



MINUTES

ORDINARY MEETING OF COUNCIL

30 September 2025
Commencing at 3:30pm

Council Chambers
Yougenup Road, Gnowangerup WA 6335

Shire of Gnowangerup

NOTICE OF AN ORDINARY MEETING OF COUNCIL

Dear Council Member

The next Ordinary Meeting of the Shire of Gnowangerup will be held on Wednesday 30 September 2025, at the Council Chambers 28 Yougenup Road Gnowangerup, commencing at 3:30pm.

Signed: _____

David Nicholson
CHIEF EXECUTIVE OFFICER

Meaning of and CAUTION concerning Council's "In Principle" support:

When Council uses this expression, it means that:

- (a) Council is generally in favour of the proposal BUT is not yet willing to give its consent; and*
- (b) Importantly, Council reserves the right to (and may well) either decide against the proposal or to formally support it but with restrictive conditions or modifications.*

Therefore, whilst you can take some comfort from Council's "support" you are clearly at risk if you act upon it before Council makes its actual (and binding) decision and communicates that to you in writing.



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Gnowangerup for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Gnowangerup disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Gnowangerup during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Gnowangerup.

The Shire of Gnowangerup advises that anyone who has any application lodged with the Shire of Gnowangerup shall obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Gnowangerup in respect of the application.

These minutes are not a verbatim record but include the contents pursuant to Regulation 11 of Local Government (Administration) Regulations 1996.

Signed: 

David Nicholson

CHIEF EXECUTIVE OFFICER



DECLARATION OF INTEREST FORM

To: Chief Executive Officer
Shire of Gnowangerup
28 Yougenup Road
GNOWANGERUP WA 6335

I, (1) _____ wish to declare an interest in the following item to be considered by Council at its meeting to be held on (2) _____

Agenda Item (3) _____

The **type** of Interest I wish to declare is (4).

- ☐ Financial pursuant to Section 5.60A of the Local Government Act 1995
- ☐ Proximity pursuant to Section 5.60B of the Local Government Act 1995
- ☐ Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- ☐ Impartiality pursuant to the Code of Conduct for Council Members, Committee Members and Candidates

The **nature** of my interest is (5) _____

The **extent** of my interest is (6) _____

I understand that the above information will be recorded in the minutes of the meeting and placed in the Disclosure of Financial and Impartiality of Interest Register.

Yours sincerely

Signed

Date

Notes:

1. Insert your name (print).
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item Number and Title.
4. Tick box to indicate type of interest.
5. Describe the nature of your interest.
6. Describe the extent of your interest (if seeking to participate in the matter under S. 5.68 and 5.69 of the Act)..

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE)

A Member, who has a Financial Interest in any matter to be discussed at a Council or Committee Meeting that will be attended by the Member, must disclose the nature of the interest:

- a) In a written notice given to the Chief Executive Officer before the Meeting or;
- b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- a) Preside at the part of the Meeting, relating to the matter or;
- b) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (NOTES FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. These notes will be included in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc.), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. **If in doubt declare.**
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:
 - 6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION:

- a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
- b) includes an interest arising from kinship, friendship or membership of an association.

A member who has an Interest Affecting Impartiality in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

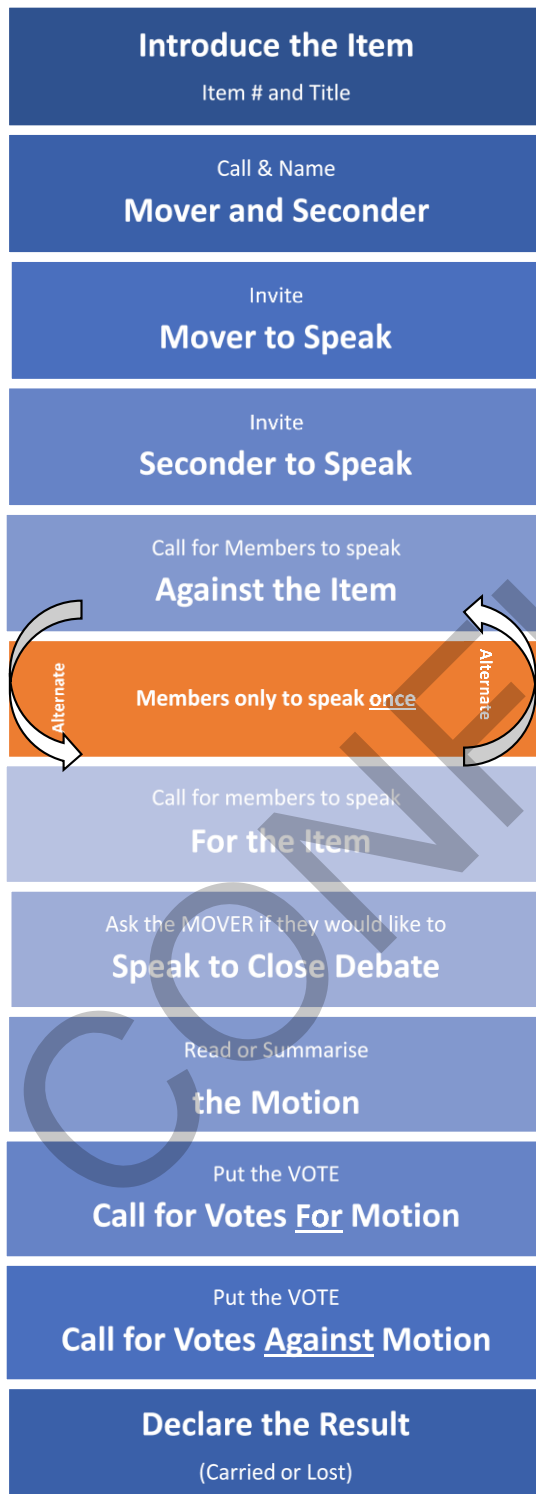
- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY DISCLOSURE

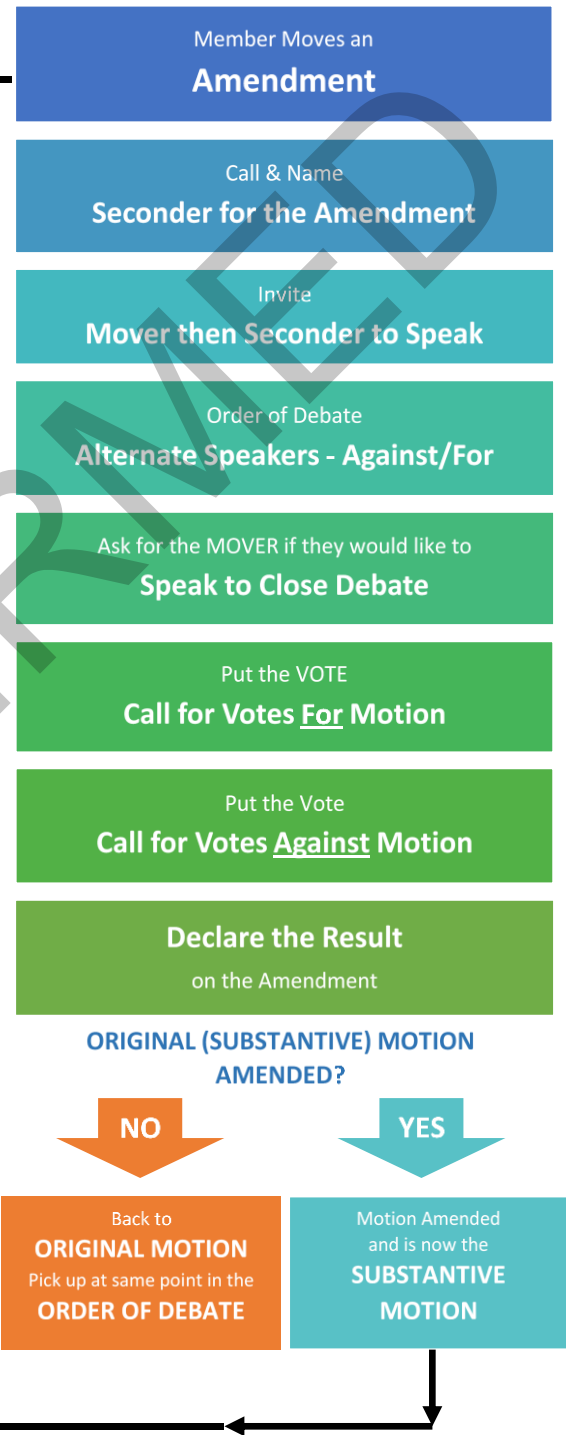
There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote. With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

Process of Motions

ORIGINAL MOTION

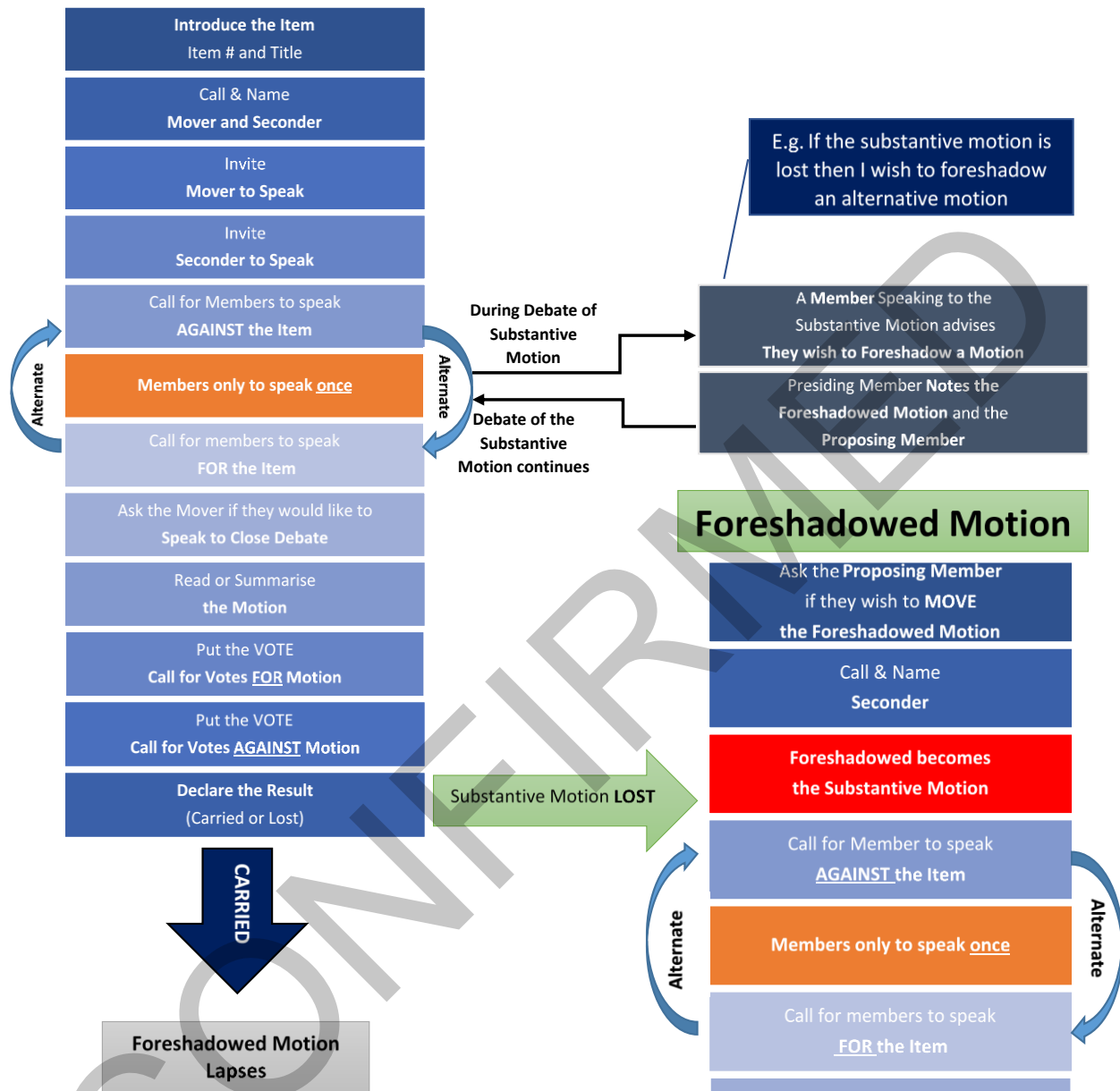


AMENDMENT



Slight clarification of wording of motion: A minor amendment of the motion can be done at any time through the President with the approval of the Mover and the Secnder. The Minor amendment must be minuted.

Substantive Motion



Note:

- Deferring an item wording:
 - "Deferred for consideration at on..... and resubmitting to Council.
- "*Laying an item on the table*" is similar to "deferring" but used when item will be re-considered later in the same meeting.
- Questions can be asked at any time, BUT cannot be debated.

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OPENING PROCEDURES

1. OPENING AND ANNOUNCEMENT OF VISITORS

Shire President, Kate O'Keeffe welcomed Councillors, staff and visitors and opened the meeting at 3:31pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Shire of Gnowangerup would like to acknowledge the Goreng people who are the Traditional Custodians of this land. The Shire of Gnowangerup would also like to pay respect to the Elders both past and present of the Noongar Nation and extend that respect to other Aboriginals present.

3. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

3.1 ATTENDANCE

Cr Kate O'Keeffe JP
Cr Peter Callaghan
Cr Shelley Hmeljak
Cr Michael Creagh
Cr Robert Miniter
Cr Rebecca Kiddle

Shire President Shire President

David Nicholson
Rick Miller
Anita Finn
Melanie Wilson

Chief Executive Officer
Executive Manager of Infrastructure & Assets
Senior Governance and Risk Management Officer
Executive Assistant

MEMBERS OF THE PUBLIC

Lorinda Covell
Adam Covell
Edith Robertson
Lindsay Richardson
Lola Hayward
Stacey Russell

3.2 APOLOGIES

Cr Lex Martin

3.3 APPROVED LEAVE OF ABSENCE

Deputy President Rebecca O'Meehan

4. APPLICATION FOR LEAVE OF ABSENCE - Nil

5. RESPONSE TO QUESTIONS TAKEN ON NOTICE

Question 1 from Lindsay Richardson, OCM 27/08/2025 – Securing 1 Corbett Street, Gnowangerup (Crown Land) for residential purposes.

Response from CEO – The Shire has contacted the Department of Lands Planning and Heritage to confirm the process of sale. Our understanding is that Crown Land can only be sold to a Local Government. I understand the urgency you have with regards to this purchase and once we have clarity, I'll let you know. I'm not expecting this to take long.

Question 2 from Lindsay Richardson, OCM 27/08/2025 – Lots 11 and 13 Bell Street, Gnowangerup hasn't paid rates for a long period and I encourage the Shire to follow-up normal protocol and the possibility that the blocks be made available to the community.

Response from CEO - The Shire cannot discuss specific ratepayers' circumstances but assured that this matter was being dealt with.

Question - from Edith Robertson, OCM 27/08/2025 - inquired about the four logos displayed on the website and would like clarification on which logo the Shire plans to use.

Response from CEO – The Shire is undergoing a significant update, including a change of its organisational logos. The website is currently being revised, and the updated logos will be implemented shortly.

6. PUBLIC QUESTION TIME

Edith Robertson has requested the Shire to install a third flagpole at the Gnowangerup War Memorial for the NZ flag.

Adam Covell presented a comprehensive list of questions on behalf of the Borden community regarding renewable energy projects and wind farm developments, covering topics such as landowner agreements with wind farm developers, councils official position, policy robustness, community consultation, funding, conflicts of interest and environmental protection.

