New	Replace MCS Vehicle GN.002	\$0	\$0			\$55,000	\$0	\$0
<b>Sub Total - CAPITAL WORKS</b>		\$0	\$85,000	\$0	\$44,145	\$195,000	\$0	\$195,000
<b>Total - ECONOMIC SERVICES</b>		\$0	\$85,000	\$0	\$44,145	\$195,000	\$0	\$195,000
<b>Total - PLANT AND EQUIPMENT</b>		\$0	\$735,000	\$0	\$648,829	\$463,000	\$0	\$463,000

*Shire of Gnowangerup*

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

**ADOPTED BUDGET  
2015-2016**

**CURRENT YEAR  
2015-16  
30 JUNE 2016**

**Calculation  
Column**

**DRAFT BUDGET  
2016-2017**

G/L	JOB	Income	Expenditure	Income	Expenditure		Income	Expenditure
<b>ROAD INFRASTRUCTURE</b>								
<b>ROAD CONSTRUCTION</b>								
38014	<b>Roads To Recovery Projects</b>	\$0	\$833,526	\$0	\$845,462		\$0	\$666,605
38014 RR20	Salt River Road	\$0	\$0	\$0	\$0		\$0	\$0
38014	Salaries & Wages	\$0	\$0	\$0	\$0	\$19,873	\$0	\$0
38014	Materials	\$0	\$0	\$0	\$0	\$74,085	\$0	\$0
38014	Overheads	\$0	\$0	\$0	\$0	\$19,873	\$0	\$0
38014	Plant Operating costs	\$0	\$0	\$0	\$0	\$59,500	\$0	\$0
38014 RR51	Gleeson Road Gravel Sheet SLk 5.00 - 9.00	\$0	\$0	\$0	\$0		\$0	\$0
38014	Salaries & Wages	\$0	\$0	\$0	\$0	\$18,576	\$0	\$0
38014	Materials	\$0	\$0	\$0	\$0	\$6,840	\$0	\$0
38014	Overheads	\$0	\$0	\$0	\$0	\$18,576	\$0	\$0
38014	Plant Operating costs	\$0	\$0	\$0	\$0	\$55,615	\$0	\$0
38014 RR57	Tieline Road Reseal	\$0	\$0	\$0	\$0		\$0	\$0
38014	Salaries & Wages	\$0	\$0	\$0	\$0		\$0	\$0
38014	Materials	\$0	\$0	\$0	\$0	\$126,420	\$0	\$0
38014	Overheads	\$0	\$0	\$0	\$0		\$0	\$0
38014	Plant Operating costs	\$0	\$0	\$0	\$0		\$0	\$0
38014	Buncle St Stabilisation & Reseal	\$0	\$0	\$0	\$0		\$0	\$0
38014	Salaries & Wages	\$0	\$0	\$0	\$0	\$1,100	\$0	\$0
38014	Materials	\$0	\$0	\$0	\$0	\$91,891	\$0	\$0
38014	Overheads	\$0	\$0	\$0	\$0	\$1,100	\$0	\$0
38014	Plant Operating costs	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0
38014	Sandalwood Road Pavement Repair & Reseal	\$0	\$0	\$0	\$0		\$0	\$0
38014	Salaries & Wages	\$0	\$0	\$0	\$0	\$977	\$0	\$0
38014	Materials	\$0	\$0	\$0	\$0	\$48,120	\$0	\$0
38014	Overheads	\$0	\$0	\$0	\$0	\$976	\$0	\$0
38014	Plant Operating costs	\$0	\$0	\$0	\$0	\$760	\$0	\$0
38014	Ongerup-Pingrup Road Reseal and Widen	\$0	\$0	\$0	\$0		\$0	\$0
38014	Salaries & Wages	\$0	\$0	\$0	\$0		\$0	\$0
38014	Materials	\$0	\$0	\$0	\$0	\$120,323	\$0	\$0
38014	Overheads	\$0	\$0	\$0	\$0		\$0	\$0
38014	Plant Operating costs	\$0	\$0	\$0	\$0		\$0	\$0
38004	<b>Regional Road Group Projects</b>	\$0	\$184,500	\$0	\$184,592		\$0	\$405,000
38004 RG03	Tieline Road Reseal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38004	Salaries & Wages	\$0	\$0	\$0	\$0	\$585	\$0	\$0
38004	Materials	\$0	\$0	\$0	\$0	\$103,530	\$0	\$0
38004	Overheads	\$0	\$0	\$0	\$0	\$585	\$0	\$0
38004	Plant Operating costs	\$0	\$0	\$0	\$0	\$300	\$0	\$0
38004 RG12	Bremer Road Culvert Realignment SLK 15.6	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38004	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38004	Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38004	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38004	Plant Operating costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38004 RG14	Kowbrup Road Reseal 1000m	\$0	\$0	\$0	\$0		\$0	\$0
38004 RG17	Ongerup-Pingrup RD (SLK 19.70-21.70)	\$0	\$0	\$0	\$0		\$0	\$0
38004	Salaries & Wages	\$0	\$0	\$0	\$0	\$585	\$0	\$0
38004	Materials	\$0	\$0	\$0	\$0	\$298,530	\$0	\$0
38004	Overheads	\$0	\$0	\$0	\$0	\$585	\$0	\$0
38004	Plant Operating costs	\$0	\$0	\$0	\$0	\$300	\$0	\$0
38084	<b>Blackspot Program Projects</b>	\$0	\$0	\$0	\$0		\$0	\$0
38084 BS15	Nightwell South/Bremer Rd Junction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38084	Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38084	Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38084	Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38084	Plant Operating costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Municipal Road Construction Projects</b>								
38104	<b>Road Reseals</b>	\$0	\$31,610	\$0	\$25,466		\$0	\$0
38094	<b>Council Road Program</b>	\$0	\$526,929	\$0	\$233,780		\$0	\$583,376
38094 New	Swimming Pool Access Road	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38094	Materials	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0
38094 New	RAV Network Upgrade (various Roads)	\$0	\$0	\$0	\$0		\$0	\$0
38094	Materials	\$0	\$0	\$0	\$0	\$99,607	\$0	\$0
38094	Plant Operating costs	\$0	\$0	\$0	\$0	\$7,385	\$0	\$0
38094 RC46	Salt River Road (Prepare Pavement for seal 4 kms)	\$0	\$0	\$0	\$0		\$0	\$0
38094	Salaries & Wages	\$0	\$0	\$0	\$0	\$41,280	\$0	\$0
38094	Materials	\$0	\$0	\$0	\$0	\$165,260	\$0	\$0
38094	Overheads	\$0	\$0	\$0	\$0	\$41,280	\$0	\$0
38094	Plant Operating costs	\$0	\$0	\$0	\$0	\$140,000	\$0	\$0
38094 GS07	Sandalwood Rd Gravel Sheet	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38094	Salaries & Wages	\$0	\$0	\$0	\$0	\$6,012	\$0	\$0
38094	Materials - gravel 1400m	\$0	\$0	\$0	\$0	\$7,880	\$0	\$0
38094	Overheads	\$0	\$0	\$0	\$0	\$6,012	\$0	\$0
38094	Plant Operating costs	\$0	\$0	\$0	\$0	\$18,660	\$0	\$0
<b>Bridge Renewals</b>								
	Salaries & Wages			\$0	\$0			
	Materials			\$0	\$0			
<b>Sub Total - CAPITAL WORKS</b>								
		\$0	\$1,576,565	\$0	\$1,289,300	\$1,654,981	\$0	\$1,654,981
<b>Total - ROADS</b>								
		\$0	\$1,576,565	\$0	\$1,289,300	\$1,654,981	\$0	\$1,654,981
<b>Total - INFRASTRUCTURE ASSETS ROAD RESERVES</b>								
		\$0	\$1,576,565	\$0	\$1,289,300	\$1,654,981	\$0	\$1,654,981

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Gnowangerup									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		DRAFT BUDGET 2016-2017		
G/L	JOB		Income	Expenditure	Income	Expenditure	Calculation Column	Income	Expenditure
FOOTPATHS									
38304	PC01	Footpath Construction/Renewal	\$0	\$21,000		\$18,922	\$0	\$0	\$5,000
38304		Salaries & Wages	\$0	\$0			\$1,000	\$0	\$0
38304		Materials	\$0	\$0			\$2,500	\$0	\$0
38304		Overheads	\$0	\$0			\$800	\$0	\$0
38304		Plant Operating costs	\$0	\$0			\$700	\$0	\$0
38304	PC02	Yougenup Rd Footpath Renewal (Searle to Church)	\$0	\$0				\$0	\$0
38304		Salaries & Wages	\$0	\$0			\$0	\$0	\$0
38304		Materials	\$0	\$0			\$0	\$0	\$0
38304		Overheads	\$0	\$0			\$0	\$0	\$0
38304		Plant Operating costs	\$0	\$0			\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$0	\$21,000	\$0	\$18,922	\$5,000	\$0	\$5,000
Total - TRANSPORT - FOOTPATHS			\$0	\$21,000	0	18922.45	\$5,000	\$0	\$5,000
Total - FOOTPATH ASSETS			\$0	\$21,000	0	18922.45	\$5,000	\$0	\$5,000
AIRPORT									
43004	Airstrip	Capital Improvements	\$0	\$85,500	\$0	\$40,742	\$0	\$0	\$0
43004		Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
43004		Materials - Edge Reseal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
43004		Materials - Line marking					\$0		
43004		Materials - windsock					\$0		
43004		Renewals					\$0		
43004		Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
43004		Plant Operating costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
43014	Airstrip	Solar Light	\$0	\$0	\$0	\$0	\$0	\$0	\$0
43014		Install solar light at airstrip	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$0	\$85,500	\$0	\$40,742	\$0	\$0	\$0
Total - TRANSPORT - AERODROMES			\$0	\$85,500	\$0	\$40,742	\$0	\$0	\$0
Total - AERODROME ASSETS			\$0	\$85,500	\$0	\$40,742	\$0	\$0	\$0
DRAINAGE									
38404	Drainage	Renewals	\$0	\$20,000	\$0	\$3,740	\$0	\$0	\$5,000
38404		Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38404		Materials	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0
38404		Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38404		Plant Operating costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38414	Urban	Drainage Renewals	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38414		Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38414		Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38414		Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38414		Plant Operating costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$0	\$20,000	\$0	\$3,740	\$5,000	\$0	\$5,000
Total - TRANSPORT - DRAINAGE			\$0	\$20,000	\$0	\$3,740	\$5,000	\$0	\$5,000
Total - DRAINAGE ASSETS			\$0	\$20,000	\$0	\$3,740	\$5,000	\$0	\$5,000
SEWERAGE									
26014	Ongerup	Waste Water Ponds	\$0	\$31,000	\$0	\$1,239	\$0	\$0	\$150,000
26014		Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
26014		Materials - Fencing & flowmeter	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0
26014		Works to pond dam banks	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0
26014		Design for replacement on Waste Water infrastructure	\$0	\$0			\$0	\$0	\$0
26014		Replacement of Waste Water Infrastructure Assets	\$0	\$0			\$90,000	\$0	\$0
26014		Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
26014		Plant Operating costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
26024	RV	Dump Point	\$0	\$0	\$0	\$0	\$0	\$0	\$0
26024		Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
26024		Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0
26024		Overheads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
26024		Plant Operating costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$0	\$31,000	\$0	\$1,239	\$150,000	\$0	\$150,000
Total - COMMUNITY AMENITIES - SEWERAGE			\$0	\$31,000	\$0	\$1,239	\$150,000	\$0	\$150,000
Total - SEWERAGE ASSETS			\$0	\$31,000	\$0	\$1,239	\$150,000	\$0	\$150,000
PARKS & OVALS									
Gnp,	Ongerup, Borden	Main Streets Renewal	\$0	\$0				\$0	\$9,000
		Materials	\$0	\$0			\$9,000	\$0	\$0
Sub Total - CAPITAL WORKS			\$0	\$2,500	\$0	\$0	\$9,000	\$0	\$9,000
Total - PARKS & OVALS			\$0	\$2,500	\$0	\$0	\$9,000	\$0	\$9,000
Total - INFRASTRUCTURE ASSETS - PARKS & OVALS			\$0	\$2,500	\$0	\$0	\$9,000	\$0	\$9,000

*Shire of Gnowangerup*

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

Shire of Gnowangerup									
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			ADOPTED BUDGET 2015-2016		CURRENT YEAR 2015-16 30 JUNE 2016		DRAFT BUDGET 2016-2017		
G/L	JOB		Income	Expenditure	Income	Expenditure	Calculation Column	Income	Expenditure
INFRASTRUCTURE - SOLID WASTE									
COMMUNITY AMENITIES									
24004 WME	Ongerup Landfill		\$0	\$35,000	\$0	\$0	\$0	\$0	\$10,000
24004 WME	Renewals provision		\$0	\$0	\$0	\$0	\$0	\$0	\$0
24004 WME	Rehabilitation works		\$0	\$0	\$0	\$0	\$10,000	\$0	\$0
24004 WME	Materials - Fencing & bin site		\$0	\$0	\$0	\$0	\$0	\$0	\$0
24014 WME	Borden Landfill & Transfer Station Construction		\$0	\$108,000	\$0	\$2,500	\$0	\$0	\$10,000
24014 WME	Materials - Transfer Station Fencing & bin site		\$0	\$0	\$0	\$0	\$0	\$0	\$0
24014 WME	Renewals provision		\$0	\$0	\$0	\$0	\$0	\$0	\$0
24014 WME	Rehabilitation works		\$0	\$0	\$0	\$0	\$10,000	\$0	\$0
24014 WME	Transfer Station		\$0	\$0	\$0	\$0	\$0	\$0	\$0
24024 WME	Gnp Landfill Site		\$0	\$10,000	\$0	\$235	\$0	\$0	\$25,000
24024 WME	Materials - Fencing & gates		\$0	\$0	\$0	\$0	\$0	\$0	\$0
24024 WME	Renewals provision		\$0	\$0			\$0	\$0	\$0
24024 WME	Rehabilitation works		\$0	\$0	\$0	\$0	\$25,000	\$0	\$0
Sub Total - CAPITAL WORKS			\$0	\$153,000	\$0	\$2,735	\$45,000	\$0	\$45,000
Total - COMMUNITY AMENITIES			\$0	\$153,000	\$0	\$2,735	\$45,000	\$0	\$45,000
Total - INFRASTRUCTURE ASSETS - OTHER			\$0	\$153,000	\$0	\$2,735	\$45,000	\$0	\$45,000
ECONOMIC SERVICES									
51004	Standpipe Upgrade		\$0	\$12,000	\$0	\$16,751	\$0	\$0	\$0
51004	Upgrade Standpipe & include card system		\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$0	\$12,000	\$0	\$16,751	\$0	\$0	\$0
Total - ECONOMIC SERVICES			\$0	\$12,000	\$0	\$16,751	\$0	\$0	\$0
Total - INFRASTRUCTURE ASSETS - OTHER			\$0	\$12,000	\$0	\$19,486	\$0	\$0	\$0
GRAND TOTALS			(\$10,027,171)	\$10,027,171	(\$9,816,581)	\$9,100,581	\$0	(\$8,215,967)	\$8,215,967

**13. CORPORATE SERVICES & COMMUNITY DEVELOPMENT**

Nil

**14. INFRASTRUCTURE AND ASSET MANAGEMENT**

Nil

**15. STATUTORY COMPLIANCE**

Nil

**16. FINANCE**

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**16.1 ACCOUNTS FOR PAYMENT AND AUTHORISATION – JUNE 2016**

**Location:** Shire of Gnowangerup  
**File Ref:** 12.14.1  
**Date of Report:** 13 JULY 2016  
**Business Unit:** Finance  
**Officer:** CA Shaddick – Senior Finance Officer  
**Disclosure of Interest:** Nil

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ATTACHMENT

- June 2016 Cheque Listing

COMMENTS

The June 2016 cheque list is attached as follows

<b>FUND</b>	<b>AMOUNT</b>
Municipal Fund	\$1,025,888.84
Trust Fund	\$ 35,737.42
Credit Card	\$ 624.81
<b>TOTAL</b>	<b>\$ 1,062,251.07</b>

COUNCIL RESOLUTION

Moved: Cr F Gaze

Seconded: Cr S Hmeljak

**0716.81 That the Schedule of Accounts: Municipal Fund Cheques 26748 - 26782, EFT 10954 – EFT 11112, Click Super DD totalling \$1,025,888.84 Trust Fund Cheques 776 - 788 totalling \$35,737.42 and Corporate Credit Card totalling \$624.81 be approved.**

**UNANIMOUSLY CARRIED: 8/0**

Chq/EFT	Date	Name	Description	Amount
776	7/06/2016	RM Smith & Sons, Rural Builders	Final Retention for Completion of SES Building	\$ 31,912.00
777	7/06/2016	Building Commission	Building Applications for May 2016	\$ 257.15
778	7/06/2016	BCITF	Building Applications for May 2016	\$ 291.75
779	7/06/2016	Gnowangerup Shire	Building Commissions for May 2017	\$ 18.25
780	22/06/2016	WA Contract Ranger Services	Micro chipping Services	\$ 160.00
781	22/06/2016	Gnowangerup Hotel	Bond refund plus interest	\$ 906.69
781	28/06/2016	Gnowangerup Hotel	Cancel Cheque for Bond Refund	\$ 906.69
782	28/06/2016	Gnowangerup Hotel	Bond Refund less Top Set Box cost to replace for 9 Yougenup road	\$ 557.69
783	28/06/2016	Alabny TV Services	Replacement cost for Top Set Box at 9 Yougenup Rd	\$ 349.00
784	30/06/2016	Digby Richardson	Refund Bond for Early Morning Swimming Key	\$ 50.00
785	30/06/2016	Michael Long	Refund Bond for Early Morning Swimming Key	\$ 50.00
786	30/06/2016	Building Commission	Building Applications for June 2016	\$ 127.20
787	30/06/2016	BCITF	Building Applications for June 2016	\$ 127.75
788	30/06/2016	Gnowangerup Shire	Building Application Commissions for June 2016	\$ 23.25
<b>TOTAL TRUST ACCOUNT</b>				<b>\$ 35,737.42</b>
EFT10954	2/06/2016	Albany Autospark	Power supply 240V for Borden bushfire shed	\$ 75.00
EFT10955	2/06/2016	Amcap Distribution Centre And Skipper Truck Parts	Armor all protectant for use on all vehicles	\$ 110.66
EFT10956	2/06/2016	Armadillo Group	5w-30 oild for services on colarados and isuzu	\$ 646.18
EFT10957	2/06/2016	Auspan Group	Construction of pedestrain bridge for interconnecting channel	\$ 3,711.50 P
EFT10958	2/06/2016	Bend-tech Group	Remainder of balustrade payment for pedestrian bridge	\$ 2,507.11 P
EFT10959	2/06/2016	Best Office Systems	Depot photocopier printer charge 23/4/16 - 23/5/16	\$ 66.80
EFT10960	2/06/2016	Bill Gibbs Excavations	Shoulder widening works on Kwobrup road (extra funding added from RR53)	\$ 163,844.36



EFT10961	2/06/2016	CCS - Creative Choice Services	Demolition of othe Old Tennis Club building	\$	22,000.00	
EFT10962	2/06/2016	Department of Fire and Emergency Services	2015/16 ESL Quarter 4	\$	7,099.20	
EFT10963	2/06/2016	Dymocks Albany	Books for Library	\$	174.91	
EFT10964	2/06/2016	FM Construction (WA) Pty Ltd	Deposit for Shade shelters - installation of footings	\$	21,018.25	P
EFT10965	2/06/2016	G & M Detergents	Mat hire at depot	\$	176.00	
EFT10966	2/06/2016	G T Mobile Mechanical	Emergency mobile mechanic - repairs to Side tipper	\$	500.50	
EFT10967	2/06/2016	Integral Development Associates Pty Ltd	ILP Registration -Deputy Chief Executive Officer, Vin Fordham Lamont	\$	4,947.74	
EFT10968	2/06/2016	J.E. & K.N. Davis	Push gravel for resheet	\$	6,560.00	
EFT10969	2/06/2016	KJB Plumbing and Gas	Plumbing for new standpipe system in Gnowangerup	\$	816.50	
EFT10970	2/06/2016	Major Motors Pty Ltd	left hand side tail assembly isuzu tipper P2071	\$	112.42	
EFT10971	2/06/2016	Mining & Drilling Services Pty Ltd	Clean out and repair culverts/floodway, Old Ongerup Road (dockets 14601 - 14606)	\$	14,982.00	P
EFT10972	2/06/2016	Online Safety Systems Pty Ltd	Plant assesor monthly fee	\$	308.00	
EFT10973	2/06/2016	Paperbark Merchants	Harry Potter Boxset Books	\$	202.50	
EFT10974	2/06/2016	Startrack Express	Freight for the camera at the GNP landfill.	\$	137.03	
EFT10975	2/06/2016	Stephen Carrick Architects Pty Ltd	Professional Fee in accordance with 27 may 2015 SCA letter & 30 Sept 2015 email from SOG	\$	5,170.00	P
EFT10976	2/06/2016	Topaz Global	Boots as per EBA	\$	418.00	
EFT10977	2/06/2016	Zipform	Printing of rates notices and final notice	\$	654.50	
EFT10978	8/06/2016	AMD Chartered Accountants	Interim Audit fees 16-19 May 2016	\$	6,677.00	
EFT10979	8/06/2016	Admin Social Club	Payroll deductions	\$	80.00	
EFT10980	8/06/2016	Air Liquide	Cylinder Fee hire - G, E & D	\$	132.33	
EFT10981	8/06/2016	Albany Lock Services	Repairs to rear entry door of the Shire Administration Building	\$	1,610.45	
EFT10982	8/06/2016	Albany Office Products Depot	clips, clear files and storage box for depot	\$	28.77	
EFT10983	8/06/2016	Albany Signs	Bigger picture funding sign	\$	720.50	
EFT10984	8/06/2016	Allwest Plant Hire	Dry hire of Komatsu 1/5/16 - 18/5/16	\$	6,061.00	

EFT10985	8/06/2016	Armadillo Group	2 x 20ltr drums of coolant for Iveco Truck	\$	257.03	
EFT10986	8/06/2016	Australasian Performing Right Association limited	Music on Hold	\$	153.75	
EFT10987	8/06/2016	Australia Post	Postage for May 2016	\$	339.00	
EFT10988	8/06/2016	Black And Gold Social Club	Payroll deductions	\$	115.00	
EFT10989	8/06/2016	CCS Strategic	Continued Project Management Fee to be claimed in equal moieties at end May 2016	\$	17,487.46	
EFT10990	8/06/2016	Claw Environmental	Removal of steel and plastic drums - Gnowangerup	\$	1,381.60	
EFT10991	8/06/2016	Courier Australia	Freight from Hersey	\$	777.57	
EFT10992	8/06/2016	Department of Environment Regulation DER	Tracking froms - grease traps	\$	42.50	
EFT10993	8/06/2016	Geofabrics	Geofabric to support rock facing on the downstream of flood-ways ARGN 969	\$	126.50	
EFT10994	8/06/2016	Gnowangerup Fuel Supplies	Fuel for Shire Vehicles	\$	1,296.24	
EFT10995	8/06/2016	Gnowangerup Newsagency	Subscriptions for May 2016	\$	54.90	
EFT10996	8/06/2016	Gnowangerup Sporting Complex	Reimbursement of payments made to BGL Solutions as per Contract	\$	2,455.69	
EFT10997	8/06/2016	HHG Legal Group	Legal advice requires for McCorkell Variation Orders and Contract Claims (Typist fees).	\$	55.00	
EFT10998	8/06/2016	Hanson Construction Materials	95.50 tonne rock for Old Ongerup Rd - ARGN 969	\$	4,900.18	P
EFT10999	8/06/2016	It Vision	Pensioner Concession - Capped Amounts from 1st July 2016	\$	865.70	
EFT11000	8/06/2016	Jerramungup Electrical Service	Insurance claim/ repairs to pump from lightning strike	\$	4,287.31	P
EFT11001	8/06/2016	Kirsty Boyd	Uniforms purchased	\$	112.00	
EFT11002	8/06/2016	Landgate	Land enquiry title search	\$	98.40	
EFT11003	8/06/2016	McCorkell Constructions (WA) Pty Ltd	Progress Claim 11	\$	66,169.11	P
EFT11004	8/06/2016	Messagemedia	1014 messages for May	\$	178.46	
EFT11005	8/06/2016	Olumayokun Oluyede	Cash subsidy as per Contract for May	\$	11,000.00	
EFT11006	8/06/2016	Ratten & Slater Machinery	Blades for John Deere mower TCU15882	\$	633.60	
EFT11007	8/06/2016	Shire of Cuballing	Building Services for May 2016 as per Contract	\$	3,798.20	

