



MINUTES

ORDINARY MEETING OF COUNCIL

**26 November 2025
Commencing at 3:30pm**

**Council Chambers
Yougenup Road, Gnowangerup WA 6335**

Shire of Gnowangerup

NOTICE OF AN ORDINARY MEETING OF COUNCIL

Dear Council Member

The next Ordinary Meeting of the Shire of Gnowangerup will be held on Wednesday 26 November 2025, at the Council Chambers 28 Yougenup Road Gnowangerup, commencing at 3:30pm.

Signed: _____

David Nicholson

CHIEF EXECUTIVE OFFICER

Meaning of and CAUTION concerning Council's "In Principle" support:

When Council uses this expression it means that:

- (a) Council is generally in favour of the proposal BUT is not yet willing to give its consent; and
- (b) Importantly, Council reserves the right to (and may well) either decide against the proposal or to formally support it but with restrictive conditions or modifications.

Therefore, whilst you can take some comfort from Council's "support" you are clearly at risk if you act upon it before Council makes its actual (and binding) decision and communicates that to you in writing.



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Gnowangerup for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Gnowangerup disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Gnowangerup during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Gnowangerup.

The Shire of Gnowangerup advises that anyone who has any application lodged with the Shire of Gnowangerup shall obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Gnowangerup in respect of the application.

These minutes are not a verbatim record but include the contents pursuant to Regulation 11 of Local Government (Administration) Regulations 1996.

Signed: 

David Nicholson

CHIEF EXECUTIVE OFFICER



DECLARATION OF INTEREST FORM

To: Chief Executive Officer
Shire of Gnowangerup
28 Yougenup Road
GNOWANGERUP WA 6335

I,(1) _____ wish to declare an interest in the following item to be considered by Council at its meeting to be held on (2) _____

Agenda Item(3) _____

The **type** of Interest I wish to declare is (4).

- Financial pursuant to Section 5.60A of the Local Government Act 1995
- Proximity pursuant to Section 5.60B of the Local Government Act 1995
- Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- Impartiality pursuant to the Code of Conduct for Council Members, Committee Members and Candidates

The **nature** of my interest is (5) _____

The **extent** of my interest is (6) _____

I understand that the above information will be recorded in the minutes of the meeting and placed in the Disclosure of Financial and Impartiality of Interest Register.

Yours sincerely

Signed

Date

Notes:

1. Insert your name (print).
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item Number and Title.
4. Tick box to indicate type of interest.
5. Describe the nature of your interest.
6. Describe the extent of your interest (if seeking to participate in the matter under S. 5.68 and 5.69 of the Act)..

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE)

A Member, who has a Financial Interest in any matter to be discussed at a Council or Committee Meeting that will be attended by the Member, must disclose the nature of the interest:

- a) In a written notice given to the Chief Executive Officer before the Meeting or;
- b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- a) Preside at the part of the Meeting, relating to the matter or;
- b) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (NOTES FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. These notes will be included in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc.), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. **If in doubt declare.**
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:
 - 6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION:

- a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
- b) includes an interest arising from kinship, friendship or membership of an association.

A member who has an Interest Affecting Impartiality in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

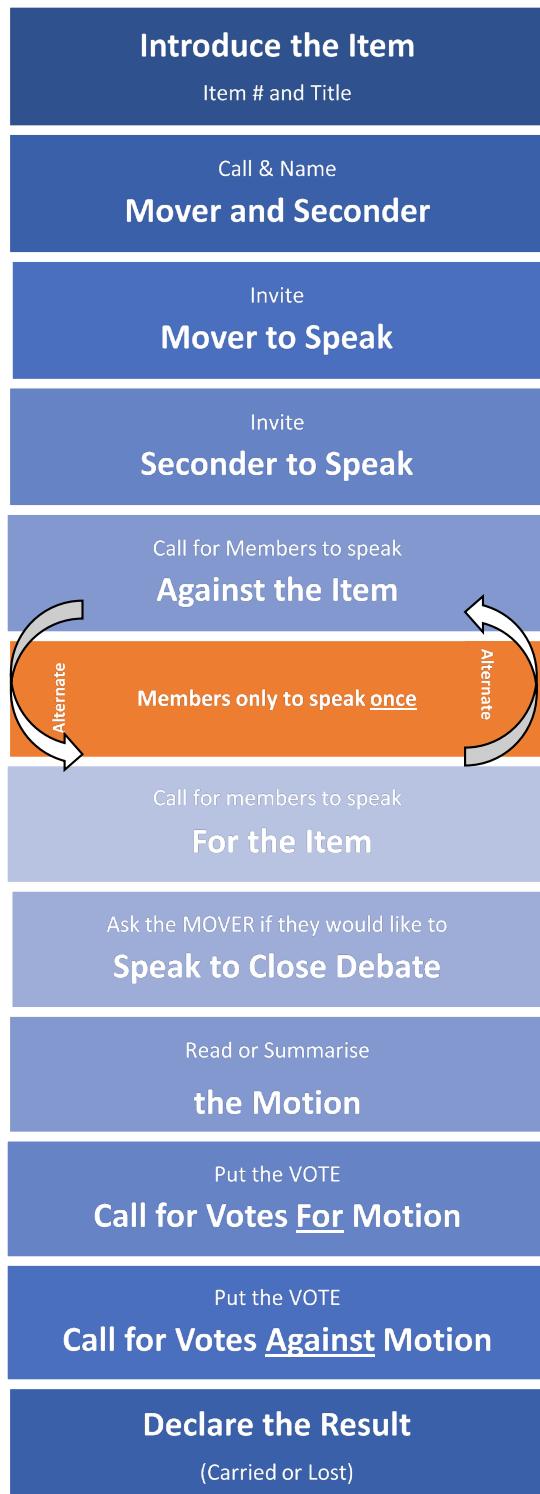
- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY DISCLOSURE

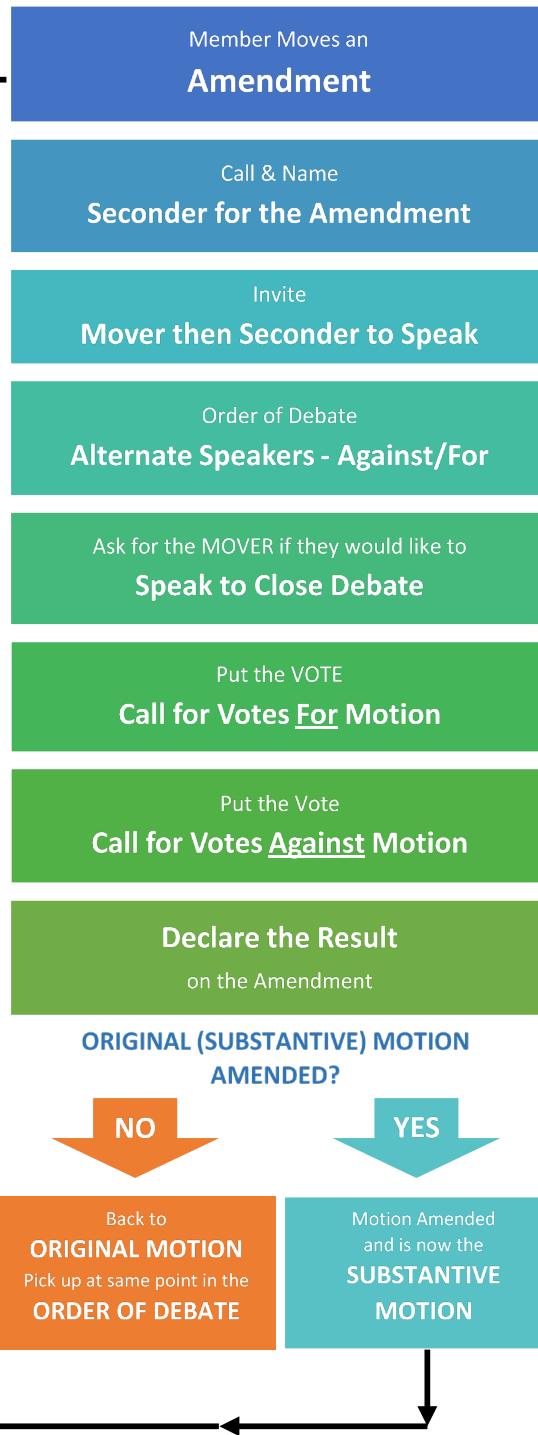
There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote. With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

Process of Motions

ORIGINAL MOTION

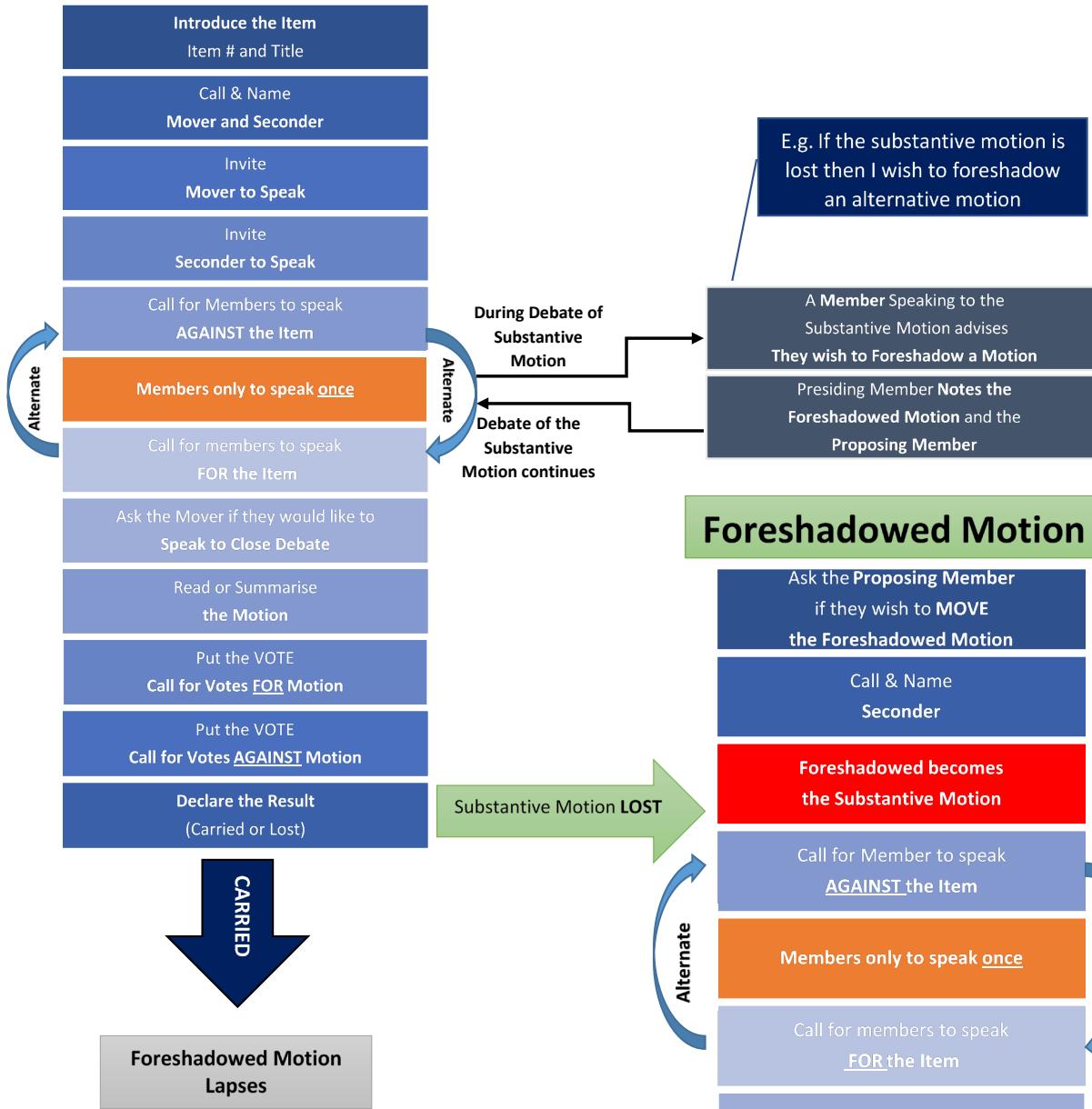


AMENDMENT



Slight clarification of wording of motion: A minor amendment of the motion can be done at any time through the President with the approval of the Mover and the Seconder. The Minor amendment must be minuted.

Substantive Motion



Foreshadowed Motion



Note:

1. Deferring an item wording:
 - “Deferred for consideration at on..... and resubmitting to Council.
2. “*Laying an item on the table*” is similar to “deferring” but used when item will be re-considered later in the same meeting.
3. Questions can be asked at any time, BUT cannot be debated.

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OPENING PROCEDURES

1. OPENING AND ANNOUNCEMENT OF VISITORS

Shire President, Kate O'Keeffe welcomed Councillors, staff and visitors and opened the meeting at 3:30pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Shire of Gnowangerup would like to acknowledge the Goreng people who are the Traditional Custodians of this land. The Shire of Gnowangerup would also like to pay respect to the Elders both past and present of the Noongar Nation and extend that respect to other Aboriginals present.

3. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

3.1 ATTENDANCE

Cr Kate O'Keeffe JP
Cr Rebecca O'Meehan
Cr Rebecca Kiddle
Cr Robert Minter OAM
Cr M Creagh
Cr Peter Callaghan

Shire President
Deputy Shire President

David Nicholson
Tom Gorman
Rick Miller
Ciara Nalty
Anita Finn
Adrian Nicoll

Chief Executive Officer
Deputy Chief Executive Officer
Executive Manager of Infrastructure & Assets
HR & Contracts Manager
Senior Governance & Risk Management Officer
Town Planner via TEAMS

Members of the Public

Edith Robertson
Adam Covell
Cassandra Beeck (from 4:00pm)
Ben Richardson (from 4:00pm)

3.2 APOLOGIES

Nil

3.3 APPROVED LEAVE OF ABSENCE

Nil

4. APPLICATION FOR LEAVE OF ABSENCE

Nil

5. RESPONSE TO QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

Question – Edith Robertson

The old swimming pool area appears untidy and requires mowing and general maintenance. Is the Shire aware of the agreement regarding Alymore Park between the Gnowangerup Road Board and A.E. Alymore, dated 1933?

Response – CEO, David Nicholson

Council is not aware of this agreement. The question will be taken on notice, researched, and a written response will be provided. This response will be included in the December Council meeting agenda and minutes.

Question – Adam Covell

Mr Covell raised several concerns regarding sections of the Borden–Bremer Bay Road.

Response – Executive Manager Infrastructure & Assets, Rick Miller

Funding has been secured to upgrade the road and improve sealing on certain sections. The proposed completion timeline is 30 June 2026.

Question – Adam Covell

Mr Covell noted a significant decline in the condition and overall status of the Borden Tip.

Response – Shire President, Cr Kate O’Keeffe

Waste management across all three waste sites is a priority and will be addressed during our strategic planning day in January.

7. DECLARATION OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY

Nil

8. PETITIONS / DEPUTATIONS / PRESENTATIONS

8.1 PETITIONS

Nil

8.2 DEPUTATIONS

Nil

8.3 PRESENTATIONS

Nil

9. CONFIRMATION OF PREVIOUS MEETING MINUTES

9.1 SPECIAL MEETING OF COUNCIL MINUTES 22 OCTOBER 2025

COUNCIL RESOLUTION

MOVED: Cr R O'Meehan

SECONDED: Cr R Kiddie

1125.01 That the minutes of the Special Council Meeting held on 22 October 2025 be confirmed as a true record of proceedings.

UNANIMOUSLY CARRIED BY: 6/0

FOR: Cr K O'Keeffe, Cr R Miniter, Cr P Callaghan, Cr M Creagh, Cr R O'Meehan, Cr R Kiddie

AGAINST: NIL

9.2 ORDINARY MEETING OF COUNCIL MINUTES 22 OCTOBER 2025

COUNCIL RESOLUTION

MOVED: Cr P Callaghan

SECONDED: Cr R Miniter

1125.02 That the minutes of the Ordinary Council Meeting held on 22 October 2025 be confirmed as a true record of proceedings.

UNANIMOUSLY CARRIED BY: 6/0

FOR: Cr K O'Keeffe, Cr R Miniter, Cr P Callaghan, Cr M Creagh, Cr R O'Meehan, Cr R Kiddie

AGAINST: NIL

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

10.1 ELECTED MEMBERS ACTIVITY REPORT

Date of Report: 26 November 2025

Councillors: Various

Attended the following meetings/events

Cr K O'Keeffe

22 October 2025	Special (Election) Council Meeting
22 October 2025	Ordinary Council Meeting
22 October 2025	Information Briefing Session
23 October 2025	Morning Tea farewell Melanie Wilson (EA) and welcome Tom Gorman (DCEO)
3 November 2025	Great Southern VROC
11 November 2025	Meeting with Cassandra Beeck re housing proposal
13 November 2025	JP roster
15 November 2025	Audit Meeting
20 November 2025	Audit Exit Meeting
21 November 2025	Meeting with Western Power
21 November 2025	Great Southern Zone Meeting
26 November 2025	National Rural Health Alliance and local government rural health funding alliance meeting

Cr R O'Meehan:

22 October 2025	Special (Election) Council Meeting
22 October 2025	Ordinary Council Meeting
22 October 2025	Information Briefing Session
23 October 2025	Morning Tea farewell Melanie Wilson (EA) and welcome Tom Gorman (DCEO)
31 October 2025	Impact Economy Forum - Perth
3 November 2025	Great Southern VROC
5 November 2025	Meeting with the owner of the 'The Lily' re rates
11 November 2025	Meeting with Cassandra Beeck re housing proposal
12 November 2025	Council Agenda Briefing
12 November 2025	Councillor & Executive Workshop
14 November 2025	Great Southern Regional Road Group (GSRRG)
20 November 2025	Audit Exit Meeting
21 November 2025	Great Southern Zone Meeting

Cr R Miniter:

22 October 2025	Special (Election) Council Meeting
22 October 2025	Ordinary Council Meeting
22 October 2025	Information Briefing Session
23 October 2025	Morning Tea farewell Melanie Wilson (EA) and welcome Tom Gorman (DCEO)
30 October to 2 November 2025	Mt Trio Music Muster
12 November 2025	Council Agenda Briefing
12 November 2025	Councillor & Executive Workshop

Cr M Creagh:

22 October 2025	Special (Election) Council Meeting
22 October 2025	Ordinary Council Meeting
22 October 2025	Information Briefing Session
12 November 2025	Council Agenda Briefing
12 November 2025	Councillor & Executive Workshop

Cr R Kiddle:

22 October 2025	Special (Election) Council Meeting
22 October 2025	Ordinary Council Meeting
22 October 2025	Information Briefing Session
23 October 2025	Morning Tea farewell Melanie Wilson (EA) and welcome Tom Gorman (DCEO)
12 November 2025	Council Agenda Briefing
12 November 2025	Councillor & Executive Workshop
14 November 2025	Seniors Lunch, Gnowangerup CRC

Cr P Callaghan:

22 October 2025	Special (Election) Council Meeting
22 October 2025	Ordinary Council Meeting
22 October 2025	Information Briefing Session
23 October 2025	Morning Tea farewell Melanie Wilson (EA) and welcome Tom Gorman (DCEO)
24 October 2025	Southern Ag Care [SAC] AGM, Gnowangerup CRC
12 November 2025	Council Agenda Briefing
12 November 2025	Councillor & Executive Workshop
14 November 2025	Seniors Lunch, Gnowangerup CRC
18 November 2025	Ongerup Community Development [OCD], Ongerup
21 November 2025	Great Southern Zone Meeting

REPORTS FOR DECISION

11. REPORTS FOR DECISION

Cassandra Beeck and Ben Richardson joint the meeting at 4:00pm

11.1	CROWN LAND ENQUIRY - CROWN RESERVE 22657
Location:	Lot 225 Corbett Street
Proponent:	Lindsay Richardson
Date of Report:	26 November 2025
Business Unit:	Town Planning
Responsible Officer:	Adrian Nicoll – Town Planner
Author:	David Nicholson – Chief Executive Officer
Disclosure of Interest:	Nil

ATTACHMENTS

Nil

PURPOSE OF THE REPORT

Council agree to seek community input on relinquishing vesting and management of the Crown Reserve 22657 – Lot 225 Corbett Street (number 1 Corbett Street, the old tennis courts). The following figure illustrates the subject property.



BACKGROUND

The sale of Crown land may be initiated subject to a 'Crown Land Enquiry' process. A private developer has commenced a 'Crown Land Enquiry' process through the Department of Planning, Lands and Heritage, for the purpose of purchasing the Crown Reserve 22657. The private developer proposes to request that the Crown release the land to private ownership for residential development.

The Crown Reserve 22657 is vested with the Shire of Gnowangerup for the purpose of 'Recreation'. The Crown reserve is 1.09 ha and was previously used by the community as a place of recreation (tennis courts). The reserve site has been inactive for a number of years.

A requirement of the Crown Land Enquiry process is that the proponent include written comment from the Local Government, on relinquishing the land to private ownership. The proponent has made a written request to the Shire, seeking comment on the idea of transferring the land from a Crown reserve, to private ownership for housing development.

COMMENTS

Crown Land is property owned by the State and managed by the Department of Planning, Lands and Heritage (DPLH). The sale of Crown land may be initiated subject to a Crown Land Enquiry process. The sale of the land is required to follow an open and competitive process, with market value sought.

Balancing agency and community interest with private ownership of Crown Land, can be challenging.

- The sale of Crown land may be appropriate to rectify a significant property issue or where the public or agency has no interest over the land.
- Crown land may be unsuitable for sale where there is significant cultural and heritage value, the land is contaminated or the land is required for public and state benefit.

The subject Crown reserve fronts a public road (Corbett St), which services residential lots, developed for housing. The Crown reserve is located adjacent to other reserves vested to the Shire for various uses, including 'recreation', 'government use' and 'water'. The Crown reserve is not identified as a contaminated site and is not registered as having any cultural or heritage significance.

Prior to providing written comment on transferring the land from Crown reserve to private ownership for housing development, it is recommended that the Shire seek input from the community via the Shire's monthly newsletter, website and Facebook. Any comments from the community can be used to inform Council's response to the proponent.

Subject Reserve 22657 and surrounding land use



CONSULTATION

No consultation undertaken to date. It is proposed that the Shire seek comment from the community via the Shire's monthly newsletter, website and Facebook advertising.

LEGAL AND STATUTORY REQUIREMENTS

The Shire's Local Planning Scheme No.2 identifies the subject site with a 'Recreation' reserve classification.

The *Land Administration Act 1997* is used to administer land laws concerning Crown land, including registering and managing land interests.

- Revocation Timing: Management of the reserve should not be revoked until a clear tenure outcome is confirmed. Revocation will be undertaken as part of the disposal process.
- Zoning Requirements: The land is currently zoned "Recreation" under the Local Planning Scheme and the land will need to be appropriately rezoned prior to any disposal. If the Shire is planning a scheme review in the near future, this parcel—and any other suitable land—may be considered as part of that process. If only this parcel is to be amended, associated costs would be borne by either the Shire or the prospective purchaser.

- Housing Demand and Disposal Process: While the Department of Planning, Lands and Heritage (DPLH) has acknowledged the growing demand for housing in the Great Southern region, the State must assess all tenure options before determining an outcome. Disposal of the land will be conducted via an open-market competitive process. Therefore, DPLH cannot guarantee that the initiating party will be successful in acquiring the land.
- Stakeholder Engagement: As part of the revocation process, DPLH will consult with relevant stakeholders, including the South West Settlement (SWS) team and the Divestment division, to determine any interests in the future use of the land. SWS comments will be sought now as part of the Shire's initial enquiry, noting that the Shire will retain management of the reserve until a clear tenure outcome is identified.

POLICY IMPLICATIONS

There are no policy implications relating to the item.

FINANCIAL IMPLICATIONS

Relinquishing the land to private ownership takes away the opportunity to lease the land and to therefore gain financial interest.

However, transfer of the land to private ownership will result in an annual rate revenue income.

STRATEGIC IMPLICATIONS

As per the Council Plan

Theme	Local Economy
Strategy	3.2 Develop and advocate for essential infrastructure and services to enable and promote growth.
Activity	3.2.1 Advocate for residential and industrial land release, supporting development opportunities.

STRATEGIC RISK MANAGEMENT CONSIDERATIONS

This item has been evaluated against the current Council approved Risk Management Register.

Risk description	Not to endorse the officer's recommendation
Primary Strategic Risk Category	Financial sustainability
Primary Strategic Risk Category Description	Inability to maintain services and infrastructure levels for the Shire
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Major
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Possible

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Not engaging with the community may result in a backlash from the proponent and the community.

Post community consultation, Council can confirm whether or not the land is needed for agency and community benefit.

The option exists for the Shire to purchase the land directly, subject to the necessary approvals. Should the DPLH support such a proposal and the Shire proceed, the Shire would be responsible for all associated costs, including but not limited to:

- Purchase price of the land as determined by the Valuer General's Office
- Survey and plan preparation costs (payable to the Shire's nominated surveyor)
- Registration and document preparation fees

CONCLUSION

It is recommended that the Shire seek comment from the community on relinquishing vesting and management of the Crown Reserve 22657 – Lot 225 Corbett Street. Community comment can be brought back to Council for review and a decision made regarding written comment to the proponent on the idea of transferring to the land private ownership.

VOTING REQUIREMENTS

Simple majority

COUNCIL RESOLUTION

MOVED: Cr R O'Meehan

SECONDED: Cr M Creagh

1125.03 That Council

Agrees to seek comment from the community on relinquishing vesting and management of the Crown Reserve 22657 – Lot 225 Corbett Street.

UNANIMOUSLY CARRIED BY: 6/0

FOR: Cr K O'Keeffe, Cr R Miniter, Cr P Callaghan, Cr M Creagh, Cr R O'Meehan, Cr R Kiddie

AGAINST: NIL

11.2	WORKFORCE PLAN 2022 – 2027- PROGRESS REPORT
Location(s):	N/A
Proponent:	N/A
Date of Report:	3 November 2025
Business Unit:	Strategy and Governance
Responsible Officer:	Ciara Nalty, HR & Contracts Manager
Responsible Officer:	Thomas Gorman – Deputy Chief Executive Officer
Disclosure of Interest:	Nil

ATTACHMENTS

- Shire of Gnowangerup Workforce Plan 2022 – 2027 progress report

PURPOSE OF THE REPORT

For Council to note the minor review of the Workforce Plan including the Progress Report.

BACKGROUND

Council is required to adopt a Workforce Plan under Section 5.56 of the LG Act 1995 and Section 19DA (3) c of the Local Government (Administration) Regulations 1996.

COMMENTS

A revised Workforce Plan 2020 was adopted by Council in April 2020.

Moore Australia is currently reviewing several key strategic plans for the Shire including the Workforce Plan. The Shire has met with Moore Australia on 10 November to develop the Long-Term Financial Plan, and from this, finalise the Workforce Plan.

CONSULTATION

Update on progress against the current Workforce Plan report was presented at the Council Agenda Meeting on 12 November 2025

LEGAL AND STATUTORY REQUIREMENTS

LG Act 1995 s5.56 and Local Government (Administration) Regulations 1996:

19DA. Corporate business plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.

(3) A corporate business plan for a district is to —

- (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
- (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
- (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

As per Council Plan 2025-2035

Theme	Leadership and Governance
Strategy	4.2 An efficient and effective organisation, providing appropriate services to our community
Activity	4.2.3 Provide a safe and positive workplace, supporting development and growth

STRATEGIC RISK MANAGEMENT CONSIDERATIONS:

Primary Strategic Risk Category	Leadership
Description	Risk of ineffective strategic leadership of Council. This includes the relationship between Council and the CEO.
Residual Risk: (Low, Moderate, High, Extreme)	High
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Major
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Possible

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

It is a legislative requirement to adopt a Workforce Plan.

CONCLUSION

The Workforce Plan 2022-2027 is an important document as it provides clear actions to ensure the Shire remains an employer of choice and ultimately is able to meet its community commitments.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

MOVED: Cr R Kiddie **SECONDED: Cr M Creagh**

1125.04 That Council:

- 1. Notes the achievements against the actions in the 2022-2027 Workforce Plan.**
- 2. Directs the CEO to publish the attached report on the Shire's web page.**

UNANIMOUSLY CARRIED BY: 6/0

FOR: Cr K O'Keeffe, Cr R Miniter, Cr P Callaghan, Cr M Creagh, Cr R O'Meehan, Cr R Kiddie

AGAINST: NIL

Progress against the Shire of Gnowangerup Workforce Plan 2022-2027 and proposed amendments				
Existing		Proposed		
WP Priority	Actions	Due by	WP Update / Comments	Due by
1. Recruitment and selection systems.	Design and implement an accurate recruitment and selection system that will attract new employees with the right skills and knowledge to help deliver the Strategic Community Plan. Includes review of policies and procedures.	2022	Comment – the Shire's current recruitment process is fit for purpose and no further work is required. Policies and procedures are covered in action number 12 <i>HR Policies and Procedures</i> . It is proposed that this part of action 1 is combined with that action.	Ongoing
2. Staff retention	Creation of retention strategy that includes promotion of positive workplace culture, support for employee well-being and prioritisation of professional development	Ongoing	To be incorporated into the new workforce plan developed in conjunction with the Shire's Long-Term Financial Plan.	Ongoing
3. Improve recruitment outcomes including on boarding process.	Train managers / supervisors in efficient recruitment and selection techniques.	2022	Comment – recruitment is undertaken by the executive team as turnover is low and the Shire is too small to devolve this responsibility. It is proposed that the on-boarding component of this action is combined with action 4 <i>New employee inductions</i> due to overlap.	Completed

Progress against the Shire of Gnowangerup Workforce Plan 2022-2027 and proposed amendments				
Existing		Proposed		
WP Priority	Actions	Due by	WP Update / Comments	Due by
4. Prospective employee attraction	Develop strategy to create a positive image as an attractive regionally preferred employer.	2022/23	<p>Developing an overarching strategy has been delayed and deadline extended.</p> <p>Comment – this initiative is being addressed through the following actions:</p> <ol style="list-style-type: none"> 1. Review of the Shire's Vision, Values and Purpose. 2. Improving the town's amenity through street scaping and beautification. 	2025
			<ol style="list-style-type: none"> 3. Maintaining Shires assets including roads and buildings. 4. Facilitating events and profiling the Shire to the wider community. 5. Supporting community groups. 6. Profiling the Shire through social media. <p>It is proposed that this action is combined with action number 19 <i>Attract Employees to join the organisation</i> due to overlap.</p> <p>November 2025: This work is still underway and will be supported by the development of the Long-Term Financial Plan being prepared in conjunction with Moore Australia.</p>	
5. New employee inductions.	Design, test and implement compliant employee inductions. Make the induction an integral part of the recruitment process.	2022	<p>Comment - while an on-boarding pack has been developed the induction process is not well managed and requires further work.</p> <p>November 2025: Further work on this is underway, including creating procedures using AI and further development of Skytrust modules to better suit the Shire of Gnowangerup.</p>	2024

Progress against the Shire of Gnowangerup Workforce Plan 2022-2027 and proposed amendments				
Existing		Proposed		
WP Priority	Actions	Due by	WP Update / Comments	Due by
6. Work / life balance	Review and design working arrangements where appropriate for office staff, including hours, conditions etc.	2022	Flexible hours and at-home work are offered to all office staff excluding the executive team. Of the 26 office staff positions, 13 work part time. November 2025: Workload for senior staff can be unreasonable, reflecting increasing legislative requirements and budget constraints.	Ongoing
7. Regular employee satisfaction surveys.	Monitor employees views on several work-related topics, issues and concerns through an annual survey.	2022	Comment – a staff survey was undertaken by Catalyse in May 2024. This survey identified a 91% of employees rate the Shire as a good place to work. This was a reduction from the survey undertaken in 2022 where the score was 100%. Areas identified for improvement are being actioned by the executive team.	Completed
8. Remuneration and reward	Ensure the Shire offers an attractive and competitive salary which retains and attracts skilled employees. Prioritise remuneration review for skill shortage positions.	Annual pay and performance reviews are timely and effective.	April 2025 - Current EBA negotiations have considered surrounding Shires rates when forming the offer presented to the outdoor workforce. A Comment – staff appraisals are undertaken yearly, and remuneration is considered as part of this process. The outdoor workforce EBA is currently being renegotiated and pay rates and conditions of employment are being discussed. SAT review released April 2024 has provided more scope to increase salaries for managerial positions. November 2025: A new EBA for the Operational Works Crew has been entered into and took effect on 19 June 2025. The Shire is currently reviewing salaries to ensure they are competitive and attracting skilled employees.	Ongoing

Progress against the Shire of Gnowangerup Workforce Plan 2022-2027 and proposed amendments				
Existing		Proposed		
WP Priority	Actions	Due by	WP Update / Comments	Due by
9. Training and development.	Provide and promote learning and development opportunities for employees to enable them to help deliver the Strategic Community Plan.	Ongoing with annual end of calendar year review.	Comment – this is an area for improvement and was identified as a weakness in the 2024 Catalyse survey. This will be prioritised by the executive team. It is proposed that this action is combined with action number 10 <i>Identifying and addressing skills gap</i> due to overlap. November 2025: the 2025 performance reviews were termed “Annual Development Reviews”. The reviews started with identification of the employee’s achievements in the past 12 months, then asked the reviewers (employee and supervisor) to identify skills the employee could develop, and training that the employee could undertake, such as obtaining more licences, workshops or more formal qualifications.	2024
10. Internal promotions.	Design and implement a formal process that encourages staff to seek opportunities for internal promotion where available.	Ongoing with annual review of position requirements.	Comment – the Shire is too small to warrant a formal internal promotions process. Promotions and opportunities are discussed with each staff member as part of the annual performance review.	Ongoing

Progress against the Shire of Gnowangerup Workforce Plan 2022-2027 and proposed amendments				
Existing		Proposed		
WP Priority	Actions	Due by	WP Update / Comments	Due by
11. Identifying and addressing skills gap.	Complete full Training Needs Assessment (TNA) to verify training gaps possibly previously identified by employees. Develop training strategy to address Shire needs.	2023	Comment – this is an area for improvement and was identified as a weakness in the 2024 Catalyse survey. This will be prioritised by the executive team. It is proposed that this action is combined with action number 8 <i>Training Development</i> due to overlap. November 2025: Managers and supervisors are still undertaking Annual Development Reviews, which sets out training opportunities with employees' input. Once these Reviews are complete and provided to the HR & Contracts Manager, the DCEO and HR & Contracts Manager will work together to develop a training matrix and strategy.	2024
12. Implementation of the Workforce Plan	Implement all strategies and actions as outlined in the Plan.	2022-2027	Comment – this action is to be deleted as it relates to the whole plan which all have separate actions.	
13. HR Policies and Procedures, and Knowledge loss	Audit, review and develop policies consistent with current legislation and Shire's goals. Document all relevant procedures and work instructions that are currently not recorded.		Comment – policies and procedures have been reviewed though when new policies are required these will be developed at that time. April 2025 – A project is underway to manage the review and development of procedures and internal policies to ensure they are appropriately documented and retained. Comments – this has been undertaken for selected tasks and positions, but more work is required.	2025 and ongoing

Progress against the Shire of Gnowangerup Workforce Plan 2022-2027 and proposed amendments				
Existing			Proposed	
WP Priority	Actions	Due by	WP Update / Comments	Due by
			November 2025: The amended policies are currently in the review stage, and being assessed by managers to ensure that they are fit for purpose. A new leave policy has been rolled out to staff. The AI program "Scribe" is being used to record the work commonly done by a selected group in administration. These records will be converted into procedure which will be reviewed, edited and compiled for use by new staff and for refresher training.	
14. HR system and process gaps to be addressed.	Review all manual and electronic HR data collection processes currently used. Standardise and implement compatible systems.	2022/23	April 2025 – A quote has been sought from an external entity to audit our current HR system and determine if it is fit for purpose and make recommendations on process improvements. Comment – this is a large project and fits in with the Shire's need to review all systems and processes.	2026/27
15. Position description review audit and review.	Ensure each employee has an accurate and up to date position description.	2022/23 and as positions are vacated	Comment – position descriptions are reviewed as part of the annual appraisal process and when positions are advertised.	Completed.

Progress against the Shire of Gnowangerup Workforce Plan 2022-2027 and proposed amendments				
Existing			Proposed	
WP Priority	Actions	Due by	WP Update / Comments	Due by
16. Position descriptions maintenance.	Ensure all PDs are kept up-to-date, and each employee has access to a copy.	2022	Comment – position descriptions are reviewed as part of the annual appraisal process and when positions are advertised.	Completed
17. Exit interviews.	Design, test and implement an exit interview process and questionnaire.	2022	Comment – staff turnover is low and when appropriate, reasons for leaving are discussed. A formal process is not required.	Completed
18. WHS Management	Audit and review WHS policy / plans and make appropriate adjustments.	2022/23		Completed

Progress against the Shire of Gnowangerup Workforce Plan 2022-2027 and proposed amendments				
Existing		Proposed		
WP Priority	Actions	Due by	WP Update / Comments	Due by
19. Imminent retirements	Devise and implement strategies to support a well-managed transition to retirement.	Current to ongoing for the lifetime of plan	<p>April 2025 – Recruitment is underway to engage a human resources manager and will be further developed upon their engagement.</p> <p>Comment – as the workforce is small transition is managed as part of the annual appraisal process.</p> <p>It is proposed that this action is combined with action number 24 <i>Knowledge loss</i> due to overlap.</p> <p>November 2025: this transition is being managed through identification during the annual development reviews and training up of current staff members to avoid knowledge loss.</p>	Ongoing
20. Traineeships	Appoint trainees in areas of Shire (Admin / Works) include mentoring strategies.	TBD	Comment – if the opportunity presents this initiative will be actioned.	Completed
21. Succession planning	Identify vulnerable positions and develop succession strategy plan.	Strategy / Plan 20223/23 Implement 2023/24	Comment – as the workforce is small transition is managed as part of the annual appraisal process.	Completed

Progress against the Shire of Gnowangerup Workforce Plan 2022-2027 and proposed amendments				
Existing		Proposed		
WP Priority	Actions	Due by	WP Update / Comments	Due by
22. Flexible working arrangements	Create flexible working arrangements to assist in the smooth transition of employees to retirement.	2023/24	Comments – this is a duplication of action 5 <i>Work / Life Balance.</i>	Completed
23. Job redesign	Investigate job redesign feasibility / possibilities for applicable positions.	2022/23	Comments – all positions are reviewed as part of the annual appraisal process or when recruiting.	Completed

11.3 APPOINTMENT OF INDEPENDENT MEMBERS TO THE AUDIT RISK AND IMPROVEMENT COMMITTEE	
Date of Report:	3 November 2025
Business Unit:	Strategy and Governance
Responsible Officer:	David Nicholson – Chief Executive Officer
Author:	Anita Finn – Senior Governance and Risk Management Officer
Disclosure of Interest:	Nil

ATTACHMENTS

Audit, Risk and Improvement Committee (ARIC) Terms of Reference

PURPOSE OF THE REPORT

To appoint two Independent Members to the Audit, Risk and Improvement Committee (ARIC). The Independent Members are to be appointed as Independent Presiding Member (Chairperson) and an Independent Deputy of the Presiding Member (Deputy Member).

BACKGROUND

In accordance with the proposed amendments to the Local Government Act 1995, Part 7 Division 1A (introduced by the Local Government Amendment Act 2024, Section 87), local governments will be required to establish an ARIC and appoint two Independent Members to serve as the Presiding Member and Deputy Presiding Member.

A provision for Independent Members has been incorporated into the ARIC Terms of Reference, which were reviewed by the Committee and approved by Council in August 2025.

To progress the appointment, the ARIC invited five applicants to an informal meeting via Microsoft Teams. They have identified Renata Paliskis and Emily Onn as the two preferred candidates for engagement.

The terms of engagement for the Independent Members will be governed by the ARIC Terms of Reference. Remuneration and reimbursements will be provided in accordance with the Salaries and Allowances Tribunal's Local Government Chief Executive Officers and Elected Council Members Determination.

COMMENTS

Under section 5.8 of the Local Government Act 1995, Council may establish committees comprising three or more persons to assist in exercising its powers and discharging its duties. These committees may also be formed to meet obligations under other legislation relevant to local government operations.