7. DECLARATION OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY - Nil

8. PETITIONS / DEPUTATIONS / PRESENTATIONS

8.1 PETITIONS

8.2 DEPUTATIONS

8.3 PRESENTATIONS

9. CONFIRMATION OF PREVIOUS MEETING MINUTES

9.1 ORDINARY MEETING OF COUNCIL MINUTES 27 AUGUST 2025

COUNCIL RESOLUTION

MOVED: Cr P Callaghan

SECONDED: Cr M Creagh

0925.01 That the minutes of the Ordinary Council Meeting held on 27 August 2025 be confirmed as a true record of proceedings.

UNANIMOUSLY CARRIED BY: 6/0

FOR: Cr K O’Keeffe, Cr P Callaghan, Cr S Hmeljak, Cr M Creagh, Cr R Minitier, Cr R Kiddle

AGAINST: NIL

CONFIRMED

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

10.1 ELECTED MEMBERS ACTIVITY REPORT

Date of Report: September 2025

Councillors: Various

Attended the following meetings/events

Cr K O'Keeffe

27 August	Ordinary Council Meeting
27 August	Information Briefing Session
10 September	CEO Performance Review
10 September	Agenda Briefing
10 September	Councillor & Executive Workshop

Cr R O'Meehan:

27 August	Ordinary Council Meeting
27 August	Information Briefing Session
10 September	CEO Performance Review
10 September	Agenda Briefing
10 September	Councillor & Executive Workshop

Cr R Minter:

4 September	LEMAC
10 September	CEO Performance Review
10 September	Agenda Briefing
10 September	Councillor & Executive Workshop
20 September	Endometriosis Gala Event at Borden Pavillion
22-24 September	WALGA Local Government Convention 2025

Cr L Martin:

10 September	CEO Performance Review
10 September	Agenda Briefing
10 September	Councillor & Executive Workshop

Cr M Creagh:

27 August	Ordinary Council Meeting
27 August	Information Briefing Session
10 September	CEO Performance Review
10 September	Agenda Briefing
10 September	Councillor & Executive Workshop
10 September	Borden Pavillion Committee Meeting
12 September	Ongerup Town Do-Over busy bee
27 September	Opening speech – Launch of the Bloom Festival

Cr R Kiddle:

10 September	CEO Performance Review
10 September	Agenda Briefing
10 September	Councillor & Executive Workshop
22-24 September	WALGA Local Government Convention 2025

Cr P Callaghan:

27 August	Ordinary Council Meeting
27 August	Information Briefing Session
28 August	Great Southern Sport and Recreation Group
10 September	CEO Performance Review
10 September	Agenda Briefing
10 September	Councillor & Executive Workshop
22-24 September	WALGA Local Government Convention 2025

Cr S Hmeljak

27 August	Ordinary Council Meeting
27 August	Information Briefing Session
10 September	CEO Performance Review
10 September	Agenda Briefing
10 September	Councillor & Executive Workshop

REPORTS FOR DECISION

11. REPORT FOR DECISION

11.1	COUNCIL APPROVAL TO CALL FOR TENDERS – MAJOR PROJECTS & SERVICES
Location:	N/A
Proponent:	N/A
Date of Report:	30 September 2025
Business Unit:	Infrastructure and Assets
Responsible Officer:	Rick Miller – Executive Manager Infrastructure and Assets
Author:	Rick Miller - EMIA
Disclosure of Interest:	Nil

ATTACHMENTS

Nil

PURPOSE OF THE REPORT

For Council to approve calling for tenders for identified projects included in the 2025/26 Budget adopted 30 July 2025.

BACKGROUND

At the 18 June 2025 ordinary meeting, Council resolved as follows:

COUNCIL RESOLUTION (extract – deleted points 2 and 3)

MOVED: Cr M Creagh

SECONDED: Cr R Miniter

0625.02

That Council:

- 1. Adopts the delegation of some of its powers to the Audit and Risk Committee and to the CEO as outlined in the Delegation Register attached to this report which provides a written record of Council's delegations as required by the Local Government Act (1995) subject to the changes detailed in parts 2 and 3 to the Officer Recommendation.**

UNANIMOUSLY CARRIED BY: 7/0

In the adopted Shire of Gnowangerup Delegations Register, s1.2.4 Expressions of Interest and Tenders for Goods and Services, paragraph 2.1 states:

Council delegates its authority and power to the Chief Executive Officer to:

- 2.1 Call tenders for goods or services with others in respect to supply of goods or services exceeding \$250,000 [F&G r.11(1)] up to max \$600,000.*

Therefore, if a tender is likely to exceed \$600,000 in total value, Council is required to approve the call for tenders.

Due to upcoming council elections throughout the state, a caretaker period was introduced to defer any significant decisions until after elections were held and nominated Councillor's elected. With the close of nominations for Shire of Gnowangerup Council elections, three (3) elected members were elected unopposed.

Subsequent advice from the Department of Local Government Industry and Regulation and Safety (DLGIRS) advise that caretaker provisions no longer apply to the Shire as per s1.4A(1)(B) of the Act as per (i) and (ii).

As this provision does not now apply, our Local Government is not prohibited from doing, or deciding to do, any 'significant acts' during a caretaker period.

COMMENTS

Council is requested to approve calling for tenders for identified significant projects included in the 2025/26 Budget to allow advertising for the major projects and services.

With the latest DLGIRS advice that the caretaker provisions no longer apply it will allow the earlier progress of shire projects to be delivered in 2025/26. The consideration for awarding of any resulting contracts would occur as a separate item to Council.

The following major projects and services allowed for in the 2025/26 Budget have been identified to be called and advertised for tender submissions. Note the gardening services will be a multi-year contract with yearly costs allocated annually in future budgets.

- Borden Bremer Bay Road Improvements – Construction
- Gardening Services – Various Locations in Shire

Borden Bremer Bay Road project will see improvements of at least 3kms of road and is funded under the secondary freight network program.

The gardening services contract expired at the end of June and through an administrative error insufficient provisions were put in place to readvertise or extend in a timely manner.

With advice and guidance from WALGA Procurement Specialist to address non-compliance, a short-term contract is being put in place to provide services to the end of December 2025. This will allow time for a new tender process to be advertised and awarded before Christmas.

A separate report on the non-compliance issue of the old contract will be prepared and presented at the next Audit and Risk committee.

By approving this administrative function in the procurement process it will avoid any future potential delays of bringing items separately to Council for advertising. The dates for actual advertising will occur as tender documentation is finalised. Once submissions have been received and evaluated for the various tendered projects, reports will be presented to Council for consideration of awarding.

CONSULTATION

2025/26 Budget Workshops with councillors and staff to prepare the Shire budget
internal consultation amongst staff for the preparation of the tender specifications.

LEGAL AND STATUTORY REQUIREMENTS

Local Government Act 1995 s5.42 and s5.43

Local Government Act 1995 Pt 3, Div 5

Local Government (Functions and General) Regulations 1996 Pt 1B

POLICY IMPLICATIONS

Shire of Gnowangerup Delegation Register

4.1 Purchasing Policy

FINANCIAL IMPLICATIONS

The value of the proposed projects is expected to be greater than \$250,000 which triggers tendering requirements. The projects are expected to be above the provision to call for tender's threshold of \$600,000 as per the Shire' Delegations Register (s1.2.5 Expressions of Interest and Tenders for Goods and Services, paragraph 2.1). The 2025/26 adopted budget includes allocations for the capital projects and the annualised cost for the multi-year services contract.

STRATEGIC IMPLICATIONS

As per Council Plan 2025-2035

Theme	Our Environment
Strategy	2.2 Infrastructure is well planned to support our community

STRATEGIC RISK MANAGEMENT CONSIDERATIONS

This item has been evaluated against the current Council approved Risk Management Register.

Risk description	Council does not approve the call for tenders.
Primary Strategic Risk Category	Community Disruption
Primary Strategic Risk Category Description	• Degradation of infrastructure • Loss of funding • Reputational damage
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Major
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Likely

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Delay calling for tenders until after the caretaker period has finished. Implication is that contractors may have already committed to others works with less available to complete the required projects by the end of June 2026. Calling tenders sooner will allow more competitive bids to be received and more adequate time to deliver projects and important services to the shire and community.

CONCLUSION

It is recommended that Council approves the call for tenders inviting submissions for the major projects & services allowed for in the 2025/26 Budget adopted 30 July 2025.

VOTING REQUIREMENTS

Absolute Majority

ORIGINAL MOTION

That Council:

- 1. Approve the proposal to call for tenders for the following major projects and services allowed for in the 2025/26 Budget adopted 30 July 2025.**
 - a) Borden Bremer Bay Road Improvements – Construction**
 - b) Gardening Services – Various Locations in Shire**

AMENDMENT

MOVED: Cr P Callaghan

SECONDED: Cr M Creagh

0925.02 That Council

Votes on 1a and 1b separately

CARRIED BY ABSOLUTE MAJORITY: 6/0

FOR: Cr K O’Keeffe, Cr P Callaghan, Cr M Creagh, Cr S Hmeljak, Cr R Miniter, Cr R Kiddle

AGAINST: NIL

AMENDED MOTION

MOVED: Cr M Creagh

SECONDED: Cr S Hmeljak

0925.03 That Council:

Approves the proposal to call for tenders for the following major project and services allowed for in the 2025/26 Budget adopted 30 July 2025 - Borden Bremer Bay Road Improvements – Construction.

CARRIED BY ABSOLUTE MAJORITY: 6/0

FOR: Cr K O’Keeffe, Cr P Callaghan, Cr M Creagh, Cr S Hmeljak, Cr R Minter, Cr R Kiddle

AMENDED MOTION

MOVED: Cr M Creagh

SECONDED: Cr R Kiddle

0925.04 That Council:

Approves the proposal to call for tenders for the following major project and services allowed for in the 2025/26 Budget adopted 30 July 2025 - Gardening Services – Various Locations in Shire

LOST: 4/2

FOR: Cr K O’Keeffe, Cr M Creagh, Cr R Minter, Cr R Kiddle

AGAINST: Cr P Callaghan, Cr S Hmeljak

11.2

LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) MEETING MINUTES

Location: Shire of Gnowangerup
Proponent: N/A
Date of Report: 23 September 2025
Business Unit: Corporate and Community Services
Responsible Officer: Chiara Galbraith – Deputy Chief Executive Officer
Author: Anrie van Zyl – HR & Emergency Management Officer
Disclosure of Interest: Nil

ATTACHMENTS

- Unconfirmed Minutes for the Ordinary LEMC meeting held on the 4th September 2025.

PURPOSE OF THE REPORT

For Council to receive and note the minutes of the LEMC meeting held on the 4th September 2025.

BACKGROUND

The Shire of Gnowangerup LEMC meets on a quarterly basis, and minutes of the meeting are provided to Council for its information.

COMMENTS

Nil

CONSULTATION

Nil

LEGAL AND STATUTORY REQUIREMENTS

It is a requirement under Section 38 of the *Emergency Management Act 2005* that all Local Governments establish a local emergency management committee for the local government's district.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

As per Council Plan 2025-2035

Theme	1.	Our Community
Strategy	1.1	Support an active, healthy and inclusive community culture
Activity	1.1.5	Work collaboratively to ensure our emergency services and disaster recovery arrangements are appropriate, support and encourage volunteering across the district.

RISK MANAGEMENT CONSIDERATIONS:

Nil

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

LEMC is a committee of Council and Council is required to receive and note the unconfirmed minutes from the meeting held on the 4th September 2025

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

MOVED: Cr S Hmeljak

SECONDED: Cr R Kiddle

0925.05 That Council

- **Receives and notes the unconfirmed minutes of the Local Emergency Management Committee (LEMC) meeting held on the 4th September 2025.**

UNANIMOUSLY CARRIED BY: 6/0

FOR: Cr K O'Keeffe, Cr R Miniter, Cr P Callaghan, Cr S Hmeljak, Cr M Creagh, Cr R Kiddle

AGAINST: NIL

SHIRE OF GNOWANGERUP

LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) MEETING MINUTES

THURSDAY 4th SEPTEMBER 2025 COMMENCED AT 4:30PM

SHIRE OF GNOWANGERUP COUNCIL CHAMBERS – YOUGENUP ROAD GNOWANGERUP

1. OPENING

The Chair, David Nicholson, declared the meeting open at 4:35pm.

2. ACKNOWLEDGEMENT OF COUNTRY

"I would like to begin by acknowledging the Traditional Custodians of the land on which we meet today, and pay my respect to their Elders past, present and emerging. I extend that respect to Aboriginal and Torres Strait Islander people here today."

3. ATTENDANCE

David Nicholson	CEO, Shire of Gnowangerup
Chiara Galbraith	LEMC Recovery Coordinator & Deputy CEO, Shire of Gnowangerup
Anrie van Zyl	HR & Emergency Management Officer, Shire of Gnowangerup (LEMC Executive Officer)
Diarmuid Kinsella	District Officer Great Southern Rural, Department of Fire and Emergency Services
Phill Gunn	Acting CESM, Shire of Gnowangerup, Minute Taker
Todd D'Souza	OIC, WA Police (Gnowangerup)
Mandy Hanna	SES Gnowangerup
Andrew Brooker	Community Paramedic, St John Ambulance
Cr Lex Martin	Shire of Gnowangerup Councillor & Deputy Recovery Coordinator
Vivian Gardiner	A/ District Emergency Management Advisor, Great Southern, DFES
Mandy Hanna	SES Unit Manager, Gnowangerup SES
John Paul Collins	DPIRD Department Primary Industries and Regional Development
Daniel Biddulph	Bushfire Risk Management Coordinator, Shire of Gnowangerup
Stacey Sinclair	District Officer, Emergency Management Great Southers, Department of Fire and Emergency Services
Rick Miller	Executive Manager of Infrastructure & Assets, Shire of Gnowangerup
Cr Robbie Miniter	Shire of Gnowangerup Councillor
Peter Twigg	Gnowangerup Aboriginal Corporation

APOLOGIES

Cr Kate O'Keeffe	Shire of Gnowangerup President
Cr Rebecca O'Meehan	Shire of Gnowangerup
Mel Haymont	Community Preparedness Advisor, Department of Fire and Emergency Services
Ali Benson	District Fire Coordinator, Department of Biodiversity, Conservation and Attractions (DBCA)]
Lindsay Baker	Senior Ranger, Department of Biodiversity, Conservation and Attractions (DBCA
Ian Bailey	Principal, Gnowangerup District High School
Charlotte Powis	District Emergency Services Officer, Great Southern – Department of Communities (Extended Leave for 12 months)
Kelly Trinne	Regional Coordinator, Department of Communities
Shane Harris	Department of Fire and Emergency Services
Andrea White	St John Ambulance
Donna Jarvinen	Principal, Ongerup Primary School
Viktoria Lance	Principal, Borden Primar School

4. CONFIRMATION OF PREVIOUS MINUTES

The minutes from the meeting held on Thursday, 6 March 2025, could not be presented for confirmation due to technical issues. They will be presented at the September 2025 meeting for confirmation.

That the minutes of the Local Emergency Management Committee meeting held on **Thursday 5th June 2025** be confirmed as a true and accurate record of proceedings.

Moved: Andrew Brooker

Seconded: Cr Lex Martin
Carried

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6. EMERGENCY CONTACTS UPDATE

Sent out with LEMC meeting invitation. Please advise if any changes are needed.