EFT11008	8/06/2016	Staples Australia Pty Limited	Stationary	\$	683.65	
EFT11009	8/06/2016	WA Contract Ranger Services	Ranger services provided 26/05 and 02/06	\$	935.00	
EFT11010	8/06/2016	Warren Blackwood Waste	467 x 240lt bin pick up 05/05, 12/05, 19/05, 26/05	\$	6,021.52	
EFT11011	8/06/2016	Yongerghnow - Ongerup CRC	Advertising in Ongerup Grapevine - May	\$	324.00	
EFT11012	13/06/2016	Gaia Civil	ARGN696 - Old Ongerup Road 16th May to 25th May Coromup Rd 24th May to 25th May	\$	64,341.20	P
EFT11013	16/06/2016	A D Contractors Pty Ltd	800ltrs Catamult	\$	1,135.20	
EFT11014	16/06/2016	Albany Office Products Depot	Whiteboard for depot 1500MMX1200MM	\$	500.00	
EFT11015	16/06/2016	Amcap Distribution Centre And Skipper Truck Parts	Air compressor - part for repairs to iveco GN.0014	\$	2,847.50	
EFT11016	16/06/2016	Armadillo Group	Transmission oil for servicing of iveco truck P2056	\$	377.85	
EFT11017	16/06/2016	BGL Solutions	landscaping works at the Gnowangerup Swimming Pool Project	\$	19,266.64	F
EFT11018	16/06/2016	Battery World Albany	20 x panasonic alkaline batteries	\$	130.00	
EFT11019	16/06/2016	Best Office Systems	Printer cartridge for licencing computer	\$	188.00	
EFT11020	16/06/2016	Courier Australia	Freight	\$	136.55	
EFT11021	16/06/2016	Cutting Edges Equipment Parts	Grader blades for Cat grader GB7834HT34H	\$	2,031.92	
EFT11022	16/06/2016	Gnowangerup Community Resource Centre	Advertising in Roundup - May 2016	\$	936.50	
EFT11023	16/06/2016	Great Southern Toyota	Service and repairs to 1BOA019	\$	1,539.81	R
EFT11024	16/06/2016	Hewer Consulting Services	May invoice - office administration and on-site supervision WANDRRA	\$	18,564.98	P
EFT11025	16/06/2016	John Arthur Skinner	Uniforms	\$	226.90	
EFT11026	16/06/2016	Officeworks	Visitor Chair for President Office	\$	99.00	
EFT11027	16/06/2016	Ongerup Farm Supplies - Mick Creagh	Cleaning Materials	\$	9.43	
EFT11028	16/06/2016	Ongerup Tyres & Automotive	3 x new tyres for JD grader	\$	5,329.00	
EFT11029	16/06/2016	Road Seal (WA) Pty Ltd	Stabilisation and seal of two sections of Ongerup-Pingrup Road	\$	12,549.35	
EFT11030	16/06/2016	S L R Enterprises	Repairs for side tipper brakes - GN17003	\$	22,330.89	

EFT11031	16/06/2016	Sadlers Butchers	SES opening, Shire of Plant visit, breifing session, community bussi meeting, budget workshop	\$	1,043.10	
EFT11032	16/06/2016	Southern Tool And Fastener Co	Pole pruner and harness serial #366127640 (HT75)	\$	2,016.80	
EFT11033	16/06/2016	Staples Australia Pty Limited	Storage Boxes and Cellophane	\$	141.14	
EFT11034	16/06/2016	Topaz Global	Wheel cover for measuring wheel	\$	154.00	
EFT11035	16/06/2016	Warren Blackwood Waste	Compact landfill	\$	1,100.00	
EFT11036	16/06/2016	Waterman Irrigation Pty Ltd	Installation of standpipe for swipe card system - Gnowangerup	\$	10,179.04	
EFT11037	16/06/2016	Wurth Australia Pty Ltd	O-ring assortment and grease nipple assortment	\$	1,295.60	
EFT11038	16/06/2016	Alexander Edgar Martin	Meeting Fees	\$	4,890.00	
EFT11039	16/06/2016	Armadillo Group	Texxon car and truck wash	\$	68.37	
EFT11040	16/06/2016	BGL Solutions	Gnp Sporting Complex - Grounds Maintenance	\$	8,166.73	
EFT11041	16/06/2016	Bunbury Trucks	Service parts for Ongerup BFB Hino Fire Truck	\$	328.35	R
EFT11042	16/06/2016	Bunnings Albany	Bagon - Insecticide for depot building	\$	211.02	
EFT11043	16/06/2016	Cast-Tech Group	premix concrete for Yougenup Rd footpath renewal (searle to church)	\$	12,146.20	
EFT11044	16/06/2016	Cr Keith Henry House	LG Allowance	\$	11,830.00	
EFT11045	16/06/2016	Farmworks - SES Account	Tape Duct Silver	\$	30.10	R
EFT11046	16/06/2016	Gaia Civil	Flood damage restoration works on Coromup Rd AGRN696	\$	97,512.25	P
EFT11047	16/06/2016	Gnowangerup Building Supplies	Expendable tools for use in depot	\$	1,227.06	
EFT11048	16/06/2016	Gnowangerup Community Resource Centre	Cleaning for May	\$	589.17	
EFT11049	16/06/2016	Hanson Construction Materials	49.65 tonne of rock for Old Ongerup Road - AGRN696	\$	4,427.20	P
EFT11050	16/06/2016	Rodney John Noakes	Form and lay new footpath on Yougenup road	\$	8,651.50	
EFT11051	16/06/2016	Southern Tool And Fastener Co	Pressure cleaner for use in workshop	\$	3,808.50	
EFT11052	23/06/2016	CA Walker & LJ Dellaca	Repairs to gutters and shelving Ongerup Fires Shed	\$	1,839.53	R
EFT11053	23/06/2016	Admin Social Club	Payroll deductions	\$	80.00	

EFT11054	23/06/2016	Albany V-belt And Rubber	V-belt - 8pcs for slasher	\$	178.07	
EFT11055	23/06/2016	Albany World Of Cars	Service parts and brake pads for triton utes	\$	1,123.25	
EFT11056	23/06/2016	Amcap Distribution Centre And Skipper Truck Parts	Tail light assy for Iveco truck P2081	\$	324.75	
EFT11057	23/06/2016	Black And Gold Social Club	Payroll deductions	\$	115.00	
EFT11058	23/06/2016	CS Legal	Legal Charges - Rates	\$	81.40	
EFT11059	23/06/2016	Courier Australia	Freight	\$	76.54	
EFT11060	23/06/2016	Cr S Hmeljak	Meeting Fees January - June 2016	\$	4,330.00	
EFT11061	23/06/2016	Cr Susan Lance	Meeting Fees January - June 2016	\$	5,808.40	
EFT11062	23/06/2016	Department of Environment Regulation DER	Waste tracking form - septic	\$	42.50	
EFT11063	23/06/2016	Environmental Monitoring Systems Pty Ltd	Environmental health Services for April 2016	\$	5,425.31	
EFT11064	23/06/2016	F J Hmeljak	Meeting Fees January - June 2016	\$	4,330.00	
EFT11065	23/06/2016	Farmworks Australia Pty Ltd	Toolbox for Isuzu ute P3072	\$	495.06	
EFT11066	23/06/2016	Fiona June Gaze	Meeting Fees January to June 2016	\$	6,438.00	
EFT11067	23/06/2016	GK Creative	Consider Our Consider stickers for Road Safety	\$	549.52	F
EFT11068	23/06/2016	Gnowangerup Sporting Complex	CBH Grant as per memo	\$	4,350.00	R
EFT11069	23/06/2016	J.E. & K.N. Davis	Stockpile gravel at Tie line road pit for WANDRRA flood damage	\$	23,873.93	P
EFT11070	23/06/2016	Jerramungup Football Club	Junior Subs	\$	100.00	F
EFT11071	23/06/2016	Leasechoice Pty Ltd	Ricoh Printer Management Plan, Billing Period 26/04/2016 - 27/05/2016	\$	171.77	
EFT11072	23/06/2016	Ongerup Tyres & Automotive	New tyres for Iveco truck	\$	11,723.00	
EFT11073	23/06/2016	Ray Ford Signs	Please clean up after your dog sign - Borden	\$	40.00	
EFT11074	23/06/2016	Star Sales & Service	Bar and chain - parts for chainsaws	\$	628.00	
EFT11075	23/06/2016	Tambellup Post Cafe	Catering for 16th April Minister Visit & 16th May SES Opening	\$	325.00	
EFT11076	23/06/2016	WA Contract Ranger Services	Ranger Services for 09/06 and 14/06/2016	\$	981.75	
EFT11077	23/06/2016	Way Industries	Front screen to SES Vehicle	\$	295.00	R

EFT11078	23/06/2016	Western Stabilisers Pty Ltd	Cement stabilisation 170mm @ 1.5% on Ongerup-Pingrup Road	\$	14,770.45	
EFT11079	29/06/2016	Albany Autos	10,000km service for isuzu ute P3400	\$	450.16	
EFT11080	29/06/2016	Albany Lock Services	New key cabinet for depot	\$	1,484.90	
EFT11081	29/06/2016	Amcap Distribution Centre And Skipper Truck Parts	Grease gun and extension	\$	135.80	
EFT11082	29/06/2016	Armadillo Group	10W-80 super farm oil for workshop	\$	2,351.86	
EFT11083	29/06/2016	Automatic Solutions	Installation of automatic gate final payment after commisioning and handover	\$	9,762.00	
EFT11084	29/06/2016	BGL Solutions	Drill hole for camera post	\$	95.00	
EFT11085	29/06/2016	Battery World Albany	Batteries for Iveco trucks	\$	2,089.00	
EFT11086	29/06/2016	Benjamin William Moore	Meeting Fees January - June 2016	\$	4,618.00	
EFT11087	29/06/2016	Best Office Systems	Depot printer copier charge 23/5/16 - 23/6/16	\$	110.62	
EFT11088	29/06/2016	Bronwyn Gaze	Meeting fees January - June 2016	\$	4,330.00	
EFT11089	29/06/2016	Bullseye Plumbing & Gas	Unblock 150 mm sewer main on the cnr Lamont and Carpenter streets.	\$	770.00	
EFT11090	29/06/2016	Bunnings Albany	Various Items for Pool Project	\$	220.12	F
EFT11091	29/06/2016	CCS Strategic	Continued Project Management Fee to be claimed in equal moieties at end June 2016	\$	17,487.46	
EFT11092	29/06/2016	Cast-Tech Group	Concrete for new Gate at landfill	\$	1,645.60	
EFT11093	29/06/2016	Cellabrations at Lower King Store	16 x ctn water	\$	446.94	
EFT11094	29/06/2016	City Of Albany	Community Development workshops	\$	50.00	
EFT11095	29/06/2016	Designer Dirt	2 x feature pots for Gnowangerup Swimming Pool Compound	\$	130.00	F
EFT11096	29/06/2016	G & M Detergents	20LTS Handz grit	\$	306.00	
EFT11097	29/06/2016	Gnowangerup Junior Football Club	Sub for Juniors	\$	240.00	F
EFT11098	29/06/2016	Holy Cow Creations	Annual Budget and Report Covers 2016-17	\$	212.00	
EFT11099	29/06/2016	JP & MJ Byrne Contract Fencing	Supply and install pipe with caps in between existing posts and tied to existing pool fence	\$	7,607.60	
EFT11100	29/06/2016	Jason Sign Makers	W2-8(L)750x750 left then right sign	\$	53.90	

EFT11101	29/06/2016	Jerramungup Netball Club	Junior Subs	\$	190.00	F
EFT11102	29/06/2016	Laminex Group Pty Ltd	Step treads for pedestrian bridge at Gnowangerup Swimming Pool	\$	1,329.67	P
EFT11103	29/06/2016	Marketforce	Advertising Great Southern Herald - Planning Proposal	\$	210.03	
EFT11104	29/06/2016	Mining & Drilling Services Pty Ltd	ARGN 696 Clean out and repair culverts/floodway, Old Ongerup Road	\$	32,956.00	P
EFT11105	29/06/2016	Moore Stephens	Rates Review: Fairness and Equity in Rating	\$	4,620.00	
EFT11106	29/06/2016	Neah Stewart	Kitchen supplies for Pool Admin	\$	55.00	P
EFT11107	29/06/2016	Paperbark Merchants	Books for stock	\$	84.72	
EFT11108	29/06/2016	Premier Smash Repairs	New Windscreen for GN.001	\$	451.90	
EFT11109	29/06/2016	Protector Fire Service And First Aid Supplies	Fire extinguisher for BFB shed in Borden	\$	247.50	R
EFT11110	29/06/2016	Road Signs Australia	Cadaleup Road 150mm street blade d/sided	\$	39.60	
EFT11111	29/06/2016	Staples Australia Pty Limited	2 x Hard drives to back up the back up	\$	446.01	
EFT11112	29/06/2016	Startrack Express	Frieght for parts for service of Ongerup Bushfire truck	\$	105.80	R
26748	2/06/2016	Reece Australia Pty Ltd	Drainage supplies for planter boxes	\$	803.88	P
26749	2/06/2016	Synergy	Isolate power to water corp building to make safe for demolition	\$	360.20	
26750	2/06/2016	William Grace Pty Ltd	Gnowangerup Swimming Pool heating modelling advice. 5 hours @ \$200 plus GST.	\$	1,100.00	P
26751	8/06/2016	Bunbury Trucks	Parts for repairs to Iveco truck P2056	\$	582.71	
26752	8/06/2016	Cast-Tech Group	Flood damage restoration Old Ongerup Road flood crossing at SLK 11.13	\$	4,488.00	
26753	8/06/2016	Department Of Transport	Insurance	\$	328.40	
26754	8/06/2016	JAK Civil	ARGN 696 flood damage repairs to Searle Street and Yougenup Road	\$	10,510.05	P
26755	8/06/2016	MEU	Payroll deductions	\$	184.50	
26756	8/06/2016	Origin Energy	LP GAS FACILITY FEES	\$	28.40	
26757	16/06/2016	Gnowangerup IGA	Consumables	\$	335.42	
26758	16/06/2016	BTW Contracting Pty Ltd	Custom 1600lt spraying/fire unit with skid mount frame and 4m boom	\$	10,745.50	
26759	16/06/2016	E & M J Rosher Pty Ltd	Blades and bolts for TA/P 200 Berti shredder s/n26735	\$	923.65	

26760	16/06/2016	Geoff Ninnes Fong & Partners Pty Ltd	Design & engineering certification of the channel bridge for the Gnowangerup Pool	\$	660.00	P
26761	16/06/2016	Jerramungup Junior Football Club	Junior Subs	\$	85.00	F
26762	16/06/2016	Katanning Furnishings	Replace floor coverings in Depot office	\$	4,658.00	
26763	16/06/2016	Knud Nymann	280m3 sand	\$	544.50	
26764	16/06/2016	McLeods Barristers and Solicitors	Building Act Prosecution	\$	1,310.92	
26765	16/06/2016	Origin Energy	12 months fee 45kg Vap Cylinder	\$	67.00	
26766	16/06/2016	Synergy	Supply period to 24/05/2016	\$	3,880.55	
26767	16/06/2016	Telstra	Usage service and equipment charges	\$	1,394.33	
26768	16/06/2016	B K W Co-operative Ltd	Wheel for cement mixer 16x4.5-8 1Shaft"	\$	228.00	
26769	16/06/2016	Cr Richard Oliphant House	Meeting Fees	\$	4,330.00	
26770	16/06/2016	Repco	Replacement cd player and antenna for John Deere backhoe	\$	411.99	
26771	23/06/2016	Jerramungup Ladies Hockey Club	Junior Subs	\$	40.00	F
26772	23/06/2016	Katanning Furnishings	New carpet for Administration building	\$	11,890.00	
26773	23/06/2016	MEU	Payroll deductions	\$	184.50	
26774	23/06/2016	Telstra	Mobile plans	\$	733.30	
26775	23/06/2016	Water Corporation	Water usage	\$	695.56	
26776	29/06/2016	Cadaleup Farms	Rates refund for assessment A438 Lot JACKITUP ROAD GNOWANGERUP 6335	\$	3,561.18	R
26777	29/06/2016	Gnowangerup Family Support Assoc Inc	Community Grant fund as per Budget 2015/16	\$	5,000.00	
26778	29/06/2016	Harvey Norman	Microwave and Kettle for new Swimming Pool	\$	219.00	P
26779	29/06/2016	Heilongjiang Feng AO Agricultural & Animal Husbandry Group Co P/L	4100m3 gravel as per agreement 0010	\$	4,510.00	
26780	29/06/2016	Shire Of Gnowangerup	Reward and Recognition Program	\$	298.15	
26781	29/06/2016	WA Regional Plumbing	Supply and Install Rain Drain channel	\$	2,949.80	P
26782	29/06/2016	Western Australian Local Government Association	Enterprise Agreement Negotiation Services	\$	11,629.01	



DD3595.1	1/06/2016	Walgs Plan	Superannuation contributions	\$	8,733.40
DD3595.2	1/06/2016	Shaddick SMSF	Superannuation contributions	\$	552.56
DD3595.3	1/06/2016	Prime Super	Superannuation contributions	\$	419.22
DD3595.4	1/06/2016	Colonial FirstWrap Plus Personal Super	Superannuation contributions	\$	615.00
DD3595.5	1/06/2016	Asgard Infinity eWrap Super Account	Superannuation contributions	\$	124.21
DD3595.6	1/06/2016	Australian Super	Superannuation contributions	\$	395.12
DD3595.7	1/06/2016	Bendigo SmartOptions Super	Superannuation contributions	\$	73.43
DD3595.8	1/06/2016	BT Super For Life	Superannuation contributions	\$	310.58
DD3607.1	15/06/2016	Walgs Plan	Superannuation contributions	\$	8,659.30
DD3607.2	15/06/2016	Shaddick SMSF	Superannuation contributions	\$	552.56
DD3607.3	15/06/2016	Prime Super	Superannuation contributions	\$	419.22
DD3607.4	15/06/2016	Colonial FirstWrap Plus Personal Super	Superannuation contributions	\$	614.99
DD3607.5	15/06/2016	Asgard Infinity eWrap Super Account	Superannuation contributions	\$	112.30
DD3607.6	15/06/2016	Australian Super	Superannuation contributions	\$	395.13
DD3607.7	15/06/2016	Bendigo SmartOptions Super	Superannuation contributions	\$	31.03
DD3607.8	15/06/2016	BT Super For Life	Superannuation contributions	\$	310.58
DD3616.1	29/06/2016	Walgs Plan	Superannuation contributions	\$	9,044.43
DD3616.2	29/06/2016	Shaddick SMSF	Superannuation contributions	\$	552.56
DD3616.3	29/06/2016	Prime Super	Superannuation contributions	\$	626.86
DD3616.4	29/06/2016	Colonial FirstWrap Plus Personal Super	Superannuation contributions	\$	615.00
DD3616.5	29/06/2016	Australian Super	Superannuation contributions	\$	395.13
DD3616.6	29/06/2016	Bendigo SmartOptions Super	Superannuation contributions	\$	69.30
DD3616.7	29/06/2016	BT Super For Life	Superannuation contributions	\$	310.58
<b>TOTAL MUNICIPAL ACCOUNT</b>				\$	

			<b>\$ 1,025,888.84</b>
13/05/2016	Royal Life Saving WA	Lifeguard Qualification	\$ 130.00
17/05/2016	Shire of Gnowangerup	License and plate transfer for new Grader P2003	\$ 78.75
3/06/2016	Westnet	Internet fees	\$ 291.79
16/05/2016	Telstra	DCEO Internet home	\$ 65.00
23/05/2016	Yuldoo Bedforddale	Fuel GN.001	\$ 41.27
10/06/2016	NAB	Corporate Credit Card fees	\$ 18.00
	<b>TOTAL CORPORATE CREDIT CARD</b>		<b>\$ 624.81</b>

**CERTIFICATE OF SENIOR FINANCE OFFICER**

**I HEREBY CERTIFY THE FOLLOWING SCHEDULE OF ACCOUNTS:**

TOTAL FOR MUNICIPAL FUND: EFT10954 - EFT11112 Cheque 26748 - 26782 DD Clicksuper = \$1,025,888.84

TOTAL FOR TRUST FUND: Cheque 776 - 788 = \$35,737.42

TOTAL FOR CREDIT CARD: \$624.81

**CHIEF EXECUTIVE OFFICER**

F	Fully Grant Funded
P	Partial Grant Funded
R	Other Funding (Reimbursements)

Doc ID	Doc Owner	Issue Date	ave	File Name
	CA Shaddick	13-Jul-16	##	
Version	Issue Date			
1	13-Jul-16			

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## 16.2 JUNE 2016 MONTHLY FINANCIAL REPORT

**Location:** N/A  
**Proponent:** N/A  
**File Ref:** 12.14.1  
**Date of Report:** 21 July 2016  
**Business Unit:** Finance  
**Officer:** D. Long - Finance Consultant  
**Disclosure of Interest:** Nil

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### ATTACHMENTS

- Monthly Financial Statements for period 30 June 2016 including;
  - Statement of Financial Activity to 30 June 2016.
  - Report on Material Differences.
  - Comprehensive Income by Program and Nature & Type
  - Statement of Financial Position.
  - Statement of Cash Flows.
  - Current Assets and Liabilities.

### SUMMARY

Adoption of the June 2016 Monthly Financial Report

### COMMENTS

Presented to Council is the Financial Statement to 30 June 2016 subject to change as a result of end of year procedures and the audit process. Councillors will note that, in the attached Monthly Financial Statements, the Financial Activity Statement shows a closing net surplus figure of \$781,325. This differs to the closing surplus of \$716,000 carried forward into the 2016/2017 Budget as there are more End of Financial Year adjustments to come and the figure in the Budget is, of course, an estimate.

### CONSULTATION

Nil

### STATUTORY ENVIRONMENT

Local Government Financial Regulations (1996) 22, 32 and 43 apply.