Although the amendments to the Local Government Act 1995, Part 7 Division 1A, are not yet effective, there is no legislative barrier to implementing the changes ahead of the formal commencement date. Council therefore has the discretion to appoint Independent Members and establish the ARIC in accordance with the proposed legislative framework.

AUDIT RISK AND IMPROVEMENT COMMITTEE	
Purpose	A committee appointed to assist Council in fulfilling their oversight responsibilities in relation to systems of risk management and internal control, in accordance with the Local Government Act and any other relevant Acts or Regulations.
Membership	All Councillors plus two Independent Members
Meeting Frequency	At least three times a year.
Reporting	The Audit Committee has delegated authority and power under Delegation 1.1.1 to meet with the Local Governments Auditor at least once per year to examine the report of the Auditor and to determine if any matters raised by the report require action to be taken by the Shire and to ensure that appropriate action is taken in respect of those matters.

CONSULTATION

Raised with Councillors at the Agenda Briefing Meeting on 12 November 2025.

LEGAL AND STATUTORY REQUIREMENTS

Local Government Act 1995

s. 5.8. Establishment of committees

A local government may establish committees of 3 or more persons to assist the council.*

** Absolute majority required.*

s. 5.10. Appointment of Committee Members

s. 5.12. Presiding members and deputies

(1) *The local government must appoint* a member of a committee to be the presiding member of the committee.*

** Absolute majority required.*

(2) *The local government may appoint* a member of a committee to be the deputy presiding member of the committee.*

** Absolute majority required.*

ARIC Terms of Reference

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The introduction of two Independent Members will require payment for their participation. In accordance with the Salaries and Allowances Tribunal's 'Local Government Chief Executive Officers and Elected Council Members Determination' Independent Members are currently entitled to a meeting fee of \$450.00, along with reimbursement for expenses to attend the committee meetings. Anticipating this change, the associated costs have been incorporated into the adopted 2025–2026 budget.

STRATEGIC IMPLICATIONS

As per Council Plan 2025-2035

Theme	Leadership and Governance
Strategy	4.2. An efficient and effective organisation, providing appropriate services to our community.
Activities	4.2.2 Ensure strong financial management through effective planning

STRATEGIC RISK MANAGEMENT CONSIDERATIONS

This item has been evaluated against the current Council approved Risk Management Register.

Risk description	Not to appoint Independent members to ARIC
Primary Strategic Risk Category	Leadership
Primary Strategic Risk Category Description	<ul style="list-style-type: none">• Loss of Strategic directions• Increased staff turnover.
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Major
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Possible

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Council may choose not to appoint Independent Members to the Audit, Risk and Improvement Committee (ARIC) at this time. While this is not currently a legislative requirement, it is regarded as good governance practice.

CONCLUSION

The appointment of two Independent Members as Independent Presiding Member (Chairperson) and an Independent Deputy of the Presiding Member (Deputy Member) reflects Council's commitment to strong governance, transparency, and proactive compliance with upcoming legislative changes. By proceeding with these appointments ahead of the formal commencement of the Local Government Amendment Act 2024, Council demonstrates leadership and a forward-thinking approach to audit and risk management.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL RESOLUTION

MOVED: Cr R O'Meehan

SECONDED: Cr M Creagh

1125.05 That Council

- 1. Appoints Renata Paliskis as an Independent Presiding Member of the Audit Risk and Improvement Committee.**
- 2. Appoints Emily Onn as an Independent Deputy of the Presiding Member of the Audit Risk and Improvement Committee.**
- 3. Authorises the Chief Executive Officer to negotiate the terms of engagement and execute the necessary letters of offer for the Independent Members, in accordance with the Audit Risk and Improvement Committee Terms of Reference and the Salaries and Allowances Tribunal's Local Government Chief Executive Officers and Elected Council Members Determination.**

CARRIED BY ABSOLUTE MAJORITY: 6/0

FOR: Cr K O'Keeffe, Cr R Miniter, Cr P Callaghan, Cr M Creagh, Cr R O'Meehan, Cr R Kiddie

AGAINST: NIL

Shire of



GNOWANGERUP

BORDEN ◆ GNOWANGERUP ◆ ONGERUP

Heart of the Stirlings

AUDIT, RISK AND IMPROVEMENT COMMITTEE

TERMS OF REFERENCE

Establishment

The Audit, Risk and Improvement Committee (the Committee') is established by the Shire of Gnowangerup (the Shire') in accordance with the *Local Government Act 1995* (the Act').

Objectives of the Audit, Risk and Improvement Committee

The audit committee assists Council in fulfilling their oversight responsibilities in relation to systems of risk management and internal control, the entity's processes for monitoring compliance with laws and regulations, including the code of conduct, financial and performance reporting and external and internal audit. The audit committee is not responsible for the management of these functions.

The Committee will oversee the Shire in carrying out its functions in accordance with the Act and the obligations set out in the subsidiary regulations (Local Government (Audit) Regulations 1996 and the Local Government (Financial Management) Regulations 1996).

Authority

The Committee has the power to:

- 1) Request the CEO to seek information to obtain advice relating to matters presented to the Committee.
- 2) Report to Council and provide appropriate advice and recommendations on matters relevant to its term of reference.

The Committee is a formally appointed committee of Council and is responsible to that body.

The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility.

The Committee does not have any management functions and cannot involve itself in management processes or procedures.

Membership

- 1) Members are appointed to the Committee by Council in accordance with the Act.
- 2) The Committee is to consist of three (3) or more members with at least three (3) or the majority of members to be Council members.
- 3) The Committee can include up to two (2) external members ('Independent Member' - a person who is not a council member or an employee as provided by the with relevant legislation).
- 4) Tenure of membership applies until the next local government ordinary election, in accordance with relevant legislation.

- 5) Council may re-appoint external members of the Committee for consecutive terms.
- 6) Members may resign from the Committee by giving the CEO or the Committee's Presiding Member written notice of their resignation, as permitted under the relevant legislation.
- 7) Council may terminate the membership of any member prior to the expiry of their term if the Council determines a member is:
 - (a) In breach of the Act or the Code of Conduct for Council Members, Committee Members and Candidates,
 - (b) Conducting themselves in a manner which brings the Shire into disrepute, or
 - (c) Failing to make a positive contribution to the Committee.

Meetings

- 1) The quorum for a meeting of the Committee is at least 50% of the number of officers, but in accordance with relevant legislation.
- 2) The appointment of the presiding member and the deputy will be in accordance with relevant legislation.
- 3) Each member of the committee who is present at a meeting is entitled to one vote and must vote, in accordance with relevant legislation.
- 4) If the votes of members present at a meeting are equally divided, the person presiding is to cast a second vote but in accordance with relevant legislation.
- 5) Committee meetings are open to the public in accordance with relevant legislation.
- 6) The Committee shall meet no less than three (3) times a year. The CEO (or their nominee) is to be available to attend meetings. Additional meetings shall be convened at the discretion of the Presiding Member.
- 7) The Committee may meet without management being present.

Code of Conduct

Committee Members must adhere to the Shire's Code of Conduct for Council Members, Committee Members and Candidates.

Administrative Matters

- 1) Reports and recommendations of the Committee will be presented to Council at the next available Ordinary Council Meeting.
- 2) CEO or the Deputy CEO are to provide Governance support and a minute taker for each Committee meeting.
- 3) Minutes will be kept in accordance with the Act.
- 4) Committee Members' interests in matters to be discussed at meetings are to be disclosed in accordance with the Act. Committee Members are to conduct themselves in accordance with the Shire's Standing Orders Local Law and the Shire's Code of Conduct for Council Members, Committee Members and Candidates.
- 5) These Terms of Reference are to be reviewed at least once every two (2) years.

Roles and Responsibilities

The Committee will ensure openness in the Shire's financial reporting and will liaise with the CEO to ensure the effective and efficient management of the Shire's financial accounting systems and compliance with legislation. The Committee is not responsible for the management of these functions.

Reports from the Committee will assist Council in discharging its legislative responsibilities of controlling the local government's affairs, determining the local government's policies and overseeing the allocation of the local government's finances and resources.

The Committee is responsible for advising Council on matters to facilitate their oversight responsibilities in relation to systems of risk management and internal control, the Shire's processes for monitoring compliance with laws and regulations, including the code of conduct, financial and performance reporting and external and internal audit, as well as use of best practice guidelines relative to those matters.

Furthermore, the Committee also has oversight of the following:

- 1) External Audit and Financial Reporting
 - a) Oversee the risks and protection of Council assets to protect the Council against fraud.
 - b) Oversee financial management and implementation of new or replacement Business Systems that have potential to affect services provided by the Shire.
 - c) Monitor compliance within relevant statutory obligations.
 - d) Monitor the implementation of audit recommendations accepted by the Shire.
 - e) Monitor the scope, objectivity, performance, and independence of audit functions.
- 2) Compliance
 - a) Review the annual Compliance Audit Return and report the results to Council.

- b) Review the CEO's Triennial Review in regard to risk management, internal control and legislative compliance, and report the results to Council within the statutory timeframe.
- c) Review the effectiveness of systems for monitoring compliance with relevant laws, regulations and associated policies.

3) Risk Management

- a) Review and endorse the Shire's risk appetite.
- b) Assist the Shire in ensuring that the enterprise risk management (ERM) framework is adequate, meets the needs of the Shire, and reflects the Shire's risk appetite.
- c) Consider any emerging risks and report these to Council where appropriate.
- d) Ensure business continuity and disaster recovery plans are adequate and being reviewed and tested.

4) Internal Control Systems

- a) Review the effectiveness of the Shire's internal control framework.
- b) Review how the Shire identifies changes required to the design or implementation of key internal controls.
- c) Receive and consider information and advice on fraud strategies and controls.

Ciara Nalty left the meeting at 4:06pm and did not return.

11.4	LOCAL GOVERNMENT EXTRA ORDINARY ELECTION PROCESS
Location:	N/A
Proponent:	N/A
Date of Report:	18 November 2025
Business Unit:	Strategy & Governance
Responsible Officer:	David Nicholson – Chief Executive Officer
Author:	Anita Finn – Senior Governance & Risk Management Officer
Disclosure of Interest:	Nil

ATTACHMENTS

- Western Australian Electoral Commission (WAEC) – Advice of date of extraordinary Election, letter dated 30 September 2025
- Western Australian Electoral Commission (WAEC) – Cost Estimate Letter Local Government Extraordinary Election 2026, letter dated 3 November 2025
- Western Australian Electoral Commission (WAEC) – Written Agreement Letter Local Government Extraordinary Election 2026, letter dated 14 November 2025

PURPOSE OF THE REPORT

To set the process for the conduct of an Extraordinary Local Government Election in 2026 as per attached Western Australian Electoral Commission (WAEC) Written Agreement Letter dated 14 November 2025.

BACKGROUND

The Ordinary Local Government Election was conducted on 18 October 2025 in accordance with the Local Government Act 1995. At the close of nominations, only three of four vacancies were filled. As a result, the Shire currently has one vacant position for Councillor.

Under Section 4.8 of the Local Government Act 1995, if the office of a councillor becomes vacant and is not otherwise filled under Schedule 4.1A or 4.1B, an election must be held to fill the vacancy. This election is referred to as an extraordinary election.

COMMENTS

The Shire of Gnowangerup notified the Western Australian Electoral Commission (WAEC) in September 2025 regarding the vacant Council position. In its letter dated 30 September 2025, WAEC confirmed that the extraordinary election will be held on 26 March 2026. A request to conduct the election earlier was considered but declined by the Acting Electoral Commissioner.

Local governments in Western Australia may conduct elections using either the attendance voting method or the postal voting method.

In recent years, many local governments have transitioned from in-person voting to postal voting due to several advantages, including cost efficiency, improved accessibility, independent oversight, and enhanced transparency.

Postal voting generally promotes fairer elections by increasing participation opportunities for all community groups. The Western Australian Electoral Commission manages the postal voting process, including issuing application forms and processing applications.

It is widely recognised that to maintain free and fair elections and uphold transparency, electoral management bodies must remain independent of government influence and political affiliations. This principle applies equally to local government elections, where the process must be perceived as impartial and transparent.

CONSULTATION

- WA Electoral Commission
- Councillor and Executive Workshop 12 November 2025

LEGAL AND STATUTORY REQUIREMENTS

The Local Government Act 1995 – section 4.20(4)

4.20. *CEO to be returning officer unless other arrangements made*

(4) *A local government may, having first obtained the written agreement of the Electoral Commissioner, declare* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.*

** Absolute majority required.*

The Local Government Act 1995 – section 4.61(2)

4.61. *Choice of methods of conducting election*

(2) *The local government may decide* to conduct the election as a postal election.*
** Absolute majority required.*

The Local Government Act 1995 – section 4.8

4.8. *Extraordinary elections*

(1) *If the office of a councillor or of an elector mayor or president becomes vacant under section 2.32, an election to fill the office is to be held, except if the vacancy is filled under Schedule 4.1A or 4.1B.*
(2) *An election is also to be held under this section if section 4.57 or 4.58 so requires.*
(3) *An election under this section is called an extraordinary election.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The WA Electoral Commission estimated cost of for the 2025 election if conducted as a postal ballot is \$13,500 (exc. GST), based on the assumptions detailed in the letter dated 3 November 2025 from the WA Electoral Commission.

STRATEGIC IMPLICATIONS

As per Integrated Strategic Plan

Theme	Leadership and Governance
Strategy	4.1 Effectively represent., promote and advocate for the benefit of our community and district
Activity	4.1.1 Provide strategic leadership and advocate on behalf of the community

STRATEGIC RISK MANAGEMENT CONSIDERATIONS

This item has been evaluated against the current Council approved Risk Management Register.

Risk description	Not to decide to hold the extraordinary LG Election 2025 as a Postal Election and not to declare the Electoral commissioner responsible for this Election
Primary Strategic Risk Category	Adverse Regulatory Change
Primary Strategic Risk Category Description	Potential changes to the regulatory landscape that will have an adverse effect on the Shire's ability to maintain compliance. <ul style="list-style-type: none">• Reputational damage• Investigation of Council for non-compliance
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Catastrophic
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Possible

IMPACT ON CAPACITY

Additional workload for Shire's officers. As in the past this requirement will be managed by administrative staff which will have impact on the capacity of the organisation.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Council could choose not to conduct a postal vote and instead manage the election in-house. This method could be considered to lack transparency and would incur staffing and travel costs in three locations and is therefore not recommended.

CONCLUSION

Previous elections were conducted as postal voting. A postal vote also provides for independent oversight and transparency in the election process. More importantly, electors will be familiar with the postal voting system and a change may well catch regular voters out and result in them not casting their vote.

VOTING REQUIREMENTS

Absolute majority

COUNCIL RESOLUTION

MOVED: Cr P Callaghan

SECONDED: Cr M Creagh

1125.06 That Council

1. declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2026 extraordinary election, together with any other elections or polls which may be required;
2. decide, in accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the election will be as a Postal election.

CARRIED BY ABSOLUTE MAJORITY: 6 / 0

FOR: Cr K O'Keeffe, Cr R Miniter, Cr P Callaghan, Cr M Creagh, Cr R O'Meehan, Cr R Kiddie

AGAINST: NIL



LGE 282

Mr David Nicholson
Chief Executive Officer
Shire of Gnowangerup
28 Yougenup Road
GNOWANGERUP WA 6335

Dear Mr Nicholson,

Information regarding Local Government Extraordinary Election 2026

Thank you for your recent email from Anita Finn on 8 September 2025 advising that at the close of nominations for the 2025 Local Government on 4 September 2025, an insufficient number of candidate nominations were received to fill all available vacancies in the Shire of Gnowangerup and that an extraordinary election is needed to be conducted to fill any outstanding vacancies.

I note that as per section 4.9(1) of the *Local Government Act 1995*, Council or your Shire President has one month after the vacancy occurring on 5 September 2025 to decide on and fix the election day for extraordinary election. To assist you in making this decision, the earliest date that the Western Australian Electoral Commission (WAEC) can conduct an extraordinary election for the Shire is **Thursday, 26 March 2026**.

I approve this date and allow the extraordinary election to be conducted after 4 months beyond the date that the vacancy occurs as per section 4.9(2) of the *Act*.

WAEC invites you to advise whether the Shire wishes for the WAEC to conduct the extraordinary election or if you will conduct the election in-house, with the CEO as the Returning Officer.

Can you please advise **by Friday 10 October 2025** if the Shire would like to engage WAEC to conduct your extraordinary election on Thursday, 26 March 2025, or if you would prefer to conduct the extraordinary election in-house.

Once confirmed, WAEC will contact you formally with more information including timelines and operational details such as costs.

The WA Electoral Commission is available to you to provide any further advice or support. If you have any queries please contact Phil Richards, Manager Election Events, at lgelections@waec.wa.gov.au.

Yours sincerely,

A handwritten signature in black ink that reads "D O'Reilly".

Dennis O'Reilly
ACTING ELECTORAL COMMISSIONER

30 September 2025



Mr David Nicholson
Chief Executive Officer
Shire of Gnowangerup
28 Yougenup Road
GNOWANGERUP WA 6335

Dear Mr Nicholson,

Cost Estimate Letter: 2026 Local Government Extraordinary Election

The Western Australian Electoral Commission (WAEC) is pleased to provide you with the cost estimate for the delivery of your local government extraordinary election to be held on 26 March 2026. This is providing you make a declaration under the *Local Government Act 1995* for the WA Electoral Commission to deliver your election.

Cost estimate

The WAEC has estimated the cost to conduct your Council's extraordinary election in 2026 at approximately \$13,500 (ex GST).

This cost has been based on the following assumptions:

- The method of election will be postal
- 1 Councillor vacancy
- 816 electors
- response rate of approximately 55%
- appointment of a local Returning Officer
- count to be conducted at your office using CountWA.

Cost methodology

The WA Electoral Commission estimates the costs of running the election under four categories:

- Envelopes, printing and postage
- Returning Officer costs
- Processing and results
- WAEC costs

For individual local governments the exact division of costs may differ slightly, as the cost categories are determined by applying the following variables:

- Envelopes, printing and postage, and WAEC costs are determined by the number of electors in your local government
- Processing and results is determined by the expected response rate for your election
- Returning Officer costs are determined by the complexity of the election for the Returning Officer.

Variations to the final costs for your Council

The WA Electoral Commission conducts elections on the basis of full accrual cost recovery, in accordance with the *Local Government (Elections) Regulations 1997*. This means if the actual costs to conduct the election are less or greater than what we have estimated, the final cost may differ from the estimate we have provided.

We aim to keep additional costs at a minimum, however examples of where cost increases may arise include:

- A Returning Officer is selected that is not local to your area
- You select Australia Post Priority Service for the lodgement of your election package
- Casual staff are required for the issuing of Replacement Election Packages;
- Casual staff are required to assist the Returning Officer on election day or with the count.
- Unanticipated cost increases from our suppliers

Service commitment

The WA Electoral Commission is committed to conducting elections impartially, effectively, efficiently and professionally.

Following each election event, we review our performance and identify ways to improve our service delivery. If you have any suggestions for improvements we can make to deliver your election, your feedback is welcome at all times.

Next steps

If you wish to accept this cost estimate and proceed with the WA Electoral Commission delivering this election, please follow the specific steps that must be taken under the *Local Government Act 1995*, which are summarised in the attached flow chart (Attachment A).

As outlined in the flow chart, please advise us in writing as soon as practicable that you accept the cost estimate so I can provide you with my written agreement to conduct the election in a separate letter. Both the Cost Estimate letter, and the Written Agreement letter then need to be taken to Council for a decision.

Please reach out to Phil Richards, Manager Election Events, if you have any queries, at lgelections@waec.wa.gov.au.

Yours sincerely,



Dennis O'Reilly
ACTING ELECTORAL COMMISSIONER

3 November 2025



Mr David Nicholson
Chief Executive Officer
Shire of Gnowangerup
28 Yougenup Road
GNOWANGERUP WA 6335

Dear Mr Nicholson,

Written Agreement: 2026 Local Government Extraordinary Election

Thank you for your email dated 13 November 2025 in which you accepted the Western Australian Electoral Commission's cost estimate for your 2026 local government extraordinary election.

I am pleased to provide this letter as my written agreement to be responsible for the conduct of your local government extraordinary election. In order to finalise this agreement, please submit the following motions to Council for a postal election as required under the *Local Government Act 1995*:

1. declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2026 extraordinary election, together with any other elections or polls which may be required;
2. decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a postal election.

Please note:

- the above motions must be presented to Council as drafted and cannot be amended in any way
- both the Cost Estimate letter, and this Written Agreement letter should be attached to the item for Council's consideration
- the above motions must be passed by an absolute majority

Once the Council passes the above mentioned motions, please forward confirmation to us via the email address below. We will then proceed with arrangements for your ordinary election.

The WA Electoral Commission is available to you to provide any further advice or support. For any queries, please contact Phil Richards, Manager Election Events via email at lgelections@waec.wa.gov.au.

Yours sincerely,

Dennis O'Reilly
ACTING ELECTORAL COMMISSIONER

14 November 2025

APPOINTMENT OF ELECTED MEMBERS TO THE DEVELOPMENT ASSESSMENT PANELS	
Location:	N/A
Proponent:	N/A
Date of Report:	3 November 2025
Business Unit:	Strategy & Governance
Responsible Officer:	David Nicholson – Chief Executive Officer
Author:	Anita Finn – Senior Governance & Risk Management Officer
Disclosure of Interest:	Nil

ATTACHMENTS

- Letter from Department of Planning, Lands and Heritage (DPLH) dated 10 October 2025

PURPOSE OF THE REPORT

To seek Council's nomination of two elected members and two alternate elected members to represent the Shire of Gnowangerup on the Development Assessment Panels (DAP).

BACKGROUND

Development Assessment Panels (DAPs) are independent decision-making bodies established to determine certain development applications, replacing the decision-making role of local governments and/or the Western Australian Planning Commission (WAPC). DAPs operate independently and are not part of the Department of Planning, Lands and Heritage or the WAPC. Each local government is required to nominate:

- Two local DAP members, and
- Two alternate (deputy) members

from its pool of elected members. These nominations are considered by the Minister for Planning, who appoints members for a two-year term.

Alternate members may be called upon when a nominated member is unavailable due to illness, absence, or other reasons. If a nominated member is not re-elected during the term, their appointment automatically ceases.

Appointed members must complete mandatory DAP training before participating in panel decisions. Members who have previously completed training are not required to repeat it. DAP meetings are convened only when relevant applications are received, and local government representatives participate only when the application falls under their local planning scheme.

COMMENTS

The current local DAP members for the Shire of Gnowangerup are:

- Councillors Peter Callaghan and Rebecca Kiddle (members)
- Councillors Lex Martin and Mick Creagh (alternate members)

Their term expires on 26 January 2026.

All appointed members will be added to the local government member register and notified of training schedules. Council is now required to nominate four elected members for Ministerial appointment to ensure continued representation.

CONSULTATION

Deadline to advise DAP Secretariat was discussed with the Secretariat and has been extended to 27 November 2025.

This matter was discussed at Councillor's Agenda Briefing on 12 November 2025.

LEGAL AND STATUTORY REQUIREMENTS

Planning and Development (Development Assessment Panels) Regulations 2011

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

Local DAP members are entitled to payment for attending DAP training and meetings, unless they are:

- Federal, State, or local government employees
- Active or retired judicial officers
- Employees of public institutions

STRATEGIC IMPLICATIONS

As per Council Plan 2025-2035

Theme	Leadership and Governance
Strategy	4.1 Effectively represent., promote and advocate for the benefit of our community and district
Activity	4.1.1 Provide strategic leadership and advocate on behalf of the community

STRATEGIC RISK MANAGEMENT CONSIDERATIONS

This item has been evaluated against the current Council approved Risk Management Register.

Risk description	Not to appoint representatives to the Development Assessment Panel
Primary Strategic Risk Category	Adverse Regulatory Change
Primary Strategic Risk Category Description	Potential changes to the regulatory landscape that will have an adverse effect on the Shire's ability to maintain compliance. <ul style="list-style-type: none">• Reputational damage• Investigation of Council for non-compliance
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Catastrophic
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Possible

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

Under Regulation 25 of the DAP Regulations, local governments must nominate four elected members.

CONCLUSION

Council is required to nominate two elected members and two alternate members to the Regional JDAP. These nominations ensure local representation in development decisions and compliance with statutory obligations.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL RESOLUTION

MOVED: Cr R Miniter

SECONDED: Cr M Creagh

1125.07 That Council

Requests the CEO to advise the Department of Planning, Land and Heritage/ Development Assessment Panels that:

1. The following Councillors are nominated as local members of the Development Assessment Panel to represent the Shire of Gnowangerup:

- **Nominee: Cr P Callaghan**
- **Nominee: Cr R Kiddle**

2. The following Councillors are nominated as alternate local members of the Development Assessment Panel to represent the Shire of Gnowangerup:

- **Nominee: Cr M Creagh**
- **Nominee: Cr R O'Meehan**

CARRIED BY ABSOLUTE MAJORITY: 6 / 0

FOR: Cr K O'Keeffe, Cr R Miniter, Cr P Callaghan, Cr M Creagh, Cr R O'Meehan, Cr R Kiddle

AGAINST: NIL



Dear Local Government CEO

DEVELOPMENT ASSESSMENT PANELS – LOCAL GOVERNMENT NOMINATIONS

Representation of local interests is a key aspect of the Development Assessment Panel (DAP) system. The combination of local knowledge with technical expertise provides for informed and balanced decision making by DAPs. The Planning and Development (Development Assessment Panels) Regulations 2011 (DAP Regulations) provides for this local knowledge in the constitution of a DAP by requiring the local government to nominate elected members for inclusion on the register of Local Government DAP Members.

All existing Local Government DAP Members are currently appointed for a term ending 26 January 2026. Prior to this date, your local government is required to nominate four (4) DAP members for inclusion on the register by the Minister for Planning and Lands. With the upcoming local government elections on 18 October 2025, there may be changes in the composition of your Council and this is considered to be the appropriate time to review nominations for Local Government DAP Members ahead of the expiry date.

Please note that if an existing member is not re-elected as a Councillor, they will cease to be a Local Government DAP Member as of 19 October 2025.

Pursuant to Regulation 25 of the DAP Regulations, your local government is requested, by Friday 21 November 2025, to nominate four elected council members to sit as DAP members for your local government district. The nominations must include two members who will be the primary Local Government DAP Members for your district and two alternate members whom the DAP Executive Director can invite if either of the primary members are unavailable.

Please complete the attached nomination form and provide it to the DAP Secretariat, along with a copy of the council resolution. If you are unable to provide nominations by the above date, please contact the DAP Secretariat to discuss alternative arrangements and implications. Once nominations are received, the Minister will include the nominees on the register of Local Government DAP Members for the term ending 26 January 2028.

Nominations should be submitted via email to the DAP Secretariat at dapnomination@dplh.wa.gov.au.

The WA Government is committed to increasing the diversity and backgrounds of Government Board and Committee members along with the total number of women appointed. Therefore, I encourage you to consider diversity of representation when putting forward your nominations in supporting this important commitment. Further information about can be found in the [Premier's Circular 2025/15 – State Government Boards and Committees](#) as well as the [Department of the Premier and Cabinet's State Government Boards and Committees – Classification and Appointment Guidelines](#).

If you have any queries regarding this request for nominations, please contact Zoe Hendry at the DAP Secretariat on (08) 6551 9919 or via email to dapnomination@dplh.wa.gov.au. Further information is available online at [Development Assessment Panels \(www.wa.gov.au\)](#).

Yours sincerely



Anthony Kannis PSM
Director General

10 October 2025

Att 1 – LG DAP Members – Nomination Form
Att 2 – LG DAP Members – Nomination Form FAQ
Att 3 – Local Government Contact List 2025

11.6	MEMORANDUM OF UNDERSTANDING (DRAFT) BETWEEN GREAT SOUTHERN TREASURES AND THE SHIRE OF GNOWANGERUP
Location:	Gnowangerup
Proponent:	Great Southern Treasures
Date of Report:	05 November 2025
Business Unit:	Community and Economic Development
Responsible Officer:	David Nicholson - Chief Executive Officer
Author:	Stuart Drummond – Community and Economic Devt Manager
Disclosure of Interest:	None

ATTACHMENTS

- Draft MOU between GST and The Shire 2026-2029
- GST Annual Report 2024-2025
- Australia's Southwest Strategic Plan 2025-2028

PURPOSE OF THE REPORT

The purpose of the report is for Council to;

1. Receive and endorse the draft Memorandum of Understanding between Great Southern Treasures and the Shire
2. Note the GST Annual Report
3. Approve the signing of the MOU subject to no significant change.
4. Approve the membership fees of GST to be included in the budget until the end of the MOU in 2029.

BACKGROUND

Great Southern Treasures (GST) was originally formed in or around 2001 and whilst its membership has primarily comprised the Councils within the Great Southern region, the composition of the consortium has changed over time. Currently the consortium comprises the Shires of Broomhill-Tambellup, Cranbrook, Gnowangerup, Jerramungup, Katanning, Kent, Kojonup and Woodanilling.

The primary purpose of Great Southern Treasures is to:

1. Maximise the economic return from tourists and visitors to the participant local governments.
2. Promote and develop the tourism assets of the participant local governments.
3. Cooperate and take an active interest in tourism matters affecting the participant communities.
4. Nurture industry partners and key stakeholders within the local, regional, state and national tourism industry.

COMMENTS

Great Southern Treasures is part of Australia's Southwest (ASW), the major tourism body for the South of the State. ASW is required to deliver on marketing, brand and communication initiatives that comprise:

- Regional branding and communication
- The Bloom festival
- Other festivals

The success of these initiatives is tracked via the following key performance indicators (KPIs):

- Intrastate visitation.
- Brand awareness.
- Industry and stakeholder awareness.
- Growth in the financial contribution from the Bloom festival.

This year's Bloom Festival was launched in Ongerup. This attracted visitors to the town and some great publicity. This free community event was preceded by a Do-Over with Town Teams.

The Shire of Gnowangerup holds untapped potential in the realm of tourism. Whilst there are places of outstanding natural beauty that attract many visitors each year, such as Bluff Knoll and the Stirling Range, the local economy does not benefit to the extent it could from this influx of tourists.

The Shire will be producing an Economic Development Strategy early next year and tourism will be an important feature.

There are some exciting developments planned such as;

- The recreation precinct
- Refurbishment of the tourist bay
- Weir Park redevelopment
- Potential development of the Aylmore Springs

All of these projects will significantly add to the Shire's tourism offering. Furthermore, the Shire is already host to some fabulous tourism assets that are not fulfilling their potential, such as;

- The Aboriginal Museum
- The Gnowangerup Star
- The Mallefowl Centre
- The Gnowangerup Heritage Trail
- Gnowangerup and Ongerup's Nature Trails.

One of the essential ingredients in boosting local tourism is great promotion and marketing. The primary purpose of Great Southern Treasures is to provide this service to Local Government and have well-established channels in which to do so.

The Shire's contribution to GST will be \$13,000 per annum (\$39,000 in total, over the 3-year agreement). There has been no increase in cost from the current agreement.

By comparison, if the Shire were to commission a marketing consultant to carry out a similar role, it would likely cost considerably more. For example, The Shire was quoted between \$7,000 and \$14,000 to provide less than a dozen social media posts for Wild Gravel 2025.

Whilst the Shire has a small community development team, it does not employ a marketing officer and the equivalent GST work could not be absorbed by the existing staff without increasing their hours, at a cost to the Shire.

An alternative could be to withdraw from the partnership and look at other options. The only other similar membership body in the region is Mountain Country. This organisation has undergone significant change and is now run by volunteers. The vast majority of its members are Mount Barker businesses and therefore its work is heavily focussed around that part of the region.

The Shire paid \$5,000 last year to Mountain Country to be part of a tourism brochure. Because of their personnel changes, officers at the Shire ended up providing most of the material. This is due for publication imminently.

The Shire could bring all its tourism promotion in-house. There will be resource implications as stated previously.

Should the Shire enter into this MOU, there will be a Service Level Agreement drawn up between the two parties. This gives the Shire an opportunity to negotiate what Great Southern Treasures will provide the Shire, as part of the agreement.

CONSULTATION

Nil

LEGAL AND STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The operational costs for GST are shared between the member councils. As per the MOU ongoing contributions for the three-year term will be \$13,000 per financial year (\$39,000 over three years). The Shire of Gnowangerup is a tier two council.

STRATEGIC IMPLICATIONS

As per Integrated Strategic Plan

Theme	3. Local Economy
Community Priority	3.1 Attract diverse investment in the district, strengthening local businesses to build a resilient economy.
Activity	3.1.1 Promote our region, attracting new businesses, industry and residents.

STRATEGIC RISK MANAGEMENT CONSIDERATIONS

This item has been evaluated against the current Council approved Risk Management Register.

Risk description	Not to approve the MOU and the membership fee for GST
Primary Strategic Risk Category	Financial Sustainability
Primary Strategic Risk Category Description	Inability to maintain service and infrastructure for The Shire
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Major
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Possible

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Join Mountain Country – Current uncertainty around their operational capacity and strategic direction. Heavily Mt Barker focussed

Bring tourism marketing and promotion in-house – Additional staffing hours would be needed. Don't currently have a wide reach.

CONCLUSION

The Shire of Gnowangerup is one of eight councils that are currently part of Great Southern Treasures.

The Shire will be committing to a financial contribution of \$13,000 per annum for three years (2023 to 2026) which will be included in the long term financial plan and each year's budget.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL RESOLUTION

MOVED: Cr P Callaghan

SECONDED: Cr R O'Meehan

1125.08 That Council:

- 1. Notes the Great Southern Treasures Annual Report 2024 – 2025 and the Australia Southwest Strategic Plan 2025 – 2028.**
- 2. Authorises the CEO to sign the Memorandum of Understanding with Great Southern Treasures, subject to no significant change.**
- 3. Approves the membership fees of Great Southern Treasures and directs the CEO to include the amount of \$13,000 in the budget until the end of the Memorandum of Understanding period in 2029.**

CARRIED BY ABSOLUTE MAJORITY: 6/0

FOR: Cr K O'Keeffe, Cr R Miniter, Cr P Callaghan, Cr M Creagh, Cr R O'Meehan, Cr R Kiddie

AGAINST: NIL



GREAT SOUTHERN TREASURES MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made the 1 day of July 2026

1. BETWEEN:

the SHIRE OF BROOMEHILL-TAMBELLUP of 46-48 Norrish Street, TAMBELLUP, WA;
the SHIRE OF CRANBROOK of Gathorne Street, CRANBROOK, WA;
the SHIRE OF GNOWANGERUP of 28 Yougenup Road, GNOWANGERUP, WA;
the SHIRE OF JERRAMUNGUP of 8 Vasey Street, JERRAMUNGUP WA;
the SHIRE OF KATANNING of 52 Austral Terrace, KATANNING, WA;
the SHIRE OF KENT of 24-26 Richmond Street, NYABING, WA;
the SHIRE OF KOJONUP of Albany Highway, KOJONUP, WA; and
the SHIRE OF WOODANILLING of 3316 Robinson Road, WOODANILLING, WA.

collectively known as the ('Member Councils')

BACKGROUND

- A. Each of the Member Councils are local government authorities established under the Local Government Act 1995.
- B. The Member Councils desire to formalise their agreement and understanding in relation to Great Southern Treasures (GST) and have agreed to enter into this Memorandum of Understanding in this regard. However, the Member Councils agree that this Memorandum shall not create any legal obligations and whilst recognising that there are no enforceable obligations between them, the Member Councils agree to perform their obligations pursuant to this Memorandum in good faith and to the best of their abilities.
- C. The purpose of this Memorandum of Understanding is to affirm the partnership and collaboration of the Member Councils and to further the shared aims as below. The purpose for which the collaboration is established is to provide a means for the Member Councils through voluntary participation and the integration and sharing of resources:
 1. To maximise the economic return from tourists and visitors to the Member Councils
 2. To promote and develop the tourism assets of the Member Councils
 3. To cooperate and take an active interest in tourism matters affecting the Member Councils
 4. Nurture industry partners and key stakeholders within the local, regional, state and national tourism industry

D. The values of the Member Councils guiding participation in this Memorandum of Understanding are that they are:

1. Working together to be a preferred regional destination
2. Sharing benefits
3. Championing each other's tourism assets

AND THE MEMBER COUNCILS AGREE:

1. Definitions & Interpretation

1.1 Definitions

- 1.1.1 'Act' means the Local Government Act 1995.
- 1.1.2 'Costs' means all costs incurred by the Member Councils associated with this service.
- 1.1.3 'Costs Schedule' means the Cost Schedule in clause 13.
- 1.1.4 'Committee' means the group of representatives appointed by each of the Member Councils in accordance with Clause 4.1 of this Memorandum.
- 1.1.5 'Memorandum' means this Memorandum of Understanding.

1.2 Interpretation

- 1.2.1 The Background set out above forms part of this Memorandum and the Member Councils agree that the Background is true and accurate.
- 1.2.2 Unless the contrary intention appears:
 - 1.2.2.1 Words noting the singular shall include the plural and vice versa.
 - 1.2.2.2 Reference to any gender shall include every other gender and words denoting individuals shall include corporations and vice versa.
 - 1.2.2.3 Reference to any Act of Parliament, statute or regulation shall include any amendment currently in force at the relevant time and any Act of Parliament, statute or regulation enacted or passed in substitution.
 - 1.2.2.4 Headings are for convenience of reference only and do not affect the interpretation or construction of this Memorandum.

2. Term

2.1 The term of this Memorandum shall be three (3) years.

- 2.1.1 The first Memorandum will commence on 1 July 2026 and expire on the 30 June 2029 unless otherwise agreed or

extended by the Member Councils in writing.

2.1.2 The term shall be reviewed by the Member Councils not more than twelve (12) months and not less than six (6) months prior to the expiration of the term subject to the term being reviewed prior to this period.

3. Negotiate in Good Faith

The Member Councils agree that they will cooperate with each other and at all times act in good faith and with the joint objective of successfully and expeditiously concluding and carrying out all of the arrangements and agreements contemplated in this Memorandum.

4. The Member Councils' Obligations

The Member Councils agree that each of them shall have the following obligations in respect of Great Southern Treasures:

4.1 Membership of the Committee

- 4.1.1 To appoint an elected member and proxy to the Committee. The Shire's CEO will also attend as a non-voting member.
- 4.1.2 To delegate such powers to the representatives as are required and necessary to give effect to this Memorandum.
- 4.1.3 To delegate such powers to any external third party as are required and necessary to give effect to the preparation, amendment and implementation of Great Southern Treasures.

4.2. External Third Party

- 4.2.1. To enter into a contractual arrangement with an external third party on terms and conditions that the Member Councils determine as appropriate.
- 4.2.2. To instruct the external third party in accordance with directions given to it by the Committee (if any).
- 4.2.3. To provide the external third party if required with office facilities, office equipment and resources (where available).
- 4.2.4. To nominate a representative (which at the commencement of the Memorandum shall be the Chief Executive Officer).
- 4.2.5. Liaise with the external third party in relation to the terms, conditions and operations.
- 4.2.6. To supervise the compliance of the external third party.

4.3. Agree that the External Third Party will deliver all obligations within a service level agreement including but not limited to:

- 4.3.1. Action the Committee decisions.
- 4.3.2. Implement the Strategic Plan.
- 4.3.3. Keep the accounts in order and receive all monies.
- 4.3.4. Adhere to all financial and legal responsibilities.

- 4.3.5. Keep custody of all books, documents, records and registers.
- 4.3.6. Compile agendas, minutes, grant applications, discussion papers, project plans (including implementation).
- 4.3.7. Foster partnerships.
- 4.3.8. Undertake regular communication and to key stakeholders.
- 4.3.9. Any other function as specified or directed by the GST Committee or Chair in line with the service level agreement.

4.4. Finance

To pay to the external third party through the signed service level agreement within fourteen (14) days of having received a tax invoice the amount specified in the tax invoice (GST inclusive) as outlined in the service level agreement.

4.5. Reporting

To consider reports and recommendations from its respective representatives on the Committee in relation to the administration of Great Southern Treasures.

4.6. Collaboration

To collaborate on the following:

- 4.6.1. Achievement of the GST purpose.
- 4.6.2. Strategic direction of the GST and its management.
- 4.6.3. Oversee the delivery of the annual implementation plan.
- 4.6.4. Work cooperatively with other members.
- 4.6.5. Promote the GST.
- 4.6.6. Participate in GST decision-making processes at meetings.
- 4.6.7. Represent and undertake actions on behalf of GST as authorised by the Committee.
- 4.6.8. Form sub committees of the GST.
- 4.6.9. Perform such other functions as are given to the member by the Act or any other written law.

