



SHIRE OF GNOWANGERUP

MINUTES

ORDINARY MEETING OF COUNCIL

27 APRIL 2016

Commencing at 3.30 pm

Council Chambers

28 Yougenup Road, Gnowangerup WA 6335

COUNCIL'S VISION

Gnowangerup Shire – A thriving, inclusive and growing community built on opportunity

TABLE OF CONTENTS

OPENING PROCEDURES

1. OPENING AND ANNOUNCEMENT OF VISITORS	
2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE	
2.1 ATTENDANCE	1
2.2 APOLOGIES	1
2.3 APPROVED LEAVE OF ABSENCE	1
3. APPLICATION FOR LEAVE OF ABSENCE	
4. RESPONSE TO QUESTIONS TAKEN ON NOTICE	
5. PUBLIC QUESTION TIME	
6. DECLARATION OF FINANCIAL INTERESTS AND INTEREST AFFECTING IMPARTIALITY	
7. PETITIONS / DEPUTATIONS / PRESENTATIONS	
7.1 PETITIONS	2
7.2 DEPUTATIONS	2
7.3 PRESENTATIONS	2
8. CONFIRMATION OF PREVIOUS MEETING MINUTES	
8.1 ORDINARY MEETING OF COUNCIL MINUTES 23 rd MARCH 2016	3
9. USE OF THE COMMON SEAL	
9.1 COMMON SEAL REGISTER	4
10. ANNOUNCEMENTS BY ELECTED MEMBERS WITHOUT DISCUSSION	
10.1 ELECTED MEMBERS ACTIVITY REPORTS	7

REPORTS FOR DECISION

11. COMMITTEES OF COUNCIL	
11.1 CEO REVIEW COMMITTEE MINUTES	9
12. STRATEGY AND GOVERNANCE	12
12.1 DELEGATION REGISTER	12
13. CORPORATE SERVICES & COMMUNITY DEVELOPMENT	18
14. INFRASTRUCTURE AND ASSET MANAGEMENT	18
15. STATUTORY COMPLIANCE	18
16. FINANCE	18
16.1 ACCOUNTS FOR PAYMENT AND AUTHORISATION – MARCH 2016	18
16.2 MARCH 2016 MONTHLY FINANCIAL REPORT	28
17. CONFIDENTIAL ITEMS	41
17.1 PURCHASE OF LAND	41
17.2 REQUEST FOR TENDER 01/2016 AND 02/2016 -SUPPLY OF PLANT, EQUIPMENT AND LABOUR HIRE STORM DAMAGE RELATED REINSTATEMENT	41
17.3 CROPPING OF VIRGINIA LAND SHARE – EXPRESSION OF INTEREST	42

OTHER BUSINESS AND CLOSING PROCEDURES

18. URGENT BUSINESS INTRODUCED BY DECISION OF COUNCIL	42
19. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	42
20. DATE OF NEXT MEETING	42
21. CLOSURE	42

OPENING PROCEDURES

1. OPENING AND ANNOUNCEMENT OF VISITORS

Shire President, Keith House welcomed Councillors, Staff and visitors and opened the meeting at 3:30pm.

2. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

2.1 ATTENDANCE

Keith House	Shire President
Fiona Gaze	Deputy Shire President
Lex Martin	
Bronwyn Gaze	
Richard House	
Frank Hmeljak	
Sue Lance	
Ben Moore	
Shelley Hmeljak	
Shelley Pike	Chief Executive Officer
Vin Fordham Lamont	Deputy Chief Executive Officer
Carol Shaddick	Senior Finance Officer
Anna Boschman	Manager of Community Services
Yvette Wheatcroft	Manager of Works
John Skinner	Asset and Waste Management Coordinator
Abbey Sergeant	Executive Assistant
Anrie Van Zyl	Corporate Support Officer
Guest	
Cassandra Hughes	

2.2 APOLOGIES

Nil.

2.3 APPROVED LEAVE OF ABSENCE

Nil.

3. APPLICATION FOR LEAVE OF ABSENCE

Cr Bronwyn Gaze – 25th May Council Meeting

4. RESPONSE TO QUESTIONS TAKEN ON NOTICE

Nil.

5. PUBLIC QUESTION TIME

Nil.

6. DECLARATION OF FINANCIAL INTERESTS AND INTEREST AFFECTING IMPARTIALITY

17.1	F Hmeljak	Declared a Financial Interest
17.1	S Hmeljak	Declared a Proximity Interest

7. PETITIONS / DEPUTATIONS / PRESENTATIONS

7.1 PETITIONS

7.2 DEPUTATIONS

7.3 PRESENTATIONS

7.3.1 Cassandra Hughes – Hidden Treasures Presentation

Presentation to be attached HERE

Questions:

1. Bronwyn Gaze, do the Art Trail dates crossover with the Blooms Festival.

Yes they have in the past crossed over.

2. Vin Fordham Lamont is there anything you're seeking from us?

Yes participation from your community. You don't need to hold a massive event to be involved you can simply promote what's already happening in your region. We are also considering a winter program.

3. Shelley Pike, is the committee currently looking at consistency in funding. Eg: a 3 year funding commitment.

Yes the committee is in the process of restructuring the funding arrangements between the shires. It is proposed that an MOU be put in place from July 1 2016 in conjunction with 3 year funding contracts.

4. Vin Fordham Lamont, does the Shire of Cranbrook use Hidden Treasures as part of major commitment to tourism?

Yes the Shire of Cranbrook have a high commitment to the program.

5. Shelley Pike, Is there a link from Hidden Treasures Website to the Shire and Vis versa?

Yes.

Keith House thanked Cassandra Hughes for her presentation; Cassandra left the room at 4:04pm.

8. CONFIRMATION OF PREVIOUS MEETING MINUTES

8.1 ORDINARY MEETING OF COUNCIL MINUTES 23rd MARCH 2016

COUNCIL RESOLUTION

Moved: Cr F Gaze

Seconded: Cr F Hmeljak

0416.31 That the minutes of the Ordinary Council Meeting held on Wednesday 23rd March 2016 be confirmed as a true record of proceedings

UNANIMOUSLY CARRIED: 9/0

9. USE OF THE COMMON SEAL

9.1	COMMON SEAL
Location:	Shire of Gnowangerup
Proponent:	N/A
Business Unit:	Strategy and Governance
Date of Report:	18 th April 2016
Officer:	S Pike, Chief Executive Officer
Disclosure of Interest:	Nil.

ATTACHMENT

- Copy of Common Seal Register

PURPOSE

This report is a standard report and for noting purposes only.

BACKGROUND

Section 2.5 of *the Local Government Act 1995* states that a Local Government is a Body Corporate with perpetual succession and a common seal. A document is validly executed by a Body Corporate when the common seal of the Local Government is affixed to it by the Chief Executive Officer, and the President/Chairman and the Chief Executive Officer attest the affixing of the seal.

Since the last meeting of Council the common seal has been applied to the following documents:

- WA Contract Ranger Services Pty Ltd, Ranger Services Gnowangerup
- Shire of Gnowangerup, Reissued with amendments following WAPC response Lot 556 Structure Plan
- Bunde Pty Ltd, Borden Community Dam for the purposes of removing water

The Chief Executive Officer is primarily responsible for the governance role of the Shire of Gnowangerup which includes ensuring all legislative requirements are complied with including: adopting plans and reports, accepting tenders, directing operations, setting and amending budgets. This use of the Common Seal is a Standard Report for noting by Council.

All documents validly executed will have the common seal affixed and the President and the Chief Executive Officer's attestations affixing the seal. Use of the common seal is to be recorded in the common seal register and must have the Council resolution number included and the date that the seal was applied.

POLICY IMPLICATIONS

Nil

LEGISLATIVE IMPLICATIONS

Section 2.5(2) of the Local Government Act 1995. The local government is a body corporate with perpetual succession and a common seal Section 9.49. Documents, how authenticated. A document, is, unless this Act requires otherwise, sufficiently authenticated by a local government without its common seal if signed by the CEO or an employee of the local government who purports to be authorised by the CEO to so sign.

CONCLUSION

This is a standard report for Elected Members information.

COMMON SEAL REGISTER

Register Reference No	Party (company etc)	Description e.g. Contract Agreement	Date Signed	Resolution No.	Signed
54	WA Contract Ranger Services Pty Ltd	Ranger Services Gnowangerup	30/3/2016		Yes
55	Shire of Gnowangerup	Re issued with amendments following WAPC response Lot 556 Structure Plan	18/11/2015	0915.102	Yes
56	Bundee Pty Ltd	Borden Community Dam for the purposes of removing water	13/04/2016		Yes

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The Gnowangerup SES Official Opening is being held on Thursday 5th May. All Councillors are to be in attendance, this is an excellent opportunity to speak to a number of ministers and the commissioner.

