



MINUTES

ORDINARY MEETING OF COUNCIL

27 May 2026

Commencing at 3:30PM

Council Chambers

Yougenup Road, Gnowangerup WA 6335

Meaning of and CAUTION concerning Council's "In Principle" support:

When Council uses this expression it means that:

*(a) Council is generally in favour of the proposal BUT is not yet willing to give its consent; and
(b) Importantly, Council reserves the right to (and may well) either decide against the proposal or to formally support it but with restrictive conditions or modifications.*

Therefore, whilst you can take some comfort from Council's "support" you are clearly at risk if you act upon it before Council makes its actual (and binding) decision and communicates that to you in writing.



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Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Gnowangerup during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Gnowangerup.

The Shire of Gnowangerup advises that anyone who has any application lodged with the Shire of Gnowangerup shall obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Gnowangerup in respect of the application.

These minutes are not a verbatim record but include the contents pursuant to Regulation 11 of Local Government (Administration) Regulations 1996.

Signed:

David Nicholson

CHIEF EXECUTIVE OFFICER



DECLARATION OF INTEREST FORM

To: Chief Executive Officer
Shire of Gnowangerup
28 Yougenup Road
GNOWANGERUP WA 6335

I, (1) _____ wish to declare an interest in the following item to be considered by Council at its meeting to be held on (2) _____

Agenda Item (3) _____

The **type** of Interest I wish to declare is (4).

- ☐ Financial pursuant to Section 5.60A of the Local Government Act 1995
- ☐ Proximity pursuant to Section 5.60B of the Local Government Act 1995
- ☐ Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- ☐ Impartiality pursuant to the Code of Conduct for Council Members, Committee Members and Candidates

The **nature** of my interest is (5) _____

The **extent** of my interest is (6) _____

I understand that the above information will be recorded in the minutes of the meeting and placed in the Disclosure of Financial and Impartiality of Interest Register.

Yours sincerely

Signed

Date

Notes:

1. Insert your name (print).
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item Number and Title.
4. Tick box to indicate type of interest.
5. Describe the nature of your interest.
6. Describe the extent of your interest (if seeking to participate in the matter under S. 5.68 and 5.69 of the Act)..

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE)

A Member, who has a Financial Interest in any matter to be discussed at a Council or Committee Meeting that will be attended by the Member, must disclose the nature of the interest:

- a) In a written notice given to the Chief Executive Officer before the Meeting or;
- b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- a) Preside at the part of the Meeting, relating to the matter or;
- b) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (NOTES FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. These notes will be included in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc.), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. **If in doubt declare.**
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:
 - 6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION:

- a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
- b) includes an interest arising from kinship, friendship or membership of an association.

A member who has an Interest Affecting Impartiality in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

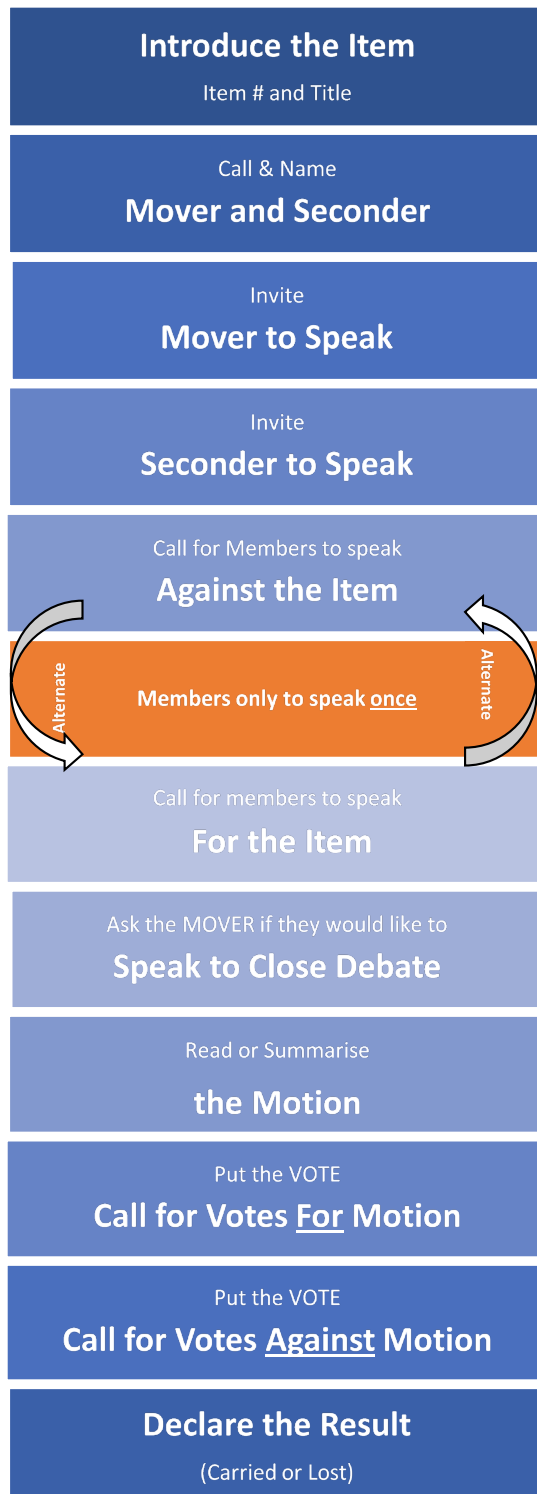
- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY DISCLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote. With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

Process of Motions

ORIGINAL MOTION

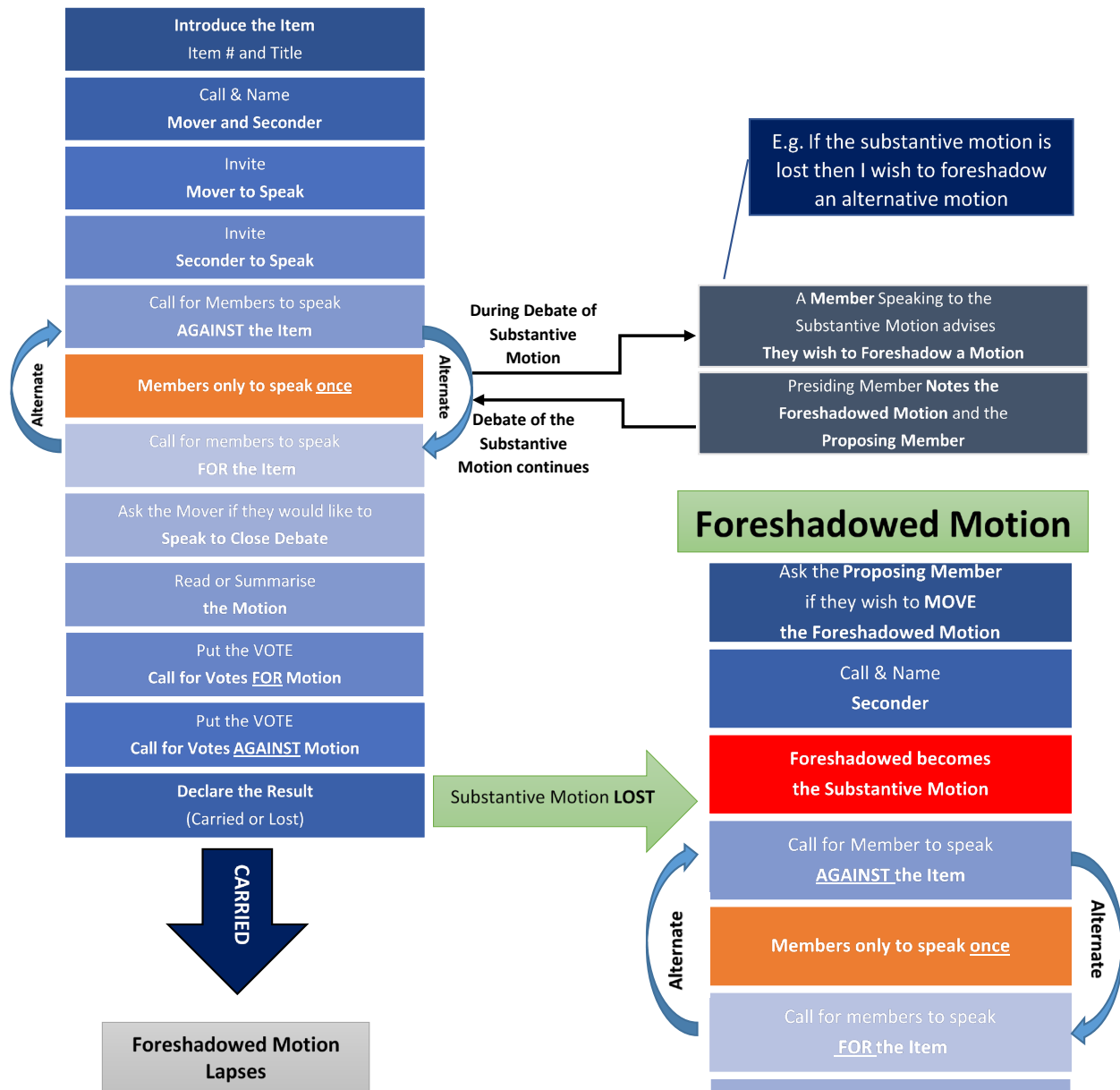


AMENDMENT



Slight clarification of wording of motion: A minor amendment of the motion can be done at any time through the President with the approval of the Mover and the Secnder. The Minor amendment must be minuted.

Substantive Motion



Note:

- Deferring an item wording:
 - "Deferred for consideration at on..... and resubmitting to Council.
- "Laying an item on the table" is similar to "deferring" but used when item will be re-considered later in the same meeting.
- Questions can be asked at any time, BUT cannot be debated.

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OPENING PROCEDURES

1. OPENING AND ANNOUNCEMENT OF VISITORS

Shire President Kate O’Keeffe welcomed Councillors, staff, and visitors, advised that the meeting was being audio recorded, and declared the meeting open at 3:30pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Shire of Gnowangerup would like to acknowledge the Goreng people who are the Traditional Custodians of this land. The Shire of Gnowangerup would also like to pay respect to the Elders both past and present of the Noongar Nation and extend that respect to other Aboriginals present.

3. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

3.1 ATTENDANCE

Cr Kate O’Keeffe JP	Shire President
Cr Rebecca O’Meehan	Deputy Shire President

Cr Robert Miniter OAM

Cr Mick Creagh

Cr Peter Callaghan

Cr Joanne Hemley

Cr Rebecca Kiddle

David Nicholson

Tom Gorman

Rick Miller

Stuart Drummond

Clementine Illy

Anita Finn

Adrian Nicoll

Chief Executive Officer

Deputy Chief Executive Officer

Executive Manager of Infrastructure & Assets

Community and Economic Development Manager

Governance Support Officer

Senior Executive Assistant and Governance Officer

Town Planner (via Teams)

MEMBERS OF THE PUBLIC

Edith Robertson

Gwen Anderson

3.2 APOLOGIES

Nil

3.3 APPROVED LEAVE OF ABSENCE

Nil

4. APPLICATION FOR LEAVE OF ABSENCE

Nil

5. RESPONSE TO QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

Question – Edith Robertson

Edith Robertson asked whether any limits would apply to the number of trees the purchaser of the property at 2 Garnett Road, Gnowangerup, could remove.

Response – CEO, David Nicholson

The CEO advised that there is no set limit; however, the Shire will take the interests of the community into account when evaluating the tender submissions.

Question – Gwen Anderson

Gwen Anderson asked for an update on the proposal regarding Container for Change.

Response – CEO, David Nicholson

The CEO advised that the request is still under consideration.

7. DECLARATION OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY

Nil

8. PETITIONS / DEPUTATIONS / PRESENTATIONS

8.1 PETITIONS

Nil

8.2 DEPUTATIONS

Nil

8.3 PRESENTATIONS

Nil

9. CONFIRMATION OF PREVIOUS MEETING MINUTES

9.1 ORDINARY MEETING OF COUNCIL MINUTES 22 APRIL 2026

COUNCIL RESOLUTION

MOVED: Cr R Kiddle

SECONDED: Cr R O'Meehan

0526.01 That the minutes of the Ordinary Council Meeting held on 22 April 2026 be confirmed as a true record of proceedings.

UNANIMOUSLY CARRIED BY: 7/0

FOR: Cr K O'Keeffe, Cr M Creagh, Cr P Callaghan, Cr R Minitier, Cr R O'Meehan,
Cr J Hemley, Cr R Kiddle

AGAINST: Nil

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

10.1 ELECTED MEMBERS ACTIVITY REPORT

Date of Report: 27 May 2026

Councillors: Various

Attended the following meetings/events

Cr K O'Keeffe

22 April 2026	Information Briefing Session
22 April 2026	Ordinary Council Meeting
24 April 2026	WALGA Zone Meeting
4 May 2026	GS VROC Meeting
5 May 2026	Housing Meeting at CRC
6 May 2026	Councillor Budget Workshop
12 May 2026	Borden PS Council Meeting
13 May 2026	Council Agenda Briefing
13 May 2026	Councillor & Executive Workshop
13 May 2026	Councillor Budget Workshop
15 May 2026	Gnowangerup CRC Volunteer appreciation dinner
16 May 2026	Presented Awards to Volunteers
18 May 2026	Rural Health Funding Alliance - Meeting with NRHA CEO Susi Tegen
18 May 2026	Meeting AARP Joondalup
20 May 2026	Councillor Budget Workshop

Cr R O'Meehan:

22 April 2026	Information Briefing Session
22 April 2026	Ordinary Council Meeting
24 April 2026	WALGA Zone Meeting
25 April 2026	Anzac Day Service
1 May 2026	GS Regional Road Group Meeting
4 May 2026	GS VROC Meeting
6 May 2026	Councillor Budget Workshop
13 May 2026	Council Agenda Briefing
13 May 2026	Councillor & Executive Workshop
13 May 2026	Councillor Budget Workshop
15 May 2026	Yongergnow meeting
15 May 2026	Gnowangerup CRC Volunteer appreciation dinner
19 May 2026	Yongergnow strategic planning meeting, Yongergnow Board meeting
20 May 2026	Councillor Budget Workshop

Cr R Miniter:

22 April 2026	Information Briefing Session
22 April 2026	Ordinary Council Meeting
29 April 2026	Cultural tour of the Stirlings
1 May 2026	GS Regional Road Group Meeting
5 May 2026	GNP 360 Meeting re reinstatement of Gnowangerup-Tambellup rail service
6 May 2026	Councillor Budget Workshop
12 May 2026	Great Southern Budget Briefing Albany
13 May 2026	Council Agenda Briefing
13 May 2026	Councillor & Executive Workshop
13 May 2026	Councillor Budget Workshop
15 May 2026	Gnowangerup CRC Volunteer appreciation dinner
20 May 2026	Councillor Budget Workshop

Cr M Creagh:

22 April 2026	Information Briefing Session
22 April 2026	Ordinary Council Meeting
5 May 2026	GNP 360 Meeting re reinstatement of Gnowangerup-Tambellup rail service
6 May 2026	Councillor Budget Workshop
11 May 2026	Borden Pavillion Committee Meeting
13 May 2026	Council Agenda Briefing
13 May 2026	Councillor & Executive Workshop
13 May 2026	Councillor Budget Workshop
20 May 2026	Councillor Budget Workshop

Cr R Kiddle:

11 May 2026	Early Years Expo
13 May 2026	Council Agenda Briefing
13 May 2026	Councillor & Executive Workshop
13 May 2026	Councillor Budget Workshop
15 May 2026	Gnowangerup CRC Volunteer appreciation dinner
20 May 2026	Councillor Budget Workshop

Cr P Callaghan:

22 April 2026	Information Briefing Session
22 April 2026	Ordinary Council Meeting
25 April 2026	Anzac Day Service
4 May 2026	Community Housing, Gnowangerup CRC
5 May 2026	GNP 360 Meeting re reinstatement of Gnowangerup-Tambellup rail service
6 May 2026	OCD Meeting, Ongerup
6 May 2026	Councillor Budget Workshop
13 May 2026	Council Agenda Briefing
13 May 2026	Councillor & Executive Workshop
15 May 2026	Gnowangerup CRC Volunteer appreciation dinner
13 May 2026	Councillor Budget Workshop
20 May 2026	Councillor Budget Workshop
20 May 2026	Ongerup Community Development, Ongerup

Cr J Hemley

22 April 2026	Information Briefing Session
22 April 2026	Ordinary Council Meeting
4 May 2026	Cultivate Futures Meeting at CRC
5 May 2026	GNP 360 Meeting re reinstatement of Gnowangerup-Tambellup rail service.
6 May 2026	Councillor Budget Workshop
13 May 2026	Council Agenda Briefing
13 May 2026	Councillor & Executive Workshop
13 May 2026	Councillor Budget Workshop
20 May 2026	Councillor Budget Workshop

REPORTS FOR DECISION

11. REPORTS FOR DECISION

11.1 TRANSFER OF LOT 20 (#40) YOUNGUP ROAD, GNOWANGERUP

Location:	Lot 20 (#40) Youngup Road, Gnowangerup
Proponent:	Shire of Gnowangerup
Date of Report:	23 April 2026
Business Unit:	Assets and Infrastructure
Responsible Officer:	David Nicholson - Chief Executive Officer
Author:	Matt Bowen – Project Manager
Disclosure of Interest:	Nil

ATTACHMENTS

- Feature Survey by Tony Jackson Surveyor (01/07/2025)
- Final Concept Report by Convic (03/2026)
- Certificate of Title: Lot 20 Youngup Road, Gnowangerup

PURPOSE OF THE REPORT

For Council to accept the gifting of the property described as Lot 20 Youngup Road, Gnowangerup from GNP 360 Co-operative Ltd and designate authority to the Chief Executive Officer to sign documents for the title transfer of Lot 20 Youngup Road, Gnowangerup from GNP 360 Co-operative Ltd (GNP360) to the Shire of Gnowangerup.

BACKGROUND

The Shire is seeking to deliver the Gnowangerup Recreation Precinct in the town centre, consisting of a pump track, skate park, multi-use hard court facility, and landscaping adjacent to the existing Nobarach Park.

Part of the proposed Recreation Precinct incorporates Lot 20 Youngup Road, which was previously a service station and then purchased by community group GNP360. The site has been prepared for a new use (buildings removed) and is in the process of being gifted to the Shire by the group for the purposes of the Precinct.

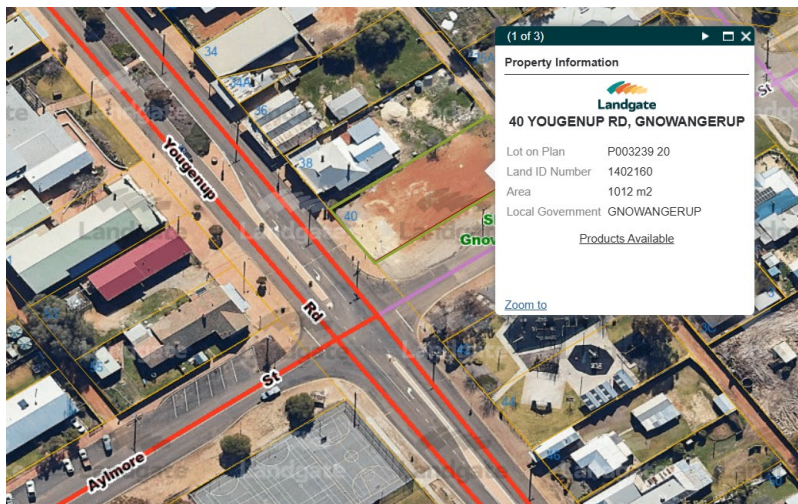


Figure 1. Lot 20 Youngup Road, Gnowangerup

COMMENTS

Lot 20 Yougenup Road, Gnowangerup is 1,012m² in area and bound by Yougenup Road and Aylmore Street in the Gnowangerup town centre. It is a critical parcel of land to accommodate the elements of the Gnowangerup Recreation Precinct as outlined below.



Figure 2. Proposed Gnowangerup Recreation Precinct

Once ownership of the land parcel is transferred to the Shire the project can continue to the next phase. The Shire owns Lot 21 and 22 Yougenup Road (Nobarach Park). There is a process currently underway with the Department of Planning, Lands and Heritage to close a portion of Aylmore Street road reserve, have it designated as a recreation reserve, and a management order giving use of that to the Shire from the State Government. The Shire will then be in a position to deliver the Recreation Precinct as per the concept design.

A Council resolution is required to delegate authority to the Chief Executive Officer to sign transfer documents on behalf of the Shire.

CONSULTATION

The Shire project team has consulted with GNP360 for transfer of the Lot 20 Yougenup Road land title. It has also undertaken public consultation for closure of the portion of Aylmore Street.

LEGAL AND STATUTORY REQUIREMENTS

Under the Local Government Act 1995 the Council can delegate power to the Chief Executive Officer, including that to transfer land ownership.

5.42. Delegation of some powers and duties to CEO

(1) A local government may delegate to the CEO the exercise of any of its powers or the discharge of any of its duties under —*

(a) this Act other than those referred to in section 5.43; or

(b) the Planning and Development Act 2005 section 214(2), (3) or (5)

(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

5.43. Limits on delegations to CEO

A local government cannot delegate to a CEO any of the following powers or duties —

(a) any power or duty that requires a decision of an absolute majority of the council;

(b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;

[(c) deleted]

(d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;

(e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A, 5.100 or 5.129;

(f) borrowing money on behalf of the local government;

(g) hearing or determining an objection of a kind referred to in section 9.5;

(ha) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;

(h) any power or duty that requires the approval of the Minister or the Governor;

(i) such other powers or duties as may be prescribed.

POLICY IMPLICATIONS

There are no policy implications relating to this item.

FINANCIAL IMPLICATIONS

The parcel of land is being gifted by GNP360 to the Shire of Gnowangerup at no cost.

The transfer process will incur fees of \$5,030 (ex GST) for the services of Mt Barker Legal.

STRATEGIC IMPLICATIONS

The transfer of Lot 20 Yougenup Road, Gnowangerup to the Shire for the purposes of the Recreation Precinct will address the following elements of the Shires Strategic Council Plan.

Element	Description
1. Our Community	
1.1.1 Community Events and Activities	The Precinct will allow for community events and activities to take place.
2. Our Environment	
2.1.2 Public Streetscapes	The works will involve the improvement of Yougenup Road with additional dedicated, paved footpaths, and parking facilities for users and tourists including caravans.
2.2.1 Community Assets	The Precinct will become a major community asset located in the town centre of Gnowangerup
3. Local Economy	
3.2.3 Tourism and Heritage Precinct	Parking, recreation facilities will become a focus for people travelling to and through Gnowangerup

RISK MANAGEMENT

This item has been evaluated against the current Council approved Risk Management Register.

Risk description	Not to approve the CEO to authorise the transfer of Lot 20 Yougenup Road, Gnowangerup to the Shire
Primary Strategic Risk Category	Community Disruption
Primary Strategic Risk Category Description	Inability to fully deliver the planned Gnowangerup Recreation Precinct. Project team would need to reassess options and viability of project.
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Major
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Almost Certain

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Council could choose not to delegate authority to the CEO to sign transfer documents for the property. This would result in the Gnowangerup Recreation Precinct becoming unviable.

CONCLUSION

The transfer of Lot 20 Yougenup Road, Gnowangerup from GNP360 to the Shire of Gnowangerup would enable the delivery of the Gnowangerup Recreation Precinct. All parcels of land for the project would then be under ownership or management of the Shire.

The Council is requested to delegate authority to the Chief Executive Officer to sign transfer documents on behalf of the Shire of Gnowangerup.

VOTING REQUIREMENTS

Absolute majority

COUNCIL RESOLUTION

MOVED: Cr P Callaghan

SECONDED: Cr R Miniter

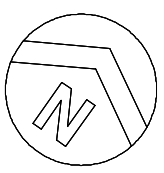
0526.02 That Council

- 1. ACCEPTS the gifting of the property known as 40 Yougenup Road, GNOWANGERUP WA 6335, being Lot 20 on Plan 3239, Certificate of Title Volume 627 Folio 165A from GNP 360 Co-operative Ltd to the Shire of Gnowangerup;**
- 2. DELEGATES authority for the Chief Executive Officer to sign documents for the title transfer of 40 Yougenup Road, GNOWANGERUP WA 6335, being Lot 20 Yougenup Road, Gnowangerup from GNP360 Co-operative Ltd to the Shire of Gnowangerup.**

CARRIED BY ABSOLUTE MAJORITY: 7/0

**FOR: Cr K O'Keeffe, Cr M Creagh, Cr P Callaghan, Cr R Miniter, Cr R O'Meehan,
 Cr J Hemley, Cr R Kiddle**

AGAINST: Nil



22

YOUGENUP ROAD

23

24

20

AYLMORE STREET

AYLMORE STREET

R. 5246

YOUGENUP ROAD

23

LEGEND

NOTE:
This is a site survey only. The boundaries shown should be used as a reference only as they have NOT been re-established as part of this survey.

Station heights are AHD from RTK GPS from Standard Survey Mark DUM 96.

Sewer/Water information is as supplied by the Water Corporation of W.A. and has not been confirmed on site.

Utilities/Underground services are shown as a guide only and have not been confirmed on site.

- Centre of road
- Edge of building
- Edge of concrete
- Overhead powerline
- Approx. sewer line
- U/Ground Elec - from SLIP data
- U/Ground Electrical - from SLIP data
- Water Corp. overlay
- Water Valve
- Water meter/connection
- Power dome
- Sewer connection
- Survey control

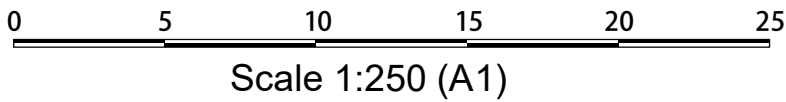
TONY JACKSON SURVEYOR
PO BOX 1037
ALBANY WA 6331
Phone 0428 421 356
Email tony@tjsurveyor.com.au
TJS Ref: 25001-01

FEATURE AND CONTOUR SURVEY OF
YOUGENUP ROAD / AYLMORE INTERSECTION & ADJACENT LOTS
SHIRE OF GNOWANGERUP

NOTE: DATA IN THE 3D MODEL IS
MGA2020 & AHD

Date: 01-07-2025

DWG 25001-01





GNOWANGERUP RECREATION PRECINCT

FINAL CONCEPT REPORT

SHIRE OF GNOWANGERUP

MARCH 2026

CONVIC

PREPARED BY

CONVIC

FOR



QUALITY INFORMATION

PROJECT NAME Gnowangerup Recreation Precinct
PROJECT NO. 24027
PREPARED BY Angus Thomas
REVIEWED BY Simon Bogalo

ACKNOWLEDGEMENTS

CONVIC Pty Ltd. Acknowledge the contributions of all those who participated in the consultation of the Gnowangerup Recreation Precinct, including the Shire of Gnowangerup staff and residents, community groups and other stakeholders who responded to the various opportunities for input and/or who provided advice and information where required.

REVISION HISTORY

REVISION	REVISION DATE	DETAILS	AUTHORISED	
			NAME / POSITION	SIGNATURE
A	07.02.2025	Draft Concept Report	BRYCE HINTON / DESIGN MANAGER	
B	22.08.2025	Final Concept Report	BRYCE HINTON / DESIGN MANAGER	
C	15.09.2025	Final Concept Report	BRYCE HINTON / DESIGN MANAGER	
D	03.03.2026	Final Concept Report	BRYCE HINTON / DESIGN MANAGER	

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UNDERSTANDING SITE CONTEXT

The Shire of Gnowangerup are proposing a recreation development within Nobarach Park, Gnowangerup. This precinct is set to extend the area as a recreation and community hub servicing youth and families within Gnowangerup and the wider area.

The site is in close proximity to Gnowangerup District High School and the town center. The development will create a dynamic and activated central community hub to offer recreational and social experiences for all members of the community; from day to day usage to larger community events. As the foremost youth space within the area it will form an important public realm hub for Gnowangerup.



APPROACH

The consultation process is an integral component of the development of youth spaces and skate facilities. In order to ensure the success and longevity of these key community assets it is crucial to engage with the future users of the space.

The consultation comprised of two events, workshops with Gnowangerup District High School and an open community workshop all held on Wednesday the 11th of December. An online survey was also open from the 11 - 18th of December to capture feedback from anyone who was unable to make the events.

THE DESIGN WORKSHOP AIMED TO :

- Engage with community members and key stakeholders before the design of the new skatepark.
- Inform community of the site and receive welcome feedback.
- Inform participants about the project's time line.
- View previous exemplar design examples and precedents to inform and inspire the participants.
- Gather user information and build user profiles.
- Discuss user requirements to aid the future design.
- Highlight other facilities in the area to indicate the vision for the new facility and avoid double up.
- Have community and users take ownership of the consultation process outcomes.

PROMOTIONAL SCOPE

The consultation aims to increase the community awareness of the proposed Gnowangerup Recreation Precinct and to do so in an open, public and transparent process. Promotional tools to encourage involvement and comments included physical and online advertising targeting skate park users, youth groups and local residents.



Consultation flyer created and distributed on various platforms by the Shire of Gnowangerup and Convic.

DATA HANDLING AND ANALYSIS

The data handling and analysis has been carried out by CONVIC. The workshop was designed to increase inclusiveness and generate data for analysis into themes and direct design response. All participants were initially informed of workshop objectives and how the information provided will then be used.

All responses are treated in confidence, to ensure the anonymity of respondents. In line with our privacy policy, no identifying information is included with any responses for this report.

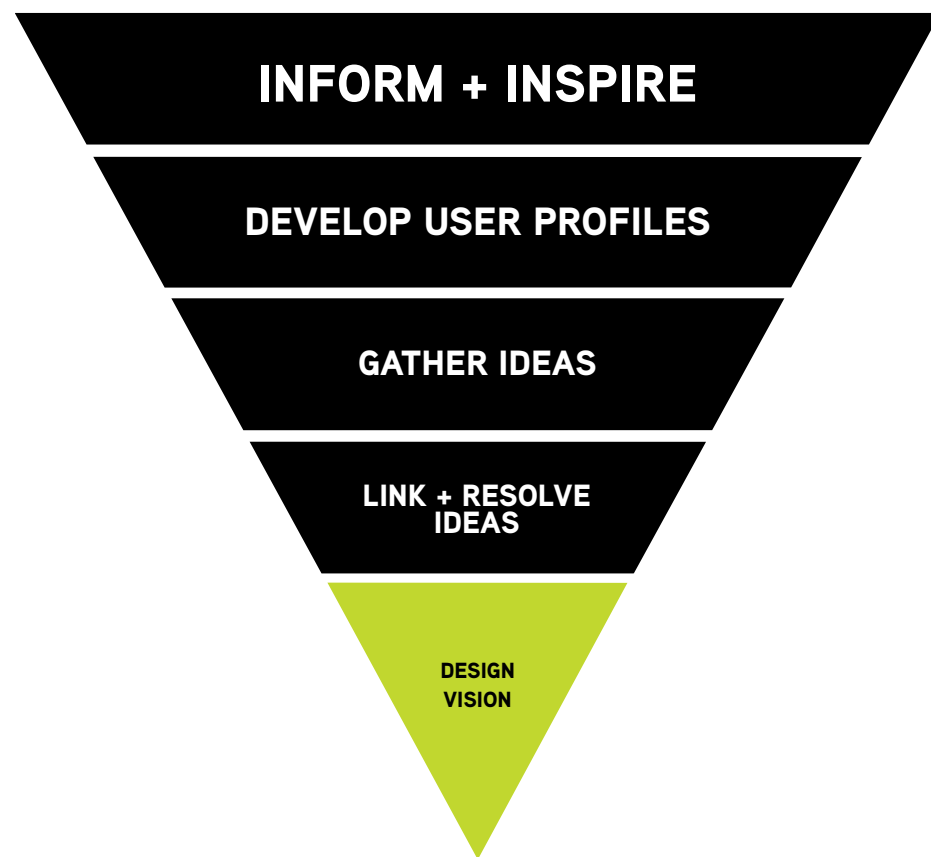
REPRESENTATION

The views collected in this report are not statistically validated, however they represent the views of user groups and community members. Themes presented in this report are derived from workshop contributions.

METHODOLOGY

The workshop session helps build a sense of community and is a useful tool in seeking the opinions of a community group, allowing many differing contributions. Unlike a survey, they enable the discussion of complex issues and any possible underlying concerns.

The workshop was semi-structured to allow the process to unfold freely and invite users to make commitments, suggestions and comments towards a common and collective design vision. The workshop was structured as follows:



PRESENTATION (INFORM AND INSPIRE)

- Present the project parameters, including project brief, site opportunities and constraints and project overview. This informs residents and stakeholders of what is included in the project.
- View and assess existing skateparks in the municipality so as not to replicate existing facilities and to create a site responsive and unique space.
- Present a selection of 'things to consider' in order to inspire and inform the potential options and capabilities that are possible within in the youth facility.
- Illustrate the nature of contemporary skate parks with a variety of integrated, broader community usage options. To show not just skater only facilities, but to include a variety of elements such as, social gathering spaces, sculptural elements and other additional recreational opportunities, as well as illustrating the potential for activation and other community events.

QUESTIONNAIRE (DEVELOPING USER PROFILES)

- Develop an understanding of the participants demographic.
- Understand user skill level, facility type and frequency of usage.
- Understand local park usage and user location preferences to understand user needs and requirements based on their current habits.
- Collate feedback analysis into representative outcomes.

DESIGN WORKSHOP (LINK AND RESOLVE IDEAS)

- Collaboratively explore and resolve individual ideas through group discussion and creativity, resulting in collective group theme, by developing spatially located design responses.
- Workshop participation and presenting the results to an open forum and wider group discussion.

Utilising this workshop method ensures the evolution of a highly resolved and informed design outcome that is unique to the community. The consultation process encourages the local community to take an active role upon completion of the built outcome to become guardians of the space and most importantly activate the facility.

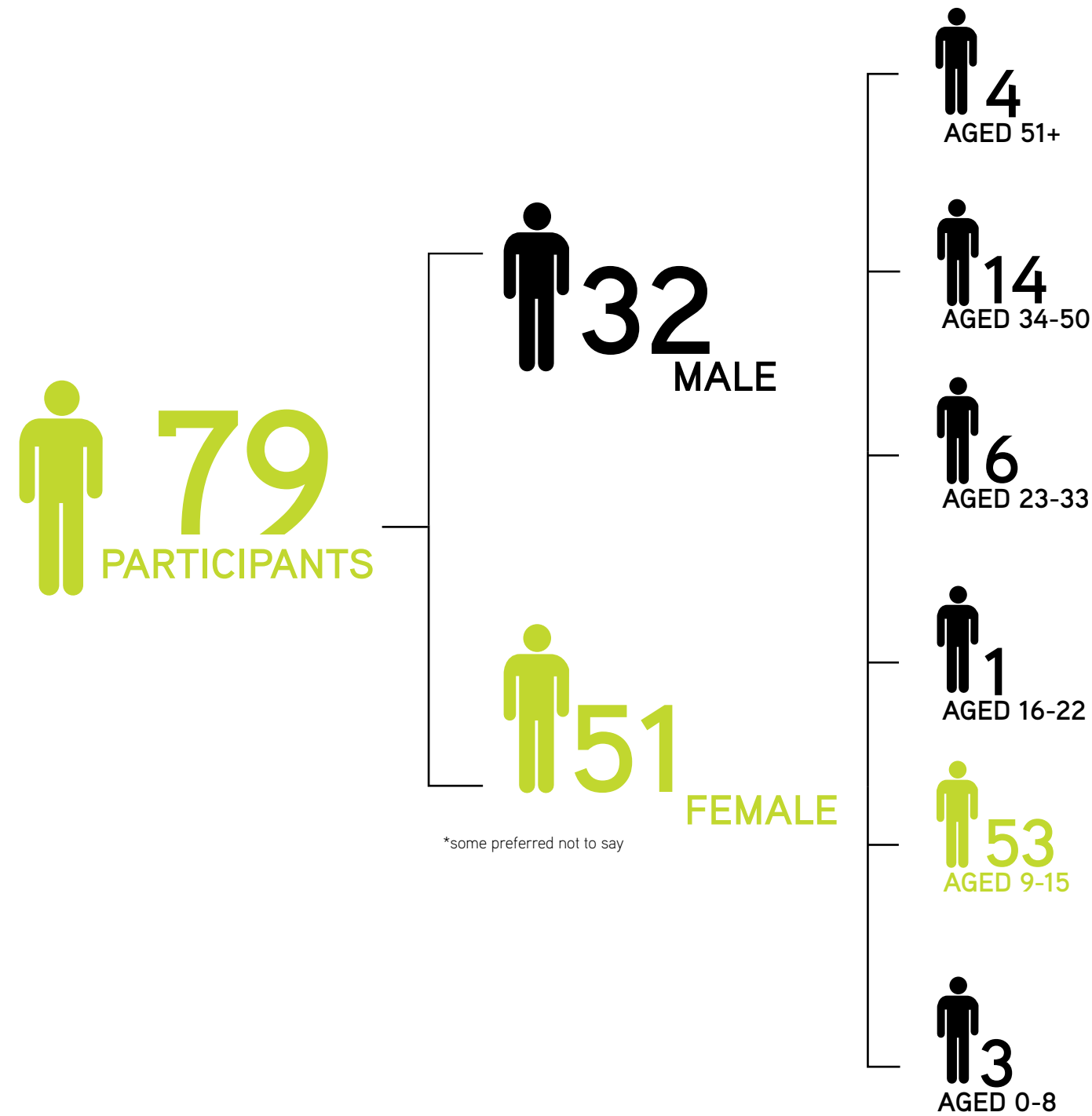
The following pages summarise the feedback gathered via the workshop and the online survey...

QUESTIONNAIRE SURVEY RESULTS

The following pages summarise the key results derived from the questionnaire undertaken by community members as part of the pre-design consultation.

The results are an overview of the community profile of participants. Understanding the demographic patterns and trends within the community via the analysis of this data helps to inform the vision and typology of the proposed skate facility.

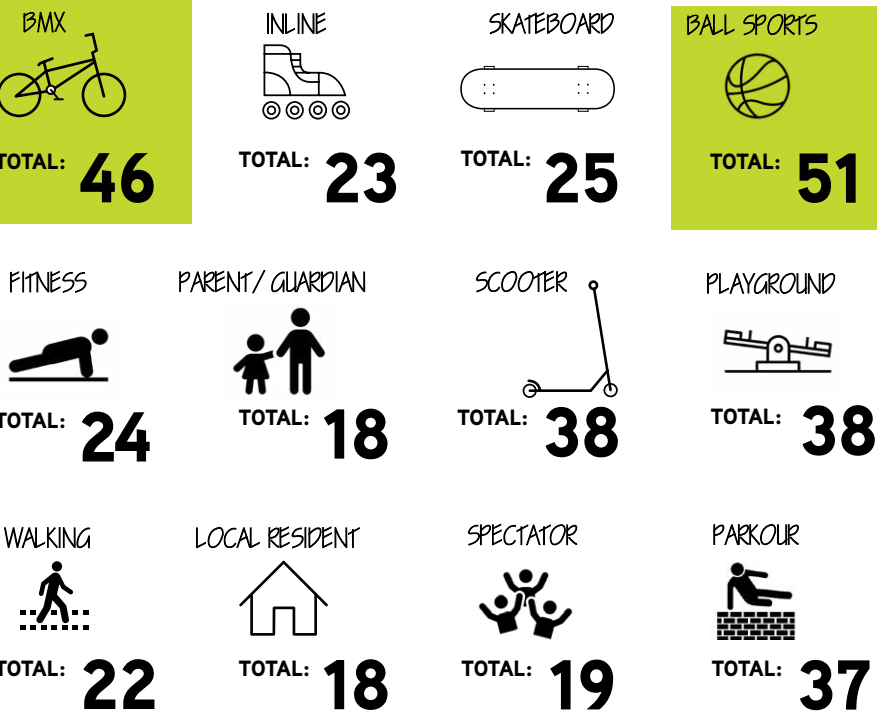
The survey saw a total of **79 RESPONSES**, 6 were online and 73 came to the workshops in person. The following info graphics represent the information collected through both the online and in person pre-design consultation events.



WHAT ACTIVITIES WILL YOU BE INVOLVED IN?

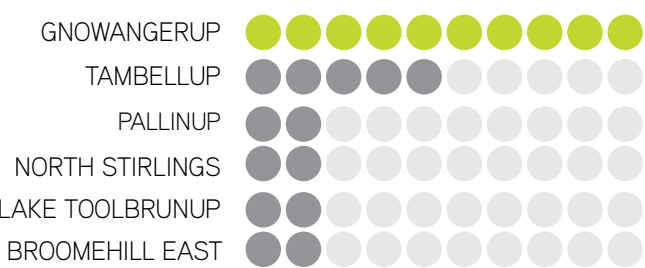
Different skate parks may favour different users. As an example, jumps boxes more often appeal to scooter and BMX riders, whereas ledges, rails and bowls often appeal more so to skateboarders. With this understanding, the questionnaire identified the **MAJORITY OF RIDING RESPONDENTS AS BMX**. There were also a high number of Scooter riders. This indicates that the precinct may take on a pump track orientated style that also considers and appeals to the needs of other rider user groups.

Many forms of supporting recreation are also important to participants. Opportunities for **BALL SPORTS** was highlighted as a standout response for activity to include outside of skate and BMX.



WHERE DO YOU LIVE?

The results show standout locations that were mentioned within the participants answers. The majority of participants live in Gnowangerup, however there was also an even distribution of participants spread throughout the wider area with some participants living over an hours drive from the proposed site.



WHAT DO YOU FIND SPECIAL OR ICONIC ABOUT GNOWANGERUP?

There was a variety of replies to this question with many participants providing unique and creative responses. Many ideas discussed concepts around the significance of the **STIRLING RANGES**. Other comments are expressed in the word cloud:



WHAT IS YOUR FAVOURITE STYLE OF SKATEPARK?

Participants were asked to vote for which style of park they prefer the most, with the standout majority selecting a **PUMP TRACK**.

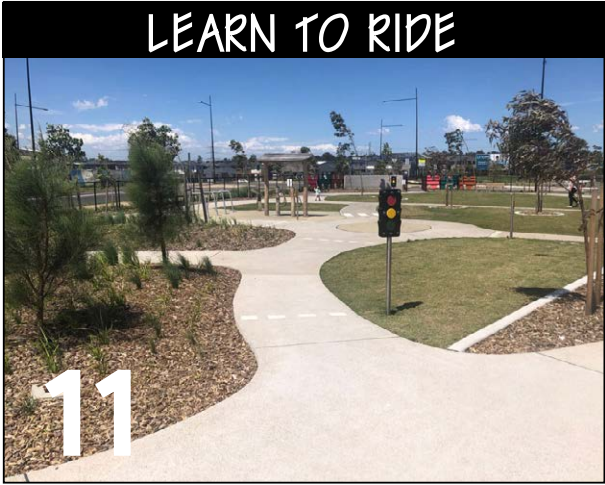
Looking at park styles in more detail it outlined that **RESPONSES FAVOURED STREET STYLE AND SNAKE RUN** for different skate typologies. The design will look to incorporate a typology that is a combination of both pump track and skate.



WHAT IS MOST IMPORTANT TO INCLUDE IN THE NEW RECREATION PRECINCT?

Participants were asked to vote for their top four preferred inclusions in the recreation precinct. The options included a vareity of skate, play and passive recreation acitivites.

Looking at the results three clear standouts are highlighted as **SKATEPARK, PUMP TRACK AND BASKETBALL**. The design will look to incorporate a combination of all three acitivites.



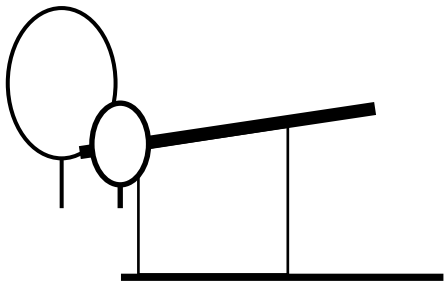
SITE FEATURES

The proposed recreation site is an extension of the existing Nobarach Park precinct. Extending north, the site consists of an existing play space, Alymore Street and vacant block. It is identified that Alymore Street will be closed for recreation precinct works.

- 1 Playground
- 2 Halfcourt
- 3 Public toilets
- 4 BBQ shelter
- 5 Edge planting
- 6 Alymore street
- 7 Vacant block

TOPOGRAPHY + HYDROLOGY

The site is relatively flat at the existing playspace, however the northern section falls west to east. Drainage pits are located around the playspace with kurb and chanel capturing water on the northern edge of the site.



LEGEND

 PROPOSED AREA



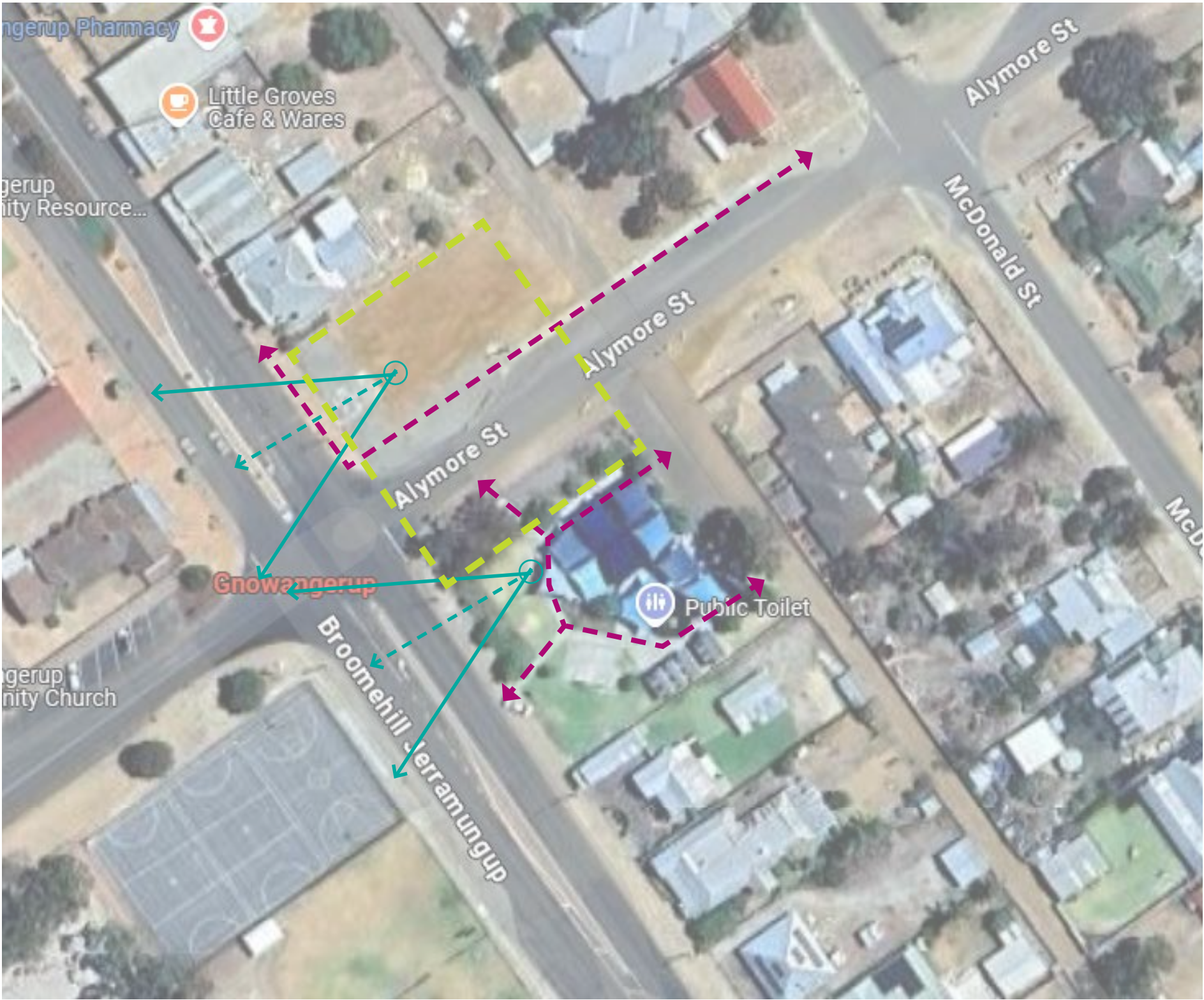
CIRCULATION + ACCESS

The existing playspace has entry paths from Alymore Street and Yougenup Road. Internal connection paths circulate the placespace and connect BBQ and toilet areas. The northern edge of the site has no formal footpaths, however it is identified that Alymore Street forms a key pedestrian connection for local residents into the town center.