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Nil

### STRATEGIC IMPLICATIONS

Nil

### VOTING REQUIREMENTS

Simple Majority

**COUNCIL RESOLUTION**

**Moved: Cr S Hmeljak**

**Seconded: Cr L Martin**

**0716.82      That the June 2016 Monthly Financial Report be received and noted.**

**UNANIMOUSLY CARRIED: 8/0**



**SHIRE OF GNOWANGERUP**

# **MONTHLY FINANCIAL REPORT**

**30 JUNE 2016**

**SHIRE OF GNOWANGERUP**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE PERIOD ENDING 30 JUNE 2016**

	NOTES	2015-16 ANNUAL BUDGET	2015/16 JULY - JAN BUDGET	2015-16 YTD ACTUAL
<b>EXPENDITURE (Excluding Finance Costs)</b>		\$	\$	\$
General Purpose Funding		(59,949)	(59,949)	42,713
Governance		(924,151)	(924,151)	(815,347)
Law, Order, Public Safety		(279,999)	(279,999)	(276,174)
Health		(227,063)	(227,063)	(219,029)
Education and Welfare		(20,700)	(20,700)	(21,055)
Housing		(58,964)	(58,964)	(46,290)
Community Amenities		(640,336)	(640,336)	(420,312)
Recreation and Culture		(1,034,242)	(1,034,242)	(1,184,115)
Transport		(1,927,554)	(1,927,554)	(2,974,572)
Economic Services		(117,461)	(117,461)	(87,626)
Other Property and Services		(492,755)	(492,755)	(607,113)
		(5,783,174)	(5,783,174)	(6,608,919)
<b>REVENUE</b>				
General Purpose Funding		4,077,052	4,077,052	4,122,326
Governance		7,450	7,450	7,961
Law, Order, Public Safety		85,314	85,314	111,894
Health		0	0	329
Education and Welfare		13,525	13,525	12,979
Housing		83,080	83,080	83,254
Community Amenities		265,530	265,530	279,527
Recreation and Culture		29,800	29,800	263,086
Transport		126,900	126,900	365,682
Economic Services		15,098	15,098	20,068
Other Property & Services		95,569	95,569	207,913
		4,799,318	4,799,318	5,475,020
	<i>Increase(Decrease)</i>	(983,856)	(983,856)	(1,133,899)
<b>FINANCE COSTS</b>				
Housing		(26,512)	(26,512)	(29,571)
Community Amenities		(2,636)	(2,636)	(2,807)
Recreation & Culture		(54,970)	(54,970)	(44,373)
Economic Services		0	0	0
Other Property & Services		0	0	0
Total Finance Costs		(84,118)	(84,118)	(76,751)
<b>NON-OPERATING REVENUE</b>				
Recreation & Culture		890,000	890,000	550,000
Transport		947,639	947,639	949,514
Economic Services		0	0	0
Total Non-Operating Revenue		1,837,639	1,837,639	1,499,514
<b>PROFIT/(LOSS) ON SALE OF ASSETS</b>				
Transport Loss		0	0	(27,566)
Transport Profit		0	0	13,846
Other Property & Services Profit		0	0	0
Other Property & Services Loss		0	0	0
Total Profit/(Loss)		0	0	(13,719)
<b>NET RESULT</b>		769,665	769,665	275,144
<b>TOTAL COMPREHENSIVE INCOME</b>		<b>769,665</b>	<b>769,665</b>	<b>275,144</b>

**SHIRE OF GNOWANGERUP**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE/TYPE**  
**FOR THE PERIOD ENDING 30 JUNE 2016**

	<b>2015-16 BUDGET</b>	<b>2015-16 ACTUAL</b>
<b>Expenses</b>		
Employee Costs	(1,736,903)	(1,984,725)
Materials and Contracts	(1,806,007)	(1,713,607)
Utility Charges	(161,965)	(142,692)
Depreciation on Non-Current Assets	(1,506,295)	(2,364,124)
Interest Expenses	(84,118)	(76,751)
Insurance Expenses	(206,860)	(178,991)
Other Expenditure	(365,144)	(224,780)
	<b>(5,867,292)</b>	<b>(6,685,670)</b>
<b>Revenue</b>		
Rates	3,469,308	3,491,477
Operating Grants, Subsidies and Contributions	904,811	1,099,977
Fees and Charges	277,068	327,594
Service Charges	0	0
Interest Earnings	84,860	145,683
Other Revenue	63,271	410,289
	<b>4,799,318</b>	<b>5,475,020</b>
	<b>(1,067,974)</b>	<b>(1,210,651)</b>
Non-Operating Grants, Subsidies & Contributions	1,837,639	1,499,514
Fair Value Adjustments to financial assets at fair value through profit/loss	0	0
Profit on Asset Disposals	0	13,846
Loss on Asset Disposals	0	(27,566)
	<b>1,837,639</b>	<b>1,485,795</b>
<b>Net Result</b>	<b>769,665</b>	<b>275,144</b>
<b>Other Comprehensive Income</b>		
Changes on revaluation of non-current assets	0	0
<b>Total Other Comprehensive Income</b>	<b>0</b>	<b>0</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>769,665</b>	<b>275,144</b>

**SHIRE OF GNOWANGERUP  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDING 30 JUNE 2016**

	Note	2014-15 ACTUAL \$	2015-16 ACTUAL \$	Variance \$
<b>Current assets</b>				
Unrestricted Cash & Cash Equivalents		2,523,413	622,843	-1,900,570
Restricted Cash & Cash Equivalents		1,941,816	1,782,080	-159,736
Trade and other receivables		221,943	579,002	357,060
Inventories		28,186	16,879	-11,307
Other assets		0	0	0
<b>Total current assets</b>		<b>4,715,357</b>	<b>3,000,804</b>	<b>-1,714,553</b>
<b>Non-current assets</b>				
Trade and other receivables		308,081	298,422	-9,658
LG House Unit Trust		6,186	6,186	0
Property, infrastructure, plant and equipment		26,918,223	28,920,698	2,002,475
Infrastructure Assets		124,775,411	124,535,395	-240,015
<b>Total non-current assets</b>		<b>152,007,900</b>	<b>153,760,701</b>	<b>1,752,801</b>
<b>Total assets</b>		<b>156,723,258</b>	<b>156,761,506</b>	<b>38,248</b>
<b>Current liabilities</b>				
Trade and other payables		236,741	169,320	67,421
Interest-bearing loans and borrowings		202,834	0	202,834
Provisions		221,773	239,249	-17,476
<b>Total current liabilities</b>		<b>661,348</b>	<b>408,569</b>	<b>252,779</b>
<b>Non-current liabilities</b>				
Interest-bearing loans and borrowings		1,311,421	1,311,421	0
Provisions		29,226	45,109	-15,883
<b>Total non-current liabilities</b>		<b>1,340,647</b>	<b>1,356,530</b>	<b>-15,883</b>
<b>Total liabilities</b>		<b>2,001,996</b>	<b>1,765,100</b>	<b>236,896</b>
<b>Net assets</b>		<b>154,721,261</b>	<b>154,996,406</b>	<b>275,144</b>
<b>Equity</b>				
Retained surplus		40,059,128	42,519,134	2,460,006
Net Result		2,547,219	275,144	-2,272,075
Reserve - asset revaluation		110,173,098	110,420,524	247,426
Reserve - Cash backed		1,941,816	1,781,604	-160,212
<b>Total equity</b>		<b>154,721,261</b>	<b>154,996,406</b>	<b>275,145</b>

This statement is to be read in conjunction with the accompanying notes



**SHIRE OF GNOWANGERUP  
STATEMENT OF CASH FLOWS  
FOR THE PERIOD ENDING 30 JUNE 2016**

	Note	2014-15 ACTUAL \$	2015-16 BUDGET \$	2015-16 ACTUAL \$
<b>Cash Flows from operating activities</b>				
<b>Payments</b>				
Employee Costs		(1,912,106)	(1,692,259)	(1,956,582)
Materials & Contracts		(1,096,582)	(1,826,007)	(1,724,112)
Utilities (gas, electricity, water, etc)		(123,088)	(161,965)	(142,692)
Insurance		(210,091)	(206,860)	(178,991)
Interest Expense		(79,990)	(86,618)	(77,336)
Goods and Services Tax Paid		(11)	0	52,830
Other Expenses		(178,087)	(365,144)	(224,780)
		<b>(3,599,956)</b>	<b>(4,338,853)</b>	<b>(4,251,663)</b>
<b>Receipts</b>				
Rates		3,183,897	3,491,808	3,423,145
Operating Grants & Subsidies		2,424,730	904,811	924,977
Fees and Charges		330,965	277,068	326,808
Interest Earnings		103,328	84,860	145,683
Goods and Services Tax		0	-	11
Other		120,137	63,271	160,289
		<b>6,163,056</b>	<b>\$4,821,818</b>	<b>4,980,913</b>
<b>Net Cash flows from Operating Activities</b>	<b>9</b>	<b>2,563,101</b>	<b>482,965</b>	<b>729,250</b>
<b>Cash flows from investing activities</b>				
<b>Payments</b>				
Purchase of Land		0	0	0
Purchase of Buildings		(706,110)	(2,669,625)	(2,280,007)
Purchase Plant and Equipment		(601,027)	(735,000)	(648,829)
Purchase Furniture and Equipment		(44,777)	(13,500)	(10,809)
Purchase Road Infrastructure Assets		(730,589)	(1,576,565)	(1,289,300)
Purchase of Footpath Assets		0	(21,000)	(18,922)
Purchase Aerodrome Assets		0	0	(40,742)
Purchase Drainage Assets		(8,305)	(20,000)	(3,740)
Purchase Sewerage Assets		(4,110)	0	(1,239)
Purchase Parks & Ovals Assets		(17,097)	(2,500)	0
Purchase Solid Waste Assets		(56,455)	(281,500)	(19,486)
<b>Receipts</b>				
Proceeds from Sale of Assets		545,347	212,000	172,773
Non-Operating grants used for Development of Assets		1,744,078	1,837,639	1,499,514
		<b>120,956</b>	<b>(3,270,051)</b>	<b>(2,640,789)</b>
<b>Cash flows from financing activities</b>				
Repayment of Debentures		(192,944)	(213,858)	(202,834)
Advances to Community Groups		0	0	0
Revenue from Self Supporting Loans		27,973	54,070	54,067
Proceeds from New Debentures		0	200,000	
<b>Net cash flows from financing activities</b>		<b>(164,971)</b>	<b>40,212</b>	<b>(148,767)</b>
<b>Net increase/(decrease) in cash held</b>		<b>2,519,086</b>	<b>(2,746,874)</b>	<b>(2,060,306)</b>
<b>Cash at the Beginning of Reporting Period</b>		<b>1,946,143</b>	<b>4,465,229</b>	<b>4,465,229</b>
<b>Cash at the End of Reporting Period</b>	<b>9</b>	<b>4,465,229</b>	<b>1,718,355</b>	<b>2,404,923</b>

**SHIRE OF GNOWANGERUP  
STATEMENT OF CASH FLOWS  
FOR THE PERIOD ENDING 30 JUNE 2016**

**Notes**

	<b>2014-15 ACTUAL \$</b>	<b>2015-16 BUDGET \$</b>	<b>2015-16 ACTUAL \$</b>
<b>RECONCILIATION OF CASH</b>			
Cash at Bank	4,464,649	1,717,775	2,404,343
Cash on Hand	580	580	580
<b>TOTAL CASH</b>	<b>4,465,229</b>	<b>1,718,355</b>	<b>2,404,923</b>
<b>RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT</b>			
Net Result (As per Comprehensive Income Statement)	2,472,437	\$769,665	275,144
Add back Depreciation	1,547,097	1,506,295	2,364,124
(Gain)/Loss on Disposal of Assets	268,073	-	13,719
Self Supporting Loan Principal Reimbursements	(27,973)	-	0
Contributions for the Development of Assets	(1,744,078)	(1,837,639)	(1,499,514)
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	(9,089)	0	11,307
(Increase)/Decrease in Receivables	8,180	32,721	(401,469)
Increase/(Decrease) in Accounts Payable	39,247	(32,721)	(67,421)
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	9,206	44,644	33,359
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	-	0	0
<b>NET CASH FROM/(USED) IN OPERATING ACTIVITIES</b>	<b>2,563,101</b>	<b>\$482,965</b>	<b>729,250</b>

|  
SHIRE OF GNOWANGERUP  
FINANCIAL ACTIVITY STATEMENT  
FOR THE PERIOD ENDING 30 JUNE 2016

	2014-15 ACTUAL	2015-16 ANNUAL BUDGET	2015-16 JULY- JUNE BUDGET	2015-16 JULY- JUNE ACTUAL	MATERIAL VARIANCES %
<b>OPERATING REVENUE</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
General Purpose Funding	5,133,536	4,077,052	4,077,052	4,122,326	Variance not > 10%
Governance	35,090	7,450	7,450	7,961	Variance not > 10%
Law, Order Public Safety	68,986	85,314	85,314	111,894	23.75%
Health	164	0	0	329	100.00%
Education and Welfare	13,566	13,525	13,525	12,979	Variance not > 10%
Housing	84,271	83,080	83,080	83,254	Variance not > 10%
Community Amenities	230,856	265,530	265,530	279,527	Variance not > 10%
Recreation and Culture	337,479	29,800	29,800	263,086	88.67%
Transport	125,326	126,900	126,900	379,529	66.56%
Economic Services	17,017	15,098	15,098	20,068	24.77%
Other Property and Services	128,262	95,569	95,569	207,913	54.03%
	<b>\$6,174,553</b>	<b>4,799,318</b>	<b>4,799,318</b>	<b>5,488,866</b>	
<b>LESS OPERATING EXPENDITURE</b>					
General Purpose Funding	(158,117)	(59,949)	(59,949)	42,713	(240.35%)
Governance	(713,555)	(924,151)	(924,151)	(815,347)	13.34%
Law, Order, Public Safety	(256,964)	(279,999)	(279,999)	(276,174)	Variance not > 10%
Health	(350,836)	(227,063)	(227,063)	(219,029)	Variance not > 10%
Education and Welfare	(17,929)	(20,700)	(20,700)	(21,055)	Variance not > 10%
Housing	(71,474)	(85,476)	(85,476)	(75,861)	12.67%
Community Amenities	(477,101)	(642,972)	(642,972)	(423,119)	51.96%
Recreation and Culture	(1,058,644)	(1,089,212)	(1,089,212)	(1,228,488)	(11.34%)
Transport	(1,982,908)	(1,927,554)	(1,927,554)	(3,002,137)	(35.79%)
Economic Services	(74,919)	(117,461)	(117,461)	(87,626)	34.05%
Other Property & Services	(283,748)	(492,755)	(492,755)	(607,113)	(18.84%)
	<b>(\$5,446,194)</b>	<b>(5,867,292)</b>	<b>(5,867,293)</b>	<b>(6,713,236)</b>	
<i>Increase(Decrease)</i>	<b>\$728,359</b>	<b>(1,067,974)</b>	<b>(1,067,974)</b>	<b>(1,224,370)</b>	
<b>ADD</b>					
Movement in Employee Benefits (Non-current)	(10,043)	44,644	44,644	15,883	181.08%
Movement in Deferred Pensioners (Non-current)	-	0	0	(19,648)	
Movement in SS Loan (Non-current)	54,067	0	0	0	
(Profit)/ Loss on the disposal of assets	268,073	0	0	13,719	
Depreciation Written Back	1,547,097	1,506,295	1,506,295	2,364,124	(36.29%)
	<b>\$1,859,194</b>	<b>1,550,939</b>	<b>1,550,939</b>	<b>2,374,079</b>	
<i>Sub Total</i>	<b>\$2,587,553</b>	<b>482,965</b>	<b>482,965</b>	<b>1,149,709</b>	
<b>LESS CAPITAL PROGRAMME</b>					
Purchase Buildings	(706,110)	(2,669,625)	(2,669,625)	(2,280,007)	17.09%
Infrastructure Assets - Roads	(730,589)	(1,576,565)	(1,576,565)	(1,289,300)	22.28%
Infrastructure Assets - Footpaths	0	(21,000)	(21,000)	(18,922)	10.98%
Infrastructure Assets - Aerodromes	(1,501)	(85,500)	(85,500)	(40,742)	109.86%
Infrastructure Assets - Drainage	(8,305)	(20,000)	(20,000)	(3,740)	434.71%
Infrastructure Assets - Sewerage	(4,110)	(31,000)	(31,000)	(1,239)	2402.02%
Infrastructure Assets - Parks & Ovals	(17,097)	(2,500)	(2,500)	0	#DIV/0!
Infrastructure Assets - Solid Waste	(54,954)	(165,000)	(165,000)	(19,486)	746.76%
Purchase Plant and Equipment	(601,027)	(735,000)	(735,000)	(648,829)	13.28%
Purchase Furniture and Equipment	(44,777)	(13,500)	(13,500)	(10,809)	0.00%
Proceeds from Sale of Assets	545,347	212,000	212,000	172,773	22.70%
Contributions for the Development of Assets	1,744,078	1,837,639	1,837,639	1,499,514	22.55%
Repayment of Debt - Loan Principal	(192,944)	(213,858)	(213,858)	(202,834)	Variance not > 10%
Self Supporting Loan Principal Income	(26,094)	54,070	54,070	54,067	Variance not > 10%
Transfer to Reserves	(480,413)	(177,270)	(177,270)	(196,682)	Variance not > 10%
	<b>(\$578,494)</b>	<b>(3,607,109)</b>	<b>(3,607,109)</b>	<b>(2,986,237)</b>	
Plus Rounding					
<i>Sub Total</i>	<b>\$2,009,058</b>	<b>(3,124,144)</b>	<b>(3,124,144)</b>	<b>(1,836,529)</b>	
<b>FUNDING FROM</b>					
Transfer from Reserves	78,633	650,000	650,000	356,893	82.13%
Loans Raised	0	200,000	200,000	0	0.00%
Estimated Opening Surplus at 1 July	187,705	2,274,144	2,274,144	2,260,960	Variance not > 10%
Closing Funds	0	0	0	0	
	<b>\$266,338</b>	<b>3,124,144</b>	<b>3,124,144</b>	<b>2,617,853</b>	
<b>NET SURPLUS/(DEFICIT)</b>	<b>\$2,275,397</b>	<b>0</b>	<b>0</b>	<b>781,325</b>	

**NOTE 1****CURRENT RATIO**

Current Assets	3,000,804	
Current Liabilities	408,569	7.34

Ratios greater than one indicate that Council has sufficient current assets to meet it's short term current liabilities.

**NOTE 2 - VARIANCES EXPLAINED**

	REVENUE	\$ VARIANCE	% VARIANCE
<b>General Purpose Funding</b>			
Variance less than 10%			Variance not > 10%
		45,274	
<b>Governance</b>			
Advertising Rebate not received for 15/16 as anticipated		511	Variance not > 10%
<b>Law Order &amp; Public Safety -</b>			
FESA Operating Grant reimbursement for over expenditure previous year		26,580	23.75%
<b>Health</b>			
Reimbursement from Medical Centre for expenses incurred		329	100.00%
<b>Education &amp; Welfare</b>			
School mowing contract income paid annually not monthly		(546)	Variance not > 10%
<b>Housing</b>			
Variance less than 10%		174	Variance not > 10%
<b>Community Amenities</b>			
Variance less than 10%		13,997	Variance not > 10%
<b>Recreation &amp; Culture</b>			
Additional GSDC Grant for Noongar Heritage Museum not anticipated for 15/16		233,286	88.67%
<b>Transport</b>			
MRWA Preservation Grant higher than anticipated for 15/16 plus Airport Feasibility Grant		252,629	66.56%
<b>Economic Service</b>			
Exploration fees not anticipated for 15/16		4,970	24.77%
<b>Other Property and Services</b>			
Insurance claims and W/Comp claims reimbursed		112,344	54.03%
<b>EXPENDITURE</b>			
		\$ VARIANCE	% VARIANCE
<b>General Purpose funding</b>			
Admin Activity costs and Finance Unit costs higher than anticipated - to be investigated		102,662	(240.35%)
<b>Governance</b>			
Community Grants to be claimed and lower allocated admin activity costs		108,804	13.34%
<b>Law Order &amp; Public Safety -</b>			
Higher Depreciation of Emergency vehicles and Ranger Contractor for reporting period		3,825	Variance not > 10%
<b>Health</b>			
Variance less than 10%		8,034	Variance not > 10%
<b>Education &amp; Welfare</b>			
Variance less than 10%		(355)	Variance not > 10%
<b>Housing</b>			
Building maintenance less than anticipated for reporting period		9,615	12.67%
<b>Community Amenities</b>			
Refuse sites - management and maintenance lower than anticipated for reporting period		219,853	51.96%
<b>Recreation &amp; Culture</b>			
Variance less than 10%		(139,276)	(11.34%)
<b>Transport</b>			
Depreciation on Roads and Airstrip higher than anticipated for reporting period		(1,074,583)	(35.79%)
<b>Economic Service</b>			
Building Contractor fees lower than anticipated for reporting period		29,835	34.05%
<b>Other Property &amp; Services</b>			
Over allocation of services and plant recovery costs. To be reallocated at year end		(114,358)	(18.84%)

CAPITAL EXPENDITURE		
<b><u>Furniture &amp; Equipment</u></b>		
Replace carpet to Office & Reception	2,691	
Medical Centre Renewals	5,000	
4 Grocock Street Renewals	(5,428)	
<b>Total (Over)/Under Budget</b>	<b>2,263</b>	<b>0.00%</b>
<b><u>Land &amp; Buildings</u></b>		
Land Development (Reserve Tfr Funded)	300,000	
Swimming Pool Construction - Consultant fees	5,440	
Town Hall Renewals	27,000	
Demolish Old Tennis Club	4,731	
Demolish old Art/Craft Shed Borden	0	
Old Gnowangerup Gaol Renewals	20,000	
Works Depot Renewals	465	
Demolish Water Corporation Building	28,462	
<b>Total (Over)/Under Budget</b>	<b>386,098</b>	<b>17.09%</b>
<b><u>Plant &amp; Equipment</u></b>		
Grader	15,200	
Loader	0	
Minor Plant Purchases - to be expended	4,850	
New Utility GN0045	7,202	
New MOI Utility - GN.004	3,687	
New Utility GN0048	7,188	
New Utility GN0028	7,188	
CEO Vehicle - to be actioned at allocated Kms	40,855	
<b>Total (Over)/Under Budget</b>	<b>86,171</b>	<b>13.28%</b>
CAPITAL EXPENDITURE		
<b><u>Road Construction</u></b>		
Roads to Recovery	(11,936)	
Regional Road Group	(92)	
Road Reseal	6,144	
Council Road Program	293,149	
<b>Total (Over)/Under Budget</b>	<b>299,201</b>	<b>22.28%</b>
CAPITAL EXPENDITURE		
<b><u>Footpath Construction</u></b>		
Footpath Construction	0	
<b>Total (Over)/Under Budget</b>	<b>0</b>	<b>10.98%</b>
<b><u>Drainage Infrastructure</u></b>		
Drainage Infrastructure	16,260	
<b>Total (Over)/Under Budget</b>	<b>16,260</b>	<b>434.71%</b>
<b><u>Other Infrastructure</u></b>		
Airstrip Renewals	44,758	
Ongerup Waste Water Ponds	29,761	
Community Park CCTV	2,500	
Ongerup Landfill Renewals & Rehab Work	35,000	
Borden Landfill Renewals & Transfer Station	105,500	
Gnp Landfill Renewals	9,765	
Standpipe Card System	(4,751)	
<b>Total (Over)/Under Budget</b>	<b>222,533</b>	<b>746.76%</b>
<b>Note: (NB) = No Budget Provision Made</b>		

**SHIRE OF GNOWANGERUP**  
**SUMMARY OF CURRENT ASSETS AND LIABILITIES**  
**FOR THE PERIOD ENDING 30 JUNE 2016**

<b>CURRENT ASSET</b>		<b>ACTUAL 30 JUNE 2016</b>	<b>ACTUAL 30 JUNE 2015</b>
91000	Municipal Fund Bank Account	\$622,263	\$2,522,833
91003	Gnp Office Till Float	\$200	\$200
91004	Gnp Office Petty Cash	\$300	\$300
91005	Swimming Pool Float	\$80	\$80
91010	Restricted Cash - Long Service Leave Reserve	\$69,451	\$67,693.13
91011	Restricted Cash - Plant Reserve	\$665,686	\$902,261.89
91014	Restricted Cash - Ongerup Effluent Line Reserve	\$125,564	\$112,639.80
91017	Restricted Cash - Area Promotion Reserve	\$28,336	\$27,619.09
91020	Restricted Cash - Borden Community Development Rese	\$0	\$0.00
91023	Restricted Cash - Swimming Pool Upgrade Reserve	\$35,431	\$34,534.89
91025	Restricted Cash - Land Development Reserve	\$619,284	\$610,332.17
91026	Restricted Cash - Unspent Grants Reserve	\$0	\$0.00
91027	Restricted Cash - Computer Replacement Reserve	\$7,480	\$7,291.18
91029	Restricted Cash - Waste Disposal Reserve	\$213,978	\$163,464.08
91030	Restricted Cash - Royalties for Regions Unspent Grant	\$1,167	\$1,137.69
91031	Restricted Cash - Futures Fund Reserve	\$15,227	\$14,841.83
91070	Restricted Cash - Kidz Sports Grant	\$0	\$0
91071	Restricted Cash - Cat Sterilisation Grant (DLG)	\$0	\$0
91072	Restricted Cash - ICCWA Stay on Your Feet Grant	\$476	\$0
91073	Restricted Cash - CSRFF Grant Swim Pool (DSR)	\$0	\$0
91074	Restricted Cash - CLGF Grant Swim Pool (RDL)	\$0	\$0
91075	Restricted Cash - Workforce Planning Grant (DLG)	\$0	\$0
91076	Restricted Cash - Club Development Officer Grant (DSR)	\$0	\$0
91100	Rates Debtor - Rates	\$94,494	\$106,697
91101	Rates Debtor - Specified Area Rates	\$3,724	\$2,170
91102	Rates Debtor - Rubbish Collection	\$9,164	\$7,526
91103	Rates Debtor - Health Act Rate	\$16,433	\$10,660
91104	Rates Debtor - Legal Charges	\$12,529	\$4,715
91105	Rates Debtor - Interest/Admin Charges	\$11,889	\$9,025
91106	Rates Debtor - ESL	\$4,473	\$3,047
91107	Rates Debtor - Sundry Charges	\$0	\$0
91108	Rates Debtor - Recycling Charges	\$6,365	\$4,927
91110	Sundry Debtors Control	\$441,142	\$17,555
91111	Pensioner Rebate Claims - General Rates	\$1,067	\$358
91112	Pensioner Rebate Claims - ESL Levy	\$78	\$26
91120	GST Receivable	\$64	\$64
93040	GST Claimable	(\$52,830)	\$0
91130	Accrued Interest on SSL's	\$1,105	\$1,105
91140	Self Supporting Loans (Current)	\$29,306	\$54,067
55022	Less Allocated To Works	\$0	\$0
55032	Fuel & Oils Purchased	\$131,589	\$184,633
55042	Less Fuel & Oils Allocated	(\$142,825)	(\$175,544)
91200	Stock On Hand - Fuel & Oils	\$28,115	\$19,097
91201	Stock On Hand - Materials	\$0	\$0
		\$0	
		\$0	
		<b>3,000,804</b>	<b>4,715,357</b>
<b>LESS CURRENT LIABILITIES</b>			
93000	Sundry Creditors Control	(\$152,248)	(\$163,904)
93001	ESL Payable	\$10,156	\$0
93010	Accrued Interest On Loans	(\$9,637)	(\$11,592)
93020	Accrued Salaries & Wages	(\$6,376)	(\$51,034)
	Net Gst Payable/Receivable	\$0	\$0
93030	Rate Payments Received In Advance	(\$11,215)	(\$10,221)
93043	Payg (Payable)	\$0	\$0
93050	Net Salaries & Wages	\$0	\$0
93042	GST Liability (Payable)	\$0	\$11
93110	Loan Liability (Current)	\$0	(\$202,834)
93200	Provision For Annual Leave (Current)	(\$116,254)	(\$116,254)
93210	Provision For Long Service Leave (Current)	(\$103,027)	(\$87,279)
93220	Provision for Sick Leave Bonus (Current)	(\$19,968)	(\$18,240)
xxxx1	suspense - police licensing	\$0	
		<b>-408,569</b>	<b>-661,348</b>
<b>SUB-TOTAL</b>		<b>2,592,235</b>	<b>4,054,010</b>
<b>LESS: Exclusions</b>		-	
95100	Reserves Accumulated Surplus	(\$1,781,604)	(\$1,941,816)
	ADD Loan Liability	\$0	\$202,834
	Less Self Supporting Loan Repayments	(\$29,306)	(\$54,067)
		\$0	
	Rounding	\$0	(\$1)
<b>SURPLUS OF CURRENT ASSETS OVER CURRENT LIABILITIES</b>		<b>\$ 781,325</b>	<b>\$ 2,260,960</b>