10.1 ELECTED MEMBERS ACTIVITY REPORT

Date of Report: N/A
Officer: Various

Attended the following meetings/events

F Gaze: Attended the Swimming Pool Farewell on Sunday 3rd April 2016, the Borden Centenary on the Saturday 9th and Sunday 10th April organised by Bec O’Meehan a fabulous event and the Borden Anzac Service on Monday 25th April 2016.

L Martin: Attended the National Public Sector Conference in Melbourne on Thursday 17th and Friday 18th March 2016. The conference focused on sharing, leadership and the culture of accommodation. Every employee is important and so is acknowledging their efforts. As a manager be interested in the lowest employee and acceptance that staff move on. Understand what causes dissatisfaction as well as delegating and sharing the responsibilities. Become active in identifying stake holders and managing staff and organisational goals. Be determined, give and take as well as lead by example. Also attended the Swimming Pool Farewell on Sunday 3rd April 2016, the Borden Centenary on Saturday 9th April and the Briefing Session on Wednesday 13th April 2016.

B Gaze: Placed her apologies for the Swimming Pool Farewell on Sunday 3rd April 2016. Attended the Borden Centenary on Saturday 9th and Sunday 10th April, a big thank you to Bec O’Meehan who did an amazing job. Attended the Briefing Session on Wednesday 13th April and the Borden Anzac Service at the newly restored RSL Hall on Monday 25th April 2016.

R House: Attended the Swimming Pool Farewell on Sunday 3rd April, the Borden Centenary on Saturday 9th April an inspirational amount of work was put into this event and the Briefing Session on Wednesday 13th April 2016.

F Hmeljak: Attended the Swimming Pool Farewell on Sunday 3rd April, the Gnowangerup Market Day on Saturday 8th April, the Briefing Session on Wednesday 13th April and the Gnowangerup Dawn Service on Monday 25th April 2016.

- S Lance: Attended the Hidden Treasures committee Meeting on Thursday 7th April, the Gnowangerup Market Day on Saturday 9th April and the Briefing Session on Wednesday 13th April 2016.
- B Moore: Attended the Briefing Session on Wednesday 13th April and the Gnowangerup Anzac Service on Monday the 25th April 2016.
- S Hmeljak: Attended the Gnowangerup Market day on Saturday 9th April and the Briefing Session on Wednesday 13th April 2016.
- K House: Attended the Swimming Pool Farewell on Sunday 3rd April 2016 a very low key and nice way to Farwell the old pool. Also attended the Gnowangerup Market Day and Borden Centenary Dinner on Saturday 9th April, the Grain Freight Meeting in Perth on Monday 11th April, the Briefing Session on Wednesday 13th April, a meeting with CEO Shelley Pike and the Minister for local government in Katanning on Thursday 14th April – topics of discussion included the gift register, amalgamations and rates capping. Also attended the Gnowangerup and Borden Anzac services on Monday 25th April 2016.

REPORTS FOR DECISION

PROCEDURAL MOTION

Moved: Cr F Gaze

Seconded: Cr R House

0416.32 That Council:

Close the meeting to members of the public in order to discuss an amendment to the committee resolution of item 11.1 as the item is considered confidential due to commercial in confidence details.

UNANIMOUSLY CARRIED: 9/0

PROCEDURAL MOTION

Moved: Cr F Gaze

Seconded: Cr S Lance

0416.33 That Council:

Reopen the meeting to members of the public at 4.41pm

UNANIMOUSLY CARRIED: 9/0

11. COMMITTEES OF COUNCIL

11.1	CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE
Location:	Shire of Gnowangerup
Proponent:	N/A
File Ref:	12.2.1
Date of Report:	18 th April 2016
Business Unit:	Strategy and Governance
Officer:	Executive Assistant, as instructed by Shire President
Disclosure of Interest:	Nil.

ATTACHMENT

- Minutes of the CEO Review Committee Meeting held on Wednesday 13th April 2016 – Confidential

PURPOSE OF THE REPORT

To advise Council of the CEO Review Committee Meeting held on 13th April 2016.

BACKGROUND

The CEO Review Committee met on 13th April 2016 and made the following recommendations to council;

That the committee recommend to council:

That the KPI update be noted.

COMMENTS

Nil

CONSULTATION WITH THE COMMUNITY AND GOVERNMENT AGENCIES

Nil

LEGAL AND STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COMMITTEE RECOMMENDATION

0416. That the committee recommend to council:

That the KPI update be noted.

AMENDMENT DISCUSSION

That the resolution be amended to include that council acknowledge the CEO's responses in relation to the KPI's, request the CEO to employ a facilitator to conduct the Annual Review and arrange for an appropriate date in August to be set.

AMENDMENT

Moved: S Hmeljak

Seconded: L Martin

0416.34 That:

1. Council acknowledge the CEO's responses in relation to the KPI update
2. Council Request the CEO to employ a facilitator to conduct the Annual CEO Review and
3. The CEO arrange an appropriate date in August to conduct the Annual Review.

UNANIMOUSLY CARRIED: 9/0

COUNCIL RESOLUTION

Moved: Cr S Lance

Seconded: Cr F Hmeljak

0416.35 That:

1. The KPI update be noted.
2. Council Acknowledge the CEO's responses in relation to the KPI update
3. Council Request the CEO to employ a facilitator to conduct the Annual CEO Review and;
4. The CEO Arrange an appropriate date in August to conduct the Annual Review.

UNANIMOUSLY CARRIED: 9/0

12. STRATEGY AND GOVERNANCE

12.1	DELEGATION REGISTER
Location:	N/A
Proponent:	N/A
File Ref:	16.3.9
Date of Report:	20 th April 2016
Business Unit:	Strategy and Governance
Officer:	Shelley Pike, Chief Executive Officer
Disclosure of Interest:	Nil

ATTACHMENTS

- Delegation 10 “Payments From Municipal Fund and Trust Fund”

PURPOSE OF THE REPORT

Update the Delegation Register to authorise the Manager of Community Services to make payments by cheque or electronic funds transfer (EFT) from the Municipal Fund or the Trust Fund.

BACKGROUND

The Manager of Community Services commenced work at the Shire of Gnowangerup on Monday 4th April 2016. It has since been identified that when managers and executive staff are on leave or out of the office for any other reason it can be challenging to process payments. It has therefore been recommended that the Delegation Register be updated to give the appropriate authorisation to the Manager of Community Services.

The Delegation Register is to be amended to:

- Include the position of Manager of Community Services under section 3 “Authorise and make payments by cheque or electronic funds transfer (EFT) from the Municipal Fund or the Trust Fund”. Conditions attached to this Delegation follow below:
 - a) The payment(s) only being for items of expenditure detailed within the adopted annual budget, or for payments that have been authorised by a resolution of Council in advance, or authorised in advance by the president in an emergency; and
 - b) The Chief Executive Officer, Deputy CEO, Manager of Works, Manager of Community Services, Shire President and Deputy Shire President jointly signing payments made by cheque, or jointly authorizing payments made by EFT; and
 - c) Compliance with the requirements of Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

COMMENTS

Nil

CONSULTATION WITH THE COMMUNITY AND GOVERNMENT AGENCIES

Nil

LEGAL AND STATUTORY REQUIREMENTS

Local Government Act 1995

5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
 - (a) this Act other than those referred to in section 5.43; or
 - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

* *Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

[Section 5.42 amended by No. 1 of 1998 s. 13; No. 28 of 2010 s. 70.]

5.44. CEO may delegate powers and duties to other employees

- (1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —
 - (a) the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and
 - (b) the exercise of that power or the discharge of that duty by the CEO's delegate,are subject to any conditions imposed by the local government on its delegation to the CEO.
- (4) Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.
- (5) In subsections (3) and (4) —
conditions includes qualifications, limitations or exceptions.

[Section 5.44 amended by No. 1 of 1998 s. 14(1).]

5.45. Other matters relevant to delegations under this Division

- (1) Without limiting the application of sections 58 and 59 of the *Interpretation Act 1984* —
 - (a) a delegation made under this Division has effect for the period of time specified in the delegation or where no period has been specified, indefinitely; and
 - (b) any decision to amend or revoke a delegation by a local government under this Division is to be by an absolute majority.
- (2) Nothing in this Division is to be read as preventing —
 - (a) a local government from performing any of its functions by acting through a person other than the CEO; or
 - (b) a CEO from performing any of his or her functions by acting through another person.

5.46. Register of, and records relevant to, delegations to CEO and employees

- (1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
- (3) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Local Government (Financial Management) Regulations 1996

12. Payments from municipal fund or trust fund, restrictions on making

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

[Regulation 12 inserted in Gazette 20 Jun 1997 p. 2838.]