VIEWS + CONNECTIONS

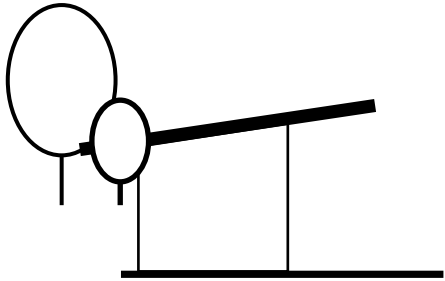
The proposed skatepark site has open edges clear of obstructions allowing views into and from site.

It is essential for the design of any youth facility to allow for and encourage clear views into, across and through the site. This promotes passive and natural surveillance for the space and discourages anti-social behaviour.



LEGEND

- PEDESTRIAN CONNECTION
- PRIMARY VIEWS



CONCEPT // VISION

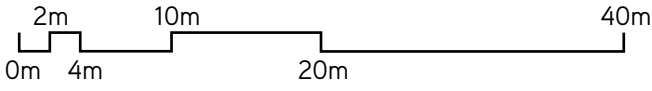
- **PUMP TRACK, SKATE AND BASKETBALL COMBINATION**
- **BEGINNER FRIENDLY**
- **CELEBRATE GNOWANGERUP**
- **SYMPATHETIC TO NATURAL CONTEXT**
- **INVITING FAMILY PRECINCT**
- **VIBRANT TOWN CENTER FACILITY - DRAW CARD**

LEGEND

- Pump Track:**
- 1 Asphalt pump track - intermediate to advanced ramps, jumps and berms. Suitable for all riding styles.
- Skatepark:**
- 2 Concrete skatepark with intermediate and advanced obstacles. Flow style layout with bowled end suitable for skateboards and scooters.
- Half Court:**
- 3 Full sized half court with multi goals and sports including basketball, soccer, netball and line games. Fenced with gate less entry.
- Landscape Works:**
- 4 Central pedestrian path linking Aylmore Street to the town center. Spectator seating and shade areas located along pathway. Entry artwork arbours on each end.
 - 5 Central lawn for passive seating and spectating.
 - 6 Garden bed to surround proposed active areas.
 - 7 Large tree planting to northern edge for noise mitigation.
 - 8 Permeable screen fencing to road edges.
 - 9 Formalised footpath along road edges.
 - 10 Formalised car parking along road edges.
 - 11 Kerb ramp to footpath
- Existing Features:**
- 1 Playground
 - 2 Toilet + BBQ area
 - 3 Garden bed
 - 4 Open lawn
 - 5 Residents
 - 6 Underground water service: - - - - -
 - 7 Overhead electrical service: - - - - -
 - 8 Electrical pole 3m offset: - - - - -
 - 9 Lot Boundaries: —————

CLIENT:  SHIRE OF GNOWANGERUP
BORDEN GNOWANGERUP GNGERUP

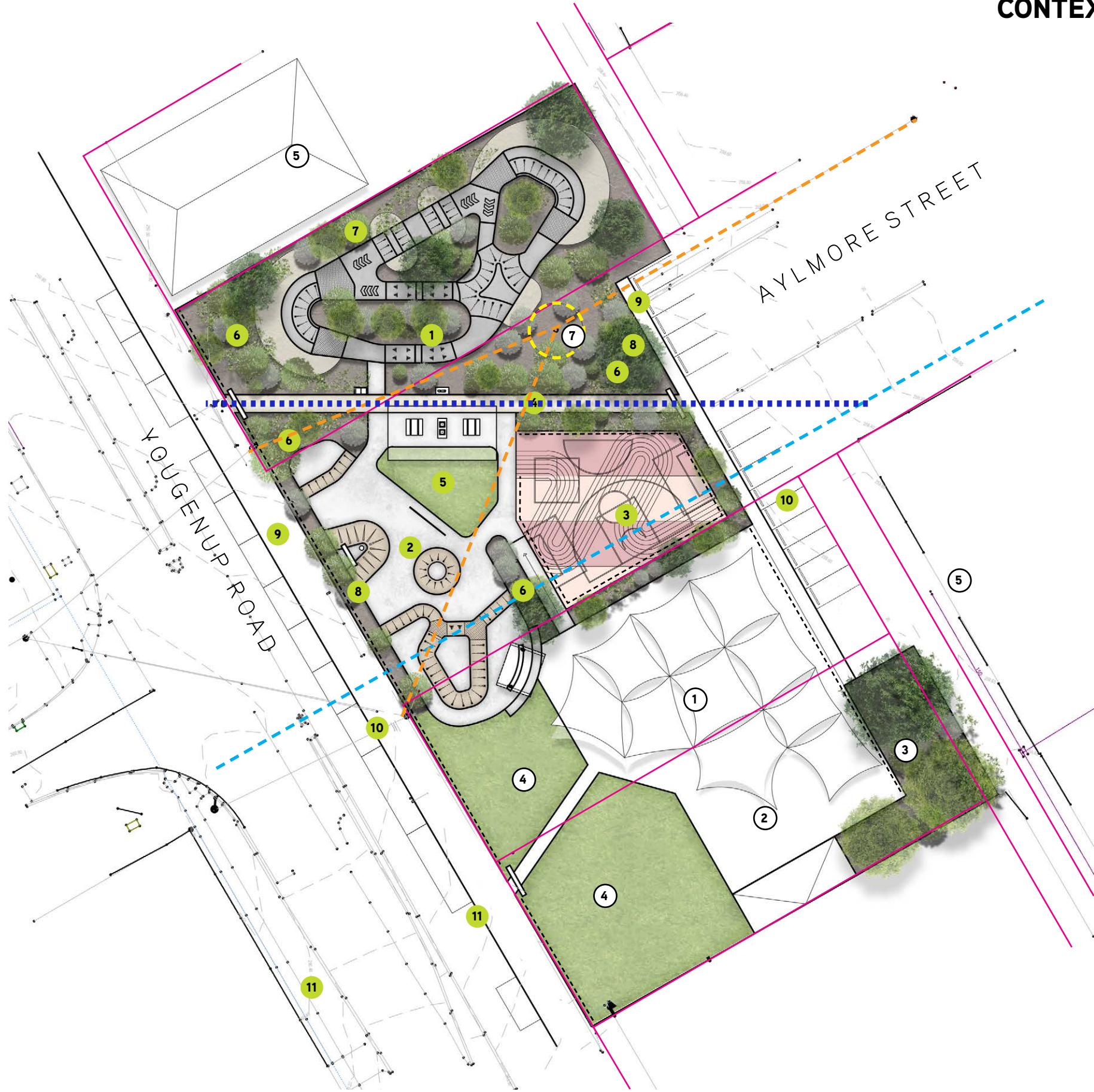
DESIGNER: **CONVIC**

SCALE: 1:500 @ A3

0m 2m 4m 10m 20m 40m
Ordinary Council Meeting 27 May 2026

PROJECT: Gnowangerup Recreation Precinct

TITLE: Final Concept Design

DATE: 03.03.2026 REVISION: D



AYLMORE STREET

Pump Track:

- Skatepark:**

- Half Court:**

- Art Work:**

- 17 Entry arbours
- 18 Surface mural (tbc)



CLIENT:

**DESIGNER:**

CONVIC

SCALE: 1:300 @ A3



PROJECT:

Gnowangerup Recreation Precinct

TITLE:

Final Concept Design

DATE:

03.03.2026

REVISION:

D

LEGEND

- Landscape Works:**
- 1 Central pedestrian path
 - 2 Central shelter - 10x6m
 - 3 Picnic table seating
 - 4 BBQ
 - 5 Bins
 - 6 Drinking fountain
 - 7 Seating terrace
 - 8 Block seating
 - 9 Skatepark shelter - 4x6m

- Softscape Works:**
- 10 Central lawn
 - 11 Garden bed
 - 12 Mature tree planting row

- Carpark Works:**
- 13 Yougenup Road: x10 bays inclusive of x2 EV charging bays and x2 caravan parking bay
 - 14 Aylmore Street: x15 bays inclusive of x1 disabled bay and x2 EV charging bays
 - 15 Formalised footpath
 - 16 Fenced road edge











Gnowangerup Recreation Precinct

Schedules

Based on Final Concept

Item	Description	Specification
1.00	DESIGN WORKS	
1.01	Detailed Design Consultants	Design works to finalise IFC drawings to enable construction works. Assume required disciplines include civil, geotechnical and structural engineering.
		Assume design scope to include 50% detailed design, 90% detailed design and 100% detailed design for construction.
2.00	SKATEPARK WORKS	
2.01	Concrete Skatepark	Concrete skatepark supplied and installed by experienced specialist contractor complying with skatepark specifications.
		Concrete Grey: Portland Grey Concrete Brown: CCS Desert Sand Depth: 130mm - 150mm RC Colour/Finish: Specialist Skatepark Burnished Finish
		Steel Coping: Galvanised Finish
3.00	PUMPTRACK WORKS	
3.01	Asphalt Pumptrack	Asphalt pumptrack supplied and installed by experienced specialist contractor.
		Depth: 40mm thick 7mm aggregate
4.00	HARD LANDSCAPE	
4.01	Concrete Footpath	Concrete connection paths through site and central shelter area.
		Concrete Grey: Portland Grey Concrete Brown: CCS Desert Sand Depth: 100mm RC Finish: Broom Finish
4.02	Multi Court	Supply and install of multi court concrete.
		Concrete Base Colour to be painted: Portland Grey Depth: 100mm RC Finish: Broom Finish
4.03	Basketball goals	Supply and install of basketball goal.
		Supplier: Truline Product: 24222 Fixed Tower Number: x1
4.04	Netball goals	Supply and install of netball goal goals.
		Supplier: Truline Product: 63252 Heavy Duty Number: x1
4.05	Soccer goals	Supply and install of custom designed and fabricated goal frames.
		Size: 5m wide x1.8m high
4.06	Sports fence	Supply and install of multi court sports fence .
		Size: 2.4m high chain mesh fence Length: 65m Colour: TBC - powder coated posts

Schedules Based on Final Concept			
Item	Description		Specification
5.00	SOFT LANDSCAPE		
5.01	Turf incl. Topsoil	Turf Lawn	Type: Hydroseeded lawn applied on 50mm approved top soil Species: appropriate for local conditions as approved by council
5.02	Small Trees	Supply and installation of small tree stock including staking and tying	Type: 50L Species: appropriate for local conditions as approved by council Number: x20
5.03	Large Trees	Supply and installation of large tree stock including staking and tying	Size: 100L Species: appropriate for local conditions as approved by council Number: x10
5.04	Planting	Supply and installation of planting.	Type: 140mm Pots Species: appropriate for local conditions as approved by council Number: x3 per m2
5.05	Irrigation	Supply and installation of irrigation system to lawn area.	
5.06	Post and rail fence	Supply and installation of timber post and rail fence to Youngenup road edge.	Size: 900mm high Length: 90m
6.00	FURNITURE		
6.01	Sign	Facility safety signage. (council confirmation or wording required)	Aluminium signage panel with laminated print on steel posts in concrete footing.
6.02	Central Shade Structures	Supply and install x2 proprietary Shade Structures - 6x6.4m.	Supplier: GX Outdoors Product: Red Gum Shelter Colour/Finish: TBC Number: 2no. Size: 6x6.4m
6.03	Skatepark Shade Structure	Supply and install x1 proprietary cantilever Shade Structures - 6x4m.	Supplier: GX Outdoors Product: Akora Shelter Colour/Finish: TBC Number: 1no. Size: 6x4m
6.03	Seating	Supply and install picnic table seating	Supplier: GX Outdoors Product: Citistyle Table Seating Colour/Finish: TBC Number: 2no. Size: 2.37m

Schedules Based on Final Concept			
Item		Description	Specification
6.04	Rubbish bins	Supply and install rubbish bins	Supplier: GX Outdoors Product: Citistyle Bin Enclosure Colour/Finish: TBC Number: 2no. Size: 120L
6.05	Drinking fountain	Supply and install of drinking fountain	Supplier: GX Outdoors Product: Akuna Drinking Fountain Colour/Finish: TBC Number: 1no.
6.06	BBQ	Supply and install of BBQ	Supplier: GX Outdoors Product: Frontier BBQ Colour/Finish: TBC Number: 1no. Size: Double size 1900x950mm
7.00	LIGHTING		
7.01	Pedestrian lighting	Supply and install of lighting to pedestrian areas	Minimum 10lux across areas Post number: TBC
7.02	Multi Court + skatepark lighting	Supply and install of lighting to skatepark and multi court areas	Minimum 150lux across areas Post number: TBC
8.00	ARTWORK		
8.01	Multicourt mural	Supply and install mural artwork + line marking to half court	Artwork to be developed by community + local artists Size: 32m2
8.02	Entry arbours	Supply and install of x2 entry arbour artworks	Artwork to be developed by community + local artists
8.03	Western perimeter artwork	Supply and install of artwork to western perimeter fence	Artwork to be developed by community + local artists

REFERENCE IMAGES

Riding obstacles have been designed to create a unique rider experience with features that are multifunctional and can be used in a variety of ways. Vibrant surface graphics will highlight the space making it an exciting draw card for the community and wider region.

- 1. Asphalt pump track
- 2. Street style skatepark
- 3. Vibrant surface graphics
- 4. Full sized half court



MOVING FORWARD

Once funding has been obtained by the Shire it is recommended that further community consultation is undertaken to ensure the precinct design is in line with the community needs. This will enable Convic to update the design as the project moves through into documentation phases.

As well as creating a truly relevant design, the community's review will ensure the design reflects community needs, user requirements and the overall project vision. This continued involvement connects the community with the design process and ultimately creates a vested interest in the final outcome. This engenders community pride and ownership in both the process and the public facility, creating a strong sense of stewardship of the community's public spaces.

Alternatively, the Shire can look to engage Convic under a design and construct contract. This avenue of project realisation offers a number of economic and program benefits that can be advantageous to both the Shire and community.

CONVIC

CREATE COMMUNITY

HEAD OFFICE

UNIT 13, 46-50 REGENT STREET
RICHMOND VIC 3121 AUSTRALIA
T +61 3 9486 9899

MELBOURNE | SINGAPORE | DUBAI

CONVIC.COM

WESTERN



AUSTRALIA

TITLE NUMBER

Volume

Folio

627

165A

RECORD OF CERTIFICATE OF TITLE UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 20 ON PLAN 3239

REGISTERED PROPRIETOR: (FIRST SCHEDULE)

GNP 360 CO-OPERATIVE LTD OF C/- LINCOLNS ACCOUNTANTS 70-74 FREDERICK STREET ALBANY WA 6330
(T O301555) REGISTERED 11/12/2019

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 627-165A (20/P3239)
PREVIOUS TITLE: 1060-139, 1060-140
PROPERTY STREET ADDRESS: 40 YUGENUP RD, GNOWANGERUP.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF GNOWANGERUP

11.2 PUBLIC HEALTH AND WELLBEING PLAN 2022-2026

Location:	N/A
Proponent:	N/A
Date of Report:	4 May 2026
Business Unit:	Regulatory Services
Responsible Officer:	David Nicholson - Chief Executive Officer
Author:	Tony Turner – Environmental Health Officer
Disclosure of Interest:	Nil

ATTACHMENTS

- Shire of Gnowangerup Public Health & Wellbeing Plan 2022-2026
- Annexure – Supporting the Shire of Gnowangerup’s Public Health & Wellness Plan 2022-2026.

PURPOSE OF THE REPORT

The purpose of this report is to provide Council with a summary of the preliminary assessment of the current Public Health Plan (PHP), to identify key learnings and to provide an outline for the proposed re-development of the Shire’s PHP over the next 18 months.

BACKGROUND

Local Government plays a key role in protecting community health and wellbeing through functions under the Local Government Act 1995 (WA) and the Health (Miscellaneous Provisions) Act 1911 (WA). These include managing the built environment, controlling environmental health risks, and delivering services in areas such as food safety, water quality, waste management and incident response.

Under the Public Health Act 2016 (WA) (the Health Act), Local Governments must prepare a Public Health Plan by 30th June 2026 that is aligned with the State Public Health Plan and integrated with local strategic and community planning. Provisions of the Health Act also require Local Governments to review and report on public health objectives annually and to re-develop plans within five years.

While our current Health and Wellbeing Plan 2022-2026 enables the Shire to comply with some of the key provisions under Sections 16 and 45 of the Health Act, we are required to report to the Executive Director Public Health (EDPH) that we are reviewing and re-developing the current plan.

COMMENTS

The purpose of this review is to undertake a preliminary assessment of the current PHP, identify key learnings and provide direction for the development of a new PHP. This planned review and the perspective it provides has informed the draft Annexure to accompany the current plan until the new plan is finalised.

A key focus of the review is to assess the plan’s compliance with the *Public Health Act 2016* (the Act), particularly in relation to up-to-date data trends, reviewing and reporting requirements. Consideration will also be given to how the current plan aligns with the new State Public Health Plan (SPHP) and the Council Plan 2025-2035.

Objectives

This review aims to:

- Assess the plans level of compliance with legislative requirements
- Evaluate alignment with the SPHP
- Consider consistency with the Council Plan 2025-2035 priorities

Compliance Assessment

The Department of Health (DoH) has distributed an annual report template for local government PHPs. The reporting template is a useful reference for checking compliance with Part 5, Sections 16 and 45.

Figure 1: Statutory Check List under Part 5 Public Health Act 2016.

Public Health Act 2016 Requirements		Fully	Partially	No
Sect 16. Functions of local governments	Have we developed and published a PHP before 30 June 2026	Yes		
	Does the PHP support public health planning		Yes	
	Has the PHP implemented policies and programmes to achieve the objects of Health Act			No
45. Local public health plans	Does the PHP apply to the Shire LG district.	Yes		
	Is the PHP consistent with SPHP.		Yes	
	Does the PHP align with the Council Plan		Yes	
	Has the PHP considered local population health data		Yes	
	Has the PHP been reviewed annually			No
	Has there been collaborations with relevant regional and State agencies		Yes	

The Act requires local governments to review and report on their PHPs annually. The first reporting period is to June 2026. This preliminary assessment indicates that the current plan is partially compliant with the Act. The following areas require improvement:

- Priority objectives should more clearly identify the policies and programmes that address and support local public health matters.
- Stronger alignment is needed with the SPHP and the Council Plan 2025-2035.
- Greater consideration should be given to current local population health data and community perceptions.
- Annual reporting to the EDPH must be established and maintained.

Learnings

Public Health Planning is a relatively new process and while it's informed by local information and relevant guidance, there is a degree of applied learning. Also, the variation in the size and type of local governments, communities and population profiles means that a single approach does not fit all. It is becoming evident that a simpler and more relatable plan is more adaptable and better able to respond to emerging population health data and regional initiatives. It is also important to

recognise existing local government health-related facilities, services and organisational capacity, as these provide a reference for priority objectives.

It is important to also acknowledge existing services and facilities provided by the Shire and to consider the capacity to affect objectives. The attached annexure supports the current PHP and initiates its review and re-development. This is in accordance with Section 45 (6) of the Health Act which requires local Governments to review Public Health Plans within five years. The scope for the re-development is for a full review starting with checking statutory obligations and the alignment with the new SPHP and Council Plan 2025-2035.

The review will consider up-to-date population health and census data which will inform new relevant, adaptive objectives that can respond to trends on population health data and regional initiatives. It will also be important that the new plan is easily accounted for annual reviews and reporting to the DoH that relates readily to the community which will strengthen the implementation and the endorsement of the plan.

CONSULTATION

- Lesley Pearson Regional Integration Manager WA Primary Health Alliance – Great Southern.
- Tegan O’Rafferty Injury Prevention Coordinator – Workforce Engagement.
- Joanna Steel Regional Health Promotion Coordinator/ Population Health Coordinator, WA Country Health Service - Great Southern.

LEGAL AND STATUTORY REQUIREMENTS

Section 16. Division 2 — Functions of local governments

16. Functions of local governments

A local government has the following functions in relation to the administration of this Act —

(a) to initiate, support and manage public health planning for its local government district;

Section 45. Local public health plans.

(1) A local government must prepare a public health plan (a local public health plan) that applies to its local government district.

(2) A local public health plan must be consistent with the State public health plan.

(3) A local public health plan may be prepared in conjunction with a plan for the future of the local government district prepared under the Local Government Act 1995 section 5.56.

(4) A local public health plan must —

(a) identify the public health needs of the local government district; and

(b) include an examination of data relating to health status and health determinants in the local government district; and

(c) establish objectives and policy priorities for —

(i) the promotion, improvement and protection of public health in the local government district; and

(ii) the development and delivery of public health services in the local government district; and

(d) identify how, based on available evidence, the objectives and policy priorities referred to in paragraph (c) are proposed to be achieved; and

(e) describe how the local government proposes to work with the Chief Health Officer and other bodies undertaking public health initiatives, projects and programmes to achieve the objectives and policy priorities referred to in paragraph (c); and

(f) include a strategic framework for the identification, evaluation and management of public health risks in the local government district and any other matters relating to public health risks in the local government district

(i) that the local government considers appropriate to include in the plan; or

(ii) that are required to be included in the plan by the Chief Health Officer or the regulations;

(g) include a report, in accordance with the regulations, on the performance by the local government of its functions under this Act.

(5) A local government must review its local public health plan each year and may amend or replace it at any time.

(6) Unless it is sooner replaced, a local public health plan must be replaced at the end of the period of 5 years after it was prepared.

(7) A local government must prepare its first local public health plan not later than 2 years after this section comes into operation.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

The PHP is an informing plan and will be re-developed through a full review and completed within 18 months. It will be related to the Council Plan 2025-2035 and relevant actions developed.

STRATEGIC RISK MANAGEMENT CONSIDERATIONS:

Primary Strategic Risk Category	Leadership
Description	Risk of a lack of mechanism to support an active, healthy and inclusive community culture, and to take advantage of regional initiatives and funding opportunities.
Residual Risk: (Low, Moderate, High, Extreme)	Moderate
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Moderate
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Possible

IMPACT ON CAPACITY

Careful consideration of objectives and actions will include relevant regard for the Shire's capacities and potential collaborations with regional public health initiatives.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Undertake a partial review of the plan and the objectives and reduce the consultation with key stakeholders and community. This will result in a less-than-optimal outcome.

CONCLUSION

There is a statutory requirement to re-develop the plan under section 45 of the Public Health Plan 2016 and this is particularly important with a new SPHP and the Shire's new Council Plan 2025-2035. Therefore, the scope for the re-development should be comprehensive and be timed to allow consideration of new population and census data. The new plan will be developed in a way that will enable it to respond to local population health data and regional initiatives, and the objectives achievable and readily reviewed and reported.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

MOVED: Cr R O'Meehan

SECONDED: Cr M Creagh

0526.03 That Council:

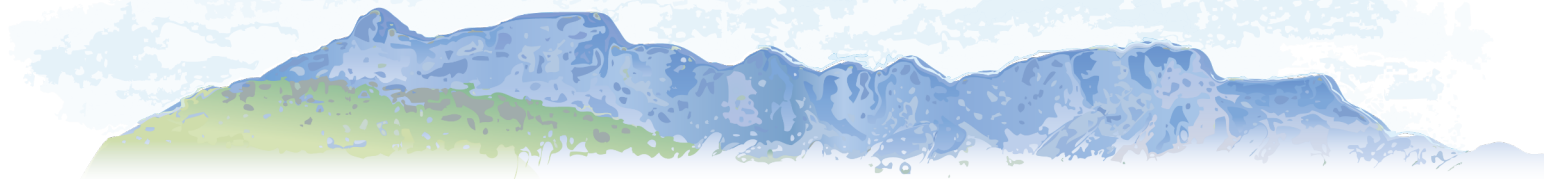
- 1. Endorses the attached annexure that supports the Shire's current Public Health and Wellbeing Plan 2022 – 2026, and**
- 2. Supports the proposed review and re-development of the current Public Health Wellbeing Plan 2022 – 2026.**

UNANIMOUSLY CARRIED BY: 7/0

**FOR: Cr K O'Keeffe, Cr M Creagh, Cr P Callaghan, Cr R Miniter, Cr R O'Meehan,
Cr J Hemley, Cr R Kiddle**

AGAINST: Nil

Heart of the Stirlings



SHIRE OF GNOWANGERUP

Public Health & Wellbeing Plan

2022-2026

(extended to 2027 with Annexure)

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Acknowledgement of Country

The Shire of Gnowangerup acknowledges the Noongar People, the Traditional Owners of the Country within the Council's boundaries

Introduction

We are proud to present the Shire of Gnowangerup Public Health Plan. This Plan is designed to be both a stand alone plan and also one that influences the periodic revisions of the Shire of Gnowangerup Integrated Strategic Plan 2021 – 2031 (incorporating the Strategic Plan 2021 – 2031 and the Corporate Business Plan 2021 – 2025).

Each local government in Western Australia is required by the Public Health Act 2016 to enhance the health, wellbeing and safety of all of its citizens and align with the State Public Health Plan for Western Australia 2019 - 2024. Incorporating the outcomes and strategies of the Public Health Plan into Council's Strategic Community Plan will ensure the Public Health Plan will remain relevant to the community needs and keep pace with the ever-changing demographics of our local community.

The production of this Plan has involved the Community in three stages, being: an extensive Health Profile Report of persons living in our Community, and an electronic Health & Well Being Survey that drew a substantial range of comments, leading to the production of this document.

It was decided to consult with our community by an electronic survey process using social media and the Shire website. In the Shire of Gnowangerup, this method proved to be very successful, attracting electronic and paper submissions.

We would like you to enjoy reading this plan as we look forward to working collaboratively with the community to continuously improve the public health outcomes of all of our citizens.

Fiona Gaze

Shire President
March 2022

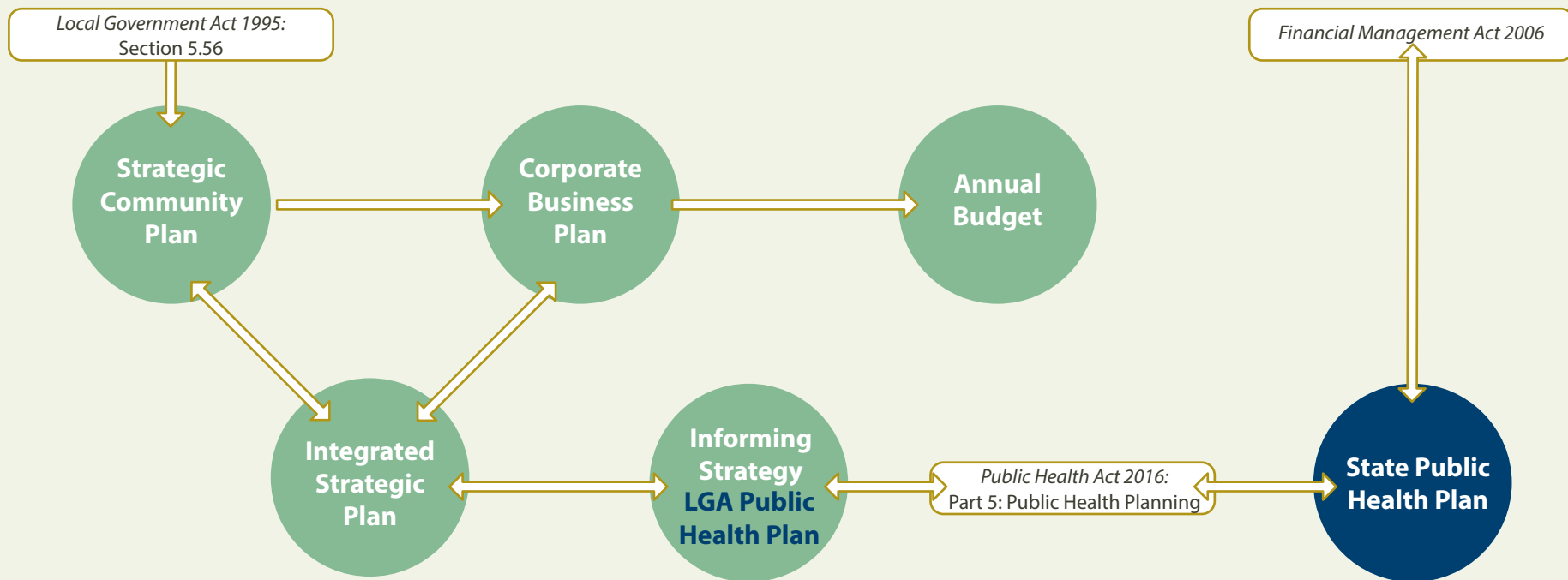
Bob Jarvis

Chief Executive Officer
March 2022

Plan Implementation

The State Public Health Plan is a stand-alone plan. Each Local Government Authority is required to create its own Public Health Plan, which in turn is to be incorporated into the Council's Strategic Community Plan. The Strategic Community Plan connects with Council's Business Plan which is funded by each Local Government Authority through its revenue stream. Each Local Government is then required to prepare and adopt a Local Government Public Health Plan.

The diagram below provides a pictorial representation of how this is to be achieved.



Linkages between Part 5: Public Health Planning of the *Public Health Act 2016* and Local Government Planning for the future requirements under section 5.56 of the *Local Government Act 1995*

Our Current Health Role

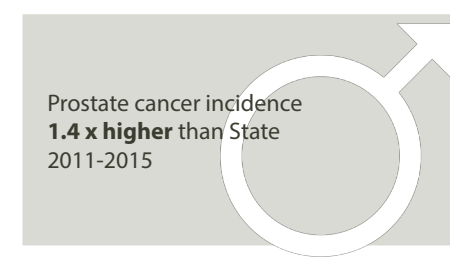
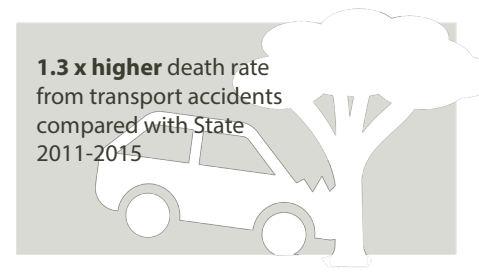
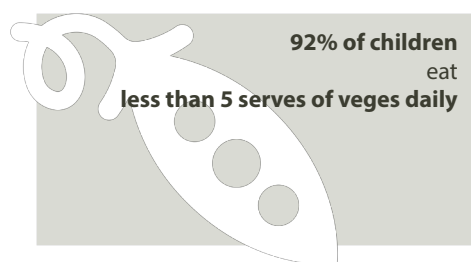
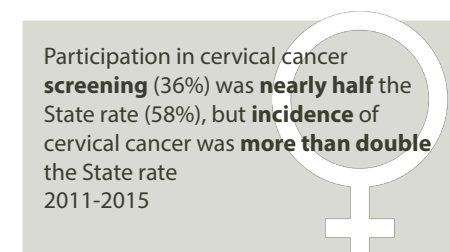
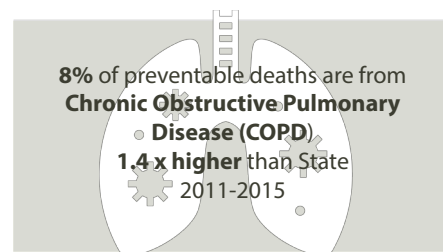
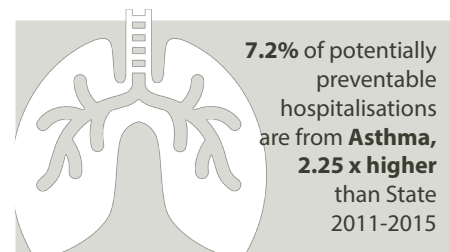
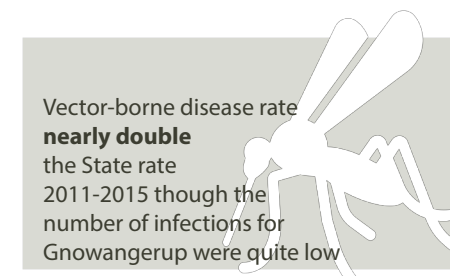
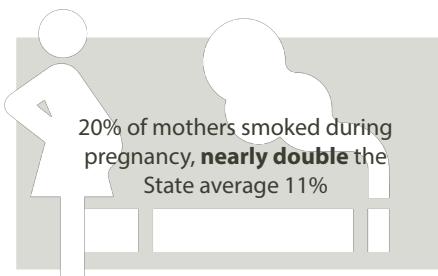
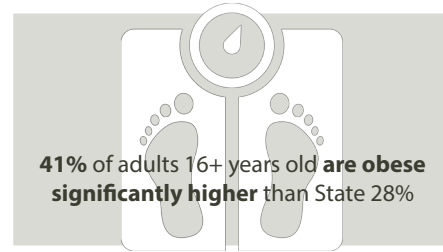
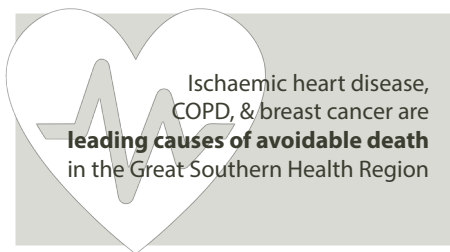
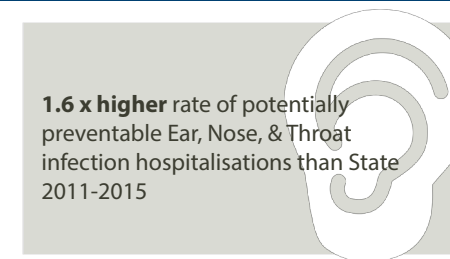
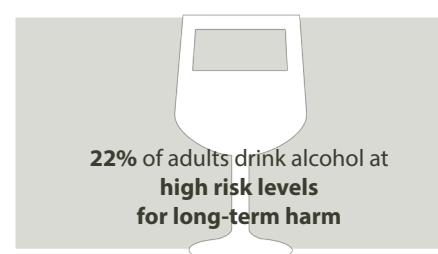
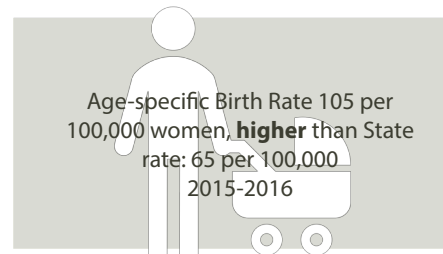
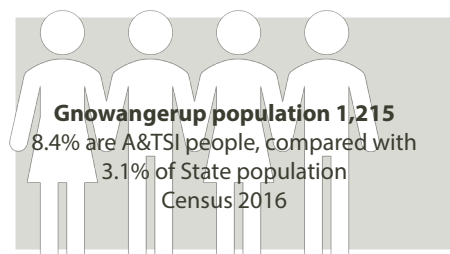
The Shire of Gnowangerup provides a range of funding to support the health of our community



These are explained in more detail in the core business described here:

- Infrastructure and property services, including provision of local roads, footpaths, drainage, waste collection and management, and sewerage services in Ongerup.
- Environmental Health Services to prevent and control environmental health hazards, emissions and communicable diseases (i.e., tobacco control, water and food safety, noise and air pollution and animal & mosquito control).
- Community Services, such as provision of a doctor and surgery.
- Cultural facilities and services, such as libraries, art galleries and places of historic importance and museums.
- Provision of recreation facilities, such as parks, sports fields, golf courses, swimming pools, recreation centres and bowling clubs.
- Building services, planning and development control, including inspections, licensing, certification and enforcement.
- Administration of facilities, such as the airport, cemeteries, street parking, solid & liquid waste disposal sites.
- Local Government Health Law Enforcement, Ranger and Emergency Services.

Snapshot of the health of people living in the Great Southern Region



Key results from the Shire of Gnowangerup Health & Wellbeing Survey

THE RESIDENTS OF GNOWANGERUP SPEAK

AS THINGS ARE NOW

The three most harmful health risks in our community are:

- Use of illegal drugs 87.8%
- Sniffing volatile substances 81.6%
- Tobacco / cigarette smoking 68.0%

The four most serious mental & social health issues in our community are:

- Drug addiction
- Anxiety
- Alcoholism
- Depression

Our top three volunteering activities are:

- Public events
- Community Groups & Services
- Sporting

The sport & recreation facilities we use the most are:

- Gnowangerup Sporting Complex
- Gnowangerup Playgrounds
- Gnowangerup CRC

The two things which worry us most about COVID-19 are:

- My family's future finances
- My family's future health

I enjoy interacting with my neighbours (51%)

There is strong community spirit in our Shire (47%)

I know where to get help when I need it (62%)

I am proud of the community where I live (55%)

I feel like my life has a sense of purpose (64%)

I feel like I belong in my local community (47%)

I feel the Shire cares about our welfare (57%)

safe
visit friends
community live
family clean

The words we used the most, to say what we like best about living in Gnowangerup

CHANGE FOR THE FUTURE

Our top three programs to improve the health of our community:

- Programs for seniors/aged people
- Programs for teens
- Community safety & security programs

Our top three programs to help us be more active are:

- Exercise/play equipment in parks that cater for various age groups
- More hikes, walks, cycle paths & maps
- Public exercise equipment that is free to use

We support new programs to reduce harm from:

- Illegal drugs
- Alcohol
- Tobacco
- Sniffing volatile substances

Our top four resources for good community health are:

- Safe roads
- Affordable housing
- Parks and public open spaces
- Disability access to buildings & recreation

Our top two priorities to encourage eating healthy food are:

- Healthy food options at sporting & community & events
- More healthy food options in takeaway/fast food outlets

Our top three environmental issues for good community health are:

- Clean, safe air
- Safe water for our homes & swimming pools
- Waste & rubbish recycling programs

Adding the Public Health Vision to the Integrated Strategic Plan

The Public Health Plan incorporates the 5 themes of community interest from the Shire of Gnowangerup Integrated Strategic Plan:

1. Our Community
2. Our Economy
3. Our Infrastructure
4. Our Natural Environment
5. Our Organisation

And introduces a new theme:

6. Our Health

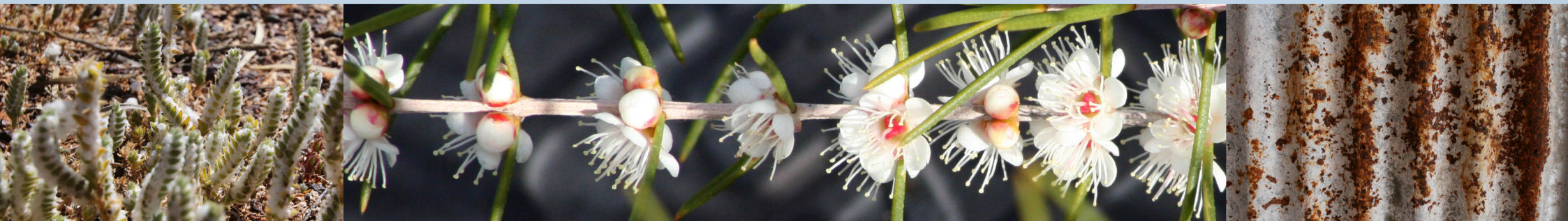


The Integrated Strategic Plan

1. Our Community	2. Our Economy	3. Our Infrastructure	4. Our Natural Environment	5. Our Organisation	6. Our Health
1.1. Identify and deliver opportunities for young people across the Shire	2.1. Support businesses and business growth across the Shire	3.1. Parks, gardens, streetscapes, recreational and social spaces are safe and encourage active and healthy lifestyles	4.1. A high standard of environmental health and waste services.	5.1. Investment in the skills and capabilities of our staff and leaders	6.1. Minimise harm from unsafe use of alcohol, drugs, solvents and tobacco
1.2. Facilitate and advocate for the provision of quality health services, health facilities and programs	2.2. Coordinated planning and promotion of our Shire to visitors and tourists	3.2. We prepare and maintain our assets for current and future community use	4.2. Conservation of our natural environment	5.2. Shire communication is consistent, engaging and inclusive	6.2. Adequate recreation facilities, and healthy lifestyle choices
1.3. Strengthen the sense of place and culture and belonging through inclusive community interaction and participation	2.3. Local businesses and the Shire have access to diverse skills and experiences			5.3. Forward planning and implementation of plans to achieve strategic priorities	6.3. A Healthy and sustainable community with access to relevant health services for all demographics
1.4. Support local volunteer organisations through initiatives that reduce volunteer fatigue and strengthen their resilience				6.4. Planning a COVID safe and healthy outcome	
1.5. Support emergency services planning, risk mitigation, response and recovery					6.5. Environmental health protection to reduce risks to community health

Public Health Strategies

Minimise Harm	Active and Healthy Lifestyles	A Healthy and Sustainable Community	Protection from Disease	A Safe Environment
6.1 Minimise harm from unsafe use of alcohol, drugs, solvents and tobacco	6.2 Adequate recreation facilities and healthy lifestyle choices	6.3 Access to relevant health services for all demographics	6.4 Planning a COVID safe and healthy outcome	6.5 Environmental health protection to reduce risks to health
6.1.1 Support education to reduce alcohol and drug consumption and family violence	6.2.1 Investigate community recreation activities and provision of free age-appropriate exercise equipment, programs and classes	6.3.1 Support health and wellbeing initiatives to improve mental and physical health, particularly for young people	6.4.1 Keep the community informed with COVID 19 updates, including indigenous and other cultural groups	6.5.1 Monitor public health indicators and encourage other government intervention
6.1.2 Encourage safe sale and service of alcohol and tobacco, and support no/low alcohol and smoke free community venues and events and at Shire facilities	6.2.2 Support Livelighter or similar as a community campaign to raise community awareness in healthy eating and living	6.3.2 Create accessible spaces and encourage disabled, indigenous and other cultural participation	6.4.2 Implement COVID19 Safety Plans in consultation with emergency authorities and develop risk management guidelines for public events	6.5.2 Provide public health education on matters such as FoodSafe, vector and other disease control
6.1.3 Encourage the community, particularly pregnant mothers, to reduce smoking and promote smoke free public spaces such as playgrounds	6.2.3 Measure the adverse health impacts of inactivity and obesity and encourage weight reduction	6.3.3 Encourage personal health screening services such as prostate and cervical cancer, blood pressure and mammograms	6.4.3 Provide community education for personal hygiene, safe sex, home and workplace hygiene, including cleaning and disinfection	6.5.3 Maintain safe food standards by regular surveillance of food premises and food & packaged water manufacture
6.1.4 In conjunction with the Police and other stakeholders conduct a Safety Audit to improve safety and prevent crime and anti-social behaviour	6.2.4 Promote healthy eating and affordable meals and drinks in food outlets and at venues and events	6.3.4 Engage with agencies to maintain safe roads, provide bushfire prevention and manage climate change impacts	6.4.4 Minimise the incidence and community spread of infectious disease through education, vaccination, food surveillance and vector control	6.5.4 Monitor drinking and recreational waters, public aquatic facilities to maintain standards and reduce public health risks
	6.2.5 Provide safe and accessible public open spaces and walking trails	6.3.5 Monitor the safe use of pesticides & herbicides and their equipment & disposal of liquid wastes		6.5.5 Maintain an active monitoring & education program to minimise mosquito nuisance



Conclusion

This Plan was developed over 18 months duration in consultation with elected members and the local community. This is the first public health plan of many to follow that will require Council to consider the needs of the community when planning for better public health outcomes.

While public health is the responsibility of all persons in the community, this plan focusses on the need to address present shortcomings to improve the health of every person. Improving the health of individuals through exercise and nutrition were identified as key messages, and attention to mental health, the prevention of transport accidents, and increased screening for cancer-related illnesses will be beneficial in the longer term.

The Council will need to provide leadership to improve public health outcomes by:

- Leading the community by advocacy to provide better public health planning,
- Having a whole of Council approach,
- Encouraging partnerships with Government and NGOs for health planning, and
- Elected members encouraging and mentoring to promote healthy lifestyles.

The Plan was developed by including:

- Extensive analysis of health data (a well-developed Health Profile Report)
- Participation in an electronic Health and Well Being Survey, and
- Consultation with elected members and senior officers.

The Way Forward

The strategies contained in the Shire of Gnowangerup's Public Health Plan are intended to mirror work already underway. The Shire of Gnowangerup is well known for the promotion of tourism and recreational pursuits, and living in harmony with the natural environment and practising sustainability. This connection with community was recognised through encouraging comments drawn from the Public Health & Wellbeing Survey.

The Shire of Gnowangerup may give consideration to liaising with the Great Southern Population Health Unit Health Promotion Officer in conjunction with neighbouring shires to review the supporting information in the Health Profile Report and the Public Health & Wellbeing Survey, and to work with government and funding agencies to raise awareness of the need for healthy lifestyles.

The Plan requires Council to ensure that its citizens are afforded protection from disease, minimise harm, promote active healthy lifestyles sustainably and the provide a safe environment by reducing risks to public health. This Plan is the first of many public health plans that will provide a direct focus on supporting better health outcomes of constituents living in the Shire of Gnowangerup.

Information used in the research phase of this plan was principally drawn from ABS Census (2016), SEIFA Index, AEDC (Education) data, Health Department hospital admissions data (2018 – 2020), and the Shire of Gnowangerup Public Health & Wellbeing Survey.



Annexure - Supporting the Shire of Gnowangerup's Public Health & Wellbeing Plan 2022-2026

Purpose

This Annexure supports the Public Health Plan (PHP) 2022-2026 and provides some perspective for a new PHP.

Approach

Is to give due consideration to compliance, recognising the Shire's current facilities and services, strengthening strategic alignments and considering potential collaborations and initiatives.

Key Areas for Healthy and Safe Environments.

(Promote, Prevent, Protect, Enable and Aboriginal Health and Wellbeing)

Over the next 18 months the following key areas will be considered to improve dialogue and to inform the redevelopment of the plan.

1. Maintaining primary functions and responsibilities.
 - Continue environmental health prevention and compliance (food safety, waste, water quality).
 - Protect built environments and public place amenity and safety.
 - Investigate environmental health hazard and risk assessment.
 - Support emergency management.
2. Acknowledgment of existing facilities and services.
 - Consider all local services and facilities.
 - Community events and wellbeing initiatives.
3. Consider the State Public Health Plan (SPHP) objectives.
 - Consult with Council and Executive.
 - Consider the SPHP objectives in the local context.
 - Consider the overarching objective that refers to the State's Aboriginal Health and Wellbeing framework.
4. Relate the Council Plan 2025-2035 objectives.
 - Undertake a review of the new Council Plan.

- Relate relevant objectives to inform the redevelopment of the PHP.
5. Review relevant population health profile data.
 - Consider data in collaboration with relevant regional agencies.
 - Collate information to support the redrafting of the plan.
 6. Consider regional initiatives supporting community health and social wellbeing such as:
 - Social connection and inclusion.
 - Physical activity.
 - Access to healthy food.
 - Mental health awareness and support initiatives.
 - Access to regional services and facilities.

Monitoring and Reporting

Monitoring

Progress will be monitored using:

- Existing service delivery data.
- Environmental health compliance records.
- Community feedback and regional engagement outcomes.

Reporting

- An **annual report** will be prepared in accordance with the *Public Health Act 2016*

Review and Transition

This Annexure is an interim measure and will:

- Support the current plan until the new PHP is adopted.
- Be part of the review to the Department of Health in line with reporting requirements.
- Inform the structure, priorities and approach for the review and re-development of the PHP.

11.3

INITIATION TO ADOPT AMENDMENT NO. 17 TO LOCAL PLANNING SCHEME NO.2 FOR ADVERTISING

Location: Lot 32 (No.6) Eldridge Street, Ongerup
Proponent: Lateral Planning/Uniting Church in Australia Property Trust (WA)
Date of Report: 27 May 2025
Business Unit: Planning
Responsible Officer: David Nicholson - Chief Executive Officer
Author: Adrian Nicoll – Project Planner
Disclosure of Interest: Nil

ATTACHMENTS

- Scheme Amendment 17 - Report

PURPOSE OF THE REPORT

Council is requested to approve the:

1. Rezoning of Lot 32 (No.6) Eldridge Street, Ongerup from 'Special Use' to 'Residential' and allocating a density code of 'R15';
2. Amending the Scheme Text by removing the following entry from the table of Special Use zones in Schedule 4 – Special Use zones:

7	Lot 32 Eldridge Street, Ongerup	(iii) Place of Worship, Church
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Fig 1 - Property location – Lot 32 (No.6) Eldridge Street, Ongerup



BACKGROUND

The Lot 32 (No.6) Eldridge Street, Ongerup is owned by the Uniting Church in Australia Property Trust (WA).

The subject site is occupied by a single-storey brick and tile (former) church situated on the north-east part of the site fronting Eldridge Street. A small outbuilding is positioned to the rear of the church. The site is relatively flat with several dispersed trees. Informal parking surrounds the former church building. The rear boundary of the site abuts a 5-metre-wide compact gravel laneway (dedicated as a public road).

The Ongerup Uniting Church was constructed circa 1956. The place does not appear in the Shire's Heritage Survey and is not included in the Shire's LPS2 Heritage List or the State Register of Heritage Places. Originally built as a Methodist Church, the congregation became part of the Uniting Church in Australia in 1977. There is no longer an active congregation in Ongerup and the site is now surplus to the requirements of the Uniting Church in Australia.