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
Proceeds Sale of Assets							
40005	Sale of Grader	(\$90,000)	(\$39,091)	(\$39,091)	\$0	(\$90,000)	\$0
40015	Sale of CEO Vehicle GN00	(\$80,000)	(\$11,364)	(\$11,364)	\$0	(\$80,000)	\$0
	Sale of DCEO Vehicle	(\$8,000)	\$0	\$0	\$0	(\$8,000)	\$0
40025	Sale of Utility GN003	\$0	\$0	\$0	\$0	\$0	\$0
40045	Sale of Utility (GN0045)	\$0	\$0	\$0	\$0	\$0	\$0
40055	Sale of Utility (GN.0054)	\$0	\$0	\$0	\$0	\$0	\$0
40115	Sale of Doctor Vehicle	\$0	\$0	\$0	\$0	\$0	\$0
40155	Sale of Utility (GN.0036)	\$0	\$0	\$0	\$0	\$0	\$0
40175	Sale of Mower	\$0	\$0	\$0	\$0	\$0	\$0
40255	Sale of Utility (GN.0039)	\$0	\$0	\$0	\$0	\$0	\$0
40285	Sale of Tip Truck (GN.007)	\$0	\$0	\$0	\$0	\$0	\$0
40165	Sale of Utility (GN0048)	(\$7,000)	(\$20,955)	(\$20,955)	\$0	(\$7,000)	\$0
40145	Sale of Utility (GN0028)	(\$7,000)	(\$11,364)	(\$11,364)	\$0	(\$7,000)	\$0
40295	Sale of Utility (GN.051)	\$0	\$0	\$0	\$0	\$0	\$0
40215	Sale of Loader	(\$20,000)	\$0	\$0	\$0	(\$20,000)	\$0
40315	Sale of Pig Trailers	\$0	\$0	\$0	\$0	\$0	\$0
40325	Sale of Prime Mover (GN.0013)	\$0	\$0	\$0	\$0	\$0	\$0
40335	Sale of Side Tipper	\$0	\$0	\$0	\$0	\$0	\$0
05005	Sale of Bush Fire Plant	\$0	(\$90,000)	(\$90,000)	\$0	\$0	\$0
62005	Proceeds - Sale of Land	\$0	\$0	\$0	\$0	\$0	\$0
23015	Proceeds - Sale of Land	\$0	\$0	\$0	\$0		
PROCEEDS FROM SALE OF ASSETS		(\$212,000)	(\$172,773)	(\$172,773)	\$0	(\$212,000)	\$0
Written Down Value				\$0	\$0	\$0	\$0
Written Down Value - Works Plant		\$212,000	\$0	\$0	\$0	\$0	\$212,000
Written Down Value - Land		\$0	\$0	\$0	\$0	\$0	\$0
Written Down Value - Admin Vehicles		\$0	\$0	\$0	\$0	\$0	\$0
Written Down Value - Vehicle		\$0	\$0	\$0	\$0	\$0	\$0
Written Down Value - Planners Vehicle		\$0	\$0	\$0	\$0	\$0	\$0
Written Down Value - Works Plant Vehicle		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - WDV ON DISPOSAL OF ASSET		\$212,000	\$0	\$0	\$0	\$0	\$212,000
Total - GAIN/LOSS ON DISPOSAL OF ASSET		\$0	(\$172,773)	(\$172,773)	\$0	(\$212,000)	\$212,000
Total - OPERATING STATEMENT		\$0	(\$172,773)	(\$172,773)	\$0	(\$212,000)	\$212,000
RATES							
OPERATING EXPENDITURE							
01002	Finance Unit Costs	\$36,772	(\$110,872)	\$0	(\$110,872)	\$0	\$36,772
01012	Administration Activity Costs	\$0	\$5,214	\$0	\$5,214	\$0	\$0
01032	Notice Printing & Stationary	\$2,950	\$2,115	\$0	\$2,115	\$0	\$2,950
01042	Advertising & Promotion	\$2,000	\$2,000	\$0	\$2,000	\$0	\$2,000
01052	Collection Costs	\$3,200	\$11,195	\$0	\$11,195	\$0	\$3,200
01062	Valuation Charges	\$9,040	\$8,166	\$0	\$8,166	\$0	\$9,040
01072	Search Costs	\$500	\$2,214	\$0	\$2,214	\$0	\$500
01082	Rates Written Off	\$0	\$40	\$0	\$40	\$0	\$0
01092	Specified Area Rate Costs	\$0	\$31,894	\$0	\$31,894	\$0	\$0
Sub Total - GENERAL RATES OP EXP		\$54,462	(\$48,036)	\$0	(\$48,036)	\$0	\$54,462
OPERATING INCOME							
01003	Rates Income	(\$3,296,154)	(\$3,297,765)	(\$3,297,765)	\$0	(\$3,296,154)	\$0
01013	Ex Gratia Rates Contribution	(\$6,989)	(\$8,289)	(\$8,289)	\$0	(\$6,989)	\$0
01053	Admin Fee Rate Instalments	(\$4,500)	(\$4,920)	(\$4,920)	\$0	(\$4,500)	\$0
01043	Interest On Rates Instalments	(\$11,000)	(\$12,435)	(\$12,435)	\$0	(\$11,000)	\$0
01033	Non Payment Penalty	(\$13,000)	(\$18,506)	(\$18,506)	\$0	(\$13,000)	\$0
01023	Pensioner Deferred Rate Interest	(\$860)	(\$2,010)	(\$2,010)	\$0	(\$860)	\$0
01063	Rate Enquiries	(\$6,000)	(\$8,520)	(\$8,520)	\$0	(\$6,000)	\$0
01073	ESL Administration Fees	(\$4,000)	(\$4,000)	(\$4,000)	\$0	(\$4,000)	\$0
01083	Back Rates Raised	\$0	\$0	\$0	\$0	\$0	\$0
01103	Legal Charges Reimbursed	\$0	(\$11,155)	(\$11,155)	\$0	\$0	\$0
01113	Specified Area Rate - Gnp	(\$22,026)	(\$22,089)	(\$22,089)	\$0	(\$22,026)	\$0
01133	Rates Received in Advance	\$11,350	\$0	\$0	\$0	\$11,350	\$0
01143	Specified Area Rate - Borden	(\$10,278)	(\$10,268)	(\$10,268)	\$0	(\$10,278)	\$0
Sub Total - GENERAL RATES OP INC		(\$3,363,457)	(\$3,399,956)	(\$3,399,956)	\$0	(\$3,363,457)	\$0
Total - GENERAL RATES		(\$3,308,995)	(\$3,447,991)	(\$3,399,956)	(\$48,036)	(\$3,363,457)	\$54,462

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER GENERAL PURPOSE FUNDING							
OPERATING EXPENDITURE							
02042	Bank Fees	\$3,900	\$3,922	\$0	\$3,922	\$0	\$3,900
2052	Rates Waiver	\$1,587	\$1,400	\$0	\$1,400	\$0	\$1,587
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP		\$5,487	\$5,323	\$0	\$5,323	\$0	\$5,487
OPERATING INCOME							
02003	WA Local Govt Grants Commission - General Purpose	(\$322,987)	(\$340,586)	(\$340,586)	\$0	(\$322,987)	\$0
02013	WA Local Govt Grants Commission - Untied Roads Grant	(\$325,910)	(\$276,629)	(\$276,629)	\$0	(\$325,910)	\$0
02023	Self Supporting Loan Interest	(\$4,698)	(\$5,328)	(\$5,328)	\$0	(\$4,698)	\$0
02033	Interest on Investments	(\$29,000)	(\$49,415)	(\$49,415)	\$0	(\$29,000)	\$0
02043	Interest on Reserve Fund	(\$31,000)	(\$50,412)	(\$50,412)	\$0	(\$31,000)	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC		(\$713,595)	(\$722,370)	(\$722,370)	\$0	(\$713,595)	\$0
Total - OTHER GENERAL PURPOSE FUNDING		(\$708,108)	(\$717,048)	(\$722,370)	\$5,323	(\$713,595)	\$5,487
Total - GENERAL PURPOSE FUNDING		(\$4,017,103)	(\$4,165,039)	(\$4,122,326)	(\$42,713)	(\$4,077,052)	\$59,949
MEMBERS OF COUNCIL							
OPERATING EXPENDITURE							
03002	Strategy & Governance Unit Costs	\$63,495	\$48,231	\$0	\$48,231	\$0	\$63,495
03012	Corporate & Community Unit Costs	\$0	\$0	\$0	\$0	\$0	\$0
03022	Infrastructure Unit Costs	\$0	\$0	\$0	\$0	\$0	\$0
03032	Members Travelling	\$6,500	\$4,995	\$0	\$4,995	\$0	\$6,500
03042	Conference Expenses	\$10,000	\$17,376	\$0	\$17,376	\$0	\$10,000
03052	Election Expenses	\$11,983	\$9,192	\$0	\$9,192	\$0	\$11,983
03062	Members Allowances	\$98,000	\$90,000	\$0	\$90,000	\$0	\$98,000
03072	Telecommunication Allowance	\$5,940	\$5,940	\$0	\$5,940	\$0	\$5,940
03082	Refreshments & Receptions	\$18,000	\$14,743	\$0	\$14,743	\$0	\$18,000
03092	Legal Expenses	\$0	\$610	\$0	\$610	\$0	\$0
03102	Members Insurance	\$6,553	\$6,553	\$0	\$6,553	\$0	\$6,553
03112	Consultants	\$7,000	\$5,455	\$0	\$5,455	\$0	\$7,000
03122	Subscriptions	\$14,825	\$12,943	\$0	\$12,943	\$0	\$14,825
03132	Other Member Related Costs	\$2,500	\$192	\$0	\$192	\$0	\$2,500
03142	Donations & Grants	\$79,169	\$71,215	\$0	\$71,215	\$0	\$79,169
03152	Publications & Legislation	\$600	\$0	\$0	\$0	\$0	\$600
03162	Training Programs	\$8,500	\$100	\$0	\$100	\$0	\$8,500
03202	Administration Activity Costs	\$0	\$29,558	\$0	\$29,558	\$0	\$0
03212	Community Grants	\$0	\$0	\$0	\$0		
Sub Total - MEMBERS OF COUNCIL OP/EXP		\$333,065	\$317,101	\$0	\$317,101	\$0	\$333,065
OPERATING INCOME							
03003	Reimbursements	(\$450)	(\$3,336)	(\$3,336)	\$0	(\$450)	\$0
Sub Total - MEMBERS OF COUNCIL OP/INC		(\$450)	(\$3,336)	(\$3,336)	\$0	(\$450)	\$0
Total - MEMBERS OF COUNCIL		\$332,615	\$313,765	(\$3,336)	\$317,101	(\$450)	\$333,065



# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	2015-2016 Period 12 June 2016		2015-2016 CURRENT YEAR 2015-16 JULY-JUNE 2016		2015-2016 ADOPTED BUDGET 2015-2016	
		Budget	Actual	Income	Expenditure	Income	Expenditure
GOVERNANCE							
OPERATING EXPENDITURE							
04002	Strategy & Governance Costs	\$249,536	\$189,824	\$0	\$189,824	\$0	\$249,536
04012	Corporate & Community Costs	\$37,500	\$11,165	\$0	\$11,165	\$0	\$37,500
04032	Public Relations	\$21,251	\$8,181	\$0	\$8,181	\$0	\$21,251
04042	Shire Website	\$13,633	\$13,876	\$0	\$13,876	\$0	\$13,633
04052	Civic Receptions & Events	\$16,364	\$17,675	\$0	\$17,675	\$0	\$16,364
04062	Refreshments	\$3,000	\$1,327	\$0	\$1,327	\$0	\$3,000
04072	Minor Furniture & Equipment	\$1,000	\$0	\$0	\$0	\$0	\$1,000
04082	Legal Costs	\$9,000	\$11,646	\$0	\$11,646	\$0	\$9,000
04092	Audit Fees	\$27,470	\$23,187	\$0	\$23,187	\$0	\$27,470
04102	Advertising	\$35,600	\$19,588	\$0	\$19,588	\$0	\$35,600
04112	Minor Admin Expenses	\$1,000	\$153	\$0	\$153	\$0	\$1,000
04152	Great Southern Alliance - Secretariat Costs	\$0	\$0	\$0	\$0	\$0	\$0
04162	Industrial Service	\$4,650	\$3,090	\$0	\$3,090	\$0	\$4,650
04172	Pool Vehicle Expenses	\$0	\$10,022	\$0	\$10,022	\$0	\$0
04182	Loss on sale of Asset	\$0	\$0	\$0	\$0	\$0	\$0
04192	Valuation Costs	\$32,600	\$12,624	\$0	\$12,624	\$0	\$32,600
04212	Infrastructure Unit Costs	\$0	\$0	\$0	\$0	\$0	\$0
04222	Finance Unit costs	\$138,482	\$175,888	\$0	\$175,888	\$0	\$138,482
Sub Total - GOVERNANCE - GENERAL OP/EXP		\$591,086	\$498,246	\$0	\$498,246	\$0	\$591,086
OPERATING INCOME							
04003	Photocopying	(\$1,000)	\$0	\$0	\$0	(\$1,000)	\$0
04013	Reimbursements	(\$6,000)	\$0	\$0	\$0	(\$6,000)	\$0
04023	Grants Revenue	\$0	\$0	\$0	\$0	\$0	\$0
04033	Other Minor Income	\$0	(\$4,625)	(\$4,625)	\$0	\$0	\$0
Sub Total - GOVERNANCE - GENERAL OP/INC		(\$7,000)	(\$4,625)	(\$4,625)	\$0	(\$7,000)	\$0
Total - GOVERNANCE - GENERAL		\$584,086	\$493,621	(\$4,625)	\$498,246	(\$7,000)	\$591,086
Total - GOVERNANCE		\$916,701	\$807,385	(\$7,961)	\$815,347	(\$7,450)	\$924,151

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YEAR TO DATE Period 12 June 2016		CURRENT YEAR 2015-16 JULY-JUNE 2016		ADOPTED BUDGET 2015-2016	
		Budget	Actual	Income	Expenditure	Income	Expenditure
	<b>FIRE PREVENTION</b>						
	<b>OPERATING EXPENDITURE</b>						
05002	Corporate & Community Costs	\$0	\$0	\$0	\$0	\$0	\$0
05022	Infrastructure Unit Costs	\$0	\$0	\$0	\$0	\$0	\$0
05032	Bushfire Insurance	\$10,193	\$11,692	\$0	\$11,692	\$0	\$10,193
05042	Advertising & printing	\$1,750	\$3,736	\$0	\$3,736	\$0	\$1,750
05052	Equipment maint & Repairs	\$1,000	\$0	\$0	\$0	\$0	\$1,000
05062	Fire Vehicles - Operations	\$11,150	\$14,575	\$0	\$14,575	\$0	\$11,150
05072	Fire Building Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
05082	Fire Building operation	\$1,282	\$1,294	\$0	\$1,294	\$0	\$1,282
05092	Bushfire Depreciation	\$75,132	\$91,498	\$0	\$91,498	\$0	\$75,132
05122	Base Operators Allowance	\$800	\$800	\$0	\$800	\$0	\$800
05142	Annual Radio Site - Borden	\$300	\$0	\$0	\$0	\$0	\$300
05152	Other Expenses	\$1,010	\$164	\$0	\$164	\$0	\$1,010
05182	Gnp BFB Expenses	\$5,995	\$6,183	\$0	\$6,183	\$0	\$5,995
05192	Borden BFB Expenses	\$5,995	\$7,129	\$0	\$7,129	\$0	\$5,995
05202	Ongerup BFB Expenses	\$5,995	\$3,776	\$0	\$3,776	\$0	\$5,995
05212	Fire Break Inspection Costs	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sub Total - FIRE PREVENTION OP/EXP</b>	\$120,602	\$140,849	\$0	\$140,849	\$0	\$120,602
	<b>OPERATING INCOME</b>						
05003	FESA Levy Grant	(\$35,250)	(\$54,047)	(\$54,047)	\$0	(\$35,250)	\$0
05033	Sale of Fire Maps	\$0	(\$123)	(\$123)	\$0	\$0	\$0
05143	Grants	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sub Total - FIRE PREVENTION OP/INC</b>	(\$35,250)	(\$54,169)	(\$54,169)	\$0	(\$35,250)	\$0
	<b>Total - FIRE PREVENTION</b>	\$85,352	\$86,679	(\$54,169)	\$140,849	(\$35,250)	\$120,602

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YEAR TO DATE Period 12 June 2016		CURRENT YEAR 2015-16 JULY-JUNE 2016		ADOPTED BUDGET 2015-2016	
		Budget	Actual	Income	Expenditure	Income	Expenditure
ANIMAL CONTROL							
OPERATING EXPENDITURE							
06002	Corporate & Community Costs	\$0	\$0	\$0	\$0	\$0	\$0
06012	Health & Building Department Costs	\$0	\$0	\$0	\$0	\$0	\$0
06022	Infrastructure Unit Costs	\$0	\$0	\$0	\$0	\$0	\$0
06032	Ranger Services Expenses	\$53,180	\$37,143	\$0	\$37,143	\$0	\$53,180
06042	Other Animal Control Expenses	\$10,480	\$2,509	\$0	\$2,509	\$0	\$10,480
06062	Ranger Employment Costs	\$0	\$0	\$0	\$0	\$0	\$0
06072	Admin Allocations	\$0	\$3,833	\$0	\$3,833	\$0	\$0
06082	Cat Sterilisation Program	\$4,850	\$4,900	\$0	\$4,900	\$0	\$4,850
Sub Total - ANIMAL CONTROL OP/EXP		\$68,510	\$48,384	\$0	\$48,384	\$0	\$68,510
OPERATING INCOME							
06003	Fines & Penalties	(\$200)	(\$115)	(\$115)	\$0	(\$200)	\$0
06013	Dog Registration Fees	(\$2,300)	(\$5,028)	(\$5,028)	\$0	(\$2,300)	\$0
06023	Dog Pound Fees	(\$500)	(\$795)	(\$795)	\$0	(\$500)	\$0
06053	Contractor income	\$0	\$0	\$0	\$0	\$0	\$0
06063	Cat Sterilisation Grant	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ANIMAL CONTROL OP/INC		(\$3,000)	(\$5,938)	(\$5,938)	\$0	(\$3,000)	\$0
Total - ANIMAL CONTROL		\$65,510	\$42,447	(\$5,938)	\$48,384	(\$3,000)	\$68,510

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Year 2015		2017-2018-2019		2019-2020	
		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER LAW ORDER & PUBLIC SAFETY							
OPERATING EXPENDITURE							
07012	Corporate & Community Costs	\$0	\$0	\$0	\$0	\$0	\$0
07032	Insurance	\$0	\$0	\$0	\$0	\$0	\$0
07052	Emergency Vehicle Maintenance	\$22,700	\$21,254	\$0	\$21,254	\$0	\$22,700
07072	Emergency Building Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
07082	Emergency Building Operation	\$1,763	\$5,079	\$0	\$5,079	\$0	\$1,763
07092	Gnp SES Depreciation	\$13,830	\$12,984	\$0	\$12,984	\$0	\$13,830
07102	Minor Plant & Equipment	\$0	\$0	\$0	\$0	\$0	\$0
07112	SES Expenditure	\$10,530	\$12,193	\$0	\$12,193	\$0	\$10,530
07132	SMS Register Expenses	\$5,000	\$3,478	\$0	\$3,478	\$0	\$5,000
07152	Emergency Management Arrangements Review	\$5,000	\$0	\$0	\$0	\$0	\$5,000
07162	Loss on Sale of Asset	\$0	\$0	\$0	\$0	\$0	\$0
07172	SES LotteryWest Grant Expenditure	\$32,064	\$31,953	\$0	\$31,953	\$0	\$32,064
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP		\$90,887	\$86,941	\$0	\$86,941	\$0	\$90,887
OPERATING INCOME							
07003	Emergency Grant Income	(\$15,000)	(\$19,834)	(\$19,834)	\$0	(\$15,000)	\$0
07013	Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0
07033	Emergency Management Grant	\$0	\$0	\$0	\$0	\$0	\$0
07043	Grants	\$0	\$0	\$0	\$0	\$0	\$0
07063	SES LotteryWest Grant	(\$32,064)	(\$31,953)	(\$31,953)	\$0	(\$32,064)	\$0
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC		(\$47,064)	(\$51,787)	(\$51,787)	\$0	(\$47,064)	\$0
Total - OTHER LAW ORDER PUBLIC SAFETY		\$43,823	\$35,154	(\$51,787)	\$86,941	(\$47,064)	\$90,887
Total - LAW ORDER & PUBLIC SAFETY		\$194,685	\$164,280	(\$111,894)	\$276,174	(\$85,314)	\$279,999

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YEAR TO DATE Period 12 June 2016		CURRENT YEAR 2015-16 JULY-JUNE 2016		ADOPTED BUDGET 2015-2016	
		Budget	Actual	Income	Expenditure	Income	Expenditure
HEALTH ADMINISTRATION & INSPECTION							
OPERATING EXPENDITURE							
11012	Infrastructure Unit Costs	\$0	\$2,923	\$0	\$2,923	\$0	\$0
11032	Analytical Costs	\$650	\$610	\$0	\$610	\$0	\$650
11052	Health Costs - Contract Services	\$53,600	\$53,325	\$0	\$53,325	\$0	\$53,600
Sub Total - HEALTH ADMIN & INSPECTION OP/EXP		\$54,250	\$56,858	\$0	\$56,858	\$0	\$54,250
OPERATING INCOME							
11003	Health Act Licences	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - HEALTH ADMIN & INSPECTION OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - HEALTH ADMIN & INSPECTION		\$54,250	\$56,858	\$0	\$56,858	\$0	\$54,250
PREVENTIVE SERVICES- PEST CONTROL							
OPERATING EXPENDITURE							
12032	Mosquito Control	\$1,050	\$1,216	\$0	\$1,216	\$0	\$1,050
Sub Total - PEST CONTROL OP/EXP		\$1,050	\$1,216	\$0	\$1,216	\$0	\$1,050
OPERATING INCOME							
	Other Income	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PEST CONTROL OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - PEST CONTROL		\$1,050	\$1,216	\$0	\$1,216	\$0	\$1,050