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and

- (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

[Regulation 13 inserted in Gazette 20 Jun 1997 p. 2838-9; amended in Gazette 31 Mar 2005 p. 1048.]

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

It will assist operational efficiency if the Manager of Community Services is authorised to make payments by cheque or electronic funds transfer (EFT) from the Municipal Fund or the Trust Fund.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL RESOLUTION

Moved: Cr S Hmeljak

Seconded: Cr R House

0416.36 That Council:

Approve and update the Delegation Register by Including the Manager of Community Services under section 3 “Authorise and make payments by cheque or electronic funds transfer (EFT) from the Municipal Fund or the Trust Fund.”

UNANIMOUSLY CARRIED: 9/0

Date Adopted:	16 th April 1997
Date Last Reviewed:	23 rd March 2016
Policy Reference:	Administration Policy 4.7

Delegate:	Chief Executive Officer
Sub-Delegated:	see section 2.0
Chief Executive Instruction/Procedure:	

Legal (Parent):

1. Local Government Act 1995, Section 5.42.
- 2.

Legal (Subsidiary):

1. Local Government Act 1995, Section 6.7(2)
2. Local Government Act 1995, Section 6.8
3. Local Government Act 1995, Section 6.10
4. Local Government Act 1995, Section 3.1
5. Local Government (Financial Management) Regulations, Regulations 5, 11, 12 and 13.

Council delegates its authority and power to the Chief Executive Officer to-

- 1.0 Sign and issue purchase orders to incur liabilities from the Municipal Fund or the Trust Fund on behalf of the Shire,

Subject to-

- (a) Compliance with Council Purchasing Policy; and
- (b) Purchase orders only being issued for items of expenditure detailed within the adopted annual budget, or for payments that have been authorised by a resolution of Council in advance, or authorised in advance by the president in an emergency.

- 2.0 sub-delegate this power to the following employee positions subject to the limits imposed:

- | | |
|------------------------------------|---------------------|
| (a) Chief Executive Officer | -\$100,000.00 limit |
| (b) Deputy Chief Executive Officer | -\$100,000.00 limit |
| (c) Manager of Works | -\$25,000.00 limit |
| (d) Project Officer Leading Hand | -\$25,000.00 limit |
| (e) Plant Mechanic | -\$5,000.00 limit |
| (f) Works Assistant | -\$5,000.00 limit |
| (g) Manager of Community Services | -\$5,000 limit |
| (h) Executive Assistant | -\$1,000 limit |
| (i) Customer Service officer | -\$500.00limit |

- 3.0 Authorise and make payments by cheque or electronic funds transfer (EFT) from the Municipal Fund or the Trust Fund,

Subject to-

- (a) The payment(s) only being for items of expenditure detailed within the adopted annual budget, or for payments that have been authorised by a resolution of Council in advance, or authorised in advance by the president in an emergency; and
- (b) The Chief Executive Officer, Deputy CEO, Manager of Works, Manager of Community Services, Shire President and Deputy Shire President jointly signing payments made by cheque, or jointly authorizing payments made by EFT; and
- (c) Compliance with the requirements of Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

13. CORPORATE SERVICES & COMMUNITY DEVELOPMENT

Nil.

14. INFRASTRUCTURE AND ASSET MANAGEMENT

Nil.

15. STATUTORY COMPLIANCE

Nil.

16. FINANCE

16.1 ACCOUNTS FOR PAYMENT AND AUTHORISATION – MARCH 2016

Location: Shire of Gnowangerup
File Ref: 12.14.1
Date of Report: 15 April 2016
Business Unit: Finance
Officer: CA Shaddick – Senior Finance Officer
Disclosure of Interest: Nil

ATTACHMENT

- March 2016 Cheque Listing

COMMENTS

The March 2016 cheque list is attached as follows

FUND	AMOUNT
Municipal Fund	\$ 573,660.74
Trust Fund	\$ 2,202.02
Credit Card	\$ 3,935.70
TOTAL	\$ 579,798.46

COUNCIL RESOLUTION

Moved: Cr L Martin

Seconded: Cr F Gaze

0416.37 That the Schedule of Accounts: Municipal Fund Cheques 26692 - 26705, EFT 10651 – EFT 10728, Click Super DD totalling \$573,660.74 Trust Fund Cheques 761 - 764 - totalling \$2,202.02 and Corporate Credit Card totalling \$3,935.70 be approved.

UNANIMOUSLY CARRIED: 9/0

Chq/EFT	Date	Name	Description	Amount
761	2/03/2016	WA CONTRACT RANGER SERVICES	Micro-chipping for T. Pursell	\$ 50.00
762	2/03/2016	BUILDING COMMISSION	Building applications for February 2016	\$ 928.03
763	2/03/2016	BCITF	Building applications for February 2016	\$ 1,187.49
764	2/03/2016	SHIRE OF GNOWANGERUP	Building Commissions for February 2016	\$ 36.50
TOTAL TRUST ACCOUNT				\$ 2,202.02
EFT10651	3/03/2016	Admin Social Club	Payroll deductions	\$ 70.00
EFT10652	3/03/2016	Air Liquide	Cylinder fee sizes G, E, D and C	\$ 115.25
EFT10653	3/03/2016	Albany Autos	Mats for Holden Colarado	\$ 79.90
EFT10654	3/03/2016	Albany Lock Services	Key system additions for reticulation, rubbish gate & airport	\$ 110.00
EFT10655	3/03/2016	Best Office Systems	Fax machine for Ongerup depot	\$ 387.00
EFT10656	3/03/2016	Black And Gold Social Club	Payroll deductions	\$ 115.00
EFT10657	3/03/2016	CBCA WA Branch (Inc)	Subscriptions for Library	\$ 60.00
EFT10658	3/03/2016	Courier Australia	Freight	\$ 102.44
EFT10659	3/03/2016	Cutting Edges Equipment Parts	Cutting edges for CAT, Case Loader and Backhoe	\$ 1,535.98
EFT10660	3/03/2016	DL Consulting	Draft Budget, budget review, adjustments to LTFP	\$ 4,798.20
EFT10661	3/03/2016	Dept of Fire and Emergency Services	2015/16 ESL Quarter 3	\$ 21,297.60

EFT10662	3/03/2016	Edwards Motors Pty Ltd	15,000km service for CEO vehicle	\$	305.45	
EFT10663	3/03/2016	Gnowangerup Fuel Supplies	Fuel for SES Vehicles Feb 2016	\$	41.02	F
EFT10664	3/03/2016	Gnowangerup Newsagency	Subscriptions for February 2016	\$	57.90	
EFT10665	3/03/2016	I Sweep Town & Country	Street sweeping of Gnp, Borden and Ongerup	\$	3,861.00	
EFT10666	3/03/2016	Komatsu Australia Pty Ltd	Repairs to Komatsu Grader P2016	\$	1,216.52	
EFT10667	3/03/2016	McCorkell Constructions (WA) Pty Ltd	Progress Claim No 08	\$	360,957.48	P
EFT10668	3/03/2016	Messagemedia	2177 messages for February 2016	\$	383.15	
EFT10669	3/03/2016	Olumayokun Oluyede	Cash subsidy as per Contract February 2016	\$	11,000.00	
EFT10670	3/03/2016	Palmer Earthmoving Australia	Traffic control Gnowangerup Tambellup Rd for bitumen seal	\$	3,394.58	
EFT10671	3/03/2016	Staples Australia Pty Limited	Toilet tissue for Public Toilets	\$	260.50	
EFT10672	3/03/2016	WA Contract Ranger Services	Ranger services performed 23/2/16 and 24/2/16 as per quote	\$	1,658.69	
EFT10673	14/03/2016	Admin Social Club	Payroll deductions	\$	70.00	
EFT10674	14/03/2016	Allwest Plant Hire	Dry Hire of KOMATSU 24/02/2016 - 29/02/2016	\$	2,717.00	
EFT10675	14/03/2016	Arrow Bronze	Niche Wall Plaque for HAMS	\$	264.38	R
EFT10676	14/03/2016	Australia Post	Postage fees for February 2016	\$	551.05	
EFT10677	14/03/2016	B P Harris & Son	Liquid Gas for Fulton Hogan - Tambellup Rd	\$	434.50	
			Steel plate for slasher & tubing for signage	\$	161.48	