As the site is no longer required for church purposes, the Uniting Church is seeking to amend the zoning of the land under Local Planning Scheme No.2 (LPS2) to allow the site to be used for a wider range of purposes commensurate with the site's context within Ongerup.

The site is presently zoned Special Use under LPS2. Schedule 4 of LPS2 sets out specific land uses for each Special Use zone throughout the scheme area. The site is listed in Appendix 4 as SU7 with the Special Uses of 'Place of Public Worship' and 'Church.'

The abutting land to the north and west is zoned Residential with a density code of R15 under LPS2. Land to the south fronting Eldridge Street is within the Town Centre zone.

COMMENTS

The Scheme Amendment is proposing to:

1. Rezone Lot 32 (No.6) Eldridge Street, Ongerup from 'Special Use' to 'Residential' and allocating a density code of 'R15';
2. Amending the Scheme Text by removing the following entry from the table of Special Use zones in Schedule 4 – Special Use zones:

7	Lot 32 Eldridge Street, Ongerup	Place of Worship, Church
---	---------------------------------	--------------------------

The Amendment No.17 proposes to include the site in the Residential zone, to allow the site to be utilised for housing development.

This Council report item requests that the Shire of Gnowangerup Council, agree to initiate the proposed scheme amendment, for advertising purposes. At the close of advertising, it is proposed that any submissions are brought back to Council for deliberation and a final decision made on the proposal.

CONSULTATION

It is proposed that the Amendment No.17 is advertised to government agencies and to adjacent landholders.

LEGAL AND STATUTORY REQUIREMENTS

A local planning scheme is a statutory document that defines the way land can be used and developed. A local planning scheme amendment proposes to modify the scheme text and/or map.

The process undertaken for a 'Standard' scheme amendment includes:

1. The local government resolves to proceed to modify the proposed amendment.
2. The proposed scheme amendment is referred to the Environmental Protection Authority for assessment.
3. The local government seeks the approval of the Commission to advertise the proposed amendment.
4. The Minister grants approval to advertise the amendment. The Minister may require modification to be undertaken prior to advertising.
5. The local government advertises the amendment for a min 42 days.
6. The amendment is referred back to Council for final consideration and then forwarded to the Minister for endorsement.

The key elements of the statutory environment in relation to the proposed Scheme Amendments are set out in the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015*. The proposed scheme amendment has been prepared having regard to the Act, the Regulations and Model Scheme Text and Deemed Provisions contained therein.

The *Planning and Development (Local Planning Schemes) Regulations 2015* identifies three different levels of amendments – basic, standard and complex. The Amendment No.17 is a standard amendment as it would have minimal impact on land in the scheme area.

POLICY IMPLICATIONS

There are no policy implications relating to this item.

FINANCIAL IMPLICATIONS

There are no financial implications to the adoption of the scheme amendment.

STRATEGIC IMPLICATIONS

As per Council Plan 2025-2035

Theme	3. Local Economy
3.1 Attract diverse investment in the district, strengthening local business to build a resilient economy.	3.1.1 Promote our region, attracting new business, industry and residents

RISK MANAGEMENT

This item has been evaluated against the current Council approved Risk Management Register.

Risk description	Council does not support the adoption of the amendment.
Primary Strategic Risk Category	Business sector growth, meaning new employees looking for housing.
Primary Strategic Risk Category Description	Lack of affordable land for future workers within the town and shire.
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Major
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Possible

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

The Council may choose to support the amendment subject to modifications or not to support the adoption of the amendment. Should the Council decide not to support the amendment, the Council should give a reason(s) for their decision.

CONCLUSION

This scheme amendment request seeks to:

1. Rezone Lot 32 (No.6) Eldridge Street, Ongerup from 'Special Use' to 'Residential' and allocating a density code of 'R15';
2. Amend the Scheme Text by removing the following entry from the table of Special Use zones in Schedule 4 – Special Use zones:

7	Lot 32 Eldridge Street, Ongerup	Place of Worship, Church
---	---------------------------------	--------------------------

This request is being made in accordance with Section 75 of the *Planning and Development Act 2005* to facilitate the efficient implementation of housing on the subject land.

This Council report item requests that the Shire of Gnowangerup Council, agree to initiate the proposed scheme amendment, for advertising purposes. At the close of advertising, it is proposed that any submissions are brought back to Council for deliberation and a final decision made on the proposal.

VOTING REQUIREMENTS

Simple majority

COUNCIL RESOLUTION

MOVED: Cr M Creagh

SECONDED: Cr R Kiddle

0526.04 That Council:

1. Pursuant to sections 75 of the *Planning and Development Act 2005*, RESOLVES to adopt Scheme Amendment No. 17, to amend Local Planning Scheme No. 2 as follows:

- Rezone Lot 32 (No.6) Eldridge Street, Ongerup from 'Special Use' to 'Residential' and allocating a density code of 'R15';
- Amending the Scheme Text by removing the following entry from the table of Special Use zones in Schedule 4 – Special Use zones:

7	Lot 32 Eldridge Street, Ongerup	Place of Worship, Church
---	---------------------------------	--------------------------

2. Pursuant to r. 35 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, that the amendment is 'standard' in accordance with regulation 34 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, as it satisfies the following criteria:

- (e) an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment;
- (f) an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area;
- (g) it is not considered a complex or basic amendment.

3. REFERS Scheme Amendment No. 17 to the Environmental Protection Authority (EPA), pursuant to s. 81 of the *Planning and Development Act 2005*, by giving to the EPA written notice of this resolution and such written information to enable the EPA to comply with s. 48A of the *Environmental Protection Act 1986*;
4. Pursuant to r. 46A of the *Planning and Development (Local Planning Schemes) 2015*, AUTHORISES the Chief Executive Officer to forward a copy of the amendment to the Western Australian Planning Commission to seek approval from the Minister to advertise the proposed standard amendment in accordance with section 83A of the *Planning and Development Act 2005*;

5. Pursuant to r. 46C of the *Planning and Development (Local Planning Schemes) Regulations 2015*, DELEGATES the Chief Executive Officer to:
- a) Undertake modifications to Amendment No. 17 as required by the Minister, in accordance with s. 83A (2)(b) of the *Planning and Development Act 2005*;
 - b) Undertake any further referrals of modified Amendment No. 17 to the EPA, if required, in accordance with s. 83A(3) and s. 81 and s. 82 of the *Planning and Development Act 2005*; and
 - c) Resubmit the modified amendment to the Minister for approval, in accordance with s.83A (1) of the *Planning and Development Act 2005*.
6. In accordance with the requirements of r. 47 (1) and (2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, DELEGATE the Chief Executive Officer to advertise Amendment No. 17 to Local Planning Scheme No. 2, as soon as reasonably practicable after the Minister grants approval in accordance with s. 83A(2)(a) of the *Planning and Development Act 2005*.

UNANIMOUSLY CARRIED BY: 7/0

FOR: Cr K O’Keeffe, Cr M Creagh, Cr P Callaghan, Cr R Miniter, Cr R O’Meehan,
Cr J Hemley, Cr R Kiddle

AGAINST: Nil

PLANNING AND DEVELOPMENT ACT 2005

RESOLUTION TO ADOPT AMENDMENT TO LOCAL PLANNING SCHEME

SHIRE OF GNOWANGERUP LOCAL PLANNING SCHEME No.2

AMENDMENT No.17

Resolved that the Local Government, pursuant to Section 75 of the Planning and Development Act 2005, amend the above Local Planning Scheme by:

1. Amending the Scheme Map by rezoning Lot 32 (No.6) Eldridge Street, Ongerup from 'Special Use' to 'Residential' and allocating a density code of 'R15';
2. Amending the Scheme Text by removing the following entry from the table of Special Use zones in Schedule 4 – Special Use zones:

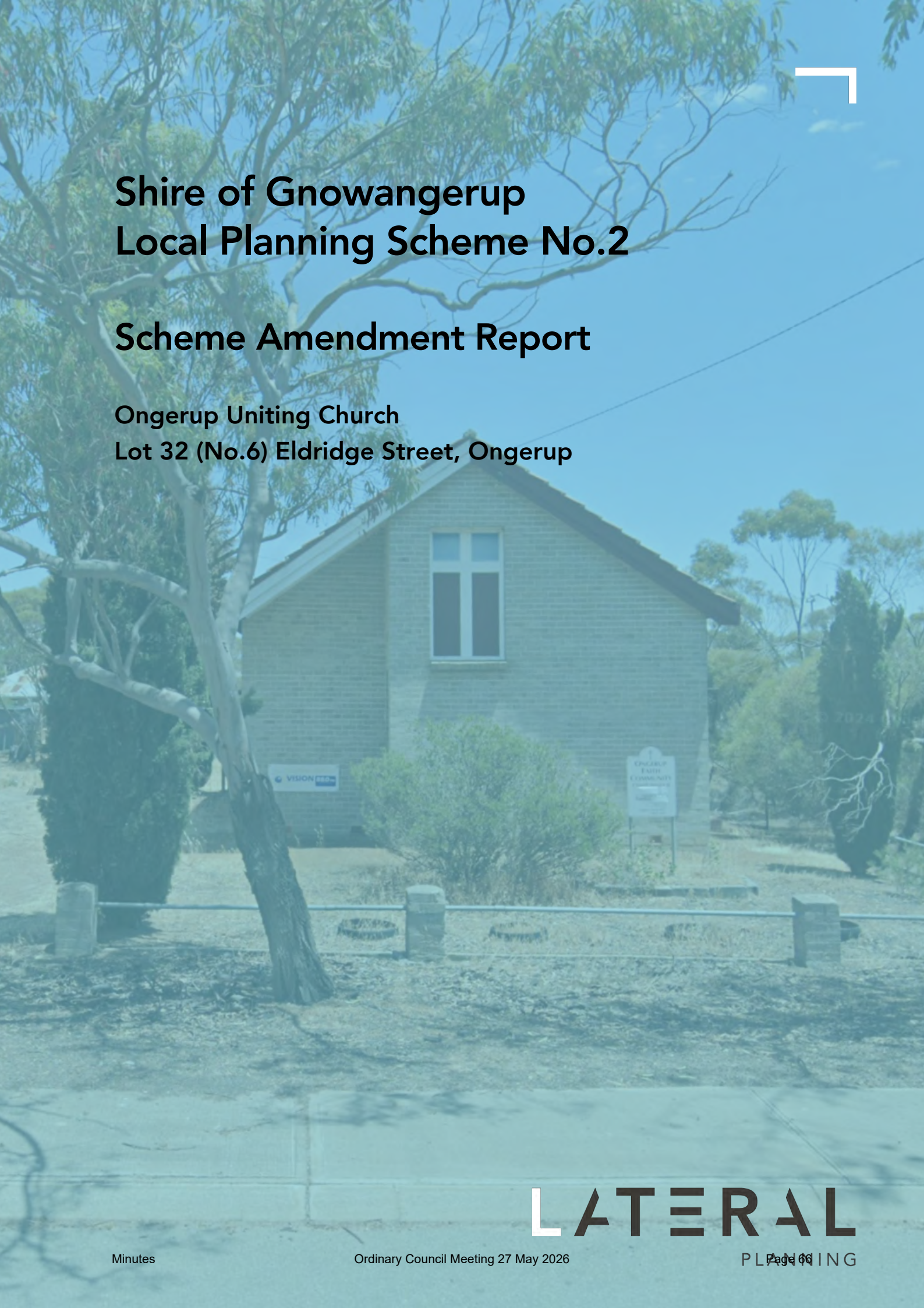
7	Lot 32 Eldridge Street, Ongerup	Place of Worship, Church	
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This Amendment is a standard amendment under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

1. The amendment will have minimal impact on land in the scheme area that is not the subject of this amendment;
2. The amendment will not result in any significant environmental, social, economic or governance impacts on land in the scheme area; and
3. The amendment is not a complex or basic amendment.

Dated _____ 2026

Chief Executive Officer



Shire of Gnowangerup Local Planning Scheme No.2

Scheme Amendment Report

Ongerup Uniting Church

Lot 32 (No.6) Eldridge Street, Ongerup

LATERAL

Document Control

Reference	0488
Location	Lot 32 (No.6) Eldridge Street, Ongerup
Client	Uniting Church in Australia Property Trust (WA)
Document File Name	0489 Scheme Amendment Report.docx
Document Date	24 April 2026
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Author	Alan Stewart

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1.0 Introduction

Lateral Planning acts for the Uniting Church in Australia Property Trust (WA) ('UCA'), the registered proprietor of Lot 32 (No.6) Eldridge Street, Ongerup ('site'). REFER NOTE BELOW

This report has been prepared in support of an Amendment to Shire of Gnowangerup ('Shire') Local Planning Scheme No.2 ('LPS2') to rezone the site from 'Special Use' to 'Residential' with a density code of R15.

The site is no longer used as a place of worship by the UCA and the Amendment will provide greater flexibility with respect to the future use and development of the site. The Amendment represents a logical extension of the Residential zone that exists to the north and west of the site.

Note on Site Address

Landgate refers to the address of the site as No.6 Lamont Street, Ongerup. This is an error and the UCA has requested Landgate to amend its records to refer to the site address as No.6 Eldridge Street, Ongerup.

2.0 Subject Site

The site is situated in the Great Southern region of Western Australia in the townsite of Ongerup, approximately 130 kilometres north-east of Albany.

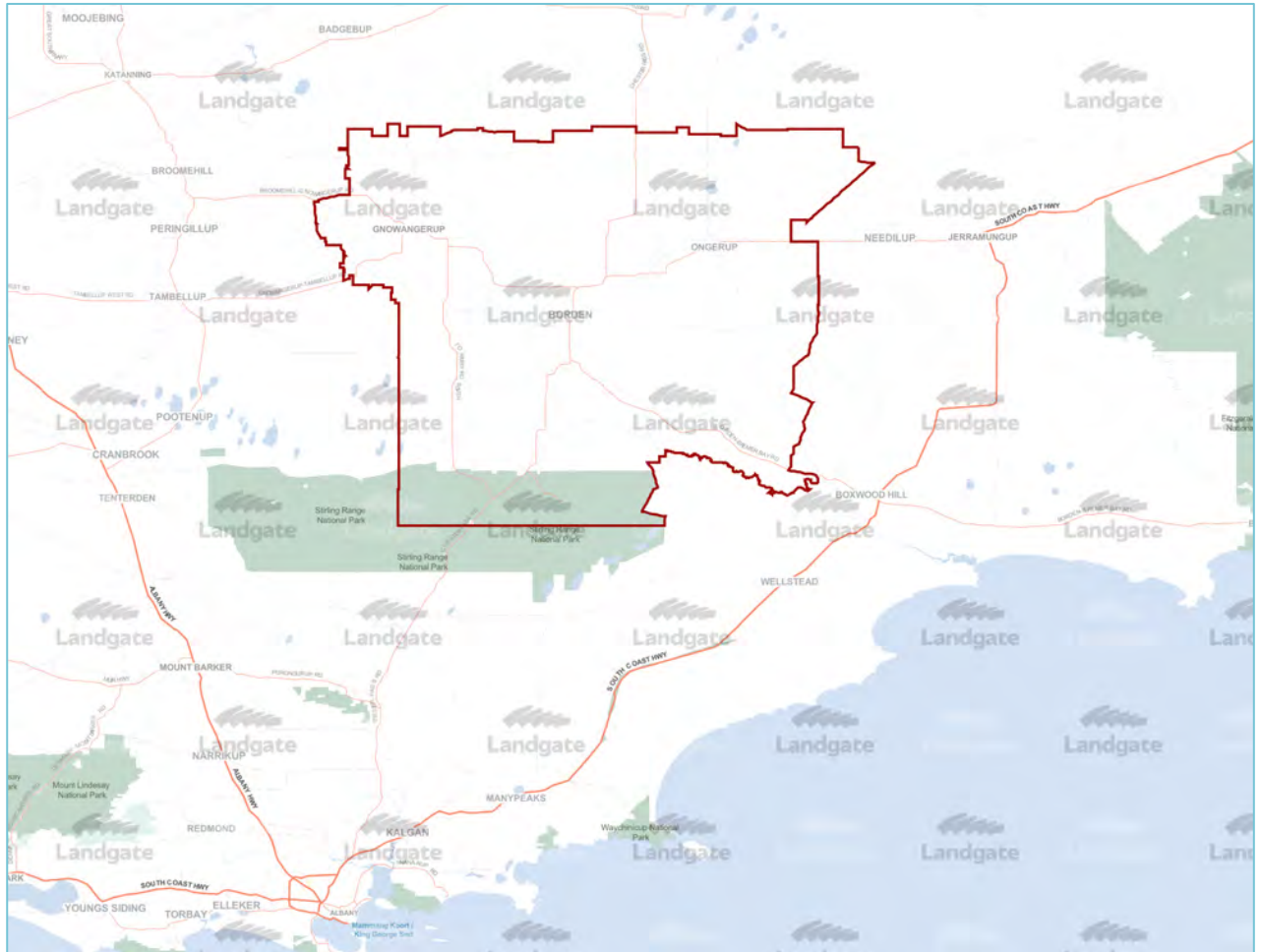


Figure 1: Regional Context

The site is 40 kilometres west of South Coast Highway, which runs between Esperance to the east and Albany to the south-west via the towns of Jerramungup and Ravensthorpe. The site is 80 metres south of Gnowangerup-Jerramungup Road.

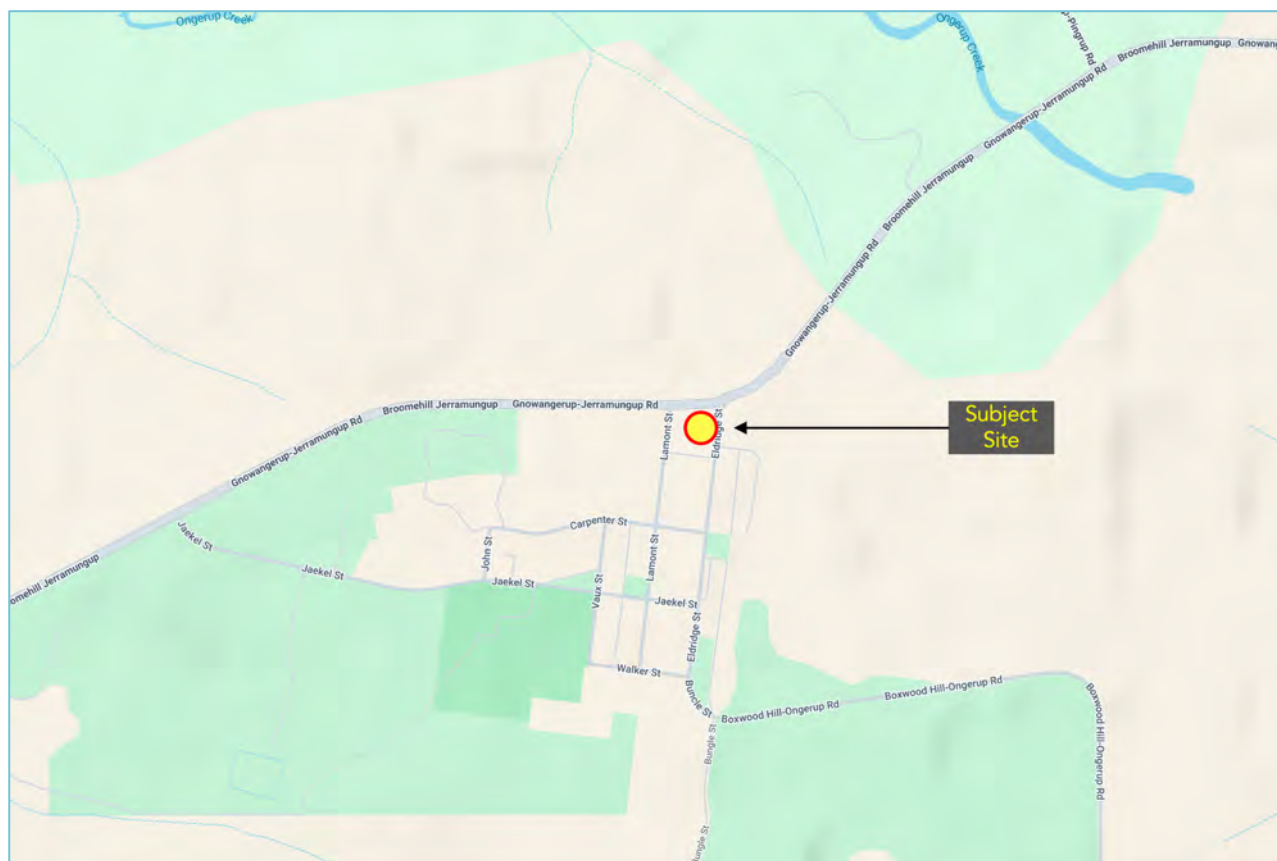


Figure 2: Local Context

The site is located on the east side of Eldridge Street, between Woods Street and Gnowangerup-Jerramungup Road, to the north of Ongerup town centre. The surrounding area comprises predominantly residential uses. The adjoining site to the north is vacant while the properties to the south and west are occupied by single houses. Commercial and community uses are located to the south in Ongerup town centre. Ongerup Town Hall is 400 metres to the south and Apex park is 280 metres to the south.

The site comprises one parcel of land as described below.

Registered Proprietor	Uniting Church in Australia Property Trust (WA)
Address	6 Eldridge Street, Ongerup
Cadastral	Lot 32 on Deposited Plan 80050
Certificate of Title	Volume 1495 Folio 583
Land Area	1,012m ²
Frontage	Eldridge Street: 20.12 metres

The site is occupied by a single-storey brick and tile (former) church situated on the north-east part of the site fronting Eldridge Street. A small outbuilding is positioned to the rear of the church. The site is relatively flat with several dispersed trees. Informal parking surrounds the former church building. The rear boundary of the site abuts a 5 metre wide compact gravel laneway (dedicated as a public road).

The Ongerup Uniting Church was constructed circa 1956. The place does not appear in the Shire's Heritage Survey and is not included in the Shire's LPS2 Heritage List or the State Register of Heritage Places. Originally built as a Methodist Church, the congregation became part of the Uniting Church in Australia in 1977. There is no longer an active congregation in Ongerup and the site is now surplus to the requirements of the Uniting Church in Australia.

As the site is no longer required for church purposes, the UCA is seeking to amend the zoning of the land under LPS2 to allow the site to be used for a wider range of purposes commensurate with the site's context within Ongerup.



Figure 3: Aerial Photo of Site

3.0 Town Planning Considerations

3.1 Planning and Development Act 2005

The proposed Amendment to LPS2 is prepared pursuant to Section 75 (b) of the *Planning and Development Act 2005* and in accordance with the relevant provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the 'Regulations').

3.2 State Planning Policies

3.2.1 State Planning Policy 3.0 – Urban Growth and Settlement

State Planning Policy 3.0 – Urban Growth and Settlement ('SPP3.0') applies throughout Western Australia. The Objectives of SPP3.0 include:

- *To promote a sustainable and well planned pattern of settlement across the State, with sufficient and suitable land to provide for a wide variety of housing, employment, recreation facilities and open space.*
- *To build on existing communities with established local and regional economies, concentrate investment in the improvement of services and infrastructure and enhance the quality of life in those communities.*

The amendment will fulfil these Objectives by increasing the supply of Residential zoned land in the Shire of Gnowangerup.

3.2.2 State Planning Policy 3.3 – Historic Heritage Conservation

State Planning Policy 3.3 ('SPP3.3') sets out the *"principles of sound and responsible planning for the conservation and protection of Western Australia's historic heritage."*

SPP3.3 provides guidance for Local Government to undertake a Heritage Survey and establish a statutory Heritage List pursuant to a Local Planning Scheme.

The former church does not appear in the Shire's Heritage Survey and the place is not included in the Shire's LPS2 Heritage List or the State Register of Heritage Places. Notwithstanding, an archival record of the place should be made prior to any proposed demolition.

3.2.3 State Planning Policy 3.7 – Bushfire

The site is within a declared bushfire prone area and subject to the provisions of State Planning Policy 3.7 – Bushfire ('SPP3.7') and the associated Planning for Bushfire Guidelines. Any future development on the site may need to be accompanied by a Bushfire Attack Level ('BAL') Assessment and, depending on the proposed use, a Bushfire Management Plan, to ensure the proposal is consistent with the objectives of SPP3.7 and the applicable Bushfire Protection Criteria in the Guidelines.

3.2.4 State Planning Policy 5.4 – Road and Rail Noise

The site is within the trigger distance of Gnowangerup-Jerramungup Road, a significant freight / traffic route. Accordingly, any development proposals for residential or sensitive land uses will need to have due regard to the requirements of State Planning Policy 5.4 to mitigate the effects of road traffic noise on occupants.

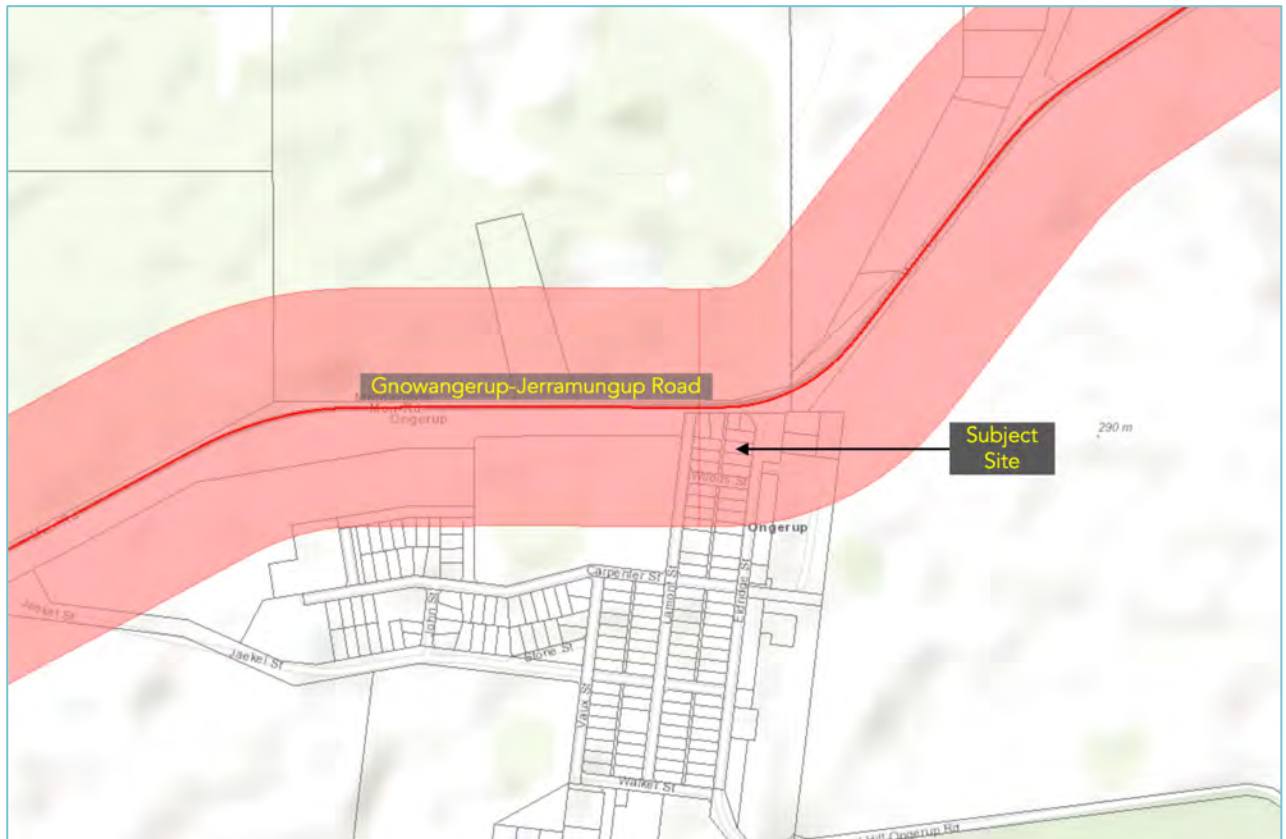


Figure 4: State Planning Policy 5.4 – Trigger Distances

3.2.5 State Planning Policy 7.0 – Design of the Built Environment

Future development on the site will need to consider the Design Principles identified in State Planning Policy 7.0, with any residential development required to consider the provisions of the Residential Design Codes.

3.3 Regional and Sub-Regional Planning Framework

3.3.1 Great Southern Regional Planning and Infrastructure Framework

The Great Southern Regional Planning and Infrastructure Framework ('Regional Framework') was adopted in 2015 as a strategic planning document to guide future growth and development in the Great Southern Region. The Regional Framework acknowledges that agriculture will remain the predominant economic sector for at least the next 20 years and employment associated with this industry will continue to provide the greatest number of jobs in the Great Southern Region. The Regional Framework includes a Settlement Hierarchy. Ongerup is classed as a village (i.e. small rural settlement) servicing the day-to-day needs of the local community.

3.4 Local Planning Strategy

The Shire's Local Planning Strategy ('Strategy') was endorsed by the Western Australian Planning Commission ('WAPC') in 2009. A 2014 review of the Strategy specifically focused on the townsites of Gnowangerup (only) and no further amendments have been made to the Strategy insofar as Ongerup townsites is concerned.

3.5 Shire of Gnowangerup Local Planning Scheme No.2

3.5.1 Zones and Reserves

The site is presently zoned Special Use under LPS2. Schedule 4 of LPS2 sets out specific land uses for each Special Use zone throughout the scheme area. The site is listed in Appendix 4 as SU7 with the Special Uses of 'Place of Public Worship' and 'Church.'

The abutting land to the north and west is zoned Residential with a density code of R15 under LPS2. Land to the south fronting Eldridge Street is within the Town Centre zone.

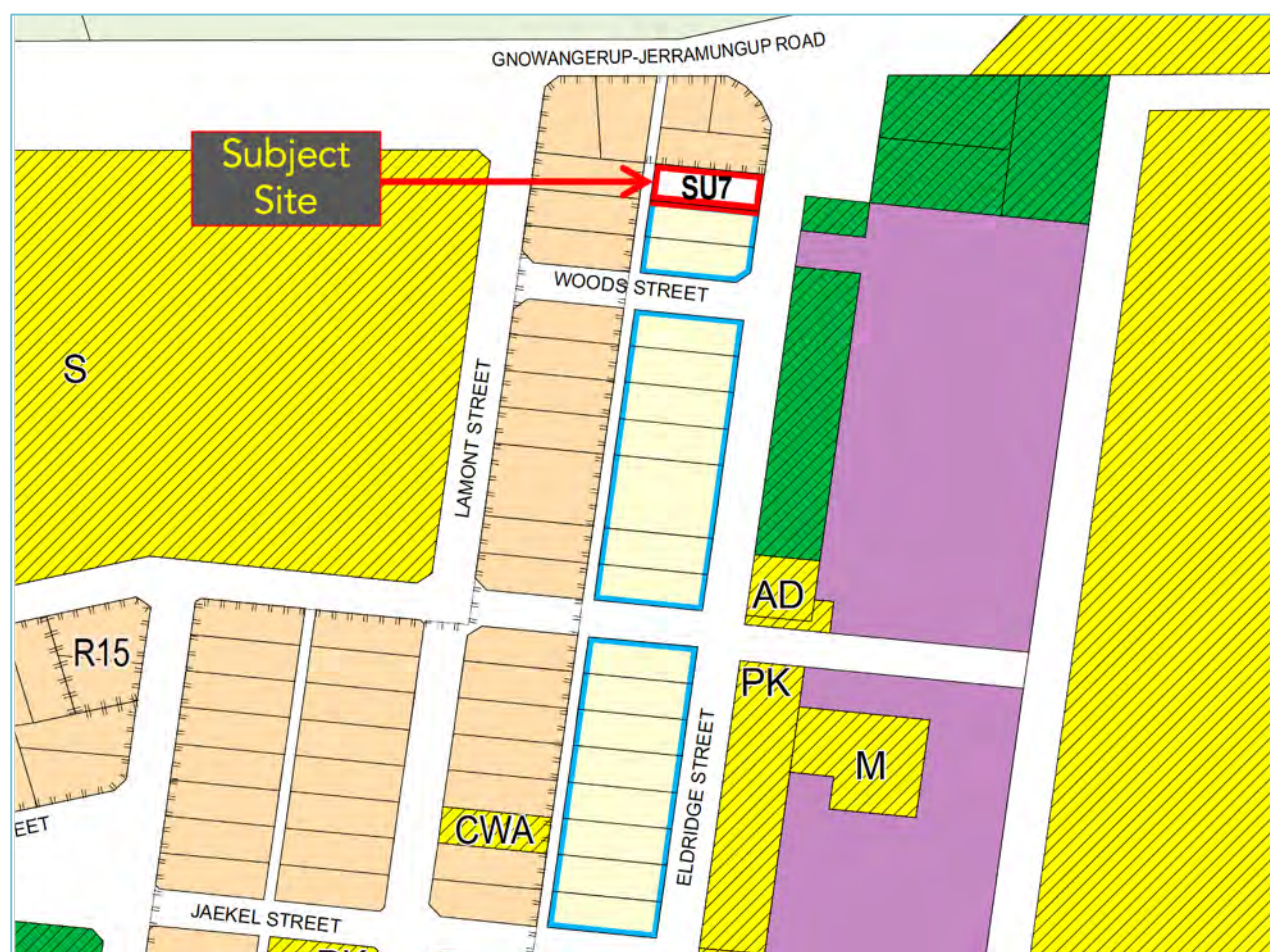


Figure 5: Local Planning Scheme No.2 – Existing Zoning Map

This Amendment proposes to include the site in the Residential zone with a density code of R15, consistent with the zoning and density code over the land to the north and west.

The Objective of the Residential zone pursuant to Clause 4.2 of LPS2 is:

To provide for residential development at a range of densities with a variety of housing to meet the needs of different household types through the application of the Residential Design Codes.

The Amendment will increase the supply of land zoned for Residential purposes in proximity to Ongerup town centre and facilitate the development of low density housing consistent with the Objective of the Residential zone. At a density of R15, the site could accommodate a Single House (with an Ancillary Dwelling). Alternatively, the site could be developed with two Aged / Dependent Persons Dwellings or two Single Bedroom Dwellings (each with an Ancillary Dwelling).

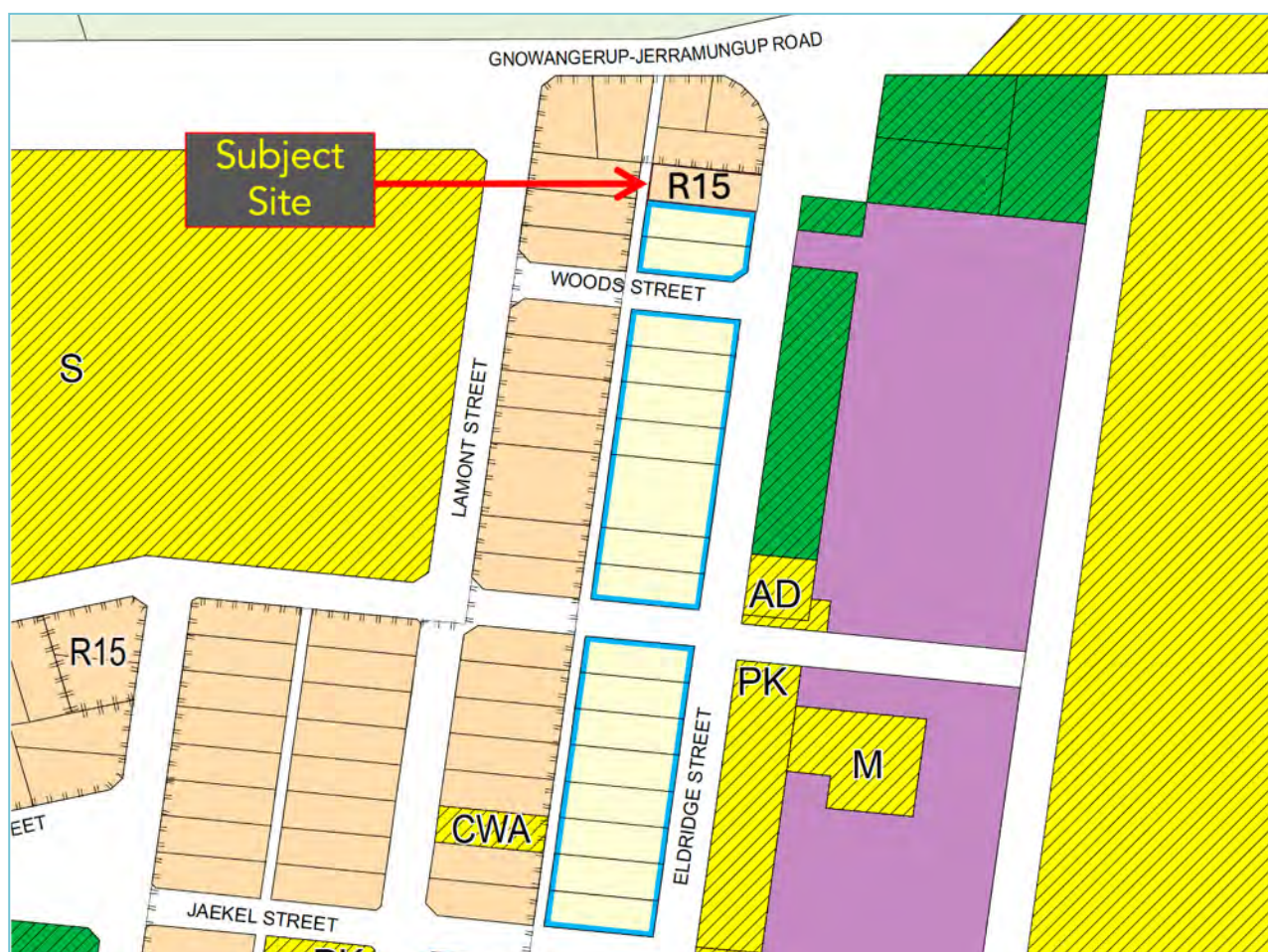


Figure 6: Local Planning Scheme No.2 – Proposed Zoning Map

3.5.2 Special Control Areas

The site is not within any Special Control Areas under LPS2.

3.5.3 Development Investigation Areas

The site is not within any Development Investigation Areas under LPS2.

3.6 Other Considerations

3.6.1 Contaminated Sites

A review of the Department of Water and Environmental Regulation ('DWER') Contaminated Sites Register has identified that the site does not contain a registered contaminated site. There are no known contaminated sites within proximity to the site.

3.6.2 Geomorphic Wetlands

A review of the Department of Biodiversity, Conservation and Attractions ('DBCA') mapping database confirms the site does not contain any Geomorphic Wetlands.

3.6.3 Heritage

The place is not included in the Shire's Heritage List or the State Register of Heritage Places.

A search of the Aboriginal Cultural Heritage Inquiry System indicates there are no known places of Aboriginal Cultural Heritage located in close proximity to the site.

3.7 Justification for Scheme Amendment

The Amendment does not conflict with the Shire's Local Planning Strategy, which was endorsed in 2009 and reviewed in 2014.

The Amendment will increase the supply of land zoned for Residential purposes in proximity to Ongerup town centre and facilitate the development of low density housing consistent with the Objective of the Residential zone. Additional housing will support the local economy.

Due to the site's proximity to Gnowangerup-Jerramungup Road, future development proposals for residential or sensitive land uses will need to have due regard to State Planning Policy 5.4 to mitigate the effects of road traffic noise on occupants. There are no other environmental or heritage factors affecting the site's development potential.

The Amendment is consistent with the planning framework and the principles of orderly and proper planning.

4.0 Conclusion

This report has been prepared in support of an Amendment to Shire of Gnowangerup Local Planning Scheme No.2 to rezone Lot 32 (No.6) Eldridge Street, Ongerup from Special Use to Residential with a density code of R15.

The site is owned by the Uniting Church in Australia Property Trust (WA) and occupied by a former Church constructed circa 1956. The place does not appear in the Shire's Heritage Survey and is not included in the Shire's LPS2 Heritage List or the State Register of Heritage Places. The site is no longer used as a place of worship and is now surplus to the requirements of the owner.

The Amendment is consistent with the zones and density codes applicable to the abutting properties to the north and west. The Amendment will increase the supply of Residential zoned land in Ongerup and facilitate low density housing at a density of up to R15. The Amendment is consistent with the orderly and proper planning of the locality.

PLANNING AND DEVELOPMENT ACT 2005

RESOLUTION TO AMEND LOCAL PLANNING SCHEME

SHIRE OF GNOWANGERUP LOCAL PLANNING SCHEME No.2

AMENDMENT No.17

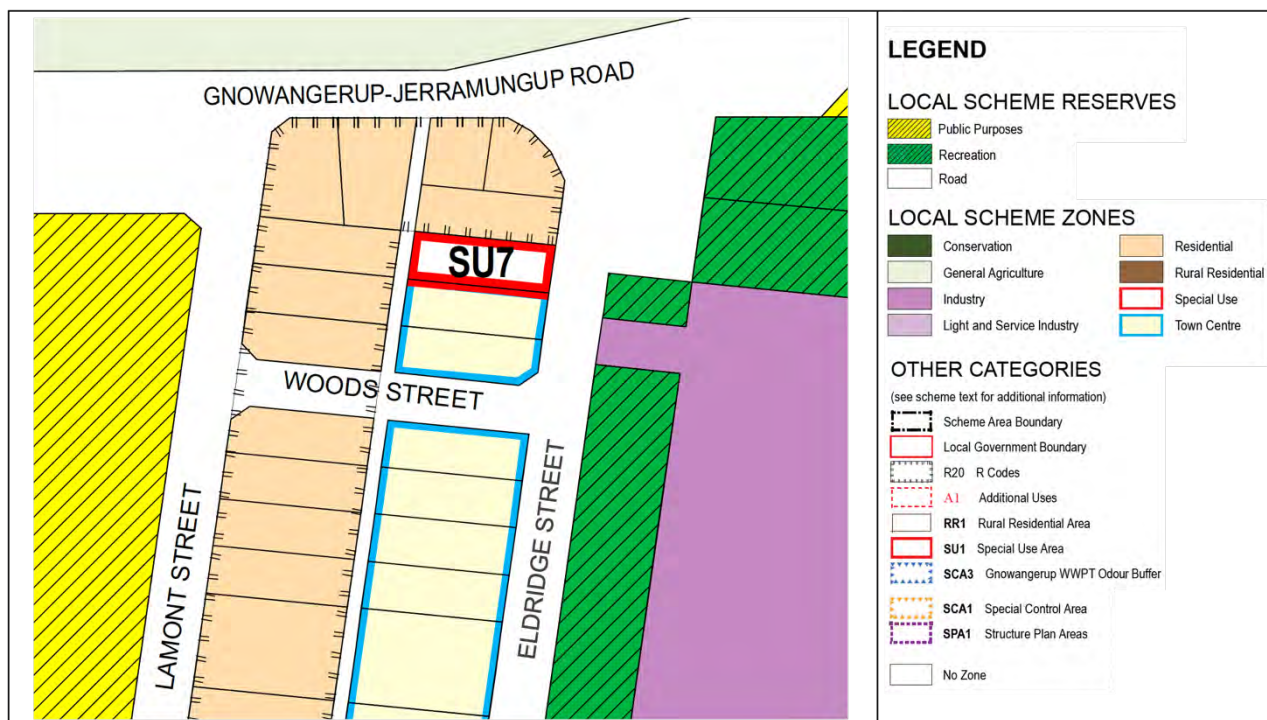
Resolved that the Local Government, pursuant to Section 75 of the Planning and Development Act 2005, amend the above Local Planning Scheme by:

1. Amending the Scheme Map by rezoning Lot 32 (No.6) Eldridge Street, Ongerup from 'Special Use' to 'Residential' and allocating a density code of 'R15';
2. Amending the Scheme Text by removing the following entry from the table of Special Use zones in Schedule 4 – Special Use zones:

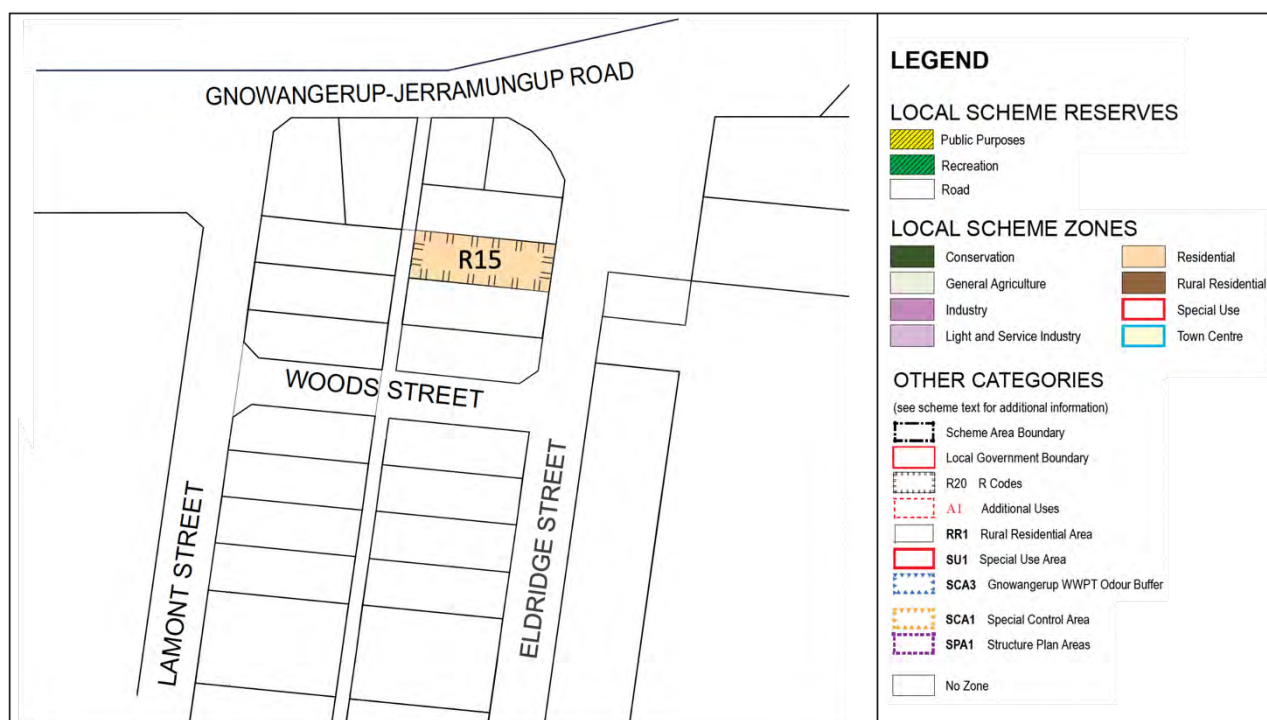
7	Lot 32 Eldridge Street, Ongerup	Place of Worship, Church	
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SHIRE OF GNOWANGERUP
LOCAL PLANNING SCHEME No.2
AMENDMENT No.17

EXISTING SCHEME MAP



PROPOSED SCHEME AMENDMENT MAP



COUNCIL ADOPTION

This Standard Amendment was adopted by resolution of the Council of the Shire of Gnowangerup at the Ordinary Meeting of the Council held on the th day of 2026.

MAYOR/SHIRE PRESIDENT

CHIEF EXECUTIVE OFFICER

COUNCIL RESOLUTION TO ADVERTISE

This Standard Amendment was adopted for the purpose of advertising by resolution of the Council of the Shire of Gnowangerup at the Ordinary Meeting of the Council held on the th day of 2026.

MAYOR/SHIRE PRESIDENT

CHIEF EXECUTIVE OFFICER

COUNCIL RECOMMENDATION

This Amendment is recommended for approval by resolution of the Shire of Gnowangerup at the Ordinary Meeting of the Council held on the th day of 2026 and the Common Seal of the Shire of Gnowangerup was hereunto affixed by the authority of a resolution of the Council in the presence of:

MAYOR/SHIRE PRESIDENT

CHIEF EXECUTIVE OFFICER

WAPC RECOMMENDATION FOR APPROVAL

DELEGATED UNDER SECTION 16 OF THE
PLANNING AND DEVELOPMENT ACT 2005

DATE _____

APPROVAL GRANTED

MINISTER FOR PLANNING

DATE _____

11.4 BUSH FIRE ADVISORY COMMITTEE (BFAC) MINUTES (RECOMMENDATION) & PROPOSED FIREBREAK AND FUEL HAZARD REDUCTION ORDER 2026-2027

Location:	Shire of Gnowangerup
Proponent:	Bush Fire Advisory Committee
Date of Report:	8 May 2026
Business Unit:	Corporate and Community Services
Responsible Officer:	Thomas Gorman – Deputy Chief Executive Officer
Author:	Anrie van Zyl –Safety & Emergency Coordinator & Phill Gunn - Community Emergency Services Management (CESM)
Disclosure of Interest:	Nil

ATTACHMENTS

- Proposed 2026-2027 Firebreak and Fuel Hazard Reduction Order
- Unconfirmed Minutes of the Gnowangerup Bush Fire Advisory Committee’s (BFAC) Annual General Meeting (AGM) held on the 24th March 2026

PURPOSE OF THE REPORT

Presented for Council consideration is the 2026-2027 Firebreak and Fuel Hazard Reduction Order as proposed by the Shire of Gnowangerup Bush Fire Advisory Committee (BFAC). Council is also to consider the endorsement of the recommended appointments of Fire Control Officers by the Gnowangerup BFAC for the 2026-2027 financial year.