7. CORRESPONDENCE

INWARDS:

- 7.1. Department of Communities - Staff Update [SEC=OFFICIAL]
- 7.2. Reports from Diarmuid Kinsella, Phill Gunn, Kelly Trinne, Ali Benson, Viv Gardiner, John Paul Collins, Dan Biddulph,
- 7.3. State Hazard Plan – Fire

OUTWARDS

- 7.4. LEMC Minutes held on the 5th June 2025
- 7.5. LEMC Meeting invitation along with LEMC Contact List

8. ACTION ITEMS

Date Raised	Subject	Action	Assigned	Status	Due Date
7/12/2023	LEMA-Major Review due June 2024 – Extension was granted.	- LEMA Major Review - Lema has been submitted to SEMC, - Final Acquittal processed - Matter Closed	Anrie CESM	Ongoing Closed	30/3/25 05/09/25
7/12/2023	Find my Farm” Project	“Jim’s place” and provide a farm name without a specific address. This makes it very hard to locate the property and direct the brigades to the correct location. - The aim of this project is to build a register/database to connect a farm name with property owner name and rural address with each other. This will simplify the process of locating the address and directing emergency services. - Tom Grieve explained the use of the “Emergency Plus” App. - The app uses a mobile phone's GPS functionality and what3words, so callers can provide emergency call-takers with their location information as determined by their smart	David/Community Development team CESM	Ongoing	30/6/25

		phone. With what3words available within the Emergency+ app, Triple Zero (000) callers can confirm their exact location quickly and accurately. - The Shire could do a promotion of the Emergency Plus App to make people aware of its features. - Cover letter written and sent to CBFCO Darren Baum for endorsement, Phill Gunn to follow up.			
5/6/2025	Stirling Ranges Rescue Response Plan	- Drafting of a Rescue Response Plan - First draft for the Rescue Response plan complete. Now on hold from WAPOL commissioner during instating of new legislation. 5 levels of rescue, first draft requires stakeholder input (St. John, DFES DBCA)	OIC, Todd D'Souza	Ongoing	TBC

9. REPORTS FROM MEMBERS:

- **David Nicholson – Shire of Gnowangerup Chief Executive Officer**
 - Wild Gravel on the 11th of October, currently have 342 participants with 6 weeks to go, expecting 700 participants.
- **Chiara Galbraith – Shire of Gnowangerup Dept Chief Executive Officer**
 - Nil
- **Annie VanZyl – HR & Emergency Management Officer**
 - Provided an update on the LEMA major review, has been submitted to SEMC and published on the Shire's website. A few copies will be printed and filed.

- **Kelly Trinne - District Emergency Services Officer, Great Southern - Department of Communities**
 - Attached
- **Phill Gunn – CESM Shire of Gnowangerup**
 - Attached
- **Mandy Hanna - SES Unit Manager**
 - The SES unit continues to face low volunteer numbers for road crash rescue.
 - The unit completed their first solo rescue on Bluff Knoll with no support required from other SES units.
- **Andrew Brooker - Community Paramedic, St John Ambulance**
 - Business as usual for St John
 - Adequate volunteer numbers could always use more.
- **Cr Robbie Miniter – Shire of Gnowangerup Councillor**
 - Local skills around the community being utilised, seeing people taking up for the local aboriginal rangers who are putting in good efforts around the community.
 -
- **Peter Twigg – Gnowangerup Aboriginal Corporation**
 - The local rangers are an underutilised resource across the community; they have rising capabilities and are happy to help.
 - We are building up Noongars into the community to help build their profile.
- **Todd D'Souza - OIC, Gnowangerup Police**
 - Potential for elevated numbers of vermin across the district due to restrictive gun legislation, these has been a hold on further legislation around firearms.
 - New Police officer starting within 6 weeks.
 - Working closely with local Aboriginal rangers, and an under used resource, especially in tracking and should be used more.

Question from David Nicholson, CEO:

- Are there any concerns of Sovereign Citizens around the Shire of Gnowangerup?

Answer:

- 3 individuals fit this description across the shire. Have fostered a good relationship with these people over the years and as such, reduced the risk of extremism in the community. I will know about any changes before it becomes apparent to the public.

- **Diarmuid Kinsella - District Officer, Department of Fire and Emergency Services**
 - Attached

Question from Anrie Van Zyl HR & Emergency Management Officer

- Does the shire have a high season appliance for the coming season?

Answer:

- We won't know until closer to the season, but more than likely at least 1 appliance.

- **Dan Biddulph – Bushfire Risk Management Coordinator, Shire of Gnowangerup**
 - Attached

- Have been working with Gnowangerup Aboriginal Corporations local rangers recently around Gnowangerup, will be working with them more moving forward.
- Works in and around Gnowangerup to be undertaken over the next 3-4 weeks.

➤ **John Paul Collins -Department of Primary Industries and Regional Development**

- Attached
- DPIRD are the Hazard Management Agency for Animal, Plant and Pest Disease
- Hazard plan being revised and exercised in October
- Scott Beaton, new Emergency Management Director, formerly Work Health and Safety Director.
- Varroa Mite detected in South Australia, DPIRD have sentinel sites around Western Australia under constant monitoring and review.

Question from Cr Lex Martin

- Does Western Australian avian population pose the same risk for Avian Flu as the eastern states?

Answer:

- Western Australia has a lower risk of Avian Flu than the Eastern States.

➤ **Cr Lex Martin-Shire of Gnowangerup Councillor**

- I have been involved with fire fighting since 1967 and just would like to mention on the improvements made from then until now in the areas of
 - equipment
 - training
 - uniforms
- Still plenty to do but like to say “well done to all for trying to making it safer”.
- This will be my last meeting as I am now retiring from council.
- David Nicholson thanked Cr Lex Martin for all his years of dedication and service and to enjoy his next chapter of retirement.

10. GENERAL BUSINESS

- Phill Gunn – Regional Operations Advisory Committee being held in Ravensthorpe, 10th September

Question from David Nicholson

- I would like to attend but Wednesdays are generally Council days across local government, how many CEO’s generally attend the ROAC?

Answer from Diarmuid Kinsella

- As Executive Member of the ROAC, he will ask the question of changing the day.
- Phill Gunn – DBCA preseason forum held at Motel LeGrand in Albany, 11th September
- Cr Robbie Miniter – Possibility of Fireline Construction Training for Machine Operators Dangerous operations which require specialist training.

Answer from Phill Gunn

- DFES’s Bushfire Centre of Excellence are holding training for this course on the 16-17-18 of September. Expressions of Interest have been re-opened for

a limited time, closing on the 8th, I will liaise with Rick Miller for possible candidates.

11. CLOSING

LEMC members in attendance were invited to stay for refreshments. The meeting was declared closed by the Chair at 5:22 pm.

12. DATE OF NEXT MEETING

Next meeting will take place on Thursday the 4th December 2025 at 4:30pm.

CONFIRMED

LEMC & DEMC report – 1st Quarter 2025/2026

DPIRD's On-Call Coordinator Duty Phone

If needing to activate the State Support Plan: Animal Welfare in Emergencies or require assistance in the DPIRD support role of another Hazard Management Agency's incident, the contact number is **08 9368 3132**.

DPIRD's role in emergency management

- DPIRD is the Hazard Management Agency (HMA) for animal and plant pests and disease incursions. Refer to the [State Hazard Plan: Animal and Plant Biosecurity](#) for information on DPIRD's legislated roles and responsibilities.
- DPIRD is the executor of the State Support Plan for Animal Welfare in Emergencies. This includes livestock, horses, and companion animals. Refer to the [State Support Plan: Animal Welfare in Emergencies](#) for information on DPIRD's legislated roles and responsibilities.
- DPIRD may from time to time provide support to other agencies where requested. This includes administering some components of the [Disaster Recovery Funding Arrangements WA](#).

Emergency Management Directorate

Learning & Development

DPIRD EM Preparedness Team are working through the emergency management training program for the 2025/2026 calendar year.

Following SEMC endorsement (March 2025) of the revised State Support Plan of Animal Welfare in Emergencies (SSP-AWiE) – DPIRD has commenced planning an exercise to test the SSP-AWiE arrangements in accordance with State Emergency Management Policy. The Exercise will be a Desktop format and will be held in Oct 2025.

Emergency Animal Disease (EAD) Preparedness

DPIRD has recently conducted a number of internal workshops focused on EAD preparedness across the preparedness, response and recovery phases to build awareness and capacity.

New Director

DPIRD's Emergency Management Directorate (EMD) has a new Director, Scott Beaton. Scott was DPIRD's Director of Work, Health, Safety & Wellbeing and has a background and experience in emergency management.

Current Vacancies

The EM Directorate has gone through a significant restructure. DPIRD is currently advertising two new positions being Assistant Director, Emergency Preparedness and Assistant Director, Emergency Coordination.

Additionally, DPIRD will be advertising shortly a Learning and Development Coordinator position which has recently become vacant due to a resignation.

National alerts and investigations

Avian Influenza

CURRENT STATUS in WA: Absent – no known detections

Responses to outbreaks of H7 high pathogenic avian influenza are currently underway in Victoria, New South Wales, and the ACT. Note that this is not the H5 strain currently causing concern globally. DPIRD is monitoring the situation and undertaking preparedness activities. Also, DPIRD is providing personnel and resources to support jurisdictions with confirmed outbreaks. Poultry producers and owners are encouraged to view our [avian influenza page](#) for information on preparedness and detection.

Tomato brown rugose fruit virus

CURRENT STATUS IN WA: Absent – no known detections

A highly contagious plant virus affecting tomatoes, capsicums, and chillies. It has been detected in South Australia in August 2024. It presents a significant risk to growers and the industry if established. No known detections in Western Australia currently. Industry and backyard growers are encouraged recognise and report signs and symptoms of the virus if found. Information is available on our [tomato brown rugose fruit virus page](#).

Animal Welfare in Emergencies

DPIRD is the executor of the State Support Plan for Animal Welfare in Emergencies (AWiE). Please note the following important notices regarding AWiE for district and local representatives:

- Please refer to DPIRD's [animal welfare](#) section of our website for resources, support, and contacts. Local governments can reach out to our Incident and Emergency Management Branch if they require advice and support for the development of their PAWE (contact emergencymanagement@dpird.wa.gov.au).
- DPIRD's Incident and Emergency Management Branch is undertaking preparedness and response activities where activated under the [State Support Plan - Animal Welfare in Emergencies](#).
- DPIRD is working with the SEMC to finalise responses to feedback on the proposed improvements to the [State Support Plan - Animal Welfare in Emergencies](#). The review is scheduled to be finalised in late 2025.

Important Disclaimer

The Chief Executive Officer of the Department of Primary Industries and Regional Development and the State of Western Australia accept no liability whatsoever by reason of negligence or otherwise arising from the use or release of this information or any part of it.

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LEMC Report 4th September 2025

- New bulldozer and float set to be delivered mid-September. We have successfully recruited 2 new machine operators; this will greatly improve our response capabilities.
- 13 burn prescriptions approved and actively seeking opportunities and monitoring weather conditions to burn when possible. So far burning has occurred in Bremer Bay, West Cape Howe, Two Peoples Bay and Gull Rock national park. Winter burning aims to utilise moisture differential to burn coastal heath letting it run into the heavier, damper vegetation. We can then come back later in the year and burn the denser vegetation. This style of winter burning also allows us to develop our new staff prior to the oncoming bushfire season. There were some delays in obtaining Reg 7 and 10 Cultural Heritage Act approvals for burns that contain cultural heritage sites; however we have now received those approvals so burning can be conducted in the prescriptions that contain sites.
- We sent four Conservation Employees to assist with a deployment of West Australian firefighters to fires in Canada. Also, our Regional Manager has been deployed as an Incident Controller. These firefighters will have completed an Arduous fitness test to allow them to work on the Fireline overseas.
- The District Fire team will be attending the AFAC conference in Perth at the end of August and look forward to bringing back fresh ideas and initiatives.
- Still some March storm damage to be repaired in our strategic access network. Most areas are too damp currently to allow for firebreak maintenance. With potential dieback risk as well.
- The department has commenced a new Graduate Development Program this year and Albany District were lucky enough to secure two graduates who will spend two years with us rotating between our different service areas such as fire, nature conservation and parks and visitor services every 8 months.
- Albany fire staff have undertaken Basic Worksite Traffic Management accreditation, as we do every three years to allow us to implement traffic management plans during our prescribed burn or bushfire suppression operations.
- The district hosted a post fire season mental health staff breakfast in June. We also used this opportunity to present a significant number of fire service medals to staff recognising their contribution to fire management.

Department of Fire & Emergency Services

Regional Report – September 2025

- State Hazard Plan – Fire, has undergone a comprehensive review. The Plan was approved by SEMC on 7 August 2025 and published on 21 August 2025. The revised Plan is now available via the SEMC website.
- AFDRS – Continual review and improvements to build the data set – Observations and recommendations are welcomed. Submit through the region.
- DFES has held onto 1x LT & 1x HD (3.4) from the SOSF (State Operational Support Fleet) for mitigation activities during the off-season. For regional use, dependent on availability.
- Grain Harvest Aerial Support Program has been approved for the 25/26 Season.
- Pre-Season Preparedness Forums – these are being planned, to be held around the region. Please let the relevant CESM know if you are keen to be involved. Aimed at first responders at incidents that are gradually escalating.
- AFAC25 – Hosted by DFES and DBCA in Perth last week, bringing fire & emergency service personnel from all over the world to collaborate and share technology, learnings and knowledge.
- 2025 DFES Annual Regional Exercise to be held in Ravensthorpe – October. Testing the Local Government facility as an Incident Control Centre, and regional staff and volunteers incident management skillset.

LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) AGENCY REPORT

Date: _____ 4th September 2025 _____

Agency Representing: _Shire of Gnowangerup- BRMC_____

Name: _____ Dan Biddulph _____

Members to consider:

- If conditions are suitable Hazard reduction Burning will occur this, spring.

REPORT:

- Mechanical Mitigation works to commence in Borden, Ongerup and Gnowangerup in the next couple of weeks.
- Ranger work continues with Nowanup and Gnowangerup Rangers assisting with physical remove of trees and debris.

PRIORITIES FOR NEXT 2-3 MONTHS

- Mechanical works- Parkland Clearing, crown lifting of high value trees and some roadside mulching works.
- Chemical works- Borden
- Burning of stockpiled debris, Borden and Gnowangerup

Dan Biddulph 1st September 2025.

LEMC Report, Acting Community Emergency Services Manager, Phill Gunn

- Applied for an AWARE grant for the Shire, this is for the acquisition of a Bushfire Model Kit. It is a training kit designed to simulate a landscape with vehicles, buildings and assets. It can be set up to include topographical settings and used across different services. It can also be used during debriefs with operators.
- Took part in the WALGA provided Emergency Management Foundations for Local Government in Tambellup on Tuesday 26th August.
- Completed a 'Find my Farm' cover letter and sent to Darren Baum for confirmation.
- DFES Training opportunities on 14th and 15th October, Introduction to Emergency Management and Introduction to Disaster Recovery. See flyer.
- DFES Training Opportunity in Public Information Officer, this is around information which qualifies for an Alert or Warning, what kind of information to include in those warnings and what kind of information can be released to the public. Looking to liaise with Tambellup and have a joint information session with them.

Phill Gunn

Acting Community Emergency Services Manager

0499 899 189

**LOCAL EMERGENCY MANAGEMENT COMMITTEE
DISTRICT EMERGENCY MANAGEMENT ADVISOR
REPORT**

July to September 2025

STATE NEWS

The last meeting of the State Emergency Management Committee (SEMC) was held 8th March. **The next meeting is the 7 August.** SEMC Communiques can be found [here](#).

Comprehensive Review Schedule of State Emergency Management Documents

On 13 March 2025, the SEMC approved amendments to:

- State Support Plan - Animal Welfare in Emergencies following the 2024 comprehensive review carried out by the Department of Primary Industries and Regional Development.
- State Hazard Plan - Human Biosecurity following the 2024 comprehensive review carried out by the Department of Health.

The following comprehensive reviews have been granted an extension:

- Impact Statement Review – October 2025

The following State EM documents are planned for comprehensive review and broad consultation in 2024/2025.