EFT10678	14/03/2016 BGL Solutions	Sports Ground Complex - Extra mowing	\$	514.45
		Fertilise all Turf areas as per Contract	\$	500.50
		Reticulation repairs for Ongerup	\$	509.63
EFT10679	14/03/2016 Black And Gold Social Club	Payroll deductions	\$	115.00
EFT10680	14/03/2016 Conplant Pty Ltd	Steering cylinder seal kit for Vibe Roller (2x Sets)	\$	640.88
EFT10681	14/03/2016 Courier Australia	Freight	\$	272.75
EFT10682	14/03/2016 Dept of Environment Regulation	Tracking form - grease traps	\$	82.00
EFT10683	14/03/2016 Edwards Motors Pty Ltd	Purchase of Insignia VRX sedan for CEO GN.00	\$	48,560.00
		Trade in GN.00 Holden Caprice	- \$	43,000.00
EFT10684	14/03/2016 Gnowangerup CRC	Advertising in Roundup for February	\$	493.80
		Cleaning, telephone, internet and cleaning for Feb.	\$	605.33
EFT10685	14/03/2016 Gnowangerup Fuel Supplies	Fuel for Shire Vehicles	\$	650.72
EFT10686	14/03/2016 Gnowangerup Hotel	Meals only for training lecturer SES	\$	126.00 F
EFT10687	14/03/2016 Hanson Construction Materials	5-7 aggregate mix for bitumen patching on Tieline Road	\$	1,156.89
EFT10688	14/03/2016 Hitachi	Parts for repairs of John Deere Grader P2006	\$	3,013.63
EFT10689	14/03/2016 It Vision	Rates Training - Subdivisions and amalgamations	\$	797.50
EFT10690	14/03/2016 Jason Sign Makers	Box section signs - Flood damage ahead	\$	1,443.20
EFT10691	14/03/2016 John Arthur Skinner	Repairs to Iphone	\$	78.00

EFT10692	14/03/2016	Katanning Glazing & Security	Supply & install security screens for doors and windows 20 McDonald Street - DCEO contributed to cost	\$	2,660.00
EFT10693	14/03/2016	Landgate	GRV valuation changed schedule G2015/1 and M2015/1	\$	64.00
EFT10694	14/03/2016	M & K Hobbs Earthmoving	Grading of Old Ongerup Road - Flood damage, open up works	\$	4,048.00 P
EFT10695	14/03/2016	Marketforce	Construction Leading Hand employment advertising Proposed Naming Cadalelup Road Employment Manager of Community Services	\$ \$ \$	2,857.31 370.76 539.62
EFT10696	14/03/2016	Ongerup Tyres & Automotive	New tyres for Holden Colarado - Ongerup grader ute Tyre repairs for Shire plant	\$ \$	456.00 293.00
EFT10697	14/03/2016	Online Safety Systems Pty Ltd	Plant assessor monthly access fee	\$	308.00
EFT10698	14/03/2016	Palmer Earthmoving Australia	Tree pruning Clear Hills Rd Tree pruning Magners Rd, Wilemenup Rd, Xmas Farm Rd Tree pruning Stewarts Road Traffic Management for above pruning Dig trenches and clear treesat Ongerup Rubbish tip	\$ \$ \$ \$ \$	3,886.31 4,861.20 4,180.57 4,394.50 5,355.35
EFT10699	14/03/2016	Ratten & Slater Machinery	Filters and belts for JD Mowers	\$	1,081.31
EFT10700	14/03/2016	Sadlers Butchers	Catering for Council meetings February	\$	896.00
EFT10701	14/03/2016	Shire of Cuballing	Contractor Building Services for February 2016	\$	3,926.75
EFT10702	14/03/2016	Star Sales & Service	Pull cord for small motors	\$	20.00
EFT10703	14/03/2016	Warren Blackwood Waste	Bins pick up 04/02, 11/02, 18/02, 25/02	\$	6,021.52
EFT10704	14/03/2016	Yongergnow - Ongerup CRC	Advertising in the Ongerup Grapevine - February 2016	\$	186.00

EFT10705	22/03/2016 Abbey Sergeant	Uniforms for 2015/16	\$	440.00	
EFT10706	22/03/2016 Albany Autos	Hire of loan car - Isuzu ute 3,000km sevice	\$	13.76	
EFT10707	22/03/2016 Ardess Nursery	Plants for Borden	\$	176.00	
EFT10708	22/03/2016 Armadillo Group	Repairs to hydraulic hose for Komatsu grader Texon grease	\$ \$	112.80 233.51	
EFT10709	22/03/2016 BGL Solutions	Gnp Sporting Complex - Grounds maintenance Gardening as per contract for February	\$ \$	169.40 8,166.73	
EFT10710	22/03/2016 Becks Transport	Frieght for broom set for tractor	\$	86.26	
EFT10711	22/03/2016 Carol Shaddick reimbursement	Street Numbers for Ongerup and Borden	\$	236.42	
EFT10712	22/03/2016 Courier Australia	Freight	\$	22.70	
EFT10713	22/03/2016 Dept of Environment Regulation	Tracking forms - Septic	\$	142.00	
EFT10714	22/03/2016 Farmworks Australia Pty Ltd	Pallet of liquid chlorine Various hardware items	\$ \$	1,228.00 218.65	
EFT10715	22/03/2016 Gnowangerup B&B	Accomodation for Trainer - B Mulloni SES	\$	190.00	F
EFT10716	22/03/2016 Gnowangerup CRC	Print and bind Rescue Manuals for SES	\$	222.00	F
EFT10717	22/03/2016 Gnowangerup Newsagency	Stationary items for SES	\$	41.40	F
EFT10718	22/03/2016 HHG Legal Group	Legal advice regarding McCorkells Contract obligations	\$	1,468.50	
EFT10719	22/03/2016 Hewer Consulting Services	On-site inspections of storm damage, documenting & photographs	\$	12,831.50	P

EFT10720	22/03/2016	J.E. & K.N. Davis	Gravel stockpile pushed at Soldiers Rd	\$	8,785.00
EFT10721	22/03/2016	Jason Sign Makers	Signage for Pistol Club & Hart Road	\$	100.10
EFT10722	22/03/2016	Komatsu Australia Pty Ltd	Park lights and front indicator lights Komatsu Grader P2016	\$	1,264.06
EFT10723	22/03/2016	Mcintosh & Son	Right hand window for Case Loader	\$	1,415.65
EFT10724	22/03/2016	Netregistry Pty Ltd	Renewal of domain - gnowangerup.wa.gov.au	\$	47.85
EFT10725	22/03/2016	Ongerup Farm Supplies - Mick Creagh	Fast set concrete	\$	61.12
EFT10726	22/03/2016	Staples Australia Pty Limited	Stationary and cleaning supplies	\$	327.58
EFT10727	22/03/2016	Star Sales & Service	Buttons for whipper snipper Ongerup	\$	21.60
EFT10728	22/03/2016	State Library Of Western Australia	Freight Recoup 2015-16	\$	584.55
26692	3/03/2016	Gnowangerup IGA	Consumables	\$	422.65
26693	3/03/2016	Ian David Beaton	Remove and replace gutters at Gnowangerup Town Hall	\$	1,562.00
26694	3/03/2016	MEU	Payroll deductions	\$	184.50
26695	14/03/2016	Ian David Beaton	Supply and fit backflow valve at Ongerup standpipe	\$	1,485.00
			Supply and fit backflow valve at Gnowangerup standpipe	\$	946.00
26696	14/03/2016	MEU	Payroll deductions	\$	184.50
26697	14/03/2016	Synergy	226 Street lights supply period 31 days to 24/02/2016	\$	3,559.30
			Supply period 64 days various Shire property	\$	2,116.45
			Supply period 64 days Swimming Pool	\$	2,802.80

26698	14/03/2016	Telstra	Usage, service and equipment and directory charges	\$	1,468.71
26699	22/03/2016	Gnowangerup Roadhouse	Training Saturday - Basic general rescue SES	\$	137.30 F
26700	22/03/2016	Gnowangerup Shire Medical Practice	Pre Placement Medical	\$	120.00
26701	22/03/2016	Peter Stewart	Purchase 5250m3 gravel as per agreement 0008	\$	5,775.00
26702	22/03/2016	Main Roads Western Australia	Refund of State Contribution to Borden Bremer Bay Rd	\$	3,261.50
26703	22/03/2016	Synergy	Supply period 62 days to 02/03/2016	\$	1,131.00
26704	22/03/2016	Telstra	Shire mobile phone charges	\$	829.19
26705	22/03/2016	Water Corporation	Water usage and service charges	\$	8,256.25
DD3551.1	9/03/2016	Walgs Plan	Superannuation contributions	\$	8,705.38
DD3551.2	9/03/2016	Shaddick SMSF	Superannuation contributions	\$	552.56
DD3551.3	9/03/2016	Prime Super	Superannuation contributions	\$	733.79
DD3551.4	9/03/2016	Colonial FirstWrap Plus Personal Super	Superannuation contributions	\$	615.00
DD3551.5	9/03/2016	Australian Super	Superannuation contributions	\$	355.53
DD3551.6	9/03/2016	Bendigo SmartOptions Super	Superannuation contributions	\$	50.68
DD3556.1	23/03/2016	Walgs Plan	Superannuation contributions	\$	8,688.24
DD3556.2	23/03/2016	Shaddick SMSF	Superannuation contributions	\$	552.56