BACKGROUND

Council issues a Firebreak and Fuel Hazard Reduction Order each year, under Section 33 of the *Bush Fire Act 1954* (the *Act*). The Order requires certain actions to be carried out with respect to fire hazard reduction / fire prevention on land. The Order is distributed with the rates notice and any other publication conducted as required by the *Act*.

Fire Control Officers (FCO’s) are appointed by Council under Section 38 of the *Act* to issue “Permits to Burn” and to carry out any other actions as set out under Section 39 of the *Act*.

COMMENTS

The format of the Firebreak and Fuel Hazard Reduction Order will remain consistent with last year and includes maps of each Shire division to clearly identify boundaries. This is intended to reduce confusion when divisional Harvest and Vehicle Movement Bans are imposed. The four (4) division maps have been updated with a new design and now include a QR code for easy access to Google Maps.

Following the Bush Fire Advisory Committee (BFAC) meeting held in March 2026, two additional amendments were incorporated into the proposed 2026–2027 Firebreak and Fuel Hazard Reduction Order prior to finalisation of the document.

The first amendment includes the addition of “stand-alone power systems” under the “Buildings/Structures/Fuel Storage” section to ensure appropriate Asset Protection Zone requirements also apply to stand-alone power infrastructure.

The second amendment relates to the “Minimum Standard Fire Fighting Equipment” table under the “Use of Machinery” section. The original requirement of “1 x mobile firefighting unit per header (minimum 600L capacity)” for two or more headers/harvesters has been amended to “2 x mobile firefighting units (minimum 600L capacity)”.

The rationale for the amendment, as discussed by the Chief Bush Fire Control Officer and his deputies, is that the likelihood of multiple headers being simultaneously engulfed by fire is considered minimal. Consideration was also given to the increasing financial burden associated with requiring additional firefighting units for harvesting operations. It was further noted that there are very few farming operations within the Shire operating three or more headers simultaneously during harvest activities.

The BFAC Committee meets biannually in April and October each year and committee members consist of members from the Borden, Gnowangerup and Ongerup Bushfire Brigades.

BFAC nominated the following appointments and requires endorsement by Council:

CHIEF FIRE CONTROL OFFICER:	Wayne Pech
DEPUTY FIRE CONTROL OFFICER 1:	Rick Carpenter
DEPUTY FIRE CONTROL OFFICER 2:	Chris Stone
FIRE WEATHER OFFICER:	William Dillon
COMMUNICATIONS OFFICER:	Paul Richardson
BASE RADIO OFFICER:	Chris Stone

**FIRE CONTROL OFFICERS
(Permit issuing Authority FCO’s with Two Way Radios)**

GNOWANGERUP

Paul Nicholas (Captain)	Brad Kiddle
Bill O’Keeffe	Scott Hemley
Wayne Pech	Richard House
Brandon Wise	Shane Kingston
Tom McInerney	William Dillon

ONGERUP

Rick Carpenter (Captain)	Brenden O’Neill
Mick Creagh	Greg Hyde
Travis Hawkins	Graeme Savage
Greg O’Neill	Kelvin Hams
Darren Baum	Rohan Vaux
Michael Long	

BORDEN

Wayne Davis (Captain)
 Paul Richardson
 Jason Stone
 Chris Stone
 Darren Moir
 Jeremy Hitsert

Jeremy Bailey
 William Gaze
 Tim O'Meehan
 Brendan Barrows
 Murray Moir
 Harry Milne

COMMUNITY EMERGENCY SERVICES MANAGER/FIRE CONTROL OFFICER

Phill Gunn

CONSULTATION WITH THE COMMUNITY AND GOVERNMENT AGENCIES

Shire of Gnowangerup Bush Fire Advisory Committee

LEGAL AND STATUTORY REQUIREMENTS

Sections 17, 18, 33, 38, and 39 of the Bush Fire Act 1954

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The cost of producing the Firebreak Order Booklet which has been allowed for in the budget.

STRATEGIC IMPLICATIONS

As per Council Plan 2025-2035

Theme	1.	Our Community
Strategy	1.1	Support an active, healthy and inclusive community culture
Activity	1.1.5	Work collaboratively to ensure our emergency services and disaster recovery arrangements are appropriate, support and encourage volunteering across the district.

IMPACT ON CAPACITY

Nil

RISK MANAGEMENT CONSIDERATIONS

RISK MANAGEMENT FRAMEWORK			
Risk Profile	Risk Description/Cause	Key Control	Current Action
Community Disruption	Failure to adequately prepare and respond to events that cause disruption to the local community	- Annual Works Plan - LEMC Framework (inc. arrangements)	- Bushfire Training - Update & maintain Bushfire Risk Management Plan

		• Bushfire Risk Management Planning • Volunteer BFB Management & Training	
Residual Risk Rating - High			
Adverse Regulatory Change	Potential changes to the regulatory landscape that will have an adverse effect on the Shire's ability to maintain compliance	• Lobbying Activities • Training for staff • Mandatory training for Elected Members • Department updates • State Law Publisher legislative updates	• Training for Staff & CESM
Residual Risk Rating - Moderate			

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

It is statutory requirements under the *Bush Fires Act 1954*.

CONCLUSION

It is a statutory requirement under Sections 38 and 39 of the *Bush Fire Act 1954* to appoint the recommended positions within the Gnowangerup BFAC. It is also a statutory requirement under Sections 17, 18 and 33 of the *Bush Fire Act 1954* to advertise the dates of the burning periods and actions to be carried out with respect to fire hazard reduction / fire prevention on land.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

MOVED: Cr P Callaghan

SECONDED: Cr M Creagh

0526. 05 That Council:

1) Adopts the 2026-2027 Firebreak and Fuel Hazard Reduction Order as presented.

2) Endorses the following appointments by the Shire of Gnowangerup Bush Fire Advisory Committee for the 2026-2027 Fire Season:

CHIEF FIRE CONTROL OFFICER:	Wayne Pech
DEPUTY FIRE CONTROL OFFICER 1:	Rick Carpenter
DEPUTY FIRE CONTROL OFFICER 2:	Chris Stone
FIRE WEATHER OFFICER:	William Dillon
COMMUNICATIONS OFFICER:	Paul Richardson
BASE RADIO OFFICER:	Chris Stone

FIRE CONTROL OFFICERS (Permit issuing Authority FCO's with Two Way Radios)

Paul Nicholas (Captain)	Brad Kiddle
Bill O'Keeffe	Scott Hemley
Wayne Pech	Richard House
Brandon Wise	Shane Kingston
Tom McInerney	William Dillon

GNOWANGERUP

Rick Carpenter (Captain)	Brenden O'Neill
Mick Creagh	Greg Hyde
Travis Hawkins	Graeme Savage
Greg O'Neill	Kelvin Hams
Darren Baum	Rohan Vaux
Michael Long	

BORDEN

Wayne Davis (Captain)	Jeremy Bailey
Paul Richardson	William Gaze
Jason Stone	Tim O'Meehan
Chris Stone	Brendan Barrows
Darren Moir	Murray Moir
Jeremy Hitsert	Harry Milne

**COMMUNITY EMERGENCY SERVICES MANAGER/FIRE CONTROL OFFICER
Phill Gunn**

UNANIMOUSLY CARRIED BY: 7/0

**FOR: Cr K O’Keeffe, Cr M Creagh, Cr P Callaghan, Cr R Minitier, Cr R O’Meehan,
Cr J Hemley, Cr R Kiddle**

AGAINST: Nil

The Shire President acknowledged and thanked the outgoing Chief Fire Control Officer, Darren Baum, for his dedicated service and valuable contribution to the community.

**IMPORTANT NOTICE FOR ALL OWNERS AND OCCUPIERS OF PROPERTIES
 IN THE SHIRE OF GNOWANGERUP**

**2026/2027 FIREBREAK AND
 FUEL HAZARD REDUCTION ORDER**

Bush Fires Act 1954 – Section 33

**FIREBREAKS
 MUST BE INSTALLED ON ALL PROPERTIES WITHIN THE SHIRE BY
 15 OCTOBER 2026
 AND MAINTAINED CLEAR OF ALL FLAMMABLE MATERIAL
 UP TO AND INCLUDING
 30 APRIL 2027**

DATES YOU MUST REMEMBER

RESTRICTED BURNING PERIOD	PROHIBITED BURNING PERIOD *NO BURNING ALLOWED*	RESTRICTED BURNING PERIOD
15 OCTOBER TO 31 OCTOBER You must obtain a permit to burn from your nearest Fire Control Officer	1 NOVEMBER TO 16 FEBRUARY *Protective Burning may be carried out between 4pm – 12 midnight provided you obtain a permit from your nearest Fire Control Officer	17 FEBRUARY TO 30 APRIL You must obtain a permit to burn from your nearest Fire Control Officer

You must obtain a permit to burn from your nearest Fire Control Officer during Restricted and Prohibited Burning Periods

IN CASE OF FIRE - FOR ALL EMERGENCIES



PHONE 000

Base Operator

0427 281 018

Harvest Ban/Vehicle Movement Hotline

9827 1711

FIREBREAK INFORMATION

THE SHIRE OF GNOWANGERUP FIRE WEATHER DISTRICT IS STIRLING NORTH

RURAL (FARM) PROPERTIES

- **EXTERNAL BOUNDARIES**

- Boundary firebreaks are not compulsory within the Shire of Gnowangerup Rural Area. Landholders can provide boundary firebreaks if they wish.

- **CROPS**

- Firebreaks around crops are not compulsory however landowners are strongly encouraged to maintain voluntary firebreaks. All owners or occupiers of land being used for pasture or crops which exceeds 20 hectares (50 acres) in area shall maintain a mobile firefighting unit in working order with a capacity of not less than 600 litres of water.

- **BUILDINGS/STRUCTURES/FUEL STORAGE/STAND-ALONE POWER SYSTEMS**

- Asset Protection Zones of at least **20 metres** must be constructed and maintained around the perimeter of any building or group of buildings, fuel tanks, haystacks or stand-alone power systems, to fully encircle the asset.
- *Asset Protection Zone: removal of inflammable material, dead trees, leaf litter, trash. Removal of dead branches to a height of 1.5m from live standing trees. Grass slashed to a height not exceeding 100mm*

- **PRIOR TO BURNING (permit requirement)**

Firebreaks of bare earth 3 metres wide must be constructed around stubble and pasture prior to burning

RURAL RESIDENTIAL

It is a requirement for Rural Residential landowners to have a 10,000 litre tank on property and complete the following bush fire mitigation measures;

- Firebreaks of not less than **3 metres** constructed along and within 20 metres of all external boundaries of your property.
- Asset Protection Zone of at least **20 metres** around the perimeter of any building or group of buildings, fuel tanks or haystacks.

FIREBREAK INFORMATION

URBAN PROPERTIES

TOWNSITE PROPERTIES - 2000M2 OR LESS

- Clear entire block of all flammable debris.
- Dry grass, dry bush to be mowed/slashed to a height of no more than 50mm

TOWNSITE PROPERTIES - LARGER THAN 2000M2

- Firebreaks not less than 2 metres wide must be constructed immediately inside and along all external boundaries.

PLANTATIONS

All plantations with in the Shire of Gnowangerup are to comply with the "FESA Guidelines for Plantation Fire Protection" 2011. A copy of this is located on the Shire of Gnowangerup's website www.gnowangerup.wa.gov.au

- **DEFINITION OF A PLANTATION:**

- A plantation / tree farm is defined as an area exceeding three hectares within townsites or an area exceeding 10 hectares within rural areas, of trees planted or land under preparation for planting for commercial purposes.

- **BOUNDARY FIREBREAKS:**

- Boundary Firebreaks are to be 15 metres wide and free of flammable material, with a trafficable surface of at least 6 metres. A vertical clearance is to be established to a height of 5 metres above the ground level over the trafficable portion of the firebreak.

- **PLANTING COMPARTMENTS:**

- A planting compartment is defined as an individual area of approximately 30 hectares surrounded by firebreaks cleared of all flammable material six metres wide (with a five metre trafficable surface) and a vertical clearance of all overhanging branches at least four metres above ground level to allow unrestricted access for firefighting equipment. This applies to all established and subsequent rotation (coppice) plantations.

- **REMAINDER OF THE PROPERTY**

- All areas of the property which do not comply with the Plantation / Tree Farm definition, i.e. farmland or native vegetation, must comply with the requirements detailed elsewhere in this Notice.

A FIRE CONTROL OFFICER HAS THE AUTHORITY UNDER THE *BUSH FIRES ACT 1954* TO HALT ANY ACTIVITY OR OPERATION THAT THEY DEEM AS HAZARDOUS OR LIKELY TO START A FIRE.

FIREBREAK OFFENDERS AND PENALTIES

- ❖ It is the responsibility of the owner/occupier to ensure compliance with the 2026/2027 Firebreak Order -
FAILURE TO DO SO MAY PLACE PROPERTY INSURANCE AT RISK.
- ❖ Failure to comply with the requirements of the firebreak order may result in a **FINE OF UP TO \$5000.**
- ❖ In addition, the Shire of Gnowangerup may arrange for the required work to be carried out at the cost of the owner/occupier.

Immediately following a firebreak inspection, offenders are categorised as follows:

❖ CATEGORY 1

14 days' notice is given to have the fire breaks put in place.

❖ CATEGORY 2

Burning on open ground may only be done between the hours of 6pm and 11pm during the Prohibited and Restricted Burning Period provided that you obtain a permit from your nearest Fire Control Officer. An area of five (5) metres is to be cleared around the burn. At least one person is to remain in attendance until the fire is out.

It remains the responsibility of the permit holder to ensure the validity of permit due to weather conditions prior to commencement of burning.

A category 1 offender in the past automatically becomes Category 2.

Penalty – 21 days' notice given to comply.

❖ CATEGORY 3

A category 2 offender in the past automatically becomes Category 3.

Penalty – Immediate prosecution by council plus costs for Council having to put in firebreaks.

NOTE

PERMITS ARE SUSPENDED IF A TOTAL FIRE BAN IS ISSUED FOR THE STIRLING NORTH-FIRE WEATHER DISTRICT OR THE FDR IS SET AT FIRE DANGER RATING: HIGH

HARVEST INFORMATION

HARVEST BAN / VEHICLE MOVEMENT HOTLINE

9827 1711

Subject to 38A: A ban on harvesting and the movement of vehicles in paddocks is likely to be imposed when actual local weather conditions make harvest and movement of vehicles in pasture/crop too dangerous. Please be aware it remains the responsibility of the landholder to ensure they are aware a ban has been put in place. The Shire of Gnowangerup provides a text service to landholders to inform them when a ban has been imposed. Please contact the Shire should you wish to be added to this list.

NO HARVESTING WHEN A BAN IS IMPOSED HARVEST BAN IN PLACE FOR CHRISTMAS DAY

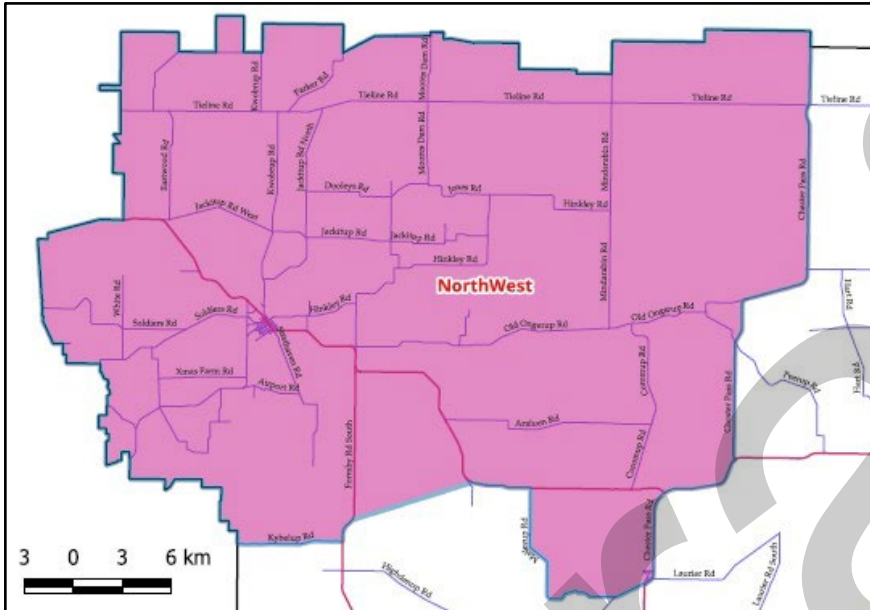
HARVESTING/VEHICLE MOVEMENT IN PADDOCK BAN

- (1) Where a Bush Fire Control Officer is of the opinion that the use or operation of any engines, vehicles, plant or machinery during the prohibited burning times or restricted burning time, or both, is likely to cause a bush fire or would be conducive to the spread of bush fire, the Bush Fire Control Officer may, by notice or direction, prohibit or regulate the carrying out of any activity or operation in a specified area either absolutely or except in accordance with conditions specified in the notice or direction, or with consent of the Local Authority Bush Fire Control Officer.
- (2) A notice of direction, under regulation (1) of the regulation.
- (a) May be given by wireless broadcast or in writing;
 - (b) Shall have effect for such period during the prohibited burning times or restricted burning times, or both, as is specified in the notice or direction.
 - (c) May be varied or cancelled by a Bush Fire Control Officer by subsequent notice or direction in the manner set out in the sub-regulation.

HARVEST INFORMATION

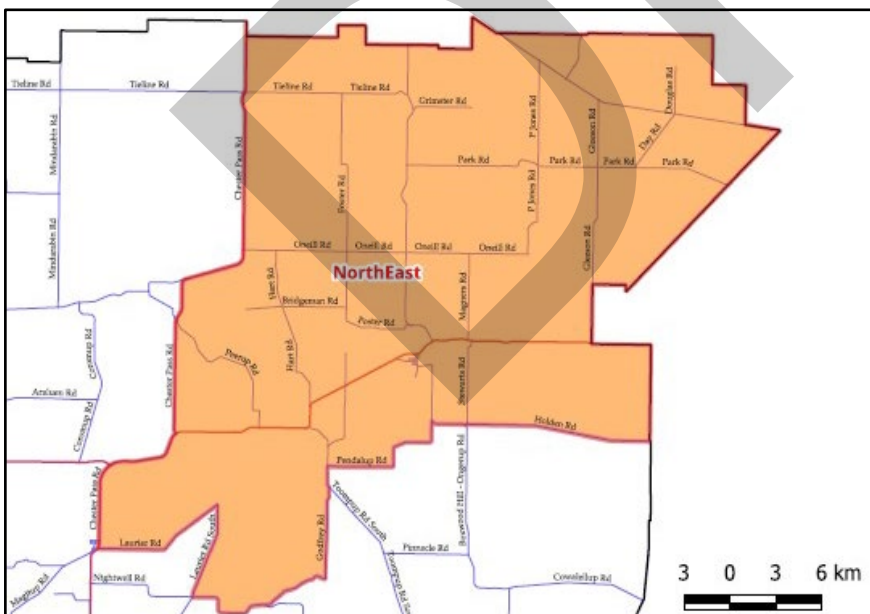
HARVEST/VEHICLE MOVEMENT/FIRE BANS

MAY BE IMPOSED IN THE WHOLE SHIRE OR IN A PORTION ONLY,
IN ACCORDANCE WITH THE FOLLOWING **SHIRE DIVISIONS**:



NorthWest Section

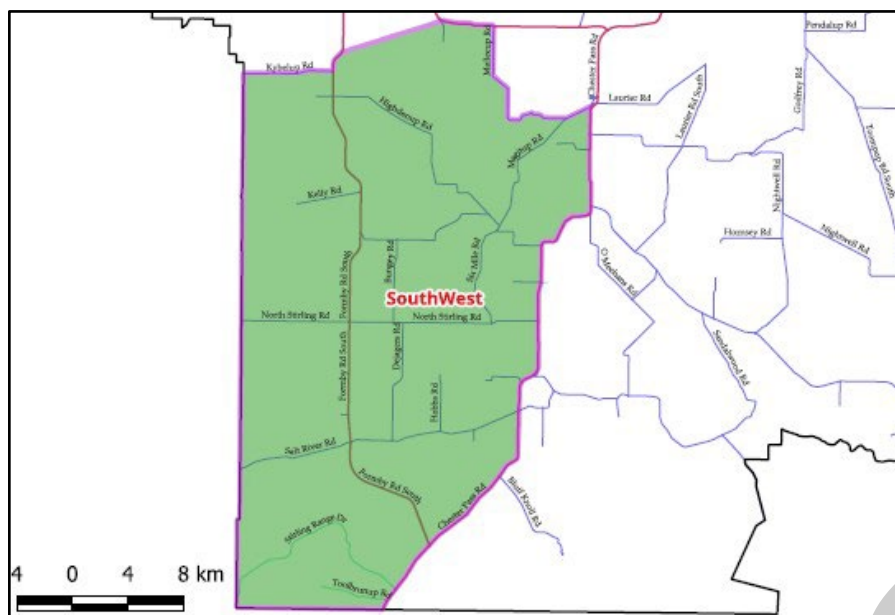
Bounded by the Chester Pass Road from the northern boundary of the Shire to Magitup Road, then Maileup Road. It follows Maileup Road west to the Warperup Creek, along the Warperup Creek to the Pallinup River. Along the Pallinup River to Formby South Road, down to Kybelup Road and along to the Western boundary of the Shire.



NorthEast Section

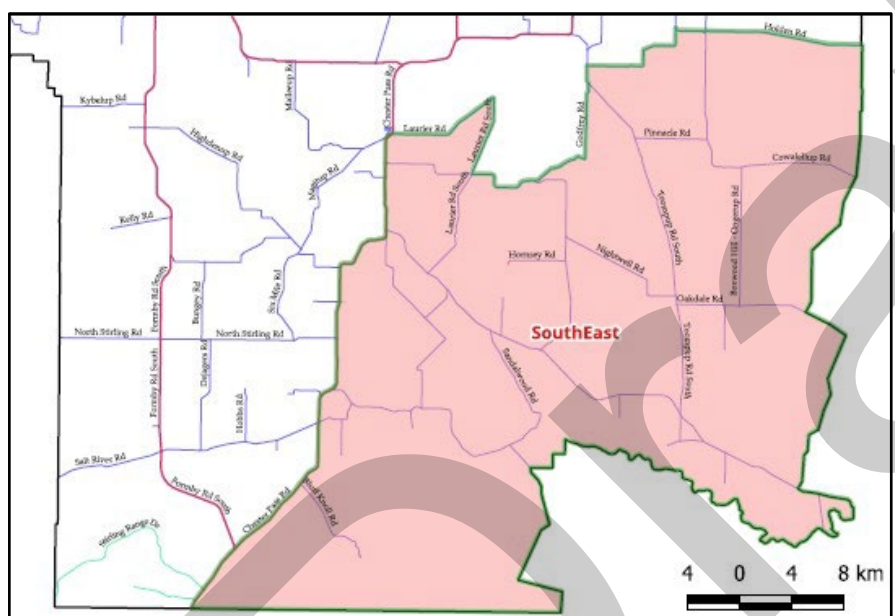
Bounded by the Chester Pass Road from the northern boundary of the Shire to Laurier Road, along Godfrey Road, Toompup South Road, Pendelup Road, Boxwood/Ongerup Road along Holden Road to the eastern boundary of the Shire.

HARVEST/VEHICLE MOVEMENT/FIRE BAN SHIRE DIVISIONS



SouthWest Section

Bounded by Kybelup Road from the western boundary of the Shire, to Formby South Road. Up Formby South Road to the Pallinup River, then follow the Pallinup River east to the Warperup Creek, to Maileeup Road, to Magitup Road, then to Chester Pass Road. It then follows Chester Pass Road south to the southern boundary of the Shire.



SouthEast Section

Divided by a line commencing at a point on the eastern boundary of the Shire at Holden Road, Boxwood/Ongerup Road, Pendelup Road, Godfrey Road, Laurier Road to the Chester Pass Road. It then follows the Chester Pass Road south to the southern boundary of the Shire.



View in Google Maps

(Some Versions of iPhones may not work)

PROHIBITED/RESTRICTED BURNING REGULATIONS

USE OF MACHINERY

OPERATION OF HARVESTING, AND OTHER MACHINERY REGULATIONS (Regulations 38 & 38A) **A person shall not operate any harvesting machinery or header in any crop during the prohibited and restricted time unless:-**

- One hand held, water filled fire extinguisher (minimum capacity 7.5 litres) is fitted in a readily available accessible position on the machine.
- A vehicle mounted operational unit, of a minimum 600 litre capacity powered by an engine driven pump, is situated in, or adjacent to, the entrance of the paddock being harvested.
- All trucks/tractors must carry a hand held fire extinguisher while operating in the paddock during harvest time.
- Council will issue a written warning to a resident for a first time breach of this policy, provided the offence was not deliberate, then issue a penalty for every offence thereafter.

MINIMUM STANDARD FIRE FIGHTING EQUIPMENT	
Number of Headers or Harvester	Equivalent Fire Fighting Capacity
1	1 x mobile firefighting unit (minimum 600L capacity)
2 or more	2 x mobile firefighting units (minimum 600L capacity)

TRACK RAKING, WHEEL TRACK RENOVATING, SLASHING AND STUBBLE CRUNCHING

- **A fire control officer has the authority under the Bush Fires Act 1954 to halt any activity or operation that they deem as hazardous or likely to start a fire.**
- During the Prohibited & Restricted Burning Period, slashing is not permitted unless permission is granted by a Fire Control Officer.
- Track raking, wheel track renovating and stubble crunching are not permitted on **Total Fire Ban** days.
- It remains the responsibility of the permit holder to ensure the validity of permits due to weather conditions.
- In the Restricted and Prohibited burning times fire-fighting equipment must be available in the immediate area of the track raking, slashing or similar operations. Such firefighting equipment must meet the minimum standard currently required by the Local Government for harvesting operations.

BURNING TO COLLECT CLOVER DURING PROHIBITED BURNING PERIOD

- A special permit is required from an Authorised Officer, not a Bush Fire Control Officer, unless specially authorised.
- Burning may take place between the hours of 4pm and 12 midnight of the same day.
- Proposed burn to be advertised on local ABC Radio Station.

▪ NOTE

- **PERMITS ARE SUSPENDED IF A TOTAL FIRE BAN IS ISSUED FOR THE STIRLING NORTH-FIRE WEATHER DISTRICT OR THE FDR IS SET AT FIRE DANGER RATING HIGH**

PERMIT TO BURN: RESTRICTED BURNING PERIOD

DURING THE RESTRICTED BURNING PERIOD LANDHOLDERS MUST OBTAIN A PERMIT TO BURN FROM THEIR NEAREST FIRE CONTROL OFFICER (FCO)
(refer to the listing on back page)

CONDITIONS OF A “PERMIT TO BURN”

1. Have a permit on-site and available for inspection and Permit Holders must comply with all conditions on the permit
2. Must have a readily available firefighting unit, of a minimum of 600 litres capacity, powered by an engine driven pump with min 20mm, 10m rubber hose in attendance at all fires lit under a permit.
3. The fire-fighting unit must remain in the location of the fire (do not light several paddocks at once).
4. Three able-bodied persons are to be in attendance at all times.
5. Notify all of your neighbours.
6. Notify The Department of Biodiversity, Conservation and Attractions if adjoining its reserve within 3km radius.
7. Ensure all firebreaks are in place (as per the firebreak order on Page 1). **Reminder: 3 metre wide firebreak must be constructed around stubble and pasture prior to burning.**
8. **ALL PERMITS ARE SUSPENDED OVER THE EASTER PERIOD.** Permits are invalid and fires are to be extinguished by midnight on the Wednesday before Good Friday.
9. Notify radio base station or your FCO before you burn.
10. **PERMITS ARE SUSPENDED IF A TOTAL FIRE BAN IS ISSUED FOR THE STIRLING NORTH-FIRE WEATHER DISTRICT OR THE FDR IS SET AT HIGH.**

INSTRUCTIONS: ATTENDING A FIRE

- FROM THE MOMENT YOU ARRIVE, YOU ARE UNDER THE INSTRUCTION OF THE FIRE CONTROL OFFICERS.
- ENSURE YOU ARE WEARING YOUR PROTECTIVE CLOTHING OR EQUIVALENT (LONG PANTS AND SHIRTS – NO SYNTHETIC MATERIALS, BOOTS AND GOGGLES/GLASSES – PLEASE CONTACT YOUR LOCAL BUSHFIRE BRIGADE TO OBTAIN A FIREFIGHTING UNIFORM PRIOR TO THE FIRE SEASON).
- THE DFES RURAL FIRE AWARENESS COURSE IS MANDATORY FOR ALL VOLUNTEERS ATTENDING A LOCAL GOVERNMENT MANAGED FIRE (CONTACT THE SHIRE FOR REQUIRED COURSE INFORMATION).
- REGISTER/RADIO IN TO YOUR LOCAL FIRE CONTROL OFFICER SO THAT HE CAN GUIDE YOU WHERE TO GO. **UHF 5**
- IF YOUR LOCAL FIRE CONTROL OFFICER IS NOT IN ATTENDANCE, THEN RADIO THE NEXT CLOSEST FIRE CONTROL OFFICER AND SO ON.
- PLEASE LISTEN TO INSTRUCTIONS – THEY ARE FOR YOUR OWN SAFETY.
- AS OF OCTOBER 2021 FIRE-FIGHTING EQUIPPED TRAILERS ARE NO LONGER PERMITTED ONTO THE FIRE GROUND DURING A FIRE EMERGENCY.
- WATER TANKERS MAY ONLY BE USED FOR WATER TRANSFER TO OTHER APPLIANCES FIGHTING AN ACTIVE FIRE.
- **FROM APRIL 2025 ACTIVELY FIGHTING FIRES FROM THE BACK OF ANY PRIVATE VEHICLE IS PROHIBITED UNLESS APPROVED SAFETY RAILS ARE FITTED**

NOTHING IN THE FOREGOING SHALL BE DEEMED TO RELIEVE ANY PERSON FROM LIABILITY FOR DAMAGE

KNOW THE BUSHFIRE WARNING SYSTEM

During a bushfire, emergency services will provide you with as much information as possible through a number of different methods. The alerts provide information on the severity of a bushfire once it has started. The alert levels reflects the risk to life and property.



BROADCAST OF HARVEST & VEHICLE MOVEMENT BANS

ABC - will broadcast harvest and vehicle movement bans daily at 12.35pm.

Shire's Harvest Ban Hotline – 9827 1711 recorded message stating what type of ban is currently active in the Shire.

SMS Messaging of harvest and vehicle movement bans, and other important information are sent to mobile phones as the information is received. Contact the Shire Office 9827 1007 if you would like to include your mobile on the SMS register.

The Shire has a dedicated number that you will receive messages on - **0421 268 868** - please save this number to your phone.

EMERGENCY CONTACT INFORMATION

000	for fire or life-threatening emergencies
132 500	for SES Assistance
13 3337	for Emergency Information
1800 709 355	for Total Fire Ban Information

Please refer to the <https://www.emergency.wa.gov.au> for the best available information and community warnings about emergencies in Western Australia.

FIRE CONTROL OFFICERS 2026-27

CHIEF FIRE CONTROL OFFICER:	WAYNE PECH	0428 428 124
Deputy Chief Fire Control Officer 1:	RICK CARPENTER	0428 544 970
Deputy Chief Fire Control Officer 2:	CHRIS STONE	0427 281 018
Fire Weather Officers:	WILLIAM DILLON	0400 644 130
Communications Officer:	PAUL RICHARDSON	0447 279 232
BASE OPERATOR:	CHRIS STONE	0427 281 018

Fire Control Officers

TITLE	NAME	MOBILE	CALL SIGN
GNOWANGERUP			
Captain	Paul Nicholas	0427 387 690	Gnowangerup 1
	Brad Kiddle	0428 271 353	Gnowangerup 2
	Bill O'Keeffe	0428 273 522	Gnowangerup 3
	Scott Hemley	0428 436 539	Gnowangerup 4
	William Dillon	0400 644 130	Gnowangerup 5
	Richard House	0428 271 565	Gnowangerup 6
	Brandon Wise	0467 271 075	Gnowangerup 7
	Shane Kingston	0429 101 706	Gnowangerup 8
	Tom McInerney	0429 876 016	Gnowangerup 10
	Wayne Pech	0428 428 124	Gnowangerup
ONGERUP			
Captain	Rick Carpenter	0428 544 970	Ongerup 1
	Greg Hyde	0428 353 047	Ongerup 2
	Greg O'Neill	0437 285 049	Ongerup 3
	Mick Creagh	0427 641 044	Ongerup 4
	Kelvin Hams	0428 258 226	Ongerup 5
	Brenden O'Neill	0427 282 195	Ongerup 6
	Travis Hawkins	0427 716 895	Ongerup 7
	Graeme Savage	0428 282 101	Ongerup 8
	Michael Long	0459 299 998	Ongerup 9
VACANT	Darren Baum	0427 471 015	Ongerup 10
	Rohan Vaux	0429870 690	Ongerup 11
BORDEN			
Captain	Wayne Davis	0427 603 113	Borden 1
	Jeremy Bailey	0427 824 739	Borden 2
	Paul Richardson	0447 279 232	Borden 3
	Will Gaze	0488 273 538	Borden 4
	Jeremy Hitsert	0428 276 043	Borden 5
	Jason Stone	0427 998 398	Borden 6
	Chris Stone	0427 281 018	Borden 7
	Brendan Barrows	0428 281 113	Borden 8
	Tim O'Meehan	0428 279 296	Borden 9
	Harry Milne	0477 312 046	Borden 10
	Darren Moir	0428 279 256	Amelup 1
	Murray Moir	0427 464 555	Amelup 2
CESM/FCO	Phill Gunn	0499 899 189	CESM
Shire Admin Office		08 9827 1007	
Shire President	Kate O'Keeffe	0427 273 522	

SHIRE OF GNOWANGERUP MINUTES

ANNUAL GENERAL MEETING (AGM) OF THE GNOWANGERUP BUSHFIRE ADVISORY COMMITTEE (BFAC) TOOK PLACE AT THE ONGERUP HOTEL ON THE 24TH MARCH 2026 AND COMMENCED AT 4:00PM

1. OPENING

The Chair, David Nicholson declared the meeting open at 4:03pm.

2. ACKNOWLEDGEMENT OF COUNTRY

"I would like to begin by acknowledging the Traditional Custodians of the land on which we meet today, and pay my respect to their Elders past, present and emerging. I extend that respect to Aboriginal and Torres Strait Islander people here today."

3. ATTENDANCE & APOLOGIES

3.1. Attendance

David Nicholson	Chief Executive Officer, Shire of Gnowangerup
Thomas Gorman	Deputy Chief Executive Office, Shire of Gnowangerup
Phill Gunn	Community Emergency Services Manager (CESM)
Daniel Biddulph	Bushfire Risk Management Coordinator (BRMC), Shire of Gnowangerup
Anrie van Zyl	Safety & Emergency Coordinator, Shire of Gnowangerup
Dan Sanderson	WA BFB Association President and Meeting Chair
Darren Baum	Chief Bushfire Control Officer
Wayne Pech	Deputy Chief Bushfire Control Officer/Fire Weather Officer
Rick Carpenter	Captain/FCO, Ongerup Bushfire Brigade
Paul Nicholas	Captain/FCO, Gnowangerup Bushfire Brigade
Wayne Davis	Captain/FCO, Borden Bushfire Brigade
Chris Stone	FCO/Base Operator
Paul Richardson	FCO/ Communications Officer
Graeme Savage	FCO
Darren Moir	FCO
Rohan Vaux	FCO
Mick Greagh	FCO
William Gaze	FCO

Kelvin Hams	FCO
Travis Hawkins	FCO
Michael Long	FCO
Jeremey Hitsert	FCO
Brendon O'Neill	FCO
Harry Milne	

3.2. Apologies

Kate O'Keeffe	Shire President, Shire of Gnowangerup
Rick Miller	Executive Manager of Infrastructure Assets, Shire of Gnowangerup
Brett Atkinson	Works Coordinator, Shire of Gnowangerup
Barry Gibbs	Asset Project Manager, Shire of Gnowangerup
Brendan Barrows	FCO
William Dillon	FCO
Bill O'Keeffe	FCO
Jeremey Bailey	FCO
Tim O'Meehan	FCO
Brandon Wise	FCO
Murray Moir	FCO
Jason Stone	FCO

4. MINUTES PRESENTED FROM THE PREVIOUS AGM

MOVED: Rick Carpenter

SECONDED: Paul Richardson

That the minutes of the Gnowangerup Bush Fire Advisory Annual General Committee meeting held on 8th April 2025 are true and correct.

CARRIED

4. BUSINESS ARISING FROM MINUTES

Nil

5. REPORTS

5.1 Chief Bush Fire Control Officers Report - Darren Baum

- Would just like to thank everyone who helped and supported me while I was in this position.
- Especially these last three months, I took it pretty hard there for a while and I am really thankful for all the support I received from everyone.
- Encourage everyone to seek help if they are struggling.
- I appreciate everyone's friendship; I feel like a "local: now.

5.2 **Brigade Reports:**

Borden Brigade- Wayne Davis

- It was quiet on the fire front, until the Mindarabin fire that changed everything.
- As everyone already know, the Borden and Ongerup trucks overheated at the Mindarabin fire.
- These trucks are not suitable for what we do' they are town trucks
- When we receive our next truck we would like to have input on the size, the tyres, engine, etc.
- Borden truck was never a good truck. Always had issues with it since we received it.
- Need a decent truck, I know they are expensive, but we need a truck that is fit for purpose and our conditions.
- We have the drivers and the experience, we just need a decent truck.
- I would like to thank all the FCO's for their support during the Mindarabin and all other fires.
- **David to Anrie:** What is the process of getting a new truck?
- **Anrie to David:** Peter Raykos from DFES made it clear that the Borden truck will not be replaced now and that it needs to be repaired. The quote for repairs came in over \$60,000. The Borden truck is only due to be replaced in 2028 and not sure whether local government even get an input into what is issued.
- **David to room:** The Shire needs to try and push a bit harder on this issue. Volunteers need to be able to do the job safely and therefore needs equipment that is fit for purpose.

Amelup/Bluff Knoll Brigade - Darren Moir

- I will second everything that Wayne Davis said.
- Required a truck that is fit for purpose.
- We have plenty of volunteers in the Amelup area, we just need a truck and a facility.

Ongerup Brigade – Rick Carpenter

- It was a fairly quiet year until the Mindarabin fire happened.
- Thanks to everyone for all that they did on that day.
- Ongerup shed is progressing slowly and sure that we will be asking for a few things once complete.
- Gnowangerup – Paul Nicholas
- We would just like sincerely like to thank Darren Baum for all his years of service as the Fire Chief. It is not an easy job and he had done a tremendous job.
- We had a few incidents over the past long weekend that kept us busy and hopefully won't have any more of them.

- **David to Phill:** Is there any update on these incidents?
- **Phill to David:** It is still an open investigation.

6. ELECTION OF OFFICE BEARERS

Next election of Office Bearers due **March 2026**.

POSITION HELD	NAME
Chief Bush Fire Control Officer	VACANT
Deputy Chief Fire Control Officer 1	VACANT
Deputy Chief Fire Control Officer 2	VACANT
Fire Weather Officer	VACANT
Communications Officer	VACANT
Base Radio Operators	VACANT

NOMINATIONS:

CHIEF BUSH FIRE CONTROL OFFICER

2026/2027 Nominations

- Wayne Pech

Nominated: Paul Nicholas

Seconded: Darren Baum

DEPUTY CHIEF BUSH FIRE CONTROL OFFICER 1

2026/2027 Nominations

- Rick Carpenter

Nominated: Darren Baum

Seconded: Mick Greagh

DEPUTY CHIEF BUSH FIRE CONTROL OFFICER 2

2026/2027 Nominations

- Chris Stone

Nominated: Darren Baum

Seconded: Wayne Pech

FIRE WEATHER OFFICER

2026/2027 Nominations

- William Dillon

Nominated: Wayne Pech

Seconded: Rick Carpenter

COMMUNICATIONS OFFICER

2025/2026 Nominations

- Paul Richardson

Nominated: Wayne Davis

Seconded: Mick Greagh

BASE RADIO OPERATOR

2026/2027 Nominations

- Chris Stone

Nominated: Rick Carpenter

Seconded: Darren Baum

RECOMMENDATION

Moved: Darren Baum

Seconded: Mick Creagh

That the Bush Fire Advisory Committee recommends to the Council the appointment of the following Officers to the respective positions for the 2026/2027 fire season in accordance with the Bush Fires Act 1954:

**Chief Bush Fire Control Officer
Deputy Chief Fire Control Officer 1
Deputy Chief Fire Control Officer 2
Fire Weather Officer
Communications Officer
Base Radio Operators**

**Wayne Pech
Rick Carpenter
Chris Stone
William Dillon
Paul Richardson
Chris Stone**

BUSH FIRE CONTROL OFFICERS

The role of a Bush Fire Control Officer is to ensure that a high standard of fire protection is maintained, to assume control at fires and to encourage compliance with the requirements of the Bush Fires Act 1954 (Section 38) and the Council's Bush Fire Brigades Local Laws. Responsibilities of this position include:

- Issuing permits to burn as authorised under the Bush Fires Act
- Fire Break inspections and reporting to the Council
- Community education, inspection and reporting on fire hazards and safety
- Developing response plans for Council and brigade areas
- Imposing harvest bans and total fire bans.

In accordance with Section 38 (1) of the Bush Fires Act, the Council is required to formally appoint Fire Control Officers within the district.

Fire Control Officer Requirements:

1. All Fire Control Officers appointed within the Shire of Gnowangerup are required to undertake the DFES Fire Control Officer training prior to, or within 12 months, of their appointment.
2. All Fire Control Officers must be registered members with a Bush Fire Brigade.

The following FCO's also tendered their resignations:

- Jared Nehme

2026/27 NOMINATIONS

TITLE	NAME	MOBILE	CALL SIGN
GNOWANGERUP			
Captain	Paul Nicholas	0427 387 690	Gnowangerup 1
	Brad Kiddle	0428 271 353	Gnowangerup 2
	Bill O'Keeffe	0428 273 522	Gnowangerup 3
	Scott Hemley	0428 436 539	Gnowangerup 4
	William Dillon	0400 644 130	Gnowangerup 5
	Richard House	0428 271 565	Gnowangerup 6
	Brandon Wise	0467 271 075	Gnowangerup 7
	Shane Kingston	0429 101 706	Gnowangerup 8
VACANT			Gnowangerup 9
	Tom McInerney	0429 876 016	Gnowangerup 10
	Wayne Pech	0428 428 124	Gnowangerup
ONGERUP			
Captain*	Rick Carpenter	0428 544 970	Ongerup 1
	Greg Hyde	0428 353 047	Ongerup 2
	Greg O'Neill	0437 285 049	Ongerup 3
	Mick Creagh	0427 641 044	Ongerup 4
	Kelvin Hams	0428 258 226	Ongerup 5
	Brenden O'Neill	0427 282 195	Ongerup 6
	Travis Hawkins	0427 716 895	Ongerup 7
	Graeme Savage	0428 282 101	Ongerup 8
	Michael Long	0459 299 998	Ongerup 9
VACANT			Ongerup 10
	Rohan Vaux	0429870 690	Ongerup 11
	Darren Baum	0427 471 015	Ongerup
BORDEN			
Captain	Wayne Davis	0427 603 113	Borden 1
	Jeremy Bailey	0427 824 739	Borden
	Paul Richardson	0447 279 232	Borden 3
	Will Gaze	0488 273 538	Borden 4
	Jason Stone	0427 998 398	Borden 6
	Chris Stone	0427 281 018	Borden 7
	Brendan Barrows	0428 281 113	Borden 8
	Tim O'Meehan	0428 279 296	Borden 9
NEW NOMINATION	Harry Milne	0477 312 046	Borden 10
	Darren Moir	0428 279 256	Amelup 1

	Murray Moir	0427 464 555	Amelup 2
SHIRE OF GNOWANGERUP			
Shire President	Cr. Kate O'Keeffe	0428 273 526	
CESM/FCO	Phill Gunn	0499 899 189	CESM

* Ongerup Brigade will elect a new captain at their meeting to be held in May 2026

RECOMMENDATION

Moved: Wayne Davis

Seconded: Paul Richardson

That the Bush Fire Advisory Committee recommends to Council the appointment of the following persons as Fire Control Officers for the 2026/2027 fire season, in accordance with Section 38(1) of the Bush Fires Act 1954:

TITLE	NAME	MOBILE	CALL SIGN
GNOWANGERUP			
Captain	Paul Nicholas	0427 387 690	Gnowangerup 1
	Brad Kiddle	0428 271 353	Gnowangerup 2
	Bill O'Keeffe	0428 273 522	Gnowangerup 3
	Scott Hemley	0428 436 539	Gnowangerup 4
	William Dillon	0400 644 130	Gnowangerup 5
	Richard House	0428 271 565	Gnowangerup 6
	Brandon Wise	0467 271 075	Gnowangerup 7
	Shane Kingston	0429 101 706	Gnowangerup 8
	VACANT		Gnowangerup 9
	Tom McInerney	0429 876 016	Gnowangerup 10
	Wayne Pech	0428 428 124	Gnowangerup
ONGERUP			
Captain	Rick Carpenter	0428 544 970	Ongerup 1
	Greg Hyde	0428 353 047	Ongerup 2
	Greg O'Neill	0437 285 049	Ongerup 3
	Mick Creagh	0427 641 044	Ongerup 4
	Kelvin Hams	0428 258 226	Ongerup 5
	Brenden O'Neill	0427 282 195	Ongerup 6
	Travis Hawkins	0427 716 895	Ongerup 7
	Graeme Savage	0428 282 101	Ongerup 8
	Michael Long	0459 299 998	Ongerup 9
	Darren Baum	0427 471 015	Ongerup 10
	Rohan Vaux	0429870 690	Ongerup 11

BORDEN			
Captain	Wayne Davis	0427 603 113	Borden 1
	Jeremy Bailey	0427 824 739	Borden
	Paul Richardson	0447 279 232	Borden 3
	Will Gaze	0488 273 538	Borden 4
	Jeremy Hitsert	0428 276 043	Borden 5
	Jason Stone	0427 998 398	Borden 6
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	Brendan Barrows	0428 281 113	Borden 8
	Tim O'Meehan	0428 279 296	Borden 9
	Harry Milne	0477 312 046	Borden 10
	Darren Moir	0428 279 256	Amelup 1
	Murray Moir	0427 464 555	Amelup 2
SHIRE OF GNOWANGERUP			
Shire President	Cr. Kate O'Keeffe	0428 273 526	
CESM/FCO	Phill Gunn	0499 899 189	CESM

7. GENERAL BUSINESS

7.1 2026/2027 Firebreak Order Information Booklet (attached)

No changes required besides the newly adopted committee members and appointed fire control officers.

RECOMMENDATION

Moved: Wayne Pech

Seconded: Darren Baum

That the Bush Fire Advisory Committee recommends to Council the adoption of the Firebreak Notice for the 2026/2027 fire season.

8. NEXT MEETING

The next meeting of the Bush Fire Advisory Committee will be held on April 2027

9. CLOSING

The Chair declared the meeting closed at 4:23pm.

11.5	LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) MEETING MINUTES
Location:	Shire of Gnowangerup
Proponent:	N/A
Date of Report:	21 April 2026
Business Unit:	Corporate and Community Services
Responsible Officer:	Thomas Gorman – Deputy Chief Executive Officer
Author:	Anrie van Zyl – Safety & Emergency Coordinator
Disclosure of Interest:	Nil

ATTACHMENTS

- Unconfirmed Minutes for the Ordinary LEMC meeting held on the 5th March 2026
- Unconfirmed Minutes for the Special LEMC meeting held on the 12th March 2026

PURPOSE OF THE REPORT

For Council to receive and note the unconfirmed minutes of the Ordinary LEMC meeting held on the 5th March 2026 and the Special LEMC meeting that was held on the 12th March 2026.

BACKGROUND

The Shire of Gnowangerup LEMC meets on a quarterly basis and minutes of the meeting are provided to Council for its information.