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
PREVENTIVE SERVICES - OTHER							
OPERATING EXPENDITURE							
14002	Strategy & Governance Unit Costs	\$2,983	\$2,258	\$0	\$2,258	\$0	\$2,983
14022	Infrastructure Unit Costs	\$0	\$85	\$0	\$85	\$0	\$0
14032	25 McDonald St Building Maintenance	\$2,040	\$712	\$0	\$712	\$0	\$2,040
14042	25 McDonald St Building Operation	\$6,395	\$6,007	\$0	\$6,007	\$0	\$6,395
14052	Medical Centre Building Maintenance	\$1,995	\$427	\$0	\$427	\$0	\$1,995
14062	Medical Centre Building Operations	\$12,350	\$12,284	\$0	\$12,284	\$0	\$12,350
14082	Park Rd Building Maintenance (Now Sold)	\$0	\$0	\$0	\$0	\$0	\$0
14092	Park Rd Building Operations (Now Sold)	\$0	\$0	\$0	\$0	\$0	\$0
14112	Doctor Vehicle Expenses	\$10,000	\$7,182	\$0	\$7,182	\$0	\$10,000
14122	Loss on Sale of Assets	\$0	\$0	\$0	\$0	\$0	\$0
14132	Surgery IT Costs	\$2,000	\$0	\$0	\$0	\$0	\$2,000
14142	Practice Employee Costs	\$0	\$0	\$0	\$0	\$0	\$0
14152	Medical Equipment	\$1,000	\$0	\$0	\$0	\$0	\$1,000
14162	Other Surgery Costs	\$1,000	\$0	\$0	\$0	\$0	\$1,000
14172	Admin Activity Costs	\$0	\$0	\$0	\$0	\$0	\$0
14182	Practice Incentive Costs	\$132,000	\$132,000	\$0	\$132,000	\$0	\$132,000
Sub Total - PREVENTIVE SRVS - OP/EXP		\$171,763	\$160,955	\$0	\$160,955	\$0	\$171,763
OPERATING INCOME							
14013	Reimbursements	\$0	(\$329)	(\$329)	\$0	\$0	\$0
14023	Park Road Rental	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PREVENTIVE SRVS - OP/INC		\$0	(\$329)	(\$329)	\$0	\$0	\$0
Total - PREVENTIVE SERVICES		\$171,763	\$160,626	(\$329)	\$160,955	\$0	\$171,763
Total - HEALTH		\$227,063	\$218,701	(\$329)	\$219,029	\$0	\$227,063

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YEAR TO DATE Period 12 June 2016		CURRENT YEAR 2015-16 JULY-JUNE 2016		ADOPTED BUDGET 2015-2016	
		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER EDUCATION							
OPERATING EXPENDITURE							
16032	School Mowing Contract	\$6,125	\$9,106	\$0	\$9,106	\$0	\$6,125
16052	Corporate & Community Costs	\$1,382	\$1,065	\$0	\$1,065	\$0	\$1,382
Sub Total - OTHER EDUCATION OP/EXP		\$7,507	\$10,171	\$0	\$10,171	\$0	\$7,507
OPERATING INCOME							
16003	School Mowing Contract Income	(\$10,800)	(\$10,979)	(\$10,979)	\$0	(\$10,800)	\$0
Sub Total - OTHER EDUCATION OP/INC		(\$10,800)	(\$10,979)	(\$10,979)	\$0	(\$10,800)	\$0
Total - OTHER EDUCATION		(\$3,293)	(\$809)	(\$10,979)	\$10,171	(\$10,800)	\$7,507
CARE OF FAMILIES AND CHILDREN							
OPERATING EXPENDITURE							
17032	Family Centre	\$10,883	\$9,559	\$0	\$9,559	\$0	\$10,883
17042	Southern Agcare - donation	\$0	\$0	\$0	\$0	\$0	\$0
17052	Smart Start Programs	\$0	\$0	\$0	\$0	\$0	\$0
17062	Ongerup Pre-School Building Operations	\$928	\$260	\$0	\$260	\$0	\$928
17082	Corporate & Community Costs	\$1,382	\$1,065	\$0	\$1,065	\$0	\$1,382
Sub Total - CARE OF FAMILIES AND CHILDREN OP/EXP		\$13,193	\$10,884	\$0	\$10,884	\$0	\$13,193
OPERATING INCOME							
17003	Rental Income - Family Centre	(\$2,725)	(\$2,000)	(\$2,000)	\$0	(\$2,725)	\$0
Sub Total - CARE OF FAMILIES AND CHILDREN OP/INC		(\$2,725)	(\$2,000)	(\$2,000)	\$0	(\$2,725)	\$0
Total - CARE OF FAMILIES AND CHILDREN		\$10,468	\$8,884	(\$2,000)	\$10,884	(\$2,725)	\$13,193
Total - EDUCATION & WELFARE		\$7,175	\$8,075	(\$12,979)	\$21,055	(\$13,525)	\$20,700

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YEAR TO DATE Period 12 June 2016		CURRENT YEAR 2015-16 JULY-JUNE 2016		ADOPTED BUDGET 2015-2016	
		Budget	Actual	Income	Expenditure	Income	Expenditure
		<b>HOUSING OTHER</b>					
		<b>OPERATING EXPENDITURE</b>					
23002	Homes for the Aged Admin Costs	\$3,846	\$3,428	\$0	\$3,428	\$0	\$3,846
23072	20 McDonald Street - Building Operation	\$10,794	\$11,468	\$0	\$11,468	\$0	\$10,794
23082	Lot 117 Vaux Street, Ongerup (Police Station)	\$10,104	\$10,741	\$0	\$10,741	\$0	\$10,104
23102	Lot 61 Corbett St - Building operations	\$19,574	\$19,292	\$0	\$19,292	\$0	\$19,574
23112	Lot 61 Corbett St - Building Maintenance	\$1,500	\$0	\$0	\$0	\$0	\$1,500
23122	Lot 191 Corbett St - Building operations	\$20,268	\$19,779	\$0	\$19,779	\$0	\$20,268
23132	Lot 191 Corbett St - Building Maintenance	\$1,500	\$107	\$0	\$107	\$0	\$1,500
23142	20 McDonald Street - Building Maintenance	\$17,890	\$10,669	\$0	\$10,669	\$0	\$17,890
	<b>Sub Total - HOUSING OTHER OP/EXP</b>	\$85,476	\$75,861	\$0	\$75,861	\$0	\$85,476
	<b>OPERATING INCOME</b>						
23013	Reimbursements	(\$83,080)	(\$83,254)	(\$83,254)	\$0	(\$83,080)	\$0
	<b>Sub Total - HOUSING OTHER OP/INC</b>	(\$83,080)	(\$83,254)	(\$83,254)	\$0	(\$83,080)	\$0
	<b>Total - HOUSING OTHER</b>	\$2,396	(\$7,393)	(\$83,254)	\$75,861	(\$83,080)	\$85,476
	<b>Total - HOUSING</b>	\$2,396	(\$7,393)	(\$83,254)	\$75,861	(\$83,080)	\$85,476



# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YEAR TO DATE Period 12 June 2016		CURRENT YEAR 2015-16 JULY-JUNE 2016		ADOPTED BUDGET 2015-2016	
		Budget	Actual	Income	Expenditure	Income	Expenditure
SANITATION - HOUSEHOLD REFUSE							
OPERATING EXPENDITURE							
24002	Strategy & Governance Unit Costs	\$20,907	\$15,892	\$0	\$15,892	\$0	\$20,907
24022	Refuse Collection	\$44,440	\$38,536	\$0	\$38,536	\$0	\$44,440
24032	Refuse Site Management	\$269,620	\$122,880	\$0	\$122,880	\$0	\$269,620
24052	Recycling - Community Department	\$33,495	\$34,216	\$0	\$34,216	\$0	\$33,495
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP		\$368,462	\$211,525	\$0	\$211,525	\$0	\$368,462
OPERATING INCOME							
24003	Refuse Collection Charges	(\$44,190)	(\$43,875)	(\$43,875)	\$0	(\$44,190)	\$0
24013	Waste Avoidance & Resource Recovery Fees	(\$132,200)	(\$133,599)	(\$133,599)	\$0	(\$132,200)	\$0
24063	Asbestos/Rubbish Disposal	\$0	\$0	\$0	\$0	\$0	\$0
24073	Recycling Income	(\$33,495)	(\$35,532)	(\$35,532)	\$0	(\$33,495)	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC		(\$209,885)	(\$213,006)	(\$213,006)	\$0	(\$209,885)	\$0
Total - SANITATION HOUSEHOLD REFUSE		\$158,577	(\$1,481)	(\$213,006)	\$211,525	(\$209,885)	\$368,462
SANITATION OTHER							
OPERATING EXPENDITURE							
25002	Drum Muster	\$8,091	\$2,515	\$0	\$2,515	\$0	\$8,091
25012	Refuse Collection From Streets Works Dept	\$5,700	\$7,743	\$0	\$7,743	\$0	\$5,700
25022	Oil Disposal (Wren Oil)	\$1,000	\$823	\$0	\$823	\$0	\$1,000
Sub Total - SANITATION OTHER OP/EXP		\$14,791	\$11,081	\$0	\$11,081	\$0	\$14,791
OPERATING INCOME							
25003	Drum Muster & Oil Collection	(\$8,091)	(\$2,242)	(\$2,242)	\$0	(\$8,091)	\$0
Sub Total - SANITATION OTHER OP/INC		(\$8,091)	(\$2,242)	(\$2,242)	\$0	(\$8,091)	\$0
Total - SANITATION OTHER		\$6,700	\$8,838	(\$2,242)	\$11,081	(\$8,091)	\$14,791

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
EFFLUENT DRAINAGE SYSTEM							
OPERATING EXPENDITURE							
26022	Septic Tank Cleaning	\$26,700	\$27,470	\$0	\$27,470	\$0	\$26,700
26032	Grease Trap Cleaning	\$4,100	\$4,933	\$0	\$4,933	\$0	\$4,100
26042	Ongerup Effluent Maintenance	\$29,775	\$20,175	\$0	\$20,175	\$0	\$29,775
26062	Ongerup Sewerage System	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - SEWERAGE OP/EXP		\$60,575	\$52,577	\$0	\$52,577	\$0	\$60,575
OPERATING INCOME							
26013	Septic Tank Application Fees	(\$200)	(\$2,885)	(\$2,885)	\$0	(\$200)	\$0
26023	Septic Tank Cleaning	(\$12,800)	(\$14,323)	(\$14,323)	\$0	(\$12,800)	\$0
26033	Grease Trap Cleaning	(\$2,800)	(\$2,210)	(\$2,210)	\$0	(\$2,800)	\$0
26043	Ongerup Sewerage Specified Area Rate	(\$20,000)	(\$19,467)	(\$19,467)	\$0	(\$20,000)	\$0
26063	Septic Waste Receival - Gnp Ponds	\$0	(\$8,241)	(\$8,241)	\$0		
Sub Total - SEWERAGE OP/INC		(\$35,800)	(\$47,126)	(\$47,126)	\$0	(\$35,800)	\$0
Total - SEWERAGE		\$24,775	\$5,452	(\$47,126)	\$52,577	(\$35,800)	\$60,575
PROTECTION OF THE ENVIRONMENT							
OPERATING EXPENDITURE							
28022	Other Environment Costs	\$345	\$345	\$0	\$345	\$0	\$345
28032	Yongergnow Eco Tourism Centre	\$19,544	\$19,707	\$0	\$19,707	\$0	\$19,544
28042	NSPNRG Contribution	\$920	\$472	\$0	\$472	\$0	\$920
28052	Loan Interest - Yongergnow	\$2,917	\$2,807	\$0	\$2,807	\$0	\$2,917
28062	Loan Interest - Matty's Lake	\$0	\$0	\$0	\$0	\$0	\$0
28072	Matty's Lake	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP		\$23,726	\$23,331	\$0	\$23,331	\$0	\$23,726
OPERATING INCOME							
28003	Reimbursements	(\$3,254)	(\$3,254)	(\$3,254)	\$0	(\$3,254)	\$0
28023	Seed Collection	\$0	(\$52)	(\$52)			
Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC		(\$3,254)	(\$3,306)	(\$3,306)	\$0	(\$3,254)	\$0
Total - PROTECTION OF THE ENVIRONMENT		\$20,472	\$20,025	(\$3,306)	\$23,331	(\$3,254)	\$23,726

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
TOWN PLANNING & REGIONAL DEVELOPMENT							
OPERATING EXPENDITURE							
29002	Town Planning Scheme 2	\$0	\$0	\$0	\$0	\$0	\$0
29022	Town Planning Consultants	\$0	\$0	\$0	\$0	\$0	\$0
29042	Virginia Land Development	\$2,239	\$1,704	\$0	\$1,704	\$0	\$2,239
29062	Town Planning Scheme Amendment Fees	\$0	\$0	\$0	\$0	\$0	\$0
29072	Land Development	\$7,239	\$12,354	\$0	\$12,354	\$0	\$7,239
29102	Town Planning Salaries	\$56,640	\$62,144	\$0	\$62,144	\$0	\$56,640
29112	Town Planning Insurances	\$1,800	\$1,799	\$0	\$1,799	\$0	\$1,800
29122	Town Planning Superannuation	\$6,335	\$5,167	\$0	\$5,167	\$0	\$6,335
29132	Loss on Disposal of Asset	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - TOWN PLAN & REG DEV OP/EXP		\$74,253	\$83,168	\$0	\$83,168	\$0	\$74,253
OPERATING INCOME							
29023	Planning Applications/ Approval Fees	(\$4,500)	(\$6,898)	(\$6,898)	\$0	(\$4,500)	\$0
29033	Profit on Sale of Land	\$0	\$0	\$0	\$0	\$0	\$0
29133	Profit on Sale of Asset	\$0	\$0	\$0	\$0		
Sub Total - TOWN PLAN & REG DEV OP/INC		(\$4,500)	(\$6,898)	(\$6,898)	\$0	(\$4,500)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT		\$69,753	\$76,270	(\$6,898)	\$83,168	(\$4,500)	\$74,253
OTHER COMMUNITY AMENITIES							
OPERATING EXPENDITURE							
30002	Cemeteries Administration	\$3,232	(\$11,830)	\$0	(\$11,830)	\$0	\$3,232
30012	Cemeteries Maintenance	\$26,992	\$15,814	\$0	\$15,814	\$0	\$26,992
30022	Grave Digging	\$14,300	\$9,252	\$0	\$9,252	\$0	\$14,300
30032	Public Conveniences Building Maintenance	\$8,020	\$2,469	\$0	\$2,469	\$0	\$8,020
30042	Public Conveniences Building Operation	\$37,156	\$25,732	\$0	\$25,732	\$0	\$37,156
Sub Total - OTHER COMMUNITY AMENITIES OP/EXP		\$89,700	\$41,437	\$0	\$41,437	\$0	\$89,700
OPERATING INCOME							
30003	Cemetery Fees- Gnowangerup	(\$4,000)	(\$6,899)	(\$6,899)	\$0	(\$4,000)	\$0
30013	Cemetery Fees - Ongerup	\$0	(\$50)	(\$50)	\$0	\$0	\$0
Sub Total - OTHER COMMUNITY AMENITIES OP/INC		(\$4,000)	(\$6,949)	(\$6,949)	\$0	(\$4,000)	\$0
Total - OTHER COMMUNITY AMENITIES		\$85,700	\$34,488	(\$6,949)	\$41,437	(\$4,000)	\$89,700
URBAN STORMWATER DRAINAGE							
OPERATING EXPENDITURE							
27002	Drainage Maintenance	\$5,200	\$0	\$0	\$0	\$0	\$5,200
27012	Depreciation	\$6,265	\$0	\$0	\$0	\$0	\$6,265
Sub Total - URBAN STORMWATER DRAINAGE OP/EXP		\$11,465	\$0	\$0	\$0	\$0	\$11,465
Total - URBAN STORMWATER DRAINAGE		\$11,465	\$0	\$0	\$0	\$0	\$11,465
Total - COMMUNITY AMENITIES		\$377,442	\$143,592	(\$279,527)	\$423,119	(\$265,530)	\$642,972

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
PUBLIC HALL & CIVIC CENTRES							
OPERATING EXPENDITURE							
31012	Gnp Memorial Hall Building Maintenance	\$2,620	\$1,766	\$0	\$1,766	\$0	\$2,620
31022	Gnp Memorial Hall Building Operation	\$27,159	\$26,893	\$0	\$26,893	\$0	\$27,159
31052	Ongerup Hall Building Maintenance	\$2,345	\$1,326	\$0	\$1,326	\$0	\$2,345
31062	Ongerup Hall Building Operation	\$29,358	\$28,860	\$0	\$28,860	\$0	\$29,358
31092	Borden CWA Hall Building Maintenance	\$1,267	\$485	\$0	\$485	\$0	\$1,267
31102	Borden CWA Hall Building Operation	\$1,858	\$1,807	\$0	\$1,807	\$0	\$1,858
31152	Gnp Old Ambulance Building - Building Operation	\$1,918	\$1,881	\$0	\$1,881	\$0	\$1,918
31182	Ongerup CWA	\$2,305	\$2,123	\$0	\$2,123	\$0	\$2,305
31202	Yougenup Centre - Building Maintenance & Operation	\$36,715	\$35,982	\$0	\$35,982	\$0	\$36,715
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP		\$105,545	\$101,123	\$0	\$101,123	\$0	\$105,545
OPERATING INCOME							
31003	Gnowangerup Memorial Hall	(\$100)	(\$917)	(\$917)	\$0	(\$100)	\$0
31023	Ongerup Hall	(\$1,000)	(\$1,110)	(\$1,110)	\$0	(\$1,000)	\$0
31043	Borden CWA Hall	(\$600)	(\$600)	(\$600)	\$0	(\$600)	\$0
31073	Other Income	\$0	(\$301)	(\$301)	\$0	\$0	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC		(\$1,700)	(\$2,928)	(\$2,928)	\$0	(\$1,700)	\$0
Total - PUBLIC HALL & CIVIC CENTRES		\$103,845	\$98,195	(\$2,928)	\$101,123	(\$1,700)	\$105,545

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER RECREATION & SPORT							
OPERATING EXPENDITURE							
33012	Depreciation	\$57,275	\$113,040	\$0	\$113,040	\$0	\$57,275
33022	Gnowangerup Parks & Gardens	\$92,619	\$73,942	\$0	\$73,942	\$0	\$92,619
33032	Ongerup Parks & Gardens	\$46,754	\$20,423	\$0	\$20,423	\$0	\$46,754
33042	Borden Parks & Gardens	\$32,850	\$24,041	\$0	\$24,041	\$0	\$32,850
33052	Gnp Sporting Complex Grounds Maintenance	\$44,885	\$93,735	\$0	\$93,735	\$0	\$44,885
33062	Gnp Sporting Complex Building Maintenance	\$1,000	\$565	\$0	\$565	\$0	\$1,000
33072	Gnp Sporting Complex Building Operation	\$69,103	\$70,975	\$0	\$70,975	\$0	\$69,103
33082	Ongerup Sporting Complex Grounds Maintenance	\$8,860	\$17,987	\$0	\$17,987	\$0	\$8,860
33092	Ongerup Sporting Complex Building Maintenance	\$1,505	\$575	\$0	\$575	\$0	\$1,505
33102	Ongerup Sporting Complex Building Operation	\$29,586	\$46,808	\$0	\$46,808	\$0	\$29,586
33112	Borden Sporting Complex Grounds Maintenance	\$17,740	\$23,288	\$0	\$23,288	\$0	\$17,740
33122	Borden Sporting Complex Building Maintenance	\$1,200	\$325	\$0	\$325	\$0	\$1,200
33132	Borden Sporting Complex Building Operation	\$80,750	\$81,161	\$0	\$81,161	\$0	\$80,750
33142	Gnowangerup Townscape Committee	\$0	\$0	\$0	\$0	\$0	\$0
33152	Ongerup Townscape Committee	\$0	\$0	\$0	\$0	\$0	\$0
33162	Borden Townscape Committee	\$0	\$0	\$0	\$0	\$0	\$0
33172	Gnowangerup Sporting Complex	\$0	\$0	\$0	\$0	\$0	\$0
33182	Ongerup Sporting Complex	\$0	\$0	\$0	\$0	\$0	\$0
33192	Borden Sporting Complex	\$0	\$0	\$0	\$0	\$0	\$0
33212	Borden Tennis Club	\$0	\$0	\$0	\$0	\$0	\$0
33222	Gnowangerup Bowling Club	\$19,604	\$21,773	\$0	\$21,773	\$0	\$19,604
33232	Depreciation	\$0	\$1,118	\$0	\$1,118	\$0	\$0
33242	Gnowangerup Tennis Club	\$26,266	\$26,529	\$0	\$26,529	\$0	\$26,266
33252	Borden Bowling Club	\$83	\$251	\$0	\$251	\$0	\$83
33262	Club Development Officer	\$0	\$0	\$0	\$0	\$0	\$0
33282	Corporate & Community Unit Costs	\$27,498	\$43,100	\$0	\$43,100	\$0	\$27,498
33302	Club Development Officer - GNP Costs	\$0	\$0	\$0	\$0	\$0	\$0
33332	Pistol Club Building Operations	\$176	\$176	\$0	\$176	\$0	\$176
33432	Other Recreation Expenditure	\$5,600	\$1,500	\$0	\$1,500	\$0	\$5,600
33442	Kids Sport Grant Expenditure	\$7,650	\$2,780	\$0	\$2,780	\$0	\$7,650
33452	Nobarach Park - Buildings	\$8,968	\$3,888	\$0	\$3,888	\$0	\$8,968
33472	Recreation Programs - Funded	\$20,000	\$19,951	\$0	\$19,951	\$0	\$20,000
Sub Total - OTHER RECREATION & SPORT OP/EXP		\$599,972	\$687,930	\$0	\$687,930	\$0	\$599,972
OPERATING INCOME							
33003	Other Sport and Rec Income	(\$6,000)	(\$9,577)	(\$9,577)	\$0	(\$6,000)	\$0
33043	Department of Sport & Recreation	\$0	(\$175,000)	(\$175,000)	\$0	\$0	\$0
33063	Profit/Loss on Sale of Asset	\$0	\$0	\$0	\$0	\$0	\$0
33073	Club Development Officer Grants & Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0
33093	Government Grants	\$0	\$0	\$0	\$0	\$0	\$0
33103	Contributions	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC		(\$6,000)	(\$184,577)	(\$184,577)	\$0	(\$6,000)	\$0
Total - OTHER RECREATION & SPORT		\$593,972	\$503,353	(\$184,577)	\$687,930	(\$6,000)	\$599,972

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
SWIMMING POOL							
OPERATING EXPENDITURE							
32002	Strategy & Governance Unit Costs	\$65,430	\$65,400	\$0	\$65,400	\$0	\$65,430
32012	Administration Activity Costs	\$0	\$3,157	\$0	\$3,157	\$0	\$0
32042	Gnowangerup Swimming Pool Staff Salaries	\$53,078	\$56,570	\$0	\$56,570	\$0	\$53,078
32052	Gnowangerup Swimming Pool Building Maintenance	\$5,350	\$914	\$0	\$914	\$0	\$5,350
32062	Gnowangerup Swimming Pool Building Operation	\$50,287	\$147,149	\$0	\$147,149	\$0	\$50,287
32072	Gnowangerup Swimming Pool Grounds Maintenance	\$28,460	\$2,777	\$0	\$2,777	\$0	\$28,460
32082	Gnowangerup Swimming Pool Chemicals	\$14,900	\$5,646	\$0	\$5,646	\$0	\$14,900
32092	Gnowangerup Swimming Pool Minor Equipment & Servicing	\$4,250	\$2,466	\$0	\$2,466	\$0	\$4,250
32132	Corporate & Community Unit Costs	\$0	\$0	\$0	\$0	\$0	\$0
32142	Swimming Pool Insurances	\$2,613	\$2,613	\$0	\$2,613	\$0	\$2,613
32152	Swimming Pool Superannuation	\$7,594	\$7,300	\$0	\$7,300	\$0	\$7,594
32162	Swimming Pool Other Costs	\$7,238	\$330	\$0	\$330	\$0	\$7,238
Sub Total - SWIMMING POOL OP/EXP		\$239,200	\$294,323	\$0	\$294,323	\$0	\$239,200
OPERATING INCOME							
32003	Swimming Pool Entrance Fees	(\$13,900)	(\$15,569)	(\$15,569)	\$0	(\$13,900)	\$0
32013	Swimming Pool Grants	(\$725,000)	(\$582,000)	(\$582,000)	\$0	(\$725,000)	\$0
32023	Swimming Pool Reimbursements	\$0	\$0	\$0	\$0		
32033	Contributions	(\$165,000)	\$0	\$0	\$0	(\$165,000)	\$0
Sub Total - SWIMMING POOL OP/INC		(\$903,900)	(\$598,932)	(\$598,932)	\$0	(\$903,900)	\$0
Total - SWIMMING POOL		(\$664,700)	(\$304,609)	(\$598,932)	\$294,323	(\$903,900)	\$239,200
TELEVISION & RADIO REBROADCASTING							
OPERATING EXPENDITURE							
34002	TV Transmission	\$523	\$55	\$0	\$55	\$0	\$523
Sub Total - TV & RADIO REBROADCASTING OP/EXP		\$523	\$55	\$0	\$55	\$0	\$523
OPERATING INCOME							
Sub Total - TV & RADIO REBROADCASTING OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - TV & RADIO REBROADCASTING		\$523	\$55	\$0	\$55	\$0	\$523