5. Committee

The Member Councils agree to establish a Committee for the purposes specified below.

- 5.1 The Committee representatives shall meet at the times and places determined by the Committee (but in any case, at least quarterly) for the purposes of:
 - 5.1.1 Considering the strategic direction.
 - 5.1.2 Considering any relevant major policy issues.
 - 5.1.3 Reviewing, discussing and preparing budgets.
- 5.2 Each Member Council representative on the Committee shall be responsible for exercising their delegated authority and for the reporting back to their respective Council upon the exercise of those powers.
- 5.3 In the event of a conflict arising between the representatives of the Committee or if the Committee is divided in its votes on a decision required to be made by it,

then the Committee will be required to report to their respective Councils for their determination.

5.5. The Chairperson shall be nominated from the Committee Members of the Member Councils at the first meeting of the financial year and appointed by the committee on a twelve-month basis and will perform the following tasks:

- 5.5.1. Chair the Committee meetings.
- 5.5.2. Set the meeting schedule and agendas.
- 5.5.3. Assist in setting the strategic direction of GST.
- 5.5.4. Represent and undertake actions as directed by the Committee.
- 5.5.5. Represent Member Councils at industry functions and meetings.

5.4. In the event that the appointed Chairperson is absent from a Committee meeting the representatives present shall appoint an acting Chairperson, who shall preside over that meeting or until the Chairperson is present.

5.5.  The Committee can delegate the role of Chairperson to the Third Party if appropriate.

5.6. One representative of each Member Council (Chief Executive Officer or other such representative) has one vote on the Committee.

6. Variation

The Member Councils agree that the terms and conditions of this Memorandum may be varied upon written agreement of the proposed variation by all the Member Councils.

7. Withdrawal

7.1. Member Councils agree to commit to the term (3yrs) of the Memorandum. They cannot withdraw prior to the conclusion of the Memorandum term.

7.2. If a Member Council of the Great Southern Treasures wishes to no longer participate, that Council must give twelve (12) months written notice (the 'Notice Period') to the other Member Councils at the commencement (first month) of the final year of the Memorandum.

7.3. Notwithstanding withdrawing that the Member Council shall still be liable for its contribution to all costs as per the Cost Schedule for the duration of the Notice Period.

8. Additional Members

8.1. If another council wishes to join, subject to the unanimous agreement of the Member Councils, that council may join in this Memorandum, provided that the council agrees:

- 8.1.1. To be bound by the terms and conditions of this Memorandum.
- 8.1.2. To contribute a share of the initial Costs and Schedule Costs, with the contribution and use thereof to be determined by the Member Councils.

9. No Partnership

This Memorandum does not create or evidence a partnership between the Member Councils.

10. Winding Up

- 10.1 Subject to the Member Councils extending or otherwise entering into a new agreement, at the expiration of this Memorandum, each of the participating Member Councils at that time shall be provided with the following:
 - 10.1.1 A readable copy of all records (hard copy or otherwise), in an appropriate format.
 - 10.1.2 A share of the proceeds in accordance with the percentages specified in the Cost Schedule upon the realisation of any of the assets (as opposed to those owned by the individual Councils) after the payment of all liabilities (outstanding or contingent) if any.
- 10.2 If upon winding up the liabilities (outstanding or contingent) exceed the assets (as opposed to those owned by the individual Councils) each Member Council shall contribute a share towards the payment of the liabilities in accordance with the formula specified in the Cost Schedule.

11. Disputes Between Member Councils

- 11.1 The Member Councils agree to work together in good faith to resolve any matter requiring their direction or resolution.
- 11.2 In the event of any dispute or difference ('dispute') arising between the Member Councils or any of them at any time as to any matter or thing of whatsoever nature arising under or in connection with this Memorandum, then a Member Council may give to the other Member Council/s (as the case may be) notice in writing ('dispute notice') adequately identifying the matters, the subject of the dispute and the giving of the dispute notice shall be a condition precedent to the commencement by any Member Council of proceedings (whether by way of litigation or arbitration) with regard to the dispute as identified in the dispute notice.
- 11.3 At the expiration of 35 days from the date of receipt of the dispute notice by the persons to whom it was sent, the person giving the dispute notice may notify the others in writing ('arbitration notice') that it requires the dispute to be referred to arbitration and the dispute (unless meanwhile settled) shall upon receipt of the arbitration notice by the recipients then be and is hereby referred to arbitration under and in accordance with the provisions of the Commercial Arbitration Act 1985.
- 11.4 The costs (if any) of arbitration shall be borne equally by the Member Councils involved in the arbitration.

12. Costs Schedule

Annual subscription (12 months) for Member Councils is for the life of the Memorandum (ex GST). It shall be reviewed at the end of the Memorandum by Member Councils.

Member Council - Tier 1 (under 1000 population) \$7,000p.a
Member Council - Tier 2 (1000 – 1900 population) \$13,000p.a
Member Council - Tier 3 (1901 plus population) \$20,000p.a

DRAFT

EXECUTED as a Memorandum of Understanding

SIGNED BY THE SHIRE of BROOMEHILL-TAMBELLUP's Authorised Person.
Pursuant to s.9.49(A)4 of the Local Government Act 1995

Signature

Name

Chief Executive Officer Signature

Name

SIGNED BY THE SHIRE of CRANBROOK's Authorised Person.
Pursuant to s.9.49(A)4 of the Local Government Act 1995

Signature

Name

Chief Executive Officer Signature

Name

SIGNED BY THE SHIRE of GNOWANGERUP's Authorised Person.
Pursuant to s.9.49(A)4 of the Local Government Act 1995

Signature

Name

Chief Executive Officer Signature

Name

SIGNED BY THE **SHIRE of JERRAMUNGUP**'s Authorised Person.
Pursuant to s.9.49(A)4 of the Local Government Act 1995

Signature

Name

Chief Executive Officer Signature

Name

SIGNED BY THE **SHIRE of KATANNING**'s Authorised Person.
Pursuant to s.9.49(A)4 of the Local Government Act 1995

Signature

Name

Chief Executive Officer Signature

Name

SIGNED BY THE **SHIRE of KENT**'s Authorised Person.
Pursuant to s.9.49(A)4 of the Local Government Act 1995

Signature

Name

Chief Executive Officer Signature

Name

SIGNED BY THE **SHIRE of KOJONUP**'s Authorised Person.
Pursuant to s.9.49(A)4 of the Local Government Act 1995

Signature

Name

Chief Executive Officer Signature

Name

SIGNED BY THE **SHIRE of WOODANILLING**'s Authorised Person.
Pursuant to s.9.49(A)4 of the Local Government Act 1995

Signature

Name

Chief Executive Officer Signature

Name

DRAFT



GREAT SOUTHERN TREASURES ANNUAL REPORT 2024/25

ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Traditional Custodians of the Great Southern Treasures, the Goreng, Wudjeri, Minang, Ganeang and Wiilman peoples of the Noongar nation, and pay our respects to their ancestors and Elders past, present and emerging. Honouring their enduring connection to and care for Boodja (Country). For over 50,000 years the stories, knowledge and culture of the Noongar people has continued to shape this region. We invite all to tread with respect, curiosity and appreciation for this ancient land and culture, contributing to its preservation for future generations.



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ABOUT GREAT SOUTHERN TREASURES

The Great Southern Treasures is a Local Tourism Organisation representing eight shires in the upper Great Southern region of Western Australia. Established in 2004, the organisation proudly works in partnership with Australia's South West to promote this unique and diverse part of the state as a must-visit destination for travellers seeking authentic regional experiences.

The member shires include Broomehill-Tambellup, Cranbrook, Gnowangerup, Jerramungup, Katanning, Kent, Kojonup and Woodanilling. Together, these communities form the heart of Great Southern Treasures; a region shaped by its rich Aboriginal and settler history, strong agricultural roots, spectacular natural landscapes and welcoming country hospitality.

WHAT IS TOURISM IN THE GREAT SOUTHERN TREASURES?

Along with being predominantly recognised for the primary industry of agriculture, the Great Southern Treasures is a diverse region of attractions and natural wonders. Through its signature annual event, the Bloom Festival, and variety of natural, community and cultural assets, tourism plays a significant role in the local economy by supporting jobs, regional development and cultural exchange.



WHY SHOULD REGIONAL LOCAL GOVERNMENTS BE INTERESTED IN TOURISM?

Economic Development

Jobs - Tourism supports local jobs in hospitality, transport, retail and entertainment

Revenue - Visitors spend money locally

Business Opportunities - Tourism stimulates demand for restaurants, shops, cultural venues and tour services

Strategic & Sustainable Development

Infrastructure - Guides planning for transport, public spaces and amenities

Visitor Management - Balances tourist needs with resident quality of life

Environmental Stewardship - Promotes responsible use of natural and cultural assets

Community Enrichment

Local Pride - Celebrate identity through culture and history

Engagement - Involving residents leads to shared ownership and benefits

Cultural Preservation - Supports safeguarding traditions, festivals and heritage sites

Regional Competitiveness

Branding - Strengthens position of Great Southern Treasures as a unique destination

Event Attraction - Helps secure and promote visitor-drawing events

Resilience - Enhances ability to respond to crises or economic shifts

Informed Decision-Making

Data Insights - enables smarter investment and policy choices

Targeted Marketing - attracts ideal visitor segments for better returns

In short, an investment in a visitor economy helps local governments maximise its wide-spread benefits, minimise risks, and shape tourism in a way that aligns with community values and the individual shire's long-term goals.



PARTNERS & STAKEHOLDERS

The GST is a collaborative tourism initiative encompassing several key partners and stakeholders across local, regional, and state levels.

LOCAL GOVERNMENT PARTNERS

- Broomehill-Tambellup
- Cranbrook
- Gnowangerup
- Jerramungup
- Katanning
- Kent
- Kojonup
- Woodanilling

REGIONAL AND STATE-LEVEL STAKEHOLDERS

Australia's South West (ASW)

As the regional tourism organisation, ASW supports GST through marketing, destination development, and stakeholder engagement.

Great Southern Development Commission (GSDC)

GSDC partners with ASW and GST to foster tourism and trade development, providing strategic support and facilitating connections between government and regional stakeholders.

Tourism Western Australia

The state tourism body collaborates with regional organisations like ASW and GST, offering funding and support for marketing and advocacy efforts.

PARTNERS & STAKEHOLDERS

INDUSTRY AND COMMUNITY STAKEHOLDERS

- Tourism operators and businesses
- Visitor Centres and CRCs
- Community organisations
- Event organisers
- Producers in agriculture, viticulture, and horticulture

These stakeholders contribute to regional initiatives such as Bloom Festival and the Yoorn (Bobtail) Trail, which aim to boost visitation and showcase the area's natural and cultural assets. Collectively, these partners and stakeholders work to enhance the GST's profile, promoting it as a vibrant and welcoming destination in Western Australia.

STRATEGIC PLAN

Great Southern Treasures is a purpose-led organisation that collectively promotes tourism experiences.

Great Southern Treasures is a welcoming destination of choice. Visitors stay longer in the region thereby supporting the sustainable growth of local businesses.



OUR PURPOSE

We are a local tourism organisation that represents, supports and facilitates tourism experiences within the eight northern Great Southern region shires of Broomehill-Tambellup, Cranbrook, Gnowangerup, Jerramungup, Katanning, Kent, Kojonup and Woodanilling.

ENABLING FACTORS

A High-Performing Local Tourism Organisation | Collaboration with key stakeholders and Australia's South West |
Build sustainable income sources | Deliver strong governance | Grow capability

MEASURES OF SUCCESS

KPI 1 Increased visitation, length of stay and spend KPI 2 Increased engagement: Socials, Website and Email database
KPI 3 Increased festival attendance KPI 4 Yoorn Trail > GST Website KPI 5 GST > Regional Event inclusion KPI 6 MoU Agreement

VALUES

Inclusion | Collaboration | Creativity | Growth

Refer to attachment: Strategic Plan 2024 - 2026

WWW.GREATSOUTHERNTREASURES.COM.AU

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1. MARKETING & PROMOTION

SOCIAL MEDIA & WEBSITE

Please refer to attachment: Annual Great Southern Treasures Marketing Report prepared by Lumenesse & Co.

NEWSLETTERS

Subscription to the monthly Great Southern Treasures' newsletters is available via a form on the website. Currently: 810 Email Subscribers.

GREAT SOUTHERN TREASURES TOUR GUIDE & MAP

Vanguard Press print and distribute the Great Southern Treasures' Tours Guide & Map to Visitor Centres throughout Western Australia. Through Vanguard Press, we pay for a racking service at several locations in Perth City as well as the delivery costs to Visitor Centres who order the Tour Guide & Map.

In June 2025, 15,000 copies of a refreshed edition were published and are currently being distributed to visitor centres throughout Western Australia on demand.

Along with refreshed imagery, town information was grouped into individual Shire sections along with a short description including traditional custodian groups and significant sites.

See the refreshed current edition on the following page.



GREAT SOUTHERN TREASURES

BRAND REFRESH

The GST Brand Refresh project kicked off with several iterations considered. Points noted for continued brand development work:

- The new brand needs to be able to perform in a modern marketing eco-system e.g. legible on mobile phone screens
- As presented by Lumenesse & Co., a refreshed brand is an opportunity to connect the Great Southern Treasures logo as a natural extension within a brand family - from Tourism WA's Walking on a Dream, Australia's South West's Dream Deeper and Great Southern's Wander with the Wild. Thereby leveraging a collective brand strength and additional marketing power without losing GST's unique identity.
- A request to retain historical, 'Bob' the bobtail lizard as a continuing GST motif within or separate to the logo.





GREAT SOUTHERN TREASURES

MARKETING PLAN

The marketing plan aims to position the Great Southern Treasures as a must-visit regional destination through strategic branding, targeted campaigns, stakeholder collaboration, and a focus on year-round visitor experiences. Establishing the Great Southern Treasures as a leading inland tourism destination in Western Australia, celebrated for its authentic rural charm, rich cultural diversity, and natural beauty.

A Service Agreement between Australia's South West Inc. T/As Lumenesse & Co. and Great Southern Treasures providing the following services:

Social Media Management, GST Website Update, Bloom Festival Social Media Support and Media Engagement.

Please refer to attachments: 2025 - 2028 Great Southern Treasures Marketing Plan



MARKETING CAMPAIGNS

AUSTRALIA'S SOUTH WEST - BLOG POST 17 MARCH 2025

As part of Australia's South West Winter Campaign, a Blog Post of 7 Ways To Spend Winter In The Great Southern Treasures was posted on 17 March 2025.

The screenshot shows a grid of 7 blog posts from the Australia's South West website. Each post has a thumbnail image, a title, and a brief description. The posts are:

- 7 WAYS TO SPEND WINTER IN THE GREAT SOUTHERN TREASURES**: "Want a rustic and relaxing holiday away this winter? Leave the crowds behind and map out the most beautiful getaway with a trip to the Great Southern Treasures." March 7, 2025.
- WAKE UP AT A GREAT SOUTHERN TREASURES WINERY**: "This chilly morning, as birds whistle tunes outside your cabin, you wake up softly in cozy linens and brew yourself a warm cup of coffee. That's the reality at Franklin River Distilled, a僻静的 18-acre property nestled in the Great Southern wine region." March 7, 2025.
- SEE SNOW AT THE TOP OF THE STIRLING RANGE**: "Standing proudly in the Stirling Range National Park more than a kilometre above sea level, Bluff Knoll Bular Mill is practically a pilgrimage for trail-lovers visiting the region. With spectacular summit views across the Southern Ocean, it's a great winter hotspot, with the lower slopes blanketed in Eucalypt, Banksia and grass trees, and more than 1000 flowering species in bloom." March 7, 2025.
- WATCH WHALES FROM THE WILD BEACHES OF BREMER BAY**: "While summer is the season of Orcas in Bremer Bay, winter is the season of humpback whales. The humpback, and even blue whales of its windswept coastline. Let the rugged beauty of the great southern region sweep you as you walk the shoreline listening for their calls." March 7, 2025.
- INDULGE IN A FINE-WINE TOUR**: "When the weather's wet and the days are gloomy – nothing beats warming the soul from the inside out – and what better way than with a fine-wine tour through the Great Southern? The Frankland River Region is home to many a memorable drive, as well as glorious views to go along with them." Alkoomi Wines are renowned for their cool-climate flavours, with standout varieties including cabernet sauvignon, shiraz, chardonnay, and riesling, and chateau is one of the world's most isolated estates, making it perfect for a holiday where you can switch off.
- UNCOVER THE STORIES OF INDIGENOUS COUNTRY LIFE**: "Get ready to go inside the story of Australian country life in a way you never have before at **The Kodja Place**. In Kojonup. Weaving together the voices and art of the local Noongar people, and the stories of the first settlers to the region, the interpretive centre provides guests a unique tale." Alkoomi Wines are renowned for their cool-climate flavours, with standout varieties including cabernet sauvignon and shiraz. While Ferngrove Winery and chateau is one of the world's most isolated estates, making it perfect for a holiday where you can switch off.
- CREATE COSY MEMORIES IN KATANNING**: "Before the blankets of yellow canola erupt across this leafy region, the days are cool and the nights are cold. In Katanning are calling. Discover the town's rich agricultural roots when you stop at the Sheep Station Museum, and learn about the pioneer salarieds of its kind in the Southern Hemisphere." Or reconnect with nature, taking in a mesmerizing view of the night sky as you hole up in one of the region's most unique accommodation options. In the animal sounds? Stay at the boutique beauty of the **Premier Mill Hotel**, with roaring fires to keep you cosy." Ferngrove Winery and chateau is a sanctuary for those holidays where you want to just switch off. The Kodja Place is a wonderful way to connect with culture and heritage in the country. Warm up with a fireside chat or beverage in Katanning.

The screenshot shows the Inbound & Outbound (GA4) report for the blog post. The report includes:

- Top Pages**: Shows the page path as /blog/great-south... with 163 views and 90.48% engagement rate.
- Top Outbound Link Clicks**: Shows the top 5 links clicked:

Link URL	Event count
https://ferngrove.com.au/	3
https://www.franklandriver.com.au/	2
https://www.kodjaplace.com.au/	2
https://bremerbaybeaches.com.au/	1
https://www.alkoomiwinery.com.au/	1
- Traffic by Channel**: A pie chart showing traffic distribution by channel:

Channel	Percentage
Organic Search	62.6%
Paid Social	17.2%
Direct	6.7%
Email	6.1%
Referral	0.0%
Organic Social	0.0%
Paid Search	0.0%
- Events**: Shows the top 5 events:

Event name	Event count
page_view	163
scroll_25	133
scroll_50	121
scroll_75	103
user_engagement	103

GREAT SOUTHERN MAGAZINE - WANDER

GST partnered with "WANDER" Magazine, a 76 page annual print publication which showcases the experiences, wonders, produce, adventures and people of the Great Southern.

Features included:

- Great Southern Treasures advert (page 21)
- Culture on Country – Kodja Place & Gnowangerup Heritage Museum (page 17)
- Trails – Yoorn Trail (page 35)
- Full page spread – Premier Mill Hotel (page 46)
- Top Camping Spots – Porongurup, Stirling Range, Bremer Bay (page 52)
- Highlighting the region's natural beauty and blooms (page 57)

30,000 copies of the first issue were published in June 2024 and distributed to Visitor Centres, Community Resource Centres, Holiday Parks and other major tourism locations throughout Western Australia and interstate locations by Vanguard Press with an estimated 6,500 copies remaining.



Planning for the second edition 2025 / 2026 is currently in progress.

2. BLOOM FESTIVAL

Please refer to attachments: 2025 Bloom Festival Program

Since 2010, the annual, month-long Bloom Festival has celebrated the renewal of spring throughout the Great Southern Treasures. Focusing on the magnificent wildflower season and town cultures that make up this large and diverse region.

In 2024, Bloom offered 60 events with a total of 19,386 people recorded as attending the program events with a total economic impact being estimated at \$3.1 million for these rural communities across the region. With support for marketing and event facilitation and management, we expect to exceed these results in 2025.

Now in its 15th year, Bloom continues to grow, building capacity for the arts and creative projects, fostering collaborations and partnerships between businesses and community organisations, generating new events and activities and supporting those existing such as Wild Gravel, the Katanning and the Kojonup Agricultural Shows.

With a whole month of activities, the 2025 Bloom Festival will offer a record 70 events and displays including: arts, crafts, exhibitions, fauna and flora-themed activities, music and dance events, guided tours and hikes, heritage trails, Noongar culture events, open gardens, cooking, wine and dine events, creative workshops and more.





3. YOORN (BOBTAIL) TRAIL

The Great Southern Treasures Yoorn (Bobtail) Trail is a network of walking, cycling, and paddling trails integrated with the existing Great Southern Treasures Drive Trail. The trail adds value to the existing drive trail by providing visitors with multiple opportunities to undertake a short recreational trail-based activity.

PROJECT STAGES

Stage One

Focused on consultation, style guide and signage development, trail assessments and Aboriginal and community engagement to develop interpretation plans for each site. This round was acquitted in August 2023.

Stage Two

Proposes funding commitments to complete the project, specifically:

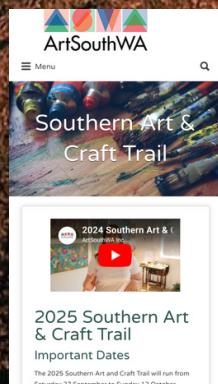
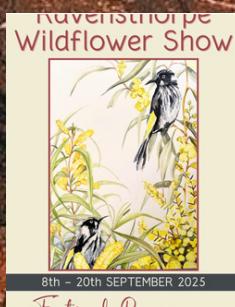
- Signage design, fabrication and installation for remaining sites
- Marketing Strategy and subsequent activation promotion via print, press releases, web and social media
- Active promotion of new trails through activity-based participation events

The Project Control Group, made up of representatives from Outdoors Great Southern, DLGSC, Great Southern Treasures, local government and at least one Noongar Elder, had overseen the project management and development of the Yoorn (Bobtail) Trail.

This group no longer exists, and the project has been paused awaiting reactivation and funding to recommence.

4. REGIONAL EVENTS & FESTIVALS

Great Southern Treasures seeks to increase regional brand and destination awareness by leveraging promotional opportunities associated with regional events. We are proud to support and promote the following events in our region.



5. GOVERNANCE, COMMUNICATION & ADVOCACY

GOVERNING DOCUMENTS

- GST Memorandum of Understanding 2023 – 2026
- GST Service Level Agreement 2023 – 2026
- GST Strategic Plan 2024 – 2026
- 2025 – 2028 Great Southern Treasures Marketing Plan
- Annual GST Marketing Report prepared by Lumenesse & Co.
- 2025 Bloom Festival Program



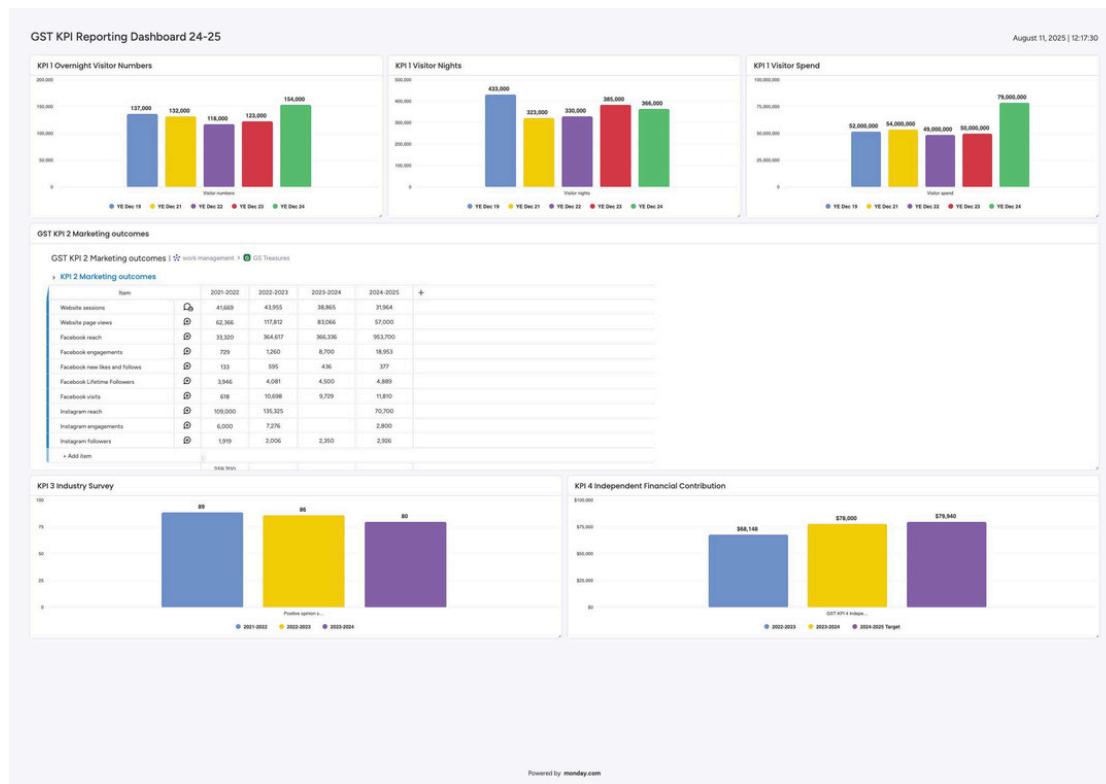


6. FINANCIALS & KPI'S

Great Southern Treasures reached the budgetry income and expenses targets with a rollover of unspent funds of \$14,200 into the 2025 / 2026 financial year's budget.

Australia's South West PO Box 252 Bunbury WA 6231 Ph 08 9791 9197				
Profit & Loss [Budget Analysis] July 2024 To June 2025				
	Selected Period	Budgeted	\$ Difference	% Difference
Income				
GS Treasures Management	\$206,811.61	\$202,856.00	\$3,955.61	1.90%
Cost Of Sales				
GST Employee Costs	\$40,888.59	\$50,000.00	(\$9,111.41)	-18.20%
GST Travel and Meeting Expenses	\$1,281.86	\$1,500.00	(\$218.14)	-14.50%
GST Marketing	\$59,890.69	\$65,104.00	(\$5,213.31)	-8.00%
GST Projects (Bloom)	\$81,230.08	\$76,952.00	\$4,278.08	5.60%
GST Admin and Governance	\$9,300.00	\$9,300.00	\$0.00	0.00%
Total Great Southern Treasures Management	\$192,591.22	\$202,856.00	(\$10,264.78)	-5.10%
Net Profit/(Loss)	\$14,220.39			

Great Southern Treasures visitation statistics remain consistent with an increasing trend in overall spend.



CONTACT

Please contact the Great Southern Treasures Tourism Manager, Sophie Zalokar for further information.

Phone : 0421 641 397

Email : marketing@greatsoutherntreasures.com.au

Website : www.greatsoutherntreasures.com.au

Address: 110 Serpentine Road, Albany WA 6330





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ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Traditional Custodians of the South West, the Noongar people, and their enduring connection to, and care for, Boodja. We recognise the Pinjarup, Willman, Wadandi, Pibelman, Kaneang, Menang, and Koreng Aboriginal communities, and invite visitors to respect and care for this ancient land and culture, contributing to its preservation for future generations.

K A Y A

It is with great pleasure that we present this Strategic Plan, which sets out a bold and clear direction for Australia's South West over the next three years. This plan reflects the collective efforts of our Board and staff over the past year, guided by a shared vision:

Australia's South West is a thriving, sustainable region where diverse, authentic experiences inspire visitors and enrich communities.

To achieve this, we connect, advocate, and collaborate with a wide range of partners to drive visitation and enhance the visitor experience. This plan marks an important evolution in Australia's South West's role, from a destination marketing organisation to a recognised leader in destination management.

Since our establishment two decades ago, our core focus has been marketing the region through high-impact intrastate campaigns supported by our long-standing partnership with Tourism Western Australia. We continue to lead successful marketing initiatives in intrastate markets and grow brand awareness interstate and internationally through strategic trade and industry partnerships.

More recently, Australia's South West has taken on a broader mandate in shaping and supporting the sustainable growth of the visitor economy. Our partners in state and local government, regional tourism organisations, and industry now look to us for leadership in destination development and strategic planning.

As we embrace this expanded role, Australia's South West is now:

- Supporting product and experience development, including through the Wellness Tourism Strategy and Aboriginal Cultural Tourism Plan;
- Collaborating to unlock critical infrastructure investment, such as our involvement in the Busselton-Margaret River Airport interstate route development;
- Coordinating regional strategies such as the Tourism Development Management Plan (TDMP) and the Great Southern Tourism and Trade Partnership.

Our track record speaks for itself: we deliver impact, foster strong regional collaboration, and champion innovation across destination marketing and development. To sustain and scale our impact, we've strengthened our revenue model—maximising returns on government investment, growing regional partnerships, and developing independent revenue streams.

Yet, under-resourcing remains our biggest constraint. To address this, we've created our own social enterprise, Lumenesse & Co, which provides consulting services in marketing and strategy. All profits are reinvested into initiatives that support our region. Over the next three years, we will continue to diversify our revenue base to ensure long-term sustainability and realise our vision.

This Strategic Plan is your invitation to be part of that journey.

We look forward to continuing to work alongside you to ensure Australia's South West remains a destination that inspires visitors and enriches the lives of those who live here.

Warm regards,

Lenore Lyons
Chairperson



Catrin Allsop
Chief Executive Officer



Australia's South West

Australia's South West

ABOUT AUSTRALIA'S SOUTH WEST

Australia's South West is a region abundant in nature, ancient culture, indulgence, adventure, exceptional produce and simple joys.

Laid-back and effortlessly beautiful, a full-bodied richness lies beneath, so wildly perfect, with undiscovered charm waiting to be unearthed.

Australia's South West is the peak tourism body representing Western Australia's South West region, encompassing Bunbury Geographe, the Margaret River Region, the Southern Forests and Valleys, and the Great Southern.

Working collaboratively with Tourism Western Australia, regional partners, and our network of passionate tourism operators, our role in destination management is to drive growth of the visitor economy through innovative marketing, sustainable destination development, and industry engagement.

OUR STORY

2004
Establishment of Australia's South West

2012
Development of Great South West Edge Tourism Strategy

2018
International Wine Tourism Grant Program Regional Collaboration

2019
Launch of Australia's South West United Nations World Tourism Sustainable Observatory

2020
Implementation of Federal Recovery for Regional Tourism Program

2023
Launch of Aboriginal Cultural Tourism Plan

2024
Launch of new 'Dream Deeper' brand for Australia's South West

2024
Launch of social enterprise Lumenesse & Co.

2024
Launch of new Great Southern Brand 'Wander with the Wild'

2025
Launch of Wellness Tourism Strategy

WINDY HARBOUR

www.australiasouthwest.com

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www.australiasouthwest.com

7



WHY TOURISM MATTERS

Tourism, at its best, does more than attract visitors. It breathes life into regional towns, supports livelihoods, and helps communities thrive.

Tourism is a vital part of our region's social and economic fabric.

When someone stops for coffee in a coastal town, lingers at a cellar door, or books a tour through the forest, they're doing more than making memories — they're helping small businesses grow, supporting local jobs, and strengthening our shared sense of place.

Tourism dollars move through our communities, from cafés to cabins, farm gates to galleries, market stalls to restaurants. This creates a ripple effect that benefits not only those directly in the industry, but also countless others across our towns and communities.

For our regional communities, tourism helps:

- **Support local jobs** – From chefs and cleaners to guides, shopkeepers, and tour drivers.
- **Grow small businesses** – By increasing demand and enabling year-round trade.
- **Attract investment** – In infrastructure, amenities, and services that benefit locals and visitors alike.
- **Celebrate and protect what makes us special** – Our natural landscapes, local produce, cultural heritage, and country towns.
- **Foster pride and connection** – When visitors value what we have, we're reminded of its importance too.

Tourism also helps build resilience. It gives our region options. When other industries shift, a strong visitor economy helps steady the ground. And when a place thrives as a destination, it often becomes a better place to live, work, and invest as well.

That's why we're committed to shaping a thriving, resilient, and nature-connected visitor economy; one that benefits everyone, now and into the future.

WHAT WE DO

CONNECT

We foster a culture of engagement, communication, innovation, and collaboration. Our role is to build strong connections between our members, partners, the broader tourism industry, and the communities we serve. We create opportunities that enable meaningful relationships; sparking ideas, partnerships, and collective action.

ADVOCATE

We are passionate champions of tourism and the vital role the visitor economy plays in our region's prosperity. We actively promote the value of tourism, support a vibrant and diverse sector, and proudly showcase the unique experiences and offerings of Australia's South West.

COLLABORATE

We believe in the power of partnership. By working alongside members, government, and like-minded organisations, we take a holistic approach to advancing regional tourism. Through mutual respect and shared goals, we shape how tourism is understood, valued, and embraced across the region.



Australia's South West

VISION

Australia's South West is a thriving, sustainable region where diverse, authentic experiences inspire visitors and enrich communities.

PURPOSE

We are an inspirational destination management leader. We connect, advocate, and collaborate with stakeholders to drive visitation and enhance the visitor experience.

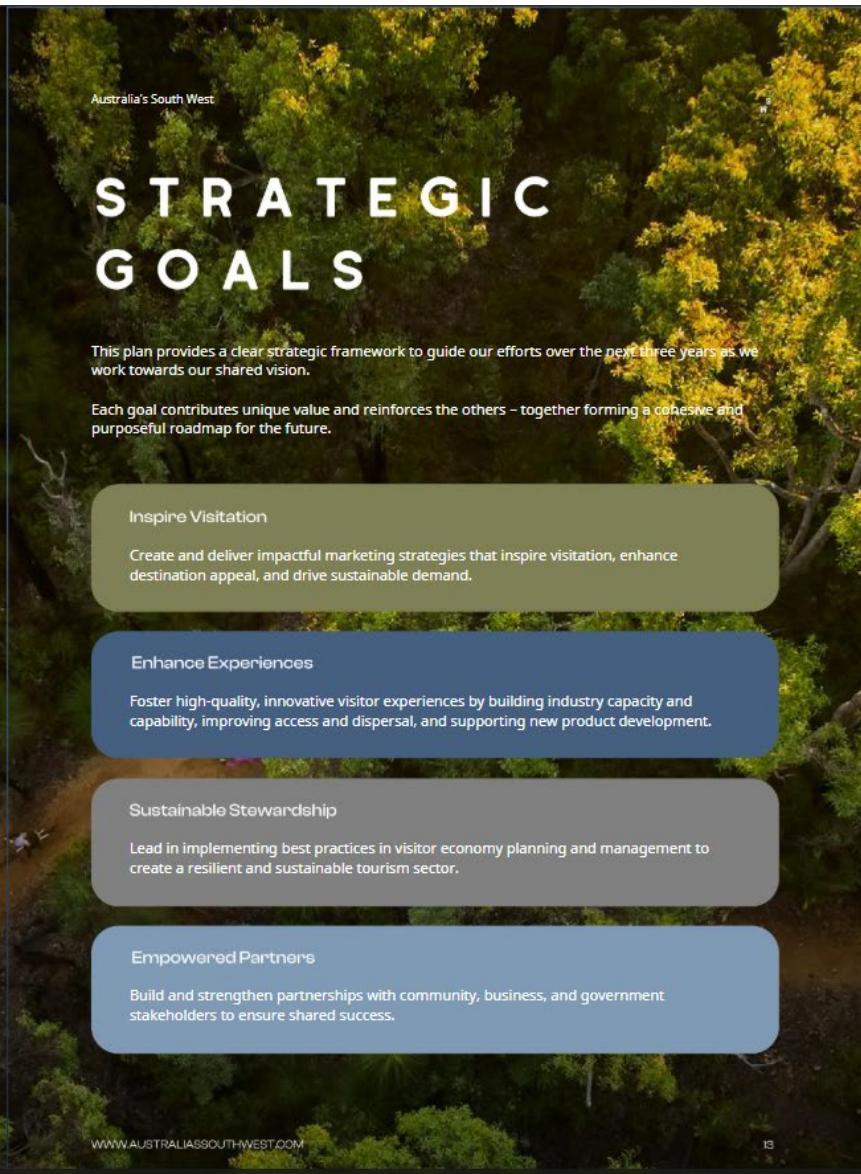
VALUES

Leadership – We lead with purpose and integrity.
Creativity – We embrace innovation, fresh thinking, and bold ideas.
Growth – We are committed to sustainable growth of our organisation, industry and our communities.
Collaboration – We believe in the power of working together.

WELLINGTON NATIONAL PARK

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Australia's South West

STRATEGIC GOALS

This plan provides a clear strategic framework to guide our efforts over the next three years as we work towards our shared vision.

Each goal contributes unique value and reinforces the others – together forming a cohesive and purposeful roadmap for the future.

Inspire Visitation
Create and deliver impactful marketing strategies that inspire visitation, enhance destination appeal, and drive sustainable demand.

Enhance Experiences
Foster high-quality, innovative visitor experiences by building industry capacity and capability, improving access and dispersal, and supporting new product development.

Sustainable Stewardship
Lead in implementing best practices in visitor economy planning and management to create a resilient and sustainable tourism sector.

Empowered Partners
Build and strengthen partnerships with community, business, and government stakeholders to ensure shared success.

WWW.AUSTRALIASOUTHWEST.COM

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1 INSPIRE VISITATION

Australia's South West's first strategic goal is to ensure the region is recognised as a sustainable, authentic, and inspiring destination.

That's why our focus for our destination marketing is on creating and delivering impactful, evidence-based marketing strategies that drive sustainable demand; encouraging longer stays, greater visitor spend and increased regional dispersal.

Over the next three years, we will:

- Use an evidence-based approach to amplify the region's brand equity
- Leverage strategic partnerships to target high-value visitor segments
- Develop and deliver marketing campaigns that align with our brand values and regional priorities

Success will look like:

- Visitors who align with our values; those who appreciate, respect, and contribute to the region's natural, cultural, and community assets.
- The region maintains strong appeal for Western Australians, while becoming a 'must-do' destination for interstate and international travellers seeking nature-based adventure, wellness, and rich cultural experiences.

Measures of Success



Marketing Return on Investment

Demonstrated value generated from marketing expenditure



Staff Capability

Percentage of staff completing training in new digital tools and technologies



Data-Driven Decision Making

Proportion of key marketing decisions informed by evidence and analytics



Industry Co-Investment

Total value of partner and stakeholder contributions leveraged through marketing initiatives

2 ENHANCE EXPERIENCES

Australia's South West's second strategic goal is to foster high-quality, innovative visitor experiences that resonate deeply with both locals and visitors.

That's why our focus in our destination development is on building industry capacity and capability, improving access and dispersal, and supporting the development of new, compelling tourism products.

Over the next three years, we will:

- Attract public and private investment into a diverse range of products, services, and experiences that support year-round visitation
- Support tourism operators to design and deliver high-quality experiences that strengthen the region's appeal in interstate and international markets
- Facilitate collaboration to bring transformative, experience-led tourism infrastructure to life

Success will look like:

- Game-changing infrastructure and experiences that drive visitation when and where it's most needed
- Visitors are drawn to the region by unique, memorable experiences and leave as passionate ambassadors
- Strategic investment; both public and private has enabled the development of iconic attractions that boost overnight stays, increase visitor spend, and enhance regional dispersal.

Measures of Success



Visitor Spend

Increase in total and per-visitor expenditure



Visitor Engagement

Positive feedback and repeat visitation linked to new experiences



TDMP Implementation

Percentage of priority Tourism Destination Management Plan projects delivered

3 SUSTAINABLE STEWARDSHIP

Australia's South West's third strategic goal is to lead the implementation of best practices in visitor economy planning; ensuring long-term resilience, sustainability, and community benefit.

We are committed to growing our regional economy while protecting our environment, cultural values, and quality of life. That's why our focus is on destination management excellence. At every level across communities, industries, and landscapes, we work to ensure the visitor economy delivers lasting value without compromising what makes our region special.

Over the next three years, we will:

- Support a vibrant, year-round visitor economy that balances socio-economic, cultural, and environmental values
- Embed collaborative, place-based planning in all destination development initiatives
- Strengthen industry awareness and capability in sustainable tourism practices

Success will look like:

- Global recognition as a sustainable destination.
- The region is known for its balanced, resilient visitor economy; one that protects natural assets, supports community wellbeing, celebrates cultural diversity, and delivers strong regional economic returns.
- Visitors actively contribute to the care and renewal of the region's landscapes and infrastructure.