Due to emerging concerns regarding fuel shortages and supply availability across the Shire and surrounding regions, a Special meeting of the Local Emergency Management Committee (LEMC) was convened out of session on 12 March 2026. The purpose of the meeting was to assess the potential impact of fuel constraints on essential services, emergency response capability, and community resilience, and to ensure that appropriate mitigation and coordination measures were identified and implemented in a timely manner. The out-of-session format was necessary to enable a prompt and coordinated response to a rapidly evolving situation.

COMMENTS

Nil

CONSULTATION

Nil

LEGAL AND STATUTORY REQUIREMENTS

It is a requirement under Section 38 of the *Emergency Management Act 2005* that all Local Governments establish a local emergency management committee for the local government's district.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

As per Council Plan 2025-2035

Theme	1.	Our Community
Strategy	1.1	Support an active, healthy and inclusive community culture
Activity	1.1.5	Work collaboratively to ensure our emergency services and disaster recovery arrangements are appropriate, support and encourage volunteering across the district.

RISK MANAGEMENT CONSIDERATIONS:

Nil

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

LEMC is a committee of Council and Council is required to receive and note the unconfirmed minutes from the Ordinary LEMC meeting held on the 5th March 2026 and the Special LEMC meeting held on the 12th March 2026.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

MOVED: Cr R O'Meehan

SECONDED: Cr R Kiddle

0526.06 That Council

Receives and notes the unconfirmed minutes of the Local Emergency Management Committee (LEMC) meeting held on the 5th March 2026 and the Special LEMC meeting held on the 12th March 2026.

UNANIMOUSLY CARRIED BY: 7/0

**FOR: Cr K O'Keeffe, Cr M Creagh, Cr P Callaghan, Cr R Miniter, Cr R O'Meehan,
Cr J Hemley, Cr R Kiddle**

AGAINST: Nil

SHIRE OF GNOWANGERUP

LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) MEETING MINUTES

THURSDAY 5th MARCH 2026 COMMENCED AT 2:01PM

SHIRE OF GNOWANGERUP COUNCIL CHAMBERS – YOUGENUP ROAD GNOWANGERUP

1. OPENING

The Acting Chair, Cr Rebecca Kiddle, declared the meeting open at 2:01 PM.

2. ACKNOWLEDGEMENT OF COUNTRY

"I would like to begin by acknowledging the Traditional Custodians of the land on which we meet today, and pay my respect to their Elders past, present and emerging. I extend that respect to Aboriginal and Torres Strait Islander people here today."

3. ATTENDANCE

Cr Rebecca Kiddle	Acting Chair, Cr Shire of Gnowangerup
David Nicholson	CEO, Shire of Gnowangerup
Thomas Gorman	Deputy CEO, Shire of Gnowangerup & Recovery Coordinator
Anrie van Zyl	Safety & Emergency Coordinator, Shire of Gnowangerup (LEMC Executive Officer)
Phill Gunn	Acting CESM, Shire of Gnowangerup, Minute Taker
Daniel Biddulph	BRMC, Shire of Gnowangerup
Rick Miller	Executive Manager of Infrastructure & Assets, Shire of Gnowangerup
Mike Ficko	Community Paramedic, St John Ambulance
Vivian Gardiner	A/ District Emergency Management Advisor, Great Southern, DFES
Paul Leiper	A/District Officer Rural, Great Southern, DFES
Mel Haymont	Community Preparedness Advisor, Great Southern, DFES
Mandy Hanna	SES Unit Manager, Gnowangerup SES
Dan Petersen	Department of Biodiversity, Conservation and Attractions (DBCA) Stirling Ranges Park Ranger
Christian Lo	WA Police (Gnowangerup)

Wayne Pech Deputy Chief Bushfire Control Officer 1/Shire of Gnowangerup Fire Weather Officer

APOLOGIES

Kate O'Keeffe	Shire President, Shire of Gnowangerup (Chair)
Todd D'Souza	OIC, WA Police (Gnowangerup)
Barry Gibbs	Asset Project Manager, Shire of Gnowangerup
Ali Benson	Department of Biodiversity, Conservation and Attractions (DBCA) District Fire Manager
Viktoria Lance	Principal, Borden Primary School
Kelly Trinne	Regional Coordinator, Department of Communities

4. CONFIRMATION OF PREVIOUS MINUTES

That the minutes of the Local Emergency Management Committee meeting held on **Thursday 5th December 2025** be confirmed as a true and accurate record of proceedings.

Moved: Mandy Hanna

Seconded: Vivian Gardiner

Carried

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6. EMERGENCY CONTACTS UPDATE

- Phill to update and will be sent out with the minutes

7. CORRESPONDENCE

INWARDS: Officer Reports – Phill Gunn, Dan Biddulph, Kelly Trinne

OUTWARDS

- 7.1. LEMC Meeting Invites
- 7.2. December 2025 LEMC Meeting minutes
- 7.3. Thank you letter to volunteer & emergency services after the house fire on the 25th November 25. – published on Shire social media pages and website – 15/12/25 – <https://www.gnowangerup.wa.gov.au/news/thank-you-from-the-ceo/10298>
- 7.4. Pubic Notice -Response to Mindarabin Fire which occurred on the 16th December 2025.
- 7.5. Mindarabin Fire Debrief - Action Items compiled by CESM and Action Items arising from meeting minutes
- 7.6. Action items taken from the Mindarabin Fire Debrief minutes.

8. ACTION ITEMS

Date Raised: 05/06/2025	Status: Ongoing
Due Date: TBC	Assigned: OIC, Todd D'Souza
Subject: Stirling Ranges Rescue Response Plan / Medical Retrieval and Transport Response Plan.	
Previous Actions • Drafting of a Rescue Response Plan • First draft for the Rescue Response plan complete. Now on hold from WAPOL commissioner during instating of new legislation. • 5 levels of rescue, first draft requires stakeholder input (St. John, DFES DBCA) • Changes to the E/M plan; it is now referred to as 'Medical Retrieval and Transport Response Plan.' • This plan covers the entire Stirling Ranges, not just Bluff Knoll, with adoption across the state following endorsement. • 6 Levels of response: • 1. Self-Assist Walk out, • 2. Assisted Walk Out, • 3. Carry Out, • 4. Air Extraction, • 5. Vertical Rescue, and, • 6. Deceased Recovery. • WAPOL, DFES and State Solicitors are currently working through the draft document. • Hope to table the draft at the May LEMC meeting. • Outcome of the Plan is to hopefully reduce Volunteer hours during rescue and recovery processes. Comments: Jeremy Friend: The Superintendents have been meeting on this topic with discussion around: ○ Incident classification and interrogation behind initial tasking, sending the appropriate response for the task, ○ clarification of the Bluff Knoll walking trail. DBCA hoping to provide information along the trail in the form of QR codes (issues behind this are that there is only Telstra signal at the Stirlings) David Nicholson: Have you approached the traditional owners? Word is that they won't attempt the climb after 12. Jeremy Friend: That is correct, we have. New actions: Being edited by WAPOL and will be an ongoing action item for the time being No other actions to add for the time being.	

Date Raised: 07/12/2023	Status: On-hold
Due Date: TBC	Assigned: David Nicholson & Community Development Team
Subject: "Find my Farm" Project	
Previous Actions • When a fire call is received the message usually reads that it is "Jim's place" and provide a farm name without a specific address. This makes it very hard to locate the property and direct the brigades to the correct location. • The aim of this project is to build a register/database to connect a farm name with property owner name and rural address with each other. This will simplify the process of locating the address and directing emergency services. • Tom Grieve explained the use of the "Emergency Plus" App. • The app uses a mobile phone's GPS functionality and what3words, so callers can provide emergency call-takers with their location information as determined by their smart phone. With what3words available within the Emergency+ app, Triple Zero (000) callers can confirm their exact location quickly and accurately. • The Shire could do a promotion of the Emergency Plus App to make people aware of its features. • Cover letter written and sent to CBFCO Darren Baum for endorsement, Phill Gunn to follow up. Current Actions • This project has been placed on hold for the time being by Anrie van Zyl	

Date Raised: 05/03/2026	Status: Complete
Due Date: 20/03/2026	Assigned: Gnowangerup LEMC
Subject: Letter of Support from Gnowangerup LEMC to the Gnowangerup SES for Side-by-Side Vehicle under LGGS	
Current Actions: • Anrie to draft letter of support on behalf of the Gnowangerup LEMC and submit with the 2026/27 LGGS application (letter attached)	

Date Raised: 05/03/2026	Status: Complete
Due Date: 10/03/2026	Assigned: Rick Miller - EMIA
Subject: FILL AND MONITORING OF EMERGENCY WATER SUPPLY TANKS AT THE GNOWANGERUP AIRPORT	
Current Actions: • Establish a formal responsibility for monitoring and maintaining airport firefighting water tanks. • Implement routine inspections of airport firefighting water tanks (minimum twice weekly).	

9. REPORTS FROM MEMBERS:

PHILL GUNN - CESM, SHIRE OF GNOWANGERUP

- See attached
- Phill also discussed the below action items taken from the Mindarabin fire debrief minutes and how it will be addressed over the next couple months.

ACTION ITEMS:

No	Action	Responsibility	Priority
1	Pre-season briefing on Transfer of Control (Section 13)	DFES & Shire CEO	High
2	Explore streamlining Transfer of Control process	DFES	High
3	Provide formal feedback regarding fire weather forecasting accuracy and BOM website changes	CESM & ROAC	Medium
4	Develop Joint Media Protocol	DFES & Shire President	High
5	Reinforce PPE, trailer prohibition & standing on back of vehicles without approved safety rails fitted.	CBFCO & FCOs	High
6	Investigate Starlink for CBFCO/DCBFCO & Captains	Shire	Medium
7	Investigate Fire Mapper implementation	Shire & BFAC	Medium
8	Establish Shire-wide Bushfire WhatsApp (read-only)	CESM	Medium
9	Annual radiator removal & deep clean program	Works Dept	High
10	Table fleet funding issue at ROAC	CESM	High
11	Develop Air Operations SOP	CBFCO & DFES	Medium
11	Develop and implement magnetic vehicle identification system for all appliances and FCO vehicles	Shire & CBFCO	Medium
13	Develop Speed Tiller deployment protocol	CBFCO	Medium
14	Review Road Closure protocols	Shire & WA Police	Medium
15	Transition to practical bushfire training model	Shire & DFES	High
16	Implement digital attendance tracking system	CESM	Medium
17	Clarify Western Power emergency access protocols	Shire & Western Power	High
18	Develop formal Machinery Support Protocol requiring fire unit escort for all heavy equipment on fireground	CBFCO & CESM	High
19	Develop early activation protocol for neighbouring Shire Fire & Rescue asset protection support	CBFCO & CESM	High

KELLY TRINNE - REGIONAL COORDINATOR, DEPARTMENT OF COMMUNITIES (presented by Phill Gunn)

- See attached

VIVIAN GARDINER - A/ DISTRICT EMERGENCY MANAGEMENT ADVISOR, GREAT SOUTHERN, DFES

- See attached

MEL HAYMONT - COMMUNITY PREPAREDNESS ADVISOR, GREAT SOUTHERN, DFES

- With the recent spike of earthquakes within the Gnowangerup Shire, a seismologist will be visiting the Shire, in person, within in the next 4 weeks, to do a presentation on earthquakes.

- He will be discussing the different levels of earthquakes, etc.
- He will also be facilitating an online session at the Gnowangerup District High School tomorrow.
- He can't predict what will happen in the future with these earthquake swarms, but he can demystify a few things and provide some useful information and answer a few questions people may have - tips on how to make your home safe and what to do in the event of a major earthquake.
- Resources are available online and have also been circulated on social media and shared through the Shire's monthly newsletter.
- Tom to Mel: Should this building collapse tomorrow due to an earthquake, which agency will be responsible to assist.
- Mel to Tom: The hazard management agency will be DFES/SES.
- DFES facilitated a few workshops these last couple of months in a few local governments in the Great Southern in relation to Disability in Emergency Planning.
- Please reach out if you require more information on this topic or how to include it into your LEMA, etc.
- The main takeaway from these sessions is that people of "high risk", need to understand that they are not on a "list" and that it is not the responsibility of St John, the SES or Local Government or any other HMA to come and get them during an emergency. They need to have their own plan in place and not solely rely on an HMA to come to the rescue.
- Studies show that if they rely on "someone" to come and rescue them, that only increases their vulnerability. It is important that they take ownership of their own safety.

DAN PETERSEN - DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS (DBCA)
STIRLING RANGES PARK RANGER

- Dan introduced himself to the committee
- Over the March long weekend, they had about 25-30 registered people on the Ridge walk.
- However when Dan went down to car park at the start of the trail on Gnowellen Road, there were more vehicles than registered walkers.
- Discussions underway with senior management at DBCA to get a permit system underway for people who wish to hike the Ridge walk.
- Will enable DBCA to get details of hikers and ensure that they are well prepared and understand the level of difficulty and requirements for the hike.
- In the two months that Dan has been working at the park, he had been up to 4 groups that have run out of water.
- Park keeps stats by using trail cams. For the 24/25 season nearly 46,700 people climbed Bluff Knoll and 66,000 vehicles entered the car park.
- Eastern Ridge walk – 1726 hikers for the year
- Not a registered walk but gaining popularity amongst people
- Were made aware of the promotion of this walk at the World Trails Conference 2026, happening in Perth, even though it is not a registered walk. Very concerning.
- <https://worldtrailsconference.org/tours/stirling-range-ridge-walk/>
- Most rescues are now happening in that middle section and less so on the Bluff Knoll trail.
- Trying to reinstate some of the old tracks that are no longer being maintained, but getting a lot of push back due to endangered flora growing in the area.
- During the enquiry into the Stirling Range fires of 2018 & 2019, one of the key issues that was raised was the unmaintained firebreaks and tracks by DBCA. Trying to get it all reinstated.

- Traffic control will be in place for the Easter Long Weekend
- Hazard reduction burning is planned and Ali Benson will have more information available at the next meeting.

RICK MILLER EXECUTIVE MANAGER OF INFRASTRUCTURE & ASSETS, SHIRE OF GNOWANGERUP

- Couple of events happening at the Gnowangerup Airport over the next month
 - 14th March – Fly in-Fly out Fair
 - 28th – 29th March – Straight Mile Sprint Race
- Some major progress will be taking place at the Ongerup Fire Shed over the next couple weeks. Finally, some movement on this project.

PAUL LEIPER A/DISTRICT OFFICER RURAL, GREAT SOUTHERN, DFES

- See attached report

MANDY HANNA - SES UNIT MANAGER, GNOWANGERUP SES

- Water tanks at the airport not filling up automatically after use.
- Someone from the Shire will need to make sure that it is filled after usage or it need to be connected to mains water?
- Had to wait 2-3 hours for water for the Dunn-Rock fire. Barry had to organise with the Richardsons to bring water. Unacceptable during an emergency that it must take that long to get access to water.
- Rick explained how it all worked and that it is a very manual process, but that the tanks now each have about 90,000 litres of water..
- David expressed his concern and that it urgently requires an automated process.
- After the meeting Rick did some more investigation into this matter and provided the below response:

"Hi Phil

Trust you are going well ?

At the meet SES Mandy raised the issue with fire fighting tanks at the Airport being empty or not full and time it took to cart water to supply water to the tanks.

I would like to clarify my comments for the minutes and confirm what we now have in place to avoid a reoccurrence.

Previously the main central dam provided water to the adjacent water tanks which would then be pumped to the fire fighting tanks(180,000L capacity) at the airport. The central dam is empty and therefore cannot provide water and appears there was no coordinated approach as to who should be checking the tanks at the airport.

We have successfully made some changes that allows us to pump water from the pistol club dam (front one) directly to the airport tanks. The pistol club dam services the sports oval and has the last remaining water. We inspect the airport twice per week and have now included checking the fire fighting tanks at the same time to monitor the water level.

The tanks are currently 90% full and holding about 160,000L and we will arrange to top them up to capacity.

This arrangement will address the issue of the tanks not being full and they will now be monitored by Depot staff.

We will also investigate more automated level monitoring and auto top up.

Regards

Rick

- The SES has been provided with two pallets of Class A firefighting foam, should any of the brigades require some urgently.
- The SES has also been provided with a storm cache – 10,000 sandbags, rolls of black tarp, screws, etc.
- Work in the Stirling Range continues. SES is going to attempt an approach from the south side in about 4 weeks' time. See what the tracks are like and if it is any easier approaching the Range from that side.

DAVID NICHOLSON - CEO, SHIRE OF GNOWANGERUP

- Four suspicious fires over the past long weekend and two break-ins at the Gnowangerup swimming pool.
- Phill provided the details of the fires and advised that it is an ongoing police and DFES arson squad investigation, hence not providing all details within these minutes.

MIKE FICKO COMMUNITY PARAMEDIC, ST JOHN AMBULANCE

- Mike will be covering for Andrew Brooker until the start of May when he will be going on leave.
- Another paramedic will take his place while Andrew is still recovering from his injury.

DANIEL BIDDULPH – BUSHFIRE RISKS MANAGEMENT COORDINATOR REPORT

- See attached

THOMAS GORMAN - DEPUTY CEO, SHIRE OF GNOWANGERUP & RECOVERY COORDINATOR

- Looking forward to the recovery coordinator training
- Be more proactive and less reactive around the emergency management space.
- Thanks to Phill for all his engagement and dealing with all the fires, etc.

10. GENERAL BUSINESS

- **Mandy Hanna** Gnowangerup SES: Seeking a letter of endorsement from the committee in their application for a 'Side-By-Side' vehicle to assist in rescue and recovery operations on Bluff Knoll.
 - A side-by-side vehicle is currently an ineligible item under the Local Government Grant Scheme (LGGS).
 - Units can however, by completing the Form 11 of the LGGS, apply for it to be eligible.
 - Letters of support and clear evidence is required before DFES will consider.
 - See below extract from SES Application for reference:

The Gnowangerup SES is seeking funding to purchase a side-by-side vehicle, which will be used for rescues and searches in the Stirling Ranges. This specialised equipment is essential for improving response times and ensuring the safety of both volunteers and community members during emergency operations in rugged terrain.

The side-by-side vehicle we are requesting is capable of transporting a full SES team, a paramedic, and a casualty, along with all essential rescue and search gear required for operations in the Stirling Ranges. This ensures we can respond effectively to emergencies, providing adequate support and equipment for both personnel and those in need of assistance.

Last year, our team completed 13 rescues in the Stirling Ranges, and it is becoming increasingly common for these operations to take place along the ridge walk rather than the more accessible Bluff Knoll track. At present, we are required to walk in from the north fire break, which can take two to three hours before we even begin the climb. The tracks leading from the fire break are not accessible by our current GRU, making timely response extremely challenging and putting both volunteers and casualties at greater risk.

Because the helicopter is not always able to access casualties due to adverse weather conditions, the ability to reach those in need quickly is vital. Having a side-by-side vehicle will allow us to implement alternative plans sooner, ensuring a safer and more efficient response for all involved. The rugged terrain and unpredictable weather mean that operations often demand significant effort from our members. By using a side-by-side, we can dramatically reduce the time spent walking, minimising fatigue and making carry-outs far less taxing on our volunteers.

- Wayne Pech enquired whether the challenging topography of the area and with the use of a side-by-side will increase the risk of injury for SES volunteers.
- Mandy Hanna advised two of their members will be specially trained through DFES. They will be the only volunteers who would be allowed to operate the vehicle.
- The benefit of using such a vehicle will be that you would be able to reach area quicker – not involve a 2-4hour hike before you even reach the area that you need to start climbing
- LEMC at the meeting held on the 5th March 2026 agreed that the committee is in full support of such an application.
- Anrie to draft a letter of support on behalf of the Gnowangerup LEMC
- **Mel Haymont (DFES) & Todd D'Souza (WAPOL):** Community Preparedness and Outreach event for climbers at Bluff Knoll.
 - Currently planning an engagement/agency event to take place at the top of the Bluff Knoll car park to start raising awareness to visitors into what goes into a rescue.
 - People need to know about the amount of volunteers involved, cost and which agencies are involved when it comes to facilitating a rescue.
 - DBCA, St John Ambulance, WAPOL, SES, DFES, etc will all be involved.
 - Date is still to be confirmed – aiming for the April school holidays.
 - Tom enquired whether the event could be filmed and used for education purposes.
 - Will try and get as much media coverage for the event and everyone can promote that on their social media pages.

- Too much red tape involved to get it officially done in such a short time. Will make good use of local media like ABC and GNW7 to promote the message.
- If the event is successful, then maybe something we do on an annual basis.

11. EARTHQUAKE EMERGENCY EXERCISE – FACILITATED BY PHILL GUNN

- See below report.



LEMC Exercise Report – Community Emergency Services Manager

Phill GUNN

After the Local Emergency Management Committee meeting held on the 5th of March, an exercise was held with the members of the LEMC present. I utilised the Bushfire Model kit to simulate a large Earthquake incident effecting a town of comparable size and populace to the town of Gnowangerup.

The exercise parameters included initial response by the Department of Fire and Emergency Services, with assistance from Local Government and State Government stakeholders. Using the Bushfire model kit, the incident simulated widespread power outages effecting the townsite for a prolonged period, including the loss of communications infrastructure and the ability to communicate before services are returned to operational capacity.

Talking points included.

- Power loss due to compromised infrastructure and the need for the Local Government to have tested contingency plans in place. Power loss could be almost immediate with potential service return times to extend from days to weeks.
- Communications infrastructure would become inoperable within hours and could remain unusable along a similar timeline to power service returns.
- Potable water would become an issue while electricity is not available.
- Private business would need contingency plans to operate if the ownership intent is to continue.
- Frozen food stores would become defrosted within days without measures undertaken to remediate the loss of power.

A heavy reliance on evacuation centres would remain until essential services were restored and residents felt comfortable in returning to their homes. The Shire staff have experienced the recovery process and instating an Incident Support Group after the IGA fire in March 2025.

The Shire of Gnowangerup is not isolated from its neighbours, with Broomhill and Tambellup 40 km away, Katanning and Cranbrook appx 60 km away and Jerramungup 95 km away, assistance is readily available.

The Hospital in Gnowangerup remains a priority in this situation, with evacuation of the facility suggested early.

Testing of alternative power supplies has been suggested for the shire to undertake, being generators for the shire administration building.

A participant survey was circulated on the use of the Bushfire Model Kit, with feedback provided on the use of the kit in the future.

Phill GUNN

Community Emergency Services Manager – Shire of Gnowangerup

12. CLOSING

The meeting was declared closed by the acting Chair at 4:02pm

13. DATE OF NEXT MEETING

Next meeting will take place on Thursday the **4th of June 2026** at 4:30 PM.

LEMC Report – A/Community Emergency Services Manager

Phill GUNN

TRAINING

- The 2026 training calendar by DFES has been finalised, with courses being run in the shire and its neighbors. I am presenting Bushfire Safety Awareness, Fire Fighting Skills and Structural Fire Fighting in Gnowangerup, along with a Fire Control Officer course in Cranbrook and Pump Operations in Bremer Bay and Hopetoun. Further courses can be arranged to suit our shire's needs in the future.

AWARE Grant

- The AWARE grant and the Community Awareness Through Simulation program continues, with an exercise to be run during the LEMC meeting.

INCIDENTS

- The shire has had a few incidents since the previous LEMC meeting, those being:
 - The Mindarabin Bushfire, burning 5500 hectares over the course of 5 hours
 - A band of lightning ran through the Shire on the 16th of January, starting 3 different fires in our shire alone. The same band ignited the Dunn Rock Reserve in the Lake King and the Fitzgerald National Park.
 - Numerous small fires well handled by local brigades

GENERAL

- Bush Fire Advisory Committee meeting to be held at the end of March with a Regional Operations Advisory Committee meeting to be held mid April.
- Grant applications for the Bushfire Brigades and SES Units are being finalised for submission.



Emergency Relief and Support

LEMC REPORT FOR DISTRIBUTION

3rd Quarter 2025 - 2026

Regional Emergency Relief and Support contact	
Activation of Emergency Relief and Support (ERS) services is via Communities Emergency Operations Coordinator (EOC) M: 0418 943 835 and Email: emergencyservices@communities.wa.gov.au	
Regional Coordinator	Kelly Trinne – 0432 831 689 kelly.trinne@communities.wa.gov.au
Regional Officer	Jo Spadaccini – 0429 102 614 jo.spadaccini@communities.wa.gov.au
Regional Manager	Mark Schorer – 0429 108 226 mark.schorer@communities.wa.gov.au
Region specific update	
Emergency Food - Go Bags - In mid-2025 ERS introduced an exciting new Go Bags initiative — designed to enhance comfort, dignity, and practical support for people displaced during emergencies. 🌿 Go Bags introduced included: 📦 Personal Requisites/Hygiene Go Bags 🛏 Sleeping/Bedding Go Bags - In addition, a new range of Emergency Food Go Bags have been implemented to complement the existing range of Go Bags, ensuring rapid deployment and coordinated support across the State during emergency events. 🌿 What is inside an Emergency Food Go Bag ○ 2 x Main Meals ○ 1 x Single Serve Noodles ○ 1 x Single Serve Rice ○ 1 x Breakfast Muesli ○ 4 x Energy Bars ○ 2 x Flameless Heater Bags ○ 2 x Cutlery Sets ○ 1 x Coffee	

- 1 x Tea
- 3 x Sugar
- 3 x Creamer
- 1 x Hydration Drink
- 1 x Hot Chocolate

Prepositioning of Emergency Relief and Support Supplies

- ERS Regional Coordinators are working with Local Governments across the State to assess the need to preposition small quantities of ERS emergency relief and support supplies at Evacuation Centre facilities.
- Prepositioning of supplies will assist Local Government staff to support evacuees during the initial states of emergency events.

Emergency Relief and Support update

State Recovery Changes

- The Department of Communities has new roles and responsibilities under the State Emergency Management Arrangements for Recovery, following the changes endorsed by SEMC on 4 December 2025.
- To support implementation of these new roles, Communities is actively working with local governments, the Community Services Sector and relevant government agencies to understand the new State Recovery roles and responsibilities to support the delivery of local led recovery programs.
- Communities will participate in Local Government recovery planning and activities to ensure services are tailored to the needs and strengths of the community.
- Communities can provide support through a range of activities under the State Support Plan, either directly or in collaboration with State and Local partners, to deliver practical assistance, wellbeing services, and social supports.
- Communities ERS approach to recovery support considers the psychosocial impacts, complexity, and context of any hazard, ensuring assistance is tailored accordingly along with information and referral services to connect impacted individuals with appropriate assistance and resources.

Evacuation Centres

- The SEMC has the WA Community Evacuation in Emergencies Guideline open for Feedback until 20 February 2026. You can submit your comments through <https://engagewaem.com.au/evacuation-guideline>
- The review of community evacuation guidelines has highlighted the need for greater clarity on how evacuation centres are identified, activated, and managed.
- Communities responsibility is to maintain a register of endorsed community facilities and ensure they are ready to be activated. In collaboration with local government,

Communities reviews facilities regularly and manages service delivery within the centre once activated.

- During an emergency event, the Hazard Management Agency engages with Local Government and Communities to assess the risks of and activate an evacuation centre.
- As a suggestion for the LEMC, Communities and the Local Government can review and confirm the register of endorsed facilities before the onset of each high threat season, to ensure they meet the needs of all Hazard Management Agencies.

High threat Season

- ERS is actively supporting communities during this high-threat season by assisting with evacuation centres, providing immediate accommodation, and coordinating early recovery planning in alignment with Local Government.
- ERS has commenced supporting community evacuations with the new Go Bags, with positive feedback received to date, noting the hygiene packs are popular to support people to freshen up, and the air bed, pillow and sleeping bag has been a welcome take home pack.



Reminder to all Hazard Management Agencies / Controlling Agencies

- To activate the State Support Plan - Emergency Relief and Support and the Communities team - please call 0418 943 835. All ISG, IMT and other meeting invites can be sent to emergencyservices@communities.wa.gov.au email box.

Response October to January

Activations

ERS were activated for and responded to twenty-two (22) incidents as below:

- Four (4) Single House Fires
- Eleven (11) Bushfires
- Five (5) Complex Bushfires
- Two (2) Cyclones

October 2025 - One (1) Incident

- 16/10/2025 AP East Pilbara Complex Fire

November 2025 - Two (2) Incidents

- 4/11/2025 Tammin Bushfire Cunderdin - Nov 25
- 30/11/2025 Single House Fire

December 2025 - Eleven (11) Incidents

- 01/12/2025 Single House Fire
- 10/12/2025 Single House Fire

- 11/12/2025 Kenwick Bushfire
- 11/12/2025 Upper Swan Bushfire
- 15/12/2025 Eneabba Complex
- 15/12/2025 Gingin Complex Fire
- 15/12/2025 Nambeelup Bushfire
- 16/12/2025 Mindarabin Bushfire
- 25/12/2025 Boddington Bushfire
- 30/12/2025 Wellesley Bushfire
- 29/12/2025 Tropical Cyclone Hayley

January 2026 – Eight (8) Incidents

- 1/01/2026 Kalamunda Bushfire
- 2/01/2026 Boya Bushfire
- 2/01/2026 Single House Fire
- 7/01/2026 High Wycombe Bushfire
- 19/01/2026 South Coast (Lake King Newdegate) Complex Fires
- 21/01/2026 Collie Bushfire
- 22/01/2026 Boddington complex Fires
- 23/01/2026 Tropical Cyclone Luana

**LOCAL EMERGENCY MANAGEMENT COMMITTEE
DISTRICT EMERGENCY MANAGEMENT ADVISOR REPORT
January to March 2026**

STATE NEWS

The last meeting of the State Emergency Management Committee (SEMC) was held 4th December 2025. **The next meeting is the 12 March 2026.** SEMC Communiques can be found [here](#).

Local Emergency Management Arrangements Improvement Project

The new templates for the LEMA Improvement Project are going to the next SEMC Meeting for approval. Watch this space!

2026-2029 Comprehensive Framework Review

The State Emergency Management Committee (SEMC) has initiated a comprehensive review of the State Emergency Management Policy, Plan, Procedure and Glossary (EM Framework) to ensure that it remains effective, adaptable, and fit-for-purpose in addressing current and emerging risks.

In December 2025, SEMC adopted five principles and identified four focus areas for the review designed to guide review scope and decisions, as well as ensure the review remains responsive to sector needs while targeting systemic gaps and opportunities for improvement.

Review Principles:

- make the framework simplified and functional
- clarify roles and responsibilities
- be outcomes-focused
- integrate preparedness and assurance
- remain agile and forward-looking

Review Focus Areas:

- Incorporation of systemic risk and resilience in framework
- Integrated preparedness and assurance framework
- Local capacity and community resilience
- EM roles and responsibilities review

Four sector-wide workshops with emergency management agencies have been completed to refine the problem statement, outcomes, and scope for each focus area and to shape next steps for project planning. The workshop outcomes will inform a high-level project plan, which will outline focus area scopes, the overall program approach, and resourcing requirements, and will be submitted to SEMC in March 2026 for endorsement.

Comprehensive Review Schedule of State EM Documents

The following State EM documents and projects are currently accepting feedback:

- **Local Government EM Knowledge Hub – closes 27 March 2026.**
- WA Community Evacuation in Emergencies Guideline – initial consultation closes 20 February 2026.

The following State EM document consultation period has closed and is currently pending endorsement from SEMC subcommittees before progressing to SEMC for approval:

- SHP - HAZMAT (Annex B - SPRED)

The following State EM documents are due to commence comprehensive review in 2026 for a 2027 SEMC approval.

- Green highlights – comprehensive review likely to commence in the second half of 2026, meaning broad consultation will likely not commence until early 2027.
- SHP – Cyber Security and Hostile Act are due for broad consultation before June 2026.
- Remaining plans will likely commence broad consultation sometime in 2026.

WA Community Evacuation in Emergencies Arrangements – initial feedback open until 20 Feb 2026	SHP – Collapse
SHP – Nuclear Powered Warship (NPW)	SHP – Maritime Environmental Emergencies (MEE)
SHP – Cyber Security	SHP – Tsunami
SHP – Hostile Act	SSP – Freight and Resupply
SHP – Animal and Plant Biosecurity	SSP – Emergency Public Information
SHP – Earthquake	WA Managing Exercises Guidelines (due likely to be pushed back to 2027)
Impact Statement Guide	Local Recovery Guidelines
Communicating in Recovery Guideline (will form part of SSP – Emergency Public Information review)	SHP – Heatwave
SHP – Terrorist Act	Traffic Management in Emergencies Guideline
District Emergency Management Committee (DEMC) Handbook	Comprehensive review of the State EM Framework (State EM Policy, Plan, Procedure and Glossary)

Updated plans can be found on the SEMC website, along with a summary of amendments.

DISTRICT NEWS

The last Great Southern District Emergency Management Committee meeting was held on the 22nd October 2025 the next meeting will be held on the 18 March 2026.

Training Opportunities

WALGA Local Recovery Coordinator Training - Nyabing, Shire of Kent

Face-to-face training at [The Nyabing Community Hub](#), 18 Richmond St, Nyabing WA 6341:

Recovery Coordinators Course in Local Government – Day 1

Monday, 23 March 2026 | 9:00am–4:30pm

Recovery Coordinators Course in Local Government – Day 2

Tuesday, 24 March 2026 | 9:00am–4:30pm

If any local governments/organisation wishes to send additional attendees, please contact me directly at 0436 668 242 or via ryan.sutherland@dfes.wa.gov.au to ensure availability.

NOTE: under the revised Recovery Framework Local Governments must ensure the preparation and maintenance of LEMA includes the identification and training of a Local Recovery Coordinator(s). More than one LRC can be identified.

For further information about this course: [WALGA Recovery Coordinators course](#)

Community Preparedness

Summer Safety – Fire, Heat and Community Care

This February, we're focusing on Summer Safety – Fire, Heat and Community Care. February can be the hottest month of the year, and with prolonged heat comes fatigue, complacency, and an increased risk of fast-moving bushfires.

By staying vigilant and supporting one another, we can help protect families, neighbours, and communities.

Heatwave

For more information about preparing for and managing in extreme heat, visit [HealthyWA](#) and you can also find many fact sheets here [Extreme heat and heatwave resources for the community](#)

Know the signs of heat-related illness and act fast



Dehydration

Feeling thirsty, a dry mouth, and darker urine.



Treatment

Rest in a cool area, remove excess clothing and drink water.



Heat stress

Pale skin, excess sweating or no sweating, and dark urine.



Treatment

Lie in cool area and remove excess clothing. Apply wet cloths, cold water or wrapped icepacks to the skin (armpits and groin) and drink water. Call triple zero (000) if symptoms do not improve in 30 minutes.



Heat stroke

Confusion, incoherent speech, abnormal walking, seizures or coma.



Heat stroke is a life-threatening medical emergency. Immediately call triple zero (000).

TeleRedi

West Australians are also urged to register for TeleRedi – a free welfare check service delivered by the Department of Health in partnership with the [Australian Red Cross \(external site\)](#).

Registered participants who may be at higher risk during officially declared heatwaves receive regular check-in calls from trained Australian Red Cross volunteers. If a call goes unanswered or a person appears unwell or distressed, an escalation process is activated to support their safety and wellbeing.

TeleRedi is important for:

- people living alone
- older people
- people living with disability or managing chronic health conditions
- people recovering from illness or injury
- individuals experiencing mental health challenges.

Carers of vulnerable people are also encouraged to register for the service.

Registration is simple, via [Microsoft Forms \(external site\)](#) or by phone – 1800 188 071. For more information about TeleRedi, visit the [Australian Red Cross website \(external site\)](#).

GRANT PROGRAM UPDATES

AWARE

The annual AWARE competitive grant program aims to enhance West Australia's emergency management arrangements by investing in capacity building and preparedness activities at a local level. Only Western Australian local governments are eligible to apply for AWARE grants. Local governments are encouraged to collaborate and submit joint applications. To be eligible, activities must address at least one or more of the following four criteria:

- further the emergency risk management process
- facilitate capability-based exercises
- assist in reviewing Local Emergency Management Arrangements
- deliver emergency management training, events or forums

The opening dates for this year's round are yet to be finalised and will be published on our website once confirmed. In the meantime, local governments are encouraged to review the AWARE Guidelines and associated program documentation to familiarise themselves with the application requirements.

DRF ROUND FOUR

The Disaster Ready Fund (DRF) is the Australian Government's flagship disaster resilience and risk reduction initiative, which will deliver up to \$200 million of Commonwealth funding annually from 1 July 2023 to establish a comprehensive set of disaster resilience and mitigation projects across Australia, in partnership with Australian state, territory and local governments. The intended outcome of the program is communities that are better informed, more resilient, and less exposed to future natural disaster risks and impacts in the long term, across the built, social, natural and economic domains.

The **Fourth round of DRF is expected to open in late March 2026**, with information and associated documentation to be published on the Disaster Ready Fund section of our website once available. To be eligible for DRF, the primary focus of the proposed project must be on how it will increase the understanding of natural disaster impacts, build resilience to future natural disasters, and/or reduce natural disaster risk, in line with the DRF objectives.

The Commonwealth has provided overarching feedback on Round Three applications. This information is available here: <https://publications.dfes.wa.gov.au/publications/drfr-round-three-feedback-and-opportunities-for-improvement-from-nema>.

To be considered for funding, project proposals must satisfy the grant amount, project duration, and co-contribution requirements, meet the eligibility criteria, address all the assessment criteria, and provide the required evidence as set out in the respective round Guidelines.

LOCAL NEWS

Optus Emergency Response Information – in an emergency if Optus services are impacted call the following numbers:

0434 679 690 and 0448 114 039 - Primary & Backup. Also on a satellite service 0410795298 if terrestrial networks are inoperative.

Emergency Waste Management Plan Template

WALGA has been working with DFES and Local Government, to develop a Template Emergency Waste Management Plan.

There have been a range of situations in Western Australia where recovery efforts have been hampered by challenges associated with emergency waste management. Ineffective emergency waste management has the potential to significantly delay recovery efforts, present a considerable risk to human health and the environment and increase the costs of recovery.

The Plan provides a way for Local Governments to explore, at a high level, the likely types of waste that could be generated from an event and consequent considerations and management options.

- [Emergency Waste Management Plan Template - Editable Word Doc](#)
- [Emergency Waste Management Plan Template - with example \(PDF\)](#)
- [Waste Calculator](#)

For more information and case studies visit:

<https://walga.asn.au/policy-and-advocacy/our-policy-areas/waste/programs/better-practice/emergency-management>

Responding to a potential outbreak of high pathogenic H5 avian influenza

DPIRD is leading the WA cross-agency Biosecurity Special Officers Group (BSOG) developing a joint approach on. In 2024, BSOG developed [FAQs for H5 avian influenza](#) that set out carcass disposal responsibilities as follows:

Who is responsible for the disposal of dead wild birds during an outbreak?

During an outbreak, where dead wild birds do not pose a risk to human health, they may be left where they are to minimise the potential risk of spreading the disease further. The relevant landowners or government authority will manage safe disposal of dead birds on public land where they are considered to present a risk. On private properties, subject to council local laws, owners will be able to dispose of dead birds by placing them in plastic bags in their red bin. Care should be taken to wear disposable gloves and to wash hands thoroughly after handling the dead bird.

It is up to each individual LGA to decide on how they would dispose of dead birds / wildlife as per their local situation. Homeowners within the LGA will need guidance on where to dispose of dead birds if the LGA does not approve of disposal of bagged birds in the red bin.

In the circumstance where commercial poultry are affected, DPIRD will regulate the property and provide instructions on disposal at the time of the incident.

Your WALGA representative on the BSOG committee is Rebecca Brown rbrown@walga.asn.au if you would like further guidance on how other LGAs in WA are preparing for wild bird disposal should an outbreak occur.

WALGA is hosting an H5 Bird Flu update webinar for local government on Wednesday, 18 March from 10:00-11:00am – see details below. [click here to register](#).

Complied by: Vivienne Gardiner, viv.gardiner@dfes.wa.gov.au
District Emergency Management Advisor Great Southern DFES

Local Emergency Management Committee
Department of Fire and Emergency Services
District Officer Great Southern

- **Emergency WA** – Use Emergency WA as your source of Truth for Incident Information. Stay up to date with [Emergency WA](#), with the New Emergency WA App now available on IOS and Android devices. Allowing you to stay up to date with real-life live data and updates. Able to now develop personal bushfire plans from within the app
- **Training Calendar** – The Great Southern DFES Training Calendar for 2026 is finalised with much of the training for the first half already advertised.
- **Incident Management Training** – Incident Controller Level 1, AIIMS 2024, Sector Commander and Ground Controller all available and promoted to LG's to assist in building capability in response
- **Regional Duty Coordinator** – The DFES GS Regional Duty Coordinator or RDC is On call 24/7 365 days a year, available to all Key Stake Holders, and Response agencies. Bushfire Brigades and Local Governments are encouraged to contact the RDC if they require assistance at incidents, such as Air Support, Machinery Support, additional resources and Officer attendance. Please note, the RDC does not replace 000 or the DFES Comcen.
 - **DFES UGS RDC – 1800 314 644**
- **The State Hazard Plan – Fire** has been updated and it provides an overview of arrangements for the management of all fires in Western Australia (WA) and contains information on fire prevention, preparedness, response and recovery.
- State Hazard Plan - Fire can be found here: https://www.wa.gov.au/system/files/2025-08/shp_fire_v3.00.pdf
- A Comprehensive Review Summary can be found here: <https://www.wa.gov.au/system/files/2025-08/shp-fire-review-amendments-summary.pdf>

Some Key points so far this season from around the region the LEMC might like to consider are:

- **LEMA** - Ensuring your Local Emergency Management Arrangements are up to date especially the ISG and other out of hour contacts, out of hours welfare (food, water, etc)
- **Transfer of Control vs Incident Level Declaration** – they are separate processes. Refer below
- **Early establishment of control and incident management functions** - this is key to successful and safe outcomes for prolonged incidents. Delegation of functions ie Ground Controller, Operations etc allow for sound incident appreciation and decision making. The early and appropriate establishment of a control location is also an important consideration
- **Management of roadways during incidents** – determining if full road closures versus partial ie closed even to responders or just to public
- **Communication Plans** – there are default initial comms plans for all LG's. This can be valuable in establishing comms for escalating incidents

Transfer of Control As per Bushfires Act 1954 and State Hazard Plan – Fire, **Local Government is the Controlling Agency for all Fires outside of the Gazetted Fire District.**

Reasons for Transferring Control

For **any fires** outside of the Gazetted Fire District, circumstances that may trigger a change of Controlling Agency include:

1. At the request of the Current Controlling Agency
2. Beyond the capacity of the Controlling Agency
3. Level 3 incident
4. Complexity of the incident / multiple hazards
5. Multiple local government areas

LG to DFES

Transfer of control to DFES can only occur under a Section 13 of the Bushfires Act 1954 which requires authorisation at State Level by the Duty Assistant Commissioner (DAC).

The process involves:

1. Incident must be recorded (000), Incident up to date sitrep of incident provided to ComCen
2. The Current Incident Controller can request a DFES Officer attend for support, if rapidly escalating incident and potential for a Level 2 Incident or if a Change of Control is going to be requested.
3. The Local Government CEO/CBFCO or the Incident Controller contacts the DFES RDC and requests a Transfer of Control (s13). A DFES BFLO at the incident can assist with this request and may speed up the process.
4. The RDC then puts request through the correct chain to the State Level.
5. The Change in Controlling Agency/s13 is accepted or declined by the Duty Assistant Commissioner, Controlling Agency advised of outcome.
6. **During this time Local Government retains control of this incident.** It is important to appreciate that a transfer of control will not happen following every request; there are a range of reasons why a Section 13 may not be issued.

Incident level Declaration - This assessment is completed by the Incident Controller purely as a snapshot in time as to the complexity and impact of the incident. This may influence the decision for a Transfer of control however it is not automatic nor mandatory to transfer (unless at Level 3)

4.1.4 Controlling Agencies

Controlling Agencies for fire suppression are determined by their area of responsibility in accordance with Western Australian legislation.

Where the response requirements exceed the owners and/or occupier's capabilities, the relevant Controlling Agency takes control in accordance with their legislative responsibilities.

Table 2: Initial controlling agencies

Area of responsibility	Initial Controlling Agency
Within Gazetted Fire Districts	DFES
On DBCA managed land outside Gazetted Fire Districts	DBCA
Within local government districts outside of Gazetted Fire Districts and outside DBCA managed land	Local governments

Shire of

GNOWANGERUP

BORDEN ♦ GNOWANGERUP ♦ ONGERUP

Heart of the Stirlings

SHIRE OF GNOWANGERUP

LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) AGENCY REPORT

Date: _____ 5th March 2026 _____

Agency Representing: _Shire of Gnowangerup- BRMC_____

Name: _____ Dan Biddulph _____

Members to consider:

- If conditions are suitable Hazard reduction Burning will occur this Autumn.

REPORT:

Shire of Gnowangerup have been successful in obtaining extra supplementary DFES funding to complement our current three- year funded program.

The majority of this will be spend in and around the refuse sites within the Shire. These treatments will address the bushfire risk in those areas.

PRIORITIES FOR NEXT 2-3 MONTHS

- Prescribed burning of piles created in last year's round of works.
- Mechanical Parkland clearing and mulching in identified areas.
- Chemical treatment of some regrowth to maintain low fuel zones.

Dan Biddulph 5th March 2026.

SHIRE OF GNOWANGERUP

SPECIAL LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) MEETING MINUTES

THURSDAY 12TH MARCH 2026 COMMENCED AT 2:02PM

SHIRE OF GNOWANGERUP COUNCIL CHAMBERS – YUGENUP ROAD GNOWANGERUP

1. OPENING

The Chair, Kate O’Keeffe, declared the meeting open at 2:02pm.

2. ACKNOWLEDGEMENT OF COUNTRY

“I would like to begin by acknowledging the Traditional Custodians of the land on which we meet today, and pay my respect to their Elders past, present and emerging. I extend that respect to Aboriginal and Torres Strait Islander people here today.”

3. ATTENDANCE

Kate O’Keeffe	Shire President, Shire of Gnowangerup
David Nicholson	CEO, Shire of Gnowangerup
Thomas Gorman	Deputy CEO, Shire of Gnowangerup
Anrie van Zyl	Safety & Emergency Coordinator, Shire of Gnowangerup (LEMC Executive Officer)
Phill Gunn	CESM, Shire of Gnowangerup, Minute Taker
Rick Miller	Executive Manager of Infrastructure & Assets, Shire of Gnowangerup
Todd D’Souza	OIC, WA Police (Gnowangerup)
Steve Jarvis	WA Police (Gnowangerup)
Travis Hawkins	Paramedic, St John Ambulance
Vivian Gardiner	A/ District Emergency Management Advisor, Great Southern, DFES
Mandy Hanna	SES Unit Manager, Gnowangerup SES
Ron Beeck	Gnowangerup Fuel Supplies
Jodie Beeck	Gnowangerup Fuel Supplies
Paul Leiper	A/District Officer Great Southern Rural
Kahlia Lewis	Principal, Gnowangerup District High School

APOLOGIES

Nil

4. CONFIRMATION OF PREVIOUS MINUTES

No minutes available as this is a special meeting called

Moved: N/A

Seconded: N/A

Carried

5. BUSINESS ARISING FROM PREVIOUS MINUTES

N/A

6. EMERGENCY CONTACTS UPDATE

Attached – Please advise if changes are required.

7. CORRESPONDENCE

INWARDS:

OUTWARDS

- 7.1. Special LEMC Meeting invites

8. REPORTS FROM MEMBERS:

- N/A

9. SPECIAL MEETING DISCUSSION

- **T. D'Souza:** The big thing we need to be mindful about this issue is public perception, this committee needs to have a united voice for the community, and we need to be using the same language throughout and messaging between us and the public. We need to ascertain priorities for fuel distribution, and as a group, we need to communicate that we as a committee have discussed this matter, what the shire is doing about it and the actions we have decided on.
- **R. Beeck:** It had been business as usual until Thursday the 5th, at that point, fuel suppliers suddenly stopped deliveries, unable to fill standing orders, with another unable to confirm when the next delivery will be coming.
- 1 million litres of fuel delivered last week with orders of 1.2 million this week. We are currently down to 180,000 litres of stock in the depot. Have limited supply to \$200 per transaction, based on an honour system, we are trying to limit the supply to Shell account holders, where no limits can be applied.
- With current stock and limits, we can supply local needs, with no big deliveries available, until Wednesday or Thursday next week. No clarity from suppliers on when deliveries will resume.
- We currently have a supply of 5,000 – 10,000 litres of diesel for emergency services only.
- School busses in the region which we service currently have 2 weeks of stock, and will continue to be prioritised accordingly.
- **D. Nicholson:** To clarify, there is a stock of 5,000-10,000 litres for emergency services and school bus services have a stock of 2 weeks? **CONFIRMED**
- **T. Hawkins:** I have sent internal messaging to St. John Ambulance crews to come to Gnowangerup Fuel Supplies when fuelling up after discussions with R. Beeck. Should it come to it, Ambulances can resupply at my farm.
- **R. Beeck:** Ongerup Roadhouse has been requested to keep a supply for the emergency services in the town.