State Support Plan – Emergency Public Information

State Hazard Plan – HAZMAT Annex B Space Re-entry Debris (SPRED)

State Hazard Plan – Cyber Security Incident

State Support Plan – Freight and Supply Chain

Impact Statement Guideline and Template

Local Recovery Guideline

WA Community Evacuation in Emergencies Guideline

The updated plans have now been published on the SEMC website, along with a summary of amendments

State Hazard Plan – Fire COMPREHENSIVE REVIEW

The Department of Fire and Emergency (DFES) is progressing a comprehensive review of the State Hazard Plan - Fire. The review formally commenced in March 2024 led by DFES Metropolitan

Operations supported by the DFES Policy Team. There were two rounds of consultation conducted during 2024

Round 1 – Targeted key stakeholders

Round 1 consultation informed the initial re-drafting of the plan.

Round 2 – Broad consultation via the SEMC Pinpoint site.

Round 2 consultation was based on the DRAFT consultation plan prepared in response to Round 1.

For further information: [State Hazard Plan - Fire | Engage WA Emergency Management](#)

DISTRICT NEWS

The last Great Southern District Emergency Management Committee meeting was held on the 3rd July 2025 the next meeting will be held on the 22 October.

Kulin Regional Exercise - a severe weather exercise was facilitated by DFES on the 30th July 2025 in Kulin and was attended by the Shire of Kulin, Shire of Lake Grace, Shire of

Wickepin and Shire of Wandering along with emergency services and support agencies
Professional Development

Australasian Fire and Emergency Service Authorities Council (AFAC) Conference and Australian Disaster Resilience Conference, presented by the Australian Institute for Disaster Resilience (AIDR).

AFAC25 Conference and Exhibition is Australasia's largest and most comprehensive emergency management conference and exhibition. Brought to you by AFAC and Deutsche Messe.

The Department of Fire and Emergency Services is pleased to co-host the 2025 AFAC Conference and Exhibition, which will take place from **Tuesday 26 to Friday 29 August** at the Perth Exhibition and Convention Centre. AFAC is the premier knowledge-sharing event for the fire and emergency services industry, bringing together experts from across Australia, New Zealand and beyond to share insights, strengthen partnerships and explore innovations in emergency management.

The Australian Institute for Disaster Resilience (AIDR) develops, maintains and shares knowledge and learning to support a disaster resilient Australia. The Australian Disaster Resilience Conference brings together a diverse and passionate crowd from a range of sectors to share knowledge and build connections for a disaster resilient Australia.

Access to the Exhibition Hall is free, but you will need to register. Find out more at:

<https://www.afaconference.com.au/>

Training Opportunities

Disaster Recovery Funding Arrangements WA – Just in Time Training Video Modules

DFES has produced a short (50 mins) training product that covers the basics of the Disaster Recovery Funding Arrangements for Western Australia (DRFAWA). This has been designed to help local governments and State agencies understand the basics of how the arrangements work and the different types of assistance that might be available. There are 6 videos in the module presented via the platform Mobilise Me. Access is via a self-registration process. <https://dfes.mobilise-me.com/index.php/Selfregistration/DRFAWA>. If you already have a DFES MobiliseMe account, please contact recoverycapability@dfes.wa.gov.au for the module to be assigned to your profile.

This Training Product has been designed for LGs and State Agency personnel who may have some involvement in applying for DRFAWA funding or contributing to the DRFAWA claim evidence requirements.

Introduction to Emergency Management and Introduction to Recovery – Albany 15 &16 October 2025

The following training is being delivered by DFES Recovery Capability. The target audience is for Government authorities, including local government, District Emergency Management Committee members, and service providers working in emergency management and disaster recovery in WA.



Introduction to **Emergency Management**

9am - 4.30pm | 15 October 2025

Albany SES Incident Coordination Centre
(23 Mercer Road, Walmsley WA 6330)

This training provides participants with an introductory overview of Western Australia's state emergency management framework. It focuses on identifying emergency management legislation, regulations and policies, as well as understanding the hazard management structure.

Prerequisites:

- None required

Key Subject Areas

- Legislation and policy framework
- Underpinning principles
- Comprehensive approach to emergency management
- Governance structures
- Common terms and definitions
- Prescribed hazards
- Plans and other key documents
- How hazards are managed

Introduction to **Disaster Recovery**

9am - 4.30pm | 16 October 2025

Albany SES Incident Coordination Centre
(23 Mercer Road, Walmsley WA 6330)

This training provides a broad overview of Disaster Recovery and how recovery activities help impacted individuals and communities return to a life that they value. The module focuses on outlining key recovery concepts, principles and activities, while identifying key agencies, their roles, and describing the triggers for state recovery commencement.

Prerequisites:

- Introduction to Emergency Management

Key Subject Areas

- Recovery - a closer look
- The national principles
- Roles and responsibilities - key stakeholders in recovery
- Planning for recovery
- Transfer of recovery responsibilities
- State involvement in recovery

For more details and to apply, click here: <https://forms.office.com/r/7cAcCrYS2X>

Community Preparedness

The role of the Community Preparedness Directorate (CPD) is to develop strategies, programs and resources that enable communities to become more resilient by knowing their risk and getting prepared. CPD work with key stakeholders including staff and volunteers, local government, and community services organisations just to name a few to develop these programs and resources to meet the needs of the community.

The following is a link to the publications that are available to order:

<https://publications.dfes.wa.gov.au/order-publications>

Contact community preparedness through the following: Community.preparedness@dfes.wa.gov.au

Community Disaster Resilience Strategy Implementation Project

Pilot workshops have been conducted around the State, including two in the Great Southern Emergency Management District, Albany and Boddington, which have incorporated a Risk and Resilience Exercise. The workshops were highly interactive and designed to review community disaster resilience and preparedness within communities. The sum of this data from community interviews and the exercise/workshop, combined with desktop analysis, will produce a baseline level of assessment for community disaster resilience for the pilot local government area, which will be produced by DFES Community Preparedness.

Disability Inclusive Emergency Planning Forums

The DIEP forums are a series of face-to-face, community-based workshops that bring together people with lived experience of disability, local and state government representatives, emergency services, and key service providers. Their purpose is to improve how we plan for, respond to, and recover from emergencies, ensuring emergency management is inclusive of people with disability and those with additional support needs.

This work is being delivered in partnership with local governments, facilitated by the University of Sydney's Collaborating 4 Inclusion team, and funded through the Disaster Ready Fund (DRF) in collaboration with the National Emergency Management Agency (NEMA).

The City of Albany will host a forum on 1 September 2025, and the Shires of Denmark and Plantagenet are collaborating to deliver a forum on 2 September 2025.

For more information on DIEP and P-CEP, please visit the [Collaborating4inclusion](https://collaborating4inclusion.org.au) website or contact your Community Preparedness Advisor or email: community.preparedness@dfes.wa.gov.au.

GRANT PROGRAM UPDATES

AWARE Funding – CLOSED on 5 August 2025. Outcomes announcements are expected in October 2025.

LOCAL NEWS

The Local Emergency Management Arrangements Improvement Program

LEMA Pilot Project – WALGA is undertaking a pilot with five local governments selected through an Expression of Interest. The objectives of the pilot are to: test and refine templates and resources,

identify challenges in achieving LEMA endorsement, gather input for user guidelines on Local Arrangements and identify and collect additional support tools/resources used by local governments.

Local governments involved in the pilot program have completed facilitating the Community Risk Workshops, leveraging collective local knowledge. The expected outcome is a documented set of locally valued assets and liabilities, consequence statements, and recommended treatment options, prioritising locally owned risks using local knowledge and resources.

The pilot is expected to run until August, after which a review and report will be prepared for SEMC on the outcomes.

Until the reform of LEMA, local governments are advised to proceed as planned with LEMA reviews, so they maintain their obligations under the *Emergency Management Act 2005*.

Given the timeframes of the program please don't delay in preparing any LEMA that are due or nearly due for their 5-year review.

Local Exercises – Incident Support Group Severe Weather

The Shire of Ravensthorpe with DFES developed a desktop exercise for establishing an Incident Support Group for a severe weather event. The exercise is available to be shared for any Local Emergency Management Committees who wish to run this exercise.

Western Power - Stand Alone Power Systems (SPS)

Western Power has provided the following information in response to several queries from Great Southern Local Governments regarding *Stand-alone Power Systems*:

We encourage LEMC's to reach and invite service providers such as Western Power to your meetings especially if there is a particular issue you wish to discuss. Please contact Viv Gardiner, Great Southern DEMA for support with contact information for service providers.

- Who is responsible for maintenance for fire preparation/ prevention? – **Western Power contractors undertake regular (6 monthly) maintenance of SPS sites where veg clearing is one of their activities. Customers/landowners are required to maintain the area surrounding the SPS. Customers/landowners are required to not enter the SPS enclosure.**
- Any things to be aware of when defending them from bushfire? - **The SPS enclosure includes Lithium batteries as a component. No attempt should be made to fight the fire, just prevent any spread of fire.**

What to do if there is a fire near my SPS enclosure?

In the event of a fire approaching or within the fenced SPS area, please follow these steps:

1. Do not attempt to fight fire within the fenced SPS enclosure
2. Contact 000 immediately
3. Report the fire to Western Power on 131351. If safe to do so (outside the SPS enclosure), minimise the spread of fire, for example by wetting down surrounding vegetation. Ensure

you're protected from any fumes. Please ensure you maintain fire breaks around your SPS and keep your bushfire plan up to date.

Western Power - General enquiries 13 10 87 **Emergencies 13 13 51**

TELSTRA Emergency Services Liaison Officer Contacts

A Telstra Emergency Services Liaison Officer (ESLO) is a key role within Telstra that focuses on facilitating communication and collaboration between Telstra and emergency services during disaster events. Telstra has suggested including Eslo.wa@team.telstra.com as part of your LEMC invites. **Telstra also do have a national number that will reach the on duty ESLO- 03 9239 9200 opt 4.**

The above method is the preferred contact option, this ensures if anything changes with people you can still get through so, please use the above email address as the first point of contact please. Below are the direct contact details should you require.

Brian Young ESLO- 0419044605- Brian.J.young@team.telstra.com

Calvin Mathais- ESLO- 0477703167- Calvin.Mathais@eam.telstra.com

Andy Boutell- Incident specialist- 0419912229- Andrew.boutell@team.telstra.com

Complied by: Vivienne Gardiner, Viv.gardiner@dfes.wa.gov.au

District Emergency Management Advisor

Great Southern Department of Fire and Emergency Services

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11.3 LIST OF PAYMENTS MADE FROM THE MUNICIPAL FUND AND TRANSACTION CARD ACCOUNTS FOR THE PERIOD 1 TO 31 AUGUST 2025

Location: Shire of Gnowangerup
Proponent: N/A
Date of Report: 18 September 2025
Business Unit: Corporate and Community Services
Responsible Officer: Chiara Galbraith – Deputy Chief Executive Officer
Author: Anrie van Zyl – Human Resource & Emergency Management Officer
Disclosure of Interest: Nil

ATTACHMENTS

- List of Payments for August 2025

PURPOSE OF THE REPORT

To provide Council with a list of payments processed in the month of August 2025.

BACKGROUND

Nil

COMMENTS

The List of Payments for August 2025 covering the period 01/08/2025 to 31/08/2025 is as follows:

FUND	Amount
Municipal Fund	\$798,188.77
Credit Card	\$6,195.71
TOTAL	<u>\$804,384.48</u>

CONSULTATION

Nil

LEGAL AND STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulations 1996

12. Payments from municipal fund or trust fund, restrictions on making

- (1) A payment may only be made from the municipal fund or the trust fund —
- (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
- (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*

POLICY IMPLICATIONS

Purchasing Policy 4.1

Corporate Credit Card Policy 4.4

FINANCIAL IMPLICATIONS

All payments are in line with the Adopted Budget or have been approved by Council as a Budget Amendment.

STRATEGIC IMPLICATIONS

As per Council Plan 2025-2035

Theme	4.	Leadership and Governance
Strategy	4.2	An efficient and effective organisation, providing appropriate services to our community
Activity	4.2.2	Ensure strong financial management through effective planning

STRATEGIC RISK MANAGEMENT CONSIDERATIONS

This item has been evaluated against the current Council approved Risk Management Register.

Risk description	Not to endorse the officer's recommendation
Primary Strategic Risk Category	Financial Sustainability
Primary Strategic Risk Category Description	Inability to maintain service and infrastructure levels for the Shire
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Catastrophic
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Unlikely

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

That Council notes the August 2025 List of Payments as per the Officer's Recommendation

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

MOVED: Cr P Callaghan

SECONDED: Cr M Creagh

0925.06

That Council:

Notes the payment of accounts for August 2025 consisting of:

EFT22732– EFT22831 totalling \$616,292.95;

Superannuation and Direct Deposits totalling \$181,895.82; and

Corporate Credit Card totalling \$6,195.71

UNANIMOUSLY CARRIED BY: 6/0

FOR: Cr K O'Keeffe, Cr R Miniter, Cr P Callaghan, Cr S Hmeljak, Cr M Creagh, Cr R Kiddle

AGAINST: NIL

SHIRE OF GNOWANGERUP
LIST OF PAYMENTS - AUGUST 2025

Chq/EFT	Name	Date	Amount
DD7664.1	3E Advantage	15/08/2025	\$ 418.00
EFT22787	ABA SECURITY	21/08/2025	\$ 2,987.08
DD7610.16	ACCLAIM WEALTH	13/08/2025	\$ 156.75
DD7636.17	ACCLAIM WEALTH	27/08/2025	\$ 278.67
EFT22783	ADMIN SOCIAL CLUB	14/08/2025	\$ 120.00
EFT22829	ADMIN SOCIAL CLUB	28/08/2025	\$ 130.00
EFT22732	AFGRI EQUIPMENT AUSTRALIA PTY LTD	07/08/2025	\$ 273.16
EFT22788	AFGRI EQUIPMENT AUSTRALIA PTY LTD	21/08/2025	\$ 285.82
DD7623.1	AIR LIQUIDE	21/08/2025	\$ 131.76
EFT22733	ALBANY ENGINEERING	07/08/2025	\$ 2,078.88
EFT22789	ALBANY LOCK & SECURITY	21/08/2025	\$ 1,465.91
EFT22790	ALBANY V-BELT AND RUBBER	21/08/2025	\$ 194.73
DD7636.5	AMP LTD T/A SIGNATURE SUPER	27/08/2025	\$ 44.01
DD7610.12	ANZ SMART CHOICE SUPER	13/08/2025	\$ 635.06
DD7636.13	ANZ SMART CHOICE SUPER	27/08/2025	\$ 712.93
EFT22774	AUSTRALIA POST	13/08/2025	\$ 153.54
DD7589.1	AUSTRALIAN COMMUNICATIONS AUTHORITY	06/08/2025	\$ 56.00
DD7601.1	AUSTRALIAN COMMUNICATIONS AUTHORITY	12/08/2025	\$ 4.00
DD7610.15	AUSTRALIAN RETIREMENT TRUST	13/08/2025	\$ 167.17
DD7636.16	AUSTRALIAN RETIREMENT TRUST	27/08/2025	\$ 312.68
DD7610.9	AUSTRALIAN SUPER	13/08/2025	\$ 3,964.24
DD7636.9	AUSTRALIAN SUPER	27/08/2025	\$ 4,178.51
EFT22827	AUSTRALIAN TAXATION OFFICE	26/08/2025	\$ 38,249.00
DD7610.1	AWARE SUPER	13/08/2025	\$ 10,175.92
DD7636.1	AWARE SUPER	27/08/2025	\$ 11,181.63
EFT22791	B P HARRIS & SON	21/08/2025	\$ 4,188.35
EFT22792	BADGEMORE CONSULTING	21/08/2025	\$ 4,375.00
DD7592.2	BENDIGO COMMUNITY BANK	04/08/2025	\$ 1,339.79
DD7634.1	BENDIGO COMMUNITY BANK	14/08/2025	\$ 4,826.77
DD7646.1	BENDIGO COMMUNITY BANK	01/08/2025	\$ 35.48
EFT22734	BEST OFFICE SYSTEMS	07/08/2025	\$ 1,663.63
14	BF - ACCOUNT KEEPING FEES	29/08/2025	\$ 4.00
14	BF - ACCOUNT KEEPING FEES	28/08/2025	\$ 4.00
14	BF - ACCOUNT KEEPING FEES	28/08/2025	\$ 7.65
14	BF - ACCOUNT KEEPING FEES	27/08/2025	\$ 0.15
14	BF - ACCOUNT KEEPING FEES	22/08/2025	\$ 6.15
14	BF - ACCOUNT KEEPING FEES	22/08/2025	\$ 4.00
14	BF - ACCOUNT KEEPING FEES	20/08/2025	\$ 4.00
14	BF - ACCOUNT KEEPING FEES	19/08/2025	\$ 4.00
14	BF - ACCOUNT KEEPING FEES	15/08/2025	\$ 30.00
14	BF - ACCOUNT KEEPING FEES	14/08/2025	\$ 8.55
14	BF - ACCOUNT KEEPING FEES	13/08/2025	\$ 4.00
14	BF - ACCOUNT KEEPING FEES	11/08/2025	\$ 4.00
14	BF - ACCOUNT KEEPING FEES	07/08/2025	\$ 6.30
14	BF - ACCOUNT KEEPING FEES	07/08/2025	\$ 4.00
14	BF - ACCOUNT KEEPING FEES	01/08/2025	\$ 3.15
EFT22775	BGL SOLUTIONS	13/08/2025	\$ 28,524.51
EFT22793	BGL SOLUTIONS	21/08/2025	\$ 7,570.60
EFT22784	BLACK AND GOLD SOCIAL CLUB	14/08/2025	\$ 90.00
EFT22830	BLACK AND GOLD SOCIAL CLUB	28/08/2025	\$ 100.00