DD3556.3	23/03/2016 Prime Super	Superannuation contributions	\$	535.32
DD3556.4	23/03/2016 Colonial FirstWrap Plus Personal Super	Superannuation contributions	\$	615.00
DD3556.5	23/03/2016 Australian Super	Superannuation contributions	\$	384.16
DD3556.6	23/03/2016 Bendigo SmartOptions Super	Superannuation contributions	\$	50.68
TOTAL MUNICIPAL ACCOUNT			\$	573,660.74
	11/02/2016 Perth Airport	Managers and Leaders Conference	\$	95.00 R
	11/02/2016 Flight Centre	Managers and Leaders Conference	\$	813.80 R
	11/02/2015 Perth Airport	Managers and Leaders Conference	\$	104.00 R
	12/02/2016 Riverside Roadhouse	Refreshments attending Minister for Health Meeting	\$	24.50
	12/02/2016 Elizas Café	Refreshments attending Minister for Health Meeting	\$	11.40
	12/02/2016 Riverside Roadhouse	Fuel for GN.00	\$	57.05
	17/02/2016 Institute of Public Works	Building Plus License - to be reimbursed paid twice in error	\$	1,430.00 R
	26/02/2016 Canning Auto Lodge	Accomodation for Rates Training	\$	296.00
	29/02/2016 Shire of Gnowangerup	Plate change and License new GN.00	\$	359.30
	1/03/2016 Pagoda Resort	Accomodation CEO attend Intergrated Planning Meeting	\$	274.15
	2/03/2016 BP Attadale	Fuel for GN.00	\$	64.91
	2/03/2016 Westnet	Shire internet fees	\$	323.39

2/03/2016 Baker Junct Fuel	Fuel for GN.001	\$	21.70
9/03/2016 Gull Petroleum	Fuel for GN.001	\$	42.50
10/03/2016 NAB	Card fees	\$	18.00
TOTAL CORPORATE CREDIT CARD		\$	3,935.70

CERTIFICATE OF SENIOR FINANCE OFFICER

I HEREBY CERTIFY THE FOLLOWING SCHEDULE OF ACCOUNTS:

TOTAL FOR MUNICIPAL FUND: EFT10651 - EFT10728 Cheque 26692 - 26705 DD Clicksuper = \$573,660.74

TOTAL FOR TRUST FUND: Cheque 761 - 764 = \$2,202.02

TOTAL FOR CREDIT CARD: \$3,935.70

CHIEF EXECUTIVE OFFICER

- F Fully Grant Funded
- P Partial Grant Funded
- R Other Funding (Reimbursements)

Doc ID	Doc Owner	Issue Date	Last Saved Date	File Name
	CA Shaddick	15-Apr-16	15-Apr-16	
Version	Issue Date			
1	15-Apr-16			

16.2	MARCH 2016 MONTHLY FINANCIAL REPORT
Location:	Shire of Gnowangerup
Proponent:	n/a
File Ref:	12.14.1
Date of Report:	20 April 2016
Business Unit:	Finance
Officer:	D. Long - Finance Consultant C. Shaddick – Senior Finance Officer
Disclosure of Interest:	Nil

Attachments

- Monthly Financial Statements for period 31 March 2016 including;
 - Statement of Financial Activity to 31 March 2016.
 - Report on Material Differences.
 - Comprehensive Income by Program and Nature & Type
 - Statement of Financial Position.
 - Statement of Cash Flows.
 - Current Assets and Liabilities.

Summary

Adoption of the March 2016 Monthly Financial Report

Comments

Presented to Council is the Financial Statement to 31 March 2016 subject to change as a result of end of year procedures and audit process.

Consultation

Nil

Statutory Environment

Local Government Financial Regulations (1996) 22, 32 and 43 apply.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

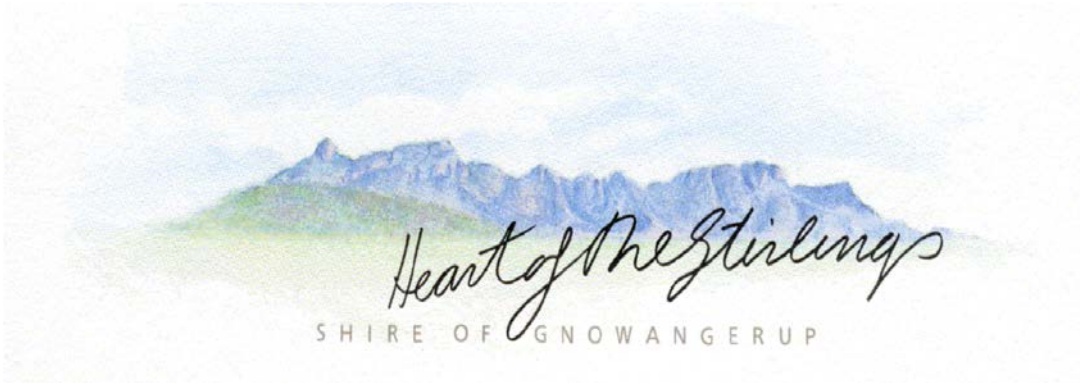
COUNCIL RESOLUTION

Moved: Cr R House

Seconded: Cr F Hmeljak

0416.38 That the March 2016 Monthly Financial Report be received and noted.

UNANIMOUSLY CARRIED: 9/0



SHIRE OF GNOWANGERUP

MONTHLY FINANCIAL REPORT

31 MARCH 2016

SHIRE OF GNOWANGERUP
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDING 31 MARCH 2016

	NOTES	2015-16 ANNUAL BUDGET	2015/16 JULY - MAR BUDGET	2015-16 YTD ACTUAL
EXPENDITURE (Excluding Finance Costs)		\$	\$	\$
General Purpose Funding		(59,949)	(41,575)	134,121
Governance		(924,151)	(697,562)	(606,878)
Law, Order, Public Safety		(279,999)	(185,244)	(214,311)
Health		(227,063)	(158,326)	(148,597)
Education and Welfare		(20,700)	(18,525)	(16,999)
Housing		(58,964)	(68,052)	(40,272)
Community Amenities		(640,336)	(480,622)	(287,310)
Recreation and Culture		(1,034,242)	(853,859)	(925,554)
Transport		(1,927,554)	(1,514,163)	(2,947,667)
Economic Services		(117,461)	(88,363)	(53,612)
Other Property and Services		(492,755)	(451,554)	(538,069)
		(5,783,174)	(4,557,845)	(5,645,148)
REVENUE				
General Purpose Funding		4,077,052	3,889,004	3,914,871
Governance		7,450	7,100	7,961
Law, Order, Public Safety		85,314	67,790	78,233
Health		0	0	329
Education and Welfare		13,525	9,677	2,000
Housing		83,080	67,295	64,085
Community Amenities		265,530	260,523	271,091
Recreation and Culture		29,800	18,820	70,145
Transport		126,900	126,876	147,849
Economic Services		15,098	11,484	16,107
Other Property & Services		95,569	73,935	167,850
		4,799,318	4,532,504	4,740,520
	<i>Increase(Decrease)</i>	(983,856)	(25,341)	(904,628)
FINANCE COSTS				
General Purpose Funding		0	0	0
Housing		(26,512)	(15,706)	(15,706)
Community Amenities		(2,636)	(1,539)	(1,539)
Recreation & Culture		(54,970)	(23,557)	(23,557)
Economic Services		0	0	0
Other Property & Services		0	0	0
Total Finance Costs		(84,118)	(40,801)	(40,801)
NON-OPERATING REVENUE				
General Purpose Funding		0	0	0
Law, Order & Public Safety		0		0
Recreation & Culture		890,000	0	550,000
Transport		947,639	947,639	756,225
Economic Services		0	0	0
Total Non-Operating Revenue		1,837,639	947,639	1,306,225

**SHIRE OF GNOWANGERUP
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDING 31 MARCH 2016**

	NOTES	2015-16 ANNUAL BUDGET	2015/16 JULY - MAR BUDGET	2015-16 YTD ACTUAL
PROFIT/(LOSS) ON SALE OF ASSETS				
Law, Order & Public Safety				0
Health		0	0	0
Community Amenities		0		0
Transport		0	0	0
Other Property & Services Profit		0		0
Other Property & Services Loss		0	0	0
<i>Total Profit/(Loss)</i>		0	0	0
NET RESULT		769,665	881,497	360,796
Other Comprehensive Income				
Changes on revaluation of non-current assets		0	0	0
<i>Total Abnormal Items</i>		0	0	0
TOTAL COMPREHENSIVE INCOME		769,665	881,497	360,796