- **T. D'Souza:** Messaging needs to be centred on the community coming together to keep the supply maintained, some messaging could include the awareness around medical needs and actual emergencies. Ampol has stated that they have supply for 2 months.
- **R. Beeck:** Gnowangerup Roadhouse is supplied by 'Petro Fuels'
- **T. Hawkins:** Fuel supplies in surrounding shires and towns are very limited, with altercations reported at the Jerramungup Roadhouse over obtaining fuel. People are getting desperate, with the inability to trust what the State and Federal Governments are saying on this matter. "THE BUSH IS RUNNING OUT OF FUEL". Can the committee and the GNP shire put pressure on the state government to state how dire the situation is in our regions; we are looking to begin seeding within 3 weeks. The state government needs to prioritise supply into the country over the metro area. 1 to 2 weeks and the situation will be exponentially worse for us. Some suppliers are stating around 6 weeks to make deliveries.
- **R. Beeck:** I have 250 customers who are calling every second day asking when supplies will be delivered.
- **D. Nicholson:** The shire president speaking to Peter Rundell is the right approach. The State and Federal Government don't have the answers we are seeking, the entire country is at the whims of the international market.
- **T. Hawkins:** The shire is in a position to meet with other shires in the region and put forward a united voice on the matter.
- **M. Hanna:** the shire has 2 large community events over the next 2 weekends, with elevated visitors and demands on supply.
- **K. O'Keeffe:** Should we approach the media/ press for interviews?
- **T. Gorman:** We need to tell a story of why we are seeing supply issues and who is demanding and who will be prioritised and why.
- **T. D'Souza:** Community messaging needs to include that we have approached the minister, state leaders and are communicating our concerns. We need to be controlled in our messaging, Global Crisis, we are doing what we can, but we need to support each other, we are all in this together.
- **D. Nicholson:** some people in the community may be struggling, we need to refer those people who could be experiencing mental health issues to the right people.
- **A. van Zyl:** have there been any instances of theft in the shire?
- **T. D'Souza:** none in GNP, some in Katanning, Kojonup, Cranbrook, Nyabing.
- **D. Nicholson:** Now is the time to pull together as a community and show everyone the true colours of the people of Gnowangerup.

- **R. Miller:** Shire workers are being vigilant of vehicles and plant, with improved security measures.
- **K. O'Keeffe:** next meeting? We will monitor and call a meeting should the need arise.
- **T. D'Souza:** we also need to keep communicating to each other
- **V. Gardiner:** I have been sitting on numerous LEMC meetings on this matter; we need to use the State Hazard Plan – Energy and Fuel Disruption.
- **T. Gorman:** to Viv: All of this information is being collected from across the region, is it being fed up stream in any meaningful way?
- **V. Gardiner:** Yes, as the DEMC executive officer, I confer with the District Emergency Coordinator of the DEMC, which is in turn amalgamated and reported to the SEMC. This LEMC is to Build on local relationships to build solutions and community resilience.

10. CLOSING

The meeting was declared closed by the Chair at 2:59 pm.

Gwen Anderson left the meeting at 3:55pm and did not return.

11.6	GREAT SOUTHERN TREASURES AND THE FUTURE OF THE BLOOM FESTIVAL
Location:	Great Southern Region
Proponent:	Australia's Southwest
Date of Report:	27 th May 2026
Business Unit:	Community and Economic Development
Responsible Officer:	David Nicholson – Chief Executive Officer
Author:	Stuart Drummond – Community and Economic Development Manager
Disclosure of Interest:	None

ATTACHMENTS

- MOU between the Shire of Gnowangerup and GST.
- ASW proposal for the Bloom Festival 2026.

PURPOSE OF THE REPORT

The purpose of the report is to;

1. Inform Council that Great Southern Treasures is being disbanded.
2. Update Council on the proposed arrangements for the Bloom Festival 2026.
3. Approve the cost of \$7,000 to contribute to this year's Bloom Festival.

BACKGROUND

Great Southern Treasures (GST) is part of Australia's South West (ASW), the major tourism body for the South of the State. ASW is required to deliver on marketing, brand and communication initiatives that compromise;

- Regional branding and communication.
- The Bloom Festival.
- Other Festivals.

In November 2025, Council signed a new Memorandum of Understanding (attachment 1) with Great Southern Treasures and agreed to fund its membership fees of \$13,000, up until 2029.

Since then, a number of Councils in the region have decided not to continue to fund Great Southern Treasures and have withdrawn their membership. This has resulted in the organisation becoming unfeasible and forcing ASW to end its Service Level Agreement with Councils in the region after the Bloom Festival this year.

COMMENTS

A proposal (attachment 2) has been drawn up for ASW to be contracted to deliver the Bloom Festival 2026. It is contingent on receipt of \$44,000 from the member Councils that comprised GST. At this point, the future beyond Bloom 2026 has not been considered. VROC is now taking ownership of the issue and will be working on options for a new model in due course.

It is important to note that the MOU that the Council signed in November, remains valid (except the costs schedule in Section 12), it simply won't be renewed by the 30 June 2026 deadline. It is the Service Level Agreement that is coming to an end.

There is agreement that all Shires will make a contribution to ASW this year for them to facilitate and deliver the 2026 Bloom Festival. The total cost of this will be \$44,000 with the Shire of Gnowangerup's contribution expected to be \$7,000. Council has already approved the amount of \$13,000 to be included in the 2026/27 budget as its contribution to Great Southern Treasures, part of which was intended to contribute to the Bloom Festival. The Shire's contribution will therefore be \$7,000 instead of \$13,000.

CONSULTATION

Australia's Southwest (ASW) has been consulting with member Councils, through VROC.

LEGAL AND STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

A contribution of \$7,000 is being requested as the Shire's contribution to the Bloom Festival 2026. Council has already approved \$13,000 for inclusion in the 2026/27 budget for Great Southern Treasures (to deliver Bloom 2026, amongst other things). This will represent an overall saving of \$6,000 on Council's original approval.

At this point, it is unclear what the future strategic tourism function for the Great Southern region will look like and indeed, what the contribution of the Shire of Gnowangerup might be.

STRATEGIC IMPLICATIONS

As per Integrated Strategic Plan

Theme	3 Local Economy
Community Priority	3.1.1 Promote our region, attracting new businesses, industry and residents.

STRATEGIC RISK MANAGEMENT CONSIDERATIONS

This item has been evaluated against the current Council approved Risk Management Register.

Risk description	Not to endorse the approve the contribution to ASW
Primary Strategic Risk Category	Financial Sustainability
Primary Strategic Risk Category Description	Inability to maintain service and infrastructure for the Shire

Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Moderate
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Almost Certain

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

No alternate options have been proposed at this stage. Should Council decide not to contribute towards the funding for Bloom 2026, it is highly likely the other GST Member Councils will follow suit and the 2026 Bloom Festival will not take place.

CONCLUSION

Due to the decision of some Councils in the region to withdraw their membership of Great Southern Treasures, the organisation will not continue in its current form. Their parent body, Australia's South West, will facilitate and deliver this year's Bloom Festival. The Shire's contribution to this month-long event will be \$7,000.

VROC will consider options for the future delivery of strategic tourism initiatives, in the region.

VOTING REQUIREMENTS

Absolute majority

COUNCIL RESOLUTION

MOVED: Cr P Callaghan

SECONDED: Cr J Hemley

0526.07 That Council:

- 1. Notes that the Great Southern Treasures Memorandum of Understanding between the Shire's of Broomhill-Tambellup, Cranbrook, Jerramungup, Katanning, Kent, Kojonup, Woodanilling and Gnowangerup will not be renewed by the 30 June 2026 deadline.**
- 2. Notes the Shire's Great Southern Treasures 2026/27 annual subscription of \$13,000 will not be paid and this amount will be taken out of the 2026/27 draft budget.**
- 3. Notes the Service Level Agreement 2026-2029 between the Shire and Australia's South West will end after the Bloom Festival 2026.**

4. Approves the inclusion into the 2026/27 draft budget \$7,000, being the Shire's contribution to the 2026 Bloom Festival.

CARRIED BY ABSOLUTE MAJORITY: 7/0

FOR: Cr K O'Keeffe, Cr M Creagh, Cr P Callaghan, Cr R Miniter, Cr R O'Meehan,
Cr J Hemley, Cr R Kiddle

AGAINST: Nil



GREAT SOUTHERN TREASURES MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made the 1 day of July 2026

1. BETWEEN:

the SHIRE OF BROOMEHILL-TAMBELLUP of 46-48 Norrish Street, TAMBELLUP, WA;

the SHIRE OF CRANBROOK of Gathorne Street, CRANBROOK, WA;

the SHIRE OF GNOWANGERUP of 28 Yougenup Road, GNOWANGERUP, WA;

the SHIRE OF JERRAMUNGUP of 8 Vasey Street, JERRAMUNGUP WA;

the SHIRE OF KATANNING of 52 Austral Terrace, KATANNING, WA;

the SHIRE OF KENT of 24-26 Richmond Street, NYABING, WA;

the SHIRE OF KOJONUP of Albany Highway, KOJONUP, WA; and

the SHIRE OF WOODANILLING of 3316 Robinson Road, WOODANILLING, WA.

collectively known as the ('Member Councils')

BACKGROUND

- A. Each of the Member Councils are local government authorities established under the Local Government Act 1995.
- B. The Member Councils desire to formalise their agreement and understanding in relation to Great Southern Treasures (GST) and have agreed to enter into this Memorandum of Understanding in this regard. However, the Member Councils agree that this Memorandum shall not create any legal obligations and whilst recognising that there are no enforceable obligations between them, the Member Councils agree to perform their obligations pursuant to this Memorandum in good faith and to the best of their abilities.
- C. The purpose of this Memorandum of Understanding is to affirm the partnership and collaboration of the Member Councils and to further the shared aims as below. The purpose for which the collaboration is established is to provide a means for the Member Councils through voluntary participation and the integration and sharing of resources:
 1. To maximise the economic return from tourists and visitors to the Member Councils
 2. To promote and develop the tourism assets of the Member Councils
 3. To cooperate and take an active interest in tourism matters affecting the Member Councils
 4. Nurture industry partners and key stakeholders within the local, regional, state and national tourism industry

D. The values of the Member Councils guiding participation in this Memorandum of Understanding are that they are:

1. Working together to be a preferred regional destination
2. Sharing benefits
3. Championing each other's tourism assets

AND THE MEMBER COUNCILS AGREE:

1. Definitions & Interpretation

1.1 Definitions

- 1.1.1 'Act' means the Local Government Act 1995.
- 1.1.2 'Costs' means all costs incurred by the Member Councils associated with this service.
- 1.1.3 'Costs Schedule' means the Cost Schedule in clause 13.
- 1.1.4 'Committee' means the group of representatives appointed by each of the Member Councils in accordance with Clause 4.1 of this Memorandum.
- 1.1.5 'Memorandum' means this Memorandum of Understanding.

1.2 Interpretation

- 1.2.1 The Background set out above forms part of this Memorandum and the Member Councils agree that the Background is true and accurate.
- 1.2.2 Unless the contrary intention appears:
 - 1.2.2.1 Words noting the singular shall include the plural and vice versa.
 - 1.2.2.2 Reference to any gender shall include every other gender and words denoting individuals shall include corporations and vice versa.
 - 1.2.2.3 Reference to any Act of Parliament, statute or regulation shall include any amendment currently in force at the relevant time and any Act of Parliament, statute or regulation enacted or passed in substitution.
 - 1.2.2.4 Headings are for convenience of reference only and do not affect the interpretation or construction of this Memorandum.

2. Term

- 2.1 The term of this Memorandum shall be three (3) years.

- 2.1.1 The first Memorandum will commence on 1 July 2026 and expire on the 30 June 2029 unless otherwise agreed or

extended by the Member Councils in writing.

- 2.1.2 The term shall be reviewed by the Member Councils not more than twelve (12) months and not less than six (6) months prior to the expiration of the term subject to the term being reviewed prior to this period.

3. Negotiate in Good Faith

The Member Councils agree that they will cooperate with each other and at all times act in good faith and with the joint objective of successfully and expeditiously concluding and carrying out all of the arrangements and agreements contemplated in this Memorandum.

4. The Member Councils' Obligations

The Member Councils agree that each of them shall have the following obligations in respect of Great Southern Treasures:

4.1 Membership of the Committee

- 4.1.1 To appoint an elected member and proxy to the Committee. The Shire's CEO will also attend as a non-voting member.
- 4.1.2 To delegate such powers to the representatives as are required and necessary to give effect to this Memorandum.
- 4.1.3 To delegate such powers to any external third party as are required and necessary to give effect to the preparation, amendment and implementation of Great Southern Treasures.

4.2. External Third Party

- 4.2.1. To enter into a contractual arrangement with an external third party on terms and conditions that the Member Councils determine as appropriate.
- 4.2.2. To instruct the external third party in accordance with directions given to it by the Committee (if any).
- 4.2.3. To provide the external third party if required with office facilities, office equipment and resources (where available).
- 4.2.4. To nominate a representative (which at the commencement of the Memorandum shall be the Chief Executive Officer).
- 4.2.5. Liaise with the external third party in relation to the terms, conditions and operations.
- 4.2.6. To supervise the compliance of the external third party.

4.3. Agree that the External Third Party will deliver all obligations within a service level agreement including but not limited to:

- 4.3.1. Action the Committee decisions.
- 4.3.2. Implement the Strategic Plan.
- 4.3.3. Keep the accounts in order and receive all monies.
- 4.3.4. Adhere to all financial and legal responsibilities.

- 4.3.5. Keep custody of all books, documents, records and registers.
- 4.3.6. Compile agendas, minutes, grant applications, discussion papers, project plans (including implementation).
- 4.3.7. Foster partnerships.
- 4.3.8. Undertake regular communication and to key stakeholders.
- 4.3.9. Any other function as specified or directed by the GST Committee or Chair in line with the service level agreement.

4.4. Finance

To pay to the external third party through the signed service level agreement within fourteen (14) days of having received a tax invoice the amount specified in the tax invoice (GST inclusive) as outlined in the service level agreement.

4.5. Reporting

To consider reports and recommendations from its respective representatives on the Committee in relation to the administration of Great Southern Treasures.

4.6. Collaboration

To collaborate on the following:

- 4.6.1. Achievement of the GST purpose.
- 4.6.2. Strategic direction of the GST and its management.
- 4.6.3. Oversee the delivery of the annual implementation plan.
- 4.6.4. Work cooperatively with other members.
- 4.6.5. Promote the GST.
- 4.6.6. Participate in GST decision-making processes at meetings.
- 4.6.7. Represent and undertake actions on behalf of GST as authorised by the Committee.
- 4.6.8. Form sub committees of the GST.
- 4.6.9. Perform such other functions as are given to the member by the Act or any other written law.

5. Committee

The Member Councils agree to establish a Committee for the purposes specified below.

- 5.1 The Committee representatives shall meet at the times and places determined by the Committee (but in any case, at least quarterly) for the purposes of:
 - 5.1.1 Considering the strategic direction.
 - 5.1.2 Considering any relevant major policy issues.
 - 5.1.3 Reviewing, discussing and preparing budgets.
- 5.2 Each Member Council representative on the Committee shall be responsible for exercising their delegated authority and for the reporting back to their respective Council upon the exercise of those powers.
- 5.3 In the event of a conflict arising between the representatives of the Committee or if the Committee is divided in its votes on a decision required to be made by it,

then the Committee will be required to report to their respective Councils for their determination.

- 5.5. The Chairperson shall be nominated from the Committee Members of the Member Councils at the first meeting of the financial year and appointed by the committee on a twelve-month basis and will perform the following tasks:

- 5.5.1. Chair the Committee meetings.
- 5.5.2. Set the meeting schedule and agendas.
- 5.5.3. Assist in setting the strategic direction of GST.
- 5.5.4. Represent and undertake actions as directed by the Committee.
- 5.5.5. Represent Member Councils at industry functions and meetings.

- 5.4 In the event that the appointed Chairperson is absent from a Committee meeting the representatives present shall appoint an acting Chairperson, who shall preside over that meeting or until the Chairperson is present.

- 5.5  The Committee can delegate the role of Chairperson to the Third Party if appropriate.

- 5.6 One representative of each Member Council (Chief Executive Officer or other such representative) has one vote on the Committee.

6. Variation

The Member Councils agree that the terms and conditions of this Memorandum may be varied upon written agreement of the proposed variation by all the Member Councils.

7. Withdrawal

- 7.1 Member Councils agree to commit to the term (3yrs) of the Memorandum. They cannot withdraw prior to the conclusion of the Memorandum term.
- 7.2 If a Member Council of the Great Southern Treasures wishes to no longer participate, that Council must give twelve (12) months written notice (the 'Notice Period') to the other Member Councils at the commencement (first month) of the final year of the Memorandum.
- 7.3 Notwithstanding withdrawing that the Member Council shall still be liable for its contribution to all costs as per the Cost Schedule for the duration of the Notice Period.

8. Additional Members

- 8.1 If another council wishes to join, subject to the unanimous agreement of the Member Councils, that council may join in this Memorandum, provided that the council agrees:
- 8.1.1 To be bound by the terms and conditions of this Memorandum.
 - 8.1.2 To contribute a share of the initial Costs and Schedule Costs, with the contribution and use thereof to be determined by the Member Councils.

9. No Partnership

This Memorandum does not create or evidence a partnership between the Member Councils.

10. Winding Up

10.1 Subject to the Member Councils extending or otherwise entering into a new agreement, at the expiration of this Memorandum, each of the participating Member Councils at that time shall be provided with the following:

10.1.1 A readable copy of all records (hard copy or otherwise), in an appropriate format.

10.1.2 A share of the proceeds in accordance with the percentages specified in the Cost Schedule upon the realisation of any of the assets (as opposed to those owned by the individual Councils) after the payment of all liabilities (outstanding or contingent) if any.

10.2 If upon winding up the liabilities (outstanding or contingent) exceed the assets (as opposed to those owned by the individual Councils) each Member Council shall contribute a share towards the payment of the liabilities in accordance with the formula specified in the Cost Schedule.

11. Disputes Between Member Councils

11.1 The Member Councils agree to work together in good faith to resolve any matter requiring their direction or resolution.

11.2 In the event of any dispute or difference ('dispute') arising between the Member Councils or any of them at any time as to any matter or thing of whatsoever nature arising under or in connection with this Memorandum, then a Member Council may give to the other Member Council/s (as the case may be) notice in writing ('dispute notice') adequately identifying the matters, the subject of the dispute and the giving of the dispute notice shall be a condition precedent to the commencement by any Member Council of proceedings (whether by way of litigation or arbitration) with regard to the dispute as identified in the dispute notice.

11.3 At the expiration of 35 days from the date of receipt of the dispute notice by the persons to whom it was sent, the person giving the dispute notice may notify the others in writing ('arbitration notice') that it requires the dispute to be referred to arbitration and the dispute (unless meanwhile settled) shall upon receipt of the arbitration notice by the recipients then be and is hereby referred to arbitration under and in accordance with the provisions of the Commercial Arbitration Act 1985.

11.4 The costs (if any) of arbitration shall be borne equally by the Member Councils involved in the arbitration.

12. Costs Schedule

Annual subscription (12 months) for Member Councils is for the life of the Memorandum (ex GST). It shall be reviewed at the end of the Memorandum by Member Councils.

Member Council - Tier 1 (under 1000 population) \$7,000p.a

Member Council - Tier 2 (1000 – 1900 population) \$13,000p.a

Member Council - Tier 3 (1901 plus population) \$20,000p.a

DRAFT

EXECUTED as a Memorandum of Understanding

SIGNED BY THE **SHIRE of BROOMEHILL-TAMBELLUP's** Authorised Person.
Pursuant to s.9.49(A)4 of the Local Government Act 1995

Signature

Name

Chief Executive Officer Signature

Name

SIGNED BY THE **SHIRE of CRANBROOK's** Authorised Person.
Pursuant to s.9.49(A)4 of the Local Government Act 1995

Signature

Name

Chief Executive Officer Signature

Name

SIGNED BY THE **SHIRE of GNOWANGERUP's** Authorised Person.
Pursuant to s.9.49(A)4 of the Local Government Act 1995

Signature

Name

Chief Executive Officer Signature

Name

SIGNED BY THE **SHIRE of JERRAMUNGUP's** Authorised Person.
Pursuant to s.9.49(A)4 of the Local Government Act 1995

Signature

Name

Chief Executive Officer Signature

Name

SIGNED BY THE **SHIRE of KATANNING's** Authorised Person.
Pursuant to s.9.49(A)4 of the Local Government Act 1995

Signature

Name

Chief Executive Officer Signature

Name

SIGNED BY THE **SHIRE of KENT's** Authorised Person.
Pursuant to s.9.49(A)4 of the Local Government Act 1995

Signature

Name

Chief Executive Officer Signature

Name

SIGNED BY THE **SHIRE of KOJONUP's** Authorised Person.
Pursuant to s.9.49(A)4 of the Local Government Act 1995

Signature

Name

Chief Executive Officer Signature

Name

SIGNED BY THE **SHIRE of WOODANILLING's** Authorised Person.
Pursuant to s.9.49(A)4 of the Local Government Act 1995

Signature

Name

Chief Executive Officer Signature

Name

PROPOSAL FOR BLOOM FESTIVAL 2026

1. Executive Summary

Since 2010, Bloom Festival has grown into an annual regional tourism event celebrating the towns, communities, wildflowers, culture and visitor experiences of the Great Southern Treasures region. The festival supports increased visitation, community participation and regional economic outcomes, with its estimated economic impact growing from \$1.9 million in 2022 to \$2.3 million in 2025. Tourism Western Australia has committed three years of Regional Event Scheme funding to the event, with 2026 being the second year.

Following confirmation that no further Service Level Agreement will be signed by participating Great Southern Treasures local governments, this proposal outlines a model for Australia's South West to continue delivering Bloom Festival in 2026, subject to Australia's South West Board approval and sufficient local government financial commitment.

The proposed model would utilise the Bloom Festival brand, using the existing GST marketing assets (website and social media accounts) preserving more than 22 years of regional investment while providing participating local governments with continued community participation, marketing visibility, and visitation outcomes.

This proposal outlines a model for Australia's South West to continue delivering Bloom Festival in 2026, subject to Australia's South West Board approval, sufficient local government financial commitment, continued access to required GST/Bloom assets, and confirmation that the final delivery budget is financially viable.

2. Purpose of the Proposal

The purpose of this proposal is to:

- Outline a model for the continued delivery of Bloom Festival in 2026.
- Clarify Australia's South West's proposed role in coordinating, auspicing and delivering the festival.
- Identify the expected benefits, risks and implementation steps.
- Define and seek written financial commitment from participating local governments to allow planning and delivery of Bloom Festival 2026 to recommence.

3. Background

3.1. Great Southern Treasures

- **Legal Status:** Great Southern Treasures is not a standalone legal entity. It is a partnership of financially participating local governments defined by a MOU. Australia's

South West is the legal entity that undertakes all financial, HR and WHS obligations through a Service Level Agreement. Great Southern Treasures and Bloom Festival are registered business names under Australia's South West's ABN.

- **Purpose & Functions:** It is an established tourism partnership covering multiple local government areas, known for initiatives like the Bloom Festival. The GST has a well-defined strategic plan that Australia's South West, on behalf of the member councils has delivered since 2021.
- **Governance Structure:** Its current governance structure is a 3-year MOU between 8 member councils which concludes on 30 June 2026.
- **Assets:** GST assets are owned by the member councils and custodianship is currently with Australia's South West. Assets include:
 - GST and Bloom brands
 - Website and hosting
 - Domains (Great Southern Treasures, Hidden Treasures, Bloom)
 - Microsoft email accounts (Great Southern Treasures, Bloom)
 - Social Platform Accounts (Instagram & Facebook)
 - Mailchimp Accounts for newsletters etc (EDM's)
 - Image Library
 - Tourist Guide & Map (inc distribution)
 - Hard and soft collateral such as banners, social media tiles, postcards and coreflute signs

3.2. Bloom Festival

- **Legal status:** The Bloom Festival is the signature annual event for the Great Southern Treasures. Bloom Festival is a registered business name under Australia's South West's ABN. All grants and funding are auspiced by Australia's South West.
- **Purpose and functions:** To increase tourism and visitation to the region and provide opportunities for the GST communities to come together, expanding their social and economic futures.
- **Governance structure:** As one of the key pillars of the GST Strategic Plan, Bloom Festival is currently delivered by the Great Southern Treasures as per the above governance structure.
- **Key programs or services:** Deliver a flagship Spring wildflower regional event across member Shires that drives visitation and length of stay.
- **Stakeholders:**

- Local government owners - State government funding - Regional development agencies - Tourism bodies - Corporate and community sponsors - Event managers - Marketing and PR contractors - Ticketing providers - Project Working Group members - Event holders - Community groups	- Local businesses - Visitor centres and CRCs - Media outlets - Cultural leaders and First Nations representatives - Artists, performers and facilitators - Residents, visitors and attendees - Volunteers and local venues - Future cultural, trail, nature-based and tourism collaborators
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4. Strategic Rationale for the Continuation of Bloom Festival

Bloom Festival is a proven regional tourism and community event platform that supports visitation, destination awareness and local participation across the Great Southern Treasures region. Its continuation provides an opportunity to retain the value of past local government investment while transitioning to a delivery model led by Australia's South West.

The strategic rationale for continuing Bloom Festival is based on the following objectives:

4.1 Financial sustainability for Bloom Festival

The proposed model provides a more sustainable basis for delivering Bloom Festival by reducing the governance, administration, reporting and operational costs associated with the former Great Southern Treasures structure. A collective local government contribution, combined with confirmed and prospective grant and sponsorship income, will support continued delivery of the festival in 2026.

4.2 Retention of GST and Bloom marketing assets

Over more than two decades, participating local governments have invested in the Great Southern Treasures and Bloom Festival brands, digital platforms, marketing channels, visitor content, collateral, event networks and regional awareness. Utilising relevant GST assets into a Bloom Festival-focused model will help preserve this investment and avoid the loss of established marketing value, audience reach and community recognition.

4.3 Driving visitation and regional marketing outcomes

Bloom Festival provides local governments with a recognised platform to promote towns, trails, events, businesses, visitor centres, community groups, wildflower experiences and cultural stories during the spring visitation period. The 2025 festival demonstrated strong community participation, tourism marketing performance and regional exposure through paid advertising, organic social media, media relations, website content, printed collateral, event listings, community support and partner storytelling.

A 2026 partnership gives participating local governments the opportunity to:

- increase visitation during the spring wildflower season;
- promote local events, attractions, trails, businesses and visitor experiences;
- build awareness of the Great Southern as a destination of choice;
- support local event holders with greater marketing visibility;
- contribute to regional economic impact through tourism and event attendance; and
- align with a recognised festival platform already supported by local governments, tourism bodies and regional stakeholders.

4.4 Retention of Tourism WA funding for the GST region

Tourism WA has committed funding to Bloom Festival, with 2026 representing the second year of a three-year funding agreement. Continuing the festival ensures this funding remains directed toward the Great Southern Treasures region and supports the delivery of a recognised regional event with demonstrated tourism and community outcomes.

5. Proposed Governance

Subject to Australia's South West Board approval and agreement by participating local governments, Australia's South West would assume regional custodianship and delivery responsibility for Bloom Festival. This would include management of the Bloom Festival brand, marketing channels (GST website and social media accounts), event delivery, funding administration, reporting and stakeholder engagement on behalf of the region.

Continued use of GST and Bloom Festival assets, including relevant brand, website, domain, social media and marketing channels, will be subject to written confirmation by participating local governments as part of the new agreement.

This approach is similar to Australia's South West's regional event delivery model for Taste Great Southern, where ASW provides event custodianship, coordination and delivery for broader regional benefit.

From Australia's South West's perspective, assuming regional custodianship of Bloom Festival would ensure the continuation of a significant Great Southern event that plays an important role in regional economic development by driving visitation, increasing length of stay and supporting visitor spend. Furthermore it:

1. Aligns with the Australia's South West constitution
2. Delivers on the Australia's South West strategic plan
3. Delivers on the Great Southern Tourism and Trade Partnership objectives
4. Delivers on the Tourism Destination Management Plan event development projects
5. Has secured Tourism WA committed funds

Participating local governments would be part of a Bloom Festival reference group. Following the festival, Australia's South West will provide participating local governments with a post-event report summarising attendance, marketing reach, media coverage, website and social media performance, event holder feedback, key outcomes, financial performance and recommendations for future delivery.

6. Proposed Bloom Festival Delivery

- Bloom Festival – Delivery of the event in 2026 (12 September – 11 October)
- Governance – regional custodianship of the event by Australia's South West

Bloom Festival will continue to be delivered via a hybrid model. All planning and execution of the event will be delivered by Australia's South West. As with previous festivals, Australia's South West would engage professional event management company Live Events to support event holder engagement, program development, event listings, launch event management, sales monitoring, reporting and acquittal requirements, under Australia's South West's oversight.

The current hybrid delivery model is considered appropriate because it combines Australia's South West's regional oversight, governance and funding administration with specialist event delivery expertise.

7. Local Government Financial Contribution Model

A minimum collective investment from participating local governments is required for Australia's South West to proceed with delivery of Bloom Festival in 2026. This investment will support the continuation of a recognised regional event platform while providing participating councils with local marketing visibility, community participation opportunities and visitation outcomes.

Australia's South West is requesting the following:

- A minimum collective local government contribution of **\$44,000** ex GST is required for Bloom Festival 2026.

By investing in Bloom Festival, local governments can support the delivery of Bloom whilst leveraging an established regional campaign that already delivers strong audience reach, media value, visitor engagement and economic benefit.

This proposal offers a partnership buy-in model with marketing deliverables for local governments, as per their advised contribution amounts. This investment will support the delivery of Bloom Festival 2026, increase visibility for their towns, events, natural assets, visitor experiences, and community stories through the Bloom Festival campaign.

Summary of Nominated Investment Amounts and Deliverables

Nominated Investment	Amount ex GST	Deliverables Summary
Entry-level Bloom Partner	\$2,000	Festival Program inclusion, foundational event support and base level marketing inclusions
Community Bloom Partner	\$5,000	Festival program inclusion, foundational event support, digital, paid, website and PR exposure
Signature Bloom Partner	\$7,000	Festival program inclusion, foundational event support, enhanced digital, paid, website and PR exposure

See **Appendix A: Local Government Bloom Partnership Marketing Deliverables** for inclusion details.

8. Bloom Festival Marketing Approach

Bloom Festival is a proven regional tourism and community activation platform that showcases the Great Southern's wildflowers, towns, culture, events, trails, food, arts, and local experiences.

In 2025, the festival delivered strong marketing outcomes, including 1.4 million Facebook and Instagram views, 344,000+ people reached through paid digital advertising, 960+ new social media followers, 18,000 website users, and more than 23 media articles and interviews across regional, state and national outlets. The festival also recorded 12,607 event attendees and an estimated \$2.3 million economic impact for the region.

To build on the 2025 campaign, the 2026 marketing programs will focus on:

1. Continue to use the GST website with www.bloomfestival.com.au as the lead URL (redirects to <https://greatsoutherntreasures.com.au/bloom/>) rather than creating a new Bloom Festival website.
2. Timely campaign launch, allowing more time for visitor planning and event promotion.
3. More destination-led storytelling, especially town profiles, local itineraries, wildflower routes, and cultural experiences.
4. The 2026 launch event is tentatively scheduled to be held in Woodanilling, subject to final confirmation of venue, logistics, budget and stakeholder arrangements.
5. Stronger support for event holders, including marketing guidance and content collection.
6. Improved regional spread of major events, helping avoid clashes and encouraging visitors to travel across multiple towns.
7. More road signage and on-ground visibility, responding to feedback from 2025.
8. Greater use of video, reels, carousels and collaborative posts, reflecting the strongest performing 2025 content formats.
9. Continued media and PR pitching, building on successful coverage in local, state and national media.

9. Financial Model Structure Bloom 26

The proposed 2026 Bloom Festival budget requires minimum income of approximately \$110,500 to deliver the event at the proposed scope. A collective local government contribution of **\$44,000** is required for Australia's South West to proceed with delivery, recognising that participating LGAs are investing to secure continued Bloom Festival delivery, local marketing visibility, community participation, and visitation outcomes for their towns and the broader Great Southern Treasures region.

Based on confirmed, proposed and estimated income currently identified, there remains a funding gap of \$27,454.55 against the minimum delivery budget of **\$110,500**.

To meet this gap, confirmed grant and sponsorship income currently totals \$31,045.45, with a further \$54,000 in grant and sponsorship applications pending; if some or all of this additional funding is not secured, Australia's South West may review the festival scope, reduce expenditure, seek alternative income, or determine whether the event remains viable.

The minimum income requirement has been rounded to **\$110,500**, providing a small contingency of \$276.35 against the current expense budget.

INCOME	Budget ex GST	Notes
Grant/Sponsorship Income		
Tourism WA – Regional Event Scheme Grant (Platinum Sponsor)	\$15,000.00	Confirmed (year 2 of 3-year agreement)
Rio Tinto	\$5,000.00	Confirmed
Vestas - Warperup Creek Wind Farm	\$2,500.00	Confirmed
CSBP Fertilisers	\$4,000.00	Confirmed
Southern Ports	\$4,545.45	Confirmed
Subtotal	\$31,045.45	

LGA Tiered Marketing Partnership Income		
Local Government Minimum Investment	\$44,000.00	Proposal pending
Subtotal	\$44,000.00	
Income from event holders	\$5,000.00	Estimate on previous years
Income from advert sales (program)	\$3,000.00	Estimate on previous years
Subtotal	\$8,000.00	
Total	\$83,045.45	
Minimum Bloom Income Required	\$110,500.00	
EXPENSES	Budget (ex GST)	Actuals (ex GST)
2026 Bloom Festival Launch Event		
Opening Ceremony - Indigenous Dance	\$2,200.00	
Opening Ceremony - Welcome to Country	\$500.00	
Live Music & Entertainment	\$5,000.00	
Face Painting	\$500.00	
Kids Games/Activities	\$500.00	
Staging, Sound A/V & Equipment Hire	\$1,500.00	
Photographer - Jenny Feast (Launch Event)	\$1,000.00	
Subtotal Launch	\$11,200.00	
2026 Bloom Festival Advertising and Marketing		
WA Caravan & Camping July 1/2 Page Advertising	\$650.00	
Have A Go News - August Edition	\$772.65	
Printed Posters & Flyers	\$500.00	
Social Media Ads + Management	\$19,000.00	\$3,800.00
Program Printing (4000)	\$4,930.00	
Program Distribution (4000)	\$1,800.00	
2026 Program Design	\$3,620.00	\$1,810.00
Digital Design – Adverts, Logo, Email Signature	\$940.00	
Sunday Times Magazine - September	\$1,300.00	
Caravanning Australia - Winter Edition	\$1,300.00	
Wanderlust Magazine Advertising (7West) Winter	\$599.00	
Southerly Magazine – Aug & Sept Editions	\$550.00	
Bloom Event Signage for GST Shires	\$1,820.00	
Issuu Account: Bloom Festival Program Hosting	\$252.00	
Social Media Influencer	\$500.00	
Total Marketing	\$38,533.65	
2026 Bloom Festival Coordination & Administration		
Bloom Event Coordinator - Live Events	\$24,090.00	\$6,022.50 with next instalment due in May
Insurance	\$2,000.00	
Event Project and Marketing Management	\$29,400.00	
Administration and Compliance	\$5,000.00	\$100.14
Total Coordination	\$60,490.00	
Total Expenses	\$110,223.65	\$11,732.64
BALANCE	\$276.35	

10. Risks and Mitigation

Risk	Mitigation
Minimum LGA contribution is not secured	Australia's South West will not proceed to full delivery or commit to further non-essential expenditure unless the required collective local government contribution is confirmed.
Pending grants or sponsorships are unsuccessful	ASW may reduce scope, adjust expenditure, seek alternative income, or reassess event viability.
Asset transfer or use is not formally confirmed	Relevant GST and Bloom asset arrangements will be documented as part of the transition process.
Delayed LGA decisions affect delivery timelines	A clear decision deadline is included to allow 2026 planning and marketing activity to recommence.
ASW Board approval is not obtained	The proposal remains subject to ASW Board endorsement before final implementation.
Reduced delivery scope affects stakeholder expectations or festival reputation	Australia's South West will clearly communicate the confirmed scope, funding position and delivery model to participating local governments, event holders and key stakeholders, and will use post-event reporting to identify improvements for future years.

11. Proposal Agreement Timeline

Stage	Date due	Responsibility
Proposal feedback	8 May 2026	All LGAs
Amendments made	15 May 2026	Australia's South West
ASW Board Endorsement	15 May 2026	Australia's South West
LGA financial contribution written confirmation	28 May 2026	All LGAs
Recommence Bloom 26 Delivery	29 May 2026	Australia's South West

12. Not in Scope

The Bloom Festival proposal does not include paid promotion of Great Southern Treasures as a regional brand, including paid social media advertising, boosted posts or standalone GST campaign activity. The scope is limited to Bloom Festival delivery and promotion, using existing GST channels (website and social media platforms). It does not include redesign or redevelopment of the GST website, beyond routine updates, event listings and content maintenance required for the festival. It also does not include development of a standalone Bloom Festival website.

Also excluded are new brand development, creation of new tourism collateral unrelated to Bloom, management of non-Bloom GST projects, ongoing LGA tourism marketing outside the festival campaign, individual event delivery by ASW, and costs associated with asset transfer or winding up GST structures unless separately agreed and funded. This aligns with the proposal's focus on continuing Bloom Festival delivery while using existing GST assets.

13. Decision Sought

It is recommended that each Council:

1. Supports, in principle, the continued delivery of Bloom Festival in 2026 under the regional custodianship and delivery model proposed by Australia's South West.
2. Agrees to provide a total combined financial contribution of **\$44,000.00**, subject to confirmation of the final proposal and participating local government contributions.

Appendices

Appendix A: Local Government Bloom Partnership Marketing Deliverables

Entry-level Bloom Partner

Investment: \$2,000

A base-level entry for local governments seeking to support their communities with event listings within the main Bloom Festival program. This tier will help drive awareness of local events and regional awareness.

Included marketing activity:

Festival program inclusion

- Local government area included in the official Bloom Festival program.
- Event listings included in the printed and digital program – main program section.
- Inclusion of local visitor information, town highlights, and key attractions where relevant.

Website presence

- Local government area included on the Bloom Festival landing page.
- Event listings linked through the Bloom Festival landing page.

Social media promotion

- Inclusion in broader regional posts and event round-ups.

Paid digital advertising

- Inclusion in the broader Bloom Festival paid digital campaign.

Event holder support

- Promotion of registered events through Bloom Festival channels.
- Support for community groups and event holders to ensure event planning and delivery, imagery, and event information are program ready.

Community Bloom Partner

Investment: \$5,000

Best suited to local governments wanting a greater marketing presence and more event visibility. This tier is designed to position the local government area as a key destination for Bloom Festival events.

Included marketing activity

Everything in **Entry-level**, plus:

Enhanced festival program presence

- Event listings highlighted in the printed and digital program.
- A dedicated local government area feature or enhanced town profile within the digital campaign.
- Priority inclusion of local trails, wildflower walks, scenic drives, cultural attractions, accommodation, and visitor services.

Paid digital advertising

- Local government area included in targeted paid advertising creative.
- Campaign targeting may include Perth, South West, Great Southern, intrastate drive markets, and regional audiences.

Media and PR

- Local government area included in media pitching opportunities.
- Key events or hero experiences considered for regional and state media stories.
- Support to identify media-friendly angles, such as community-led events, wildflower displays.

Website and itinerary integration

- Inclusion in at least one Bloom Festival itinerary or trip-planning feature.
- Local events and visitor experiences promoted through the Bloom Festival landing page.
- Cross-linking to local visitor information where appropriate.

Reporting

- Post-campaign summary of relevant activity, including social content, paid advertising inclusion, website activity where available, and media outcomes.

Signature Bloom Partner

Investment: \$7,000

Suited to local governments seeking greater visibility and event support within Bloom Festival 2026. This tier is designed to give a local government area higher campaign visibility and support stronger outcomes, including increased event attendance, local business benefit, and destination awareness.

Note: As Woodanilling has been the nominated host town for the Bloom Festival Launch, their marketing deliverables will be focussed on the Bloom Festival Launch Event.

Included marketing activity

Everything in **Entry-level and Community**, plus:

Hero destination positioning

- Local government area positioned as a major Bloom Festival destination within the 2026 campaign.
- Opportunity to nominate a hero town, trail, event cluster, attraction, or visitor experience as a campaign focus.
- Priority inclusion in campaign storytelling across digital, media, and visitor planning channels.

Premium festival program presence

- Premium placement in the printed and digital Bloom Festival program.
- Enhanced destination editorial, including town stories, visitor highlights, trails, wildflower locations, accommodation links, and event clusters.

Dedicated social media campaign package

- **Organic and paid social media post on Australia's South West Meta channels** (Facebook and Instagram) featuring a three to five custom designed carousel post tailored to the ASW social media audience of over 140K. The paid post will be targeted to audiences across the intrastate market, with a \$250 spend and run for one week either in the week prior to, or during the Bloom Festival.
- Priority inclusion in collaborative social content with regional tourism partners where opportunities allow.
- Inclusion in countdown, launch, itinerary, event spotlight, and "plan your trip" content.

Paid advertising priority

- Dedicated paid advertising allocation for the local government area.
- Campaign creative focused on hero events, destination experiences, wildflower attractions, and travel planning.
- Targeted campaign activity designed to drive traffic to event listings and visitor information.

Media and PR priority

- Priority inclusion in media pitching.
- Support to profile signature events, community initiatives, wildflower experiences, cultural programming, or destination stories.

Website, itinerary and trip-planning features

- Inclusion in multiple itineraries or themed visitor-planning articles.
- Promotion of local accommodation, visitor centres, businesses, trails, scenic drives, and community experiences where relevant.

Post-campaign reporting

- Partner-level marketing report summarising:
- Social media activity
- Paid advertising activity
- Website and referral activity where available
- Media and PR coverage
- Event promotion outcomes

Appendix B: Current Implementation Timeline for Bloom 2026

Preliminary planning and time-critical delivery activity has commenced to preserve essential festival timelines. Full delivery and further non-essential expenditure remain subject to Australia's South West Board endorsement and confirmation of sufficient local government financial contributions.

FEBRUARY

- Live Events Contracted \$24,090 ex. GST. 4 x 25% payments
Deliverables:
Project Stage 1 - Feb – March. Project Commencement
Project Stage 2 - March – May. Event Holder Sales
Project Stage 3 - May – July. Event Program Creation
Project Stage 4 – July – Nov. Events Sales, Reporting and Acquittals
- Clever Octopus Contracted \$3,620 ex. GST 50% deposit. Final 50% balance due prior to delivery of final files.
Deliverables:
Bloom Festival 2026 Program Design
Design Assets for Bloom Festival 2026
- Budget Created
- Event Management Plan Created
- Marketing & Communications Plan Created
- 2026 Bloom Info Booklet Created
- Grants / Sponsorship applications commenced

MARCH

- **Bloom Community Working Group Engaged (monthly meetings)**
List of participants:
Charli Mayfield – Marketing & Tourism Coordinator – GS Wine Producers Association
Stuart Drummond – Shire of Gnowangerup
Jill Watkin – Kodja Place
Jenny Cristinelli – Shire of Cranbrook – Community Development Manager
Morris Trimming – Shire of Woodanilling
Margot – Mt Trio Bush Camp & Caravan Park
Simone Klose – Down South Creative - Director
- Bloom Launch Event Planning Meetings commenced: Woodanilling – Saturday 12 September
- Bloom Events EOI opened – **closing date 1 May**
- Lumenesse & Co Contracted to provide Socials & marketing deliverables
- Bloom Program Advertising Prospectus created and sent to local businesses and organisations
- Event EOI Flyers created and mailed to GST CRC's
- Grants / Sponsorship applications / administration

APRIL

- Community Information Sessions in-person (Katanning) and online offered
- Print Advertisements booked
- Risk Management Plan created
- Tourism WA RES Grant milestones commitments commenced
- Grants / Sponsorship applications / administration

MAY

- **Events EOI Close – 1 May**
- **15 May** - Event details, program copy written, paid advertising organised and sponsor details provided to program designer
- Risk Management Plan submitted
- Social Media / Marketing campaign
- Grants / Sponsorship applications / administration

JUNE

- **12 June** - Print-ready artwork submitted to the printers
- Grants / Sponsorship applications / administration
- Launch event planning
- Social Media / Marketing campaign

JULY

- **24 July** - Distribution and Launch of the program
- Events uploaded to the Bloom page – GST website
- Social Media / Marketing campaign
- Ticketing / event changes for digital program
- Event signage organised
- Launch event planning

AUGUST

- Social Media / Marketing campaign – focus on travel inspiration – activities, accommodation etc. Final push and ticket conversion.
- Ticketing / event changes for digital program
- Event signage
- Launch event planning

SEPTEMBER

- **12 September** - Launch Event
- Social Media / Marketing / PR campaign
- Ticketing / event changes for digital program
- Attend events + content captured
- Event support

OCTOBER

- Social Media / Marketing / PR campaign
- Ticketing / event changes for digital program
- Event content captured
- Event support
- **11 October** - Bloom 2026 Ends

NOVEMBER

- Feedback from event holders
- Acquittals and reports
- Event signage returns

DECEMBER

- Acquittals and reports

11.7	POLICIES REVIEW MAY 2026
Location:	Shire of Gnowangerup
Proponent:	N/A
Date of Report:	30 April 2026
Business Unit:	Strategy & Governance
Responsible Officer:	David Nicholson - Chief Executive Officer
Author:	Anita Finn – Senior Executive Assistant and Governance Officer
Disclosure of Interest:	Nil

ATTACHMENTS

- Draft Committees Policy (2.20)
- Draft Conducting Electronic Meetings and Attendance by Electronic Means Policy (2.18)
- Disciplinary Policy (3.12)

PURPOSE OF THE REPORT

For Council to rescind the Disciplinary Policy (3.12) and to consider and adopt the reviewed policies:

- Committees Policy (2.20)
- Conducting Electronic Meetings and Attendance by Electronic Means Policy (2.18)

BACKGROUND

Policies are formal documents that guide staff and Elected Members in the considerations to be applied when dealing with specific matters. They represent the discretionary aspect of a local government's decision-making framework, enabling Council to determine policy-level positions, while implementation and day-to-day operational delivery remain the responsibility of staff. Policies may be amended (modified) or revoked (deleted or replaced) when circumstances require.

There is no statutory requirement for Council to adopt or periodically review its policies unless a specific legislative provision mandates it.

COMMENTS

All policies should be reviewed regularly to make sure they remain current and continue to reflect the correct legislation.

Proposed key changes to the 'Conducting Electronic Meetings and Attendance by Electronic Means Policy (2.18)'

Clause 2.1 - Electronic Attendance at an In-Person Meeting

The approval process for electronic attendance at an in-person meeting has been simplified.

Where the Shire President is unavailable to consider a request for electronic attendance, approval authority is now delegated to the Deputy Shire President. Requests will no longer be referred to Council for determination, streamlining the process and ensuring timely decision-making.

Clause 2.4. Standing Orders Local Law

Clause 2.4 (a) has been deleted.

Standing Orders Local Laws are proposed to be replaced by state-wide regulations known as the *Standardised Meeting Procedures Regulations*, to be made under the *Local Government Act 1995*. These regulations are intended to apply uniformly across all local governments and replace existing standing orders and meeting procedure local laws.

Given that the amendment of a local law is a costly and time-intensive process, it is not considered efficient to make changes to the existing Standing Orders Local Law 2021 at this time, particularly in light of the forthcoming state-wide regulatory framework.

A review of the Committees Policy (2.20) has been completed, with no substantive changes identified:

All changes to the previous policies are highlighted in the attached draft policies. After the endorsement by Council the policies will be cleared of markups for the public policies.

Rescindment of Disciplinary Policy (3.12)

The Disciplinary Policy is proposed to be rescinded as decisions relating to employee disciplinary matters appropriately fall within the operational responsibilities of the Chief Executive Officer (CEO).

Under the Local Government Act and standard governance principles, responsibility for the management, discipline and direction of employees rests with the CEO. As such, it is not appropriate for Council to adopt or maintain a policy that relates to the administration of employee disciplinary processes.

Rescinding the Policy clarifies the separation between Council's governance role and management's operational role, avoids potential overreach into executive functions, and aligns the Shire's policy framework with legislative intent and good governance practice.

Employee disciplinary matters will continue to be managed in accordance with relevant legislation, industrial instruments, and internal procedures administered by the CEO.