Measures of Success



Stakeholder Satisfaction

Annual satisfaction score across government, industry and community partners



Board Capability

Percentage of Board completing governance and sustainability training



Environmental Performance

Measured reduction or mitigation of Australia's South West's operational environmental footprint

4 EMPOWERED PARTNERS

Australia's South West's fourth strategic goal is to build and strengthen partnerships across community, business, and government to ensure shared success in growing a thriving regional visitor economy through our destination leadership.

We are uniquely positioned to collaborate with stakeholders across the region to improve the way the visitor economy is managed. This means leveraging our expertise, learning from others, identifying gaps and opportunities, and working together to deliver region-wide impact.

Over the next three years, we will:

- Lead a coordinated regional approach to partnership development; engaging all levels of government, industry, and community in shaping a sustainable and vibrant visitor economy
- Strengthen the tourism sector by supporting a connected, resilient, and professional industry that consistently delivers high-quality products, experiences, and services
- Facilitate knowledge sharing, skills development, and cross-sector collaboration to raise capability across the region

Success will look like:

- Strategic, integrated partnerships that drive innovative solutions and system-wide improvements.
- Collaboration becomes the norm, not the exception.
- Stakeholders are aligned in their vision, confident in their roles, and committed to co-investing in the region's success.

Measures of Success



Partnership Growth

Number of new formalised partnerships or collaborations established



Revenue Diversification

Percentage of total budget sources from non-government funding



Investment Secured

Total value of partner or stakeholder funding secured through co-investment or joint initiatives

CONTACT

Please contact the Australia's South West team if you have any further questions.

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Email : admin@australiassouthwest.com

Website : www.australiassouthwest.com

Address: PO Box 252 Bunbury, WA 6231

AUSTRALIA'S
SOUTH
WEST REGIONAL TOURISM ORGANISATION

11.7**REQUEST FOR RESERVE FUNDS – GNOWANGERUP RECREATION PRECINCT**

Location:	Lot 20 Yougenup Road and Aylmore Street, Gnowangerup
Proponent:	Shire of Gnowangerup
Date of Report:	6 November 2025
Business Unit:	Development
Responsible Officer:	David Nicholson – Chief Executive Officer
Author:	Matt Bowen – Project Manager
Disclosure of Interest:	Nil

ATTACHMENTS

1. Feature and Contour Survey of Yougenup Road/Aylmore Street Intersection
2. Gnowangerup Recreation Precinct Final Concept Report

PURPOSE OF THE REPORT

To seek Council's approval to release remaining funds from the Skate Park Reserve for the design and preparation of the Gnowangerup Recreation Precinct. The reserve balance of \$89,028 is made up of:

• Original sum from Giant Tractor Group	\$95,100
• Interest earned	\$ 1,720
• Reserve funds used 2024-2025	<u>(\$ 7,792)</u>
	<u>\$89,028</u>

The 2024-2025 budget included a reserve transfer from the Skate Park Reserve of \$40,000. The actual expenditure incurred in 2024-2025 totalled only \$7,791.97.

As a result, we did not transfer \$32,208.03 from the reserve as there was no appropriate expenditure to offset these funds.

We seek Council's approval to carry forward and drawdown the 2024-2025 reserve transfer of \$32,208.03, as well as drawdown the remaining balance of \$56,819.97 (\$89,028.00 in total) to the current financial year.

The project team is seeking the funds to cover:

- Engagement of an engineer to design the alteration works to Water Corporation infrastructure to allow closure of Aylmore Street and construction of the Precinct
- Engagement of a designer to prepare documentation for site preparation and road works to Yougenup Road and Aylmore Street
- Part of the Water Corporation infrastructure alteration works
- Part of site preparation and road works to Yougenup Road and Aylmore Street

BACKGROUND

The Giant Tractor Group donated \$95,100 to the Shire for the purposes of delivering a recreation precinct at Lot 20 Yougenup Road and Aylmore Street, Gnowangerup. Some of these funds have already been utilised, providing for:

- Concept Design and Community Consultation
- Contour and Feature Survey
- Business Case
- Cost Estimates

COMMENTS

The Gnowangerup Recreation Precinct is a proposed recreational reserve adjoining the existing Nobarach Park. Main elements of the Precinct are a skate park, pump track, and half court. It is being developed to cater for older children (7-18 years old) and families, and to complement what is already provided at Nobarach Park.

The project team has been in discussion with relevant stakeholders (including Water Corporation, Western Power, neighbouring property owners) for the closure of a portion of Aylmore Street. This would allow the construction of the Recreation Precinct in accordance with the Concept Design provided by Convic. As part of this consultation Water Corporation requested that infrastructure be altered to meet safety and maintenance requirements.

CONSULTATION

Extensive consultation has been had with stakeholders for the closure of Aylmore Street.

LEGAL AND STATUTORY REQUIREMENTS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

If funds aren't released then the project cannot proceed until grant money is secured and is at risk of not meeting the indicative delivery timeframes for the Regional Precincts and Partnerships Program (if the project is successful in receiving funding from this grant).

STRATEGIC IMPLICATIONS

As per Integrated Strategic Plan

Theme	1 Our Community
Strategy	1.1 Support an active, healthy and inclusive community culture
Activity	1.1.1 Deliver and support community events and activities

STRATEGIC RISK MANAGEMENT CONSIDERATIONS

This item has been evaluated against the current Council approved Risk Management Register.

Risk description	Not to endorse the officer's recommendation
Primary Strategic Risk Category	Financial sustainability
Primary Strategic Risk Category Description	Inability to maintain services and infrastructure levels for the Shire
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Major
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Possible

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Council may decide to not release the reserve funds. This would delay and potentially not make the project viable.

CONCLUSION

Release of the reserve funds would enable the delivery of the Gnowangerup Recreation Reserve and maintain the schedule for the project. The preparation works that the funds are to be designated for are essential to provide a recreation facility for older children, families, and tourists in the town of Gnowangerup.

It is recommended that Council approve the release of the reserve funds to cover the proposed activities outlined in the Purpose of the Report.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL RESOLUTION

MOVED: Cr P Callaghan

SECONDED: Cr M Creagh

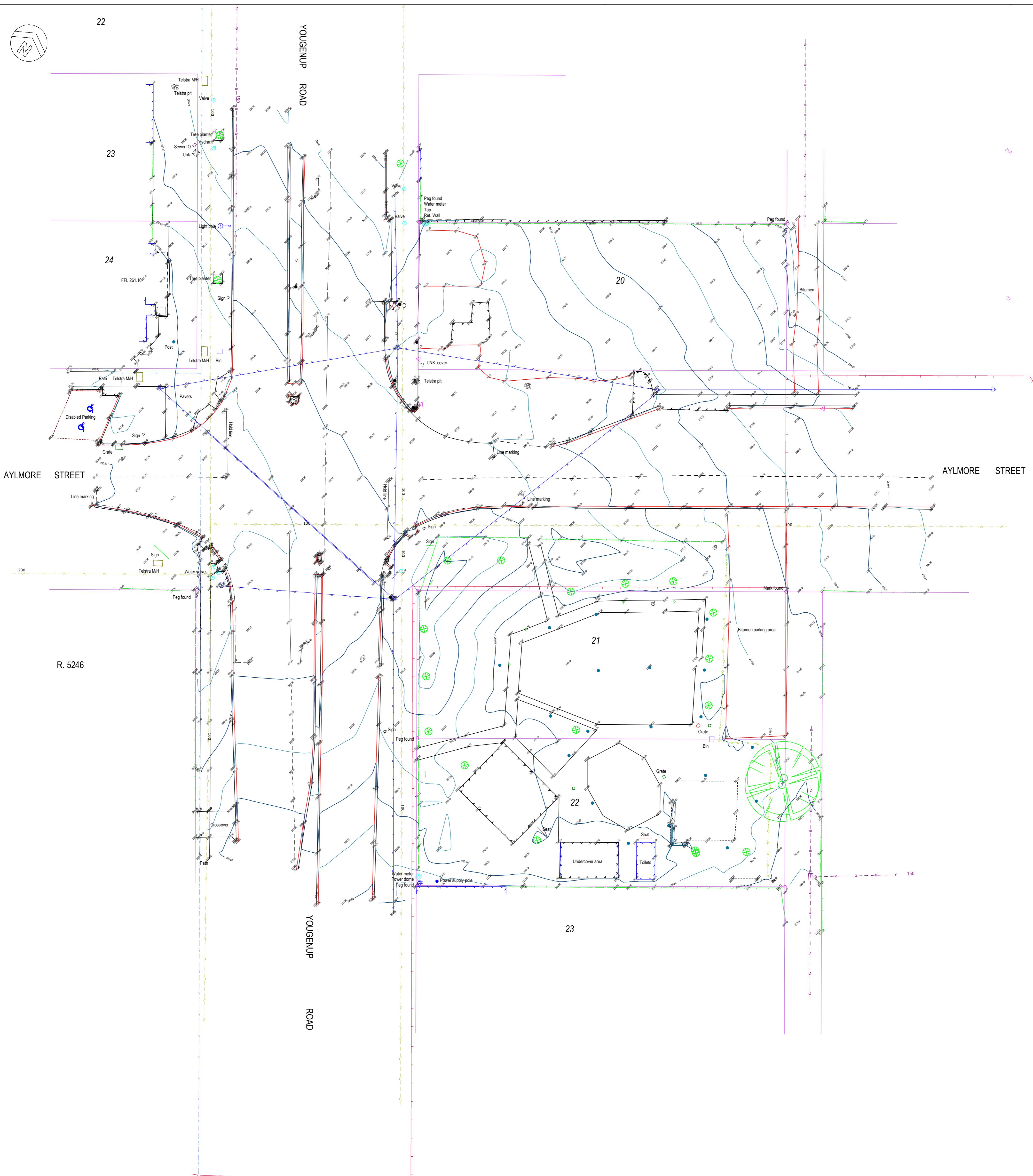
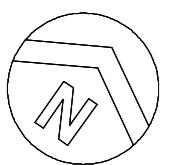
1125.09 That Council:

Resolves to release the remaining funds of \$89,028 from the Skate Park Reserve fund for the purposes of the design and preparation of the Gnowangerup Recreation Precinct, which includes the unspent approved reserve transfer of \$32,208.03 from 2024-2025.

CARRIED BY ABSOLUTE MAJORITY: 6/0

FOR: Cr K O'Keeffe, Cr R Miniter, Cr P Callaghan, Cr M Creagh, Cr R O'Meehan, Cr R Kiddie

AGAINST: NIL



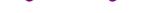
NOTE:
This is a site survey only. The boundaries shown should be used as a reference only as they have NOT been re-established as part of this survey.

Station heights are AHD from RTK GPS
from Standard Survey Mark DUM 96.

Sewer/Water information is as supplied by the Water Corporation of W.A. and has not been confirmed on site.

Utilities/Unground services are shown as a guide only and have not been confirmed on site.

LEGEND

LEGEND	
	Centre of road
	Edge of building
	Edge of concrete
	Overhead powerline
	Approx. sewer line
	U/Ground Elec -from SLIP
	U/Ground Electrical - from
	Water Corp. overlay
	Water Valve
	Water meter/connection
	Power dome
	Sewer connection

<p>TONY JACKSON SURVEYOR PO BOX 1037 ALBANY WA 6331 Phone 0428 421 356 Email tjsurveyor.com.au TJS Ref: 25001-01</p>	<p>FEATURE AND CONTOUR SURVEY OF YOUGENUP ROAD / AYLMORE INTERSECTION & ADJACENT LOTS SHIRE OF GNOWANGERUP</p>
NOTE: DATA IN THE 3D MODEL IS MCA2020 & AHD	Date: 01-07-2025



GNOWANGERUP RECREATION PRECINCT

FINAL CONCEPT REPORT

SHIRE OF GNOWANGERUP

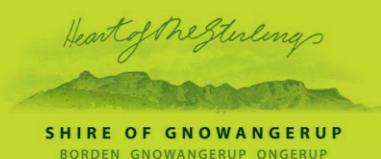
AUGUST 2025

CONVIC

PREPARED BY

CONVIC

FOR



QUALITY INFORMATION

PROJECT NAME Gnowangerup Recreation Precinct
 PROJECT NO. 24027
 PREPARED BY Angus Thomas
 REVIEWED BY Simon Bogalo

ACKNOWLEDGEMENTS

CONVIC Pty Ltd. Acknowledge the contributions of all those who participated in the consultation of the Gnowangerup Recreation Precinct, including the Shire of Gnowangerup staff and residents, community groups and other stakeholders who responded to the various opportunities for input and/or who provided advice and information where required.

REVISION HISTORY

REVISION	REVISION DATE	DETAILS	AUTHORISED	
			NAME / POSITION	SIGNATURE
A	07.02.2025	Draft Concept Report	BRYCE HINTON / DESIGN MANAGER	
B	22.08.2025	Final Concept Report	BRYCE HINTON / DESIGN MANAGER	
C	15.09.2025	Final Concept Report	BRYCE HINTON / DESIGN MANAGER	

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UNDERSTANDING SITE CONTEXT

The Shire of Gnowangerup are proposing a recreation development within Nobarach Park, Gnowangerup. This precinct is set to extend the area as a recreation and community hub servicing youth and families within Gnowangerup and the wider area.

The site is in close proximity to Gnowangerup District High School and the town center. The development will create a dynamic and activated central community hub to offer recreational and social experiences for all members of the community; from day to day usage to larger community events. As the foremost youth space within the area it will form an important public realm hub for Gnowangerup.



APPROACH

The consultation process is an integral component of the development of youth spaces and skate facilities. In order to ensure the success and longevity of these key community assets it is crucial to engage with the future users of the space.

The consultation comprised of two events, workshops with Gnowangerup District High School and an open community workshop all held on Wednesday the 11th of December. An online survey was also open from the 11 - 18th of December to capture feedback from anyone who was unable to make the events.

THE DESIGN WORKSHOP AIMED TO :

- Engage with community members and key stakeholders before the design of the new skatepark.
- Inform community of the site and receive welcome feedback.
- Inform participants about the project's time line.
- View previous exemplar design examples and precedents to inform and inspire the participants.
- Gather user information and build user profiles.
- Discuss user requirements to aid the future design.
- Highlight other facilities in the area to indicate the vision for the new facility and avoid double up.
- Have community and users take ownership of the consultation process outcomes.

PROMOTIONAL SCOPE

The consultation aims to increase the community awareness of the proposed Gnowangerup Recreation Precinct and to do so in an open, public and transparent process. Promotional tools to encourage involvement and comments included physical and online advertising targeting skate park users, youth groups and local residents.



Consultation flyer created and distributed on various platforms by the Shire of Gnowangerup and Convic.

DATA HANDLING AND ANALYSIS

The data handling and analysis has been carried out by CONVIC. The workshop was designed to increase inclusiveness and generate data for analysis into themes and direct design response. All participants were initially informed of workshop objectives and how the information provided will then be used.

All responses are treated in confidence, to ensure the anonymity of respondents. In line with our privacy policy, no identifying information is included with any responses for this report.

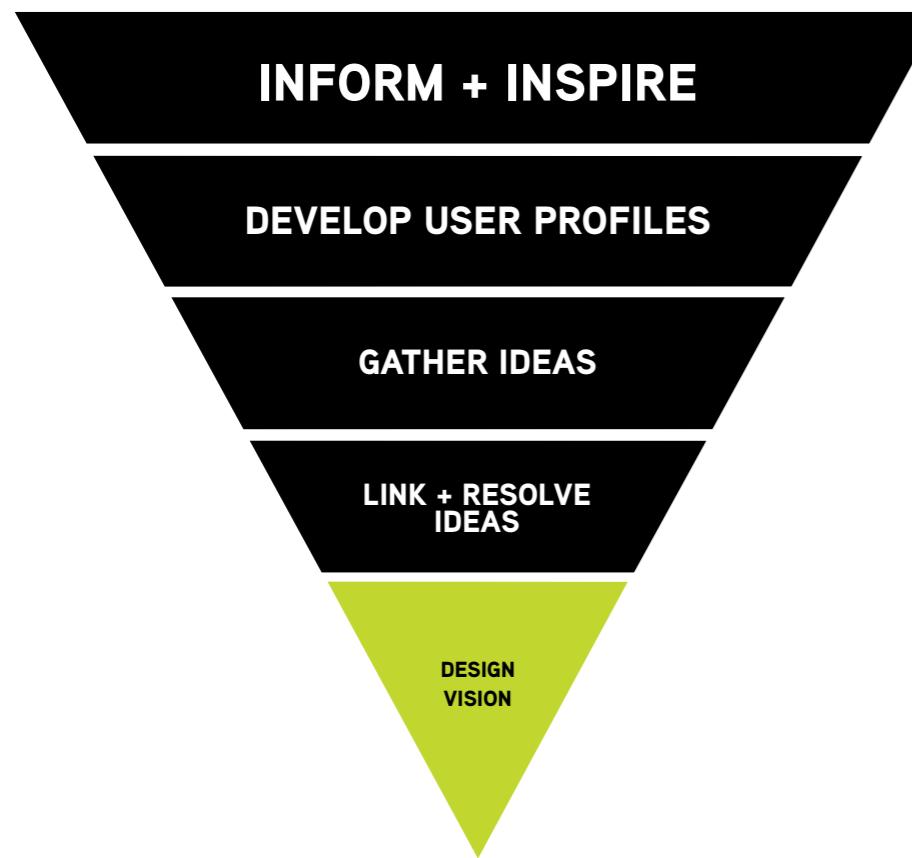
REPRESENTATION

The views collected in this report are not statistically validated, however they represent the views of user groups and community members. Themes presented in this report are derived from workshop contributions.

METHODOLOGY

The workshop session helps build a sense of community and is a useful tool in seeking the opinions of a community group, allowing many differing contributions. Unlike a survey, they enable the discussion of complex issues and any possible underlying concerns.

The workshop was semi-structured to allow the process to unfold freely and invite users to make commitments, suggestions and comments towards a common and collective design vision. The workshop was structured as follows:



PRESENTATION (INFORM AND INSPIRE)

- Present the project parameters, including project brief, site opportunities and constraints and project overview. This informs residents and stakeholders of what is included in the project.
- View and assess existing skateparks in the municipality so as not to replicate existing facilities and to create a site responsive and unique space.
- Present a selection of 'things to consider' in order to inspire and inform the potential options and capabilities that are possible within in the youth facility.
- Illustrate the nature of contemporary skate parks with a variety of integrated, broader community usage options. To show not just skater only facilities, but to include a variety of elements such as, social gathering spaces, sculptural elements and other additional recreational opportunities, as well as illustrating the potential for activation and other community events.

QUESTIONNAIRE (DEVELOPING USER PROFILES)

- Develop an understanding of the participants demographic.
- Understand user skill level, facility type and frequency of usage.
- Understand local park usage and user location preferences to understand user needs and requirements based on their current habits.
- Collate feedback analysis into representative outcomes.

DESIGN WORKSHOP (LINK AND RESOLVE IDEAS)

- Collaboratively explore and resolve individual ideas through group discussion and creativity, resulting in collective group theme, by developing spatially located design responses.
- Workshop participation and presenting the results to an open forum and wider group discussion.

Utilising this workshop method ensures the evolution of a highly resolved and informed design outcome that is unique to the community. The consultation process encourages the local community to take an active role upon completion of the built outcome to become guardians of the space and most importantly activate the facility.

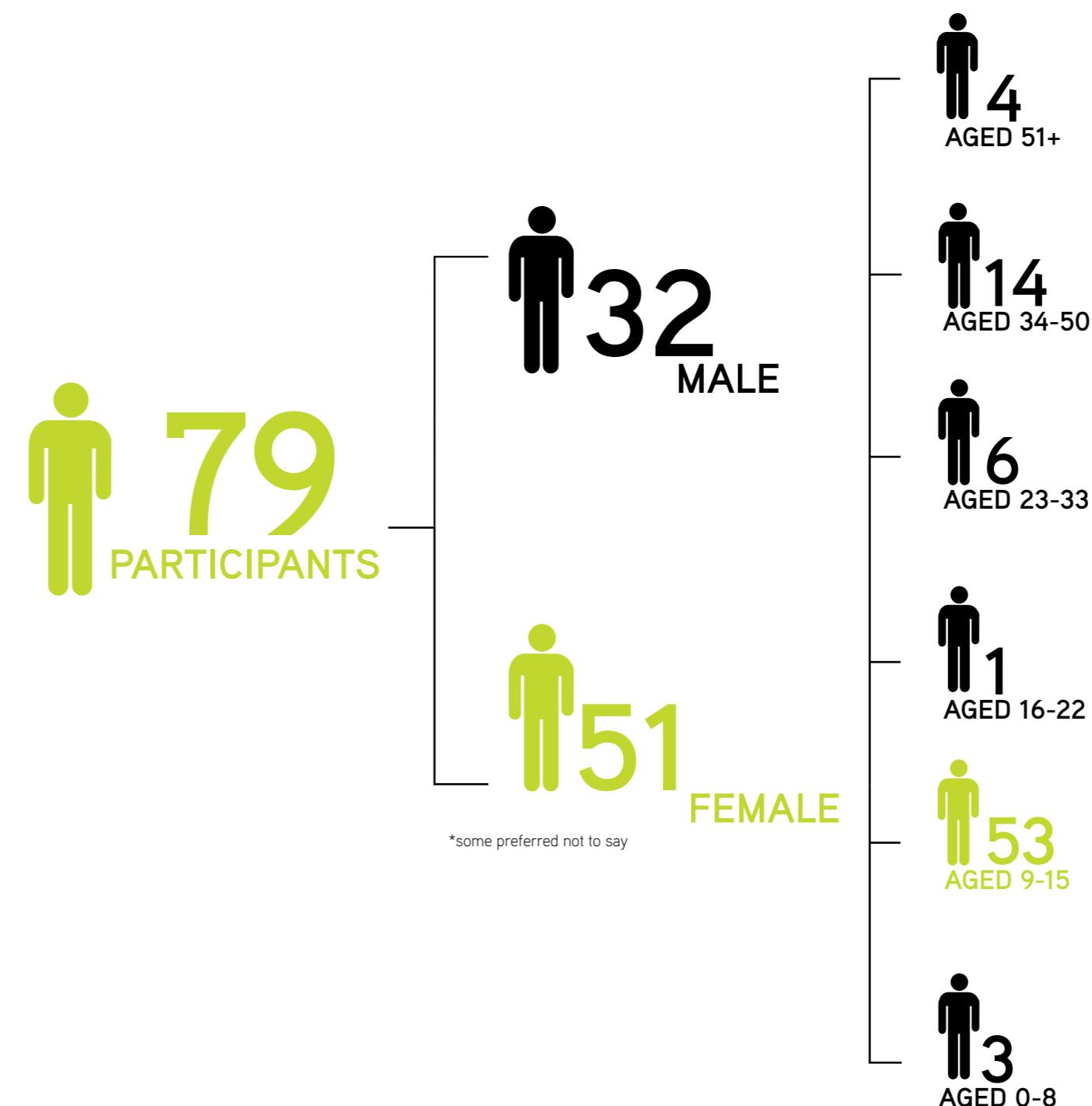
The following pages summarise the feedback gathered via the workshop and the online survey...

QUESTIONNAIRE SURVEY RESULTS

The following pages summarise the key results derived from the questionnaire undertaken by community members as part of the pre-design consultation.

The results are an overview of the community profile of participants. Understanding the demographic patterns and trends within the community via the analysis of this data helps to inform the vision and typology of the proposed skate facility.

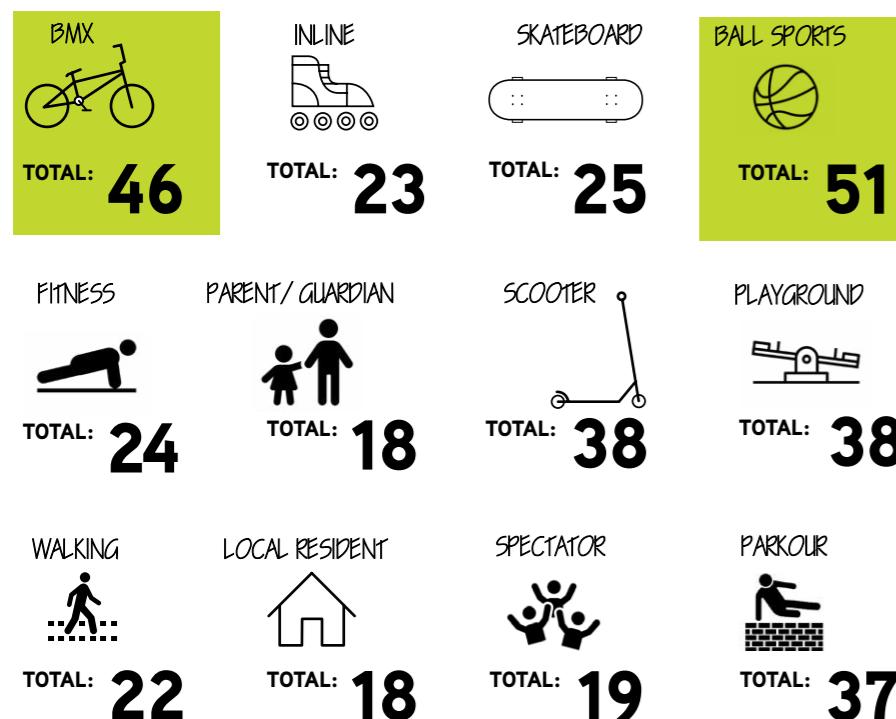
The survey saw a total of **79 RESPONSES**, 6 were online and 73 came to the workshops in person. The following info graphics represent the information collected through both the online and in person pre-design consultation events.



WHAT ACTIVITIES WILL YOU BE INVOLVED IN?

Different skate parks may favour different users. As an example, jumps boxes more often appeal to scooter and BMX riders, whereas ledges, rails and bowls often appeal more so to skateboarders. With this understanding, the questionnaire identified the **MAJORITY OF RIDING RESPONDENTS AS BMX**. There were also a high number of Scooter riders. This indicates that the precinct may take on a pump track orientated style that also considers and appeals to the needs of other rider user groups.

Many forms of supporting recreation are also important to participants. Opportunities for **BALL SPORTS** was highlighted as a standout response for activity to include outside of skate and BMX.



WHERE DO YOU LIVE?

The results show standout locations that were mentioned within the participants answers. The majority of participants live in Gnowangerup, however there was also an even distribution of participants spread throughout the wider area with some participants living over an hours drive from the proposed site.



WHAT DO YOU FIND SPECIAL OR ICONIC ABOUT GNOWANGERUP?

There was a variety of replies to this question with many participants providing unique and creative responses. Many ideas discussed concepts around the significance of the **STIRLING RANGES**. Other comments are expressed in the word cloud:

MALEFOWL
ABORIGINAL CULTURE
STIRLING RANGES
FARM LAND
TRACTOR
HORSEPOWER HIGHWAY

WHAT IS YOUR FAVOURITE STYLE OF SKATEPARK?

Participants were asked to vote for which style of park they prefer the most, with the standout majority selecting a **PUMP TRACK**.

Looking at park styles in more detail it outlined that **RESPONSES FAVOURED STREET STYLE AND SNAKE RUN** for different skate typologies. The design will look to incorporate a typology that is a combination of both pump track and skate.



WHAT IS MOST IMPORTANT TO INCLUDE IN THE NEW RECREATION PRECINCT?

Participants were asked to vote for their top four preferred inclusions in the recreation precinct. The options included a variety of skate, play and passive recreation activities.

Looking at the results three clear standouts are highlighted as **SKATEPARK, PUMP TRACK AND BASKETBALL**. The design will look to incorporate a combination of all three activities.



SITE FEATURES

The proposed recreation site is an extension of the existing Nobarach Park precinct. Extending north, the site consists of an existing play space, Alymore Street and vacant block. It is identified that Alymore Street will be closed for recreation precinct works.

- 1 Playground
- 2 Halfcourt
- 3 Public toilets
- 4 BBQ shelter
- 5 Edge planting
- 6 Alymore street
- 7 Vacant block

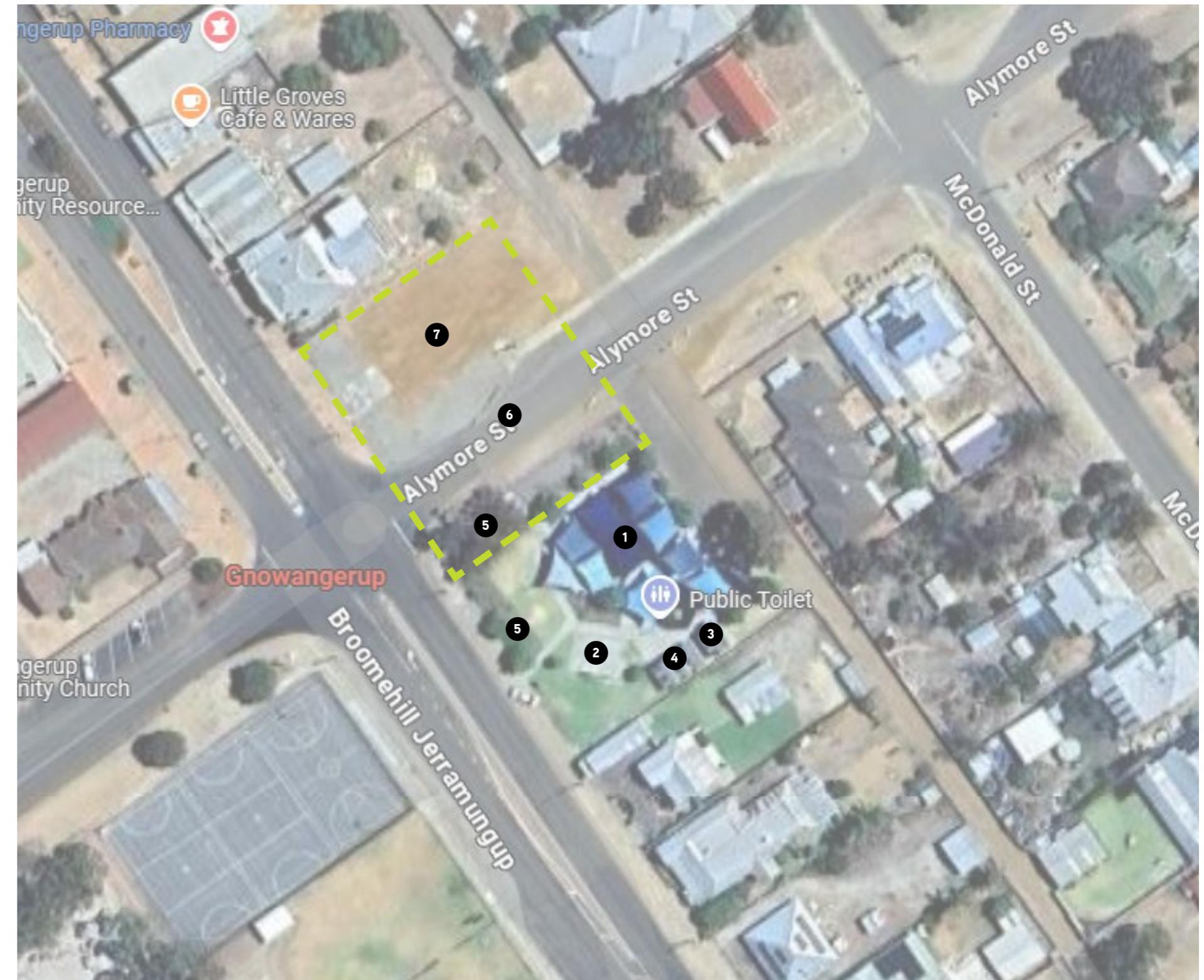
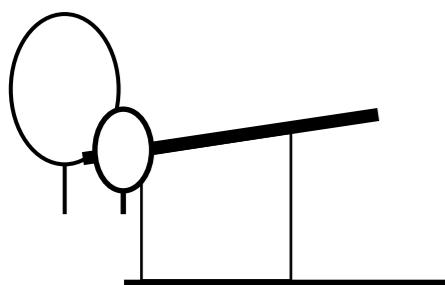
TOPOGRAPHY + HYDROLOGY

The site is relatively flat at the existing playspace, however the northern section falls west to east. Drainage pits are located around the playspace with kurb and channel capturing water on the northern edge of the site.

LEGEND



PROPOSED AREA



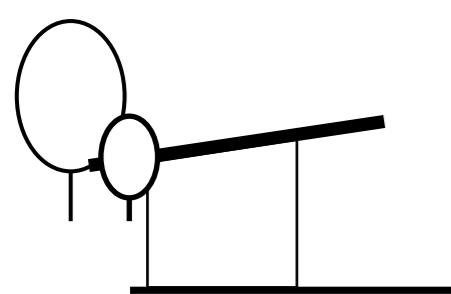
CIRCULATION + ACCESS

The existing playspace has entry paths from Alymore Street and Yougenup Road. Internal connection paths circulate the placespace and connect BBQ and toilet areas. The northern edge of the site has no formal footpaths, however it is identified that Alymore Street forms a key pedestrian connection for local residents into the town center.

VIEWS + CONNECTIONS

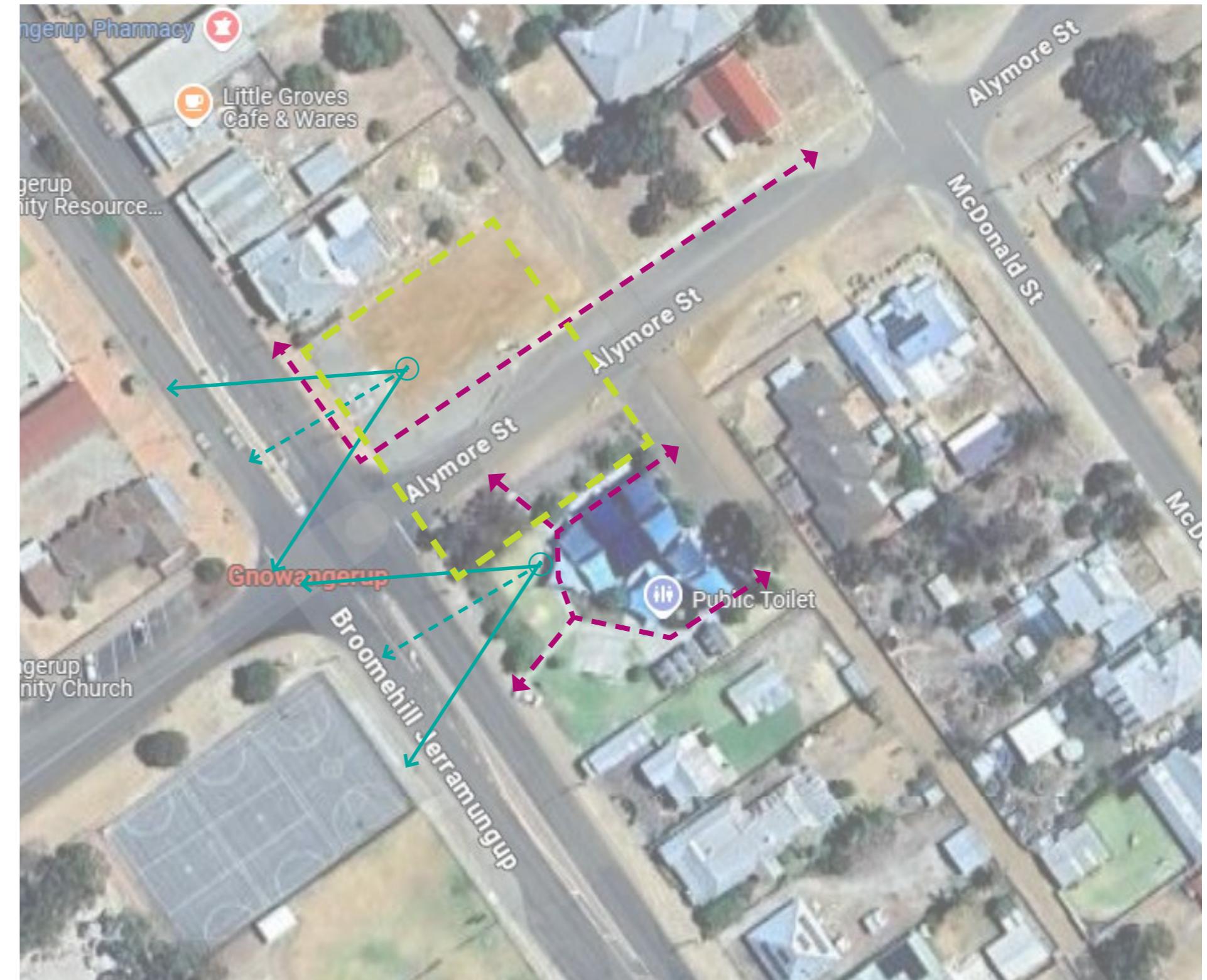
The proposed skatepark site has open edges clear of obstructions allowing views into and from site.

It is essential for the design of any youth facility to allow for and encourage clear views into, across and through the site. This promotes passive and natural surveillance for the space and discourages anti-social behaviour.



LEGEND

- ↔ PEDESTRIAN CONNECTION
- ↔ PRIMARY VIEWS



CONCEPT // VISION

- PUMP TRACK, SKATE AND BASKETBALL COMBINATION
- BEGINNER FRIENDLY
- CELEBRATE GNOWANGERUP
- SYMPATHETIC TO NATURAL CONTEXT
- INVITING FAMILY PRECINCT
- VIBRANT TOWN CENTER FACILITY - DRAW CARD

LEGEND

Pump Track:

1 Asphalt pump track - intermediate to advanced ramps, jumps and berms. Suitable for all riding styles.

Skatepark:

2 Concrete skatepark with intermediate and advanced obstacles. Flow style layout with bowed end suitable for skateboards and scooters.

Half Court:

3 Full sized half court with multi goals and sports including basketball, soccer, netball and line games. Fenced with gate less entry.

Landscape Works:

4 Central pedestrian path linking Alymore Street to the town center. Spectator seating and shade areas located along pathway. Entry artwork arbours on each end.