EFT22735	BOOEASY AUSTRALIA PTY LTD	07/08/2025	\$ 425.17
EFT22776	BUILDING AND ENERGY DIVISION DEPT MINES, INDUSTRY REGULATION AND SAFETY	13/08/2025	\$ 4,067.52
DD7610.10	CARE SUPER	13/08/2025	\$ 858.46
DD7636.11	CARE SUPER	27/08/2025	\$ 1,139.18
EFT22766	CASSANDRA BEECK	07/08/2025	\$ 1,480.00
DD7610.7	CBUS	13/08/2025	\$ 319.20
DD7636.8	CBUS	27/08/2025	\$ 363.89
EFT22794	CLEAR BRIDGE GROUP PTY LTD	21/08/2025	\$ 2,109.91
EFT22795	CONVIC PTY LTD	21/08/2025	\$ 5,016.00
EFT22767	DAVID ELLIS T/A BLUE HEELER SAFETY	07/08/2025	\$ 1,575.00
EFT22768	DELTA AGRIBUSINESS WA PTY LTD	07/08/2025	\$ 1,600.00
EFT22796	DELTA AGRIBUSINESS WA PTY LTD	21/08/2025	\$ 395.01
EFT22777	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	13/08/2025	\$ 9,352.40
EFT22797	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	21/08/2025	\$ 60.00
EFT22798	DIRT 2 DUST MECHANICAL	21/08/2025	\$ 465.95
14	DOT - DEPT TRANSPORT DIRECT DEBIT	29/08/2025	\$ 1,739.60
14	DOT - DEPT TRANSPORT DIRECT DEBIT	28/08/2025	\$ 1,748.20
14	DOT - DEPT TRANSPORT DIRECT DEBIT	27/08/2025	\$ 835.35
14	DOT - DEPT TRANSPORT DIRECT DEBIT	26/08/2025	\$ 15,489.45
14	DOT - DEPT TRANSPORT DIRECT DEBIT	25/08/2025	\$ 10,009.65
14	DOT - DEPT TRANSPORT DIRECT DEBIT	22/08/2025	\$ 27,410.30
14	DOT - DEPT TRANSPORT DIRECT DEBIT	21/08/2025	\$ 1,291.75
14	DOT - DEPT TRANSPORT DIRECT DEBIT	20/08/2025	\$ 1,404.35
14	DOT - DEPT TRANSPORT DIRECT DEBIT	19/08/2025	\$ 1,978.60
14	DOT - DEPT TRANSPORT DIRECT DEBIT	18/08/2025	\$ 2,380.60
14	DOT - DEPT TRANSPORT DIRECT DEBIT	15/08/2025	\$ 880.00
14	DOT - DEPT TRANSPORT DIRECT DEBIT	15/08/2025	\$ 0.20
14	DOT - DEPT TRANSPORT DIRECT DEBIT	14/08/2025	\$ 1,334.75
14	DOT - DEPT TRANSPORT DIRECT DEBIT	13/08/2025	\$ 86.50
14	DOT - DEPT TRANSPORT DIRECT DEBIT	12/08/2025	\$ 673.50
14	DOT - DEPT TRANSPORT DIRECT DEBIT	11/08/2025	\$ 36,094.70
14	DOT - DEPT TRANSPORT DIRECT DEBIT	08/08/2025	\$ 240.50
14	DOT - DEPT TRANSPORT DIRECT DEBIT	07/08/2025	\$ 7,016.50
14	DOT - DEPT TRANSPORT DIRECT DEBIT	06/08/2025	\$ 103.00
14	DOT - DEPT TRANSPORT DIRECT DEBIT	05/08/2025	\$ 757.25
14	DOT - DEPT TRANSPORT DIRECT DEBIT	04/08/2025	\$ 321.55
14	DOT - DEPT TRANSPORT DIRECT DEBIT	01/08/2025	\$ 1,104.05
EFT22769	FERNO AUSTRALIA PTY LTD	07/08/2025	\$ 2,248.93
DD7640.3	FINES ENFORCEMENT REGISTRY	29/08/2025	\$ 177.00
DD7610.2	FORMULAE 1 PTY LTD ATF THE ISAIH4110 SUPERANNUATION FUND	13/08/2025	\$ 344.29
DD7636.2	FORMULAE 1 PTY LTD ATF THE ISAIH4110 SUPERANNUATION FUND	27/08/2025	\$ 456.68
EFT22778	FULCHER CONTRACTORS	13/08/2025	\$ 170,981.80
EFT22736	FVS FIRE PTY LTD T/A PROTECTOR FIRE SERVICES PTY LTD	07/08/2025	\$ 238.70
EFT22799	G & M DETERGENTS	21/08/2025	\$ 26.00
EFT22737	G&K TRUCK & 4X 4 PTY LTD	07/08/2025	\$ 785.48
EFT22738	GEORGINA WEBB	07/08/2025	\$ 3,988.02
EFT22739	GHD PTY LTD	07/08/2025	\$ 3,058.28
EFT22740	GNOWANGERUP COMMUNITY RESOURCE CENTRE	07/08/2025	\$ 1,961.72
EFT22800	GNOWANGERUP COMMUNITY RESOURCE CENTRE	21/08/2025	\$ 1,980.00
EFT22741	GNOWANGERUP FAMILY SUPPORT ASSOC INC	07/08/2025	\$ 7,359.00
EFT22742***	GNOWANGERUP FUEL SUPPLIES	07/08/2025	\$ 1,029.30
EFT22779	GNOWANGERUP FUEL SUPPLIES	13/08/2025	\$ 34,147.84
EFT22801	GNOWANGERUP IGA	21/08/2025	\$ 753.46
EFT22743	GNP HARDWARE	07/08/2025	\$ 252.18

EFT22802	GNP HARDWARE	21/08/2025	\$ 691.60
EFT22744	HANDY FUEL MANAGEMENT SOLUTIONS PTY LTD	07/08/2025	\$ 12,976.70
EFT22780	HANSON CONSTRUCTION MATERIALS	13/08/2025	\$ 3,035.99
EFT22803	HARVEY NORMAN ALBANY - TRUSTEE OF THE DEMPCHER PTY LTD T/A	21/08/2025	\$ 2,420.00
EFT22804	HERSEYS SAFETY PTY LTD	21/08/2025	\$ 982.30
DD7610.5	HOST PLUS SUPERANNUATION FUND	13/08/2025	\$ 290.26
DD7636.6	HOST PLUS SUPERANNUATION FUND	27/08/2025	\$ 324.41
DD7593.2	HOUSING AUTHORITY	01/08/2025	\$ 210.00
DD7606.3	HOUSING AUTHORITY	08/08/2025	\$ 610.00
DD7616.1	HOUSING AUTHORITY	15/08/2025	\$ 210.00
DD7626.2	HOUSING AUTHORITY	22/08/2025	\$ 610.00
DD7640.2	HOUSING AUTHORITY	29/08/2025	\$ 210.00
DD7610.4	HUB 24 SUPER FUND	13/08/2025	\$ 329.00
DD7636.4	HUB 24 SUPER FUND	27/08/2025	\$ 389.53
EFT22805	IDLE TIMING	21/08/2025	\$ 3,217.50
EFT22745	IT VISION SOFTWARE PTY LTD T/A READY TECH	07/08/2025	\$ 5,336.10
EFT22746	JANINE MAREE THORNTON - THE SOUL VAN	07/08/2025	\$ 240.00
EFT22747	LG CONSULTING SOLUTIONS	07/08/2025	\$ 2,024.00
EFT22786	LGRCEU	21/08/2025	\$ 144.00
EFT22831	LGRCEU	28/08/2025	\$ 144.00
EFT22748	LIVINGSTON MEDICAL	07/08/2025	\$ 150.00
EFT22770	LIVINGSTON MEDICAL	07/08/2025	\$ 23,466.67
EFT22749	LO-GO APPOINTMENTS	07/08/2025	\$ 782.06
EFT22806	LO-GO APPOINTMENTS	21/08/2025	\$ 4,849.79
EFT22807	MARKET CREATIONS PTY LTD	21/08/2025	\$ 15,950.00
EFT22750	MCLEODS LAWYERS PTY LTD	07/08/2025	\$ 891.36
EFT22781	MESSAGEMEDIA	13/08/2025	\$ 1,491.07
EFT22808	MOORE AUSTRALIA (WA) PTY LTD	21/08/2025	\$ 38,456.22
EFT22751	NOWANUP ENTERPRISES PTY LTD	07/08/2025	\$ 9,283.00
EFT22809	OFFICEWORKS	21/08/2025	\$ 1,551.23
EFT22752	ONGERUP FARM SUPPLIES	07/08/2025	\$ 55.85
EFT22753	ONGERUP TYRES & AUTOMOTIVE	07/08/2025	\$ 1,420.00
EFT22810	ONGERUP TYRES & AUTOMOTIVE	21/08/2025	\$ 3,385.00
DD7610.6	PANORAMA SUPERANNUATION FUND	13/08/2025	\$ 321.74
DD7636.7	PANORAMA SUPERANNUATION FUND	27/08/2025	\$ 669.99
EFT22771	QHSE INTEGRATED SOLUTIONS PTY LTD	07/08/2025	\$ 603.90
EFT22754	REDGUM BUILDING CO	07/08/2025	\$ 1,459.70
DD7610.14	REST SUPERANNUATION	13/08/2025	\$ 86.99
DD7636.15	REST SUPERANNUATION	27/08/2025	\$ 99.31
EFT22811	RETRAVISION ALBANY	21/08/2025	\$ 186.00
EFT22812	RFF PTY LTD	21/08/2025	\$ 10,454.40
EFT22755	RORY JASON MURRAY	07/08/2025	\$ 100.44
EFT22772	ROYAL LIFE SAVING SOCIETY WA INC	07/08/2025	\$ 350.00
EFT22813	SHANE WALLWORK	21/08/2025	\$ 250.00
EFT22773	SHIRE OF JERRAMUNGUP	07/08/2025	\$ 250.00
EFT22814	SHIRE OF JERRAMUNGUP	21/08/2025	\$ 250.00
EFT22756	SHIRE OF KATANNING	07/08/2025	\$ 4,631.04
EFT22815	SOAPS ON STONE	21/08/2025	\$ 564.00
EFT22757	SOLUTIONS IT	07/08/2025	\$ 9,241.17
EFT22816	SOLUTIONS IT	21/08/2025	\$ 7,909.09
EFT22817	STAMP STORE	21/08/2025	\$ 80.50
EFT22818	STARK TRAINING	21/08/2025	\$ 6,980.00
EFT22758	STUART FRASER DRUMMOND	07/08/2025	\$ 281.47
EFT22759	STUDIO 23 PHOTOGRAPHY	07/08/2025	\$ 406.00
DD7589.3	SYNERGY	06/08/2025	\$ 569.03

DD7603.2	SYNERGY	07/08/2025	\$ 950.27
DD7604.2	SYNERGY	06/08/2025	\$ 1,412.97
DD7605.1	SYNERGY	05/08/2025	\$ 337.21
DD7606.2	SYNERGY	08/08/2025	\$ 1,031.82
DD7615.1	SYNERGY	13/08/2025	\$ 601.42
DD7623.2	SYNERGY	21/08/2025	\$ 193.55
DD7626.1	SYNERGY	22/08/2025	\$ 3,952.99
DD7640.1	SYNERGY	29/08/2025	\$ 212.93
EFT22760	TEAM GLOBAL EXPRESS PTY LTD	07/08/2025	\$ 43.42
EFT22819	TEAM GLOBAL EXPRESS PTY LTD	21/08/2025	\$ 71.08
DD7589.2	TELSTRA	06/08/2025	\$ 242.50
DD7623.3	TELSTRA	21/08/2025	\$ 170.00
DD7631.1	TELSTRA	28/08/2025	\$ 1,098.00
EFT22828	THE FABRIC PRINTER	28/08/2025	\$ 17,875.43
DD7610.13	THE TRUSTEE FOR MLC SUPER FUND	13/08/2025	\$ 58.43
DD7636.14	THE TRUSTEE FOR MLC SUPER FUND	27/08/2025	\$ 66.61
EFT22761	THINKPROJECT AUSTRALIA PTY LTD	07/08/2025	\$ 12,318.11
EFT22820	TONY JACKSON SURVEYOR	21/08/2025	\$ 3,685.00
EFT22762	TOPAZ GLOBAL	07/08/2025	\$ 1,258.40
EFT22763	TRABS CONSTRUCTION PTY LTD T/A RANBUILD GREAT SOUTHERN	07/08/2025	\$ 2,258.00
EFT22821	TREVOR ANTHONY ARCHER TA T&L PAINTING SERVICES	21/08/2025	\$ 187.00
EFT22822	TRIATHLON WESTERN AUSTRALIA INCORPORATED	21/08/2025	\$ 451.00
DD7610.3	UNISUPER	13/08/2025	\$ 272.26
DD7636.3	UNISUPER	27/08/2025	\$ 280.50
EFT22764	WA CONTRACT RANGER SERVICES	07/08/2025	\$ 2,656.50
EFT22823	WA CONTRACT RANGER SERVICES	21/08/2025	\$ 2,367.75
EFT22824	WA HINO SALES & SERVICE	21/08/2025	\$ 188.43
DD7610.8	WALGS PLAN	13/08/2025	\$ 146.48
DD7636.10	WALGS PLAN	27/08/2025	\$ 166.99
EFT22782	WARREN BLACKWOOD WASTE	13/08/2025	\$ 12,549.60
DD7592.1	WATER CORPORATION	04/08/2025	\$ 1,869.12
DD7593.1	WATER CORPORATION	01/08/2025	\$ 969.69
DD7603.1	WATER CORPORATION	07/08/2025	\$ 252.90
DD7604.1	WATER CORPORATION	06/08/2025	\$ 2,458.91
DD7606.1	WATER CORPORATION	08/08/2025	\$ 107.75
DD7627.1	WATER CORPORATION	21/08/2025	\$ 258.62
DD7673.1	WATER CORPORATION	06/08/2025	\$ 257.64
DD7610.11	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	13/08/2025	\$ 2,026.21
DD7636.12	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	27/08/2025	\$ 2,297.42
EFT22765	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	07/08/2025	\$ 29,585.51
EFT22825	WESTRAC EQUIPMENT PTY LTD	21/08/2025	\$ 5,534.79
EFT22826	WURTH AUSTRALIA PTY LTD	21/08/2025	\$ 512.90
			\$ 798,188.77