CONSULTATION

Councillor Agenda Briefing Meeting on 13 May 2026.

LEGAL AND STATUTORY REQUIREMENTS

Section 2.7(2) (b) of the Local Government Act 1995 requires that Council determines the local government's policies.

2.7. Role of council

2) Without limiting subsection (1), the council is to —

(a) oversee the allocation of the local government's finances and resources; and

(b) determine the local government's policies

POLICY IMPLICATIONS

The review of Council's policies has resulted in amendments to the policy content. The Disciplinary Policy will be deleted from the Council Policy Manual and integrated into the Shire's Operational (internal) Policy Manual.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

As per Council Plan 2025-2035

Theme	Leadership and Governance
Strategy	4.1. Effectively represent, promote and advocate for the benefit of our community and district.
	4.1.1 Provide strategic leadership and advocate on behalf of the community

STRATEGIC RISK MANAGEMENT CONSIDERATIONS

This item has been evaluated against the current Council approved Risk Management Register.

Risk description	Not to adopt the reviewed policies and rescind the Disciplinary Policy
Primary Strategic Risk Category	Adverse Regulatory Change
Primary Strategic Risk Category Description	Potential changes to the regulatory landscape that will have an adverse effect on the Shire's ability to maintain compliance
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Catastrophic

Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Possible
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IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Council may choose not to approve the amended policies and/or rescind the Disciplinary Policy which may create inconsistency with legislative intent and governance principle

CONCLUSION

The adoption of the amended policies, including the rescission of the *Disciplinary Policy*, will ensure clarity, legislative compliance, and appropriate delineation between the governance role of Council and the operational responsibilities of the CEO in accordance with the *Local Government Act 1995*. Approving the recommended changes will support good governance practices, reduce the risk of role confusion or administrative challenge, and provide a clear and consistent policy framework for the organisation.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

MOVED: Cr P Callaghan

SECONDED: Cr R O’Meehan

0526.08 That Council:

1. **Adopts by absolute majority, the following revised policies:**
 - **Committees Policy (2.20)**
 - **Conducting Electronic Meetings and Attendance by Electronic Means Policy (2.18)**
2. **Authorises the CEO to place a copy of these amended policies on the Shire’s website.**
3. **Rescinds the Shire of Gnowangerup Disciplinary Policy (3.12)**
4. **Authorises the CEO to delete Shire of Gnowangerup Disciplinary Policy from the Shire’s website.**

UNANIMOUSLY CARRIED BY: 7/0

FOR: Cr K O’Keeffe, Cr M Creagh, Cr P Callaghan, Cr R Miniter, Cr R O’Meehan, Cr J Hemley, Cr R Kiddle

AGAINST: Nil

COMMITTEES POLICY

Objective

- To set out Council's position on Councillors' participating and attending statutory, industry or community group Boards, Panels or Committees (hereafter referred to as Committees).
- This Policy does not cover the Shire's Audit, Risk and Improvement Committee and CEO Review Committee

1.0 Committees

After each ordinary Council election, Council elects Committee representatives by absolute majority for the period until the next Ordinary Election.

Through legislation the Shire is required to attend meetings of the Development Assessment Panel (DAP), and the Local Emergency Management Committee (LEMC). DAP meetings are held on a-needs-basis, while LEMC meets quarterly.

The Shire is a member of several industry committees such as the WALGA Zone, Great Southern Regional Road Group, and the Great Southern Recreation Advisory Group.

The Shire also has representatives on a number of community Committees where the Shire has a particular interest or exposure. These Committees include e.g. the Borden Pavilion Committee, Gnowangerup Sporting Complex Management Committee, and Ongerup Sporting Complex Committee.

Other than DAP and LEMC, Committees meet in accordance with their governance requirements.

When a Councillor has been independently elected a Member of a Board or Committee not for the purpose of representing the Shire, they must appropriately manage confidential information and potential conflicts of interest.

At all Committee meetings the Councillors are nominated to represent the Shire and ensure the Shire's position on a matter is communicated to other Committee members.

2.0 Purpose of attending

2.1 Development Assessment Panel (DAP)

The purpose of DAP is to act as an independent decision-making body that determines certain development applications. Each local government must nominate two local DAP members and two alternates from its pool of elected members.

When attending DAP meetings, the nominated Councillors are authorised to make binding decisions on behalf of Council on matters before the Committee.

2.2 Local Emergency Management Committee (LEMC)

The purpose of LEMC is to bring together local emergency management entities to discuss and plan for dealing with emergency situations. When attending a LEMC meeting the Councillors should participate in the general process of the Committee. **The Shire of Gnowangerup LEMC meets on a quarterly basis.**

2.3 Other external Committees

When attending other Committee meetings, the Councillors should take appropriate notes and participate in the general process of the Committee. Councillors have no authority to make binding decision for Council.

3.0 Briefing of CEO and Councillors

3.1 DAP meetings

Participate in the decision-making process and at the next Ordinary Council meeting brief the CEO and Councillors on the issues discussed and decisions made.

3.2 LEMC meetings,

Report to Council at the next Ordinary Council meeting recommendations arising from the meeting for Council consideration. **The minutes of a LEMC meeting will be provided by a Shire officer at the next Ordinary Council meeting for noting.**

3.3 Other external Committees

Brief the CEO and Councillors on the issues discussed at the next Ordinary Council Meeting.

4.0 Elected Members' Records

The State Records Commission policy regarding the records of local government elected members requires the creation and retention of records of the: *"...communications and transactions of elected members which constitute evidence affecting the accountability of the Council and the discharge of its business."*

Records created or received by elected members that relate to local government business must be captured as part of the local government's corporate memory in accordance with the local government's Recordkeeping Plan.

Records that should be captured are to be forwarded to the Executive Assistant.

COMPLIANCE REQUIREMENTS

Legislation	- Emergency Management Act 2005 - State Records Act 2000 - Planning and Development Act 2005 - Planning and Development (Development Assessment Panels) Regulations 2011
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DOCUMENT CONTROL

STRATEGY & GOVERNANCE

Policy Number	2.20
Responsible Officer	Chief Executive Officer
Initial Council Adoption	27 March 2024
Last Review Date	30 April 2026
Next Review Due	30 April 2028 This policy will be reviewed every two years or more often where circumstances require.

CONDUCTING ELECTRONIC MEETINGS AND ATTENDANCE BY ELECTRONIC MEANS POLICY

Objective

- To establish the Shire of Gnowangerup's decision-making framework enabling electronic attendance at in-person meetings and for the conduct of meetings by electronic means.
- This policy is to be read in conjunction with the Local Government Act 1995 ('the Act') and Regulations 14C, 14CA, 14D and 14E of the Local Government (Administration) Regulations 1996.

1.0 Definitions

Electronic Means refers to the approved electronic requirements to access an in-person meeting or attend an electronic meeting, encompassing hardware and software requirements to enable instantaneous communication [Admin.r.14CA(3)]. The electronic means must be determined before the suitability of a location and equipment is confirmed as part of a request to attend electronically.

eMeeting refers to electronic attendance at either an in-person meeting or an electronic meeting.

Members refers to a Council Member and any other person appointed as a Member of a Committee under Section 5.10 of the Act.

Meetings the new regulations establish that a 'meeting' encompasses:

- an ordinary meeting of the Council;
- a special meeting of the Council;
- a meeting of a Committee of the Council; or
- a meeting of an Audit Committee of the Local Government [Admin.r.14C(1) and 14D(1)].

2.0 Policy Statement

2.1 Electronic Attendance at an In-Person Meeting

[Administration Regulations 14C and 14CA]

- (a) For efficiency and the avoidance of unnecessary inconvenience, Members are to submit requests for electronic attendance at the earliest opportunity, but in any case,

requests must be received so that there is sufficient time for the request to be considered and the necessary technology and meeting protocols to be implemented.

- (b) A request for electronic attendance at an in-person meeting:
- (i) The Executive Assistant is to be contacted via email or in person to request an electronic attendance. The Executive Assistant is to coordinate the approval ~~by the Shire President.~~
 - (ii) Is to be provided to the Shire President ~~for approval~~
 - (iii) Where the Shire President is unavailable to approve a request, the request is to be provided to the Deputy Shire President for approval ~~considered by Council (the request is to be moved, seconded and approved);~~
 - (iv) Where ~~a request has been rejected, the Shire President rejects a request,~~ the requester may ask Council to re- consider the request; and
 - (v) The Shire President may refer their own request to the Deputy Shire President, [acting under Section 5.34 of the Act]; or alternatively, may refer the request to Council for decision.
 - (vi) For committees, a request for electronic attendance to an in-person committee meeting can only be approved by the Shire President ~~or Deputy Shire President~~ or Council.
 - (vii) If a Shire President plans to attend electronically to an in-person meeting, it may be difficult for them to act as Presiding Member. As such, it may be appropriate for the Deputy Shire President to preside.
- (c) Where a request meets the following criteria, approval will not be unreasonably withheld:
- (i) The electronic means of instantaneous communication, and the location and equipment from which the Member seeks to attend the meeting, are determined as suitable for the Member to effectively engage in deliberations and communications throughout the meeting ~~[Admin.r.14C(S)];~~
 - (ii) The Member has made a declaration prior to the meeting, or that part of the meeting, that will be closed, that confidentially can be maintained. In the absence of such a declaration, the Member is prohibited from participation in the meeting, or that part of the meeting, that is closed ~~[Admin.r.14CA(S)];~~ and
 - (iii) The approval does not exceed prescribed limitations for the number of meetings attended by that Member by electronic means ~~[Admin.r.14C(3) and r.14C(4)].~~

(d) Electronic Attendance Cap requirements

- (i) Any approval to attend electronically an in-person meeting (where there is no declared emergency) is subject to a 'more than 50%' cap on an individual's electronic attendance ~~[Admin.r.14C(3)]~~ in the relevant period ~~[Admin.r.14C(1)]~~.
- (ii) This cap is not applicable to those Members living with a disability ~~[Admin.r.14C(4)]~~.
- (iii) The cap for Members attending electronically more than 50% of in-person meetings is determined through a rolling 'backwards looking test' by counting the number of meetings the Member has already attended by electronic means in the preceding 12 months ~~[Admin.r.14C(3)]~~.
- (iii) This cap only applies to calculating in-person meetings conducted from 9 November 2022 onwards and is calculated separately for each type of meeting.
- (iv) The CEO should maintain a Record of Meetings ~~(spreadsheet)~~ held from 9 November 2022 onwards, with details of each individual Member's electronic attendance at an in-person meeting, and separately, the number of electronic meetings held by the local government, for each type of meeting (ordinary Council meeting, special Council meeting, and each committee, and the Audit Committee, to ensure that Electronic Attendance Cap requirements are met.

(e) Disclosure of Interest

Members should provide any 'Disclosure of Interest' declaration before the meeting begins. However, where this is not possible, it can still be declared in the meeting when the Presiding Member asks.

(f) Records of requests and decisions about requests must be retained:

- (i) Where the Shire President makes the decision, the record is retained as a Local Government record (e.g. email communication) in accordance with the Shire of Gnowangerup's Record Keeping Plan and protocols; and
- (ii) Where Council makes the decision, the decision must be recorded in the minutes ~~[Admin.r.11(d)]~~.

(g) The CEO shall ensure that necessary administrative and technological support is readily available to facilitate attendance by electronic means at any meeting, on the basis that approvals may be given at any reasonable time prior to commencement of the meeting by the Shire President or during the meeting itself by Council for a Council meeting.

2.2 Conducting a Meeting by Electronic Means [Administration Regulation 14D and 14E]

- (a) Ordinary meetings will primarily be held as in-person meetings.
- (b) Where a declared public health or state of emergency, or associated directions, are in effect that prevent an in-person meeting being held, the Shire President or the Council can approve a meeting to be held by electronic means:
 - Meetings held by electronic means in these circumstances are not subject to, or included in, the prescribed limitation on the number of meetings held by electronic means [Admin.r.14D(2)(a)(b)].
- (c) Where it is otherwise considered expedient or necessary (and there is no declared emergency), the Council may resolve to authorise the meeting to be held by electronic means [Admin.r.14D(2)(c)], subject to:
 - (i) The prescribed limitation is not exceeded on the number of electronic meetings allowed [Admin.r.14D(2A)];
 - (ii) The CEO has been consulted, before the electronic means by which the meeting is to be held is determined by the Shire President or Council resolution [Admin.r.14D(3)(4)];
 - (iii) The decision has given due regard to whether the location from which each Member seeks to attend the meeting and the equipment each Member intends to use, are suitable to ensure each Member is able to effectively engage in deliberations and communications throughout the meeting; and
 - (iv) Each Member has made a declaration prior to the meeting, or that part of the meeting, that is closed, that confidentially can be maintained [Admin.r.14D(6)]. In the absence of such a declaration, a Member is prohibited from participation in the meeting, or that part of the meeting, that is closed.
 - (v) A request for a committee to be held as an electronic meeting (outside of a declared emergency) must first be approved by Council.
- (d) Where a meeting is authorised to be held as an electronic meeting, the CEO must ensure details are:
 - (i) published on the Shire of Gnowangerup's official webpage [Admin.r.12];
 - (ii) provided in the Notice of Meeting/Agenda; and
 - (iii) broadly promoted to ensure community awareness, such as through social media, newsletters, on noticeboards, etc.

2.3. Participating in Meetings by Electronic Means

- (a) **Presiding at Meeting** - Where the Shire President is approved to attend an in-person meeting by electronic means, the Shire President may choose to defer to the Deputy Shire President [acting under Section 5.34 of the Act] for the purpose of presiding at the meeting.
- (b) **Conduct**- Members are to be familiar with their Meeting Procedure/Standing Orders and Code of Conduct requirements, in particular, protecting confidential information and appropriate communication practices, when participating in a meeting by electronic means.
- (c) **Meeting Procedures** - Where provisions of a Meeting Procedures/Standing Orders are not applicable to an electronic meeting environment, the Presiding Member may need to consider modification or suspension of the inconsistent subject provisions.
- (d) **External Parties Participating in Closed Meetings** - Where external parties are invited to participate in a closed part of an electronic meeting (such as auditor attending an ~~Audit Committee~~ **Audit, Risk and Improvement Committee** electronic meeting), before being approved to attend by a resolution of the meeting (**procedural motion**), they are to first confirm they have met the electronic means, location and equipment suitability requirements of this policy, including maintaining confidentiality.
- (e) **Remote attendance** - In authorising a person's remote attendance, the Shire may require that a person attending remotely must do so from a location that is quiet and private (for example, a private room in their house).

2.4. Standing Orders Local Law

- ~~(a) To address the immediate need to amend the existing requirements, the CEO should identify if any clauses in the Shire of Gnowangerup's Standing Local Law cannot be complied with or require modification when conducting an eMeeting. For example, the requirement for voting by show of hands or for Members to stand when speaking.~~
- (a) The CEO should provide an Officer Recommendation, in the eMeeting Agenda, to suspend specified Local Law clauses that may limit eMeeting efficiency or effectiveness. This Officer Recommendation should be inserted into the Agenda at a point after the 'Public Question Time' Agenda Item in order to comply with Admin.r.7(2).
- (b) The Presiding Member may then determine how matters are managed in the eMeeting.

2.4. Electronic Means

- (b) The Council resolved at it's Ordinary Council meeting on 27 September 2023 that the preferred electronic means for remote attendance are Microsoft Teams and telephone.

COMPLIANCE REQUIREMENTS

Legislation / Documents	- Local Government Act 1995 - Local Government (Administration) Regulations 1996 r14C, 14CA, 14D and 14E
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DOCUMENT CONTROL

STRATEGY & GOVERNANCE	
Policy Number	2.18
Responsible Officer	Chief Executive Officer
Initial Council Adoption	27 September 2023
Review Dates	30 April 2026
Next Review Due	30 April 2028 This policy will be reviewed every 2 years annually or more often where circumstances require.

DISCIPLINARY POLICY

Objective

To provide the Shire of Gnowangerup with guidance on how to apply disciplinary action against employees in a consistent, fair and objective manner.

Policy Statement

The Shire may from time to time consider that issues of employee behaviour, conduct or performance levels require disciplinary action.

Application

This policy applies to all employees who work at Shire of Gnowangerup including contractors, volunteers and any person performing work for or with the Shire of Gnowangerup in any capacity.

Commitment

The Shire is committed to providing the best possible service and ensuring its employees perform and conduct themselves in accordance with the Shire's Code of Conduct, policies, procedures and guidelines. Any disciplinary action will be applied in a consistent, fair and objective manner to ensure employees are given an opportunity and assistance to improve.

Authority to take Disciplinary Action

Disciplinary action may only be taken when authorised by the Chief Executive Officer.

When the Disciplinary Policy Applies

Some examples of when this policy may be invoked include breaches of the Shire's policies and procedures including, but not limited to:

- breaches of the Code of Conduct such as failing to disclose a conflict of interest, or accepting a prohibited gift; or
- poor performance such as frequently arriving to work late or producing poor quality work; or

- inappropriate behaviour such as theft, violating the Harassment, Bullying and Anti-Discrimination Policy, or wilfully disobeying a lawful instruction.

General Disciplinary Principles

The following principles will apply to any disciplinary action:

- **Nature of allegation and investigation:** Before formal disciplinary action is taken against an employee, the nature of the allegations made against an employee will be put to the employee and an investigation may follow, in accordance with the Dispute Resolution and Grievance Policy and Procedure;
- **Right to a support person:** Where an employee is required to attend a formal meeting regarding a disciplinary matter or procedure, the employee may be accompanied by a support person where practicable. The role of a support person is not to advocate on behalf of anyone, but to simply provide emotional or other support;
- **Confidential:** All parties must keep matters related to a disciplinary process confidential; and
- **Fair and impartial:** The Shire strives to keep the disciplinary process fair and impartial, meaning that all parties involved will have an opportunity to put their case forward and be given an opportunity to respond.

Serious Misconduct

Serious misconduct pursuant to the Fair Work Regulations 2009 includes, but is not limited to:

- wilful or deliberate behaviour by an employee that is inconsistent with the continuation of the contract of employment;
- conduct that causes serious and imminent risk to the health or safety of a person; or the reputation, viability or profitability of the Shire of Gnowangerup;
- the employee, in the course of their employment, engaging in:
 - theft; or

-
- fraud; or
 - assault;
 - the employee being intoxicated at work; or
 - the employee refusing to carry out a lawful and reasonable instruction that is consistent with the employee's contract of employment.

If an employee engages in serious misconduct, disciplinary action that may be taken includes, but is not limited to, summary dismissal (termination of employment without notice).

Other Disciplinary Action

With the exception of serious misconduct, where an employee has engaged in an act or omission which is inconsistent with any of the Shire's Policies, the employee could be disciplined as follows:

- **Verbal warning** – Where an employee engages in an act or omission which is inconsistent with policy, the CEO has the discretion to issue the employee with a verbal warning. The verbal warning should be noted in a file note and placed on the employee's personnel file;
- **Written warning** – If the employee engages in a more serious act or omission or acts in a manner which is inconsistent with policy, the CEO has the discretion to issue the employee with a written warning. The employee must be given a copy of the written warning.; and
- **Termination of employment with notice** – In cases other than summary dismissal, an employee's employment may be terminated with notice or payment in lieu of notice provided the Shire has a valid reason for terminating the employee's employment and the employee has an opportunity to respond to the reasons for termination.

Whenever an employee is required to attend a meeting regarding a disciplinary issue, the employee may have a support person present where practicable. The type of disciplinary action taken against an employee is at the Shire's discretion and the type of disciplinary action will depend on the seriousness and frequency of any misconduct or performance issue.

Principles to be Applied

- Where disciplinary action is taken the principles of procedural fairness must prevail. These principles are expanded on in the Shire of Gnowangerup's Dispute Resolution and Grievance Policy and Procedure.

Investigation Procedures for Alleged Misconduct

Investigations into alleged misconduct should follow the processes detailed in the Shire of Gnowangerup's Dispute Resolution and Grievance Policy and Procedure.

Reporting Obligations

If an officer or employee of the Shire has reporting obligations pursuant to the Corruption and Crime Commission Act 2003 (WA) and suspects on reasonable grounds that a matter arises which concerns or may concern misconduct, the Corruption and Crime Commission must be notified of that matter as soon as reasonably practicable.

Employees must also be aware of and adhere to any obligations pursuant to the Public Interest Disclosure Act 2003 (WA).

Variation to this Policy

This policy may be cancelled or varied from time to time. All the organisation's employees will be notified of any variation to this policy by the normal correspondence method.

Related Corporate Documents

- Dispute Resolution and Grievance Policy
- Dispute Resolution and Grievance Procedure
- Shire of Gnowangerup Code of Conduct

COMPLIANCE REQUIREMENTS

Legislation	- Fair Work Act 2009 (Cth) - Fair Work Regulations 2009 (Cth) - Corruption, Crime and Misconduct Act 2003 (WA) - Public Interest Disclosure Act 2003 (WA) - Public Sector Management Act 1994
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DOCUMENT CONTROL

HUMAN RESOURCES & COMMUNICATION

Policy Number	3.12
Responsible Officer	Deputy Chief Executive Officer
Initial Council Adoption	28 October 2020
Review Dates	31 August 2023 (approved by Council 27 September 2023)
Next Review Due	31 August 2025 This policy will be reviewed every two years or more often where circumstances require.

11.8 LIST OF PAYMENTS MADE FROM THE MUNICIPAL FUND AND TRANSACTION CARD ACCOUNTS FOR THE PERIOD 1 TO 30 APRIL 2026

Location: Shire of Gnowangerup
Proponent: N/A
Date of Report: 12 MAY 2026
Business Unit: Corporate and Community Services
Responsible Officer: Thomas Gorman – Deputy CEO
Author: Venice Ampon – Finance Officer
Disclosure of Interest: Nil

ATTACHMENTS

- List of Payments for April 2026

PURPOSE OF THE REPORT

To provide Council with a list of payments processed in the month of April 2026

BACKGROUND

Nil

COMMENTS

The List of Payments for April 2026 covering the period 01/04/2026 to 30/04/2026 is as follows:

Municipal Fund - EFT 23649 - 23844	\$1,329,340.72
Municipal Fund - Direct Debits	\$206,399.18
Credit Card	\$1,425.88
TOTAL	<u>\$1,537,165.78</u>

CONSULTATION

Nil

LEGAL AND STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulations 1996

12. Payments from municipal fund or trust fund, restrictions on making

- (1) *A payment may only be made from the municipal fund or the trust fund —*
- (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
- (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*

POLICY IMPLICATIONS

Purchasing Policy 4.1

Corporate Credit Card Policy 4.4

FINANCIAL IMPLICATIONS

All payments are in line with the Adopted Budget or have been approved by Council as a Budget Amendment.

STRATEGIC IMPLICATIONS

As per Council Plan 2025-2035

Theme	4.	Leadership and Governance
Strategy	4.2	An efficient and effective organisation, providing appropriate services to our community
Activity	4.2.2	Ensure strong financial management through effective planning

STRATEGIC RISK MANAGEMENT CONSIDERATIONS

This item has been evaluated against the current Council approved Risk Management Register.

Risk description	Not to endorse the officer's recommendation
Primary Strategic Risk Category	Financial Sustainability
Primary Strategic Risk Category Description	Inability to maintain service and infrastructure levels for the Shire
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Catastrophic
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Unlikely

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

That Council notes the April 2026 of Payments as per the Officer's Recommendation

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

MOVED: Cr R Kiddle

SECONDED: Cr M Creagh

0526.09 That Council:

Notes the payment of accounts for April 2026 consisting of:

EFT23649-EFT23844... totalling \$1,329,340.72;

Superannuation and Direct Deposits totalling \$206,399.18; and

Corporate Credit Card totalling \$1,425.88

UNANIMOUSLY CARRIED BY: 7/0

**FOR: Cr K O'Keeffe, Cr M Creagh, Cr P Callaghan, Cr R Miniter, Cr R O'Meehan,
Cr J Hemley, Cr R Kiddle**

AGAINST: Nil

SHIRE OF GNOWANGERUP

LIST OF PAYMENTS - APRIL 2026

Chq/EFT	Name	Amount	Date
91652	BENDIGO COMMUNITY BANK	\$ 1,425.88	14/04/2026
DD8025.1	WA TREASURY CORPORATION	\$ 21,850.59	25/04/2026
DD8034.1	AWARE SUPER	\$ 13,269.63	08/04/2026
DD8034.10	ANZ SMART CHOICE SUPER	\$ 742.03	08/04/2026
DD8034.11	THE TRUSTEE FOR MLC SUPER FUND	\$ 122.04	08/04/2026
DD8034.12	REST SUPERANNUATION	\$ 81.76	08/04/2026
DD8034.13	AUSTRALIAN RETIREMENT TRUST	\$ 332.85	08/04/2026
DD8034.14	ACCLAIM WEALTH	\$ 137.16	08/04/2026
DD8034.2	FORMULAE 1 PTY LTD ATF THE ISIAH4110 SUPERANNUATION FUND	\$ 425.70	08/04/2026
DD8034.3	PANORAMA SUPERANNUATION FUND	\$ 274.73	08/04/2026
DD8034.4	CBUS	\$ 2,165.40	08/04/2026
DD8034.5	MERCER SUPER FUND	\$ 492.12	08/04/2026
DD8034.6	WALGS PLAN	\$ 161.58	08/04/2026
DD8034.7	CARE SUPER	\$ 1,524.17	08/04/2026
DD8034.8	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	\$ 2,124.10	08/04/2026
DD8034.9	AUSTRALIAN SUPER	\$ 3,300.88	08/04/2026
DD8039.1	TELSTRA	\$ 1,254.00	01/04/2026
DD8040.1	TELSTRA	\$ 500.80	02/04/2026
DD8051.1	BENDIGO COMMUNITY BANK	\$ 131.11	01/04/2026
DD8051.2	BENDIGO COMMUNITY BANK	\$ 867.91	02/04/2026
DD8051.3	HOUSING AUTHORITY	\$ 610.00	07/04/2026
DD8051.4	BENDIGO COMMUNITY BANK	\$ 4.00	07/04/2026
DD8051.5	WATER CORPORATION	\$ 5,153.53	07/04/2026
DD8051.6	DEPARTMENT OF TRANSPORT	\$ 3,580.15	01/04/2026
DD8051.7	DEPARTMENT OF TRANSPORT	\$ 137.30	07/04/2026
DD8051.8	WATER CORPORATION	\$ 1,821.93	02/04/2026
DD8051.9	DEPARTMENT OF TRANSPORT	\$ 21,656.35	02/04/2026
DD8052.1	BENDIGO COMMUNITY BANK	\$ 4.00	10/04/2026
DD8052.10	SYNERGY	\$ 568.47	17/04/2026
DD8052.11	DEPARTMENT OF TRANSPORT	\$ 338.95	15/04/2026
DD8052.12	HOUSING AUTHORITY	\$ 210.00	10/04/2026
DD8052.13	SYNERGY	\$ 879.96	16/04/2026
DD8052.14	DEPARTMENT OF TRANSPORT	\$ 992.90	16/04/2026
DD8052.15	BENDIGO COMMUNITY BANK	\$ 8.10	16/04/2026
DD8052.16	WATER CORPORATION	\$ 4,547.30	08/04/2026
DD8052.17	DEPARTMENT OF TRANSPORT	\$ 3,585.05	17/04/2026
DD8052.18	SYNERGY	\$ 142.42	09/04/2026

Chq/EFT	Name	Amount	Date
DD8052.19	BENDIGO COMMUNITY BANK	\$ 7.50	09/04/2026
DD8052.2	SYNERGY	\$ 1,987.73	10/04/2026
DD8052.20	DEPARTMENT OF TRANSPORT	\$ 3,480.50	09/04/2026
DD8052.3	DEPARTMENT OF TRANSPORT	\$ 2,144.55	10/04/2026
DD8052.4	FINRENT PTY LTD	\$ 320.99	11/04/2026
DD8052.5	SYNERGY	\$ 128.46	13/04/2026
DD8052.6	SYNERGY	\$ 182.62	18/04/2026
DD8052.7	BENDIGO COMMUNITY BANK	\$ 4.00	13/04/2026
DD8052.8	DEPARTMENT OF TRANSPORT	\$ 44,637.05	14/04/2026
DD8052.9	SYNERGY	\$ 205.98	15/04/2026
DD8055.1	WATER CORPORATION	\$ 53.18	23/04/2026
DD8060.1	AWARE SUPER	\$ 12,184.05	22/04/2026
DD8060.10	ANZ SMART CHOICE SUPER	\$ 734.17	22/04/2026
DD8060.11	THE TRUSTEE FOR MLC SUPER FUND	\$ 126.25	22/04/2026
DD8060.12	REST SUPERANNUATION	\$ 99.92	22/04/2026
DD8060.13	AUSTRALIAN RETIREMENT TRUST	\$ 350.78	22/04/2026
DD8060.14	ACCLAIM WEALTH	\$ 70.79	22/04/2026
DD8060.2	FORMULAE 1 PTY LTD ATF THE ISAIAH4110 SUPERANNUATION FUND	\$ 461.17	22/04/2026
DD8060.3	PANORAMA SUPERANNUATION FUND	\$ 149.85	22/04/2026
DD8060.4	CBUS	\$ 2,158.92	22/04/2026
DD8060.5	MERCER SUPER FUND	\$ 380.19	22/04/2026
DD8060.6	WALGS PLAN	\$ 49.87	22/04/2026
DD8060.7	CARE SUPER	\$ 1,593.11	22/04/2026
DD8060.8	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	\$ 2,177.59	22/04/2026
DD8060.9	AUSTRALIAN SUPER	\$ 3,376.36	22/04/2026
DD8062.1	TELSTRA	\$ 56.86	09/04/2026
DD8063.1	TELSTRA	\$ 50.00	06/04/2026
DD8064.1	DEPARTMENT OF TRANSPORT	\$ 1,803.65	21/04/2026
DD8064.2	BENDIGO COMMUNITY BANK	\$ 4.00	21/04/2026
DD8064.3	DEPARTMENT OF TRANSPORT	\$ 3,170.25	20/04/2026
DD8064.4	DEPARTMENT OF TRANSPORT	\$ 4,860.70	17/04/2026
DD8064.5	BENDIGO COMMUNITY BANK	\$ 4.00	17/04/2026
DD8064.6	SYNERGY	\$ 597.93	17/04/2026
DD8064.7	HOUSING AUTHORITY	\$ 610.00	17/04/2026
DD8065.1	SYNERGY	\$ 164.14	10/04/2026
DD8065.2	SYNERGY	\$ 234.25	16/04/2026
DD8072.1	TELSTRA	\$ 1,254.00	30/04/2026
DD8076.1	DEPARTMENT OF TRANSPORT	\$ 6,023.40	22/04/2026

Chq/EFT	Name	Amount	Date
DD8076.10	DEPARTMENT OF TRANSPORT	\$ 4,663.30	28/04/2026
DD8076.11	DEPARTMENT OF TRANSPORT	\$ 981.10	29/04/2026
DD8076.2	DEPARTMENT OF TRANSPORT	\$ 2,483.20	30/04/2026
DD8076.3	BENDIGO COMMUNITY BANK	\$ 6.75	30/04/2026
DD8076.4	BENDIGO COMMUNITY BANK	\$ 8.25	23/04/2026
DD8076.5	DEPARTMENT OF TRANSPORT	\$ 1,316.55	23/04/2026
DD8076.6	HOUSING AUTHORITY	\$ 210.00	24/04/2026
DD8076.7	BENDIGO COMMUNITY BANK	\$ 4.00	24/04/2026
DD8076.8	DEPARTMENT OF TRANSPORT	\$ 3,270.50	24/04/2026
DD8076.9	SYNERGY	\$ 3,664.16	07/04/2026
EFT23649	ABA SECURITY	\$ 4,330.46	02/04/2026
EFT23650	ALBANY CITY MOTORS	\$ 587.00	02/04/2026
EFT23651	ANNA MARIA VAN ZYL	\$ 201.00	02/04/2026
EFT23652	AT ELECTRICAL & AIR PTY LTD	\$ 1,199.83	02/04/2026
EFT23653	AUSTRALIAN AIRPORTS ASSOCIATION LIMITED	\$ 450.00	02/04/2026
EFT23654	BEST OFFICE SYSTEMS	\$ 49.50	02/04/2026
EFT23655	BGL SOLUTIONS	\$ 13,579.18	02/04/2026
EFT23656	BUNNINGS ALBANY	\$ 15.85	02/04/2026
EFT23657	CASSANDRA BEECK	\$ 36.61	02/04/2026
EFT23658	CORSIGN WA	\$ 4,384.60	02/04/2026
EFT23659	D PALMER CORPORATION T/A NEXGEN CRUSHING AND SCREENING	\$ 158,004.59	02/04/2026
EFT23660	D.J. SMITH PHOTOGRAPHY	\$ 200.00	02/04/2026
EFT23661	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	\$ 225.00	02/04/2026
EFT23662	DIRT 2 DUST MECHANICAL	\$ 817.21	02/04/2026
EFT23663	G&K TRUCK & 4X 4 PTY LTD	\$ 294.36	02/04/2026
EFT23664	GNOWANGERUP IGA	\$ 454.03	02/04/2026
EFT23665	GNOWANGERUP SPORTING COMPLEX	\$ 12.00	02/04/2026
EFT23666	GNP HARDWARE	\$ 605.06	02/04/2026
EFT23667	IT VISION SOFTWARE PTY LTD T/A READY TECH	\$ 4,468.75	02/04/2026
EFT23668	JANINE MAREE THORNTON - THE SOUL VAN	\$ 475.00	02/04/2026
EFT23669	JERRAMUNGUP ELECTRICAL SERVICE	\$ 2,832.50	02/04/2026
EFT23670	KATANNING FURNISHINGS	\$ 8,002.00	02/04/2026
EFT23671	LANDGATE	\$ 278.38	02/04/2026
EFT23672	LO-GO APPOINTMENTS	\$ 34.80	02/04/2026
EFT23673	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	\$ 2,118.00	02/04/2026
EFT23674	MAKAYLA STUTLEY	\$ 324.65	02/04/2026
EFT23675	OFFICEWORKS	\$ 2,739.65	02/04/2026
EFT23676	ONGERUP HOTEL-MOTEL	\$ 250.00	02/04/2026

Chq/EFT	Name	Amount	Date
EFT23677	RM CONTRACTING & CIVIL	\$ 101,632.33	02/04/2026
EFT23678	ROAST AND BREW	\$ 84.00	02/04/2026
EFT23679	SHIRE OF JERRAMUNGUP	\$ 500.00	02/04/2026
EFT23680	SOLUTIONS IT	\$ 13,512.40	02/04/2026
EFT23681	SOS OFFICE EQUIPMENT	\$ 565.38	02/04/2026
EFT23682	SPRAYLINE SPRAYING EQUIPMENT	\$ 8,603.40	02/04/2026
EFT23683	STANDARDS AUSTRALIA LIMITED	\$ 160.69	02/04/2026
EFT23684	STATION MOTORS VEHICLE GROUP	\$ 450.00	02/04/2026
EFT23685	STEPHANIE KARAFILIS	\$ 764.00	02/04/2026
EFT23686	STEWART AND HEATON CLOTHING PTY LTD	\$ 2,746.35	02/04/2026
EFT23687	STUART FRASER DRUMMOND	\$ 359.49	02/04/2026
EFT23688	TARA MAREE PURSELL	\$ 205.15	02/04/2026
EFT23689	TEAM GLOBAL EXPRESS PTY LTD	\$ 808.61	02/04/2026
EFT23690	TGS FIELD MECHANICAL	\$ 266.75	02/04/2026
EFT23691	TRABS CONSTRUCTION PTY LTD T/A RANBUILD GREAT SOUTHERN	\$ 30,002.00	02/04/2026
EFT23692	TREVOR ANTHONY ARCHER TA T&L PAINTING SERVICES	\$ 1,241.00	02/04/2026
EFT23693	WA CONTRACT RANGER SERVICES	\$ 3,118.50	02/04/2026
EFT23694	YONGERGNOW INC	\$ 60.00	02/04/2026
EFT23695	ZONE 50 ENGINEERING SURVEYS PTY LTD	\$ 23,113.20	02/04/2026
EFT23696	ABA SECURITY	\$ 634.33	16/04/2026
EFT23697	ADMIN SOCIAL CLUB	\$ 270.00	16/04/2026
EFT23698	AIR LIQUIDE	\$ 131.76	16/04/2026
EFT23699	ALBANY LOCK & SECURITY	\$ 100.89	16/04/2026
EFT23700	ALEXANDER EDGAR MARTIN	\$ 100.00	16/04/2026
EFT23701	ASCENTIVE PTY LTD	\$ 7,699.13	16/04/2026
EFT23702	AUSTRALIA POST	\$ 1,097.71	16/04/2026
EFT23703	BGL SOLUTIONS	\$ 306.90	16/04/2026
EFT23704	BLACK AND GOLD SOCIAL CLUB	\$ 200.00	16/04/2026
EFT23705	BOHAN (WA) PTY LTD T/AS VINES MEDICAL PRACTICE	\$ 200.00	16/04/2026
EFT23706	BORDEN PAVILION COMMITTEE INC	\$ 65.00	16/04/2026
EFT23707	CAROL ANN CALDWELL	\$ 1,020.55	16/04/2026
EFT23708	CASSANDRA BEECK	\$ 1,850.00	16/04/2026
EFT23709	CLEAR BRIDGE GROUP PTY LTD	\$ 2,741.51	16/04/2026
EFT23710	DELTA AGRIBUSINESS WA PTY LTD	\$ 2,000.00	16/04/2026
EFT23711	DEPARTMENT OF LOCAL GOVERNMENT INDUSTRY REGULATION AND SAFETY	\$ 56.65	16/04/2026
EFT23712	EVERJAZZ PTY LTD T/A POWELL SECURITY SERVICES	\$ 106.00	16/04/2026
EFT23713	FISHERS (WA) P/L ATF THE DARREN FISHER FAMILY TRUST T/A STIRLING RANGE RETREAT	\$ 5,728.20	16/04/2026
EFT23714	G&K TRUCK & 4X 4 PTY LTD	\$ 9,759.19	16/04/2026

Chq/EFT	Name	Amount	Date
EFT23715	GLENELG ESTATE (G MOIR)	\$ 18,700.00	16/04/2026
EFT23716	GNOWANGERUP FUEL SUPPLIES	\$ 2,670.39	16/04/2026
EFT23717	GNOWANGERUP IGA	\$ 277.77	16/04/2026
EFT23718	GNOWANGERUP SPORTING COMPLEX	\$ 102.00	16/04/2026
EFT23719	GNP HARDWARE	\$ 99.96	16/04/2026
EFT23720	INDUSTRIAL AUTOMATION GROUP PTY LTD	\$ 1,359.60	16/04/2026
EFT23721	JANINE MAREE THORNTON - THE SOUL VAN	\$ 300.00	16/04/2026
EFT23722	JOHN PATRICK BYRNE	\$ 277.37	16/04/2026
EFT23723	LANDGATE	\$ 9.30	16/04/2026
EFT23724	LGRCEU	\$ 288.00	16/04/2026
EFT23725	LIVINGSTON MEDICAL	\$ 23,466.67	16/04/2026
EFT23726	LO-GO APPOINTMENTS	\$ 800.49	16/04/2026
EFT23727	MELANIE FAYE PEUCKER	\$ 100.00	16/04/2026
EFT23728	MESSAGEMEDIA	\$ 1,008.61	16/04/2026
EFT23729	MOORE AUSTRALIA (WA) PTY LTD	\$ 3,025.00	16/04/2026
EFT23730	NEWMAN'S CONCRETE	\$ 1,452.00	16/04/2026
EFT23731	NUTRIEN AG SOLUTIONS	\$ 371.25	16/04/2026
EFT23732	ONGERUP FARM SUPPLIES	\$ 15.75	16/04/2026
EFT23733	PLEUN MARCUS HITZERT	\$ 3,132.12	16/04/2026
EFT23734	POOL ROBOTICS PERTH	\$ 2,543.20	16/04/2026
EFT23735	QHSE INTEGRATED SOLUTIONS PTY LTD	\$ 603.90	16/04/2026
EFT23736	RFF PTY LTD	\$ 32,830.60	16/04/2026
EFT23737	RM CONTRACTING & CIVIL	\$ 129,580.00	16/04/2026
EFT23738	SHIRE OF JERRAMUNGUP	\$ 12,062.54	16/04/2026
EFT23739	SHIRE OF KOJONUP	\$ 2,000.00	16/04/2026
EFT23740	SOLUTIONS IT	\$ 10,361.52	16/04/2026
EFT23741	STUART FRASER DRUMMOND	\$ 346.49	16/04/2026
EFT23742	TARA MAREE PURSELL	\$ 323.08	16/04/2026
EFT23743	THE PUB BORDEN	\$ 1,059.00	16/04/2026
EFT23744	TOMLIN HOLDINGS (WA) PTY LTD T/A H.W & ASSOCIATES	\$ 2,970.00	16/04/2026
EFT23745	TRAFFIC EQUIPMENT AUSTRALIA T/AS VMS	\$ 40,527.30	16/04/2026
EFT23746	WARREN BLACKWOOD WASTE	\$ 9,251.10	16/04/2026
EFT23747	WORK HEALTH PROFESSIONALS PTY LTD	\$ 4,202.00	16/04/2026
EFT23748	YONGERGNOW INC	\$ 288.00	16/04/2026
EFT23749	ZONE 50 ENGINEERING SURVEYS PTY LTD	\$ 1,578.50	16/04/2026
EFT23750	BLUMP PTY LTD	\$ 3,306.00	23/04/2026
EFT23751	BORDEN PAVILION COMMITTEE INC	\$ 8,876.50	23/04/2026
EFT23752	ROSEMARY DRUMMOND	\$ 1,172.00	23/04/2026

Chq/EFT	Name	Amount	Date
EFT23753	THE FABRIC PRINTER	\$ 4,620.39	23/04/2026
EFT23799	ADMIN SOCIAL CLUB	\$ 140.00	30/04/2026
EFT23800	ALBANY LOCK & SECURITY	\$ 744.72	30/04/2026
EFT23801	ALBANY RADIO COMMUNICATIONS	\$ 6,231.50	30/04/2026
EFT23802	ALBANY RECORDS MANAGEMENT	\$ 13.86	30/04/2026
EFT23803	AMD CHARTERED ACCOUNTANTS	\$ 660.00	30/04/2026
EFT23804	AMY DWYER T/A MYSTIC MUSE MAKER	\$ 1,000.00	30/04/2026
EFT23805	APP CORPORATION PTY LTD	\$ 4,950.00	30/04/2026
EFT23806	BAREFOOT CLOTHING MANUFACTURERS	\$ 99.00	30/04/2026
EFT23807	BLACK AND GOLD SOCIAL CLUB	\$ 100.00	30/04/2026
EFT23808	BOOEASY AUSTRALIA PTY LTD	\$ 451.10	30/04/2026
EFT23809	BORDEN PAVILION COMMITTEE INC	\$ 400.00	30/04/2026
EFT23810	BUNNINGS ALBANY	\$ 124.00	30/04/2026
EFT23811	CORSIGN WA	\$ 8,423.80	30/04/2026
EFT23812	CYCLING EVENTURES PTY LTD	\$ 330.00	30/04/2026
EFT23813	G&K TRUCK & 4X 4 PTY LTD	\$ 261.36	30/04/2026
EFT23814	GNOWANGERUP ABORIGINAL CORPORATION	\$ 4,418.70	30/04/2026
EFT23815	GNOWANGERUP COMMUNITY RESOURCE CENTRE	\$ 3,153.18	30/04/2026
EFT23816	GNOWANGERUP FUEL SUPPLIES	\$ 28,987.47	30/04/2026
EFT23817	GNOWANGERUP IGA	\$ 237.91	30/04/2026
EFT23818	GNP HARDWARE	\$ 764.00	30/04/2026
EFT23819	HERSEYS SAFETY PTY LTD	\$ 844.97	30/04/2026
EFT23820	IT VISION SOFTWARE PTY LTD T/A READY TECH	\$ 4,468.75	30/04/2026
EFT23821	JOANNE LUCY HEMLEY	\$ 100.00	30/04/2026
EFT23822	JOHNATHON ROBIN BINGHAM	\$ 526.36	30/04/2026
EFT23823	JTAGZ	\$ 641.85	30/04/2026
EFT23824	KATANNING GLAZING & SECURITY	\$ 1,250.00	30/04/2026
EFT23825	LG CONSULTING SOLUTIONS	\$ 5,181.99	30/04/2026
EFT23826	LGRCEU	\$ 168.00	30/04/2026
EFT23827	LIVINGSTON MEDICAL	\$ 200.00	30/04/2026
EFT23828	MCINTOSH & SON - PERTH	\$ 231,770.00	30/04/2026
EFT23829	MOORE AUSTRLIA (WA) PTY LTD	\$ 2,090.00	30/04/2026
EFT23830	OFFICEWORKS	\$ 1,103.85	30/04/2026
EFT23831	REFLECTIVE FABRICATIONS OF AUSTRALIA	\$ 1,386.00	30/04/2026
EFT23832	RM CONTRACTING & CIVIL	\$ 207,174.00	30/04/2026
EFT23833	SHIRE OF JERRAMUNGUP	\$ 250.00	30/04/2026
EFT23834	SHIRE OF KOJONUP	\$ 4,545.72	30/04/2026
EFT23835	TEAM GLOBAL EXPRESS PTY LTD	\$ 476.36	30/04/2026

Chq/EFT	Name	Amount	Date
EFT23836	THE WOOLY SHEEP CAFE & GIFT SHOP	\$ 130.00	30/04/2026
EFT23837	TIRITIRI MATANGI ATF THE J G HOLLAD TRUST, T/AS BRIGHTHOUSE	\$ 4,614.50	30/04/2026
EFT23838	TRABS CONSTRUCTION PTY LTD T/A RANBUILD GREAT SOUTHERN	\$ 26,373.50	30/04/2026
EFT23839	UNIVERSITY OF NEW ENGLAND	\$ 4,437.20	30/04/2026
EFT23840	WA CONTRACT RANGER SERVICES	\$ 4,158.00	30/04/2026
EFT23841	WA FOOTBALL	\$ 2,502.50	30/04/2026
EFT23842	WESTRAC EQUIPMENT PTY LTD	\$ 198.88	30/04/2026
EFT23843	YONGERGNOW INC	\$ 360.00	30/04/2026
EFT23844	WA TREASURY CORPORATION	\$ 7,708.21	28/04/2026
		\$ 1,537,165.78	

BREAKDOWN OF CREDIT CARD EXPENDITURE	BENDIGO COMMUNITY BANK - CREDIT CARD	1425.88
Starlink	\$ 139.00	2/03/2026
Nannup Deli	\$ 84.22	5/03/2026
Ampol	\$ 103.30	5/03/2026
Project Management	\$ 864.94	6/03/2026
Street Parking	\$ 13.00	10/03/2026
WA Advertising	\$ 198.95	10/03/2026
Starlink	\$ 139.00	10/03/2026
Starlink	\$ 8.50	10/03/2026
Starlink	\$ 29.38	10/03/2026
Manjimup Motor Inn	\$ 292.00	12/03/2026
BP	\$ 42.97	12/03/2026
Ampol	\$ 79.63	13/03/2026
Tenderlink	\$ 190.30	13/03/2026
Grace Removals	\$ 214.64	20/03/2026
Ampol	\$ 109.99	24/03/2026
BP	\$ 93.22	24/03/2026
Starlink	\$ 139.00	25/03/2026
Shire of Gnowangerup	\$ 234.55	26/03/2026
DWER	\$ 165.00	29/03/2026
Caltex	\$ 89.65	30/03/2026
Standards Australia	\$ 160.69	31/03/2026
Various	\$ 25.95	6/03/2026
Various	\$ 8.00	30/03/2026
LESS - CREDIT CARD TOP UP	-\$ 2,000.00	5/03/2026
		\$1,425.88

EFT23716	GNOWANGERUP FUEL SUPPLIES	\$ 2,670.39
Card 118 – GN.00	CHIEF EXECUTIVE OFFICER	\$ 358.04
Card 119 – GN.001	DEPUTY CHIEF EXECUTIVE OFFICER	\$ 420.71
Card 120 – GN.002	POOL VEHICLE	\$ 285.59
Card 612 1IHK617	COMMUNITY & ECONOMIC DEVELOPMENT MANAGER	\$ 656.88
Card 120 - GN.006	DR VEHICLE	
Card 121 – BFB1	BUSHFIRE BRIGADE	
Card 122 – BFB2	BUSHFIRE BRIGADE	\$ -
Card 123 – P6000	DEPOT - SMALL PLANT	\$ 337.68
Card 124 – A6000	ADMIN OFFICE ADDITIONAL CARD	
CARD - ISUZU	COMMUNITY & ECONOMIC DEVELOPMENT MANAGER	
Card 410 - Depot	DEPOT ADDITIONAL CARD	
Troopy	GNOWANGERUP SES	\$ 395.49
Card 67 - GNOSES	TRUCK	\$ 216.00
Card 68 - GNOSES	UTE	\$ -
Card 69 - GNOSES	ULP	\$ -
		\$ 2,670.39

11.9	APRIL 2026 MONTHLY FINANCIAL STATEMENTS
Location:	Shire of Gnowangerup
Proponent:	N/A
Date of Report:	18 th May 2026
Business Unit:	Corporate and Community Services
Responsible Officer:	Thomas Gorman – Deputy Chief Executive Officer
Author:	Stephanie Karafilis - SFO
Disclosure of Interest:	Nil

ATTACHMENTS

April 2026 Monthly Financial Report ending 30th April 2026

PURPOSE OF THE REPORT

For Council to receive the April 2026 Monthly Financial Report for the period of 01/04/2026 to 30/04/2026

BACKGROUND

Regulation 34 & 35 of the *Local Government (Financial Management) Regulations 1996* require a monthly statement of financial activity, monthly statement of financial position and explanation of material variance to be presented to Council.