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
LIBRARIES							
OPERATING EXPENDITURE							
35002	Administration Activity Costs	\$0	\$10,211	\$0	\$10,211	\$0	\$0
35022	Gnowangerup Library Salaries	\$50,626	\$40,188	\$0	\$40,188	\$0	\$50,626
35032	Ongerup Library Salaries	\$10,240	\$6,811	\$0	\$6,811	\$0	\$10,240
35052	Gnp Library Building Operation	\$11,079	\$8,226	\$0	\$8,226	\$0	\$11,079
35062	Ongerup Library Building Operation	\$568	\$390	\$0	\$390	\$0	\$568
35072	Gnowangerup Library Book Exchange	\$600	\$0	\$0	\$0	\$0	\$600
35082	Ongerup Library Book Exchange	\$695	\$701	\$0	\$701	\$0	\$695
35092	Gnowangerup Library Minor Items	\$2,200	\$1,389	\$0	\$1,389	\$0	\$2,200
35102	Ongerup Library Minor Items	\$500	\$50	\$0	\$50	\$0	\$500
35112	Gnowangerup Library	\$3,785	\$4,381	\$0	\$4,381	\$0	\$3,785
35122	Ongerup Library	\$1,845	\$764	\$0	\$764	\$0	\$1,845
35132	Corporate & Community Unit Costs	\$0	\$0	\$0	\$0	\$0	\$0
35142	Regional Library Costs	\$2,000	\$1,920	\$0	\$1,920	\$0	\$2,000
35192	Library Insurance Expenses	\$2,422	\$2,422	\$0	\$2,422	\$0	\$2,422
Sub Total - LIBRARIES OP/EXP		\$86,560	\$77,455	\$0	\$77,455	\$0	\$86,560
OPERATING INCOME							
35003	Gnp Library Fines & Penalties	\$0	(\$80)	(\$80)	\$0	\$0	\$0
35013	Gnp Library Other	\$0	(\$15)	(\$15)	\$0	\$0	\$0
35023	Ongerup Library Fines & penalties	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - LIBRARIES OP/INC		\$0	(\$95)	(\$95)	\$0	\$0	\$0
Total - LIBRARIES		\$86,560	\$77,360	(\$95)	\$77,455	\$0	\$86,560
OTHER CULTURE							
OPERATING EXPENDITURE							
37002	Corporate & Community Unit Costs	\$13,750	\$10,439	\$0	\$10,439	\$0	\$13,750
37022	Gnowangerup Noongar Museum	\$0	\$5,596	\$0	\$5,596	\$0	\$0
37032	Gnp Arts & Crafts Building Maintenance	\$600	\$1,908	\$0	\$1,908	\$0	\$600
37042	Gnp Arts & Crafts Building Operation	\$6,562	\$6,019	\$0	\$6,019	\$0	\$6,562
37062	Borden Arts & Crafts Building Operation	\$1,512	\$1,334	\$0	\$1,334	\$0	\$1,512
37072	Ongerup Community Centre Building Maintenance	\$2,000	\$322	\$0	\$322	\$0	\$2,000
37082	Ongerup Community Centre Building Operation	\$11,097	\$10,104	\$0	\$10,104	\$0	\$11,097
37112	Historic Centre - Building Maintenance	\$1,620	\$1,529	\$0	\$1,529	\$0	\$1,620
37122	Gnp Heritage Museum Building Operation	\$3,951	\$3,875	\$0	\$3,875	\$0	\$3,951
37132	Ongerup Museum Building Operation	\$5,370	\$4,918	\$0	\$4,918	\$0	\$5,370
37222	Heritage Strategy & Municipal Inventory	\$10,950	\$9,978	\$0	\$9,978	\$0	\$10,950
37242	Conservation Management Plan	\$0	\$11,580	\$0	\$11,580	\$0	\$0
Sub Total - OTHER CULTURE OP/EXP		\$57,412	\$67,602	\$0	\$67,602	\$0	\$57,412
OPERATING INCOME							
37003	Noongar Aboriginal Museum Grants	\$0	(\$7,000)	(\$7,000)	\$0	\$0	\$0
37043	Government Grants	(\$8,200)	(\$7,484)	(\$7,484)	\$0	(\$8,200)	\$0
37073	Conservation Management Plan Grant	\$0	(\$12,070)	(\$12,070)	\$0		
Sub Total - OTHER CULTURE OP/INC		(\$8,200)	(\$26,554)	(\$26,554)	\$0	(\$8,200)	\$0
Total - OTHER CULTURE		\$49,212	\$41,048	(\$26,554)	\$67,602	(\$8,200)	\$57,412
Total - RECREATION AND CULTURE		\$169,412	\$415,402	(\$813,086)	\$1,228,488	(\$919,800)	\$1,089,212

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE							
OPERATING EXPENDITURE							
39002	Depreciation - Roads	\$624,490	\$1,041,526	\$0	\$1,041,526	\$0	\$624,490
39012	Bridges - Pallinup Bridge	\$7,180	\$30,085	\$0	\$30,085	\$0	\$7,180
39022	Depreciation - Footpaths	\$15,000	\$8,463	\$0	\$8,463	\$0	\$15,000
39032	Depreciation - Other	\$7,915	\$2,011	\$0	\$2,011	\$0	\$7,915
39042	Gnp Depot Building Maintenance	\$12,300	\$10,804	\$0	\$10,804	\$0	\$12,300
39052	Gnp Depot Building Operation	\$32,125	\$20,603	\$0	\$20,603	\$0	\$32,125
39062	Ongerup Depot Building Maintenance	\$1,885	\$1,471	\$0	\$1,471	\$0	\$1,885
39072	Ongerup Depot Building Operation	\$5,775	\$2,357	\$0	\$2,357	\$0	\$5,775
39102	Gravel Pit Reinstatements	\$3,800	\$1,305	\$0	\$1,305	\$0	\$3,800
39112	Road Maintenance	\$979,941	\$1,041,880	\$0	\$1,041,880	\$0	\$979,941
39122	Administration Department Costs Regional Road Group	\$1,499	\$1,150	\$0	\$1,150	\$0	\$1,499
39132	Roman Development	\$53,260	\$83,228	\$0	\$83,228	\$0	\$53,260
39142	Street Lighting	\$41,000	\$39,013	\$0	\$39,013	\$0	\$41,000
39172	Contract Engineer - Main Roads WA Expense	\$0	\$500	\$0	\$500	\$0	\$0
39182	Gnowangerup Depot General Maintenance	\$15,000	\$13,850	\$0	\$13,850	\$0	\$15,000
39192	Loss on Sale of Asset	\$0	\$27,566	\$0	\$27,566	\$0	\$0
39222	Asset Management Plans & Data Collection	\$20,000	\$12,410	\$0	\$12,410	\$0	\$20,000
39232	Crack Sealing of Streets/Roads	\$35,000	\$32,092	\$0	\$32,092	\$0	\$35,000
39242	Kerb Renewal	\$5,200	\$0	\$0	\$0	\$0	\$5,200
39252	Urban Drainage Renewals/Maintenance	\$8,250	\$0	\$0	\$0	\$0	\$8,250
39262	Main Street Strategy	\$3,000	\$0	\$0	\$0	\$0	\$3,000
39272	Laneway Maintenance	\$5,400	\$0	\$0	\$0	\$0	\$5,400
39282	Natural Disaster Opening Up Costs	\$0	\$68,490	\$0	\$68,490		
39292	Natural Disaster Restoration Works	\$0	\$355,012	\$0	\$355,012		
39302	Hire of Plant	\$0	\$21,660	\$0	\$21,660		
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP		\$1,878,020	\$2,815,477	\$0	\$2,815,477	\$0	\$1,878,020
OPERATING INCOME							
38013	Regional Road Group	(\$123,000)	(\$124,875)	(\$124,875)	\$0	(\$123,000)	\$0
38033	Roads To Recovery	(\$824,639)	(\$824,639)	(\$824,639)	\$0	(\$824,639)	\$0
38083	Black Spot Grant	\$0	\$0	\$0	\$0	\$0	\$0
39003	MRWA Road Preservation Grant	(\$121,800)	(\$132,400)	(\$132,400)	\$0	(\$121,800)	\$0
39043	Profit/ Loss on Sale of Assets	\$0	(\$13,846)	(\$13,846)	\$0	\$0	\$0
39073	Roadwise Grant	\$0	(\$500)	(\$500)	\$0		
39093	Reimbursements	\$0	(\$221,206)	(\$221,206)	\$0	\$0	\$0
39103	Vehicle Factory Rebate	\$0	(\$3,000)	(\$3,000)	\$0		
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC		(\$1,069,439)	(\$1,320,467)	(\$1,320,467)	\$0	(\$1,069,439)	\$0
Total - MTCE STREETS ROADS DEPOTS		\$808,581	\$1,495,010	(\$1,320,467)	\$2,815,477	(\$1,069,439)	\$1,878,020



# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YEAR TO DATE Period 12 June 2016		CURRENT YEAR 2015-16 JULY-JUNE 2016		ADOPTED BUDGET 2015-2016	
		Budget	Actual	Income	Expenditure	Income	Expenditure
		<b>TRAFFIC CONTROL</b>					
		<b>OPERATING EXPENDITURE</b>					
		<b>Sub Total - TRAFFIC CONTROL OP/EXP</b>	\$0	\$0	\$0	\$0	\$0
		<b>OPERATING INCOME</b>					
42013	Sale of Plates	(\$100)	(\$101)	(\$101)	\$0	(\$100)	\$0
	<b>Sub Total - TRAFFIC CONTROL OP/INC</b>	(\$100)	(\$101)	(\$101)	\$0	(\$100)	\$0
	<b>Total - TRAFFIC CONTROL</b>	(\$100)	(\$101)	(\$101)	\$0	(\$100)	\$0
		<b>AERODROMES</b>					
		<b>OPERATING EXPENDITURE</b>					
43002	Gnowangerup Airstrip Maintenance	\$14,430	\$5,618	\$0	\$5,618	\$0	\$14,430
43012	Gnowangerup Airstrip Operations	\$35,104	\$181,043	\$0	\$181,043	\$0	\$35,104
	<b>Sub Total - AERODROMES OP/EXP</b>	\$49,534	\$186,661	\$0	\$186,661	\$0	\$49,534
	<b>OPERATING INCOME</b>						
43003	Gnowangerup Airstrip Income	(\$5,000)	(\$8,475)	(\$8,475)	\$0	(\$5,000)	\$0
43013	Transfer from Trust	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sub Total - AERODROMES OP/INC</b>	(\$5,000)	(\$8,475)	(\$8,475)	\$0	(\$5,000)	\$0
	<b>Total - AERODROMES</b>	\$44,534	\$178,186	(\$8,475)	\$186,661	(\$5,000)	\$49,534
	<b>Total - TRANSPORT</b>	\$853,015	\$1,673,095	(\$1,329,043)	\$3,002,137	(\$1,074,539)	\$1,927,554

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	June 2016		2015-2016		2016-2017	
		Budget	Actual	Income	Expenditure	Income	Expenditure
TOURISM AND AREA PROMOTION							
OPERATING EXPENDITURE							
46012	Strategy & Governance Unit Costs	\$16,732	\$12,697	\$0	\$12,697	\$0	\$16,732
46032	Hidden Treasures Project	\$0	\$0	\$0	\$0	\$0	\$0
46062	Corporate & Community Unit Costs	\$0	\$0	\$0	\$0	\$0	\$0
46092	Gnowangerup Travel Stop - Operation Costs	\$1,847	\$1,258	\$0	\$1,258	\$0	\$1,847
46102	Gnowangerup Travel Stop Building Maintenance Costs	\$1,000	\$61	\$0	\$61	\$0	\$1,000
Sub Total - TOURISM & AREA PROMOTION OP/EXP		\$19,579	\$14,015	\$0	\$14,015	\$0	\$19,579
OPERATING INCOME							
46013	Caravan Park Licences	(\$600)	(\$800)	(\$800)	\$0	(\$600)	\$0
Sub Total - TOURISM & AREA PROMOTION OP/INC		(\$600)	(\$800)	(\$800)	\$0	(\$600)	\$0
Total - TOURISM & AREA PROMOTION		\$18,979	\$13,215	(\$800)	\$14,015	(\$600)	\$19,579
BUILDING CONTROL							
OPERATING EXPENDITURE							
47002	Building Services - Contractor costs	\$54,000	\$41,858	\$0	\$41,858	\$0	\$54,000
Sub Total - BUILDING CONTROL OP/EXP		\$54,000	\$41,858	\$0	\$41,858	\$0	\$54,000
BUILDING CONTROL OP/INC							
47003	Building Licences & Fees	(\$6,000)	(\$9,287)	(\$9,287)	\$0	(\$6,000)	\$0
47013	BRB & BCITF Commissions	(\$180)	(\$151)	(\$151)	\$0	(\$180)	\$0
Sub Total - BUILDING CONTROL OP/INC		(\$6,180)	(\$9,438)	(\$9,438)	\$0	(\$6,180)	\$0
Total - BUILDING CONTROL		\$47,820	\$32,421	(\$9,438)	\$41,858	(\$6,180)	\$54,000
SALEYARDS & MARKETS							
OPERATING EXPENDITURE							
48012	Gnowangerup Saleyards Building Operation	\$585	\$0	\$0	\$0	\$0	\$585
48032	Ongerup Saleyards Building Operation	\$225	\$0	\$0	\$0	\$0	\$225
Sub Total - SALEYARDS & MARKETS OP/EXP		\$810	\$0	\$0	\$0	\$0	\$810
OPERATING INCOME							
Sub Total - SALEYARDS & MARKETING OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - SALEYARDS & MARKETS		\$810	\$0	\$0	\$0	\$0	\$810

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Year 2015		2015-2016		2015-2016	
		Budget	Actual	Income	Expenditure	Income	Expenditure
ECONOMIC DEVELOPMENT							
OPERATING EXPENDITURE							
50002	Strategy & Governance Unit Costs	\$16,732	\$12,697	\$0	\$12,697	\$0	\$16,732
50022	Corporate & Community Unit Costs	\$10,000	\$11,731	\$0	\$11,731	\$0	\$10,000
50042	Annual Business Forum	\$7,000	\$0	\$0	\$0	\$0	\$7,000
Sub Total - ECONOMIC DEVELOPMENT OP/EXP		\$33,732	\$24,428	\$0	\$24,428	\$0	\$33,732
OPERATING INCOME							
Sub Total - ECONOMIC DEVELOPMENT OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - ECONOMIC DEVELOPMENT		\$33,732	\$24,428	\$0	\$24,428	\$0	\$33,732
PUBLIC UTILITY SERVICES							
OPERATING EXPENDITURE							
51002	Standpipe Maintenance	\$800	\$2,210	\$0	\$2,210	\$0	\$800
51012	Gnowangerup Standpipe	\$6,500	\$2,790	\$0	\$2,790	\$0	\$6,500
51022	Ongerup Standpipe	\$650	\$558	\$0	\$558	\$0	\$650
51032	Borden Standpipe	\$400	\$226	\$0	\$226	\$0	\$400
51042	Formby Road Bore	\$300	\$898	\$0	\$898	\$0	\$300
51052	Highdenup Road Bore	\$390	\$643	\$0	\$643	\$0	\$390
51092	Toompup Bore	\$300	\$0	\$0	\$0	\$0	\$300
Sub Total - PUBLIC UTILITY SERVICES OP/EXP		\$9,340	\$7,325	\$0	\$7,325	\$0	\$9,340
OPERATING INCOME							
51003	Gnowangerup Standpipe Fees	(\$4,500)	(\$5,633)	(\$5,633)	\$0	(\$4,500)	\$0
51033	Virginia Land Lease	(\$3,818)	(\$3,818)	(\$3,818)	\$0	(\$3,818)	\$0
51063	Exploration on Road Reserves & Reserves	\$0	(\$340)	(\$340)	\$0	\$0	\$0
51073	Standpipe Swipe Card Fee	\$0	(\$40)	(\$40)	\$0	\$0	\$0
Sub Total - PUBLIC UTILITY SERVICES OP/INC		(\$8,318)	(\$9,831)	(\$9,831)	\$0	(\$8,318)	\$0
Total - PUBLIC UTILITY SERVICES		\$1,022	(\$2,506)	(\$9,831)	\$7,325	(\$8,318)	\$9,340
Total - ECONOMIC SERVICES		\$102,363	\$67,558	(\$20,068)	\$87,626	(\$15,098)	\$117,461

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
PRIVATE WORKS							
OPERATING EXPENDITURE							
53002	Private Works	\$11,000	\$7,395	\$0	\$7,395	\$0	\$11,000
53022	Motor Vehicle Licensing	\$29,003	\$20,300	\$0	\$20,300	\$0	\$29,003
Sub Total - PRIVATE WORKS OP/EXP		\$40,003	\$27,695	\$0	\$27,695	\$0	\$40,003
OPERATING INCOME							
53003	Private Works Income	(\$15,000)	(\$21,426)	(\$21,426)	\$0	(\$15,000)	\$0
Sub Total - PRIVATE WORKS OP/INC		(\$15,000)	(\$21,426)	(\$21,426)	\$0	(\$15,000)	\$0
Total - PRIVATE WORKS		\$25,003	\$6,269	(\$21,426)	\$27,695	(\$15,000)	\$40,003
PUBLIC WORKS OVERHEADS							
OPERATING EXPENDITURE							
57002	Annual Leave	\$64,252	\$60,031	\$0	\$60,031	\$0	\$64,252
57012	Long Service Leave	\$19,500	\$16,891	\$0	\$16,891	\$0	\$19,500
57022	Public Holidays	\$31,580	\$34,942	\$0	\$34,942	\$0	\$31,580
57032	Sick Leave	\$33,500	\$26,411	\$0	\$26,411	\$0	\$33,500
57042	Supervision & Administration	\$127,152	\$170,531	\$0	\$170,531	\$0	\$127,152
57052	General Duties	\$8,560	\$8,248	\$0	\$8,248	\$0	\$8,560
57062	Toolbox Meetings	\$4,600	\$2,648	\$0	\$2,648	\$0	\$4,600
57072	Strategy & Governance Unit Costs	\$2,983	\$2,258	\$0	\$2,258	\$0	\$2,983
57082	Superannuation	\$123,439	\$102,398	\$0	\$102,398	\$0	\$123,439
57092	Training/ Conferences	\$23,000	\$13,245	\$0	\$13,245	\$0	\$23,000
57102	Workers Compensation	\$27,589	\$27,586	\$0	\$27,586	\$0	\$27,589
57112	Job Costed Expenses	\$13,200	\$13,617	\$0	\$13,617	\$0	\$13,200
57122	Mobile Phones - Works	\$8,790	\$5,444	\$0	\$5,444	\$0	\$8,790
57132	EBA Uniforms	\$8,535	\$7,188	\$0	\$7,188	\$0	\$8,535
57142	Safety Clothing & Equipment	\$2,000	\$1,528	\$0	\$1,528	\$0	\$2,000
57152	Other Costs	\$43,008	\$33,570	\$0	\$33,570	\$0	\$43,008
57162	Insurance	\$13,271	\$13,270	\$0	\$13,270	\$0	\$13,271
57172	Consultants	\$84,000	\$6,967	\$0	\$6,967	\$0	\$84,000
57182	In House Service Costs	\$11,465	\$65,006	\$0	\$65,006	\$0	\$11,465
57192	Rostered Days Off	\$500	(\$2,335)	\$0	(\$2,335)	\$0	\$500
57202	Housing	\$7,440	\$0	\$0	\$0	\$0	\$7,440
57212	9 Yougenup Road - Building Maintenance	\$6,240	\$5,619	\$0	\$5,619	\$0	\$6,240
57222	9 Yougenup Road - Building Operation	\$9,015	\$7,048	\$0	\$7,048	\$0	\$9,015
57992	Less Recovered From Works	(\$673,619)	(\$540,988)	\$0	(\$540,988)	\$0	(\$673,619)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP		(\$0)	\$81,124	\$0	\$81,124	\$0	\$0
OPERATING INCOME							
57003	Reimbursements	(\$200)	(\$3,686)	(\$3,686)	\$0	(\$200)	\$0
Sub Total - PUBLIC WORKS O/HEADS OP/INC		(\$200)	(\$3,686)	(\$3,686)	\$0	(\$200)	\$0
Total - PUBLIC WORKS OVERHEADS		(\$200)	\$77,438	(\$3,686)	\$81,124	(\$200)	\$0

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
PLANT OPERATIONS COSTS							
OPERATING EXPENDITURE							
58002	Fleet Maintenance	\$165,656	\$159,751	\$0	\$159,751	\$0	\$165,656
58012	Insurance	\$42,370	\$41,147	\$0	\$41,147	\$0	\$42,370
58022	Fuels & oils	\$261,000	\$159,225	\$0	\$159,225	\$0	\$261,000
58032	Tyres	\$36,000	\$32,016	\$0	\$32,016	\$0	\$36,000
58042	Parts & Repairs	\$137,000	\$117,397	\$0	\$117,397	\$0	\$137,000
58052	Licences	\$12,300	\$6,958	\$0	\$6,958	\$0	\$12,300
58062	Blades & points	\$14,000	\$19,704	\$0	\$19,704	\$0	\$14,000
58072	Expendable Tools	\$13,000	\$10,807	\$0	\$10,807	\$0	\$13,000
58082	Depreciation - Plant	\$281,850	\$259,661	\$0	\$259,661	\$0	\$281,850
58092	Depreciation - Minor Plant	\$5,235	\$6,399	\$0	\$6,399	\$0	\$5,235
58112	2 CECIL STREET - BUILDING OPERATION	\$8,545	\$6,318	\$0	\$6,318	\$0	\$8,545
58122	2 CECIL STREET - BUILDING MAINTENANCE	\$2,150	\$1,496	\$0	\$1,496	\$0	\$2,150
58132	Mechanic Utility Costs	\$10,000	\$8,635	\$0	\$8,635	\$0	\$10,000
58142	Housing - 2 Cecil Street	\$5,760	\$5,760	\$0	\$5,760	\$0	\$5,760
58162	Other Costs	\$4,000	\$3,020	\$0	\$3,020	\$0	\$4,000
58992	Less Recovered From Works	(\$998,866)	(\$840,384)	\$0	(\$840,384)	\$0	(\$998,866)
Sub Total - PLANT OPERATIONS COSTS OP/EXP		(\$0)	(\$2,090)	\$0	(\$2,090)	\$0	\$0
OPERATING INCOME							
58003	Reimbursements	(\$5,760)	(\$5,760)	(\$5,760)	\$0	(\$5,760)	\$0
58013	Fuel Rebates	(\$30,000)	(\$34,910)	(\$34,910)	\$0	(\$30,000)	\$0
Sub Total - PLANT OPERATIONS COSTS OP/INC		(\$35,760)	(\$40,670)	(\$40,670)	\$0	(\$35,760)	\$0
Total - PLANT OPERATIONS COSTS		(\$35,760)	(\$42,760)	(\$40,670)	(\$2,090)	(\$35,760)	\$0
MATERIALS AND STOCK							
OPERATING EXPENDITURE							
55022	Less Allocated to Works	\$0	\$0	\$0	\$0	\$0	\$0
55032	Fuel & Oils Purchased	\$285,000	\$0	\$0	\$0	\$0	\$285,000
55042	Less Fuel & Oils Allocated	(\$285,000)	\$0	\$0	\$0	\$0	(\$285,000)
55062	Stock Variance	\$0	\$71	\$0	\$71	\$0	\$0
Sub Total - MATERIALS AND STOCK		\$0	\$71	\$0	\$71	\$0	\$0
Total - MATERIALS AND STOCK		\$0	\$71	\$0	\$71	\$0	\$0