RECONCILIATION ITEM : REPORTING OF JULY EXPENSE OMITTED FROM JULY PAYMENT REPORT

Chq/EFT	Name	Date	Amount
DD7580.1	BENDIGO COMMUNITY BANK	14/07/2025	\$ 9,272.99

*Payment not included in August 2025 expenditure totals - for notation only

BREAKDOWN OF CREDIT CARD EXPENDITURE

EDA, NOOSAVILLE	1-Aug	\$ 88.00
SP DESKY 0312, EAST BRISBANE	2-Aug	\$ 2,995.90
ADOBE, SYDNEY	3-Aug	\$ 383.86
EG GROUP 4232, ALBANY	3-Aug	\$ 82.05

SHELL KATANNING	3-Aug	\$	83.43
UNITED MT BARKER	5-Aug	\$	80.45
AMPOL FORRESTDALE	6-Aug	\$	58.88
SP HARCOR, FRENCHS	6-Aug	\$	174.90
OFFICEWORKS, BENTLEIGH	6-Aug	\$	538.00
FACEBOOK	8-Aug	\$	9.90
INTERNATIONAL TRANSACTION FEE	8-Aug	\$	0.30
FACEBOOK	10-Aug	\$	11.00
INTERNATIONAL TRANSACTION FEE	10-Aug	\$	0.33
STARLINK	10-Aug	\$	139.00
SHELL KATANNING	10-Aug	\$	101.34
FACEBOOK	12-Aug	\$	13.20
INTERNATIONAL TRANSACTION FEE	12-Aug	\$	0.40
FACEBOOK	13-Aug	\$	15.40
INTERNATIONAL TRANSACTION FEE	13-Aug	\$	0.46
HOTEL AT BOOKINGS.COM	13-Aug	\$	930.00
SHIRE OF GNOWANGERUP	15-Aug	\$	3.08
FACEBOOK	16-Aug	\$	17.60
INTERNATIONAL TRANSACTION FEE	16-Aug	\$	0.53
OPENAI*CHATGPT	19-Aug	\$	30.86
INTERNATIONAL TRANSACTION FEE	19-Aug	\$	0.93
WILSON PARKING, PERTH	21-Aug	\$	27.00
AMPOL NEDLANDS	24-Aug	\$	83.83
EG GROUP, OSBORNE PARK	25-Aug	\$	118.17
STARLINK	25-Aug	\$	139.00
KITCHEN WEARHOUSE, NORTH FREMANTLE	28-Aug	\$	49.85
MYER PTY LTD, DOCKLANDS	28-Aug	\$	69.65
MYER PTY LTD, DOCKLANDS	29-Aug	-\$	69.65
FACEBOOK	30-Aug	\$	9.77
INTERNATIONAL TRANSACTION FEE	30-Aug	\$	0.29
CARD FEE	30-Aug	\$	8.00
		\$	6,195.71

EFT22742***	GNOWANGERUP FUEL SUPPLIES: BREAKDOWN OF CARD USAGE		
Card 118 – GN.00	CHIEF EXECUTIVE OFFICER		\$ 234.13
Card 119 – GN.001	DEPUTY CHIEF EXECUTIVE OFFICER		\$ -
Card 120 – GN.002	POOL VEHICLE		\$ 152.46
Card 612 1IHK617	COMMUNITY & ECONOMIC DEVELOPMENT MANAGER		\$ 456.66
Card 120 - GN.006	DR VEHICLE		\$ -
Card 121 – BFB1	BUSHFIRE BRIGADE		\$ -
Card 122 – BFB2	BUSHFIRE BRIGADE		\$ -
Card 123 – P6000	DEPOT - SMALL PLANT		\$ -
Card 124 – A6000	ADMIN OFFICE ADDITIONAL CARD		\$ -
Card 410 - Depot	DEPOT ADDITIONAL CARD		\$ -
Card 67 - GNOSES	TRUCK		\$ -
Card 68 - GNOSES	UTE		\$ 111.97
Card 69 - GNOSES	ULP		\$ 74.08
		TOTAL	\$ 1,029.30

11.4	AUGUST 2025 MONTHLY FINANCIAL STATEMENTS
Location:	Shire of Gnowangerup
Proponent:	N/A
Date of Report:	19 September 2025
Business Unit:	Corporate and Community Services
Responsible Officer:	Chiara Galbraith – Deputy Chief Executive Officer
Author:	Melanie Wilson - EA
Disclosure of Interest:	Nil

ATTACHMENTS

August Monthly Financial Report ending 31 August 2025

PURPOSE OF THE REPORT

For Council to receive the August Monthly Financial Report for the period of 01/08/2025 to 31/08/2025.

BACKGROUND

Regulation 34 & 35 of the *Local Government (Financial Management) Regulations 1996* require a monthly statement of financial activity, monthly statement of financial position and explanation of material variance to be presented to Council.

The report must be presented at an ordinary meeting of council within two months after the end of the month to which the statement relates. Regulations prescribe the information to be contained in the report.

The Monthly Financial Report has been compiled to comply with the *Local Government (Financial Management) Regulations 1995*, associated regulations, and to the extent they are not inconsistent with the *Local Government (Financial Management) Regulations 1995* and the Australian Accounting Standards.

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, Council has adopted on 14th August 2024 the annual material variance threshold of \$10,000 or 10% for reporting budget variances within monthly financial reporting for the 2025/26 financial year.

COMMENTS

The Monthly Financial Report for the period ending 31 August 2025 is attached to include the following as required by legislation:

- Statement of Financial Activity
- Statement of Financial Position
- Note 1 – Basis for Preparation and Significant Accounting Policies
- Note 2 - Statement of Financial Activity Information; and
- Note 3 – Explanation of Material Variances.

CONSULTATION

Nil

LEGAL AND STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulations 1996

Financial activity statement required each month (Act s.6.4)

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month (the relevant month in the following detail –
 - (a) Annual budget estimates, considering any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) Budget estimates to the end of the relevant month; and
 - (c) Actual amounts of expenditure, revenue, and income to the end of the relevant month; and
 - (d) Material variance between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the relevant month and a note containing a summary explaining composition of the net current assets.
- (4) A statement of financial activity, and any accompanying documents referred to in sub regulation (2), are to be –
 - (a) presented at an ordinary meeting of council within 2 months after the end of the relevant month; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS, to be used in statements of financial activity for reporting material variances.

35 Financial position statement required each month

- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month and –
 - (a) The financial position of the local government as at the last day of the previous financial year; or
 - (b) If the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
- (2) A statement of financial position must be –
 - (a) Presented at an ordinary meeting of council within 2 months of the end of the previous month; and
 - (b) Recorded in the minutes of meeting at which it is presented.

POLICY IMPLICATIONS

There is no known policy implications associated with this item.

FINANCIAL IMPLICATIONS

The presentation of these monthly financial reports provides Council with regular updates regarding the status of the financial position and assists to comply with the *Local Government Act 1995* and associated regulations.

STRATEGIC IMPLICATIONS

Strategic Community Plan

Theme: Our Organisation

Community Priority:

Forward planning and implementation of plans to achieve strategic priorities.

Action: Performance against commitments made.

STRATEGIC RISK MANAGEMENT CONSIDERATIONS:

This item has been evaluated against the current Council approved Risk Management Register.

Risk description	Not to endorse the officer's recommendation
Primary Strategic Risk Category	Financial Sustainability
Primary Strategic Risk Category Description	Inability to maintain service and infrastructure levels for the Shire
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Catastrophic
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Unlikely

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

The presentation of the Monthly Financial Statements is a legislative requirement that is presented as a standard item in the Ordinary Council Meeting (OCM) Agenda.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

MOVED: Cr R Kiddle

SECONDED: Cr P Callaghan

0925.07 That Council:

- 1. Receives the Monthly Financial Statements for the month of August 2025.**

UNANIMOUSLY CARRIED BY: 6/0

FOR: Cr K O’Keeffe, Cr R Miniter, Cr P Callaghan, Cr S Hmeljak, Cr M Creagh, Cr R Kiddle

AGAINST: NIL

18 September 2025

David Nicholson
Chief Executive Officer
Shire of Gnowangerup
28 Yougenup Road
GNOWANGERUP WA 6335

Dear David

COMPILATION REPORT TO SHIRE OF GNOWANGERUP

We have compiled the accompanying special purpose financial report of Shire of Gnowangerup which comprise the statement of financial position as at 31 August 2025, the statement of financial activity, notes providing statement of financial activity supporting information, explanation of material variances for the year then ended and a summary of material accounting policy information. These have been prepared in accordance with *Local Government Act 1995* and associated regulations as described in Note 1 to the financial report. The specific purpose for which the special purpose financial statements have been prepared is also set out in Note 1 of the financial report. We have provided the supplementary information of Shire of Gnowangerup as at 31 August 2025 and for the period then ended based on the records of the Shire of Gnowangerup.

THE RESPONSIBILITY OF SHIRE OF GNOWANGERUP

The CEO of Shire of Gnowangerup is solely responsible for information contained in the special purpose financial report and supplementary information, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial report was prepared.

OUR RESPONSIBILITY

On the basis of information provided by Shire of Gnowangerup we have compiled the accompanying special purpose financial report in accordance with the requirements of *APES 315 Compilation of Financial Information* and the *Local Government Act 1995*, associated regulations and to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial report except for the matters of non-compliance with the basis of preparation identified with Note 1 of the financial report. We have complied with the relevant ethical requirements of *APES 110 Code of Ethics for Professional Accountants*.

Supplementary information attached to the financial report has been extracted from the records of Shire of Gnowangerup and information presented in the special purpose financial report.

ASSURANCE DISCLAIMER

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial report was compiled exclusively for the benefit of Shire of Gnowangerup who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, the special purpose financial report may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial report.

NOTE REGARDING BASIS OF PREPARATION

We draw attention to Note 1 to the financial report where matters of non-compliance with the basis of preparation have been detailed. Supplementary information is provided for management information purposes and does not comply with the disclosure requirements of the Australian Accounting Standards.



Russell Barnes
Director
Moore Australia (WA) Pty Ltd

SHIRE OF GNOWANGERUP

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 August 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF GNOWANGERUP
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
Note	(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	5,343,961	5,298,544	5,288,929	(9,615)	(0.18%)	
Grants, subsidies and contributions	1,778,687	303,998	330,188	26,190	8.62%	▲
Fees and charges	499,566	179,674	186,262	6,588	3.67%	
Interest revenue	173,930	28,900	25,855	(3,045)	(10.54%)	▼
Other revenue	64,690	10,774	12,697	1,923	17.85%	▲
Profit on asset disposals	63,217	0	0	0	0.00%	
	7,924,051	5,821,890	5,843,931	22,041	0.38%	
Expenditure from operating activities						
Employee costs	(4,190,858)	(701,086)	(604,629)	96,457	13.76%	▲
Materials and contracts	(3,991,044)	(668,032)	(459,642)	208,390	31.19%	▲
Utility charges	(182,449)	(8,038)	(24,237)	(16,199)	(201.53%)	▼
Depreciation	(4,248,904)	(708,092)	0	708,092	100.00%	▲
Finance costs	(59,340)	0	1,279	1,279	0.00%	
Insurance	(242,674)	(121,351)	(167,036)	(45,685)	(37.65%)	▼
Other expenditure	(378,520)	(32,042)	(35,941)	(3,899)	(12.17%)	▼
Loss on asset disposals	(14,250)	0	0	0	0.00%	
	(13,308,039)	(2,238,641)	(1,290,206)	948,435	42.37%	
Non cash amounts excluded from operating activities	2(c) 4,199,937	708,092	0	(708,092)	(100.00%)	▼
Amount attributable to operating activities	(1,184,051)	4,291,341	4,553,725	262,384	6.11%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	3,036,410	0	37,791	37,791	0.00%	▲
Proceeds from disposal of assets	146,100	0	0	0	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans	15,183	0	0	0	0.00%	
	3,197,693	0	37,791	37,791	0.00%	
Outflows from investing activities						
Payments for property, plant and equipment	(3,788,797)	(524,793)	(6,307)	518,486	98.80%	▲
Payments for construction of infrastructure	(3,799,426)	(33,333)	(156,227)	(122,894)	(368.69%)	▼
	(7,588,223)	(558,126)	(162,534)	395,592	70.88%	
Amount attributable to investing activities	(4,390,530)	(558,126)	(124,743)	433,383	77.65%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Proceeds from new borrowings	2,020,000	0	0	0	0.00%	
Transfer from reserves	180,847	0	0	0	0.00%	
	2,200,847	0	0	0	0.00%	
Outflows from financing activities						
Payments for principal portion of lease liabilities	(409)	(409)	(409)	0	0.00%	
Repayment of borrowings	(133,225)	0	0	0	0.00%	
Transfer to reserves	(184,108)	(1,593)	(1,593)	0	0.00%	
	(317,742)	(2,002)	(2,002)	0	0.00%	
Amount attributable to financing activities	1,883,105	(2,002)	(2,002)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 3,691,476	3,691,476	3,115,093	(576,383)	(15.61%)	▼
Amount attributable to operating activities	(1,184,051)	4,291,341	4,553,725	262,384	6.11%	▲
Amount attributable to investing activities	(4,390,530)	(558,126)	(124,743)	433,383	77.65%	▲
Amount attributable to financing activities	1,883,105	(2,002)	(2,002)	0	0.00%	
Surplus or deficit after imposition of general rates	0	7,422,689	7,542,073	119,384	1.61%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF GNOWANGERUP
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 AUGUST 2025

	Actual 30 June 2025	Actual as at 31 August 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	7,599,442	7,465,945
Trade and other receivables	308,728	5,058,359
Other financial assets	15,184	15,184
Inventories	21,307	28,453
Contract assets	148,133	148,133
TOTAL CURRENT ASSETS	8,092,794	12,716,074
NON-CURRENT ASSETS		
Trade and other receivables	135,150	135,150
Other financial assets	87,281	87,281
Property, plant and equipment	32,986,789	32,993,096
Infrastructure	136,985,868	137,142,095
TOTAL NON-CURRENT ASSETS	170,195,088	170,357,622
TOTAL ASSETS	178,287,882	183,073,696
CURRENT LIABILITIES		
Trade and other payables	440,347	346,593
Other liabilities	1,206,882	1,495,343
Lease liabilities	409	0
Borrowings	102,088	102,088
Employee related provisions	340,544	340,544
TOTAL CURRENT LIABILITIES	2,090,270	2,284,568
NON-CURRENT LIABILITIES		
Borrowings	222,599	222,599
Employee related provisions	44,892	44,892
TOTAL NON-CURRENT LIABILITIES	267,491	267,491
TOTAL LIABILITIES	2,357,761	2,552,059
NET ASSETS	175,930,121	180,521,637
EQUITY		
Retained surplus	42,150,568	46,740,491
Reserve accounts	2,974,744	2,976,337
Revaluation surplus	130,804,809	130,804,809
TOTAL EQUITY	175,930,121	180,521,637