SHIRE OF GNOWANGERUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE/TYPE
FOR THE PERIOD ENDING 31 MARCH 2016

	2015-16 BUDGET	2015-16 ACTUAL
Expenses		
Employee Costs	(1,736,903)	(1,416,382)
Materials and Contracts	(1,806,007)	(949,912)
Utility Charges	(161,965)	(112,171)
Depreciation on Non-Current Assets	(1,506,295)	(2,827,471)
Interest Expenses	(84,118)	(40,801)
Insurance Expenses	(206,860)	(178,991)
Other Expenditure	(365,144)	(132,654)
	(5,867,292)	(5,658,383)
Revenue		
Rates	3,469,308	3,491,477
Operating Grants, Subsidies and Contributions	904,811	731,611
Fees and Charges	277,068	266,249
Service Charges	0	0
Interest Earnings	84,860	88,490
Other Revenue	63,271	158,819
	4,799,318	4,736,646
	(1,067,974)	(921,737)
Non-Operating Grants, Subsidies & Contributions	1,837,639	1,306,225
Fair Value Adjustments to financial assets at fair value through profit/loss	0	0
Profit on Asset Disposals	0	3,874
Loss on Asset Disposals	0	(27,566)
	1,837,639	1,282,533
Net Result	769,665	360,796
Other Comprehensive Income		
Changes on revaluation of non-current assets	0	0
Total Other Comprehensive Income	0	0
TOTAL COMPREHENSIVE INCOME	769,665	360,796

**SHIRE OF GNOWANGERUP
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 31 MARCH 2016**

	Note	2014-15 ACTUAL \$	2015-16 ACTUAL \$	Variance \$
Current assets				
Unrestricted Cash & Cash Equivalents		2,523,413	2,818,965	295,552
Restricted Cash & Cash Equivalents		1,941,816	1,963,571	21,755
Trade and other receivables		221,943	294,036	72,094
Inventories		28,186	38,840	10,654
Other assets		0	0	0
Total current assets		4,715,357	5,115,412	400,055
Non-current assets				
Trade and other receivables		308,081	308,081	0
LG House Unit Trust		6,186	6,186	0
Property, infrastructure, plant and equipment		26,918,223	28,173,793	1,255,570
Infrastructure Assets		124,775,411	123,451,283	-1,324,127
Total non-current assets		152,007,900	151,939,343	-68,557
Total assets		156,723,258	157,054,756	331,498
Current liabilities				
Trade and other payables		236,741	307,591	-70,850
Interest-bearing loans and borrowings		202,834	102,686	100,148
Provisions		221,773	221,773	0
Total current liabilities		661,348	632,050	29298
Non-current liabilities				
Interest-bearing loans and borrowings		1,311,421	1,311,421	0
Provisions		29,226	29,226	0
Total non-current liabilities		1,340,647	1,340,647	0
Total liabilities		2,001,996	1,972,698	29,298
Net assets		154,721,261	155,082,058	360,796
Equity				
Retained surplus		40,059,128	42,343,643	2,284,515
Net Result		2,547,219	360,796	-2,186,423
Reserve - asset revaluation		110,173,098	110,420,524	247,426
Reserve - Cash backed		1,941,816	1,957,095	15,279
Total equity		154,721,261	155,082,058	360,797

This statement is to be read in conjunction with the accompanying notes

**SHIRE OF GNOWANGERUP
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 MARCH 2016**

	Note	2014-15 ACTUAL \$	2015-16 BUDGET \$	2015-16 ACTUAL \$
Cash Flows from operating activities				
Payments				
Employee Costs		(1,912,106)	(1,692,259)	(1,427,975)
Materials & Contracts		(1,096,582)	(1,826,007)	(838,087)
Utilities (gas, electricity, water, etc)		(123,088)	(161,965)	(112,171)
Insurance		(210,091)	(206,860)	(178,991)
Interest Expense		(79,990)	(86,618)	(39,430)
Goods and Services Tax Paid		(11)	0	32,322
Other Expenses		(178,087)	(365,144)	(132,654)
		(3,599,956)	(4,338,853)	(2,696,986)
Receipts				
Rates		3,183,897	3,491,808	3,342,003
Operating Grants & Subsidies		2,424,730	904,811	731,611
Contributions, Reimbursements & Donations		0	-	0
Fees and Charges		330,965	277,068	255,242
Interest Earnings		103,328	84,860	88,490
Goods and Services Tax		0	-	11
Other		120,137	63,271	158,819
		6,163,056	\$4,821,818	4,576,177
Net Cash flows from Operating Activities	9	2,563,101	482,965	1,879,191
Cash flows from investing activities				
Payments				
Purchase of Land		0	0	0
Purchase of Buildings		(706,110)	(2,669,625)	(1,680,953)
Purchase Plant and Equipment		(601,027)	(735,000)	(298,879)
Purchase Furniture and Equipment		(44,777)	(13,500)	0
Purchase Road Infrastructure Assets		(730,589)	(1,576,565)	(843,611)
Purchase of Footpath Assets		0	(21,000)	0
Purchase Aerodrome Assets		0	0	(40,742)
Purchase Drainage Assets		(8,305)	(20,000)	1,307
Purchase Sewerage Assets		(4,110)	0	0
Purchase Parks & Ovals Assets		(17,097)	(2,500)	0
Purchase Solid Waste Assets		(56,455)	(281,500)	(2,500)
Receipts				
Proceeds from Sale of Assets		545,347	212,000	82,773
Non-Operating grants used for Development of Assets		1,744,078	1,837,639	1,306,225
		120,956	(3,270,051)	(1,476,381)
Cash flows from financing activities				
Repayment of Debentures		(192,944)	(213,858)	(100,148)
Advances to Community Groups		0	0	0
Revenue from Self Supporting Loans		27,973	54,070	14,646
Proceeds from New Debentures		0	200,000	0
Net cash flows from financing activities		(164,971)	40,212	(85,502)
Net increase/(decrease) in cash held		2,519,086	(2,746,874)	317,308
Cash at the Beginning of Reporting Period		1,946,143	4,465,229	4,465,229
Cash at the End of Reporting Period	9	4,465,229	1,718,355	4,782,536

**SHIRE OF GNOWANGERUP
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 MARCH 2016**

Notes

	2014-15 ACTUAL \$	2015-16 BUDGET \$	2015-16 ACTUAL \$
RECONCILIATION OF CASH			
Cash at Bank	4,464,649	1,717,775	4,781,956
Cash on Hand	580	580	580
TOTAL CASH	4,465,229	1,718,355	4,782,536
RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT			
Net Result (As per Comprehensive Income Statement)	2,472,437	\$769,665	360,796
Add back Depreciation	1,547,097	1,506,295	2,827,471
(Gain)/Loss on Disposal of Assets	268,073	-	23,692
Self Supporting Loan Principal Reimbursements	(27,973)	-	0
Contributions for the Development of Assets	(1,744,078)	(1,837,639)	(1,306,225)
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	(9,089)	0	(10,654)
(Increase)/Decrease in Receivables	8,180	32,721	(86,740)
Increase/(Decrease) in Accounts Payable	39,247	(32,721)	70,850
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	9,206	44,644	0
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	-	0	0
NET CASH FROM/(USED) IN OPERATING ACTIVITIES	2,563,101	\$482,965	1,879,191