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	2015-16		2016-17		2017-18	
		Budget	Actual	Income	Expenditure	Income	Expenditure
SALARIES AND WAGES							
OPERATING EXPENDITURE							
54002	Gross Salaries & Wages	\$1,819,716	\$1,827,254	\$0	\$1,827,254	\$0	\$1,819,716
54012	Less Salaries Allocated	(\$1,819,716)	(\$1,827,254)	\$0	(\$1,827,254)	\$0	(\$1,819,716)
54022	Workers Compensation Payments	\$0	\$55,453	\$0	\$55,453	\$0	\$0
Sub Total - SALARIES AND WAGES OP/EXP		\$0	\$55,453	\$0	\$55,453	\$0	\$0
OPERATING INCOME							
54003	Workers Compensation Reimbursements	\$0	(\$51,269)	(\$51,269)	\$0	\$0	\$0
Sub Total - SALARIES AND WAGES OP/INC		\$0	(\$51,269)	(\$51,269)	\$0	\$0	\$0
Total - SALARIES AND WAGES		\$0	\$4,184	(\$51,269)	\$55,453	\$0	\$0
ADMINISTRATION							
OPERATING EXPENDITURE							
Administration activity units							
59022	IT Costs & Supports	\$63,245	\$62,796	\$0	\$62,796	\$0	\$63,245
59032	Accounting	\$67,290	\$51,695	\$0	\$51,695	\$0	\$67,290
59042	Telephone Mail & Reception	\$15,500	\$14,320	\$0	\$14,320	\$0	\$15,500
59052	Office Supplies & Equipment	\$25,000	\$21,603	\$0	\$21,603	\$0	\$25,000
59062	Records Management Costs	\$2,300	\$623	\$0	\$623	\$0	\$2,300
59072	Occ Health & Safety	\$21,880	\$18,878	\$0	\$18,878	\$0	\$21,880
59082	Administration Office Building Maintenance	\$8,010	\$3,600	\$0	\$3,600	\$0	\$8,010
59092	Administration Office Building Operation	\$53,799	\$44,243	\$0	\$44,243	\$0	\$53,799
59102	Police Licensing	\$1,200	\$1,350	\$0	\$1,350	\$0	\$1,200
59202	Loss on Sale of Asset	\$0	\$0	\$0	\$0	\$0	\$0
59992	Less Recovered From Activities	(\$257,024)	(\$217,760)	\$0	(\$217,760)	\$0	(\$257,024)
Governance & Strategy							
60282	Governance & Strategy Salaries	\$290,088	\$200,646	\$0	\$200,646	\$0	\$290,088
60002	Employee Leave	\$0	\$26,135	\$0	\$26,135	\$0	\$0
60012	Long Service Leave	\$7,184	\$7,251	\$0	\$7,251	\$0	\$7,184
60022	Superannuation	\$52,783	\$49,308	\$0	\$49,308	\$0	\$52,783
60032	Training/ Conferences	\$12,350	\$7,104	\$0	\$7,104	\$0	\$12,350
60042	Workers Compensation	\$11,713	\$11,713	\$0	\$11,713	\$0	\$11,713
60052	Housing	\$9,600	\$9,600	\$0	\$9,600	\$0	\$9,600
60082	Vehicle Expenses (Inc FBT)	\$26,000	\$30,214	\$0	\$30,214	\$0	\$26,000
60102	4 Grocock Street Building Maintenance	\$9,260	\$2,500	\$0	\$2,500	\$0	\$9,260
60112	4 Grocock Street Building Operation	\$9,372	\$8,549	\$0	\$8,549	\$0	\$9,372
60142	Insurances	\$8,617	\$8,617	\$0	\$8,617	\$0	\$8,617
60152	Mobile Phone Expenses	\$4,740	\$2,319	\$0	\$2,319	\$0	\$4,740
60162	Uniforms	\$1,240	\$1,240	\$0	\$1,240	\$0	\$1,240
60172	Other Minor Expenses	\$926	\$599	\$0	\$599	\$0	\$926
60182	Payroll	\$0	\$0	\$0	\$0	\$0	\$0
60192	Creditors	\$0	\$0	\$0	\$0	\$0	\$0
60202	IT Costs & Support	\$20,632	\$30,756	\$0	\$30,756	\$0	\$20,632
60212	Telephone Mail & Reception	\$6,236	\$7,522	\$0	\$7,522	\$0	\$6,236
60222	Accounting	\$0	\$5,528	\$0	\$5,528	\$0	\$0
60232	Office Supplies & Equipment	\$0	\$4,105	\$0	\$4,105	\$0	\$0
60242	Office Accommodation	\$0	\$8,612	\$0	\$8,612	\$0	\$0
60252	OHS Committee	\$0	\$1,510	\$0	\$1,510	\$0	\$0
60262	Records Management	\$37,423	\$28,587	\$0	\$28,587	\$0	\$37,423
60292	Integrated Planning Costs	\$15,000	\$0	\$0	\$0	\$0	\$15,000
60992	Less Allocated To works	(\$443,873)	(\$426,073)	\$0	(\$426,073)	\$0	(\$443,873)

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YEAR TO DATE Period 12 June 2016		CURRENT YEAR 2015-16 JULY-JUNE 2016		ADOPTED BUDGET 2015-2016	
		Budget	Actual	Income	Expenditure	Income	Expenditure
	<b>Corporate &amp; Community</b>						
61262	Corporate & Community Salaries	\$220,893	\$187,187	\$0	\$187,187	\$0	\$220,893
61002	Employee Leave	\$500	\$18,015	\$0	\$18,015	\$0	\$500
61012	Long Service Leave	\$5,120	\$5,599	\$0	\$5,599	\$0	\$5,120
61022	Superannuation	\$29,696	\$25,645	\$0	\$25,645	\$0	\$29,696
61032	Workers Compensation	\$6,287	\$6,287	\$0	\$6,287	\$0	\$6,287
61042	Vehicle Costs	\$8,000	\$4,586	\$0	\$4,586	\$0	\$8,000
61062	Mobile Phone Costs	\$3,700	\$2,787	\$0	\$2,787	\$0	\$3,700
61072	Uniforms	\$1,540	\$306	\$0	\$306	\$0	\$1,540
61082	Training Costs	\$4,075	\$1,467	\$0	\$1,467	\$0	\$4,075
61112	Other Minor Costs	\$7,580	\$5,597	\$0	\$5,597	\$0	\$7,580
61122	Insurance	\$2,972	\$2,972	\$0	\$2,972	\$0	\$2,972
61132	Payroll	\$0	\$0	\$0	\$0	\$0	\$0
61142	Creditors	\$0	\$0	\$0	\$0	\$0	\$0
61152	IT Costs & Supports	\$0	\$13,815	\$0	\$13,815	\$0	\$0
61162	Accounting	\$114,673	\$170,757	\$0	\$170,757	\$0	\$114,673
61172	Telephone Mail & Reception	\$23,671	\$38,342	\$0	\$38,342	\$0	\$23,671
61182	Office Supplies & Equipment	\$0	\$3,889	\$0	\$3,889	\$0	\$0
61192	Office Accommodation	\$0	\$8,612	\$0	\$8,612	\$0	\$0
61202	Occ Health & Safety	\$0	\$2,077	\$0	\$2,077	\$0	\$0
61212	Records Management	\$23,671	\$36,305	\$0	\$36,305	\$0	\$23,671
61222	Rostered Days Off	\$0	(\$338)	\$0	(\$338)	\$0	\$0
61232	Housing	\$8,580	\$9,160	\$0	\$9,160	\$0	\$8,580
61272	Human Resource Costs	\$23,000	\$13,250	\$0	\$13,250	\$0	\$23,000
61992	Less Allocated To Services	(\$290,363)	(\$500,254)	\$0	(\$500,254)	\$0	(\$290,363)
	<b>Finance Overheads</b>						
63202	Finance Salaries	\$126,220	\$125,297	\$0	\$125,297	\$0	\$126,220
63002	Employee Leave	\$500	\$15,841	\$0	\$15,841	\$0	\$500
63012	Long Service Leave	\$3,064	\$5,972	\$0	\$5,972	\$0	\$3,064
63022	Superannuation	\$17,773	\$17,418	\$0	\$17,418	\$0	\$17,773
63032	Workers Compensation	\$4,156	\$4,156	\$0	\$4,156	\$0	\$4,156
63042	Vehicle Costs	\$0	\$0	\$0	\$0	\$0	\$0
63052	Mobile Phone Costs	\$0	\$0	\$0	\$0	\$0	\$0
63062	Uniforms	\$880	\$880	\$0	\$880	\$0	\$880
63072	Training Costs	\$3,500	\$2,279	\$0	\$2,279	\$0	\$3,500
63082	Housing	\$0	\$0	\$0	\$0	\$0	\$0
63092	Other Minor Costs	\$1,000	\$0	\$0	\$0	\$0	\$1,000
63102	Insurance	\$2,761	\$2,891	\$0	\$2,891	\$0	\$2,761
63112	Payroll	\$87,760	(\$496,354)	\$0	(\$496,354)	\$0	\$87,760
63122	Creditors	\$0	\$0	\$0	\$0	\$0	\$0
63132	IT Costs & Supports	\$0	\$13,815	\$0	\$13,815	\$0	\$0
63142	Accounting	\$86,111	(\$437,514)	\$0	(\$437,514)	\$0	\$86,111
63152	Telephone Mail & Reception	\$4,615	(\$14,069)	\$0	(\$14,069)	\$0	\$4,615
63162	Office Supplies & Equipment	\$0	\$2,592	\$0	\$2,592	\$0	\$0
63172	Office Accommodation	\$0	\$6,698	\$0	\$6,698	\$0	\$0
63182	Occ Health & Safety	\$0	\$1,699	\$0	\$1,699	\$0	\$0
63192	Records Management	\$0	\$93	\$0	\$93	\$0	\$0
63222	Rostered Days Off	\$0	\$488	\$0	\$488	\$0	\$0
63992	Less Allocated To Services	(\$159,854)	\$1,108,799	\$0	\$1,108,799	\$0	(\$159,854)
	<b>Sub Total - ADMINISTRATION OP/EXP</b>	\$452,572	\$444,733	\$0	\$444,733	\$0	\$452,572
	<b>OPERATING INCOME</b>						
	<b>Administration Activity Units</b>		\$0				
59003	Licensing Services	(\$25,000)	(\$28,033)	(\$28,033)	\$0	(\$25,000)	\$0
	<b>Governance and Strategy</b>						
60003	Reimbursements	(\$10,600)	(\$16,644)	(\$16,644)	\$0	(\$10,600)	\$0
	<b>Finance Overheads</b>						
63003	Reimbursements	\$0	(\$269)	(\$269)	\$0	\$0	\$0
	<b>Sub Total - ADMINISTRATION OP/INC</b>	(\$35,600)	(\$44,946)	(\$44,946)	\$0	(\$35,600)	\$0
	<b>Total - ADMINISTRATION</b>	\$416,972	\$399,787	(\$44,946)	\$444,733	(\$35,600)	\$452,572
	<b>UNCLASSIFIED</b>						
	<b>OPERATING EXPENDITURE</b>						
62022	Donations & Grants	\$180	\$130	\$0	\$130	\$0	\$180
62042	Other Minor Expenses	\$0	(\$2)	\$0	(\$2)	\$0	\$0
62052	Receipt Rounding	\$0	(\$0)	\$0	(\$0)	\$0	\$0
62062	Feasibility Study on disposal of Council Buildings	\$0	\$0	\$0	\$0	\$0	\$0
62072	Removal of Asbestos from Council Buildings	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sub Total - UNCLASSIFIED OP/EXP</b>	\$180	\$128	\$0	\$128	\$0	\$180
	<b>OPERATING INCOME</b>						
62003	Insurance Claims Reimbursed	(\$9,009)	(\$45,918)	(\$45,918)	\$0	(\$9,009)	\$0
	<b>Sub Total - UNCLASSIFIED OP/INC</b>	(\$9,009)	(\$45,918)	(\$45,918)	\$0	(\$9,009)	\$0
	<b>Total - UNCLASSIFIED</b>	(\$8,829)	(\$45,790)	(\$45,918)	\$128	(\$9,009)	\$180
	<b>Total - OTHER PROPERTY AND SERVICES</b>	\$397,186	\$399,200	(\$207,913)	\$607,113	(\$95,569)	\$492,755

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YEAR TO DATE Period 12 June 2016		CURRENT YEAR 2015-16 JULY-JUNE 2016		ADOPTED BUDGET 2015-2016	
		Budget	Actual	Income	Expenditure	Income	Expenditure
		<b>TRANSFERS TO/FROM RESERVES</b>			(\$275,144)		
		<b>EXPENDITURE</b>					
95001	Transfers To Reserve Funds - (Inc Interest Earned)	\$177,270	\$196,682	\$0	\$196,682	\$0	\$177,270
	<b>Sub Total - TRANSFER TO OTHER COUNCIL FUNDS</b>	\$177,270	\$196,682	\$0	\$196,682	\$0	\$177,270
	<b>INCOME</b>						
95002	Transfer from Reserve Fund	(\$650,000)	(\$356,893)	(\$356,893)	\$0	(\$650,000)	\$0
	<b>Total - TRANSFER FROM OTHER COUNCIL FUNDS</b>	(\$650,000)	(\$356,893)	(\$356,893)	\$0	(\$650,000)	\$0
	<b>Total - FUND TRANSFER</b>	(\$472,730)	(\$160,212)	(\$356,893)	\$196,682	(\$650,000)	\$177,270
	000000 (Surplus) / Deficit - Carried Forward	(\$2,274,144)	(\$2,260,960)	(\$2,260,960)	\$0	(\$2,274,144)	\$0
	000000 adjust to rates levied			\$0		\$0	
	<b>Sub Total - SURPLUS C/FWD</b>	(\$2,274,144)	(\$2,260,960)	(\$2,260,960)	\$0	(\$2,274,144)	\$0
	<b>Total - SURPLUS</b>	(\$2,274,144)	(\$2,260,960)	(\$2,260,960)	\$0	(\$2,274,144)	\$0
	<b>LONG TERM LOANS</b>						
	<b>EXPENDITURE</b>						
	<b>Sub Total - LOAN ADVANCES</b>			0	0	\$0	\$0
	<b>INCOME</b>						
80005	New Loan - Swimming Pool	(\$200,000)	\$0	\$0	\$0	(\$200,000)	\$0
	<b>Sub Total - LONG TERM LOANS</b>	(\$200,000)	\$0	\$0	\$0	(\$200,000)	\$0
	<b>Total - DEFERRED ASSETS</b>	(\$200,000)	\$0	\$0	\$0	(\$200,000)	\$0
	<b>LIABILITY LOANS</b>						
	<b>EXPENDITURE</b>						
80004	Principal On Loans	\$213,858	\$202,834	\$0	\$202,834	\$0	\$213,858
	<b>Sub Total - LOAN REPAYMENTS</b>	\$213,858	\$202,834	\$0	\$202,834	\$0	\$213,858
	<b>INCOME</b>						
80015	Principal Repaid - Self Supporting Loans	(\$54,070)	(\$54,067)	(\$54,067)	\$0	(\$54,070)	\$0
	<b>Sub Total - LOANS RAISED</b>	(\$54,070)	(\$54,067)	(\$54,067)	\$0	(\$54,070)	\$0
	<b>Total - NON CURRENT LIABILITIES</b>	\$159,788	\$148,767	(\$54,067)	\$202,834	(\$54,070)	\$213,858
	000000 Depreciation Written Back	(\$1,506,295)	(\$2,364,124)	\$0	(\$2,364,124)	\$0	(\$1,506,295)
	000000 Book Value of Assets Sold Written Back	(\$212,000)	\$0	\$0	\$0	\$0	(\$212,000)
	000000 Profit/Loss on Sale of Asset Written Back	\$0	(\$13,719)	\$13,846	(\$27,566)	\$0	\$0
	000000 Long Service Leave - Non Cash	(\$44,644)	(\$15,883)	\$0	(\$15,883)	\$0	(\$44,644)
	000000 Deferred Pensioner Rates		\$19,648	\$19,648	\$0	\$0	\$0
	000000 SS Loan (Non-Current Movement)			\$0	\$0	\$0	\$0
	<b>Sub Total - DEPRECIATION WRITTEN BACK</b>	(\$1,762,939)	(\$2,374,079)	\$33,494	(\$2,407,573)	\$0	(\$1,762,939)
	<b>Total - DEPRECIATION</b>	(\$1,762,939)	(\$2,374,079)	\$33,494	(\$2,407,573)	\$0	(\$1,762,939)



*Shire of Gnowangerup*

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YEAR TO DATE Period 12 June 2016		CURRENT YEAR 2015-16 JULY-JUNE 2016		ADOPTED BUDGET 2015-2016	
		Budget	Actual	Income	Expenditure	Income	Expenditure
		<b>FURNITURE &amp; EQUIPMENT</b>					
		<b>HEALTH</b>					
		<b>EXPENDITURE</b>					
14014	Health Computer Equip & Software	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sub Total - CAPITAL WORKS</b>	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total - HEALTH</b>	\$0	\$0	\$0	\$0	\$0	\$0
		<b>OTHER PROPERTY &amp; SERVICES - ADMINISTRATION</b>					
		<b>EXPENDITURE</b>					
59050	Administration Furniture & Equipment	\$13,500	\$10,809	\$0	\$10,809	\$0	\$13,500
	<b>Sub Total - CAPITAL WORKS</b>	\$13,500	\$10,809	\$0	\$10,809	\$0	\$13,500
	<b>Total - OTHER PROPERTY</b>	\$13,500	\$10,809	\$0	\$10,809	\$0	\$13,500
	<b>Total - FURNITURE AND EQUIPMENT</b>	\$13,500	\$10,809	\$0	\$10,809	\$0	\$13,500

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	YEAR TO DATE Period 12 June 2016		CURRENT YEAR 2015-16 JULY-JUNE 2016		ADOPTED BUDGET 2015-2016	
		Budget	Actual	Income	Expenditure	Income	Expenditure
		<b>LAND AND BUILDINGS</b>					
		<b>LAW ORDER AND PUBLIC SAFETY</b>					
		<b>EXPENDITURE</b>					
07024	SES Buildings	\$0	\$0	\$0	\$0	\$0	\$0
06004	Construct Animal Compound	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sub Total - CAPITAL WORKS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>TOTAL - LAW ORDER AND PUBLIC SAFETY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
		<b>LAND AND BUILDINGS</b>					
		<b>HEALTH</b>					
		<b>EXPENDITURE</b>					
14004	Medical Centre (25 McDonald St Building)	\$5,000	\$0	\$0	\$0	\$0	\$5,000
	<b>Sub Total - CAPITAL WORKS</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>
	<b>TOTAL - HEALTH</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>
		<b>LAND AND BUILDINGS</b>					
		<b>HOUSING</b>					
		<b>EXPENDITURE</b>					
23004	Construction of Residences	\$0	\$0	\$0	\$0	\$0	\$0
23024	20 McDonald St Renewals	\$0	\$0	\$0	\$0	\$0	\$0
23034	4 Grocock Street Renewals	\$1,705	\$7,133	\$0	\$7,133	\$0	\$1,705
	<b>Sub Total - CAPITAL WORKS</b>	<b>\$1,705</b>	<b>\$7,133</b>	<b>\$0</b>	<b>\$7,133</b>	<b>\$0</b>	<b>\$1,705</b>
	<b>Total - HOUSING</b>	<b>\$1,705</b>	<b>\$7,133</b>	<b>\$0</b>	<b>\$7,133</b>	<b>\$0</b>	<b>\$1,705</b>
		<b>LAND AND BUILDINGS</b>					
		<b>COMMUNITY AMENITIES</b>					
		<b>EXPENDITURE</b>					
29004	Purchase of Land	\$0	\$0	\$0	\$0	\$0	\$0
30014	Borden Public toilets	\$0	\$6,052	\$0	\$6,052	\$0	\$0
29024	Land Development	\$300,000	\$0	\$0	\$0	\$0	\$300,000
	<b>Sub Total - CAPITAL WORKS</b>	<b>\$300,000</b>	<b>\$6,052</b>	<b>\$0</b>	<b>\$6,052</b>	<b>\$0</b>	<b>\$300,000</b>
	<b>Total - COMMUNITY AMENITIES</b>	<b>\$300,000</b>	<b>\$6,052</b>	<b>\$0</b>	<b>\$6,052</b>	<b>\$0</b>	<b>\$300,000</b>

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	June 2016		2015-2016		2015-2016	
		Budget	Actual	Income	Expenditure	Income	Expenditure
	LAND AND BUILDINGS						
	RECREATION AND CULTURE						
	EXPENDITURE						
32004	Swimming Pool Construction	\$2,217,700	\$2,212,260	\$0	\$2,212,260	\$0	\$2,217,700
31024	Town Hall Renewals	\$27,000	\$0	\$0	\$0	\$0	\$27,000
32024	Old Swimming Pool Decommission	\$0	\$0	\$0	\$0	\$0	\$0
33114	Gnowangerup Sporting Complex Renovations	\$0	\$0	\$0	\$0	\$0	\$0
33184	Demolish Old Tennis Club	\$30,000	\$25,269	\$0	\$25,269	\$0	\$30,000
33194	Demolish old Art/Craft Shed Borden	\$20,000	\$0	\$0	\$0	\$0	\$20,000
36004	Old Gnowangerup Gaol Renewals	\$10,000	\$0	\$0	\$0	\$0	\$10,000
	Sub Total - CAPITAL WORKS	\$2,304,700	\$2,237,529	\$0	\$2,237,529	\$0	\$2,304,700
	Total - RECREATION AND CULTURE	\$2,304,700	\$2,237,529	\$0	\$2,237,529	\$0	\$2,304,700
	LAND AND BUILDINGS						
	TRANSPORT						
	EXPENDITURE						
39004	Works Depot	\$8,220	\$7,755	\$0	\$7,755	\$0	\$8,220
	Sub Total - CAPITAL WORKS	\$8,220	\$7,755	\$0	\$7,755	\$0	\$8,220
	Total - TRANSPORT	\$8,220	\$7,755	\$0	\$7,755	\$0	\$8,220
	OTHER PROPERTY AND SERVICES						
	EXPENDITURE						
62004	Building Renewals	\$0	\$0	\$0	\$0	\$0	\$0
62014	Water Corporation Admin Building	\$50,000	\$21,538	\$0	\$21,538	\$0	\$50,000
	Sub Total - CAPITAL WORKS	\$50,000	\$21,538	\$0	\$21,538	\$0	\$50,000
	Total - OTHER PROPERTY AND SERVICES	\$50,000	\$21,538	\$0	\$21,538	\$0	\$50,000
	Total - LAND AND BUILDINGS	\$2,669,625	\$2,280,007	\$0	\$2,280,007	\$0	\$2,669,625

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

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# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
ROAD INFRASTRUCTURE							
ROAD CONSTRUCTION							
38014	Roads To Recovery Projects	\$833,526	\$845,462	\$0	\$845,462	\$0	\$833,526
38004	Regional Road Group Projects	\$184,500	\$184,592	\$0	\$184,592	\$0	\$184,500
38084	Blackspot Program Projects	\$0	\$0	\$0	\$0	\$0	\$0
	Municipal Road Construction Projects	\$0					
38104	Road Reseals	\$31,610	\$25,466	\$0	\$25,466	\$0	\$31,610
38114	Kerbing Renewal	\$0	\$0	\$0	\$0	\$0	\$0
38094	Council Road Program	\$526,929	\$233,780	\$0	\$233,780	\$0	\$526,929
	Bridge Renewals	\$0	\$0	\$0	\$0		
	Sub Total - CAPITAL WORKS	\$1,576,565	\$1,289,300	\$0	\$1,289,300	\$0	\$1,576,565
	Total - ROADS	\$1,576,565	\$1,289,300	\$0	\$1,289,300	\$0	\$1,576,565
	Total - INFRASTRUCTURE ASSETS ROAD RESERVES	\$1,576,565	\$1,289,300	\$0	\$1,289,300	\$0	\$1,576,565
FOOTPATHS							
38304 PC01	Footpath Construction/Renewal	\$0	\$0	\$0	\$0	\$0	
38304 PC02	Yougenup Rd Footpath Renewal (Searle to Church)	\$21,000	\$18,922	\$0	\$18,922	\$0	\$21,000
	Sub Total - CAPITAL WORKS	\$21,000	\$18,922	\$0	\$18,922	\$0	\$21,000
	Total - TRANSPORT - FOOTPATHS	\$21,000	\$18,922	\$0	\$18,922	\$0	\$21,000
	Total - FOOTPATH ASSETS	\$21,000	\$18,922	\$0	\$18,922	\$0	\$21,000
AIRPORT							
43004	Airstrip Capital Improvements	\$85,500	\$40,742	\$0	\$40,742	\$0	\$85,500
43014	Airstrip Solar Light	\$0	\$0	\$0	\$0	\$0	\$0
	Sub Total - CAPITAL WORKS	\$85,500	\$40,742	\$0	\$40,742	\$0	\$85,500
	Total - TRANSPORT - AERODROMES	\$85,500	\$40,742	\$0	\$40,742	\$0	\$85,500
	Total - AERODROME ASSETS	\$85,500	\$40,742	\$0	\$40,742	\$0	\$85,500
DRAINAGE							
38404	Drainage Renewals	\$20,000	\$3,740	\$0	\$3,740	\$0	\$20,000
38414	Urban Drainage Renewals	\$0	\$0	\$0	\$0	\$0	\$0
	Sub Total - CAPITAL WORKS	\$20,000	\$3,740	\$0	\$3,740	\$0	\$20,000
	Total - TRANSPORT - DRAINAGE	\$20,000	\$3,740	\$0	\$3,740	\$0	\$20,000
	Total - DRAINAGE ASSETS	\$20,000	\$3,740	\$0	\$3,740	\$0	\$20,000
SEWERAGE							
26014	Ongerup Waste Water Ponds	\$31,000	\$1,239	\$0	\$1,239	\$0	\$31,000
26024	RV Dump Point	\$0	\$0	\$0	\$0	\$0	\$0
	Sub Total - CAPITAL WORKS	\$31,000	\$1,239	\$0	\$1,239	\$0	\$31,000
	Total - COMMUNITY AMENITIES - SEWERAGE	\$31,000	\$1,239	\$0	\$1,239	\$0	\$31,000
	Total - SEWERAGE ASSETS	\$31,000	\$1,239	\$0	\$1,239	\$0	\$31,000