5 Central lawn for passive seating and spectating.

6 Garden bed to surround proposed active areas.

7 Large tree planting to northern edge for noise mitigation.

8 Permeable screen fencing to road edges.

9 Formalised footpath along road edges.

10 Formalised car parking along road edges.

11 Kerb ramp to footpath

Existing Features:

1 Playground

2 Toilet + BBQ area

3 Garden bed

4 Open lawn

5 Residents

6 Underground water service: -----

7 Electrical pole

8 Lot Boundaries: -----



CLIENT:



DESIGNER:

CONVIC

SCALE: 1:500 @ A3



PROJECT:

Gnowangerup Recreation Precinct

TITLE:

Final Concept Design

DATE:

15.09.2025

REVISION:

C

CONCEPT PLAN

LEGEND

Pump Track:

- 1 1000H Berm
- 2 750H Box jump
- 3 500H Mogul

Skatepark:

- 4** 750H Quarter pipe
- 5** 900H Quarter pipe
- 6** 1200H Bowl end
- 7** 750H Volcano
- 8** 450H Waterfall
- 9** 450H Funbox
- 10** 400H Ledge
- 11** 300H Flatbar

Half Court:

- 12 Basketball hoop
- 13 Netball hoop
- 14 Soccer goals
- 15 Four square
- 16 Sports fencing

Art Work:

- 17 Entry arbours
- 18 Surface mural (thc)



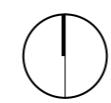
CLIENT:



DESIGNER:

CONVIC

SCALE: 1:250 @ A3



PROJECT:

Gnowangerup Recreation Precinct

TITLE:

Final Concept Design

DATE:

15.09.2025

REVISION:

CONCEPT PLAN

LEGEND

Landscape Works:

- ① Central pedestrian path
- ② Central shelter - 10x6m
- ③ Picnic table seating
- ④ BBQ
- ⑤ Bins
- ⑥ Drinking fountain
- ⑦ Seating terrace
- ⑧ Block seating
- ⑨ Skatepark shelter - 4x6m

Softscape Works:

- ⑩ Central lawn
- ⑪ Garden bed
- ⑫ Mature tree planting row

Carpark Works:

- ⑬ Yougenup Road: x10 bays inclusive of x2 EV charging bays and x2 caravan parking bay
- ⑭ Aylmore Street: x22 bays inclusive of x1 disabled bay and x2 EV charging bays
- ⑮ Formalised footpath
- ⑯ Fenced road edge



CLIENT:



DESIGNER:

CONVIC

SCALE: 1:250 @ A3



PROJECT:

Gnowangerup Recreation Precinct

TITLE:

Final Concept Design

DATE:

15.09.2025

REVISION:

C









Gnowangerup Recreation Precinct

Schedules
Based on Final Concept

Item	Description		Specification
1.00 DESIGN WORKS			
1.01	Detailed Design Consultants	Design works to finalise IFC drawings to enable construction works. Assume required disciplines include civil, geotechnical and structural engineering.	Assume design scope to include 50% detailed design, 90% detailed design and 100% detailed design for construction.
2.00 SKATEPARK WORKS			
2.01	Concrete Skatepark	Concrete skatepark supplied and installed by experienced specialist contractor complying with skatepark specifications.	Concrete Grey: Portland Grey Concrete Brown: CCS Desert Sand Depth: 130mm - 150mm RC Colour/Finish: Specialist Skatepark Burnished Finish Steel Coping: Galvanised Finish
3.00 PUMPTRACK WORKS			
3.01	Asphalt Pumptrack	Asphalt pumptrack supplied and installed by experienced specialist contractor.	Depth: 40mm thick 7mm aggregate
4.00 HARD LANDSCAPE			
4.01	Concrete Footpath	Concrete connection paths through site and central shelter area.	Concrete Grey: Portland Grey Concrete Brown: CCS Desert Sand Depth: 100mm RC Finish: Broom Finish
4.02	Multi Court	Supply and install of multi court concrete.	Concrete Base Colour to be painted: Portland Grey Depth: 100mm RC Finish: Broom Finish
4.03	Basketball goals	Supply and install of basketball goal.	Supplier: Truline Product: 24222 Fixed Tower Number: x1
4.04	Netball goals	Supply and install of netball goal goals.	Supplier: Truline Product: 63252 Heavy Duty Number: x1
4.05	Soccer goals	Supply and install of custom designed and fabricated goal frames.	Size: 5m wide x1.8m high
4.06	Sports fence	Supply and install of multi court sports fence .	Size: 2.4m high chain mesh fence Length: 65m Colour: TBC - powder coated posts

Schedules
Based on Final Concept

Item	Description	Specification
5.00 SOFT LANDSCAPE		
5.01	Turf incl. Topsoil	Turf Lawn Type: Hydroseeded lawn applied on 50mm approved top soil Species: appropriate for local conditions as approved by council
5.02	Small Trees	Supply and installation of small tree stock including staking and tying Type: 50L Species: appropriate for local conditions as approved by council Number: x20
5.03	Large Trees	Supply and installation of large tree stock including staking and tying Size: 100L Species: appropriate for local conditions as approved by council Number: x10
5.04	Planting	Supply and installation of planting. Type: 140mm Pots Species: appropriate for local conditions as approved by council Number: x3 per m2
5.05	Irrigation	Supply and installation of irrigation system to lawn area.
5.06	Post and rail fence	Supply and installation of timber post and rail fence to Youngenup road edge. Size: 900mm high Length: 90m
6.00 FURNITURE		
6.01	Sign	Facility safety signage. (council confirmation or wording required) Aluminium signage panel with laminated print on steel posts in concrete footing.
6.02	Central Shade Structures	Supply and install x2 proprietary Shade Structures - 6x6.4m. Supplier: GX Outdoors Product: Red Gum Shelter Colour/Finish: TBC Number: 2no. Size: 6x6.4m
6.03	Skatepark Shade Structure	Supply and install x1 proprietary cantilever Shade Structures - 6x4m. Supplier: GX Outdoors Product: Akora Shelter Colour/Finish: TBC Number: 1no. Size: 6x4m
6.03	Seating	Supply and install picnic table seating Supplier: GX Outdoors Product: Citistyle Table Seating Colour/Finish: TBC Number: 2no. Size: 2.37m

Schedules
Based on Final Concept

Item	Description	Specification
6.04	Rubbish bins	Supply and install rubbish bins Supplier: GX Outdoors Product: Citistyle Bin Enclosure Colour/Finish: TBC Number: 2no. Size: 120L
6.05	Drinking fountain	Supply and install of drinking fountain Supplier: GX Outdoors Product: Akuna Drinking Fountain Colour/Finish: TBC Number: 1no.
6.06	BBQ	Supply and install of BBQ Supplier: GX Outdoors Product: Frontier BBQ Colour/Finish: TBC Number: 1no. Size: Double size 1900x950mm
7.00 LIGHTING		
7.01	Pedestrian lighting	Supply and install of lighting to pedestrian areas Minimum 10lux across areas Post number: TBC
7.02	Multi Court + skatepark lighting	Supply and install of lighting to skatepark and multi court areas Minimum 150lux across areas Post number: TBC
8.00 ARTWORK		
8.01	Multicourt mural	Supply and install mural artwork + line marking to half court Artwork to be developed by community + local artists Size: 32m2
8.02	Entry arbours	Supply and install of x2 entry arbour artworks Artwork to be developed by community + local artists
8.03	Western perimeter artwork	Supply and install of artwork to western perimeter fence Artwork to be developed by community + local artists

REFERENCE IMAGES

Riding obstacles have been designed to create a unique rider experience with features that are multifunctional and can be used in a variety of ways. Vibrant surface graphics will highlight the space making it an exciting draw card for the community and wider region.

1. Asphalt pump track
2. Street style skatepark
3. Vibrant surface graphics
4. Full sized half court



MOVING FORWARD

Once funding has been obtained by the Shire it is recommended that further community consultation is undertaken to ensure the precinct design is inline with the community needs. This will enable Convic to update the design as the project moves through into documentation phases.

As well as creating a truly relevant design, the community's review will ensure the design reflects community needs, user requirements and the overall project vision. This continued involvement connects the community with the design process and ultimately creates a vested interest in the final outcome. This engenders community pride and ownership in both the process and the public facility, creating a strong sense of stewardship of the community's public spaces.

Alternatively, the Shire can look to engage Convic under a design and construct contract. This avenue of project realisation offers a number of economic and program benefits that can be advantageous to both the Shire and community.

CONVIC

CREATE COMMUNITY

HEAD OFFICE
UNIT 13, 46-50 REGENT STREET
RICHMOND VIC 3121 AUSTRALIA
T +61 3 9486 9899

MELBOURNE | SINGAPORE | DUBAI

CONVIC.COM

11.8

**LIST OF PAYMENTS MADE FROM THE MUNICIPAL FUND AND
TRANSACTION CARD ACCOUNTS FOR THE PERIOD 1 TO 31 OCTOBER
2025**

Location: Shire of Gnowangerup
Proponent: N/A
Date of Report: 11 November 2025
Business Unit: Corporate and Community Services
Responsible Officer: Thomas Gorman – Deputy Chief Executive Officer
Author: Helen Douglas – Finance Officer
Disclosure of Interest: Nil

ATTACHMENTS

- List of Payments for October 2025

PURPOSE OF THE REPORT

To provide Council with a list of payments processed in the month of October 2025.

BACKGROUND

Nil

COMMENTS

The List of Payments for October 2025 covering the period 01/10/2025 to 31/10/2025 is as follows:

FUND	Amount
Municipal Fund	\$941,847.52
Credit Card	\$5,799.16
TOTAL	\$947,646.68

CONSULTATION

Nil

LEGAL AND STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulations 1996

12. *Payments from municipal fund or trust fund, restrictions on making*

- (1) *A payment may only be made from the municipal fund or the trust fund –*
 - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds – by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*

- (a) *the payee's name; and*
- (b) *the amount of the payment; and*
- (c) *the date of the payment; and*
- (d) *sufficient information to identify the transaction.*

POLICY IMPLICATIONS

Purchasing Policy 4.1

Corporate Credit Card Policy 4.4

FINANCIAL IMPLICATIONS

All payments are in line with the Adopted Budget or have been approved by Council as a Budget Amendment.

STRATEGIC IMPLICATIONS

As per Council Plan 2025-2035

Theme	4.	Leadership and Governance
Strategy	4.2	An efficient and effective organisation, providing appropriate services to our community
Activity	4.2.2	Ensure strong financial management through effective planning

STRATEGIC RISK MANAGEMENT CONSIDERATIONS

This item has been evaluated against the current Council approved Risk Management Register.

Risk description	Not to endorse the officer's recommendation
Primary Strategic Risk Category	Financial Sustainability
Primary Strategic Risk Category Description	Inability to maintain service and infrastructure levels for the Shire
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Catastrophic
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Unlikely

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

That Council notes the October 2025 List of Payments as per the Officer's Recommendation

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

MOVED: Cr R Kiddie

SECONDED: Cr R O'Meehan

1125.10 That Council:

Notes the payment of accounts for October 2025 consisting of:

EFT22938 – EFT23118 totalling \$712,289.38;

Superannuation and Direct Deposits totalling \$229,558.14; and

Corporate Credit Card totalling \$5,799.16

UNANIMOUSLY CARRIED BY: 6/0

FOR: Cr K O'Keeffe, Cr R Miniter, Cr P Callaghan, Cr M Creagh, Cr R O'Meehan, Cr R Kiddie

AGAINST: NIL

SHIRE OF GNOWANGERUP
LIST OF PAYMENTS - OCTOBER 2025

CHQ/EFT	NAME	DATE	AMOUNT
EFT22942	AUSTSAND MINING	02/10/2025	3,859.63
EFT22968	35 DEGREES SOUTH	07/10/2025	2,530.00
DD7724.15	ACCLAIM WEALTH	08/10/2025	383.47
DD7752.16	ACCLAIM WEALTH	22/10/2025	330.37
EFT23009	ADMIN SOCIAL CLUB	09/10/2025	130.00
EFT23055	ADMIN SOCIAL CLUB	23/10/2025	140.00
EFT23002	AFGRI EQUIPMENT AUSTRALIA PTY LTD	07/10/2025	202.80
EFT23013	AFGRI EQUIPMENT AUSTRALIA PTY LTD	14/10/2025	3,270.32
EFT23058	AFGRI EQUIPMENT AUSTRALIA PTY LTD	31/10/2025	624.80
DD7730.1	AIR LIQUIDE	14/10/2025	127.52
EFT22969	ALBANY CITY MOTORS	07/10/2025	161.59
EFT22938	ALBANY EVENT HIRE	02/10/2025	2,730.00
EFT22970	ALBANY IRRIGATION & DRILLING	07/10/2025	341.90
EFT22971	ALBANY LOCK & SECURITY	07/10/2025	134.52
EFT23059	ALBANY STATIONERS	31/10/2025	174.95
EFT22943	ALBANY WORLD OF CARS	02/10/2025	574.22
DD7752.5	AMP LTD T/A SIGNATURE SUPER	22/10/2025	50.96
EFT23060	ANNA MARIA VAN ZYL	31/10/2025	167.00
DD7724.11	ANZ SMART CHOICE SUPER	08/10/2025	587.06
DD7752.12	ANZ SMART CHOICE SUPER	22/10/2025	624.45
EFT22972	ASCENTIVE PTY LTD	07/10/2025	3,789.36
EFT22944	AT ELECTRICAL & AIR PTY LTD	02/10/2025	505.01
EFT23014	AUSTRALIA POST	14/10/2025	336.44
DD7724.14	AUSTRALIAN RETIREMENT TRUST	08/10/2025	318.38
DD7752.15	AUSTRALIAN RETIREMENT TRUST	22/10/2025	324.35
DD7724.8	AUSTRALIAN SUPER	08/10/2025	3,948.82
DD7752.9	AUSTRALIAN SUPER	22/10/2025	3,485.19
EFT22967	AUSTRALIAN TAXATION OFFICE	06/10/2025	2,173.00
EFT23053	AUSTRALIAN TAXATION OFFICE	21/10/2025	13,327.00
DD7724.1	AWARE SUPER	08/10/2025	10,367.41
DD7752.1	AWARE SUPER	22/10/2025	10,853.79
EFT23003	B P HARRIS & SON	07/10/2025	12,100.55
EFT23015	B P HARRIS & SON	14/10/2025	19.25
DD7708.2	BENDIGO COMMUNITY BANK	01/10/2025	431.48
DD7718.4	BENDIGO COMMUNITY BANK	03/10/2025	2,616.25
DD7783.1	BENDIGO COMMUNITY BANK	01/10/2025	6.96
DD7783.2	BENDIGO COMMUNITY BANK	09/10/2025	10.90
DD7783.3	BENDIGO COMMUNITY BANK	10/10/2025	0.45
DD7783.4	BENDIGO COMMUNITY BANK	13/10/2025	4.00
DD7783.5	BENDIGO COMMUNITY BANK	15/10/2025	10.00
DD7783.6	BENDIGO COMMUNITY BANK	16/10/2025	4.00
DD7783.7	BENDIGO COMMUNITY BANK	21/10/2025	0.15
DD7783.8	BENDIGO COMMUNITY BANK	22/10/2025	0.15
DD7783.9	BENDIGO COMMUNITY BANK	23/10/2025	11.05
DD7783.10	BENDIGO COMMUNITY BANK	24/10/2025	4.45
DD7783.11	BENDIGO COMMUNITY BANK	27/10/2025	4.00
DD7783.12	BENDIGO COMMUNITY BANK	31/10/2025	9.15
DD7783.13	BENDIGO COMMUNITY BANK	02/10/2025	8.35
DD7783.14	BENDIGO COMMUNITY BANK	03/10/2025	4.00
DD7783.15	BENDIGO COMMUNITY BANK	06/10/2025	0.15
DD7783.16	BENDIGO COMMUNITY BANK	07/10/2025	14.15
DD7783.17	BENDIGO COMMUNITY BANK	08/10/2025	4.00
EFT22973	BEST OFFICE SYSTEMS	07/10/2025	74.85
EFT23016	BEST OFFICE SYSTEMS	14/10/2025	1,083.88

SHIRE OF GNOWANGERUP
LIST OF PAYMENTS - OCTOBER 2025

CHQ/EFT	NAME	DATE	AMOUNT
EFT22974	BGL SOLUTIONS	07/10/2025	18,967.33
EFT23017	BGL SOLUTIONS	14/10/2025	598.55
EFT23061	BGL SOLUTIONS	31/10/2025	2,250.86
EFT23010	BLACK AND GOLD SOCIAL CLUB	09/10/2025	90.00
EFT23056	BLACK AND GOLD SOCIAL CLUB	23/10/2025	100.00
EFT23062	BLUFF KNOLL CAFE	31/10/2025	435.00
EFT23018	BOOKEASY AUSTRALIA PTY LTD	14/10/2025	431.96
EFT22945	BUILDING AND ENERGY DIVISION DEPT MINES, INDUSTRY REGULATION AND SAFETY	02/10/2025	151.84
EFT22975	BUILDING AND ENERGY DIVISION DEPT MINES, INDUSTRY REGULATION AND SAFETY	07/10/2025	1,794.70
EFT22946	BUNNINGS ALBANY	02/10/2025	1,477.71
EFT22976	BUNNINGS ALBANY	07/10/2025	673.00
EFT23063	BUNNINGS ALBANY	31/10/2025	55.00
DD7724.9	CARE SUPER	08/10/2025	1,047.40
DD7752.10	CARE SUPER	22/10/2025	931.45
EFT22977	CASSANDRA BEECK	07/10/2025	1,480.00
EFT23064	CASSANDRA BEECK	31/10/2025	1,480.00
DD7724.6	CBUS	08/10/2025	330.37
DD7752.8	CBUS	22/10/2025	330.37
EFT23019	CHIARA GALBRAITH	14/10/2025	556.00
EFT23065	CHRIS O'KEEFE CONSTRUCTION COST CONSULTANT	31/10/2025	2,475.00
EFT22978	CITY OF ALBANY	07/10/2025	4,627.70
EFT23066	CLEANAWAY PTY LTD	31/10/2025	836.00
EFT22947	CORSIGN WA	02/10/2025	426.80
EFT23020	CORSIGN WA	14/10/2025	1,386.00
EFT22979	CREATIVE CHAMELEON	07/10/2025	2,915.00
DD7756.1	CREDIT CARD PAYMENT - OCTOBER	14/10/2025	4,255.69
EFT23067	CUTTING EDGES EQUIPMENT PARTS PTY LTD	31/10/2025	5,952.36
EFT23068	D.J. SMITH PHOTOGRAPHY	31/10/2025	1,000.00
EFT23069	DA & KJ MURRAY	31/10/2025	180.00
EFT23021	DAVID ELLIS T/A BLUE HEELER SAFETY	14/10/2025	1,825.00
EFT23012	DAVID JOHN GAZE	09/10/2025	50,000.00
EFT22980	DELTA AGRIBUSINESS WA PTY LTD	07/10/2025	1,600.00
EFT23070	DELTA AGRIBUSINESS WA PTY LTD	31/10/2025	1,600.00
DD7782.1	DEPARTMENT OF TRANSPORT	02/10/2025	3,450.95
DD7782.2	DEPARTMENT OF TRANSPORT	15/10/2025	20,702.80
DD7782.3	DEPARTMENT OF TRANSPORT	16/10/2025	22,737.70
DD7782.4	DEPARTMENT OF TRANSPORT	17/10/2025	503.70
DD7782.5	DEPARTMENT OF TRANSPORT	20/10/2025	920.50
DD7782.6	DEPARTMENT OF TRANSPORT	21/10/2025	145.55
DD7782.7	DEPARTMENT OF TRANSPORT	22/10/2025	1,150.95
DD7782.8	DEPARTMENT OF TRANSPORT	23/10/2025	1,955.60
DD7782.9	DEPARTMENT OF TRANSPORT	27/10/2025	1,283.10
DD7782.10	DEPARTMENT OF TRANSPORT	24/10/2025	31.65
DD7782.11	DEPARTMENT OF TRANSPORT	28/10/2025	9,311.15
DD7782.12	DEPARTMENT OF TRANSPORT	03/10/2025	8,021.25
DD7782.13	DEPARTMENT OF TRANSPORT	29/10/2025	3,886.25
DD7782.14	DEPARTMENT OF TRANSPORT	30/10/2025	363.15
DD7782.15	DEPARTMENT OF TRANSPORT	31/10/2025	320.50
DD7782.18	DEPARTMENT OF TRANSPORT	06/10/2025	2,348.60
DD7782.19	DEPARTMENT OF TRANSPORT	07/10/2025	1,118.70
DD7782.20	DEPARTMENT OF TRANSPORT	08/10/2025	1,421.00
DD7782.21	DEPARTMENT OF TRANSPORT	09/10/2025	6,277.90

SHIRE OF GNOWANGERUP
LIST OF PAYMENTS - OCTOBER 2025

CHQ/EFT	NAME	DATE	AMOUNT
DD7782.22	DEPARTMENT OF TRANSPORT	10/10/2025	1,841.20
DD7782.23	DEPARTMENT OF TRANSPORT	13/10/2025	13,431.25
DD7782.24	DEPARTMENT OF TRANSPORT	14/10/2025	51,752.95
EFT23071	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	31/10/2025	44.00
EFT23072	DJ LEMIN PAINTING SERVICES	31/10/2025	330.00
EFT23022	EDGE PLANNING & PROPERTY	14/10/2025	11,000.00
EFT22939	EVERJAZZ PTY LTD	02/10/2025	100.10
DD7780.1	FINRENT PTY LTD	10/10/2025	320.99
DD7724.2	FORMULAE 1 PTY LTD SUPER FUND	08/10/2025	377.20
DD7752.2	FORMULAE 1 PTY LTD SUPERANNUATION FUND	22/10/2025	377.20
EFT22948	FULTON HOGAN INDUSTRIES WA	02/10/2025	25,480.95
EFT23023	FWR PTY LTD	14/10/2025	51,348.00
EFT22981	G & M DETERGENTS	07/10/2025	2,300.00
EFT23073	GALLERY WORKS	31/10/2025	290.00
EFT23074	GATEWAY PRINTING	31/10/2025	930.60
EFT22982	GEORGINA WEBB	07/10/2025	1,575.00
EFT23024	GEORGINA WEBB	14/10/2025	696.39
EFT23075	GEORGINA WEBB	31/10/2025	6,337.50
EFT22983	GNOWANGERUP COMMUNITY RESOURCE CENTRE	07/10/2025	5,321.04
EFT23025	GNOWANGERUP COMMUNITY RESOURCE CENTRE	14/10/2025	1,961.72
EFT22984	GNOWANGERUP FAMILY SUPPORT ASSOC INC	07/10/2025	1,595.00
EFT23076	GNOWANGERUP FAMILY SUPPORT ASSOC INC	31/10/2025	67.00
EFT22985***	GNOWANGERUP FUEL SUPPLIES (breakdown see below)	07/10/2025	1,112.80
EFT23026***	GNOWANGERUP FUEL SUPPLIES	14/10/2025	204.38
EFT23077	GNOWANGERUP FUEL SUPPLIES	22/10/2025	49,710.00
EFT23078	GNOWANGERUP IGA	31/10/2025	439.63
EFT23079	GNOWANGERUP TYRE SERVICE	31/10/2025	412.00
EFT22949	GNP HARDWARE	02/10/2025	51.87
EFT22986	GNP HARDWARE	07/10/2025	61.00
EFT23004	GNP HARDWARE	07/10/2025	56.50
EFT23027	GNP HARDWARE	14/10/2025	263.10
EFT23080	GNP HARDWARE	31/10/2025	258.75
DD7714.1***	GREAT SOUTHERN FUEL SUPPLIES (breakdown see below)	07/10/2025	48.86
EFT22950	GREAT SOUTHERN TOYOTA	02/10/2025	390.00
EFT23028	HACER PTY LTD T/A SMITH CONSTRUCTIONS WA	14/10/2025	2,205.73
EFT23081	HERSEYS SAFETY PTY LTD	31/10/2025	701.98
EFT22987	HILAM ARCHITECTS PTY LTD	07/10/2025	2,200.00
EFT23082	HILAM ARCHITECTS PTY LTD	31/10/2025	1,100.00
DD7724.4	HOST PLUS SUPERANNUATION FUND	08/10/2025	329.42
DD7752.6	HOST PLUS SUPERANNUATION FUND	22/10/2025	345.21
DD7703.1	HOUSING AUTHORITY	02/10/2025	49.25
DD7718.1	HOUSING AUTHORITY	03/10/2025	610.00
DD7736.1	HOUSING AUTHORITY	10/10/2025	210.00
DD7742.1	HOUSING AUTHORITY	17/10/2025	610.00
DD7760.1	HOUSING AUTHORITY	24/10/2025	210.00
DD7773.1	HOUSING AUTHORITY	31/10/2025	610.00
DD7724.3	HUB 24 SUPER FUND	08/10/2025	225.27
DD7752.4	HUB 24 SUPER FUND	22/10/2025	151.93
EFT23029	I SWEEP TOWN & COUNTRY	14/10/2025	4,255.90
EFT23083	IDLE TIMING	31/10/2025	3,217.50
EFT22951	INDIJI FLORA	02/10/2025	4,400.00
EFT23084	INDIJI FLORA	31/10/2025	56,529.00
EFT22988	IPWEA NATIONAL OFFICE	07/10/2025	1,980.00

SHIRE OF GNOWANGERUP
LIST OF PAYMENTS - OCTOBER 2025

CHQ/EFT	NAME	DATE	AMOUNT
EFT23030	JERRAMUNGUP ELECTRICAL SERVICE	14/10/2025	448.80
EFT22989	JP & MJ BYRNE CONTRACT FENCING	07/10/2025	870.00
EFT22990	LG CONSULTING SOLUTIONS	07/10/2025	3,440.64
EFT23085	LGC TRAFFIC MANAGMENT	31/10/2025	286.00
EFT23086	LGISWA	31/10/2025	183,653.91
EFT23011	LGRCEU	09/10/2025	144.00
EFT23057	LGRCEU	23/10/2025	144.00
EFT22940	LIVINGSTON MEDICAL	02/10/2025	23,466.67
EFT22952	LO-GO APPOINTMENTS	02/10/2025	2,997.23
EFT22991	LO-GO APPOINTMENTS	07/10/2025	1,764.75
EFT23031	LO-GO APPOINTMENTS	14/10/2025	2,537.91
EFT23087	LO-GO APPOINTMENTS	31/10/2025	10,842.80
EFT22953	MCLEODS LAWYERS PTY LTD	02/10/2025	677.64
EFT23088	MEDELECT	31/10/2025	675.95
EFT22992	MESSAGEMEDIA	07/10/2025	256.83
EFT22993	METRO TRAFFIC PLANNING PTY LTD	07/10/2025	935.00
EFT22994	MOORE AUSTRALIA (WA) PTY LTD	07/10/2025	3,025.00
EFT23089	MOORE AUSTRALIA (WA) PTY LTD	31/10/2025	20,792.28
EFT23005	MOUNT BARKER HIRE & GAS	07/10/2025	1,645.65
EFT23090	MT BARKER EXPRESS FREIGHT PTY LTD	31/10/2025	1,760.00
EFT23006	MT TRIO PARK	07/10/2025	417.00
EFT23032	MT TRIO PARK	14/10/2025	46.00
EFT23091	MT TRIO PARK	31/10/2025	130.00
EFT23033	NEAH STEWART	14/10/2025	173.70
EFT23092	NEAH STEWART	31/10/2025	104.60
EFT23093	NEWMAN'S CONCRETE	31/10/2025	1,403.60
EFT23094	NICHOLLS BUS AND COACH SERVICE PTY LTD	31/10/2025	1,760.00
EFT23095	OCE MANAGEMENT	31/10/2025	866.00
EFT22954	OFFICEWORKS	02/10/2025	280.00
EFT23034	OFFICEWORKS	14/10/2025	1,506.80
EFT23096	OFFICEWORKS	31/10/2025	721.30
EFT22995	ONGERUP FARM SUPPLIES	07/10/2025	30.75
EFT23035	ONGERUP FARM SUPPLIES	14/10/2025	200.00
EFT22955	ONGERUP TYRES & AUTOMOTIVE	02/10/2025	4,807.50
EFT23036	ONGERUP TYRES & AUTOMOTIVE	14/10/2025	240.00
EFT23097	ONGERUP TYRES & AUTOMOTIVE	31/10/2025	172.00
DD7724.5	PANORAMA SUPERANNUATION FUND	08/10/2025	632.69
DD7752.7	PANORAMA SUPERANNUATION FUND	22/10/2025	424.57
EFT23098	PATRICK BOERE PHOTOGRAPHY	31/10/2025	1,265.00
EFT22996	PENNY MAREE WELLS	07/10/2025	278.10
EFT23099	PENNY MAREE WELLS	31/10/2025	214.23
EFT23037	PLASTICS PLUS	14/10/2025	769.89
EFT23038	POOL ROBOTICS PERTH	14/10/2025	2,238.50
EFT23100	POWER HOUSE SIGNS PTY LTD FOR THE QUARTERMAINE FAMILY TRUST T/A RAY FORD SIGNS	31/10/2025	7,484.40
EFT23101	PUBLIC LIBRARIES WESTERN AUSTRALIA INC.	31/10/2025	300.00
EFT23007	QHSE INTEGRATED SOLUTIONS PTY LTD	07/10/2025	603.90
EFT23102	REMOTE AG SOLTIONS	31/10/2025	1,250.00
DD7724.13	REST SUPERANNUATION	08/10/2025	81.85
DD7752.14	REST SUPERANNUATION	22/10/2025	90.03
EFT23103	RETRAVISION ALBANY	31/10/2025	137.00
EFT23039	ROAST AND BREW	14/10/2025	925.00
EFT23104	ROAST AND BREW	31/10/2025	29.00
EFT23105	RORY JASON MURRAY	31/10/2025	1,132.32

SHIRE OF GNOWANGERUP
LIST OF PAYMENTS - OCTOBER 2025

CHQ/EFT	NAME	DATE	AMOUNT
EFT22956	SCAVENGER SUPPLIES PTY LTD	02/10/2025	449.48
EFT22957	SETTLEMENT SERVICES INTERNATIONAL LTD (SSI)	02/10/2025	932.62
EFT23106	SETTLEMENT SERVICES INTERNATIONAL LTD (SSI)	31/10/2025	11,000.00
EFT22997	SHIRE OF BROOMEHILL-TAMBELLUP	07/10/2025	900.00
EFT23040	SHIRE OF BROOMEHILL-TAMBELLUP	14/10/2025	994.76
EFT23041	SHIRE OF CRANBROOK	14/10/2025	3,592.36
EFT22958	SHIRE OF JERRAMUNGUP	02/10/2025	250.00
EFT23042	SHIRE OF JERRAMUNGUP	14/10/2025	14,313.67
EFT23107	SHIRE OF JERRAMUNGUP	31/10/2025	250.00
EFT22959	SOAPS ON STONE	02/10/2025	288.00
EFT23043	SOAPS ON STONE	14/10/2025	288.00
EFT23108	SOAPS ON STONE	31/10/2025	312.00
EFT22998	SOLUTIONS IT	07/10/2025	759.85
EFT23044	SOLUTIONS IT	14/10/2025	6,109.26
EFT23109	SOPHIE WINTER	31/10/2025	87.00
EFT22999	SOS OFFICE EQUIPMENT	07/10/2025	377.78
EFT23008	SOUTHERN SITE HIRE	07/10/2025	4,224.00
DD7703.2	ST JOHN AMBULANCE GNOWANGERUP	02/10/2025	360.00
EFT22960	STAMP STORE	02/10/2025	53.50
EFT22961	STUART FRASER DRUMMOND	02/10/2025	566.08
EFT23045	STUART FRASER DRUMMOND	14/10/2025	119.31
EFT23110	STUART FRASER DRUMMOND	31/10/2025	198.44
DD7718.2	SYNERGY	03/10/2025	293.93
DD7719.1	SYNERGY	06/10/2025	2,033.63
DD7727.1	SYNERGY	07/10/2025	745.44
DD7730.2	SYNERGY	14/10/2025	1,083.75
DD7735.1	SYNERGY	08/10/2025	171.11
DD7736.2	SYNERGY	10/10/2025	1,161.88
DD7737.1	SYNERGY	13/10/2025	658.12
DD7739.1	SYNERGY	14/10/2025	94.52
DD7746.1	SYNERGY	20/10/2025	58.30
DD7760.2	SYNERGY	24/10/2025	4,127.21
DD7771.1	SYNERGY	28/10/2025	683.89
EFT23046	TAKO PRINT	14/10/2025	328.90
EFT22962	TEAM GLOBAL EXPRESS PTY LTD	02/10/2025	506.65
EFT23111	TEAM GLOBAL EXPRESS PTY LTD	31/10/2025	1,334.96
DD7703.3	TELSTRA	02/10/2025	1,218.00
DD7730.3	TELSTRA	14/10/2025	50.00
DD7755.1	TELSTRA	24/10/2025	1,460.50
EFT23047	THE FABRIC PRINTER	14/10/2025	324.72
EFT23112	THE LITERATURE CENTRE INC	31/10/2025	1,369.99
EFT22941	THE PITCHERS FAMILY TRUST	02/10/2025	925.00
EFT23048	THE RUSTIC CHICKEN	14/10/2025	60.99
EFT23113	THE RUSTIC CHICKEN	31/10/2025	40.00
DD7724.12	THE TRUSTEE FOR MLC SUPER FUND	08/10/2025	71.28
DD7752.13	THE TRUSTEE FOR MLC SUPER FUND	22/10/2025	103.68
EFT23000	THE WOOLY SHEEP CAFE & GIFT SHOP	07/10/2025	140.00
EFT23114	THE WOOLY SHEEP CAFE & GIFT SHOP	31/10/2025	130.00
EFT23115	THOMAS GORMAN	31/10/2025	8,000.00
EFT23116	TRUCK CENTRE WA PTY. LTD.	31/10/2025	5,580.36
DD7752.3	UNISUPER	22/10/2025	2,095.50
EFT23117	VEOLIA WATER OPERATIONS PTY LTD	31/10/2025	22,591.25
EFT22963	WA CONTRACT RANGER SERVICES	02/10/2025	2,079.00
EFT23118	WA CONTRACT RANGER SERVICES	31/10/2025	2,079.00

SHIRE OF GNOWANGERUP
LIST OF PAYMENTS - OCTOBER 2025

CHQ/EFT	NAME	DATE	AMOUNT
EFT22964	WA SAFETY TAPE & MESH	02/10/2025	415.00
DD7765.1	WA TREASURY CORPORATION	28/10/2025	7,708.21
DD7724.7	WALGS PLAN	08/10/2025	151.61
EFT22965	WANSLEA LIMITED	02/10/2025	1,000.00
EFT23049	WARREN BLACKWOOD WASTE	14/10/2025	9,251.10
DD7708.1	WATER CORPORATION	01/10/2025	1,236.01
DD7718.3	WATER CORPORATION	03/10/2025	1,248.31
DD7719.2	WATER CORPORATION	06/10/2025	161.61
DD7735.2	WATER CORPORATION	08/10/2025	2,403.23
DD7724.10	WEALTH PERSONAL SUPER AND PENSION FUND	08/10/2025	2,099.53
DD7752.11	WEALTH PERSONAL SUPER AND PENSION FUND	22/10/2025	2,132.17
EFT22966	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	02/10/2025	275.00
EFT23001	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	07/10/2025	129.98
EFT23050	WESTRAC EQUIPMENT PTY LTD	14/10/2025	3,535.47
EFT23051	WURTH AUSTRALIA PTY LTD	14/10/2025	158.35
EFT23052	YONGERGNOW-ONGERUP COMMUNITY RESOURCE CENTRE	14/10/2025	17,600.00
EFT23054	ZM & PE HANCOCK PTY LTD ATF THE DE & HM HANCOCK FAMILY TRUST	22/10/2025	1,016.74
TOTAL			941,847.52

BENDIGO CORPORATE CREDIT CARD		
BCF	1/10/2025	\$ 239.96
Kmart	1/10/2025	\$ 198.50
Pan Pacific	2/10/2025	\$ 40.00
Kmart - part refund of order	2/10/2025	-\$ 112.00
BUNNINGS	3/10/2025	\$ 36.42
DAN MURPHYS	4/10/2025	\$ 434.90
AMPOL	8/10/2025	\$ 63.43
TICKETS - IMPACT CO	9/10/2025	\$ 156.65
TICKETS - IMPACT CO	9/10/2025	\$ 156.65
TICKETS - IMPACT CO	9/10/2025	\$ 156.65
STARLINK	10/10/2025	\$ 139.00
DEPARTMENT OF BIODIVERSITY	16/10/2025	\$ 3,598.00
EG GROUP	21/10/2025	\$ 81.79
AMPOL	22/10/2025	\$ 88.27
FACEBOOK	25/10/2025	\$ 30.00
INTERNATIONAL BANK FEES	25/10/2025	\$ 0.90
STARLINK	25/10/2025	\$ 139.00
AMPOL	26/10/2025	\$ 49.10
FACEBOOK	27/10/2025	\$ 33.00
INTERNATIONAL BANK FEES	27/10/2025	\$ 0.99
HARVEY NORMAN	30/10/2025	\$ 263.95
BANK FEES	30/10/2025	\$ 4.00
TOTAL		
\$ 5,799.16		

EFT22985***	GNOWANGERUP FUEL SUPPLIES: BREAKDOWN OF CARD USAGE		
EFT23026***			
Card 118 – GN.00	CHIEF EXECUTIVE OFFICER		\$ 165.51
Card 119 – GN.001	DEPUTY CHIEF EXECUTIVE OFFICER		

SHIRE OF GNOWANGERUP
LIST OF PAYMENTS - OCTOBER 2025

CHQ/EFT	NAME	DATE	AMOUNT
Card 120 – GN.002	POOL VEHICLE		\$ 159.72
Card 612 1IHK617	COMMUNITY & ECONOMIC DEVELOPMENT MANAGER		
Card 120 - GN.006	DR VEHICLE		
Card 121 – BFB1	BUSHFIRE BRIGADE		
Card 122 – BFB2	BUSHFIRE BRIGADE		
Card 123 – P6000	DEPOT - SMALL PLANT		\$ 60.12
Card 124 – A6000	ADMIN OFFICE ADDITIONAL CARD		
CARD - PAJERO	COMMUNITY & ECONOMIC DEVELOPMENT MANAGER		\$ 323.14
Card 410 - Depot	DEPOT ADDITIONAL CARD		
Card 67 - GNOSES	TRUCK		
Card 68 - GNOSES	UTE		\$ 278.35
Card 69 - GNOSES	ULP		\$ 125.96
		TOTAL	\$ 1,112.80

DD7714.1***	GREAT SOUTHERN FUEL SUPPLIES: BREAKDOWN OF CARD USAGE		
P5016	BORDEN BUSHFIRE TRUCK		\$ 48.86
		TOTAL	\$ 48.86

11.9	OCTOBER 2025 MONTHLY FINANCIAL STATEMENTS
Location:	Shire of Gnowangerup
Proponent:	N/A
Date of Report:	10 November 2025
Business Unit:	Corporate and Community Services
Responsible Officer:	Thomas Gorman – Deputy Chief Executive Officer
Author:	Stephanie Karafilis - SFO
Disclosure of Interest:	Nil

ATTACHMENTS

Monthly Financial Report ending 31st October 2025

PURPOSE OF THE REPORT

For Council to receive the August Monthly Financial Report for the period of 01/10/2025 to 31/10/2025.

BACKGROUND

Regulation 34 & 35 of the *Local Government (Financial Management) Regulations 1996* require a monthly statement of financial activity, monthly statement of financial position and explanation of material variance to be presented to Council.

The report must be presented at an ordinary meeting of council within two months after the end of the month to which the statement relates. Regulations prescribe the information to be contained in the report.

The Monthly Financial Report has been compiled to comply with the *Local Government (Financial Management) Regulations 1995*, associated regulations, and to the extent they are not inconsistent with the *Local Government (Financial Management) Regulations 1995* and the Australian Accounting Standards.

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, Council has adopted on 30th July 2025 the annual material variance threshold of \$10,000 or 10% for reporting budget variances within monthly financial reporting for the 2025/26 financial year.

COMMENTS

The Monthly Financial Report for the period ending 30 September 2025 is attached to include the following as required by legislation:

- Statement of Financial Activity
- Statement of Financial Position
- Note 1 – Basis for Preparation and Significant Accounting Policies
- Note 2 - Statement of Financial Activity Information; and
- Note 3 – Explanation of Material Variances.

CONSULTATION

Nil

LEGAL AND STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulations 1996

Financial activity statement required each month (Act s.6.4)

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month (the relevant month in the following detail –
 - (a) Annual budget estimates, considering any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) Budget estimates to the end of the relevant month; and
 - (c) Actual amounts of expenditure, revenue, and income to the end of the relevant month; and
 - (d) Material variance between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the relevant month and a note containing a summary explaining composition of the net current assets.
- (4) A statement of financial activity, and any accompanying documents referred to in sub regulation (2), are to be –
 - (a) presented at an ordinary meeting of council within 2 months after the end of the relevant month; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS, to be used in statements of financial activity for reporting material variances.

35 Financial position statement required each month

- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month and –
 - (a) The financial position of the local government as at the last day of the previous financial year; or
 - (b) If the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
- (2) A statement of financial position must be –
 - (a) Presented at an ordinary meeting of council within 2 months of the end of the previous month; and
 - (b) Recorded in the minutes of meeting at which it is presented.

POLICY IMPLICATIONS

There is no known policy implications associated with this item.

FINANCIAL IMPLICATIONS

The presentation of these monthly financial reports provides Council with regular updates regarding the status of the financial position and assists to comply with the *Local Government Act 1995* and associated regulations.

STRATEGIC IMPLICATIONS

Strategic Community Plan

Theme: Our Organisation

Community Priority:

Forward planning and implementation of plans to achieve strategic priorities.

Action: Performance against commitments made.

STRATEGIC RISK MANAGEMENT CONSIDERATIONS:

This item has been evaluated against the current Council approved Risk Management Register.

Risk description	Not to endorse the officer's recommendation
Primary Strategic Risk Category	Financial Sustainability
Primary Strategic Risk Category Description	Inability to maintain service and infrastructure levels for the Shire
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Catastrophic
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Unlikely

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

CONCLUSION

The presentation of the Monthly Financial Statements is a legislative requirement that is presented as a standard item in the Ordinary Council Meeting (OCM) Agenda.

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION

MOVED: Cr R O'Meehan

SECONDED: Cr R Miniter

1125.12 That Council:

Receives the Monthly Financial Statements for the month of October 2025.