**SHIRE OF GNOWANGERUP
FINANCIAL ACTIVITY STATEMENT
FOR THE PERIOD ENDING 31 MARCH 2016**

	2014-15	2015-16	2015-16	2015-16	MATERIAL
	ACTUAL	ANNUAL BUDGET	JULY- MAR BUDGET	JULY- MAR ACTUAL	VARIANCES
					%
OPERATING REVENUE	\$	\$	\$	\$	
General Purpose Funding	5,133,536	4,077,052	3,889,004	3,914,871	Variance not > 10%
Governance	35,090	7,450	7,100	7,961	10.82%
Law, Order Public Safety	68,986	85,314	67,790	78,233	13.35%
Health	164	0	0	329	100.00%
Education and Welfare	13,566	13,525	9,677	2,000	(383.87%)
Housing	84,271	83,080	67,295	64,085	Variance not > 10%
Community Amenities	230,856	265,530	260,523	271,091	Variance not > 10%
Recreation and Culture	337,479	29,800	18,820	70,145	73.17%
Transport	125,326	126,900	126,876	147,849	14.19%
Economic Services	17,017	15,098	11,484	16,107	28.70%
Other Property and Services	128,262	95,569	73,935	167,850	55.95%
	\$6,174,553	4,799,318	4,532,504	4,740,520	
LESS OPERATING EXPENDITURE					
General Purpose Funding	(158,117)	(59,949)	(41,575)	134,121	(131.00%)
Governance	(713,555)	(924,151)	(697,562)	(606,878)	14.94%
Law, Order, Public Safety	(256,964)	(279,999)	(185,244)	(214,311)	(13.56%)
Health	(350,836)	(227,063)	(158,326)	(148,597)	Variance not > 10%
Education and Welfare	(17,929)	(20,700)	(18,525)	(16,999)	Variance not > 10%
Housing	(71,474)	(85,476)	(68,052)	(55,977)	21.57%
Community Amenities	(477,101)	(642,972)	(480,622)	(288,849)	66.39%
Recreation and Culture	(1,058,644)	(1,089,212)	(853,859)	(949,111)	(10.04%)
Transport	(1,982,908)	(1,927,554)	(1,514,163)	(2,947,667)	(48.63%)
Economic Services	(74,919)	(117,461)	(88,363)	(53,612)	64.82%
Other Property & Services	(283,748)	(492,755)	(451,554)	(538,069)	(16.08%)
	(\$5,446,194)	(5,867,292)	(4,557,845)	(5,685,949)	
<i>Increase/(Decrease)</i>	\$728,359	(1,067,974)	(25,341)	(945,429)	
ADD					
Movement in Employee Benefits (Non-current)	(10,043)	0	0	0	
Movement in Deferred Pensioners (Non-current)	-	0	0	0	
Movement in SS Loan (Non-current)	54,067	44,644	0	0	
(Profit)/ Loss on the disposal of assets	268,073	0	0	23,692	
Depreciation Written Back	1,547,097	1,506,295	1,129,269	2,827,471	(60.06%)
	\$1,859,194	1,550,939	1,129,269	2,851,163	
<i>Sub Total</i>	\$2,587,553	482,965	1,103,928	1,905,734	
LESS CAPITAL PROGRAMME					
Purchase Buildings	(706,110)	(2,669,625)	(2,434,155)	(1,680,953)	44.81%
Infrastructure Assets - Roads	(730,589)	(1,576,565)	(1,473,573)	(843,611)	74.67%
Infrastructure Assets - Footpaths	0	(21,000)	(21,000)	0	#DIV/0!
Infrastructure Assets - Aerodromes	(1,501)	(85,500)	(85,500)	(40,742)	109.86%
Infrastructure Assets - Drainage	(8,305)	(20,000)	(10,000)	1,307	(865.06%)
Infrastructure Assets - Sewerage	(4,110)	(31,000)	0	0	0.00%
Infrastructure Assets - Parks & Ovals	(17,097)	(2,500)	(2,500)	0	#DIV/0!
Infrastructure Assets - Solid Waste	(54,954)	(165,000)	(165,000)	(2,500)	6500.00%
Purchase Plant and Equipment	(601,027)	(735,000)	(692,500)	(298,879)	131.70%
Purchase Furniture and Equipment	(44,777)	(13,500)	(13,500)	0	0.00%
Proceeds from Sale of Assets	545,347	212,000	172,000	82,773	107.80%
Contributions for the Development of Assets	1,744,078	1,837,639	947,639	1,306,225	(27.45%)
Repayment of Debt - Loan Principal	(192,944)	(213,858)	(100,148)	(100,148)	Variance not > 10%
Self Supporting Loan Principal Income	(26,094)	54,070	26,683	14,646	82.18%
Transfer to Reserves	(480,413)	(177,270)	(113,241)	(15,279)	641.14%
	(\$578,494)	(3,607,109)	(3,964,795)	(1,577,162)	
Plus Rounding					
<i>Sub Total</i>	\$2,009,058	(3,124,144)	(2,860,866)	328,572	
FUNDING FROM					
Transfer from Reserves	78,633	650,000	350,000	0	#DIV/0!
Loans Raised	0	200,000	(3,614,795)	0	0.00%
Estimated Opening Surplus at 1 July	187,705	2,274,144	0	2,260,960	(100.00%)
Closing Funds	0	0	0	0	
	\$266,338	3,124,144	(3,614,795)	2,260,960	
NET SURPLUS/(DEFICIT)	\$2,275,397	0	(6,475,661)	2,589,532	

NOTE 1			
CURRENT RATIO	<u>Current Assets</u>	5,115,412	8.09
	Current Liabilities	632,050	
Ratios greater than one indicate that Council has sufficient current assets to meet it's short term current liabilities.			
NOTE 2 - VARIANCES EXPLAINED			
	REVENUE	\$ VARIANCE	% VARIANCE
General Purpose Funding			Variance not >
Variance less than 10%		25,867	10%
Governance			
Reimbursements from Councillors Conference		861	10.82%
Law Order & Public Safety -			
FESA Operating Grant reimbursement for over expenditure previous year		10,443	13.35%
Health			
Reimbursement from Medical Centre for expenses incurred		329	100.00%
Education & Welfare			
School mowing contract income paid annually not monthly as anticipated		(7,677)	(383.87%)
Housing			
Variance less than 10%		(3,210)	Variance not > 10%
Community Amenities			
Variance less than 10%		10,568	Variance not > 10%
Recreation & Culture			
Grant for Noongar Heritage Museum, Heritage and Conservation Management		51,325	73.17%
Transport			
Airport Feasibility Grant, Vehicle Rebate and Profit on Sales		20,973	14.19%
Economic Service			
Building Applications and Standpipe income higher than anticipated		4,623	28.70%
Other Property and Services			
Insurance claims and W/Comp claims reimbursed		93,915	55.95%
EXPENDITURE			
		\$ VARIANCE	% VARIANCE
General Purpose funding			
Admin Activity & Finance Unit costs lower than anticipated - no cash impact		175,696	(131.00%)
Governance			
Lower allocated admin activity costs than anticipated - no cash impact		90,684	14.94%
Law Order & Public Safety -			
Depreciation and Ranger Services higher than anticipated for reporting period		(29,067)	(13.56%)
Health			
Variance less than 10%		9,729	Variance not > 10%
Education & Welfare			
Variance less than 10%		1,526	Variance not > 10%
Housing			
Building maintenance less than anticipated for reporting period		12,075	21.57%
Community Amenities			
Refuse sites - management and maintenance lower than anticipated for reporting		191,773	66.39%
Recreation & Culture			
Depreciation higher than anticipated for reporting period		(95,252)	(10.04%)
Transport			
Depreciation on Roads and Airstrip higher than anticipated for reporting period		(1,433,505)	(48.63%)
Economic Service			
Building Contractor fees lower than anticipated, Business Forum not held to date		34,751	64.82%
Other Property & Services			
Admin Activity costs higher than anticipated - no cash impact		(86,515)	(16.08%)
CAPITAL EXPENDITURE			
Furniture & Equipment			
Replace carpet to Office & Reception - still to be completed		13,500	
Medical Centre Renewals		0	
4 Grocock Street Renewals - saving on gutter repairs		1,089	
Total (Over)/Under Budget		<u>14,589</u>	0.00%

<u>Land & Buildings</u>		
Land Development - allocation not yet spent	300,000	
Swimming Pool Construction - to be completed May	319,303	
Town Hall Renewals -project not proceeding	24,300	
Demolish Old Tennis Club - demolished April	26,905	
Demolish old Art/Craft Shed Borden	0	
Old Gnowangerup Gaol Renewals - to be carried over to 16/17	18,000	
Works Depot Renewals - Depot flooring not completed	4,700	
Demolish Water Corporation Building - Demolished April	49,905	
Total (Over)/Under Budget	<u>743,113</u>	44.81%
<u>Plant & Equipment</u>		
Grader - Delivery May 2016	350,000	
Loader	0	
Minor Plant Purchases - to be expended	20,000	
New Utility GN0045 - savings on purchase	7,202	
New MOI Utility - GN.004 savings on purchase	3,687	
New Utility GN0048 - savings on purchase	7,188	
New Utility GN0028 - savings on purchase	7,188	
CEO Vehicle - over budget expended	(1,645)	
Total (Over)/Under Budget	<u>393,621</u>	131.70%
CAPITAL EXPENDITURE		
<u>Road Construction</u>		
Roads to Recovery - report attached	219,765	
Regional Road Group - report attached	168,070	
Road Reseal - report attached	6,144	
Council Road Program - report attached	235,983	
Total (Over)/Under Budget	<u>410,197</u>	74.67%
CAPITAL EXPENDITURE		
<u>Footpath Construction</u>		
Footpath Construction	0	
Total (Over)/Under Budget	<u>0</u>	#DIV/0!
<u>Drainage Infrastructure</u>		
Drainage Infrastructure - not completed	11,307	
Total (Over)/Under Budget	<u>11,307</u>	(865.06%)
<u>Other Infrastructure</u>		
Airstrip Renewals - bitumen came in under budget	44,758	
Ongerup Waste Water Ponds	0	
Community Park CCTV - to be completed	2,500	
Ongerup Landfill Renewals & Rehab Work - project not proceeding	35,000	
Borden Landfill Renewals & Transfer Station - project not proceeding	105,500	
Gnp Landfill Renewals - security to be installed	10,000	
Standpipe Card System - commencing April	12,000	
Total (Over)/Under Budget	<u>209,758</u>	6500.00%
Note: (NB) = No Budget Provision Made		