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 16 September 2025

Matters of non-compliance with Basis of Preparation

1. Balances as at 30 June 2025 have not been audited and may be subject to change.
2. Depreciation has not been raised during the current financial year.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Estimation uncertainties and judgements made in relation to lease

SHIRE OF GNOWANGERUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Adopted Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 31 August 2025
Note	\$	\$	\$
Current assets			
Cash and cash equivalents	7,599,442	7,599,442	7,465,945
Trade and other receivables	700,879	308,728	5,058,359
Other financial assets	15,183	15,184	15,184
Inventories	23,210	21,307	28,453
Contract assets	148,133	148,133	148,133
	8,486,847	8,092,794	12,716,074
Less: current liabilities			
Trade and other payables	(363,389)	(440,347)	(346,593)
Other liabilities	(1,063,508)	(1,206,882)	(1,495,343)
Lease liabilities	(409)	(409)	0
Borrowings	(102,089)	(102,088)	(102,088)
Employee related provisions	(323,626)	(340,544)	(340,544)
Other provisions	(54,921)	0	0
	(1,907,942)	(2,090,270)	(2,284,568)
Net current assets	6,578,905	6,002,524	10,431,506
Less: Total adjustments to net current assets	2(b) (2,890,690)	(2,887,431)	(2,889,433)
Closing funding surplus / (deficit)	3,688,215	3,115,093	7,542,073

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets			
Less: Reserve accounts	(2,978,005)	(2,974,744)	(2,976,337)
Less: Financial assets at amortised cost - self supporting loans	(15,183)	(15,184)	(15,184)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of lease liabilities	409	409	0
- Current portion of borrowings	102,089	102,088	102,088
Total adjustments to net current assets	2(a) (2,890,690)	(2,887,431)	(2,889,433)

(c) Non-cash amounts excluded from operating activities

	Adopted Budget Estimates 30 June 2026	YTD Budget Estimates 31 August 2025	YTD Actual 31 August 2025
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(63,217)	0	0
Add: Loss on asset disposals	14,250	0	0
Add: Depreciation	4,248,904	708,092	0
Total non-cash amounts excluded from operating activities	4,199,937	708,092	0

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF GNOWANGERUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2025-26 year is \$20,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	26,190	8.62%	▲
Wild Gravel sponsorships raised.		Timing	
GFSA revenue to be recognised when expenditure occurs.		Timing	
Interest revenue	(3,045)	(10.54%)	▼
Interest earnings on reserves lower than YTD budget.		Timing	
Interest earnings on instalments lower than YTD budget.		Timing	
Other revenue	1,923	17.85%	▲
Reimbursements in relation to protection of the environment not received.		Timing	
Expenditure from operating activities			
Employee costs	96,457	13.76%	▲
Vacant employee positions.		Timing	
Materials and contracts	208,390	31.19%	▲
Subscriptions, Ongerup parks and gardens, parts and repairs, licences YTD actual higher than YTD budget.		Timing	
Wild Gravel, road maintenance, private works and accounting support expenses YTD actual higher than YTD budget.		Timing	
Consultant fee regarding Virginia land development has not been budgeted.			
Utility charges	(16,199)	(201.53%)	▼
YTD actual higher than YTD budget due to telephone and internet costings.		Timing	
Depreciation	708,092	100.00%	▲
When the 2024/25 Annual Financial Report is signed the depreciation for 2025/26 can be run.		Timing	
Insurance	(45,685)	(37.65%)	▼
Workers compensation premiums misposted to insurance instead of employee costs.		Timing	
Other expenditure	(3,899)	(12.17%)	▼
Conference expenses, donations and community grants YTD actual higher than YTD budget.		Timing	
No expenditure for rates written off.		Timing	
Non cash amounts excluded from operating activities	(708,092)	(100.00%)	▼
Fixed asset depreciation not yet run.		Timing	
Proceeds from capital grants, subsidies and contributions	37,791	0.00%	▲
Proceeds from capital grant relating to Aerodrome received earlier than budgeted.		Permanent	
Outflows from investing activities			
Payments for property, plant and equipment	518,486	98.80%	▲
No expenditure for 25 McDonald Street, Caravan Park chalets and the administration centre.		Timing	
Ongerup fire station and GNP Town Hall YTD actuals lower than YTD budget.		Timing	
Payments for construction of infrastructure	(122,894)	(368.69%)	▼
No budget for Council funded road program.			
Surplus or deficit at the start of the financial year	(576,383)	(15.61%)	▼
The 2024-25 annual financial report is not yet finalised.		Timing	
Surplus or deficit after imposition of general rates	119,384	1.61%	▲
Due to variances described above.		Timing	

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SHIRE OF GNOWANGERUP

SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF GNOWANGERUP
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$3.69 M	\$3.69 M	\$3.12 M	(\$0.58 M)
Closing	\$0.00 M	\$7.42 M	\$7.54 M	\$0.12 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$7.47 M	% of total
Unrestricted Cash	\$4.49 M	60.1%
Restricted Cash	\$2.98 M	39.9%

Refer to 3 - Cash and Financial Assets

Payables		
	\$0.35 M	% Outstanding
Trade Payables	\$0.23 M	
0 to 30 Days		98.8%
Over 30 Days		1.2%
Over 90 Days		0.0%

Refer to 9 - Payables

Receivables		
	\$0.05 M	% Collected
Rates Receivable	\$5.01 M	8.5%
Trade Receivable	\$0.05 M	% Outstanding
Over 30 Days		88.2%
Over 90 Days		83.1%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.18 M)	\$4.29 M	\$4.55 M	\$0.26 M

Refer to Statement of Financial Activity

Rates Revenue		
	YTD Actual	% Variance
	\$5.29 M	
	YTD Budget	\$5.30 M (0.2%)

Grants and Contributions		
	YTD Actual	% Variance
	\$0.33 M	
	YTD Budget	\$0.30 M 8.6%

Refer to 13 - Grants and Contributions

Fees and Charges		
	YTD Actual	% Variance
	\$0.19 M	
	YTD Budget	\$0.18 M 3.7%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$4.39 M)	(\$0.56 M)	(\$0.12 M)	\$0.43 M

Refer to Statement of Financial Activity

Proceeds on sale		
	YTD Actual	%
	\$0.00 M	
	Adopted Budget	\$0.15 M (100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
	YTD Actual	% Spent
	\$0.16 M	
	Adopted Budget	\$3.80 M (95.9%)

Refer to 5 - Capital Acquisitions

Capital Grants		
	YTD Actual	% Received
	\$0.04 M	
	Adopted Budget	\$3.04 M (98.8%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.88 M	(\$0.00 M)	(\$0.00 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.32 M

Refer to 10 - Borrowings

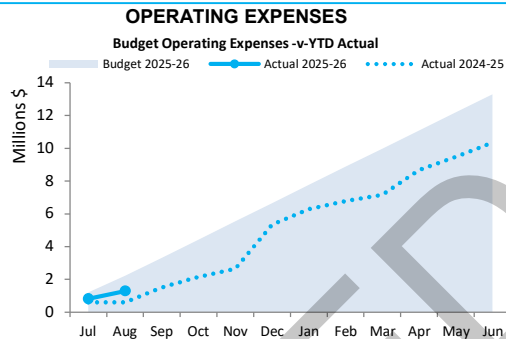
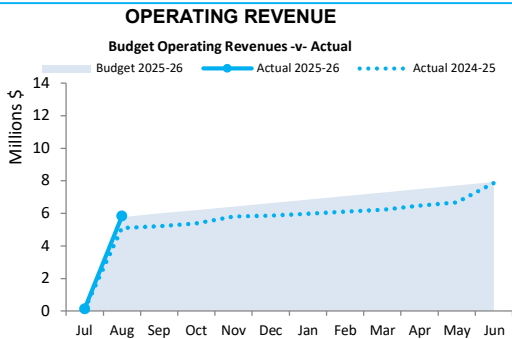
Reserves	
Reserves balance	\$2.98 M
Net Movement	\$0.00 M

Refer to 4 - Cash Reserves

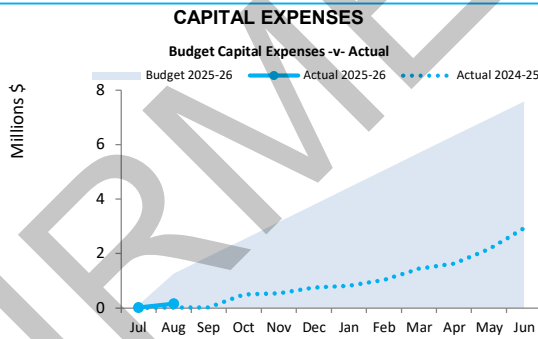
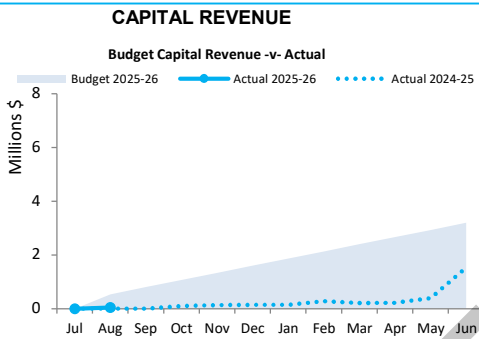
This information is to be read in conjunction with the accompanying Financial Statements and notes.
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2 KEY INFORMATION - GRAPHICAL

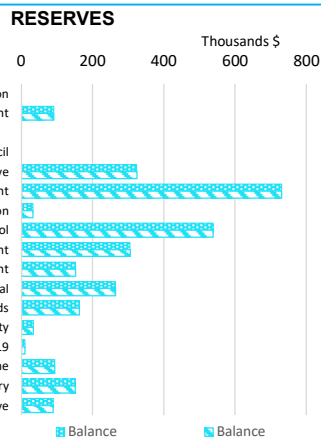
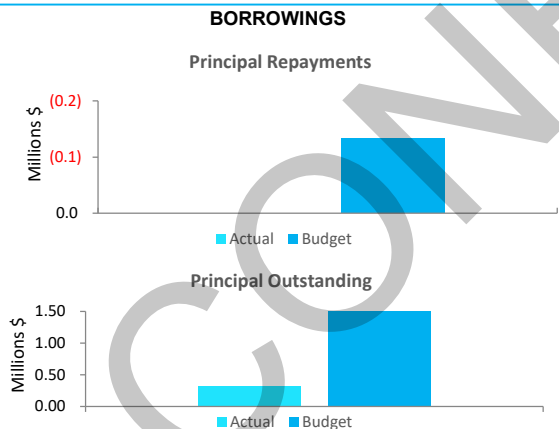
OPERATING ACTIVITIES



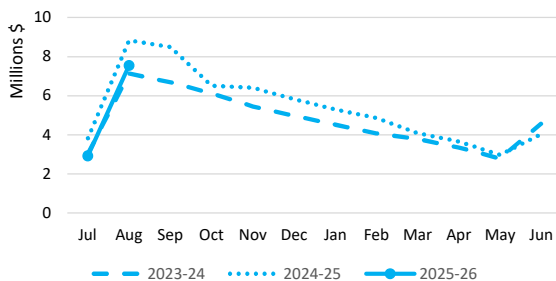
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

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3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Institution	Interest Rate	Maturity Date
		\$	\$	\$			
Municipal Fund Bank - Bendigo	Cash and cash equivalents	2,488,946	0	2,488,946	Bendigo	Variable	NA
Petty Cash	Cash and cash equivalents	662	0	662	Cash on hand	NA	NA
Reserve Fund Bank	Financial assets at amortised cost	0	2,000,000	2,000,000	Bendigo	4.65%	Oct-25
Municipal Fund Bank - Investments	Cash and cash equivalents	1,000,000	0	1,000,000	Bendigo	4.05%	Not available
Municipal Fund Bank - Investments	Cash and cash equivalents	500,000	0	500,000	Bendigo	3.85%	Not available
Municipal Fund Bank - Investments	Cash and cash equivalents	500,000	0	500,000	Bendigo	3.85%	Sep-25
Reserve Fund Bank	Cash and cash equivalents	0	976,337	976,337	Bendigo	Variable	NA
Total		4,489,608	2,976,337	7,465,945			
Comprising							
Cash and cash equivalents		4,489,608	976,337	5,465,945			
Financial assets at amortised cost		0	2,000,000	2,000,000			
		4,489,608	2,976,337	7,465,945			

KEY INFORMATION

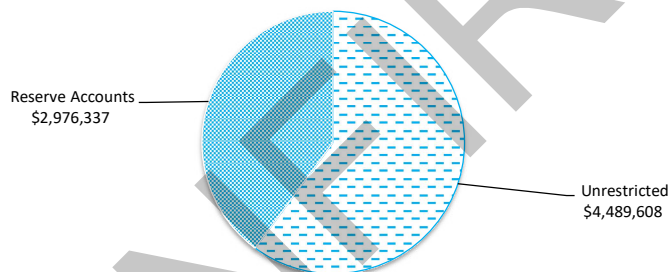
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF GNOWANGERUP
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2025

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation								
Ongerup effluent	90,425	0	(50,000)	40,425	90,425	49	0	90,474
Reserve accounts restricted by Council								
Leave reserve	323,658	0	0	323,658	323,658	173	0	323,831
Plant & equipment	730,114	0	0	730,114	730,114	391	0	730,505
Area Promotion	32,235	9,926	0	42,161	32,235	17	0	32,252
Swimming Pool	537,930	50,000	0	587,930	537,930	288	0	538,218
Land Development	304,918	74,182	0	379,100	304,918	163	0	305,081
Computer Replacement	152,111	50,000	(25,000)	177,111	152,111	82	0	152,193
Waste Disposal	263,818	0	(80,000)	183,818	263,818	141	0	263,959
Future Funds	162,637	0	0	162,637	162,637	87	0	162,724
Liquid Waste Facility	33,470	0	0	33,470	33,470	18	0	33,488
COVID-19	9,926	0	(9,926)	0	9,926	5	0	9,931
Aerodrome	93,040	0	(15,921)	77,119	93,040	50	0	93,090
Disaster Recovery	151,434	0	0	151,434	151,434	81	0	151,515
Skate Park Reserve	89,028	0	0	89,028	89,028	48	0	89,076
	2,974,744	184,108	(180,847)	2,978,005	2,974,744	1,593	0	2,976,337

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	110,000	18,332	4,186	(14,146)
Buildings	2,896,597	217,627	2,121	(215,506)
Plant & Equipment	782,200	288,834	0	(288,834)
Acquisition of property, plant and equipment	3,788,797	524,793	6,307	(518,486)
Roads	3,461,626	0	155,582	155,582
Parks & Ovals	15,000	0	0	0
Sewerage Assets	50,000	25,000	0	(25,000)
Infrastructure - Solid Waste	80,000	0	0	0
Infrastructure - Aerodrome	100,800	0	0	0
Infrastructure - Other	92,000	8,333	645	(7,688)
Acquisition of infrastructure	3,799,426	33,333	156,227	122,894
Total capital acquisitions	7,588,223	558,126	162,534	(395,592)
Capital Acquisitions Funded By:				
Capital grants and contributions	3,036,410	0	37,791	37,791
Borrowings	2,020,000	0	0	0
Other (disposals & C/Fwd)	146,100	0	0	0
Reserve accounts				
Ongerup effluent	50,000	0	0	0
Computer Replacement	25,000	0	0	0
Waste Disposal	80,000	0	0	0
Aerodrome	15,921	0	0	0
Contribution - operations	2,214,792	558,126	124,743	(433,383)
Capital funding total	7,588,223	558,126	162,534	(395,592)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