# Shire of Gnowangerup

Details By Function Under The Following Program Titles  
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
PARKS & OVALS								
33154	Weir Park Improvements		\$0	\$0	\$0	\$0	\$0	\$0
33174	Community Park Capital		\$2,500	\$0			\$0	\$2,500
	Pioneer Park Renewals		\$0	\$0	\$0	\$0	\$0	\$0
	Porteous Park Renewal		\$0	\$0			\$0	\$0
	Gunther Park Renewals		\$0	\$0			\$0	\$0
	Gnp, Ongerup, Borden Main Streets Renewal		\$0	\$0			\$0	\$0
	Various Parks Renewals		\$0	\$0				
Sub Total - CAPITAL WORKS			\$2,500	\$0	\$0	\$0	\$0	\$2,500
Total - PARKS & OVALS			\$2,500	\$0	\$0	\$0	\$0	\$2,500
Total - INFRASTRUCTURE ASSETS - PARKS & OVALS			\$2,500	\$0	\$0	\$0	\$0	\$2,500
INFRASTRUCTURE ASSETS - OTHER								
LAW, ORDER & PUBLIC SAFETY								
07014	Emergency Service Infrastructure		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$0	\$0	\$0
Total - LAW, ORDER & PUBLIC SAFETY			\$0	\$0	\$0	\$0	\$0	\$0
COMMUNITY AMENITIES								
24004 WME	Ongerup Landfill		\$35,000	\$0	\$0	\$0	\$0	\$35,000
24014 WME	Borden Landfill & Transfer Station Construction		\$108,000	\$2,500	\$0	\$2,500	\$0	\$108,000
24024 WME	Gnp Landfill Site		\$10,000	\$235	\$0	\$235	\$0	\$10,000
Sub Total - CAPITAL WORKS			\$153,000	\$2,735	\$0	\$2,735	\$0	\$153,000
Total - COMMUNITY AMENITIES			\$153,000	\$2,735	\$0	\$2,735	\$0	\$153,000
RECREATION & CULTURE								
33124	Gnp Sporting Complex - Synthetic Surface		\$0	\$0	\$0	\$0	\$0	\$0
33134	Borden Pavilion Precinct Project		\$0	\$0	\$0	\$0	\$0	\$0
33164	Ongerup Bowling Green		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$0	\$0	\$0
Total - RECREATION & CULTURE			\$0	\$0	\$0	\$0	\$0	\$0
TRANSPORT								
39034	Depot Fuel Installation		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$0	\$0	\$0
Total - TRANSPORT			\$0	\$0	\$0	\$0	\$0	\$0
ECONOMIC SERVICES								
51004	Standpipe Upgrade		\$12,000	\$16,751	\$0	\$16,751	\$0	\$12,000
Sub Total - CAPITAL WORKS			\$12,000	\$16,751	\$0	\$16,751	\$0	\$12,000
Total - ECONOMIC SERVICES			\$12,000	\$16,751	\$0	\$16,751	\$0	\$12,000
Total - INFRASTRUCTURE ASSETS - OTHER			\$165,000	\$19,486	\$0	\$19,486	\$0	\$165,000
GRAND TOTALS			\$0	(\$781,325)	(\$9,799,580)	\$9,018,255	(\$10,027,171)	\$10,027,171

**16.3 AMENDMENT TO THE FEES AND CHARGES**

**Location:** Shire of Gnowangerup  
**File Ref:** 12.4.1  
**Date of Report:** 5 July 2016  
**Business Unit:** Finance  
**Officer:** Vin Fordham Lamont- Deputy Chief Executive Officer  
**Disclosure of Interest:** Nil

ATTACHMENTS

Nil.

PURPOSE OF THE REPORT

The purpose of this report is for Council to give consideration to a number of amendments to the 2016/2017 Schedule of Fees and Charges.

BACKGROUND

At the Ordinary Meeting of Council held on 22<sup>nd</sup> June 2016 the Schedule of Fees and Charges for 2016/2017 were adopted. During this meeting it was noted that the Fee for reopening of a grave for a 2<sup>nd</sup> interment was significantly less in comparison to a 1<sup>st</sup> interment. It has also since been found that a number of the Freedom of Information (FOI) charges have been omitted.

Staff have since investigated the Fees and Charges.

INTERMENT Fee and Charge Description	Total
The <b>actual cost</b> of digging a new grave	\$776
15/16 – Fee for Interment ( <i>no prior reservation</i> )	\$1001
16/17 – Fee for Interment ( <i>no prior reservation</i> )	\$1030
15/16 – Fee for Reopening of a grave for second Interment	\$660
16/17 – Fee for Reopening of a grave for second Interment	\$680

A number of observations can be made;

- A profit of \$225 was made on all Interments in 15/16
- When the actual cost of Interment is compared to the fee for reopening a grave, a loss of \$116 was incurred in 15/16 and \$96 for 16/17
- The 16/17 Fees and Charges adopted in June 2016 had been increased by CPI (3%)

It is understood that when reopening a grave staff are not required to dig as deep however it can be just as laborious as they are dug by hand and extra care needs to be taken to avoid causing any damage. Ultimately, digging a new grave and reopening a grave takes much the same amount of time.

It is therefore recommended that the 16/17 fee and charge for reopening a grave for second Interment be increased to \$855.

The FOI charges are set in Schedule 1 of the Freedom of Information Regulations 1993. These are outlined as follows:

<b>FREEDOM OF INFORMATION Fee and Charge Description</b>	<b>Total</b>
Application Fee under section 12(1)(e) of the Act <i>(for an application for a non-personal information)</i>	\$30
Charge for time taken by staff dealing with the application <i>(per hour, or pro rata for part of an hour)</i>	\$30
Charge for access time supervised by Staff <i>(per hour, or pro rata for part of an hour)</i> <i>Plus the actual additional cost to the agency of any special arrangements (hire of facilities or equipment)</i>	\$30
Charges for Photocopying staff time <i>(per hour, or pro rata for part of an hour)</i>	\$30
Charges for Photocopying per copy	0.20
Charges for time taken by staff transcribing information from a tape or other device <i>(per hour, or pro rata for part of an hour)</i>	\$30
Charge for duplicating a tape, film or computer information	Actual Cost
Charge for delivery, packaging and postage	Actual Cost

The first two items in the above table are already included in the 2016/2017 Schedule of Fees and Charges but have been reworded to ensure consistency. The remaining items need to be added to the schedule.

As the Freedom of Information Fees and Charges are regulated, the Shire of Gnowangerup is only allowed to charge what is specified. It is therefore recommended that Council includes the additional fees and charges as specified and remove the existing item of \$66 for “Enquiries not of a general nature requiring research (per hour)”.



## COMMENTS

Incorporated into the Schedule of Fees and Charges is the following amended fees/charges relating to the 2016-2017 financial year:

DESCRIPTION OF FEE AND CHARGE	BASIS OF FEE	GST	16/17 AMOUNT (EX GST)	GST (IF APPLICABLE )	TOTAL AMOUNT (INCLUDES GST WHERE APPLICABLE)
Reopening a grave for second Interment	Council	Yes	\$777.27	\$77.73	\$855
DESCRIPTION OF FEE AND CHARGE	BASIS OF FEE	GST	16/17 AMOUNT (EX GST)	GST (IF APPLICABLE )	TOTAL AMOUNT (INCLUDES GST WHERE APPLICABLE)
Application Fee <i>(for an application of a non-personal information)</i>	FOI Regs 1993	No	\$30.00	-	\$30.00
Charge for time taken by staff dealing with the application <i>(per hour, or pro rata for part of an hour)</i>	FOI Regs 1993	No	\$30.00	-	\$30.00
Charge for access time supervised by Staff <i>(per hour, or pro rata for part of an hour) Plus the actual additional cost to the agency of any special arrangements (hire of facilities or equipment)</i>	FOI Regs 1993	No	\$30.00	-	\$30.00
Charges for Photocopying staff time <i>(per hour, or pro rata for part of an hour)</i>	FOI Regs 1993	No	\$30.00	-	\$30.00
Charges for Photocopying per copy	FOI Regs 1993	No	0.20	-	\$0.20
Charges for time taken by staff transcribing information from a tap or other devise. <i>(per hour, or pro rata for part of an hour)</i>	FOI Regs 1993	No	\$30.00	-	\$30.00
Charges for duplicating a tape, film or computer information	FOI Regs 1993	No	Actual Cost	-	Actual Cost
Charge for delivery, packaging and postage	FOI Regs 1993	No	Actual Cost	-	Actual Cost

## CONSULTATION WITH THE COMMUNITY AND GOVERNMENT AGENCIES

Nil.

## LEGAL AND STATUTORY REQUIREMENTS

Local Government Act 1995, s6.16 to 6.19.

### 6.16. Imposition of fees and charges

- (1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

**\* Absolute majority required.**

- (2) A fee or charge may be imposed for the following —
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
  - (b) supplying a service or carrying out work at the request of a person;
  - (c) subject to section 5.94, providing information from local government records;
  - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;

- (e) *supplying goods;*
- (f) *such other service as may be prescribed.*
- (3) *Fees and charges are to be imposed when adopting the annual budget but may be —*
  - (a) *imposed\* during a financial year; and*
  - (b) *amended\* from time to time during a financial year.*

**\* Absolute majority required.**

#### **6.17. Setting level of fees and charges**

- (1) *In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —*
  - (a) *the cost to the local government of providing the service or goods; and*
  - (b) *the importance of the service or goods to the community; and*
  - (c) *the price at which the service or goods could be provided by an alternative provider.*
- (2) *A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.*
- (3) *The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —*
  - (a) *under section 5.96; or*
  - (b) *under section 6.16(2)(d); or*
  - (c) *prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.*
- (4) *Regulations may —*
  - (a) *prohibit the imposition of a fee or charge in prescribed circumstances; or*
  - (b) *limit the amount of a fee or charge in prescribed circumstances.*

#### **6.18. Effect of other written laws**

- (1) *If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —*
  - (a) *determine an amount that is inconsistent with the amount determined under the other written law; or*
  - (b) *charge a fee or charge in addition to the amount determined by or under the other written law.*
- (2) *A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.*

#### **6.19. Local government to give notice of fees and charges**

*If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —*

- (a) *its intention to do so; and*
- (b) *the date from which it is proposed the fees or charges will be imposed.*

*Waste Avoidance and Resource Recovery Act 2007, s67 and s68.*

**67. Local government may impose receptacle charge**

- (1) A local government may, in lieu of, or in addition to a rate under section 66, provide for the proper disposal of waste, whether within its district or not, by making an annual charge per waste receptacle, payable in one sum or by equal monthly or other instalments in advance, in respect of premises provided with a waste service by the local government.*
- (2) The charge is to be imposed on the owner (as defined in section 64(1)) or occupier, as the local government may decide, of any premises provided with a waste service by the local government.*
- (3) The provisions of the Local Government Act 1995 relating to the recovery of general rates apply with respect to a charge referred to in subsection (1).*
- (4) In the case of premises being erected and becoming occupied during the year for which payment is to be made, the charge for the service provided is to be the sum that proportionately represents the period between the occupation of the premises and the end of the year for which payment is made.*
- (5) Notice of any charge made under this section may be included in any notice of rates imposed under section 66 or the Local Government Act 1995, but the omission to give notice of a charge does not affect the validity of the charge or the power of the local government to recover the charge.*
- (6) A charge may be limited to premises in a particular portion of the area under the control of the local government.*
- (7) Charges under this section may be imposed in respect of and are to be payable for all premises in respect of which a waste service is provided, whether such premises are rateable or not.*
- (8) A local government may make different charges for waste services rendered in different portions of its district.*

Section 68 of the Waste Avoidance and Resource Recovery Act 2007 states-

**68. Fees and charges fixed by local government**

*Nothing in this Part prevents or restricts a local government from imposing or recovering a fee or charge in respect of waste services under the Local Government Act 1995 section 6.16.*

**POLICY IMPLICATIONS**

Nil.

**FINANCIAL IMPLICATIONS**

This has positive financial implications for the Shire as adopting the amendment as proposed will ensure cost recovery.

**STRATEGIC IMPLICATIONS**

This report forms part of the 2016-2017 Annual Budget. The 2016-2017 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible. The actions in the Corporate Business Plan reflect the objectives and desired outcomes within Council's Strategic Community Plan.

**IMPACT ON CAPACITY**

Nil – no change to work already being carried out.

RISK MANAGEMENT CONSIDERATIONS

This would ultimately leave Council out of pocket and unable to charge a number of the Fees required to process a Freedom of Information Application.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

- Option 1: That Council maintain the Fees and Charges which appeared in the 2016/2017 Schedule of Fees and Charges adopted at the Ordinary Council Meeting held on 22<sup>nd</sup> June 2016. This would ultimately leave Council out of pocket and unable to charge a number of the Fees required to process a Freedom of Information Application.
- Option 2: That Council amend the 2016/2017 Schedule of Fees and Charges to include the increased cost of 2<sup>nd</sup> Interment and additional Fees and Charges in relation to the Freedom of Information Act. This will provide council with additional income to cover its costs as well as the correct Fees and Charges to impose when processing a Freedom of Information Application.

CONCLUSION

That Council amend the Fees and Charges for 2016/2017 as outlined in the above report.

VOTING REQUIREMENTS

Absolute Majority

# **COUNCIL RESOLUTION**

Moved: Cr S Hmeljak

Seconded: Cr F Hmeljak

**0716.83**      **That Council:**

- 1. Pursuant to Section 6.16 of the Local Government Act 1995, adopts the following amendment to the fees and charges, as listed in the previously adopted 2016/2017 Schedule of Fee and Charges, and incorporates the updated Schedule into the 2016/2017 Annual Budget:**

DESCRIPTION OF FEE AND CHARGE	BASIS OF FEE	GST	16/17 AMOUNT (EX GST)	GST (IF APPLICABLE )	TOTAL AMOUNT (INCLUDES GST WHERE APPLICABLE)
Reopening a grave for second Interment	Council	Yes	\$777.27	\$77.73	\$855
DESCRIPTION OF FEE AND CHARGE	BASIS OF FEE	GST	16/17 AMOUNT (EX GST)	GST (IF APPLICABLE )	TOTAL AMOUNT (INCLUDES GST WHERE APPLICABLE)
Application Fee <i>(for an application of a non-personal information)</i>	FOI Regs 1993	No	\$30.00	-	\$30.00
Charge for time taken by staff dealing with the application <i>(per hour, or pro rata for part of an hour)</i>	FOI Regs 1993	No	\$30.00	-	\$30.00
Charge for access time supervised by Staff <i>(per hour, or pro rata for part of an hour) Plus the actual additional cost to the agency of any special arrangements (hire of facilities or equipment)</i>	FOI Regs 1993	No	\$30.00	-	\$30.00
Charges for Photocopying staff time <i>(per hour, or pro rata for part of an hour)</i>	FOI Regs 1993	No	\$30.00	-	\$30.00
Charges for Photocopying per copy	FOI Regs 1993	No	0.20	-	\$0.20
Charges for time taken by staff transcribing information from a tap or other devise. <i>(per hour, or pro rata for part of an hour)</i>	FOI Regs 1993	No	\$30.00	-	\$30.00
Charges for duplicating a tape, film or computer information	FOI Regs 1993	No	Actual Cost	-	Actual Cost
Charge for delivery, packaging and postage	FOI Regs 1993	No	Actual Cost	-	Actual Cost

- 2. Authorise the Chief Executive Officer to give Local Public Notice of the intention to impose the amended Fees and Charges from 12<sup>th</sup> August 2016 as required by section 6.19 of the Local Government Act 1995.**

**UNANIMOUSLY CARRIED: 8/0**

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**16.4 AGED TRUST ACCOUNT ITEMS**

**Location:** N/A  
**Proponent:** N/A  
**File Ref:** 12.2.1  
**Date of Report:** 14 July 2016  
**Business Unit:** Finance  
**Officer:** Vin Fordham Lamont - DCEO  
**Disclosure of Interest:** Nil

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ATTACHMENTS

- Appendix D of the 2016 Financial Management Systems Review
- Transaction listing of Trust No. T33
- Transaction listing of Trust No. T43

PURPOSE OF THE REPORT

To confirm Council's formal support to action aged items in the Trust account in terms of the informal direction given at the Strategic Workshop on 13 July 2016.

BACKGROUND

From 16-19 May 2016 inclusive, AMD Chartered Accountants conducted its interim audit of the Shire of Gnowangerup. The audit included the four yearly Financial Management Systems Review (FMSR) required under section 6.10 of the *Local Government Act 1995* and Regulation 5(1) of the *Local Government (Financial Management) Regulations 1996*.

In Appendix D of the FMSR report, AMD found that "... there are various old trust balances (dating back to 2005). We recommend a detailed review of the trust ledger balances listing be completed to determine if monies are required to be returned (or transferred to unclaimed monies if you cannot determine who the funds relate to) or recognised as income where related obligations have not been met."

COMMENTS

A review of the trust ledger balances listing identified two trust items where funds relating to now defunct community organisations are being held. Trust No. T33 amounts to \$3,110.67, which relates to the Gnowangerup Townscape Committee. Trust No. T43 amounts to \$567.58 and relates to Gnowangerup and District Tourist Promotion.

The Gnowangerup Townscape Committee was a committee of Council. The funds in T33 are comprised of awards from the Keep Australia Beautiful Council and donations from community groups. It has been suggested that these funds be transferred to the Shire's Municipal account and applied to the Heritage Trail project which is in the 2016/2017 draft Budget.

The funds in T43 were unclaimed monies from the local tourism group's NAB account which were forwarded to the Shire on 8/7/2015. NAB Gnowangerup has confirmed that the funds had been sitting in the account at their branch since at least 11/5/2006. As the funds have been

unclaimed for over ten years, it is considered appropriate to transfer these funds to the Shire's Municipal account and add them to the donation to Hidden Treasures of the Great Southern.

#### CONSULTATION WITH THE COMMUNITY AND GOVERNMENT AGENCIES

None at this stage.

#### LEGAL AND STATUTORY REQUIREMENTS

*Local Government Act 1995*

##### 6.9. Trust fund

- (1) A local government is to hold in the trust fund all money or the value of assets —
  - (a) that are required by this Act or any other written law to be credited to that fund; and
  - (b) held by the local government in trust.
- (2) Money or other property held in the trust fund is to be applied for the purposes of, and in accordance with, the trusts affecting it.
- (3) Where money or other property is held in the trust fund, the local government is to —
  - (a) in the case of money, pay it to the person entitled to it together with, if the money has been invested, any interest earned from that investment;
  - (b) in the case of property, deliver it to the person entitled to it.
- (4) Where money has been held in the trust fund for 10 years it may be transferred by the local government to the municipal fund but the local government is required to repay the money, together with any interest earned from its investment, from that fund to a person claiming and establishing a right to the repayment.

#### POLICY IMPLICATIONS

Nil.

#### FINANCIAL IMPLICATIONS

There will be no financial impact in regards to the \$567.58 tourism promotion funds as it will be “an in and an out” transaction.

Council's bottom line will be better off by \$3,110.67 in relation to the Heritage Trail project as the project's budgeted expenditure is \$37,163 and the corresponding grant amounts to \$22,618.

#### STRATEGIC IMPLICATIONS

Nil.

#### IMPACT ON CAPACITY

Nil.

#### RISK MANAGEMENT CONSIDERATIONS

Nil.

#### ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil.

**CONCLUSION**

Given the auditors' comments in Appendix D of the FMSR report, it is important that anomalous funds in the Shire's Trust account are actioned appropriately. It is considered appropriate that the funds in Trust No. T33 and Trust No. T43 be applied in the manner suggested in the Comments section of this agenda item.

**VOTING REQUIREMENTS**

Simple majority

**COUNCIL RESOLUTION**

Moved: Cr S Hmeljak

Seconded: Cr B Gaze

**0716.84**      That Council approves the following Trust account actions:

1. Transfer all funds in Trust No. T33 to the Shire's Municipal account, to be used against the Heritage Trail project expenditure which is in the 2016/2017 draft Budget (apply to General Ledger income account 37023).
2. Transfer all funds in Trust No. T43 to the Shire's Municipal account (apply to General Ledger income account 46023), and add \$500 to the Shire's donation to Hidden Treasures of the Great Southern which is in the 2016/2017 draft Budget (apply to General Ledger expenditure account 03142).

**UNANIMOUSLY CARRIED: 8/0**



## APPENDIX D

### SHIRE OF GNOWANGERUP

#### ACCOUNTING FOR MUNICIPAL OR TRUST TRANSACTIONS

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##### SCOPE

- Reviewed all monthly reconciliations including bank, sundry debtors, sundry creditors, fixed assets, rates debtors and rateable value reconciliations ensuring correctly reconciled and independently reviewed;
- Reviewed and tested most recent municipal and trust bank reconciliations prepared;
- Reviewed processes in respect to BAS, FBT Return and other statutory returns preparation;
- Reviewed use of reserve funds and determined whether changes in reserve purposes had been budgeted or public notice provided;
- Reviewed self-supporting loan transactions ensuring debtor invoices raised in accordance with payment schedule;
- Reviewed trust ledger balances; and
- Reviewed policies and procedures in respect to insurance, recording claims and insuring newly acquired assets.

##### FINDINGS

###### 1. REVIEW OF TRUST BALANCES

###### *Finding Rating: Low*

Our review of the detailed trust ledger balances listing at 31 March 2016 indicate there are various old trust balances (dating back to 2005). Our inquiries confirmed that a detailed review of old trust balances, specifically relating to bond accounts is required to be completed to determine the correct course of action.

###### **Implication**

Risk that Shire of Gnowangerup continues to hold monies in trust which are to be refunded or recognised as income in the event that the amount relates to performance bonds where conditions have not been met.

###### **Recommendation**

We recommend a detailed review of the trust ledger balances listing be completed to determine if monies are required to be returned (or transferred to unclaimed monies if you cannot determine who the funds relate to) or recognised as income where related obligations have not been met.

###### **Management Comment**

The DCEO and SFO will conduct a review and then discuss further action with AMD.

Date	Amount	Offset	Ref No	Description
02/11/2009	1400.00	0.00	7911	Total award payment - Regional Winner.
11/11/2010	800.00	0.00	9654	Donation from Gnowangerup Golf Club
28/01/2011	400.00	0.00	10026	Donation from Gnowangerup Golf Club
30/06/2011	133.39		10/11	Interest Accrued thoroughout 2010/2011
30/06/2012	71.01			interest portion 2012
19/09/2012	200.00	0.00	12966	Keep Australia Beautiful Council
30/06/2013	35.94			Interest Portion 2013
30/06/2014	14.71			Interest Portion 2014
30/06/2015	7.92			Interest 14/15
30/06/2016	47.70			Interest 15/16

T43 - 8TRUST grdFinancialDetails

Date	Amount	Offset	Ref No	Description
08/07/2015	558.88	0.00	17577	Unclaimed Funds from NAB Account 508326263
30/06/2016	8.70			Interest 15/16

**17. CONFIDENTIAL ITEMS**

**OTHER BUSINESS AND CLOSING PROCEDURES**

**18. URGENT BUSINESS INTRODUCED BY DECISION OF COUNCIL**

Nil.

**19. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**20. DATE OF NEXT MEETING**

That the next Ordinary Council Meeting will be held on the 24<sup>th</sup> August 2016.

**21. CLOSURE**

The Shire President thanked council and staff for their time and declared the meeting closed at 4:32 pm.