UNANIMOUSLY CARRIED BY: 6/0

FOR: Cr K O'Keeffe, Cr R Miniter, Cr P Callaghan, Cr M Creagh, Cr R O'Meehan, Cr R Kiddle

AGAINST: NIL

7 November 2025

David Nicholson
Chief Executive Officer
Shire of Gnowangerup
28 Yougenup Road
GNOWANGERUP WA 6335

Dear David

COMPILATION REPORT TO SHIRE OF GNOWANGERUP

We have compiled the accompanying special purpose financial report of Shire of Gnowangerup which comprise the statement of financial position as at 31 October 2025, the statement of financial activity, notes providing statement of financial activity supporting information, explanation of material variances for the year then ended and a summary of material accounting policy information. These have been prepared in accordance with *Local Government Act 1995* and associated regulations as described in Note 1 to the financial report. The specific purpose for which the special purpose financial statements have been prepared is also set out in Note 1 of the financial report. We have provided the supplementary information of Shire of Gnowangerup as at 31 October 2025 and for the period then ended based on the records of the Shire of Gnowangerup.

THE RESPONSIBILITY OF SHIRE OF GNOWANGERUP

The CEO of Shire of Gnowangerup is solely responsible for information contained in the special purpose financial report and supplementary information, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial report was prepared.

OUR RESPONSIBILITY

On the basis of information provided by Shire of Gnowangerup we have compiled the accompanying special purpose financial report in accordance with the requirements of *APES 315 Compilation of Financial Information* and the *Local Government Act 1995*, associated regulations and to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial report except for the matters of non-compliance with the basis of preparation identified with Note 1 of the financial report. We have complied with the relevant ethical requirements of *APES 110 Code of Ethics for Professional Accountants*.

Supplementary information attached to the financial report has been extracted from the records of Shire of Gnowangerup and information presented in the special purpose financial report.

ASSURANCE DISCLAIMER

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial report was compiled exclusively for the benefit of Shire of Gnowangerup who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, the special purpose financial report may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial report.

NOTE REGARDING BASIS OF PREPARATION

We draw attention to Note 1 to the financial report where matters of non-compliance with the basis of preparation have been detailed. Supplementary information is provided for management information purposes and does not comply with the disclosure requirements of the Australian Accounting Standards.



Russell Barnes
Director
Moore Australia (WA) Pty Ltd

SHIRE OF GNOWANGERUP
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 October 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF GNOWANGERUP
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

Note	Amended Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var. %	
	\$	\$	\$	\$	%		
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	5,343,961	5,343,961	5,346,893	2,932	0.05%	▲	
Grants, subsidies and contributions	1,778,687	337,996	451,405	113,409	33.55%	▲	
Fees and charges	499,566	242,814	270,899	28,085	11.57%	▲	
Interest revenue	173,930	57,800	78,921	21,121	36.54%	▲	
Other revenue	64,690	21,548	32,814	11,266	52.28%	▲	
Profit on asset disposals	63,217	0	0	0	0.00%		
	7,924,051	6,004,119	6,180,932	176,813	2.94%		
Expenditure from operating activities							
Employee costs	(4,190,858)	(1,402,169)	(1,147,669)	254,500	18.15%	▲	
Materials and contracts	(3,960,459)	(1,332,284)	(1,070,166)	262,118	19.67%	▲	
Utility charges	(182,449)	(49,633)	(47,093)	2,540	5.12%		
Depreciation	(4,248,904)	(1,416,184)	(1,541,805)	(125,621)	(8.87%)	▼	
Finance costs	(59,340)	(1,735)	(454)	1,281	73.83%	▲	
Insurance	(242,674)	(242,674)	(333,811)	(91,137)	(37.56%)	▼	
Other expenditure	(378,520)	(85,924)	(74,945)	10,979	12.78%	▲	
Loss on asset disposals	(14,250)	0	0	0	0.00%		
	(13,277,454)	(4,530,603)	(4,215,943)	314,660	6.95%		
Non cash amounts excluded from operating activities							
Amount attributable to operating activities	2(c)	4,199,937	1,416,184	1,541,805	125,621	8.87%	
		(1,153,466)	2,889,700	3,506,794	617,094	21.35%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	3,036,410	83,680	242,850	159,170	190.21%	▲	
Proceeds from disposal of assets	146,100	0	0	0	0.00%		
Proceeds from financial assets at amortised cost - self supporting loans	15,183	7,568	7,568	0	0.00%		
	3,197,693	91,248	250,418	159,170	174.44%		
Outflows from investing activities							
Payments for property, plant and equipment	(3,685,352)	(1,286,779)	(261,012)	1,025,767	79.72%	▲	
Payments for construction of infrastructure	(3,933,456)	(719,556)	(233,066)	486,490	67.61%	▲	
	(7,618,808)	(2,006,335)	(494,078)	1,512,257	75.37%		
Non-cash amounts excluded from investing activities							
Amount attributable to investing activities	2(d)	0	0	(199,749)	(199,749)	0.00%	
		(4,421,115)	(1,915,087)	(443,409)	1,471,678	76.85%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new borrowings	2,020,000	0	0	0	0.00%		
Transfer from reserves	180,847	0	0	0	0.00%		
	2,200,847	0	0	0	0.00%		
Outflows from financing activities							
Payments for principal portion of lease liabilities	(409)	(406)	(406)	0	0.00%		
Repayment of borrowings	(133,225)	(27,825)	(27,825)	0	0.00%		
Transfer to reserves	(184,108)	(2,910)	(2,910)	0	0.00%		
	(317,742)	(31,141)	(31,141)	0	0.00%		
Amount attributable to financing activities		1,883,105	(31,141)	(31,141)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year							
Amount attributable to operating activities	2(a)	3,691,476	3,691,476	3,365,121	(326,355)	(8.84%)	
Amount attributable to investing activities		(1,153,466)	2,889,700	3,506,794	617,094	21.35%	
Amount attributable to financing activities		(4,421,115)	(1,915,087)	(443,409)	1,471,678	76.85%	
Surplus or deficit after imposition of general rates		1,883,105	(31,141)	(31,141)	0	0.00%	
		0	4,634,948	6,397,365	1,762,417	38.02%	

KEY INFORMATION

- ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
- ▲ Indicates a variance with a positive impact on the financial position.
- ▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF GNOWANGERUP
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 OCTOBER 2025

	Actual 30 June 2025	Actual as at 31 October 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	7,599,442	9,560,566
Trade and other receivables	308,728	1,515,476
Other financial assets	15,184	7,616
Inventories	21,307	47,945
Contract assets	109,277	309,026
Other assets	39,213	0
TOTAL CURRENT ASSETS	8,093,151	11,440,629
NON-CURRENT ASSETS		
Trade and other receivables	135,150	135,150
Other financial assets	87,281	87,281
Property, plant and equipment	32,986,789	32,834,210
Infrastructure	136,755,667	135,860,519
TOTAL NON-CURRENT ASSETS	169,964,887	168,917,160
TOTAL ASSETS	178,058,038	180,357,789
CURRENT LIABILITIES		
Trade and other payables	440,348	313,395
Other liabilities	965,314	1,212,410
Lease liabilities	409	3
Borrowings	102,088	74,263
Employee related provisions	332,440	332,440
TOTAL CURRENT LIABILITIES	1,840,599	1,932,511
NON-CURRENT LIABILITIES		
Borrowings	222,599	222,599
Employee related provisions	44,892	44,892
TOTAL NON-CURRENT LIABILITIES	267,491	267,491
TOTAL LIABILITIES	2,108,090	2,200,002
NET ASSETS	175,949,948	178,157,787
EQUITY		
Retained surplus	42,170,395	44,375,324
Reserve accounts	2,974,744	2,977,654
Revaluation surplus	130,804,809	130,804,809
TOTAL EQUITY	175,949,948	178,157,787

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF GNOWANGERUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 06 November 2025

Matters of non-compliance with Basis of Preparation

1. Balances as at 30 June 2025 have not been audited and may be subject to change.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Estimation uncertainties and judgements made in relation to lease

SHIRE OF GNOWANGERUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Note	Amended		Actual as at 31 October 2025
	Budget Opening 1 July 2025	Actual as at 30 June 2025	
Current assets			
Cash and cash equivalents	\$ 7,599,442	\$ 7,599,442	\$ 9,560,566
Trade and other receivables	700,879	308,728	1,515,476
Other financial assets	15,183	15,184	7,616
Inventories	23,210	21,307	47,945
Contract assets	148,133	109,277	309,026
Other assets	0	39,213	0
	8,486,847	8,093,151	11,440,629
Less: current liabilities			
Trade and other payables	(363,389)	(440,348)	(313,395)
Other liabilities	(1,063,508)	(965,314)	(1,212,410)
Lease liabilities	(409)	(409)	(3)
Borrowings	(102,089)	(102,088)	(74,263)
Employee related provisions	(323,626)	(332,440)	(332,440)
Other provisions	(54,921)	0	0
	(1,907,942)	(1,840,599)	(1,932,511)
Net current assets		6,578,905	6,252,552
Less: Total adjustments to net current assets	2(b)	(2,887,429)	(2,887,431)
Closing funding surplus / (deficit)		3,691,476	3,365,121
			6,397,365

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets

Less: Reserve accounts	(2,974,744)	(2,974,744)	(2,977,654)
Less: Financial assets at amortised cost - self supporting loans	(15,183)	(15,184)	(7,616)
Less: Current assets reconciling items			
- Non cash movement in contract asset	0	0	(199,749)
Add: Current liabilities not expected to be cleared at the end of the year	409	409	3
- Current portion of lease liabilities	102,089	102,088	74,263
- Current portion of borrowings			
Total adjustments to net current assets	2(a)	(2,887,429)	(2,887,431)
			(3,110,753)

	Amended	YTD	YTD Actual 31 October 2025
	Budget Estimates 30 June 2026	Budget Estimates 31 October 2025	
	\$	\$	\$

(c) Non-cash amounts excluded from operating activities

Adjustments to operating activities

Less: Profit on asset disposals	(63,217)	0	0
Add: Loss on asset disposals	14,250	0	0
Add: Depreciation	4,248,904	1,416,184	1,541,805
Total non-cash amounts excluded from operating activities	4,199,937	1,416,184	1,541,805

(d) Non-cash amounts excluded from investing activities

Adjustments to investing activities

Non cash capital grant, subsidies and contributions	0	0	(199,749)
Total non-cash amounts excluded from investing activities	0	0	(199,749)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF GNOWANGERUP
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$20,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %
	\$	%
Revenue from operating activities		
Grants, subsidies and contributions		
Wild Gravel sponsorships raised.	113,409	33.55% ▲
Grants Commission funding received lower than YTD budget.	28,085	Timing Timing 11.57% ▲
Fees and charges		
No revenue received for the Long Table Lunch, School Mowing contract and swimming pool.	21,121	Permanent Timing 36.54% ▲
Refuse and recycling received higher than budget.	11,266	Permanent Timing 52.28% ▲
One and Two Bedroom chalet rental received higher than YTD budget.		
Interest revenue		
Interest on rates instalments and reserve funds higher than budget.	254,500	18.15% ▲
Interest earnings on investment funds lower than YTD budget.	262,118	Permanent Timing 19.67% ▲
Other revenue		
Reimbursements for storm damages received.		
Fuel rebates received higher than YTD budget.		Permanent Timing
Expenditure from operating activities		
Employee costs		
Some employment positions are vacant.		
Materials and contracts		
Hazard reductions, Ongerup sewerage system, Borden parks and gardens, supervision and administration, governance and strategy YTD actual higher than YTD budget.		
Finance unit, strategy and governance, audit fees not yet received, recreations programs funded, road maintenance, private works and consulting expenses YTD actual lower than YTD budget.		Timing
Depreciation	(125,621)	(8.87%) ▼
Roads, footpaths and plant depreciation YTD depreciation higher than YTD budget.		Timing
Administration office building depreciation YTD actual lower than budget.	1,281	Timing 73.83% ▲
Finance costs		
Guarantee fee and interest payments.	(91,137)	(37.56%) ▼
Insurance		
Workers compensation premiums misposted to insurance instead of employee costs.	10,979	Timing 12.78% ▲
Other expenditure		
Donations and community grants YTD actual higher than YTD budget.	125,621	Timing 8.87% ▲
No expenditure for rates written off or NSPNRG contribution.		Timing
Non cash amounts excluded from operating activities		
Fixed asset depreciation.		
Inflows from investing activities		
Proceeds from capital grants, subsidies and contributions	159,170	190.21% ▲
Proceeds from capital grant relating to Aerodrome and the LRCI received earlier than budgeted.		Timing
Outflows from investing activities		
Payments for property, plant and equipment	1,025,767	79.72% ▲
Most building projects have not yet started, no expenditure has occurred.		Timing
Ongerup fire station and Quinn Street precinct development YTD actuals lower than YTD budget.		Timing
Purchase of Tag Trailer.		Permanent
Payments for construction of infrastructure	486,490	67.61% ▲
No budget for footbridge.		Permanent
R2R road works expenditure lower than YTD budget.		Timing
Some construction projects have not yet started, no expenditure has occurred.		Timing
Non-cash amounts excluded from investing activities	(199,749)	0.00% ▼
Surplus or deficit at the start of the financial year	(326,355)	(8.84%) ▼
Surplus or deficit after imposition of general rates	1,762,417	38.02% ▲

SHIRE OF GNOWANGERUP

SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF GNOWANGERUP
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)

	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$3.69 M	\$3.69 M	\$3.37 M	(\$0.33 M)
Closing	\$0.00 M	\$4.63 M	\$6.40 M	\$1.76 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	\$9.56 M	% of total
Unrestricted Cash	\$6.58 M	68.9%
Restricted Cash	\$2.98 M	31.1%

Refer to 3 - Cash and Financial Assets

Payables

	\$0.31 M	% Outstanding
Trade Payables	\$0.07 M	
0 to 30 Days		100.0%
Over 30 Days		0.0%
Over 90 Days		0.0%

Refer to 9 - Payables

Receivables

	\$0.10 M	% Collected
Rates Receivable	\$1.42 M	70.5%
Trade Receivable	\$0.10 M	% Outstanding
Over 30 Days		20.3%
Over 90 Days		16.9%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.15 M)	\$2.89 M	\$3.51 M	\$0.62 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	\$5.35 M	% Variance
YTD Budget	\$5.34 M	0.1%

Grants and Contributions

YTD Actual	\$0.45 M	% Variance
YTD Budget	\$0.34 M	33.6%

Refer to 13 - Grants and Contributions

Fees and Charges

YTD Actual	\$0.27 M	% Variance
YTD Budget	\$0.24 M	11.6%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$4.42 M)	(\$1.92 M)	(\$0.44 M)	\$1.47 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	\$0.00 M	%
Amended Budget	\$0.15 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition

YTD Actual	\$0.23 M	% Spent
Amended Budget	\$3.93 M	(94.1%)

Refer to 5 - Capital Acquisitions

Capital Grants

YTD Actual	\$0.24 M	% Received
Amended Budget	\$3.04 M	(92.0%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.88 M	(\$0.03 M)	(\$0.03 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings

Principal repayments	(\$0.03 M)
Interest expense	(\$0.00 M)
Principal due	\$0.30 M

Refer to 10 - Borrowings

Reserves

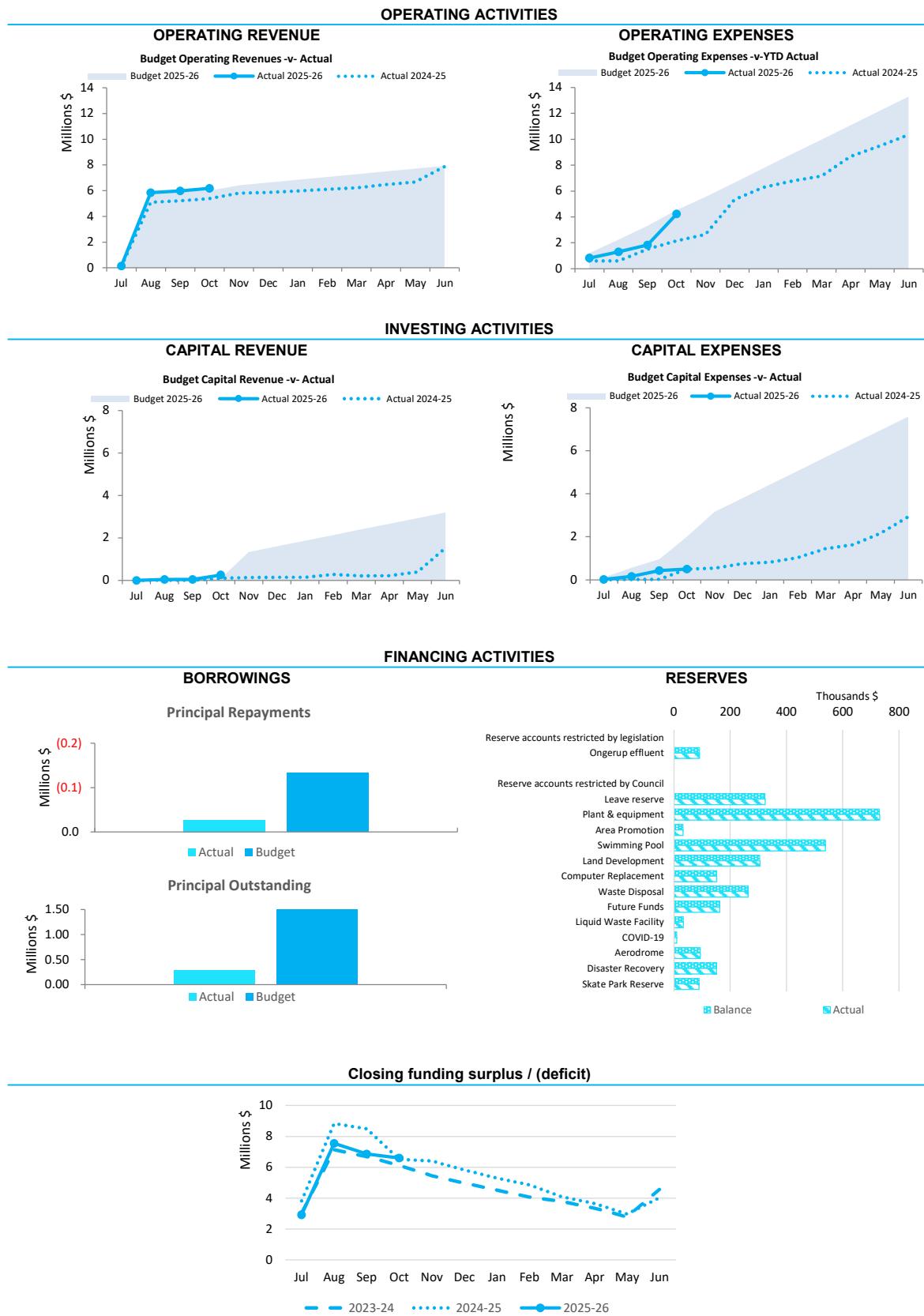
Reserves balance	\$2.98 M
Net Movement	\$0.00 M

Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF GNOWANGERUP
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

2 KEY INFORMATION - GRAPHICAL



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF GNOWANGERUP
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Institution	Interest Rate	Maturity Date
Municipal Fund Bank - Bendigo	Cash and cash equivalents	4,571,946	0	4,571,946	Bendigo	Variable	NA
Petty Cash	Cash and cash equivalents	661	0	661	Cash on hand	NA	NA
Reserve Fund Bank	Cash and cash equivalents	0	2,000,000	2,000,000	Bendigo	4.05%	Feb-26
Municipal Fund Bank - Investments	Cash and cash equivalents	1,010,305	0	1,010,305	Bendigo	4.00%	Jan-26
Municipal Fund Bank - Investments	Cash and cash equivalents	500,000	0	500,000	Bendigo	4.00%	Nov-25
Municipal Fund Bank - Investments	Cash and cash equivalents	500,000	0	500,000	Bendigo	4.00%	Jan-26
Reserve Fund Bank	Cash and cash equivalents	0	977,654	977,654	Bendigo	Variable	NA
Total		6,582,912	2,977,654	9,560,566			
Comprising							
Cash and cash equivalents		6,582,912	2,977,654	9,560,566			
		6,582,912	2,977,654	9,560,566			

KEY INFORMATION

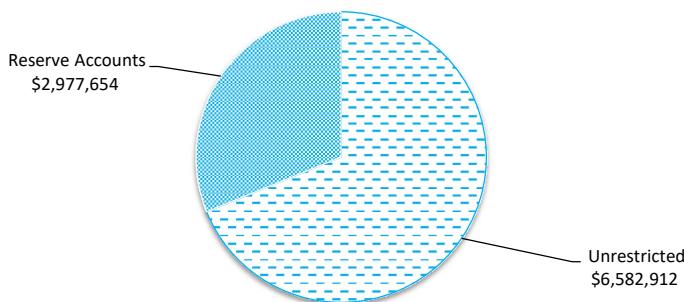
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



**SHIRE OF GNOWANGERUP
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025**

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation								
Ongerup effluent	90,425	0	(50,000)	40,425	90,425	88	0	90,513
Reserve accounts restricted by Council								
Leave reserve	323,658	0	0	323,658	323,658	317	0	323,975
Plant & equipment	730,114	0	0	730,114	730,114	714	0	730,828
Area Promotion	32,235	9,926	0	42,161	32,235	32	0	32,267
Swimming Pool	537,930	50,000	0	587,930	537,930	526	0	538,456
Land Development	304,918	74,182	0	379,100	304,918	298	0	305,216
Computer Replacement	152,111	50,000	(25,000)	177,111	152,111	149	0	152,260
Waste Disposal	263,818	0	(80,000)	183,818	263,818	258	0	264,076
Future Funds	162,637	0	0	162,637	162,637	159	0	162,796
Liquid Waste Facility	33,470	0	0	33,470	33,470	33	0	33,503
COVID-19	9,926	0	(9,926)	0	9,926	10	0	9,936
Aerodrome	93,040	0	(15,921)	77,119	93,040	91	0	93,131
Disaster Recovery	151,434	0	0	151,434	151,434	148	0	151,582
Skate Park Reserve	89,028	0	0	89,028	89,028	87	0	89,115
	2,974,744	184,108	(180,847)	2,978,005	2,974,744	2,910	0	2,977,654

5 CAPITAL ACQUISITIONS

Capital acquisitions	Amended			
	Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Land	110,000	36,664	12,530	(24,134)
Buildings	2,716,567	593,415	201,802	(391,613)
Furniture & Equipment	30,585	0	0	0
Plant & Equipment	828,200	656,700	46,680	(610,020)
Acquisition of property, plant and equipment	3,685,352	1,286,779	261,012	(1,025,767)
 Roads	3,487,924	628,256	223,065	(405,191)
Parks & Ovals	80,732	0	0	0
Sewerage Assets	50,000	50,000	0	(50,000)
Infrastructure - Solid Waste	80,000	0	0	0
Infrastructure - Aerodrome	100,800	16,300	0	(16,300)
Infrastructure - Other	134,000	25,000	10,001	(14,999)
Acquisition of infrastructure	3,933,456	719,556	233,066	(486,490)
 Total capital acquisitions	7,618,808	2,006,335	494,078	(1,512,257)
 Capital Acquisitions Funded By:				
Capital grants and contributions	3,036,410	83,680	242,850	159,170
Borrowings	2,020,000	0	0	0
Other (disposals & C/Fwd)	146,100	0	0	0
Reserve accounts				
Ongerup effluent	50,000	0	0	0
Computer Replacement	25,000	0	0	0
Waste Disposal	80,000	0	0	0
Aerodrome	15,921	0	0	0
Contribution - operations	2,245,377	1,922,655	251,228	(1,671,427)
Capital funding total	7,618,808	2,006,335	494,078	(1,512,257)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

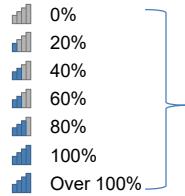
Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total
Level of completion indicators



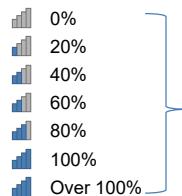
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Account Description	Amended				Variance (Under)/Over
	Current Budget	Year to Date Budget	Year to Date Actual		
Capital Expenditure					
Land					
23064 Quinn St Precinct Development (Capital)(Land)	110,000	36,664	12,530		(24,134)
Land Total	110,000	36,664	12,530		(24,134)
Buildings					
05044 ONG Fire Station (Capital)(Buildings - SP)	155,250	77,625	2,053		(75,572)
23094 25 McDonald St - Doctors House (Capital)(Build - Non-Sp)	50,000	50,000	0		(50,000)
31024 GNP Town Hall (Capital)(Buildings - SP)	193,847	193,847	199,749		5,902
39004 GNP Depot (Capital)(Buildings - SP)	134,970	0	0		0
46004 GNP Caravan Park Chalets (Capital)(Buildings - SP)	10,000	3,332	0		(3,332)
59040 Administration Centre (Capital)(Buildings - SP)	30,000	10,000	0		(10,000)
23074 Houses Cnr Quinn & Whithead (Capital)(Build - Non-Sp)	10,000	6,667	0		(6,667)
23104 Whitehead Road 3 4x2 (DIDO)	1,800,000	200,000	0		(200,000)
23114 GNP Transportable House at rear of McDonald St	220,000	24,444	0		(24,444)
58004 2 CECIL STREET - CAPITAL WORKS	75,000	15,000	0		(15,000)
50014 Economic Development Strategy	37,500	12,500	0		(12,500)
Buildings Total	2,716,567	593,415	201,802		(391,613)
Furniture & Equipment					
04004 COMPUTER EQUIPMENT & SOFTWARE	30,585	0	0		0
Furniture & Equipment Total	30,585	0	0		0
Plant & Equipment					
07074 Townsite Smiley speed signs	32,000	0	0		0
32054 Pool Heat Pump Replacement	27,500	27,500	0		(27,500)
32064 Pool Vacuum	20,000	20,000	0		(20,000)
32074 Pool Banner Mesh Fence	15,000	15,000	0		(15,000)
39104 Isuzu D-Max Crew Cab Ute (EMIA)	70,000	70,000	0		(70,000)
39114 Isuzu D-Max Space Cab (LH Construction)	52,600	52,600	0		(52,600)
39124 Isuzu D-Max Space Cab (Tech Officer)	52,600	52,600	0		(52,600)
40724 John Deere Backhoe	268,000	268,000	0		(268,000)
40734 Plant Trailer Low Loader	80,000	0	0		0
40744 Water Tank Slip On Unit	80,000	80,000	0		(80,000)
40754 Emulsion Sprayer and Trailer	16,000	16,000	0		(16,000)
40764 Cage Trailer	5,000	0	0		0
40774 Spray Trailer	8,500	0	0		0
50004 Vehicle (Com Econ Dev)	55,000	55,000	0		(55,000)
40364 Replace Truck GN007 (Capital)(P&E)	46,000	0	0		0
40684 Skid Steer Trailer (Capital)(P&E)	0	0	46,680		46,680
Plant & Equipment Total	828,200	656,700	46,680		(610,020)
Roads					
38004 RRG - Project Grant Works (Capital)(Inf Rds)	982,575	200,270	0		(200,270)
38014 R2R Grant Works (Capital)(Inf Rds)	425,438	220,438	20,831		(199,607)
38094 Council Funded Roads Program (Capital)(Inf Rds)	603,613	0	179,069		179,069
38104 Council Funded - Road Works (Capital)(Inf Rds)	26,298	26,298	23,165		(3,134)
38124 Secondary Freight Network Program (Capital)(Inf Rds)	1,450,000	181,250	0		(181,250)
Roads Total	3,487,924	628,256	223,065		(405,191)
Parks & Ovals					
33154 Weir Park Stage 1 (Capital)(Inf Parks)	15,000	0	0		0
33624 MAGITUP DAM RENEWALS	65,732	0	0		0
Parks & Ovals Total	80,732	0	0		0

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

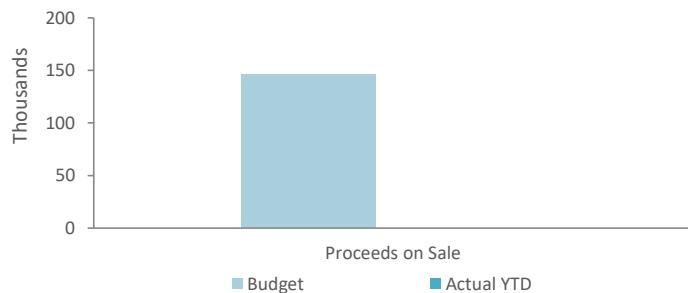


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Account Description	Amended			
	Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
Sewerage Assets				
26014 ONG Wast Water Ponds (Capital)(Inf Sew)	50,000	50,000	0	(50,000)
Sewerage Assets Total	50,000	50,000	0	(50,000)
Infrastructure - Solid Waste				
25044 GNP ONP BDN Waste Sites various upgrades	80,000	0	0	0
Infrastructure - Solid Waste Total	80,000	0	0	0
Infrastructure - Aerodrome				
43044 .Aerodrome - Water Tanks & Control Unit	32,600	16,300	0	(16,300)
43054 Aerodrome - Runway strip drainage	68,200	0	0	0
Infrastructure - Aerodrome Total	100,800	16,300	0	(16,300)
Infrastructure - Other				
33804 Other Rec & Sport (Capital)(Oth Inf)	0	0	10,001	10,001
38614 GNP Depot yard seal extension and drainage	20,000	0	0	0
38624 GNP Depot Wash Down Bay Improvements	20,000	0	0	0
38634 GNP Depot fuelsmart upgrade	27,000	0	0	0
38644 GNP Depot water standpipe	25,000	25,000	0	(25,000)
38604 Park Rd Footbridge (Capital)(Inf Oth)	42,000	0	0	0
Infrastructure - Other Total	134,000	25,000	10,001	(15,000)
Grand Total	7,618,808	2,006,335	494,078	(1,512,257)

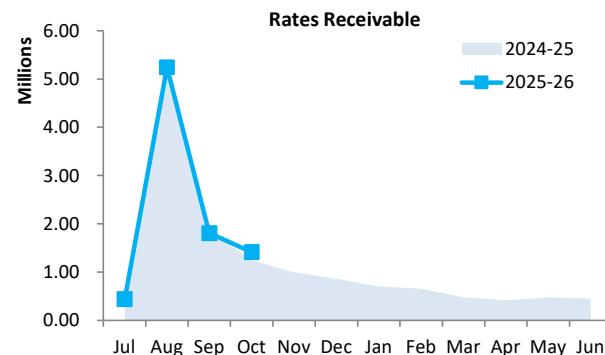
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
Plant and equipment									
43402	Isuzu D-Max 4WD Crew Cab Ute	24,123	32,000	7,877	0	0	0	0	0
43077	Isuzu D-Max 4WD Space Cab	15,594	33,000	17,406	0	0	0	0	0
43501	Isuzu D-Max 4WD Single Cab	10,999	20,600	9,601	0	0	0	0	0
42031	John Deere 315SJ Backhoe	24,005	10,000	0	(14,005)	0	0	0	0
42036	Road Roller Multipack	0	10,000	10,000	0	0	0	0	0
44071	Trailer 2009	0	500	500	0	0	0	0	0
44090	Spray Trailer 2009	500	2,000	1,500	0	0	0	0	0
44091	Emulsion Sprayer & Trailer	5,245	5,000	0	(245)	0	0	0	0
50122	Water tank 10500L	979	3,000	2,021	0	0	0	0	0
43206	Mitsubishi QF Pajero Sports GLX	15,688	30,000	14,312	0	0	0	0	0
		97,133	146,100	63,217	(14,250)	0	0	0	0



7 RECEIVABLES

Rates receivable	30 Jun 2025	31 Oct 2025
Opening arrears previous year	\$ 337,939	\$ 238,927
Levied this year	4,901,399	5,346,893
Less - collections to date	(4,768,339)	(3,938,297)
Gross rates collectable	470,999	1,647,523
Allowance for impairment of rates receivable	(232,072)	(232,072)
Net rates collectable	238,927	1,415,451
% Collected	91.0%	70.5%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(472)	27,647	160	1,000	5,777	34,112
Percentage	(1.4%)	81.0%	0.5%	2.9%	16.9%	
Balance per trial balance						
Trade receivables						34,112
Other receivables						4,300
GST receivable						61,613
Total receivables general outstanding						100,025

Amounts shown above include GST (where applicable)

KEY INFORMATION

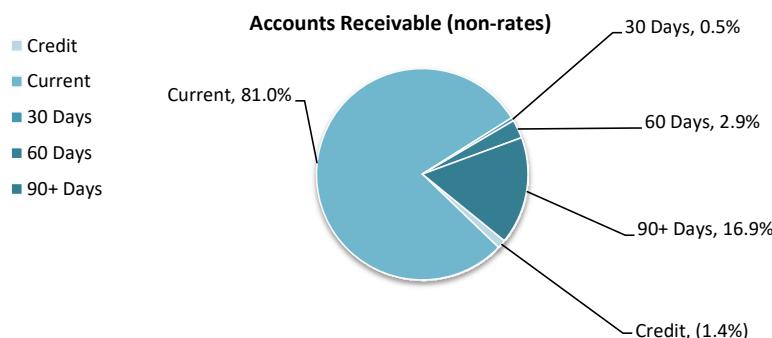
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 October 2025
Other current assets				
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	15,184	0	(7,568)	7,616
Inventory				
Fuel, oil & materials	21,307	128,063	(101,425)	47,945
Other assets				
Accrued income	39,213	0	(39,213)	0
Contract assets				
Contract assets	109,277	199,749	0	309,026
Total other current assets	184,981	327,812	(148,206)	364,587
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets

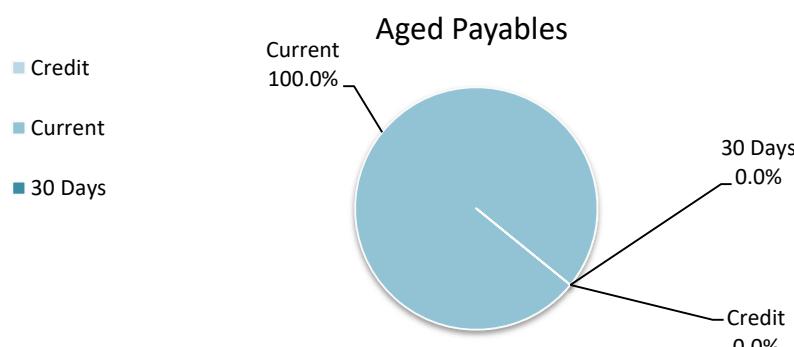
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	70,059	0	0	0	70,059
Percentage	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%
Balance per trial balance						
Sundry creditors						70,059
ATO liabilities						54,528
Bonds and deposits held						13,333
Prepaid rates						112,093
ESL payable						63,382
Total payables general outstanding						313,395
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2025	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Staff Housing	281	209,644	0	0	(20,257)	(40,669)	189,387	168,975	(753)	(3,034)
Gnowangerup Community Centre	273	24,659	0	0	0	(24,659)	24,659	0	0	(1,149)
Gnowangerup Synthetic Surface	279	67,540	0	0	0	(21,578)	67,540	45,962	0	(2,631)
Housing		0	0	1,800,000	0	(26,089)	0	1,773,911	0	(46,890)
Housing		0	0	220,000	0	(5,047)	0	214,953	0	(5,401)
		301,843	0	2,020,000	(20,257)	(118,042)	281,586	2,203,801	(753)	(59,105)
Self supporting loans										
Ongerup Bowls Club	283	22,844	0	0	(7,568)	(15,183)	15,276	7,661	(91)	(234)
		22,844	0	0	(7,568)	(15,183)	15,276	7,661	(91)	(234)
Total		324,687	0	2,020,000	(27,825)	(133,225)	296,862	2,211,462	(844)	(59,339)
Current borrowings		133,225					74,263			
Non-current borrowings		191,462					222,599			
		324,687					296,862			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

New borrowings 2025-26

Particulars	Amount Borrowed		Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance
	Amount Borrowed Actual	Amount Borrowed Budget						Actual	Budget	
	\$	\$						\$	\$	
Housing	0	1,800,000	WATC	Debenture	20	1,119,158	5.20	0	(1,800,000)	0
Housing	0	220,000	WATC	Debenture	15	93,443	4.90	0	(220,000)	0
	0	2,020,000				1,212,601		0	(2,020,000)	0

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

11 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	\$	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			1 July 2025 Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Photocopier Lease	02	\$ 409	\$ 0	\$ 0	\$ (406)	\$ (409)	\$ 3	\$ 0	\$ (3)	\$ (1)
Total		\$ 409	\$ 0	\$ 0	\$ (406)	\$ (409)	\$ 3	\$ 0	\$ (3)	\$ (1)
Current lease liabilities		409					3			
		409					3			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

12 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening	Liability	Liability	Closing	
		Balance	transferred	Increase		
		1 July 2025	from/(to)	\$	31 October 2025	\$
Other liabilities						
Contract liabilities		134,663	0	0	(48,055)	86,608
Capital grant/contributions liabilities		830,651	0	295,151	0	1,125,802
Total other liabilities		965,314	0	295,151	(48,055)	1,212,410
Employee Related Provisions						
Provision for annual leave		168,257	0	0	0	168,257
Provision for long service leave		117,662	0	0	0	117,662
Other employee leave provisions		12,779	0	0	0	12,779
Employment on-costs		33,742	0	0	0	33,742
Total Provisions		332,440	0	0	0	332,440
Total other current liabilities		1,297,754	0	295,151	(48,055)	1,544,850

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Current Liability	Amended Budget	YTD Budget	YTD Revenue	
	1 July 2025		(As revenue)	31 Oct 2025	31 Oct 2025			Actual
\$ \$ \$ \$ \$ \$ \$ \$ \$								
Grants and subsidies								
WA Local Government Grants Commission - FAG - General	0	0	0	0	600,000	150,000	127,398	
WA Local Government Grants Commission - FAG - Roads	0	0	0	0	480,000	120,000	108,265	
DFES - Local Government Grants - BushFire Brigades	0	0	0	0	82,000	41,000	40,974	
Other Fire Prevention - Mitigation Activity	50,733	0	(7,939)	42,794	42,794	129,978	0	7,939
DFES - Local Government Grants - Emergency Services	0	0	0	0	29,000	14,500	14,745	
Dept of Communities - GFSA grant income	25,000	0	(10,980)	14,020	14,020	25,000	8,332	10,980
Other Rec & Sport - Wild Gravel	29,136	0	(29,136)	0	0	176,300	0	138,845
Main Roads Direct Grant	0	0	0	0	0	243,909	0	0
Operating grants - Fields & Fortunes	0	0	0	0	0	3,000	1,000	0
Jobs and Skills WA Employer Incentive	0	0	0	0	0	0	0	1,159
Grants for community	29,794	0	0	29,794	29,794	0	0	0
	134,663	0	(48,055)	86,608	86,608	1,769,187	334,832	450,305
Contributions								
Other Governance - Grants, Subsidies & Contributions	0	0	0	0	0	3,000	1,000	0
Reimbursements	0	0	0	0	0	6,500	2,164	0
GNP Library Income	0	0	0	0	0	0	0	1,100
	0	0	0	0	0	9,500	3,164	1,100
TOTALS	134,663	0	(48,055)	86,608	86,608	1,778,687	337,996	451,405

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Amended Budget Revenue	Capital grants, subsidies and contributions revenue			
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Oct 2025	Current Liability 31 Oct 2025		YTD Budget	YTD Revenue Actual		
							\$	\$	\$	
Capital grants and subsidies										
Fire Prevention - Ongerup Fire Shed	0	0	0	0	0	155,250	0	0	0	
Regional Road Group	610,213	295,151	0	905,364	905,364	158,470	0	0	5,200	
Roads to Recovery	220,438	0	0	220,438	220,438	849,051	0	0	0	
Local Roads & Community Infrastructure - (LRCI)	0	0	0	0	0	334,719	83,680	199,749		
Wheatbelt Secondary Freight Route	0	0	0	0	0	1,450,000	0	0	0	
Townsite Smiley speed signs	0	0	0	0	0	32,000	0	0	0	
GNP Aerodrome - CWSP & RADS	0	0	0	0	0	56,920	0	0	37,792	
Other Rec & Sport - Grants, Subsidies & Contribution	0	0	0	0	0	0	0	0	109	
	830,651	295,151	0	1,125,802	1,125,802	3,036,410	83,680	242,850		

**SHIRE OF GNOWANGERUP
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025**

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget adoption						
Materials and contracts	27/08/2025 - item 11.3	Operating expenses	0	30,585	0	30,585
Property, plant and equipment	27/08/2025 - item 11.3	Capital expenses	0	0	(30,585)	0
Property, plant and equipment	22/10/2025 - item 11.3	Capital expenses	0	180,030	0	180,030
Property, plant and equipment	22/10/2025 - item 11.3	Capital expenses	0	0	(46,000)	134,030
Construction of infrastructure	22/10/2025 - item 11.3	Capital expenses	0	0	(134,030)	0
				210,615	(210,615)	0

12. REPORT FOR DECISION – CONFIDENTIAL ITEMS

PROCEDURAL MOTION

1125.13 That Council:

MOVED: Cr R Kiddle **SECONDED: Cr R O'Meehan**

Closes the meeting to members of the public to discuss item 12.1, as this item is considered confidential pursuant to Section 5.23(2)(c) of the Local Government Act 1995, with a contract to be entered into as a result of this item.