SHIRE OF GNOWANGERUP
SUMMARY OF CURRENT ASSETS AND LIABILITIES
FOR THE PERIOD ENDING 31 MARCH 2016

CURRENT ASSET		ACTUAL 31 MAR 2016	ACTUAL 30 JUNE 2015
91000	Municipal Fund Bank Account	\$2,818,385	\$2,522,833
91003	Gnp Office Till Float	\$200	\$200
91004	Gnp Office Petty Cash	\$300	\$300
91005	Swimming Pool Float	\$80	\$80
91010	Restricted Cash - Long Service Leave Reserve	\$68,226	\$67,693.13
91011	Restricted Cash - Plant Reserve	\$909,361	\$902,261.89
91014	Restricted Cash - Ongerup Effluent Line Reserve	\$113,526	\$112,639.80
91017	Restricted Cash - Area Promotion Reserve	\$27,836	\$27,619.09
91020	Restricted Cash - Borden Community Development Res	\$0	\$0.00
91023	Restricted Cash - Swimming Pool Upgrade Reserve	\$34,807	\$34,534.89
91025	Restricted Cash - Land Development Reserve	\$615,135	\$610,332.17
91026	Restricted Cash - Unspent Grants Reserve	\$0	\$0.00
91027	Restricted Cash - Computer Replacement Reserve	\$7,349	\$7,291.18
91029	Restricted Cash - Waste Disposal Reserve	\$164,750	\$163,464.08
91030	Restricted Cash - Royalties for Regions Unspent Grant	\$1,147	\$1,137.69
91031	Restricted Cash - Futures Fund Reserve	\$14,959	\$14,841.83
91070	Restricted Cash - Kidz Sports Grant	\$6,000	\$0
91071	Restricted Cash - Cat Sterilisation Grant (DLG)	\$0	\$0
91072	Restricted Cash - ICCWA Stay on Your Feet Grant	\$476	\$0
91073	Restricted Cash - CSRFF Grant Swim Pool (DSR)	\$0	\$0
91074	Restricted Cash - CLGF Grant Swim Pool (RDL)	\$0	\$0
91075	Restricted Cash - Workforce Planning Grant (DLG)	\$0	\$0
91076	Restricted Cash - Club Development Officer Grant (DSR)	\$0	\$0
91100	Rates Debtor - Rates	\$186,964	\$106,697
91101	Rates Debtor - Specified Area Rates	\$5,045	\$2,170
91102	Rates Debtor - Rubbish Collection	\$9,947	\$7,526
91103	Rates Debtor - Health Act Rate	\$18,325	\$10,660
91104	Rates Debtor - Legal Charges	\$12,811	\$4,715
91105	Rates Debtor - Interest/Admin Charges	\$11,469	\$9,025
91106	Rates Debtor - ESL	\$7,334	\$3,047
91107	Rates Debtor - Sundry Charges	\$0	\$0
91108	Rates Debtor - Recycling Charges	\$6,847	\$4,927
91110	Sundry Debtors Control	\$18,350	\$17,555
91111	Pensioner Rebate Claims - General Rates	\$8,123	\$358
91112	Pensioner Rebate Claims - ESL Levy	\$553	\$26
91120	GST Receivable	\$64	\$64
93040	GST Claimable	(\$32,322)	\$0
91130	Accrued Interest on SSL's	\$1,105	\$1,105
91140	Self Supporting Loans (Current)	\$39,421	\$54,067
55022	Less Allocated To Works	\$0	\$0
55032	Fuel & Oils Purchased	\$113,500	\$184,633
55042	Less Fuel & Oils Allocated	(\$102,775)	(\$175,544)
91200	Stock On Hand - Fuel & Oils	\$28,115	\$19,097
91201	Stock On Hand - Materials	\$0	\$0
		\$0	\$0
		\$0	\$0
		5,115,412	4,715,357
LESS CURRENT LIABILITIES			
93000	Sundry Creditors Control	(\$289,508)	(\$163,904)
93001	ESL Payable	\$3,125	\$0
93010	Accrued Interest On Loans	(\$11,592)	(\$11,592)
93020	Accrued Salaries & Wages	\$0	(\$51,034)
	Net Gst Payable/Receivable	\$0	\$0
93030	Rate Payments Received In Advance	(\$9,616)	(\$10,221)
93043	Payg (Payable)	\$0	\$0
93050	Net Salaries & Wages	\$0	\$0
93042	GST Liability (Payable)	\$0	\$11
93110	Loan Liability (Current)	(\$102,686)	(\$202,834)
93200	Provision For Annual Leave (Current)	(\$116,254)	(\$116,254)
93210	Provision For Long Service Leave (Current)	(\$87,279)	(\$87,279)
93220	Provision for Sick Leave Bonus (Current)	(\$18,240)	(\$18,240)
xxxx1	suspense - police licensing	\$0	\$0
		-632,050	-661,348
SUB-TOTAL		4,483,362	4,054,010
LESS: Exclusions		-	-
95100	Reserves Accumulated Surplus	(\$1,957,095)	(\$1,941,816)
	ADD Loan Liability	\$102,686	\$202,834
	Less Self Supporting Loan Repayments	(\$39,421)	(\$54,067)
		\$0	\$0
	Rounding	\$0	(\$1)
SURPLUS OF CURRENT ASSETS OVER CURRENT LIABILITIES		\$ 2,589,532	\$ 2,260,960

17. CONFIDENTIAL

PROCEDURAL MOTION

Moved: Cr F Gaze

Seconded: Cr S Lance

0416.39 That Council:

Close the meeting to members of the public in order to discuss items 17.1, 17.2 & 17.3 as the items are considered confidential due to commercial in confidence details.

UNANIMOUSLY CARRIED: 9/0

Cr F Hmeljak declared a Financial Interest in item 17.1 as he is the power of attorney of his mother's property located adjacent to the Land Development and left the meeting at 4:52pm

Cr S Hmeljak declared a proximity interested in item 17.1 as her mother in laws' house is located adjacent to the land development and left the room at 4:52pm

17.1	PURCHASE OF LAND
Location:	Lot 96 Quinn Street Gnowangerup
Proponent:	n/a
File Ref:	5.1.2
Date of Report:	19/4/2016
Officer:	S Pike – Chief Executive Officer
Disclosure of Interest:	Nil

Cr S Hmeljak and F Hmeljak returned to the room at 5:03pm

Cr B Gaze left the meeting at 5:04pm

Cr B Gaze returned to the meeting at 5:06pm

17.2	REQUEST FOR TENDER 01/2016 AND 02/2016 -SUPPLY OF PLANT, EQUIPMENT AND LABOUR HIRE STORM DAMAGE RELATED REINSTATEMENT
Location:	Various Shire Roads
Proponent:	Nil.
File Ref:	1.2.1
Date of Report:	19 th April 2016
Officer:	Leslie Hewer – Hewer Consulting Services
Disclosure of Interest:	Nil

17.3	CROPPING OF VIRGINIA LAND SHARE – EXPRESSION OF INTEREST
Location:	Locations 2588 and 3374, Strathaven Road, Gnowangerup
Proponent:	N/A
File Ref:	5.1.4
Date of Report:	15 April 2016
Business Unit:	Corporate Services
Officer:	Shelley Pike Chief Executive Officer
Disclosure of Interest:	Nil

PROCEDURAL MOTION

Moved: Cr S Lance

Seconded: Cr F Hmeljak

0416.45 That Council:

Reopen the meeting to members of the public

UNANIMOUSLY CARRIED: 9/0

OTHER BUSINESS AND CLOSING PROCEDURES

18. URGENT BUSINESS INTRODUCED BY DECISION OF COUNCIL

Nil.

19. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

20. DATE OF NEXT MEETING

That the next Ordinary Council Meeting will be held on the 25th May 2016.

21. CLOSURE

The Shire President thanked council and staff for their time and declared the meeting closed at 5:57pm.