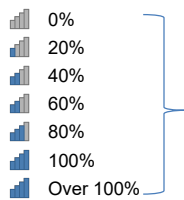
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators



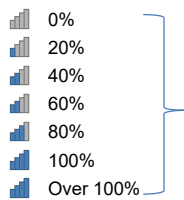
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

		Current Budget	Adopted Year to Date Budget	Year to Date Actual	Variance (Under)/Over
Account Description					
Capital Expenditure					
Land					
23064	Quinn St Precinct Development (Capital)(Land)	110,000	18,332	4,186	(14,146)
	Land Total	110,000	18,332	4,186	(14,146)
Buildings					
05044	ONG Fire Station (Capital)(Buildings - SP)	155,250	38,813	2,053	(36,760)
23094	25 McDonald St - Doctors House (Capital)(Build - Non-Sp)	50,000	33,333	0	(33,333)
31024	GNP Town Hall (Capital)(Buildings - SP)	193,847	132,565	0	(132,565)
39004	GNP Depot (Capital)(Buildings - SP)	315,000	0	0	0
46004	GNP Caravan Park Chalets (Capital)(Buildings - SP)	10,000	1,666	68	(1,599)
59040	Administration Centre (Capital)(Buildings - SP)	30,000	5,000	0	(5,000)
23074	Houses Cnr Quinn & Whithead (Capital)(Build - Non-Sp)	10,000	0	0	0
23104	Whitehead Road 3 4x2 (DIDO)	1,800,000	0	0	0
23114	GNP Transportable House at rear of McDonald St	220,000	0	0	0
58004	2 CECIL STREET - CAPITAL WORKS	75,000	0	0	0
50014	Economic Development Strategy	37,500	6,250	0	(6,250)
	Buildings Total	2,896,597	217,627	2,121	(215,506)
Plant & Equipment					
07074	Townsite Smiley speed signs	32,000	0	0	0
32054	Pool Heat Pump Replacement	27,500	9,167	0	(9,167)
32064	Pool Vacuum	20,000	6,667	0	(6,667)
32074	Pool Banner Mesh Fence	15,000	5,000	0	(5,000)
39104	Isuzu D-Max Crew Cab Ute (EMIA)	70,000	0	0	0
39114	Isuzu D-Max Space Cab (LH Construction)	52,600	0	0	0
39124	Isuzu D-Max Space Cab (Tech Officer)	52,600	0	0	0
40724	John Deere Backhoe	268,000	268,000	0	(268,000)
40734	Plant Trailer Low Loader	80,000	0	0	0
40744	Water Tank Slip On Unit	80,000	0	0	0
40754	Emulsion Sprayer and Trailer	16,000	0	0	0
40764	Cage Trailer	5,000	0	0	0
40774	Spray Trailer	8,500	0	0	0
50004	Vehicle (Com Econ Dev)	55,000	0	0	0
	Plant & Equipment Total	782,200	288,834	0	(288,833)
Roads					
38004	RRG - Project Grant Works (Capital)(Inf Rds)	982,575	0	0	0
38014	R2R Grant Works (Capital)(Inf Rds)	425,438	0	0	0
38094	Council Funded Roads Program (Capital)(Inf Rds)	603,613	0	155,438	155,438
38104	Council Funded - Road Works (Capital)(Inf Rds)	0	0	144	143
38124	Secondary Freight Network Program (Capital)(Inf Rds)	1,450,000	0	0	0
	Roads Total	3,461,626	0	155,582	155,581
Parks & Ovals					
33154	Weir Park Stage 1 (Capital)(Inf Parks)	15,000	0	0	0
	Parks & Ovals Total	15,000	0	0	0
Sewerage Assets					
26014	ONG Waste Water Ponds (Capital)(Inf Sew)	50,000	25,000	0	(25,000)
	Sewerage Assets Total	50,000	25,000	0	(25,000)
Infrastructure - Solid Waste					
25044	GNP ONP BDN Waste Sites various upgrades	80,000	0	0	0
	Infrastructure - Solid Waste Total	80,000	0	0	0
Infrastructure - Aerodrome					
43044	Aerodrome - Water Tanks & Control Unit	32,600	0	0	0
43054	Aerodrome - Runway strip drainage	68,200	0	0	0
	Infrastructure - Aerodrome Total	100,800	0	0	0

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

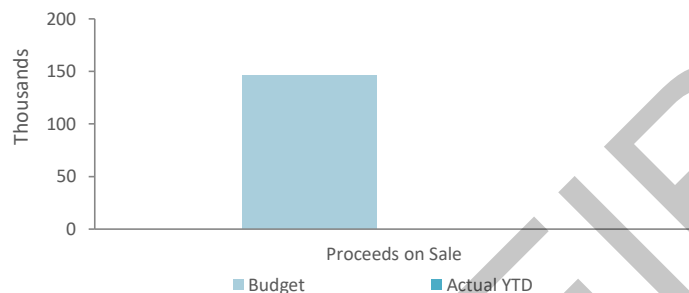


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Account Description		Current Budget	Adopted Year to Date Budget	Year to Date Actual	Variance (Under)/Over
Infrastructure - Other					
38614	GNP Depot yard seal extension and drainage	20,000	0	0	0
38624	GNP Depot Wash Down Bay Improvements	20,000	0	0	0
38634	GNP Depot fuelsmart upgrade	27,000	0	0	0
38644	GNP Depot water standpipe	25,000	8,333	0	(8,333)
26004	LIQUID WASTE PONDS	0	0	645	645
Infrastructure - Other Total		92,000	8,333	645	(7,689)
Grand Total		7,588,223	558,126	162,534	(395,593)

6 DISPOSAL OF ASSETS

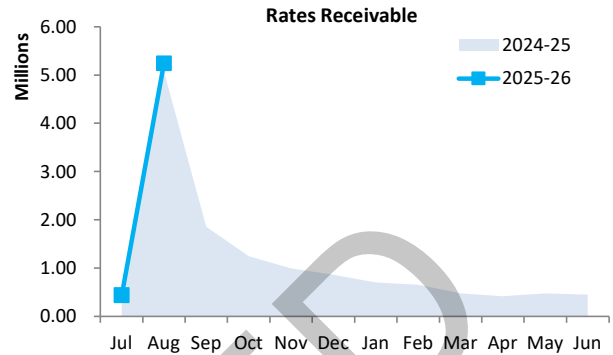
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
43402	Isuzu D-Max 4WD Crew Cab Ute	24,123	32,000	7,877	0	0	0	0	0
43077	Isuzu D-Max 4WD Space Cab	15,594	33,000	17,406	0	0	0	0	0
43501	Isuzu D-Max 4WD Single Cab	10,999	20,600	9,601	0	0	0	0	0
42031	John Deere 315SJ Backhoe	24,005	10,000	0	(14,005)	0	0	0	0
42036	Road Roller Multipack	0	10,000	10,000	0	0	0	0	0
44071	Trailer 2009	0	500	500	0	0	0	0	0
44090	Spray Trailer 2009	500	2,000	1,500	0	0	0	0	0
44091	Emulsion Sprayer & Trailer	5,245	5,000	0	(245)	0	0	0	0
50122	Water tank 10500L	979	3,000	2,021	0	0	0	0	0
43206	Mitsubishi QF Pajero Sports GLX	15,688	30,000	14,312	0	0	0	0	0
		97,133	146,100	63,217	(14,250)	0	0	0	0



7 RECEIVABLES

Rates receivable

	30 Jun 2025	31 Aug 2025
	\$	\$
Opening arrears previous year	337,939	438,494
Levied this year	4,901,399	5,288,929
Less - collections to date	(4,768,339)	(485,583)
Gross rates collectable	470,999	5,241,840
Allowance for impairment of rates receivable	(32,505)	(232,072)
Net rates collectable	438,494	5,009,768
% Collected	91.0%	8.5%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(472)	5,726	200	2,050	36,787	44,291
Percentage	(1.1%)	12.9%	0.5%	4.6%	83.1%	
Balance per trial balance						
Trade receivables						44,291
Other receivables						4,300
Total receivables general outstanding						48,591

Amounts shown above include GST (where applicable)

KEY INFORMATION

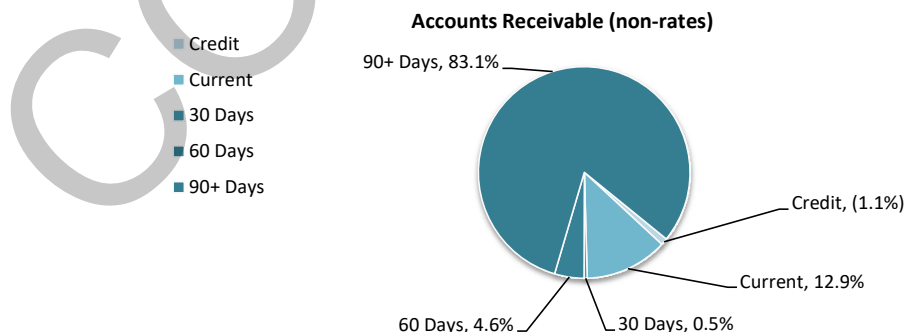
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 August 2025
	\$	\$	\$	\$
Other current assets				
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	15,184	0	0	15,184
Inventory				
Fuel, Oil & Materials	21,307	7,146	0	28,453
Contract assets				
Contract assets	148,133	0	0	148,133
Total other current assets	184,624	7,146	0	191,770

Amounts shown above include GST (where applicable)

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets

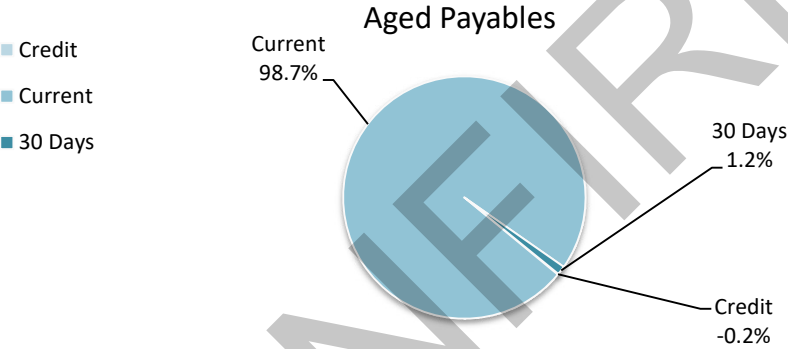
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(258)	166,122	1,950	0	0	167,814
Percentage	(0.2%)	99.0%	1.2%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						226,546
ATO liabilities						4,388
Bonds and deposits held						10,497
Prepaid rates						100,576
ESL payable						4,586
Total payables general outstanding						346,593
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars		Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
			1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	\$
Staff Housing	281		209,644	0	0	0	(40,669)	209,644	168,975	0	(3,034)
Gnowangerup Community Centre	273		24,659	0	0	0	(24,659)	24,659	0	0	(1,149)
Gnowangerup Synthetic Surface	279		67,540	0	0	0	(21,578)	67,540	45,962	0	(2,631)
Housing			0	0	1,800,000	0	(26,089)	0	1,773,911	0	(46,890)
Housing			0	0	220,000	0	(5,047)	0	214,953	0	(5,401)
			301,843	0	2,020,000	0	(118,042)	301,843	2,203,801	0	(59,105)
Self supporting loans											
Ongerup Bowls Club	283		22,844	0	0	0	(15,183)	22,844	7,661	0	(234)
			22,844	0	0	0	(15,183)	22,844	7,661	0	(234)
Total			324,687	0	2,020,000	0	(133,225)	324,687	2,211,462	0	(59,339)
Current borrowings			133,225					102,088			
Non-current borrowings			191,462					222,599			
			324,687					324,687			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

New borrowings 2025-26

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$
Housing	0	1,800,000	WATC	Debenture	20	1,119,158	5.20	0	(1,800,000)	0
Housing	0	220,000	WATC	Debenture	15	93,443	4.90	0	(220,000)	0
	0	2,020,000				1,212,601		0	(2,020,000)	0

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

11 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2025	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Photocopier Lease	02	409	0	0	(409)	(409)	0	0	(3)	(1)
Total		409	0	0	(409)	(409)	0	0	(3)	(1)
Current lease liabilities		409					0			
		409					0			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 August 2025
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		213,908	0	0	(6,690)	207,218
Capital grant/contributions liabilities		992,974	0	295,151	0	1,288,125
Total other liabilities		1,206,882	0	295,151	(6,690)	1,495,343
Employee Related Provisions						
Provision for annual leave		168,257	0	0	0	168,257
Provision for long service leave		122,450	0	0	0	122,450
Other employee leave provisions		16,095	0	0	0	16,095
Employment on-costs		33,742	0	0	0	33,742
Total Provisions		340,544	0	0	0	340,544
Total other current liabilities		1,547,426	0	295,151	(6,690)	1,835,887

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2025	Liability	Liability	31 Aug 2025	Liability	Budget	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
WA Local Government Grants Commission - FAG - General	0	0	0	0	0	600,000	150,000	127,398
WA Local Government Grants Commission - FAG - Roads	0	0	0	0	0	480,000	120,000	108,265
DFES - Local Government Grants - BushFire Brigades	0	0	0	0	0	82,000	20,500	20,473
Other Fire Prevention - Mitigation Activity	129,978	0	0	129,978	129,978	129,978	0	0
DFES - Local Government Grants - Emergency Services	0	0	0	0	0	29,000	7,250	6,859
Dept of Communities - GFSA grant income	25,000	0	(6,690)	18,310	18,310	25,000	4,166	6,690
Other Rec & Sport - Wild Gravel	58,930	0	0	58,930	58,930	176,300	0	60,503
Main Roads Direct Grant	0	0	0	0	0	243,909	0	0
Operating grants - Fields & Fortunes	0	0	0	0	0	3,000	500	0
	213,908	0	(6,690)	207,218	207,218	1,769,187	302,416	330,188
Contributions								
Other Governance - Grants, Subsidies & Contributions	0	0	0	0	0	3,000	500	0
Reimbursements	0	0	0	0	0	6,500	1,082	0
	0	0	0	0	0	9,500	1,582	0
TOTALS	213,908	0	(6,690)	207,218	207,218	1,778,687	303,998	330,188

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Aug 2025	Current Liability 31 Aug 2025	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Fire Prevention - Ongerup Fire Shed	0	0	0	0	0	155,250	0	0
Regional Road Group	624,403	295,151	0	919,554	919,554	158,470	0	0
Roads to Recovery	220,438	0	0	220,438	220,438	849,051	0	0
Local Roads & Community Infrastructure - (LRCl)	148,133	0	0	148,133	148,133	334,719	0	0
Wheatbelt Secondary Freight Route		0	0	0	0	1,450,000	0	0
Townsite Smiley speed signs	0	0	0	0	0	32,000	0	0
GNP Aerodrome - CWSP & RADS	0	0	0	0	0	56,920	0	37,791
	992,974	295,151	0	1,288,125	1,288,125	3,036,410	0	37,791

OTHER BUSINESS AND CLOSING PROCEDURES

12. REPORT FOR DECISION - CONFIDENTIAL ITEMS

Nil

12. URGENT BUSINESS INTRODUCED BY DECISION OF COUNCIL

The Council formally acknowledged and thanked Councillor Shelley Hmeljak for 22 years of service and Councillor Lex Martin, highlighting the importance of their contributions to the Shire and announcing a forthcoming celebration to honour their achievements outside of chambers.

14. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

NIL

15. DATE OF NEXT MEETING

The next Ordinary Council Meeting will be held on **Wednesday, 22 October 2025**.

16. CLOSURE

The Shire President thanked Council, visitors and staff for their time and declared the meeting closed at 4:14pm.