The report must be presented at an ordinary meeting of council within two months after the end of the month to which the statement relates. Regulations prescribe the information to be contained in the report.

The Monthly Financial Report has been compiled to comply with the *Local Government (Financial Management) Regulations 1995*, associated regulations, and to the extent they are not inconsistent with the *Local Government (Financial Management) Regulations 1995* and the Australian Accounting Standards.

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, Council has adopted on 30th July 2025 the annual material variance threshold of \$10,000 or 10% for reporting budget variances within monthly financial reporting for the 2025/26 financial year.

COMMENTS

The Monthly Financial Report for the period ending 30th April 2026 are attached to include the following as required by legislation:

- Statement of Financial Activity
- Statement of Financial Position
- Note 1 – Basis for Preparation and Significant Accounting Policies
- Note 2 - Statement of Financial Activity Information; and
- Note 3 – Explanation of Material Variances.

CONSULTATION

Nil

LEGAL AND STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulations 1996

Financial activity statement required each month (Act s.6.4)

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month (the relevant month in the following detail –
 - (a) Annual budget estimates, considering any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) Budget estimates to the end of the relevant month; and
 - (c) Actual amounts of expenditure, revenue, and income to the end of the relevant month; and
 - (d) Material variance between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the relevant month and a note containing a summary explaining composition of the net current assets.
- (4) A statement of financial activity, and any accompanying documents referred to in sub regulation (2), are to be –
 - (a) presented at an ordinary meeting of council within 2 months after the end of the relevant month; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS, to be used in statements of financial activity for reporting material variances.

35 Financial position statement required each month

- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month and –
 - (a) The financial position of the local government as at the last day of the previous financial year; or
 - (b) If the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
- (2) A statement of financial position must be –
 - (a) Presented at an ordinary meeting of council within 2 months of the end of the previous month; and
 - (b) Recorded in the minutes of meeting at which it is presented.

POLICY IMPLICATIONS

There is no known policy implications associated with this item.

FINANCIAL IMPLICATIONS

The presentation of these monthly financial reports provides Council with regular updates regarding the status of the financial position and assists to comply with the *Local Government Act 1995* and associated regulations.

STRATEGIC IMPLICATIONS

Strategic Community Plan

Theme: Our Organisation

Community Priority:

Forward planning and implementation of plans to achieve strategic priorities.

Action: Performance against commitments made.

STRATEGIC RISK MANAGEMENT CONSIDERATIONS:

This item has been evaluated against the current Council approved Risk Management Register.

Risk description	Not to endorse the officer's recommendation
Primary Strategic Risk Category	Financial Sustainability
Primary Strategic Risk Category Description	Inability to maintain service and infrastructure levels for the Shire
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Catastrophic
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Unlikely

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

The presentation of the Monthly Financial Statements is a legislative requirement that is presented as a standard item in the Ordinary Council Meeting (OCM) Agenda.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

MOVED: Cr R O'Meehan

SECONDED: Cr R Miniter

0526.10 That Council:

Receives the Monthly Financial Statements for the month of April 2026.

UNANIMOUSLY CARRIED BY: 7/0

**FOR: Cr K O'Keeffe, Cr M Creagh, Cr P Callaghan, Cr R Miniter, Cr R O'Meehan,
 Cr J Hemley, Cr R Kiddle**

AGAINST: Nil

SHIRE OF GNOWANGERUP

MONTHLY FINANCIAL REPORT

**(Containing the required statement of financial activity and statement of financial position)
For the period ended 30 April 2026**

***LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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SHIRE OF GNOWANGERUP
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2026

	Amended Budget Estimates	YTD Budget Estimates	YTD Actual	Variance*	Variance*	
Note	(a)	(b)	(c)	\$ (c) - (b)	% ((c) - (b))/(b)	Var.
	\$	\$	\$	\$	%	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	5,346,719	5,346,719	5,353,535	6,816	0.13%	
Grants, subsidies and contributions	2,090,005	1,490,858	1,429,198	(61,660)	(4.14%)	▼
Fees and charges	515,280	461,838	532,075	70,237	15.21%	▲
Interest revenue	217,816	163,386	195,946	32,560	19.93%	▲
Other revenue	281,022	258,992	267,756	8,764	3.38%	
Profit on asset disposals	62,569	57,872	66,718	8,846	15.29%	▲
	8,513,411	7,779,665	7,845,228	65,563	0.84%	
Expenditure from operating activities						
Employee costs	(4,137,858)	(3,508,959)	(2,991,897)	517,062	14.74%	▲
Materials and contracts	(4,580,685)	(3,623,292)	(2,569,462)	1,053,830	29.08%	▲
Utility charges	(169,944)	(131,772)	(107,294)	24,478	18.58%	▲
Depreciation	(4,592,489)	(3,826,715)	(3,811,445)	15,270	0.40%	
Finance costs	(7,052)	(5,459)	(5,367)	92	1.69%	
Insurance	(240,644)	(240,644)	(236,226)	4,418	1.84%	
Other expenditure	(358,020)	(237,244)	(220,003)	17,241	7.27%	
Loss on asset disposals	(13,245)	(13,245)	(4,085)	9,160	69.16%	▲
	(14,099,937)	(11,587,330)	(9,945,779)	1,641,551	14.17%	
Non cash amounts excluded from operating activities	2(c) 4,543,165	3,782,088	3,748,812	(33,276)	(0.88%)	▼
Amount attributable to operating activities	(1,043,361)	(25,577)	1,648,261	1,673,838	6544.31%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	3,461,777	1,724,756	1,442,633	(282,123)	(16.36%)	▼
Proceeds from disposal of assets	315,035	315,035	143,063	(171,972)	(54.59%)	▼
Proceeds from financial assets at amortised cost - self supporting loans	15,183	15,184	15,184	0	0.00%	
	3,791,995	2,054,975	1,600,880	(454,095)	(22.10%)	
Outflows from investing activities						
Payments for property, plant and equipment	(1,553,766)	(1,514,896)	(1,270,117)	244,779	16.16%	▲
Payments for construction of infrastructure	(4,313,590)	(3,617,495)	(2,096,916)	1,520,579	42.03%	▲
	(5,867,356)	(5,132,391)	(3,367,033)	1,765,358	34.40%	
Non-cash amounts excluded from investing activities	2(d) 0	0	109,277	109,277	0.00%	▲
Amount attributable to investing activities	(2,075,361)	(3,077,416)	(1,656,876)	1,420,540	46.16%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	220,174	99,253	99,253	0	0.00%	
	220,174	99,253	99,253	0	0.00%	
Outflows from financing activities						
Payments for principal portion of lease liabilities	(377)	(377)	(377)	0	0.00%	
Repayment of borrowings	(102,089)	(78,669)	(78,669)	0	0.00%	
Transfer to reserves	(364,108)	(142,785)	(142,785)	0	0.00%	
	(466,574)	(221,831)	(221,831)	0	0.00%	
Amount attributable to financing activities	(246,400)	(122,578)	(122,578)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 3,365,122	3,365,122	3,365,122	0	0.00%	
Amount attributable to operating activities	(1,043,361)	(25,577)	1,648,261	1,673,838	6544.31%	▲
Amount attributable to investing activities	(2,075,361)	(3,077,416)	(1,656,876)	1,420,540	46.16%	▲
Amount attributable to financing activities	(246,400)	(122,578)	(122,578)	0	0.00%	
Surplus or deficit after imposition of general rates	0	139,551	3,233,929	3,094,378	2217.38%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF GNOWANGERUP
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 APRIL 2026

	Actual 30 June 2025	Actual as at 30 April 2026
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	7,599,442	6,914,139
Trade and other receivables	308,728	546,767
Other financial assets	15,184	0
Inventories	21,307	45,167
Contract assets	109,277	0
Other assets	39,213	0
TOTAL CURRENT ASSETS	8,093,151	7,506,073
NON-CURRENT ASSETS		
Trade and other receivables	135,150	135,150
Other financial assets	87,281	87,281
Property, plant and equipment	32,986,789	33,151,047
Infrastructure	136,755,667	136,066,567
TOTAL NON-CURRENT ASSETS	169,964,887	169,440,045
TOTAL ASSETS	178,058,038	176,946,118
CURRENT LIABILITIES		
Trade and other payables	440,347	183,911
Other liabilities	965,314	842,282
Lease liabilities	409	32
Borrowings	102,088	23,419
Employee related provisions	332,440	336,952
TOTAL CURRENT LIABILITIES	1,840,598	1,386,596
NON-CURRENT LIABILITIES		
Borrowings	222,599	222,599
Employee related provisions	44,892	44,892
TOTAL NON-CURRENT LIABILITIES	267,491	267,491
TOTAL LIABILITIES	2,108,089	1,654,087
NET ASSETS	175,949,949	175,292,031
EQUITY		
Retained surplus	42,170,396	41,468,946
Reserve accounts	2,974,744	3,018,276
Revaluation surplus	130,804,809	130,804,809
TOTAL EQUITY	175,949,949	175,292,031

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 11 May 2026

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Estimation uncertainties and judgements made in relation to lease accounting

SHIRE OF GNOWANGERUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2026

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Amended Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 30 April 2026
Note	\$	\$	\$
Current assets			
Cash and cash equivalents	7,599,442	7,599,442	6,914,139
Trade and other receivables	308,728	308,728	546,767
Other financial assets	15,184	15,184	0
Inventories	21,307	21,307	45,167
Contract assets	109,277	109,277	0
Other assets	39,213	39,213	0
	<u>8,093,151</u>	<u>8,093,151</u>	<u>7,506,073</u>
Less: current liabilities			
Trade and other payables	(440,347)	(440,347)	(183,911)
Other liabilities	(965,314)	(965,314)	(842,282)
Lease liabilities	(409)	(409)	(32)
Borrowings	(102,088)	(102,088)	(23,419)
Employee related provisions	(332,440)	(332,440)	(336,952)
	<u>(1,840,598)</u>	<u>(1,840,598)</u>	<u>(1,386,596)</u>
Net current assets	6,252,553	6,252,553	6,119,477
Less: Total adjustments to net current assets	2(b) (2,887,431)	(2,887,431)	(2,885,548)
Closing funding surplus / (deficit)	3,365,122	3,365,122	3,233,929

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets			
Less: Reserve accounts	(2,974,744)	(2,974,744)	(3,018,276)
Less: Financial assets at amortised cost - self supporting loans	(15,184)	(15,184)	0
Less: Current assets not expected to be received at end of year			
- Reconciling item non cash movement in contract asset	0	0	109,277
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of lease liabilities	409	409	32
- Current portion of borrowings	102,088	102,088	23,419
Total adjustments to net current assets	2(a) (2,887,431)	(2,887,431)	(2,885,548)

(c) Non-cash amounts excluded from operating activities

	Amended Budget Estimates 30 June 2026	YTD Budget Estimates 30 April 2026	YTD Actual 30 April 2026
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(62,569)	(57,872)	(66,718)
Add: Loss on asset disposals	13,245	13,245	4,085
Add: Depreciation	4,592,489	3,826,715	3,811,445
Total non-cash amounts excluded from operating activities	4,543,165	3,782,088	3,748,812

(d) Non-cash amounts excluded from investing activities

Adjustments to investing activities			
Non cash capital grant, subsidies and contributions	0	0	109,277
Total non-cash amounts excluded from investing activities	0	0	109,277

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF GNOWANGERUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$20,000 or 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Grants, subsidies and contributions	(61,660)	(4.14%)	▼
Grants Commission and fire prevention funding received higher than YTD budget.		Timing	
Other Fire Prevention, Community Engagement and recreation & sport - Grants held as contract liability until expenditure occurs.		Timing	
Fees and charges	70,237	15.21%	▲
Reimbursements from GROH housing rentals lower than YTD budget.		Timing	
Chalet rental income and town planning applications higher than budget.		Permanent	
Interest revenue	32,560	19.93%	▲
Interest earnings on investment funds higher than expected.		Timing	
Profit on asset disposals	8,846	15.29%	▲
Plant disposals - refer to note 6.		Timing	
Expenditure from operating activities			
Employee costs	517,062	14.74%	▲
Some employment positions are vacant.		Timing	
Road maintenance, fleet maintenance, superannuation community development and corporate & community YTD actual lower than YTD budget.		Timing	
PWO annual leave, supervision & administration and governance & strategy YTD actual higher than YTD budget.		Timing	
Materials and contracts	1,053,830	29.08%	▲
Audit fees, hazard reductions, recreation programs funded, road maintenance, IT costs & support and S&G consulting expenses YTD actual lower than YTD budget.		Timing	
Fuels & oils, refuse site management, Pallinup Bridge over budget.		Permanent	
Utility charges	24,478	18.58%	▲
Gnowangerup swimming pool and standpipe YTD actual lower than YTD budget.		Timing	
Loss on asset disposals	9,160	69.16%	▲
John Deere backhoe disposal not yet occurred - refer to note 6.		Timing	
Non cash amounts excluded from operating activities	(33,276)	(0.88%)	▼
Fixed asset depreciation and disposals.		Timing	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(282,123)	(16.36%)	▼
Proceeds from capital grant relating to Regional Road Group and LRCI received more than YTD budget. R2R funding received lower than YTD budget.		Timing	
Ongerup fire shed funding not yet received. Proceeds from Magitup Dam grant received but held as a capital liability.		Timing	
Proceeds from disposal of assets	(171,972)	(54.59%)	▼
Some plant disposals have not yet occurred.			
Outflows from investing activities			
Payments for property, plant and equipment	244,779	16.16%	▲
Quinn Street precinct development, Ongerup fire station, Whitehead Road housing and the economic development strategy YTD actuals lower than YTD budget.		Timing	
Some major plant items not yet purchased.		Timing	
Payments for construction of infrastructure	1,520,579	42.03%	▲
RRG road works, secondary freight network, waste water ponds, other sport & rec expenditure lower than YTD budget.		Timing	
Some construction projects have not yet started, no expenditure has occurred.		Timing	
Non-cash amounts excluded from investing activities	109,277	0.00%	▲
Reconciling item non cash movement in contract asset		Timing	
Surplus or deficit after imposition of general rates	3,094,378	2217.38%	▲

SHIRE OF GNOWANGERUP

SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF GNOWANGERUP
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$3.37 M	\$3.37 M	\$3.37 M	\$0.00 M
Closing	\$0.00 M	\$0.14 M	\$3.23 M	\$3.09 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$6.91 M	% of total
Unrestricted Cash	\$3.90 M	56.3%
Restricted Cash	\$3.02 M	43.7%

Refer to 3 - Cash and Financial Assets

Payables		
	\$0.18 M	% Outstanding
Trade Payables	\$0.00 M	
0 to 30 Days		100.0%
Over 30 Days		0.0%
Over 90 Days		0.0%

Refer to 9 - Payables

Receivables		
	\$0.20 M	% Collected
Rates Receivable	\$0.35 M	89.7%
Trade Receivable	\$0.20 M	% Outstanding
Over 30 Days		36.9%
Over 90 Days		2.9%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.04 M)	(\$0.03 M)	\$1.65 M	\$1.67 M

Refer to Statement of Financial Activity

Rates Revenue		
	YTD Actual	% Variance
YTD Actual	\$5.35 M	
YTD Budget	\$5.35 M	0.1%

Grants and Contributions		
	YTD Actual	% Variance
YTD Actual	\$1.43 M	
YTD Budget	\$1.49 M	(4.1%)

Refer to 13 - Grants and Contributions

Fees and Charges		
	YTD Actual	% Variance
YTD Actual	\$0.53 M	
YTD Budget	\$0.46 M	15.2%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.08 M)	(\$3.08 M)	(\$1.66 M)	\$1.42 M

Refer to Statement of Financial Activity

Proceeds on sale		
	YTD Actual	%
YTD Actual	\$0.14 M	
Amended Budget	\$0.32 M	(54.6%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
	YTD Actual	% Spent
YTD Actual	\$2.10 M	
Amended Budget	\$4.31 M	(51.4%)

Refer to 5 - Capital Acquisitions

Capital Grants		
	YTD Actual	% Received
YTD Actual	\$1.44 M	
Amended Budget	\$3.46 M	(58.3%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.25 M)	(\$0.12 M)	(\$0.12 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.08 M)
Interest expense	(\$0.01 M)
Principal due	\$0.25 M

Refer to 10 - Borrowings

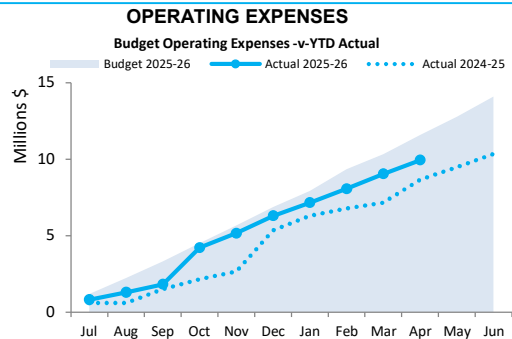
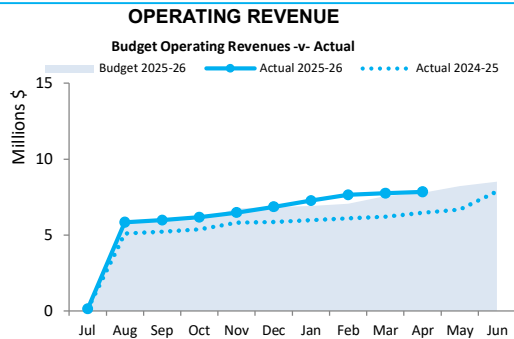
Reserves	
Reserves balance	\$3.02 M
Net Movement	\$0.04 M

Refer to 4 - Cash Reserves

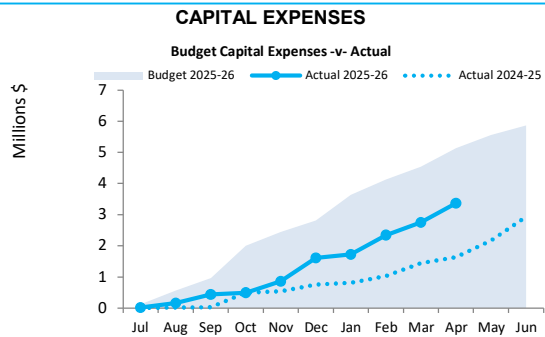
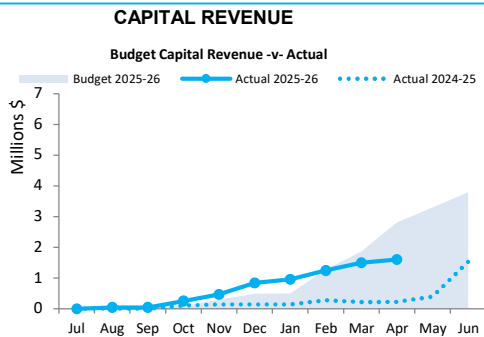
This information is to be read in conjunction with the accompanying Financial Statements and notes.
Minutes Ordinary Council Meeting 27 May 2026

2 KEY INFORMATION - GRAPHICAL

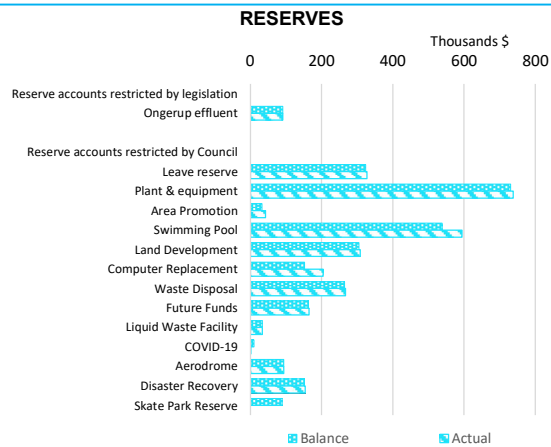
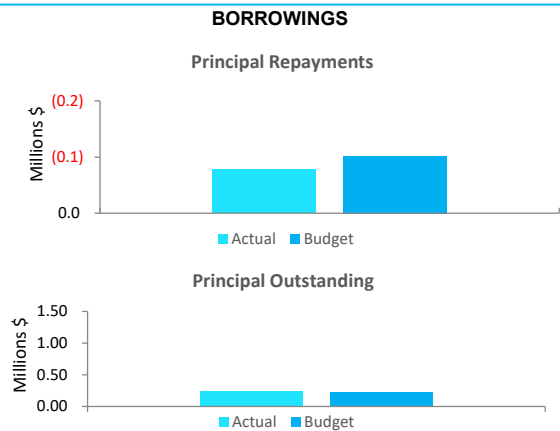
OPERATING ACTIVITIES



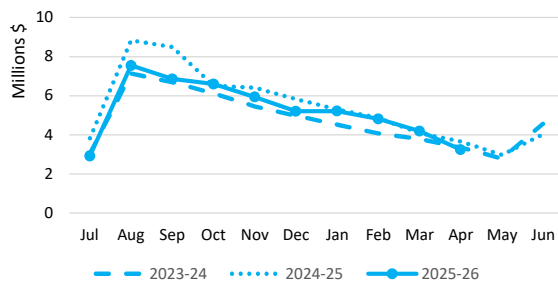
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.
Minutes Ordinary Council Meeting 27 May 2026

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Institution	Interest Rate	Maturity Date
		\$	\$	\$			
Municipal Fund Bank - Bendigo	Cash and cash equivalents	292,228	0	292,228	Bendigo	Variable	NA
Petty Cash	Cash and cash equivalents	661	0	661	Cash on hand	NA	NA
Reserve Fund Bank	Cash and cash equivalents	0	2,000,000	2,000,000	Bendigo	4.20%	May-26
Municipal Fund Bank - Investments	Cash and cash equivalents	300,000	0	300,000	Bendigo	1.25%	Jun-26
Municipal Fund Bank - Investments	Cash and cash equivalents	300,000	0	300,000	Bendigo	4.20%	May-26
Municipal Fund Bank - Investments	Financial assets at amortised cost	500,000	0	500,000	Bendigo	4.25%	May-26
Reserve Fund Bank	Cash and cash equivalents	0	800,000	800,000	Bendigo	4.65%	Jul-26
Municipal Fund Bank - Investments	Cash and cash equivalents	300,000	0	300,000	Bendigo	4.25%	May-26
Municipal Fund Bank - Investments	Cash and cash equivalents	702,974	0	702,974	WATC	4.05%	At call
Municipal Fund Bank - Investments	Cash and cash equivalents	1,500,000	0	1,500,000	Bendigo	4.65%	Aug-26
Reserve Fund Bank		0	218,276	218,276	Bendigo	NA	At call
Total		3,895,863	3,018,276	6,914,139			
Comprising							
Cash and cash equivalents		3,395,863	3,018,276	6,414,139			
Financial assets at amortised cost		500,000	0	500,000			
		3,895,863	3,018,276	6,914,139			

KEY INFORMATION

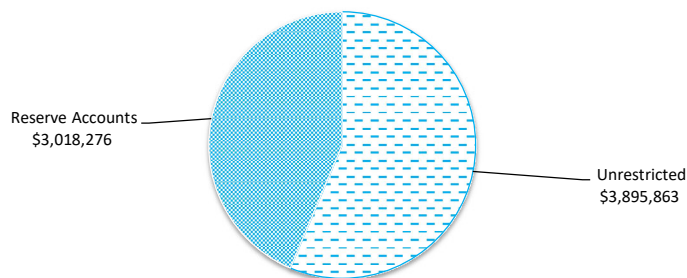
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF GNOWANGERUP
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2026

4 RESERVE ACCOUNTS

Reserve account name	Budget			
	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$
Reserve accounts restricted by legislation				
Ongerup effluent	90,425	1,976	(50,000)	42,401
Reserve accounts restricted by Council				
Leave reserve	323,658	7,072	0	330,730
Plant & equipment	730,114	15,953	0	746,067
Area Promotion	32,235	10,630	0	42,865
Swimming Pool	537,930	61,754	0	599,684
Land Development	304,918	195,845	0	500,763
Computer Replacement	152,111	53,324	(25,000)	180,435
Waste Disposal	263,818	5,765	(30,000)	239,583
Future Funds	162,637	3,554	0	166,191
Liquid Waste Facility	33,470	731	0	34,201
COVID-19	9,926	217	(9,926)	217
Aerodrome	93,040	2,033	(15,921)	79,152
Disaster Recovery	151,434	3,309	0	154,743
Skate Park Reserve	89,028	1,945	(89,327)	1,646
	2,974,744	364,108	(220,174)	3,118,678

Actual			
Opening	Transfers	Transfers	Closing
Balance	In (+)	Out (-)	Balance
\$	\$	\$	\$
90,425	1,020	0	91,445
323,658	3,649	0	327,307
730,114	8,232	0	738,346
32,235	10,292	0	42,527
537,930	56,077	0	594,007
304,918	3,438	0	308,356
152,111	51,727	0	203,838
263,818	2,975	0	266,793
162,637	1,834	0	164,471
33,470	377	0	33,847
9,926	109	(9,926)	109
93,040	1,049	0	94,089
151,434	1,707	0	153,141
89,028	299	(89,327)	0
2,974,744	142,785	(99,253)	3,018,276

5 CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	110,000	107,130	79,534	(27,596)
Buildings	563,863	543,863	408,372	(135,491)
Furniture & Equipment	30,585	30,585	31,088	503
Plant & Equipment	849,318	833,318	751,123	(82,195)
Acquisition of property, plant and equipment	1,553,766	1,514,896	1,270,117	(244,779)
Roads	3,776,078	3,170,845	1,864,559	(1,306,286)
Parks & Ovals	17,000	17,000	5,651	(11,349)
Sewerage Assets	50,000	50,000	0	(50,000)
Infrastructure - Solid Waste	30,000	0	3,354	3,354
Infrastructure - Aerodrome	100,800	92,650	79,713	(12,937)
Infrastructure - Other	339,712	287,000	143,639	(143,361)
Acquisition of infrastructure	4,313,590	3,617,495	2,096,916	(1,520,579)
Total capital acquisitions	5,867,356	5,132,391	3,367,033	(1,765,358)
Capital Acquisitions Funded By:				
Capital grants and contributions	3,461,777	1,724,756	1,442,633	(282,123)
Other (disposals & C/Fwd)	315,035	315,035	143,063	(171,972)
Reserve accounts				
Ongerup effluent	50,000	0	0	0
Computer Replacement	25,000	0	0	0
Waste Disposal	30,000	0	0	0
Aerodrome	15,921	0	0	0
Skate Park Reserve	89,327	89,327	89,327	0
Contribution - operations	1,880,296	3,003,273	1,692,010	(1,311,263)
Capital funding total	5,867,356	5,132,391	3,367,033	(1,765,358)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

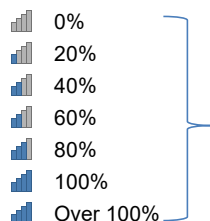
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators



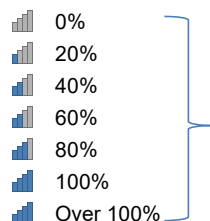
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

			Amended Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
Account Description						
Capital Expenditure						
Land						
	23064	Quinn St Precinct Development (Capital)(Land)	110,000	107,130	79,534	(27,596)
	Land Total		110,000	107,130	79,534	(27,596)
Buildings						
	05044	ONG Fire Station (Capital)(Buildings - SP)	160,250	160,250	89,042	(71,209)
	31024	GNP Town Hall (Capital)(Buildings - SP)	201,113	201,113	199,749	(1,364)
	39004	GNP Depot (Capital)(Buildings - SP)	20,000	0	5,940	5,940
	46004	GNP Caravan Park Chalets (Capital)(Buildings - SP)	10,000	10,000	4,321	(5,679)
	23074	Houses Cnr Quinn & Whithead (Capital)(Build - Non-Sp)	10,000	10,000	8,663	(1,337)
	23104	Whitehead Road 3 4x2 (DIDO)	50,000	50,000	25,938	(24,062)
	58004	2 CECIL STREET - CAPITAL WORKS	75,000	75,000	74,719	(281)
	50014	Economic Development Strategy	37,500	37,500	0	(37,500)
	Buildings Total		563,863	543,863	408,372	(135,491)
Furniture & Equipment						
	04004	COMPUTER EQUIPMENT & SOFTWARE	30,585	30,585	31,088	503
	Furniture & Equipment Total		30,585	30,585	31,088	503
Plant & Equipment						
	07074	Townsite Smiley speed signs	50,000	34,000	40,020	6,020
	32054	Pool Heat Pump Replacement	32,082	32,082	32,083	1
	32064	Pool Vacuum	20,000	20,000	19,131	(869)
	32074	Pool Banner Mesh Fence	9,000	9,000	12,262	3,261
	39104	Isuzu D-Max Crew Cab Ute (EMIA)	64,000	64,000	64,071	71
	39114	Isuzu D-Max Space Cab (LH Construction)	50,100	50,100	49,613	(487)
	39124	Isuzu D-Max Space Cab (Tech Officer)	50,100	50,100	49,240	(860)
	40724	John Deere Backhoe	210,700	210,700	0	(210,700)
	40734	Plant Trailer Low Loader	80,000	80,000	7,480	(72,520)
	40744	Water Tank Slip On Unit	60,750	60,750	60,750	0
	40754	Emulsion Sprayer and Trailer	16,000	16,000	0	(16,000)
	40774	Spray Trailer	8,500	8,500	7,821	(679)
	50004	Vehicle (Com Econ Dev)	52,000	52,000	51,865	(135)
	40364	Replace Truck GN007 (Capital)(P&E)	99,406	99,406	99,407	1
	40684	Skid Steer Trailer (Capital)(P&E)	46,680	46,680	46,680	0
	40644	Replace Loader GN035 (Capital)(P&E)	0	0	210,700	210,700
	Plant & Equipment Total		849,318	833,318	751,123	(82,196)
Roads						
	38004	RRG - Project Grant Works (Capital)(Inf Rds)	1,065,624	881,362	627,212	(254,150)
	38014	R2R Grant Works (Capital)(Inf Rds)	912,860	746,889	783,684	36,795
	38094	Council Funded Roads Program (Capital)(Inf Rds)	321,296	247,546	354,933	107,387
	38104	Council Funded - Road Works (Capital)(Inf Rds)	26,298	26,298	23,165	(3,134)
	38124	Secondary Freight Network Program (Capital)(Inf Rds)	1,450,000	1,268,750	75,565	(1,193,185)
	Roads Total		3,776,078	3,170,845	1,864,559	(1,306,286)
Parks & Ovals						
	33154	Weir Park Stage 1 (Capital)(Inf Parks)	17,000	17,000	5,651	(11,349)
	Parks & Ovals Total		17,000	17,000	5,651	(11,349)

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

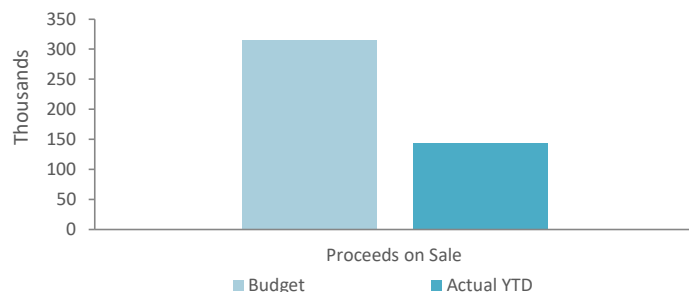


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Account Description		Amended Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
	Sewerage Assets				
	26014 ONG Waste Water Ponds (Capital)(Inf Sew)	50,000	50,000	0	(50,000)
	Sewerage Assets Total	50,000	50,000	0	(50,000)
	Infrastructure - Solid Waste				
	25044 GNP ONP BDN Waste Sites various upgrades	30,000	0	3,354	3,354
	Infrastructure - Solid Waste Total	30,000	0	3,354	3,354
	Infrastructure - Aerodrome				
	43044 Aerodrome - Water Tanks & Control Unit	32,600	24,450	35,261	10,811
	43054 Aerodrome - Runway strip drainage	68,200	68,200	44,452	(23,748)
	Infrastructure - Aerodrome Total	100,800	92,650	79,713	(12,937)
	Infrastructure - Other				
	38624 GNP Depot Wash Down Bay Improvements	20,000	20,000	5,794	(14,206)
	38644 GNP Depot water standpipe	25,000	25,000	12,570	(12,430)
	38604 Footbridge (Capital)(Inf Oth)	42,000	42,000	51,945	9,946
	51084 MAGITUP DAM OTHER INFRASTRUCTURE CAPITAL	152,712	100,000	73,330	(26,670)
	33804 Other Rec & Sport (Capital)(Oth Inf)	100,000	100,000	0	(100,000)
	Infrastructure - Other Total	339,712	287,000	143,639	(143,361)
	Grand Total	5,867,356	5,132,391	3,367,033	(1,765,360)

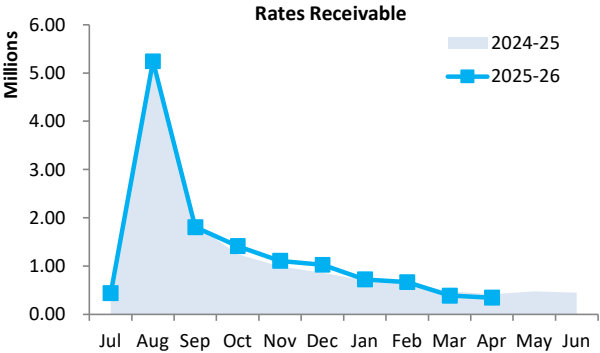
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Land								
	Various	145,000	145,000	0	0	0	0	0	0
	Plant and equipment								
43402	Isuzu D-Max 4WD Crew Cab Ute	22,405	32,000	9,595	0	0	0	0	0
43077	Isuzu D-Max 4WD Space Cab	17,251	31,955	14,704	0	17,251	31,955	14,704	0
43501	Isuzu D-Max 4WD Single Cab	12,653	25,455	12,802	0	12,652	25,454	12,802	0
42031	John Deere 315SJ Backhoe	23,000	10,000	0	(13,000)	0	0	0	0
42036	Road Roller Multipack	0	8,130	8,130	0	0	8,130	8,130	0
44071	Trailer 2009	0	500	500	0	0	0	0	0
44090	Spray Trailer 2009	500	2,000	1,500	0	0	0	0	0
44091	Emulsion Sprayer & Trailer	5,245	5,000	0	(245)	0	0	0	0
50122	Water tank 10500L	900	3,000	2,100	0	0	0	0	0
43206	Mitsubishi QF Pajero Sports GLX	14,962	27,450	12,488	0	14,962	27,450	12,488	0
42091	Hino 300 series crew tipper	23,795	24,545	750	0	22,793	24,546	1,753	0
50176	Robotic Pool Cleaner	0	0	0	0	4,085	0	0	(4,085)
43109	Isuzu D-Max crew cab spare	0	0	0	0	8,687	25,528	16,841	0
		265,711	315,035	62,569	(13,245)	80,430	143,063	66,718	(4,085)



7 RECEIVABLES

Rates receivable	30 June 2025	30 Apr 2026
	\$	\$
Opening arrears previous year	337,939	238,927
Levied this year	4,901,399	5,353,535
Less - collections to date	(4,768,339)	(5,017,526)
Gross rates collectable	470,999	574,936
Allowance for impairment of rates receivable	(232,072)	(229,858)
Net rates collectable	238,927	345,078
% Collected	91.0%	89.7%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(533)	75,056	4,878	35,296	3,390	118,087
Percentage	(0.5%)	63.6%	4.1%	29.9%	2.9%	
Balance per trial balance						
Trade receivables						118,087
Other receivables						3,080
GST receivable						80,522
Total receivables general outstanding						201,689

Amounts shown above include GST (where applicable)

KEY INFORMATION

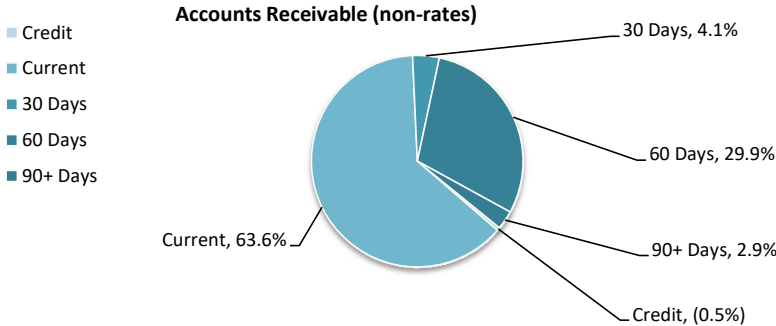
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 30 April 2026
	\$	\$	\$	\$
Other current assets				
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	15,184	0	(15,184)	0
Inventory				
Fuel, oil & materials	21,307	219,496	(195,636)	45,167
Other assets				
Accrued income	39,213	0	(39,213)	0
Contract assets				
Contract assets	109,277	353,823	(463,100)	0
Total other current assets	184,981	573,319	(713,133)	45,167
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets

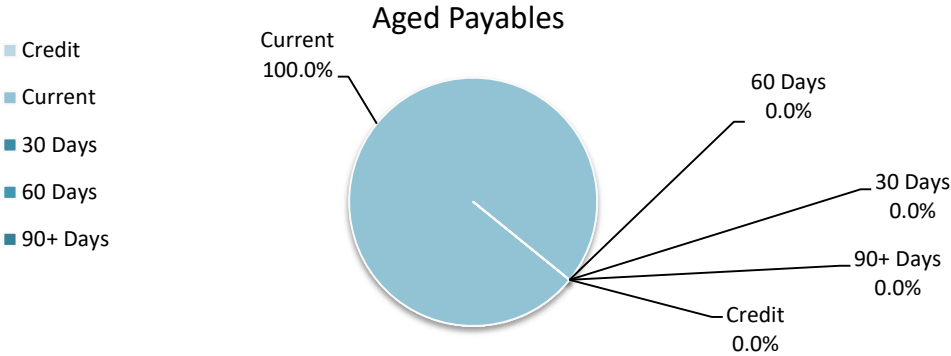
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	4,319	0	0	0	4,319
Percentage	0.0%	100.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						4,319
ATO liabilities						39,875
Bonds and deposits held						13,355
Prepaid rates						126,362
Total payables general outstanding						183,911
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 BORROWINGS

Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Staff Housing	281	209,644	0	0	(40,669)	(40,669)	168,975	168,975	(2,895)	(3,034)
Gnowangerup Community Centre	273	24,659	0	0	(12,140)	(24,659)	12,519	0	(720)	(1,149)
Gnowangerup Synthetic Surface	279	67,540	0	0	(10,676)	(21,578)	56,864	45,962	(1,494)	(2,631)
		301,843	0	0	(63,485)	(86,906)	238,358	214,937	(5,109)	(6,814)
Self supporting loans										
Ongerup Bowls Club	283	22,844	0	0	(15,184)	(15,183)	7,660	7,661	(255)	(235)
		22,844	0	0	(15,184)	(15,183)	7,660	7,661	(255)	(235)
Total		324,687	0	0	(78,669)	(102,089)	246,018	222,598	(5,364)	(7,049)
Current borrowings		102,089					23,419			
Non-current borrowings		222,598					222,599			
		324,687					246,018			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

11 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2025	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Photocopier Lease	02	409	0	0	(377)	(377)	32	32	(3)	(3)
Total		409	0	0	(377)	(377)	32	32	(3)	(3)
Current lease liabilities		409					32			
		409					32			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2025 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 30 April 2026 \$
Other current liabilities						
Other liabilities						
Contract liabilities		134,663	0	161,450	(144,621)	151,492
Capital grant/contributions liabilities		830,651	0	855,873	(995,734)	690,790
Total other liabilities		965,314	0	1,017,323	(1,140,355)	842,282
Employee Related Provisions						
Provision for annual leave		168,257	0	0	0	168,257
Provision for long service leave		117,662	0	4,512	0	122,174
Other employee leave provisions		12,779	0	0	0	12,779
Employment on-costs		33,742	0	0	0	33,742
Total Provisions		332,440	0	4,512	0	336,952
Total other current liabilities		1,297,754	0	1,021,835	(1,140,355)	1,179,234

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	YTD
	1 July 2025	Liability	Liability	30 Apr 2026	Liability	Budget	Budget	Revenue
	\$	\$	\$	\$	\$	Revenue	\$	Actual
Grants and subsidies								
WA Local Government Grants Commission - FAG - General	0	0	0	0	0	509,592	359,592	382,194
WA Local Government Grants Commission - FAG - Roads	0	0	0	0	0	433,016	313,016	324,796
DFES - Local Government Grants - BushFire Brigades	0	0	0	0	0	82,000	82,000	81,973
Other Fire Prevention - Mitigation Activity	50,733	91,750	(86,099)	56,384	56,384	405,763	129,978	86,099
DFES - Local Government Grants - Emergency Services	0	0	0	0	0	31,044	29,000	30,517
Dept of Communities - GFSA grant income	25,000	0	(13,550)	11,450	11,450	25,000	20,830	13,550
Other Rec & Sport - Wild Gravel	29,136	0	(29,136)	0	0	276,300	268,442	243,709
Main Roads Direct Grant	0	0	0	0	0	239,637	239,637	239,637
Operating grants - Fields & Fortunes	0	0	0	0	0	3,000	3,000	3,000
Jobs and Skills WA Employer Incentive	0	0	0	0	0	0	0	2,434
Grants for community	29,794	0	0	29,794	29,794	0	0	0
AWARE Grant Revenue	0	0	0	0	0	4,353	4,353	4,353
Community Youth Engagement program grants	0	69,700	(15,836)	53,864	53,864	69,700	32,000	15,836
	134,663	161,450	(144,621)	151,492	151,492	2,079,405	1,481,848	1,428,098
Contributions								
Other Governance - Grants, Subsidies & Contributions	0	0	0	0	0	3,000	2,500	0
Reimbursements	0	0	0	0	0	6,500	5,410	0
GNP Library Income	0	0	0	0	0	1,100	1,100	1,100
	0	0	0	0	0	10,600	9,010	1,100
TOTALS	134,663	161,450	(144,621)	151,492	151,492	2,090,005	1,490,858	1,429,198

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	YTD
	1 July 2025	Liability	Liability	30 Apr 2026	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
Capital grants and subsidies								
Fire Prevention - Ongerup Fire Shed	0	0	0	0	0	155,250	155,250	0
Regional Road Group	610,213	200,067	(469,506)	340,774	340,774	646,712	558,470	608,283
Roads to Recovery	220,438	603,618	(526,228)	297,828	297,828	912,860	849,051	526,228
Local Roads & Community Infrastructure - (LRCI)	0	0	0	0	0	161,753	26,783	247,694
Wheatbelt Secondary Freight Route	0	0	0	0	0	1,450,000	0	0
GNP Aerodrome - CWSP & RADS	0	0	0	0	0	56,920	56,920	60,428
Toompup/Magitup Dam grant	0	52,188	0	52,188	52,188	78,282	78,282	0
	830,651	855,873	(995,734)	690,790	690,790	3,461,777	1,724,756	1,442,633

**SHIRE OF GNOWANGERUP
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2026**

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
Budget adoption						0
Materials and contracts	27/08/2025 - item 11.3	Operating expenses	0	30,585	0	30,585
Property, plant and equipment	27/08/2025 - item 11.3	Capital expenses	0	0	(30,585)	0
Property, plant and equipment	22/10/2025 - item 11.3	Capital expenses	0	180,030	0	180,030
Property, plant and equipment	22/10/2025 - item 11.3	Capital expenses	0	0	(46,000)	134,030
Construction of infrastructure	22/10/2025 - item 11.3	Capital expenses	0	0	(134,030)	0
Materials and contracts	26/11/2025 - item 11.7	Operating expenses	0	0	(89,327)	(89,327)
Transfer from reserves	26/11/2025 - item 11.7	Capital revenue	0	89,327	0	0
Property, plant and equipment	10/12/2025 - item 11.2	Capital expenses	0	0	(46,680)	(46,680)
Property, plant and equipment	10/12/2025 - item 11.2	Capital expenses	0	46,680	0	0
Construction of infrastructure	10/12/2025 - item 11.2	Capital expenses	0	0	(86,980)	(86,980)
Capital grants, subsidies and contributions	10/12/2025 - item 11.2	Capital revenue	0	86,980	0	0
Grants, subsidies and contributions	10/12/2025 - item 11.5	Operating revenue	0	50,000	0	50,000
Materials and contracts	10/12/2025 - item 11.5	Operating expenses	0	0	(55,000)	(5,000)
Rates excluding general rates	25/02/2026 - item 11.8	Operating revenue	0	2,758	0	(2,242)
Grants, subsidies and contributions	25/02/2026 - item 11.8	Operating revenue	0	241,618	0	239,376
Fees and charges	25/02/2026 - item 11.8	Operating revenue	0	15,714	0	255,090
Interest revenue	25/02/2026 - item 11.8	Operating revenue	0	43,886	0	298,976
Other revenue	25/02/2026 - item 11.8	Operating revenue	0	216,332	0	515,308
Profit on asset disposals	25/02/2026 - item 11.8	Non cash item	(648)	0	0	515,308
Employee costs	25/02/2026 - item 11.8	Operating expenses	0	53,000	0	568,308
Materials and contracts	25/02/2026 - item 11.8	Operating expenses	0	0	(436,449)	131,859
Utility charges	25/02/2026 - item 11.8	Operating expenses	0	0	(7,245)	124,614
Depreciation	25/02/2026 - item 11.8	Non cash item	(343,585)	0	0	124,614
Finance costs	25/02/2026 - item 11.8	Operating expenses	0	52,288	0	176,902
Insurance	25/02/2026 - item 11.8	Operating expenses	0	2,030	0	178,932
Other expenditure	25/02/2026 - item 11.8	Operating expenses	0	20,500	0	199,432
Loss on asset disposals	25/02/2026 - item 11.8	Non cash item	1,005	0	0	199,432
Capital grants, subsidies and contributions	25/02/2026 - item 11.8	Capital revenue	0	338,387	0	537,819
Proceeds from disposal of assets	25/02/2026 - item 11.8	Capital revenue	0	168,935	0	706,754
Property, plant and equipment	25/02/2026 - item 11.8	Capital expenses	0	2,131,586	0	2,838,340
Construction of infrastructure	25/02/2026 - item 11.8	Capital expenses	0	0	(293,154)	2,545,186
Proceeds from new borrowings	25/02/2026 - item 11.8	Capital revenue	0	0	(2,020,000)	525,186
Transfers from reserve accounts	25/02/2026 - item 11.8	Capital revenue	0	0	(50,000)	475,186
Payments for principal portion of lease liabilities	25/02/2026 - item 11.8	Capital expenses	0	32	0	475,218
Repayment of borrowings	25/02/2026 - item 11.8	Capital expenses	0	31,136	0	506,354
Transfers to reserve accounts	25/02/2026 - item 11.8	Capital expenses	0	0	(180,000)	326,354
Surplus or deficit at the start of the financial year	25/02/2026 - item 11.8	Opening surplus(deficit)	0	0	(326,354)	0
Grants, subsidies and contributions	25/03/2026 - item 11.4	Operating revenue	0	19,700	0	19,700
Materials and contracts	25/03/2026 - item 11.4	Operating expenses	0	0	(19,700)	0
Construction of infrastructure	25/03/2026 - item 11.5	Capital expenses	0	57,000	0	57,000
Construction of infrastructure	25/03/2026 - item 11.5	Capital expenses	0	0	(57,000)	0
				3,878,504	(3,878,504)	0

12. REPORT FOR DECISION - CONFIDENTIAL ITEMS

NIL

OTHER BUSINESS AND CLOSING PROCEDURES

13. URGENT BUSINESS INTRODUCED BY DECISION OF COUNCIL

Nil

14. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15. DATE OF NEXT MEETING

The next Ordinary Council Meeting will be held on **Wednesday, 17 June 2026**.

16. CLOSURE

The Shire President thanked Council, visitor and staff for their time and declared the meeting closed at 4:00pm.