UNANIMOUSLY CARRIED BY: 6/0

FOR: Cr K O'Keeffe, Cr R Minter, Cr P Callaghan, Cr M Creagh, Cr R O'Meehan, Cr R Kiddle

AGAINST: NIL

All public members left the meeting at 4:15pm.

12.1	AMENDED DEVELOPMENT APPLICATION (AEROPLANE HANGAR – JOYCE-AIR)
Location:	Reserve 31666 (Lot 9318 on DP 92334), Airport Road, Gnowangerup
Proponent:	Magnate Pty Ltd as Trustee for the Twine Family Trust T/A Joyce Air
Date of Report:	18 November 2025
Business Unit:	Planning
Responsible Officer:	David Nicholson - Chief Executive Officer
Author:	Adrian Nicoll – Urban and Regional Planner
Disclosure of Interest:	Nil

ATTACHMENTS

1. Confidential - lease agreement terms
2. Development Application (as amended from an original approval)
3. Preliminary advice of an ethnographic and archaeological survey at Gnowangerup airport, Gnowangerup, Western Australia – Heritage Survey

PURPOSE OF THE REPORT

To seek Council's approval to:

1. Amend the location of a building envelope and hangar development, previously approved at the Gnowangerup Airport.
2. Agree to waive the lease payment on the land for a period of 12 months.

BACKGROUND – DEVELOPMENT APPROVAL

In November 2024, the Council approved a building envelope and hangar development at the Gnowangerup Airport - Reserve 31666, Airport Road, Gnowangerup.

The following figure illustrates the approved building envelope location:



The approval included the following conditions:

1. Development to be in accordance with the 'Development Application'.
2. The hangar development being connected to a power source, at the cost of the proponent.
3. Stormwater being developed and managed.
4. Suitable access between the Building Envelope and the existing Airport Taxiway (bitumen area), being established.
5. An existing fence being realigned and a gateway established.
6. A lease agreement being established.

A building permit was issued and a lease agreement was drafted and endorsed by the Minister.

Earthworks for the approved development commenced, however, a stop work order was issued by the Wagyl Kaip, as a result of Aboriginal artefacts being sited within the approved building envelope area, as per the below figure:

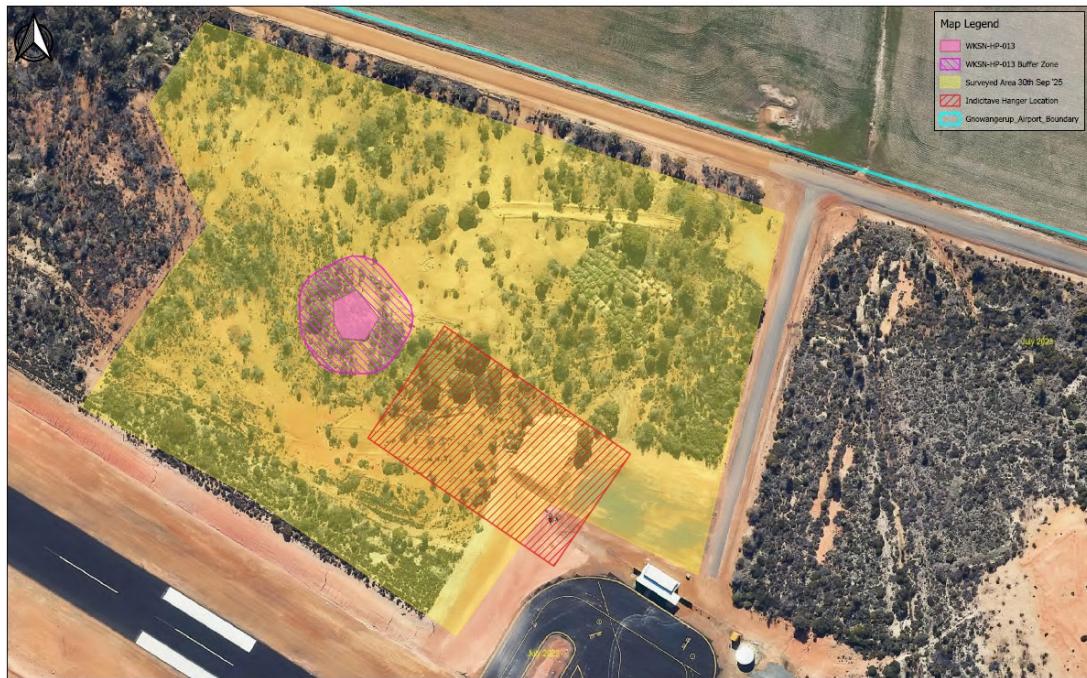


An Ethnographic and Archaeological Survey was then undertaken for a 'surveyed area'. The below figure illustrates the 'surveyed area' (yellow shaded area).

The Ethnographic and Archaeological Survey confirmed that no other Aboriginal cultural heritage is located within the surveyed area.

The below figure also illustrates:

- The area of Aboriginal artefacts (WKSN-HP-013)
- A buffer area around the artefacts
- An indicative new building envelope area



The Ethnographic and Archaeological Survey also included the following recommendations:

1. Avoid impact on the *WKSН-HP-013* site and the 15 m buffer area (Heritage Place).
2. Construct a physical barrier around the exterior of *WKSН-HP-013* site prior to the commencement of development works.
3. Development may occur within the surveyed area, other than the *WKSН-HP-013* site and buffer.
4. Goreng Noongar monitors be engaged for any ground disturbing activities at the site.

In response to the recommendations of the Ethnographic and Archaeological Survey the proponent submitted an amended development plan showing a new building envelope location which has been moved to the west, outside of the heritage area. The plan has also been reduced in length from 100m, down to 86m.

Proposed new building envelope area:



As part of the amended application, the proponent made the following requests of the Shire:

1. Erect a physical barrier around the exterior of the artefact site.
2. Remove a mound of gravel/clay to allow development to occur.
3. Remove and re-locate the boundary fence impacting the new hangar site location.
4. The airstrip access fence made wider to accommodate larger aircraft.

It is recommended that the Shire agree to fence off the artefact site and to remove the mound of gravel/clay from the proposed building envelope location. It is recommended that the Shire dismiss the request for the Shire to make modifications to the fencing. It is recommended that the Shire maintain the original fencing condition of approval (**subject to minor mods**), which states:

*Suitable access between the Building Envelope and the existing Airport Taxiway (bitumen area), being ~~established~~ **maintained** at the cost of the proponent, to the satisfaction of the Shire.*

~~In relation to this condition, consideration should be given to:~~

- ~~Ensuring the Airport Taxiway and Airstrip is kept clear of debris that may be deposited from the wheels of aeroplanes entering. This may invoke the need for the proponent to seal a section of the access between the Building Envelope and the Airport Taxiway and Airstrip.~~

*An existing fence, which has been established to limit the movement of kangaroos onto the Airport runway, ~~may need to be~~ **being** modified (e.g. realigned and a gateway established) to allow for aeroplane access to and from the runway. This should be done in consultation with Shire Staff, at the cost of the developer.*

Should Council grant approval, the proponent proposes to undertake the following actions:

1. Survey the new proposed building envelope and submit as part of a new lease agreement proposal.
2. Bring gravel to the site to ensure a level finished floor and the flow of stormwater to the north, away from the airstrip.
3. Develop water tanks and drainage channels to manage stormwater.
4. Finalise a new lease agreement.

BACKGROUND – LEASE AGREEMENT

On the 28th day of May 2025, a lease agreement between the Shire and the proponent (Magnate Pty Ltd) was endorsed by the Minister. The lease agreement identifies the area of lease, statutory obligations for use of the land and an agreed first year rental payment. The commencement date for the lease is the date on which the Minister endorses the agreement.

As a result of the stop work order being issued by the Wagyl Kaip, the Shire has not issued an invoice to the proponent for payment on the lease of the land.

Due to the lease area now requiring amendment the current lease agreement will need to be rescinded and a new lease agreement endorsed. The lease terms have already been finalised and do not need to be varied other than the premises description and the rental payment amount (due to a reduced building envelope size).

The proponent will need to get the new building envelope surveyed and then prepare the relevant surrender document and replacement lease for lodgement to the Minister and Landgate.

Due to cost implications associated with the need to undertake an Aboriginal heritage survey and to organise a new lease agreement, the proponent has requested that the lease payment for the site be waived for two and a half years. It is proposed that the Shire counters this with a reduction of 12 months only. The term of the proposed lease is 21 years.

COMMENTS

The Gnowangerup airport is situated on land owned by the Crown and vested to the Shire as a Reserve (R31666) for the purpose of 'Aerial Landing Ground and Recreation'.

All use and/or development on the Gnowangerup Airport requires planning approval from the Shire, prior to any works commencing. The development application granted in November 2024 for an aeroplane hangar has been resubmitted to show an amended building envelope location (due to Aboriginal artefacts being sited within the approved building envelope).

Council is requested to approve the amended application, subject to the original conditions of approval and including the following alterations (*in red*):

1. *Prior to occupation of use, the hangar development being connected to a power source, at the cost of the proponent, to the satisfaction of the Shire.*
2. *Development to be in accordance with the 'Development Application' (as amended), to the satisfaction of the Shire.*
3. *Stormwater being developed and managed at the cost of the proponent, to the satisfaction of the Shire. In relation to this condition, the envelope needs to be graded to ensure stormwater runoff from the building envelope, in a northerly direction.*

4. ~~Suitable access between the Building Envelope and the existing Airport Taxiway (bitumen area), being established maintained at the cost of the proponent, to the satisfaction of the Shire. In relation to this condition, consideration should be given to:~~

- ~~Ensuring the Airport Taxiway and Airstrip is kept clear of debris that may be deposited from the wheels of aeroplanes entering. This may invoke the need for the proponent to seal a section of the access between the Building Envelope and the Airport Taxiway and Airstrip.~~

5. An existing fence, which has been established to limit the movement of kangaroos onto the Airport runway, ~~may need to be~~ modified (e.g. realigned and a gateway established) to allow for aeroplane access to and from the runway. This should be done in consultation with Shire Staff, at the cost of the developer.
6. Prior to development, a lease agreement in association with the proposed **amended** building envelope, is to be established at the cost of the proponent, to the satisfaction of the Shire and approved by the Minister. In relation to the drafting of a lease agreement, consideration should be given to the demolition of development and rehabilitation of land, should a lease agreement terminate.
7. All rubbish and waste material shall be stored in the hangar building in suitable rubbish receptacles and disposed of in accordance with regulatory authority requirements.
8. No oil, fuel or similar products are permitted to be disposed of on or into the ground.

Advice:

1. Prior to development, a certified building permit needs to be obtained. A private building surveyor firm would need to be engaged to develop a design certificate, which would need to be lodged with the local government.
2. The owner of the hangar shall ensure that adequate fire control measures are in place at all times.
3. Fuel and chemical storage should be undertaken to the satisfaction of the Department of Energy, Mines, Industry Regulation and Safety.
4. In order to accommodate additional power users (e.g. Aircraft Hanger outlets), the underground powerline within the aerodrome may need upgrading and a transerrer installed to boost the power into the Aerodrome from the Western Power network.
5. If the development the subject of this approval is not substantially commenced within a period of two years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
6. Any advertising requires an application for development approval, unless exempted in accordance with the Shire's Scheme.
7. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.
8. The connection to Western Power is at the cost of the proponent, to the satisfaction of the Shire.

It is recommended that the Council conditionally support the proposed amended development application, which includes the need to vary from the 'Nominated Area' established by the 'Gnowangerup Airport Local Planning Policy'.

It is also recommended that the Council advise the proponent of their obligation to undertake fencing as required and to provide a new survey diagram for lodgement as part of a new lease agreement.

CONSULTATION

The new proposed building envelope takes into consideration the consultation undertaken with the Wagyl Kaip.

LEGAL AND STATUTORY REQUIREMENTS

The proposal is to comply with requirements stipulated by the Reserve 31666 Management Plan and the Gnowangerup Airport Local Planning Policy, which was adopted in accordance with the Shire's Local Planning Scheme No.2.

If a development is the subject of an application for planning approval and does not comply with a standard or requirement prescribed under the Scheme, the local government may, despite the non-compliance, approve the application unconditionally or subject to such conditions as the local government thinks fit.

POLICY IMPLICATIONS

The application is seeking to vary from the 'Gnowangerup Airport Local Planning Policy - Nominated Area'.

The proposal is not in accordance with the 'Nominated Hangar Development Area' as identified by the Shire's Gnowangerup Airport Local Planning Policy (see below figure). Council can consider a development application, which proposes a variation to Council Policy.



Council is recommended to agree to the proposed variation which seeks to take advantage of a previously levelled area. This will ensure good access to the airport runway and will not impede on other existing uses or the identified Aboriginal Heritage Area.

FINANCIAL IMPLICATIONS

The Shire will need to fence the Aboriginal Heritage Area and remove the mound of gravel/clay from the proposed building envelope. This is estimated to cost \$15,500, being \$12,000 in staff time and equipment use, and \$3,500 for fencing. This cost can be accommodated within the existing budget.

In order to accommodate additional power users (e.g. Aircraft Hangar outlets), the underground powerline within the aerodrome may need upgrading and a transferrer installed to boost the power into the Aerodrome from the Western Power network. This may be a future cost that has not been quantified.

The 'Gnowangerup Airport Local Planning Policy' requires that; prior to development of any building on the Airport Reserve the proponent shall enter into a lease for the land for a period not exceeding 21-years. The 'Gnowangerup Airport Local Planning Policy' states that: *the Shire shall prepare the lease at the proponent's cost.*

Should Council agree to waive the lease payment, there would be a loss of revenue to the Council.

STRATEGIC IMPLICATIONS

As per the Council Plan

Theme	Local Economy
Strategy	3.1 Attract diverse investment in the district, strengthening local businesses to build a resilient economy.
Activity	3.1.1 Promote our region, attracting new business, industry and residents.

RISK MANAGEMENT

This item has been evaluated against the current Council approved Risk Management Register.

Risk description	Not to endorse the officer's recommendation
Primary Strategic Risk Category	Population decline
Primary Strategic Risk Category Description	Inability to control or stem a decline in the Shire's population.
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Catastrophic
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Likely

IMPACT ON CAPACITY

Nil

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Council can agree to approve the amended development application subject to modified conditions.

Council can agree to refuse the amended development application where it believes that the proposal varies from a Scheme standard or requirement and is not justified in accordance with the Scheme. A refusal would need to provide reason(s).

Council can agree to dismiss the proponents request for a payment free lease period of two and a half years or agree to a modified length of time.

CONCLUSION

The proposed Joyce-air Aeroplane Hangar Development Application complies with the overarching objectives of the 'Gnowangerup Airport Local Planning Policy', which includes:

'to encourage further development of aviation facilities and activities at the Airport and allow complementary activities and uses which facilitate ongoing and increased use of the Airport'.

The proposal to vary from the 'Nominated Area', as defined as a policy guideline, is not expected to impact on the overall intent of the Airport and is justified due to Aboriginal Heritage constraints associated with the defined 'Nominated Area'.

In identifying a suitable location for the Building Envelope, all known factors have been considered, including:

- An identified Aboriginal Heritage area
- Where practical, taking into consideration the 'Gnowangerup Airport Local Planning Policy'
- Protecting existing uses, including access to the Airport, the existing car-parking area and the existing ambulance access-way
- Protecting good condition vegetation i.e. making use of an old gravel extraction area
- Opportunities for other future hangar development sites
- Management of stormwater
- Close and unrestricted access from the proposed Building Envelope to the existing sealed airstrip

It is therefore recommended that the Council:

1. Support the proposed amended development application subject to conditions, including the need to get approved a new lease agreement, prior to undertaking development.
2. Agree to support a payment free lease period of 12 months and not the two and a half years, as requested by the proponent.

VOTING REQUIREMENTS

Absolute majority

COUNCIL RESOLUTION

MOVED: Cr P Callaghan

SECONDED: Cr R Miniter

1125.14 That Council

1. Agrees to support a payment free lease period of 12 months.
2. Resolves to approve the Development Application (as amended) for a Building Envelope (86m x 60m) and including a Hangar Building (50m x 30m), and fuel tanks and water tanks, at Reserve 31666 (Lot 9318 on DP 92334) Airport Road, Gnowangerup, subject to the following conditions and advice notes:

Conditions:

1. Prior to occupation of use, the hangar development being connected to a power source, at the cost of the proponent, to the satisfaction of the Shire.
2. Development to be in accordance with the 'Development Application' (as amended), to the satisfaction of the Shire.
3. Stormwater being developed and managed at the cost of the proponent, to the satisfaction of the Shire. In relation to this condition, the envelope needs to be graded to ensure stormwater runoff from the building envelope, in a northerly direction.
4. Access between the Building Envelope and the existing Airport Taxiway (bitumen area), being maintained at the cost of the proponent, to the satisfaction of the Shire.
5. An existing fence, which has been established to limit the movement of kangaroos onto the Airport runway, being modified (e.g. realigned and a gateway established) to allow for aeroplane access to and from the runway. This should be done in consultation with Shire Staff, at the cost of the developer.
6. Prior to development, a lease agreement in association with the proposed amended building envelope, is to be established at the cost of the proponent, to the satisfaction of the Shire and approved by the Minister. In relation to the drafting of a lease agreement, consideration should be given to the demolition of development and rehabilitation of land, should a lease agreement terminate.
7. All rubbish and waste material shall be stored in the hangar building in suitable rubbish receptacles and disposed of in accordance with regulatory authority requirements.
8. No oil, fuel or similar products are permitted to be disposed of on or into the ground.

Advice:

1. Prior to development, a certified building permit needs to be obtained. A private building surveyor firm would need to be engaged to develop a design certificate, which would need to be lodged with the local government.
2. The owner of the hangar shall ensure that adequate fire control measures are in place at all times.
3. Fuel and chemical storage should be undertaken to the satisfaction of the Department of Energy, Mines, Industry Regulation and Safety.

4. In order to accommodate additional power users (e.g. Aircraft Hanger outlets), the underground powerline within the aerodrome may need upgrading and a transferrer installed to boost the power into the Aerodrome from the Western Power network.
5. If the development the subject of this approval is not substantially commenced within a period of two years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
6. Any advertising requires an application for development approval, unless exempted in accordance with the Shire's Scheme.
7. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.
8. The connection to Western Power is at the cost of the proponent, to the satisfaction of the Shire.

CARRIED BY ABSOLUTE MAJORITY: 6/0

FOR: Cr K O'Keeffe, Cr R Minter, Cr P Callaghan, Cr M Creagh, Cr R O'Meehan, Cr R Kiddie

AGAINST: NIL

Original Development Application/Approval

**AEROPLANE HANGAR -
Reserve 31666 (Lot 9318 on DP
92334), Airport Road,
Gnowangerup**



Your Ref: Aeroplane Hangar
Our Ref: A6430, DA04/24

Andrew and Trisha Twine
71 Huntsman Terrace
Jane Brook, WA, 6056

Dear Andrew and Trisha

RE: DEVELOPMENT APPROVAL FOR AEROPLANE HANGAR - Reserve 31666 (Lot 9318 on DP 92334), Airport Road, Gnowangerup

The Shire of Gnowangerup Council considered the above application at the November Council meeting where it was resolved to approve the application subject to conditions.

Please note, the condition 5 of the approval notice states:

5. *Prior to development, a lease agreement in association with the proposed building envelope, is to be established at the cost of the proponent, to the satisfaction of the Shire and approved by the Minister.*

In relation to the drafting of a lease agreement, consideration should be given to the demolition of development and rehabilitation of land, should a lease agreement terminate.

In relation to the above condition 5, the Shire propose to engage a lawyer and surveyor to draft a lease agreement and to establish a lease site plan. Initially, the Shire would obtain an indicative costing for the work and seek payment from the proponent. Once payment has been received, the Shire will authorize the work to commence to establish a first draft for review by the Shire and the proponent.

Please also note the advice note No.1, which states:

1. *Prior to development, a certified building permit needs to be obtained. A private building surveyor firm would need to be engaged to develop a design certificate, which would need to be lodged with the local government.*

Please note, should you be aggrieved by any part of this decision, or any condition of the approval you have a right to apply for a review of the decision in accordance with the *Planning and Development Act 2005* to the State Administrative Tribunal.

If you have any questions or queries regarding this matter, please do not hesitate to contact Adrian through the Shire Office on (08) 9827 1007 or 0408 777 010.

Yours sincerely



Adrian Nicoll
Project Planner

5 December 2024

ADDRESS TO SHIRE OF GNOWANGERUP WA • 28 YOUGENUP ROAD • GNOWANGERUP • WESTERN AUSTRALIA 6335 • TELEPHONE (08) 9827 1007
EMAIL gnpshire@gnowangerup.wa.gov.au • WEBSITE www.gnowangerup.wa.gov.au

Planning and Development Act 2005

Shire of Gnowangerup

Notice of determination on application for development approval

Location: Reserve 31666, Airport Road, Gnowangerup

Lot: 9318 Plan/Diagram: DP 92334

Application Received: 2024

Description of proposed development: **AEROPLANE HANGAR**

The application for development is approved subject to the following conditions and advice notes:

Conditions:

1. *Prior to occupation of use, the hangar development being connected to a power source, at the cost of the proponent, to the satisfaction of the Shire.*
2. *Development to be in accordance with the 'Development Application', to the satisfaction of the Shire.*
3. *Stormwater being developed and managed at the cost of the proponent, to the satisfaction of the Shire.*
4. *Suitable access between the Building Envelope and the existing Airport Taxiway (bitumen area), being established at the cost of the proponent, to the satisfaction of the Shire.*

In relation to this condition, consideration should be given to:

- *Ensuring the Airport Taxiway and Airstrip is kept clear of debris that may be deposited from the wheels of aeroplanes entering. This may invoke the need for the proponent to seal a section of the access between the Building Envelope and the Airport Taxiway and Airstrip.*
- *An existing fence, which has been established to limit the movement of kangaroos onto the Airport runway, may need to be modified (e.g. realigned and a gateway established) to allow for aeroplane access to and from the runway. This should be done in consultation with Shire Staff, at the cost of the developer.*

5. *Prior to development, a lease agreement in association with the proposed building envelope, is to be established at the cost of the proponent, to the satisfaction of the Shire and approved by the Minister.*

In relation to the drafting of a lease agreement, consideration should be given to the demolition of development and rehabilitation of land, should a lease agreement terminate.

6. *All rubbish and waste material shall be stored in the hangar building in suitable rubbish receptacles and disposed of in accordance with regulatory authority requirements.*
7. *No oil, fuel or similar products are permitted to be disposed of on or into the ground.*

Advice:

1. *Prior to development, a certified building permit needs to be obtained. A private building surveyor firm would need to be engaged to develop a design certificate, which would need to be lodged with the local government.*
2. *The owner of the hangar shall ensure that adequate fire control measures are in place at all times.*
3. *Fuel and chemical storage should be undertaken to the satisfaction of the Department of Energy, Mines, Industry Regulation and Safety.*
4. *In order to accommodate additional power users (e.g. Aircraft Hanger outlets), the underground powerline within the aerodrome may need upgrading and a transrerrer installed to boost the power into the Aerodrome from the Western Power network.*
5. *If the development the subject of this approval is not substantially commenced within a period of two years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.*
6. *Any advertising requires an application for development approval, unless exempted in accordance with the Shire's Scheme.*

7. *If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.*
8. *The connection to Western Power is at the cost of the proponent, to the satisfaction of the Shire.*

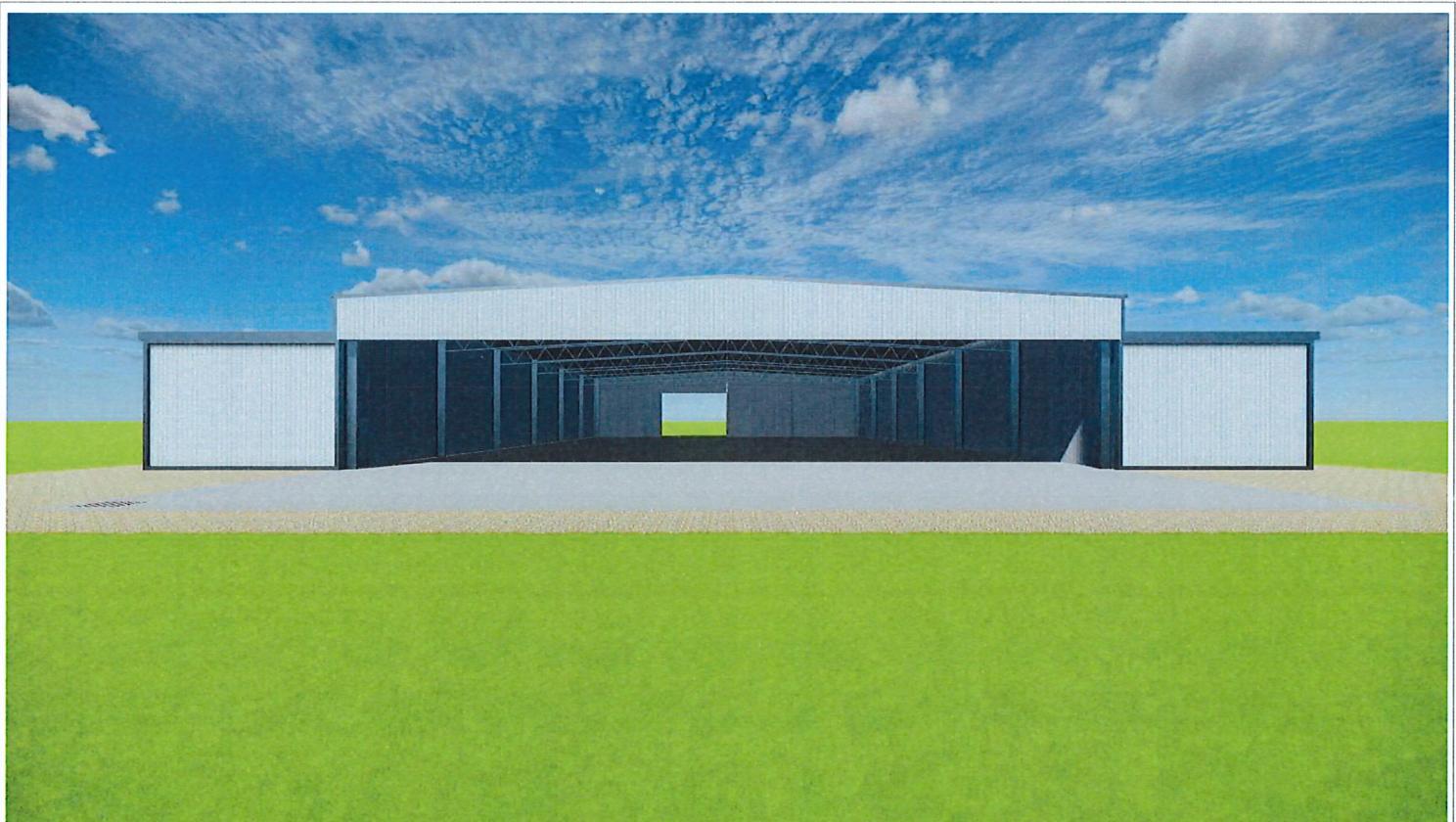
Date of determination: 27 November 2024

Signed: 

Dated: 5 December 2024

for and on behalf of the Shire of Gnowangerup

Attached: Approved Plans (Development Application)



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HANGER
CLIENT
ANDREW TWINE
PROJECT ADDRESS
Jerramungup North Road, Jerramungup WA 6336

DATE MODIFIED
September 19, 2023
PROJECT NO
5441(4)

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3D CONCEPT DRAWINGS
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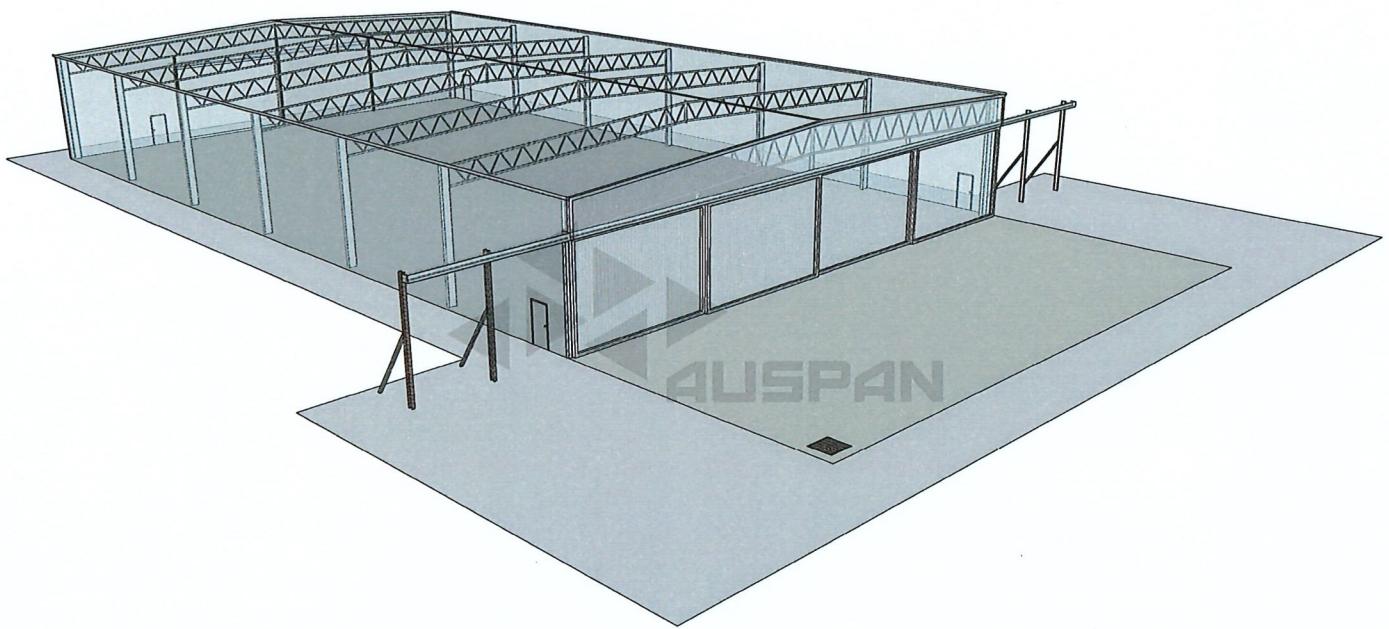
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SHIRE OF GNOWANGERUP DEVELOPMENT APPROVAL

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on behalf of Shire of Gnowangerup

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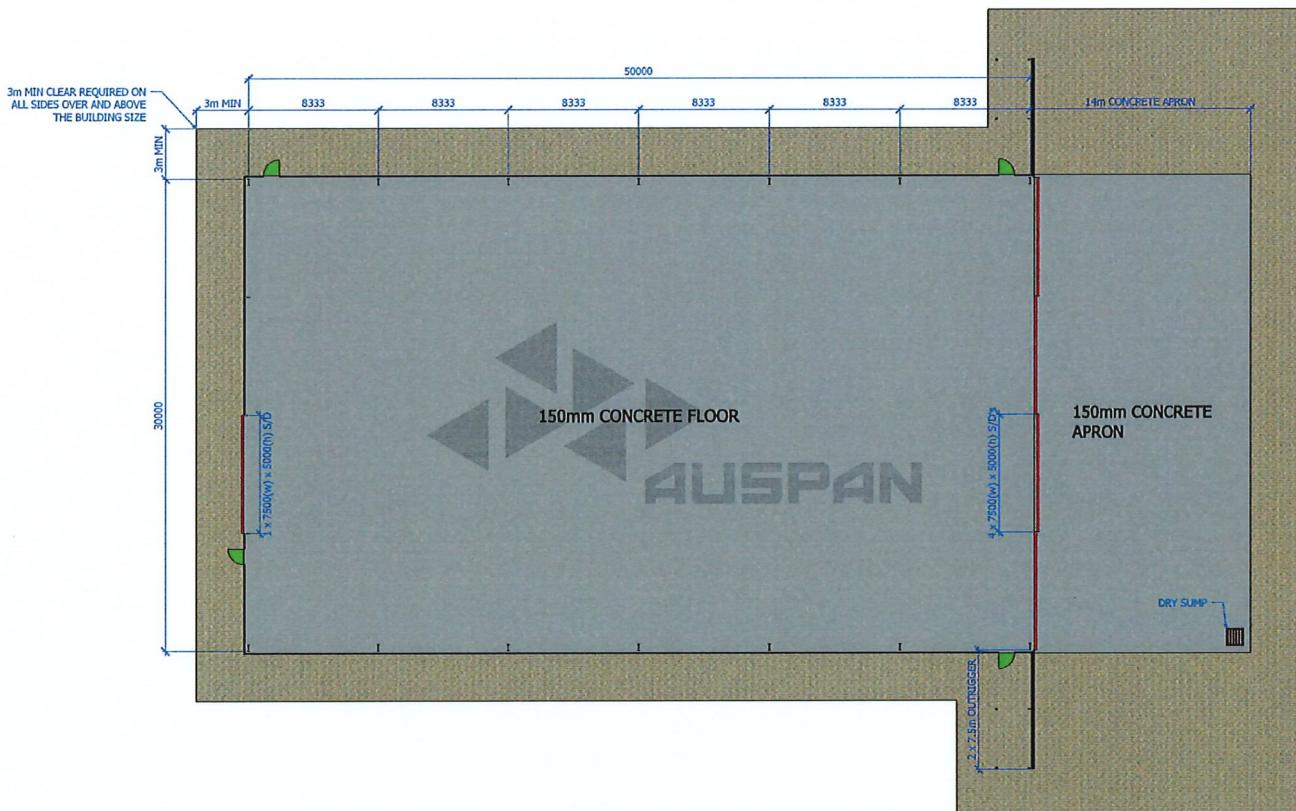
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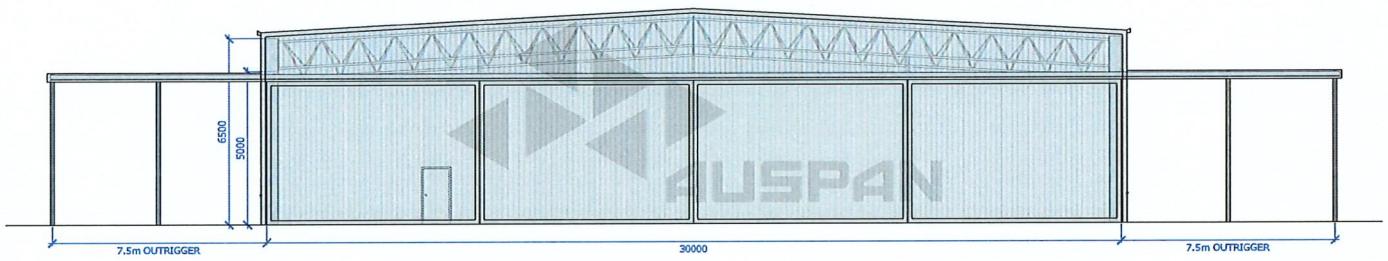
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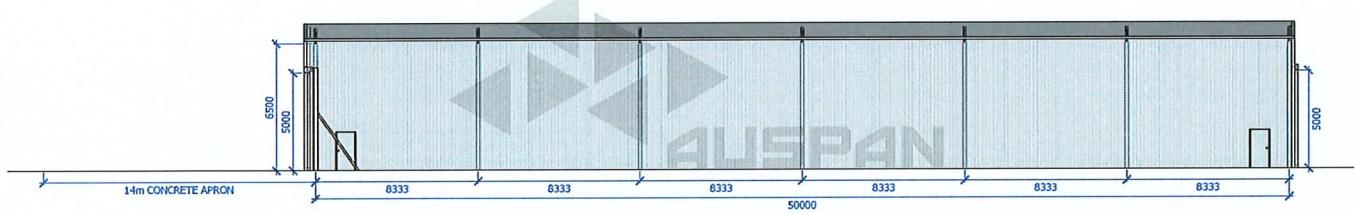
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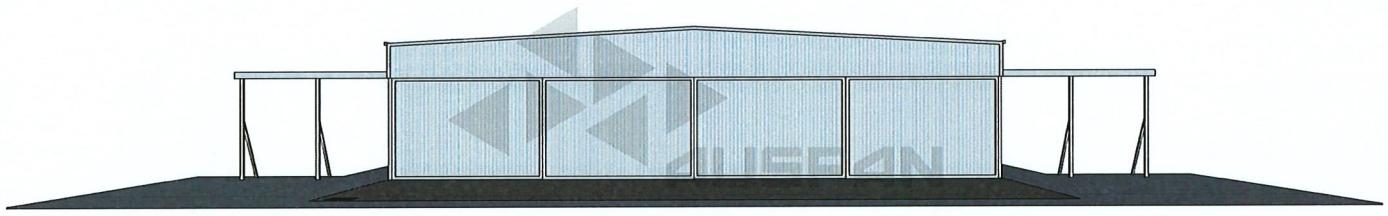
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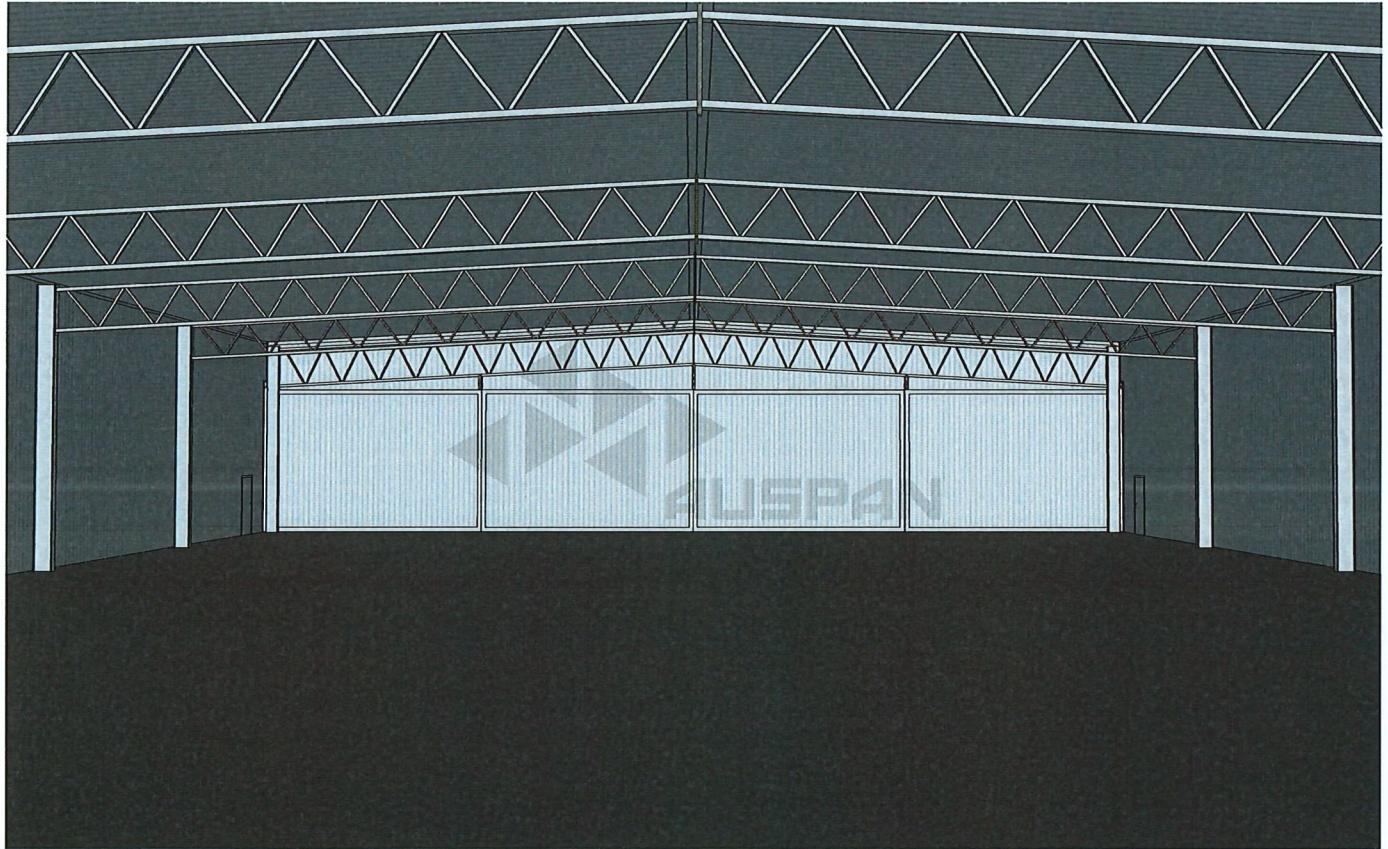
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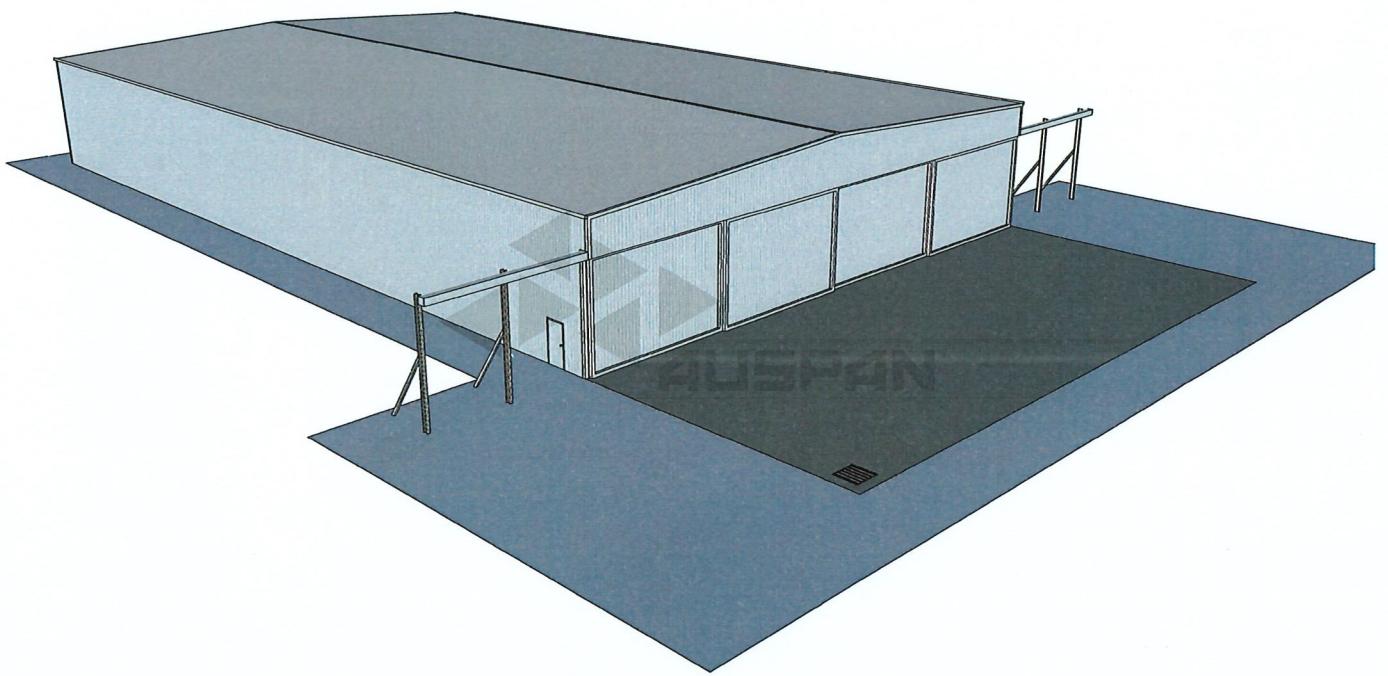
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CLIENT ANDREW TWINE	PROJECT NO. 5441(4)	PROJECT STAGE 3D CONCEPT DRAWINGS	
PROJECT ADDRESS Jerramungup North Road, Jerramungup WA 6338	DRAWN DI	CHECKED SR	PAPER SIZE A3

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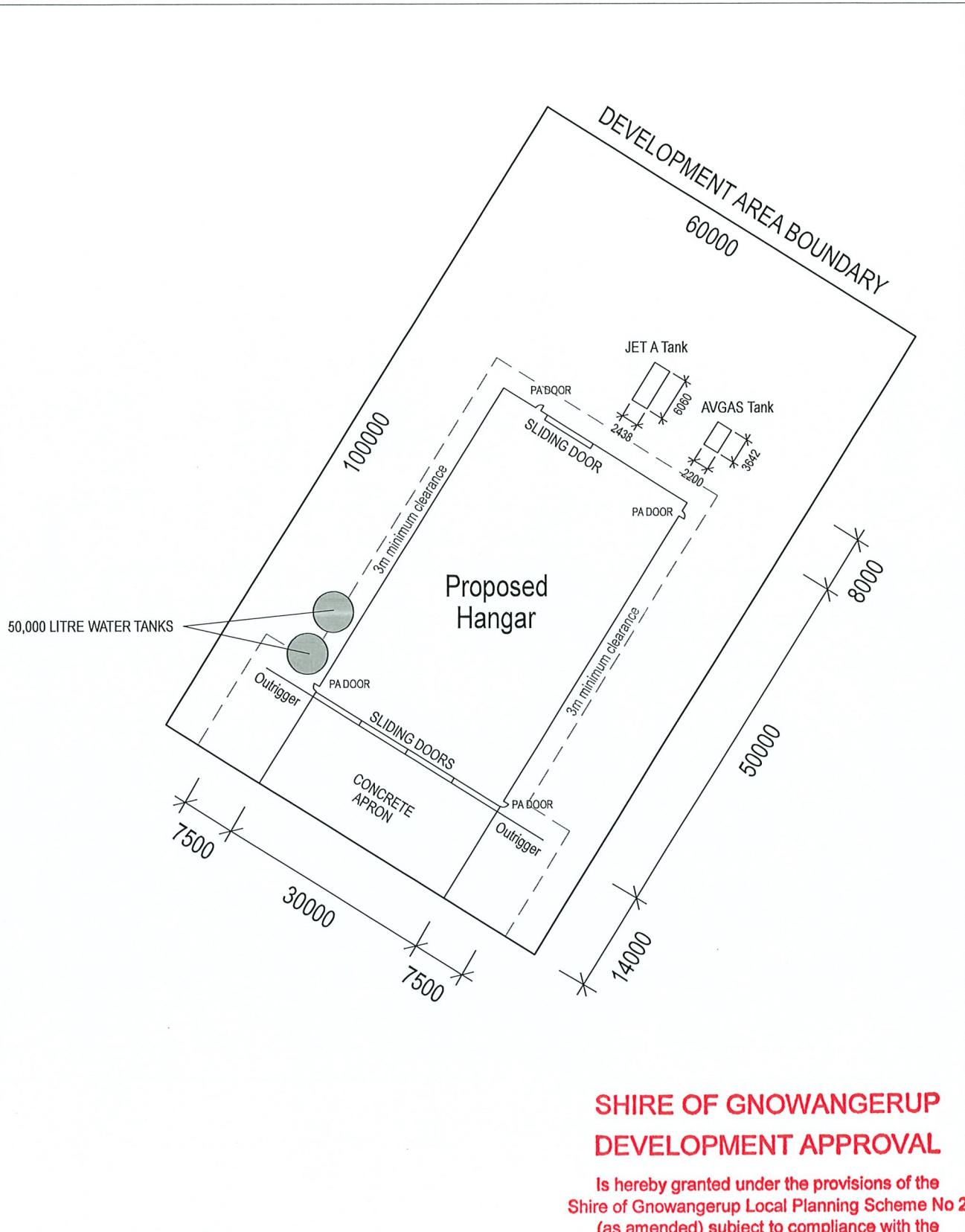
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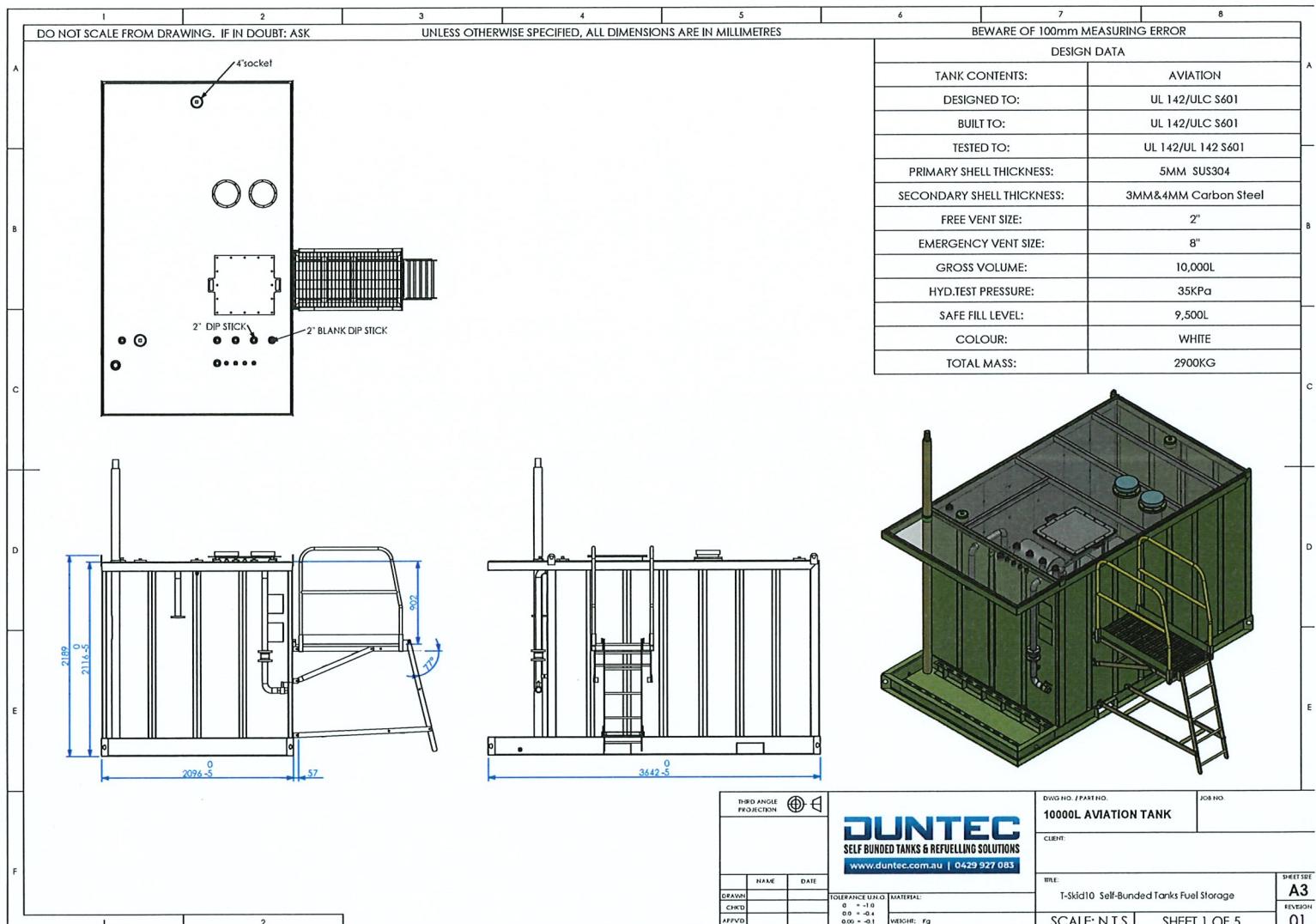
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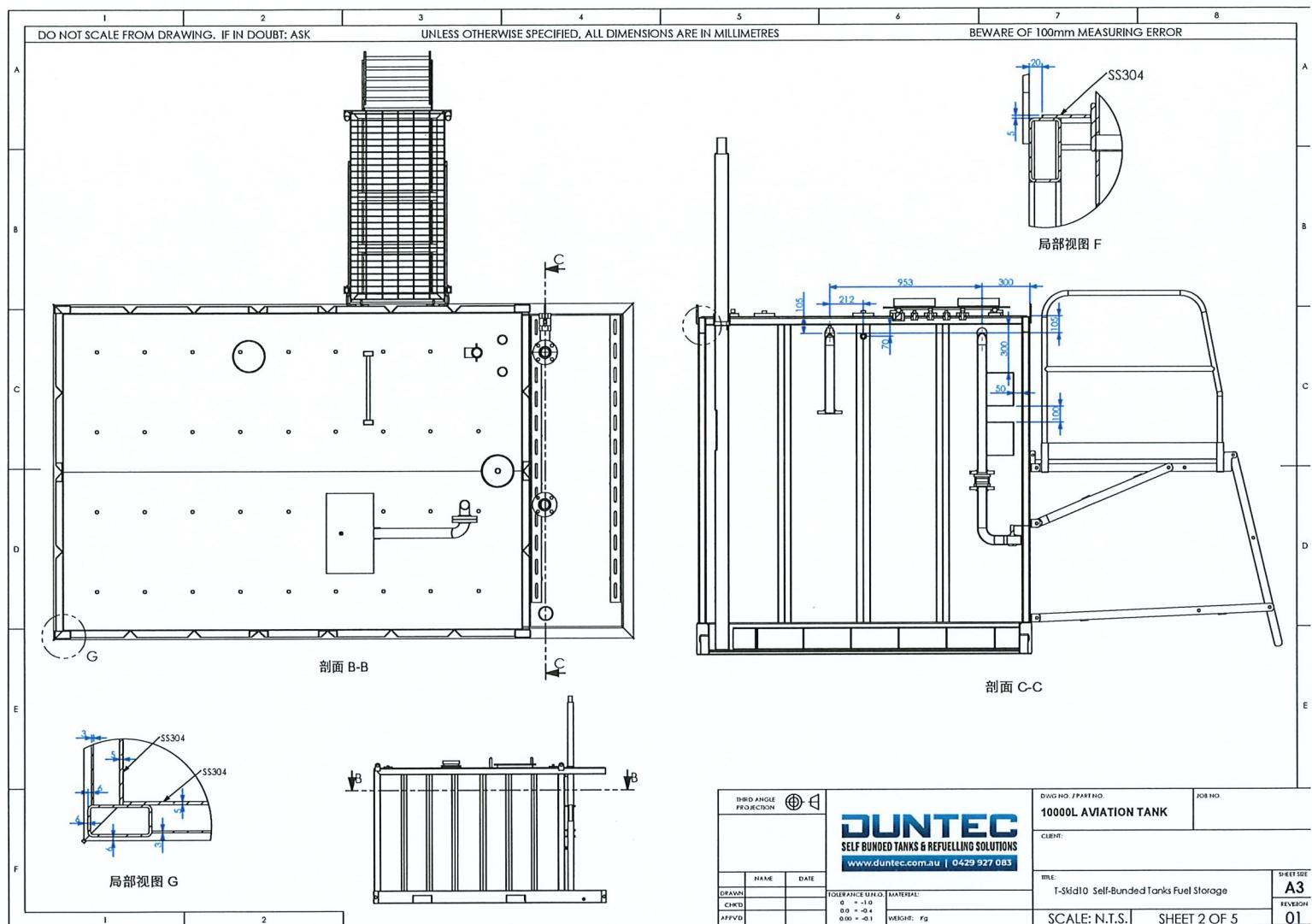


THIRD ANGLE PROJECTION	DWG NO. / PART NO.	JOB NO.	SHEET SIZE
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DRAWN: _____ CHECKED: _____ APPROVED: _____		CLIENT: _____	REVISION: 01
TOLERANCE U.N.G.:		MATERIAL: _____	
0 +1.0 0.0 -0.4 0.00 +0.1		WEIGHT: _____	
SCALE: N.T.S.		SHEET 1 OF 5	

SHIRE OF GNOWANGERUP DEVELOPMENT APPROVAL

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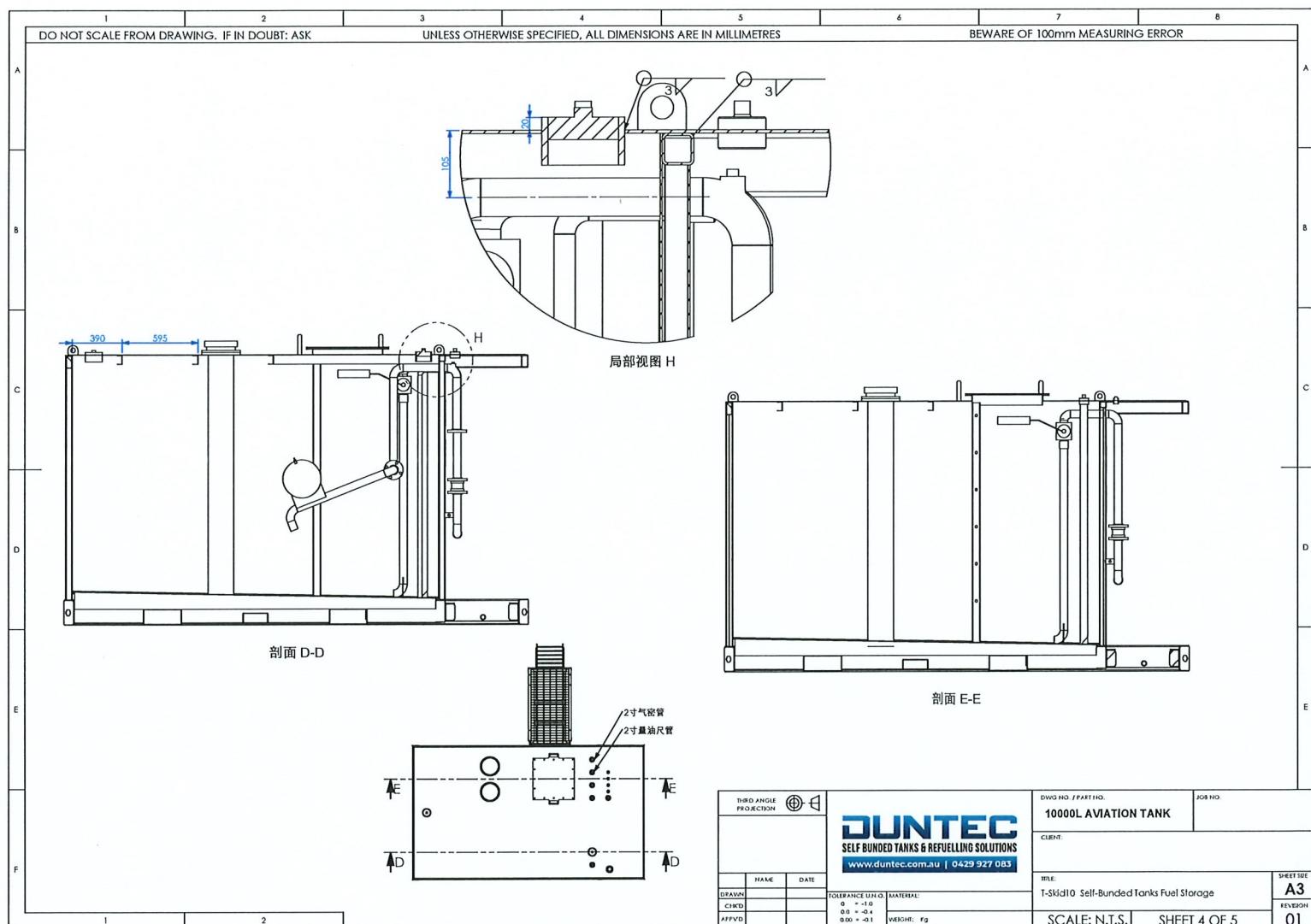


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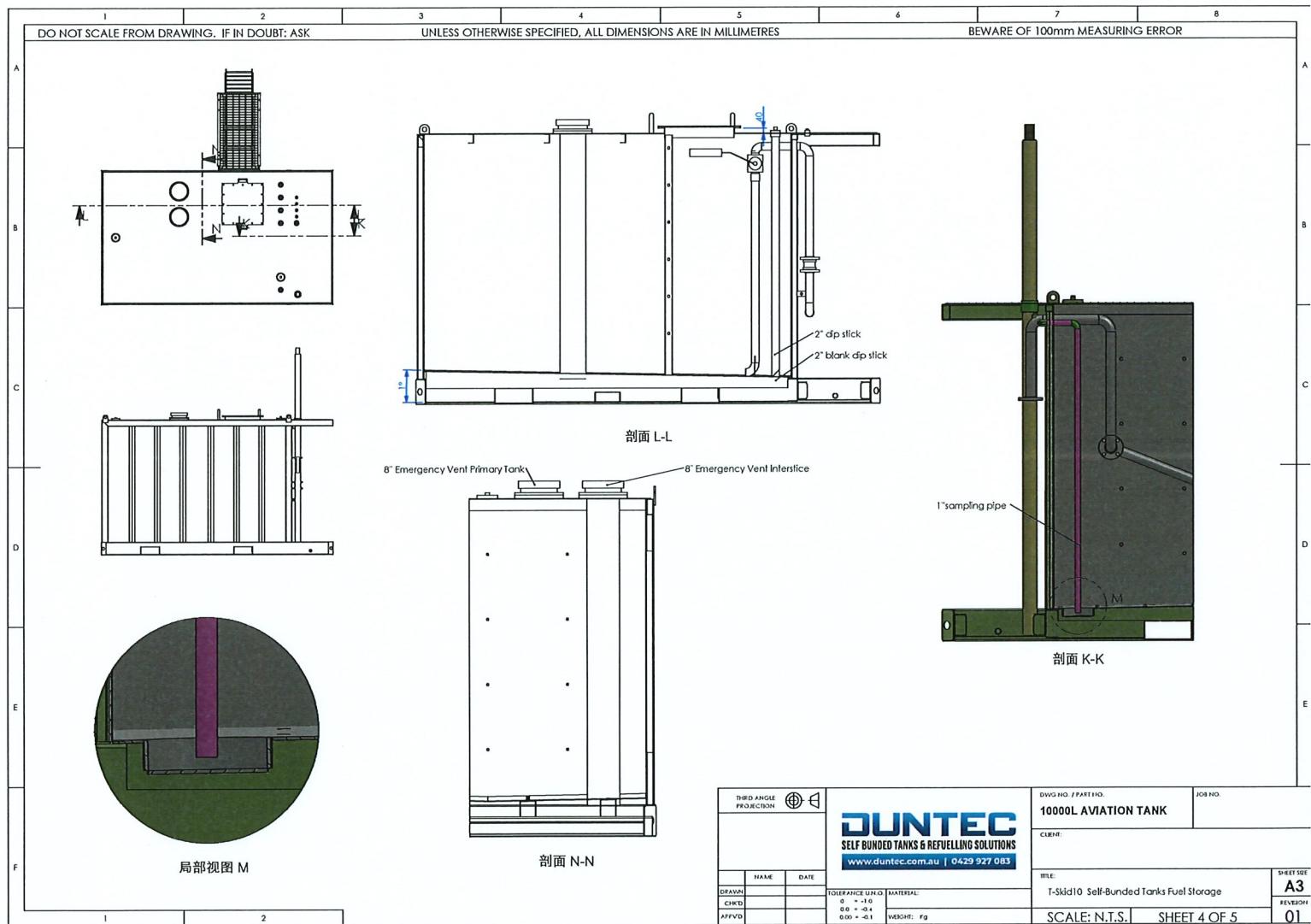
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conditions on the attached Notice and Plans.


on behalf of Shire of Gnowangerup
Ref No. D404/24 Date 27/11/24

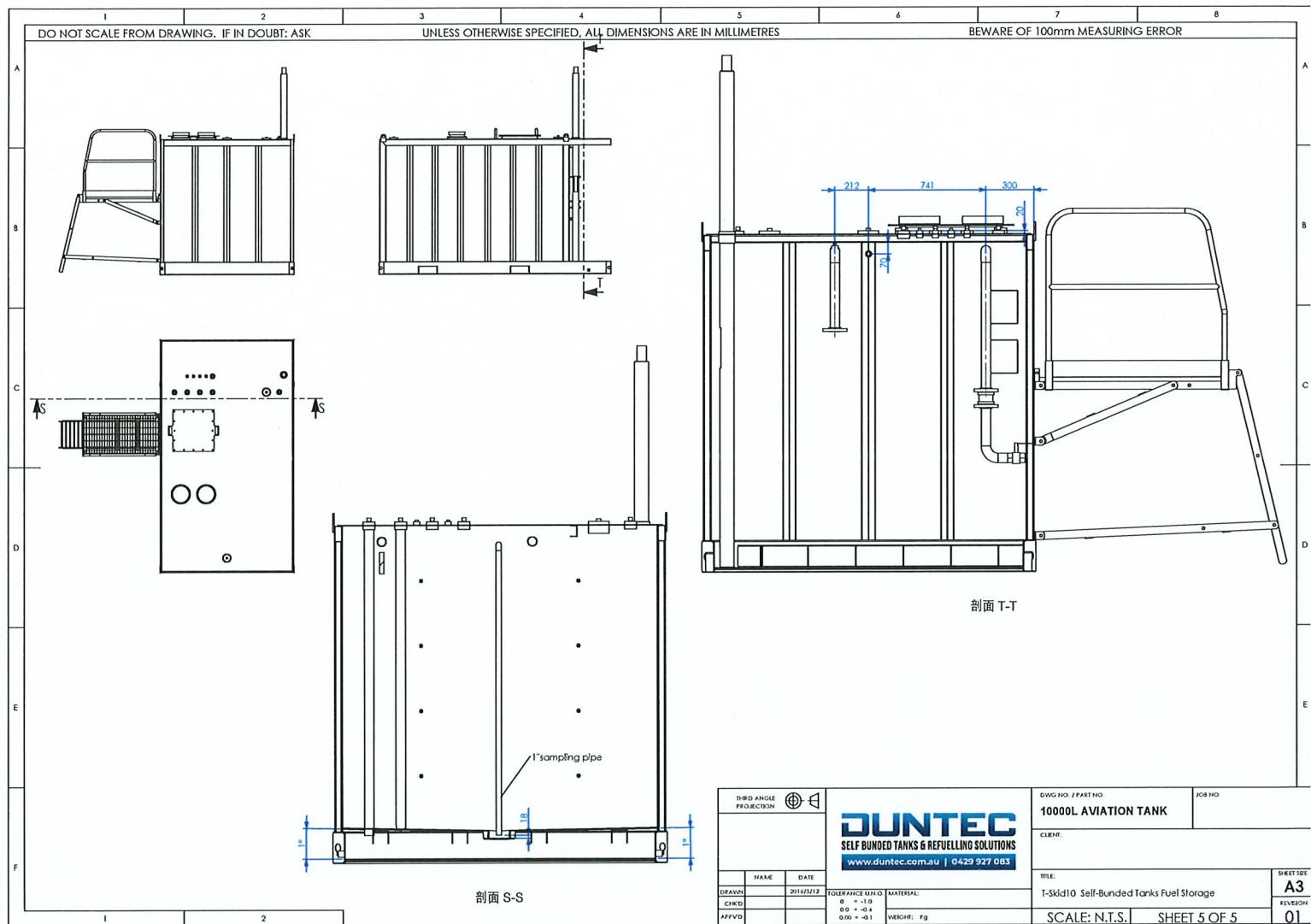


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1 2 3 4 5 6 7 8

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A B C D E F

TANK DATA	
TANK CONTENTS:	AVGAS JET-A1
DESIGNED TO:	AS1940, UL142
BUILT TO:	AS1692,CAT.3
CORROSION ALLOW.	0mm
OUTER WALL THICKNESS/INNER WALL THICKNESS	5mm(Q235B) / 5mm(SS304)
GROSS VOLUME:	35,726L
TEST	21-35KP
SAFE FILL LEVEL	33,940L
TOTAL MASS:	6,990kg (EMPTY)

THIRD ANGLE PROJECTION

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CIKD

APVFD

DIFFERENCE FROM MATERIAL:
0.0 + -0.0
0.0 + -0.1
0.0 + -0.1

WEIGHT: kg

DWG NO./PART NO. LTK38 AVIATION JOG NO.

CLIENT:

TITLE:

SCALE: N.T.S. SHEET 1 OF 4

SHEET SIZE: A3

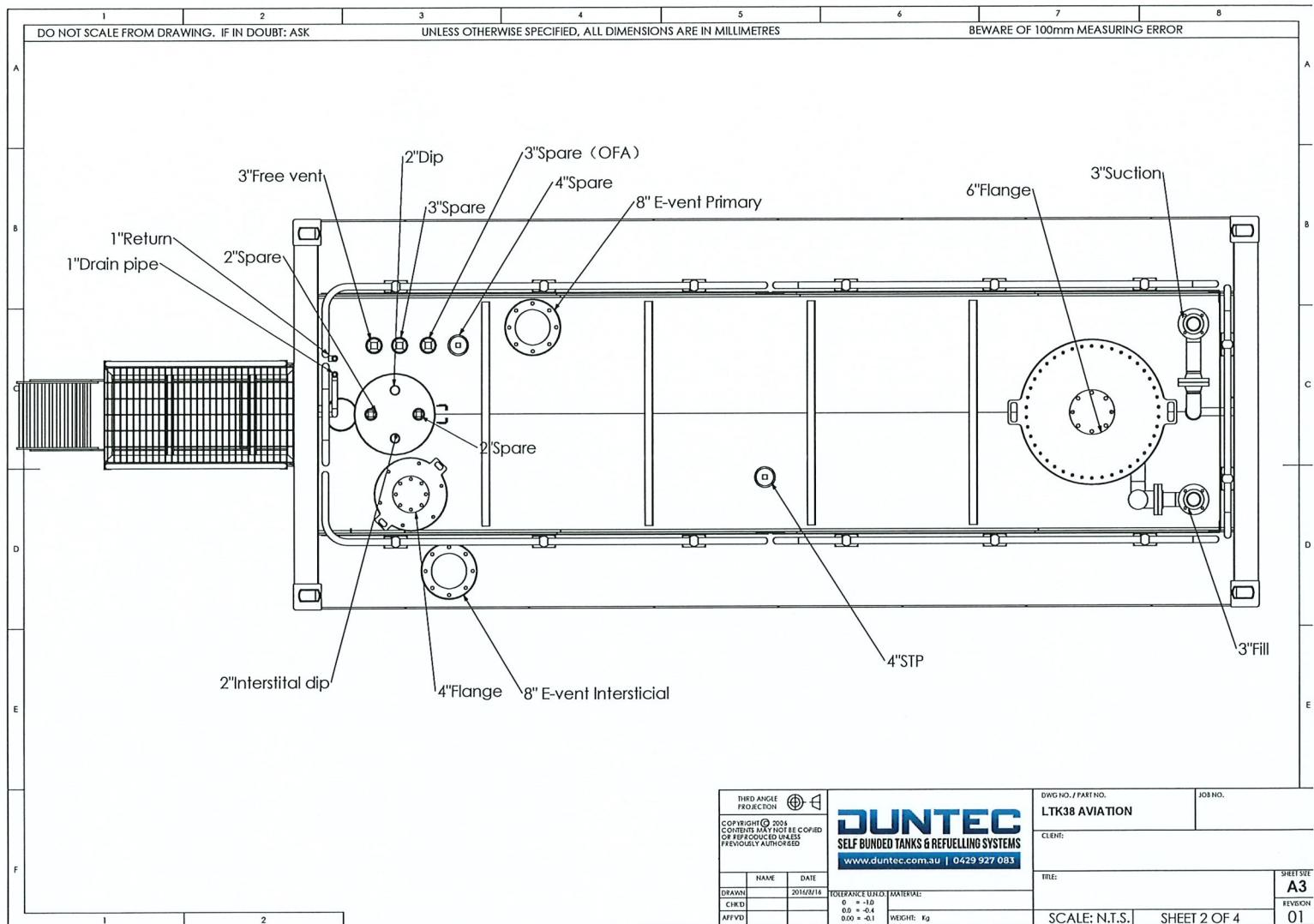
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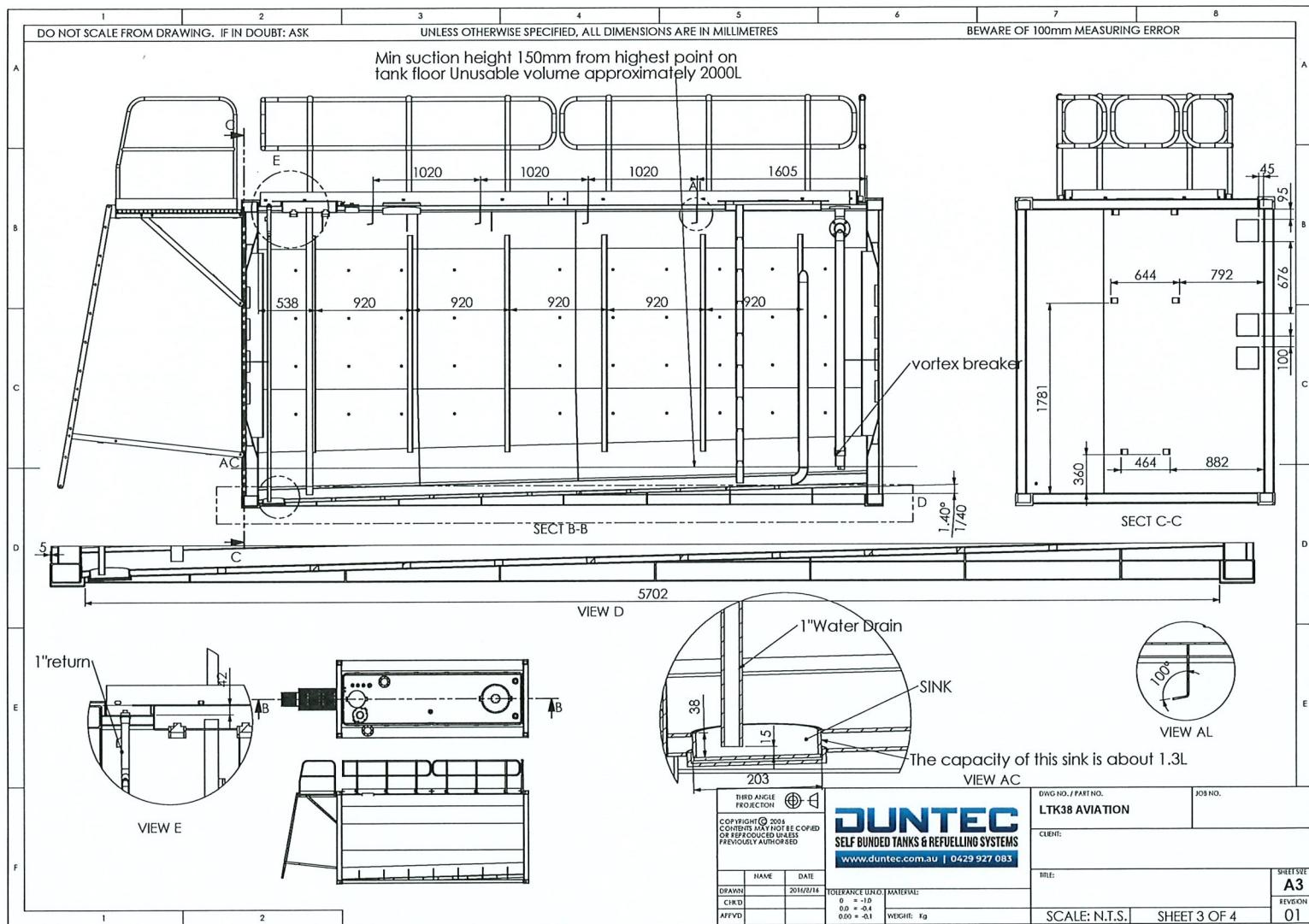


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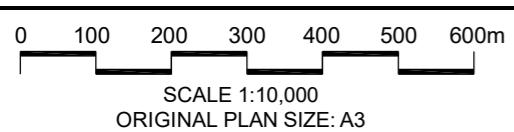
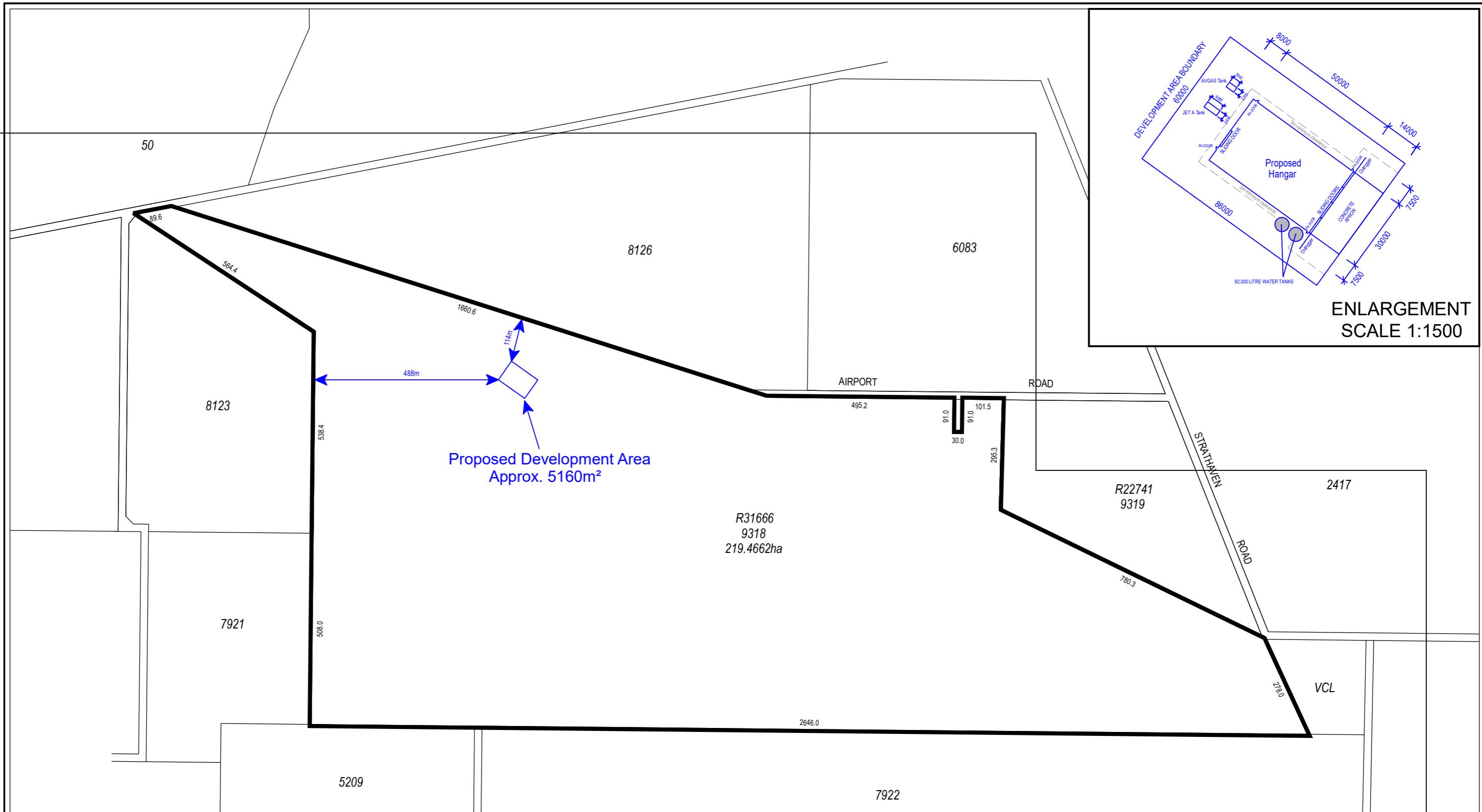
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Ref No. DA 04/24 Date 27.11.24

Amended development Application/Approval

**AEROPLANE HANGAR -
Reserve 31666 (Lot 9318 on DP
92334), Airport Road,
Gnowangerup**



NOTE:

1. Hangar to be constructed using a steel frame, with Zinc-Trimdek walls and roof on a concrete slab (see detailed drawings).
2. See detailed drawings for JET A & AVGAS tanks.

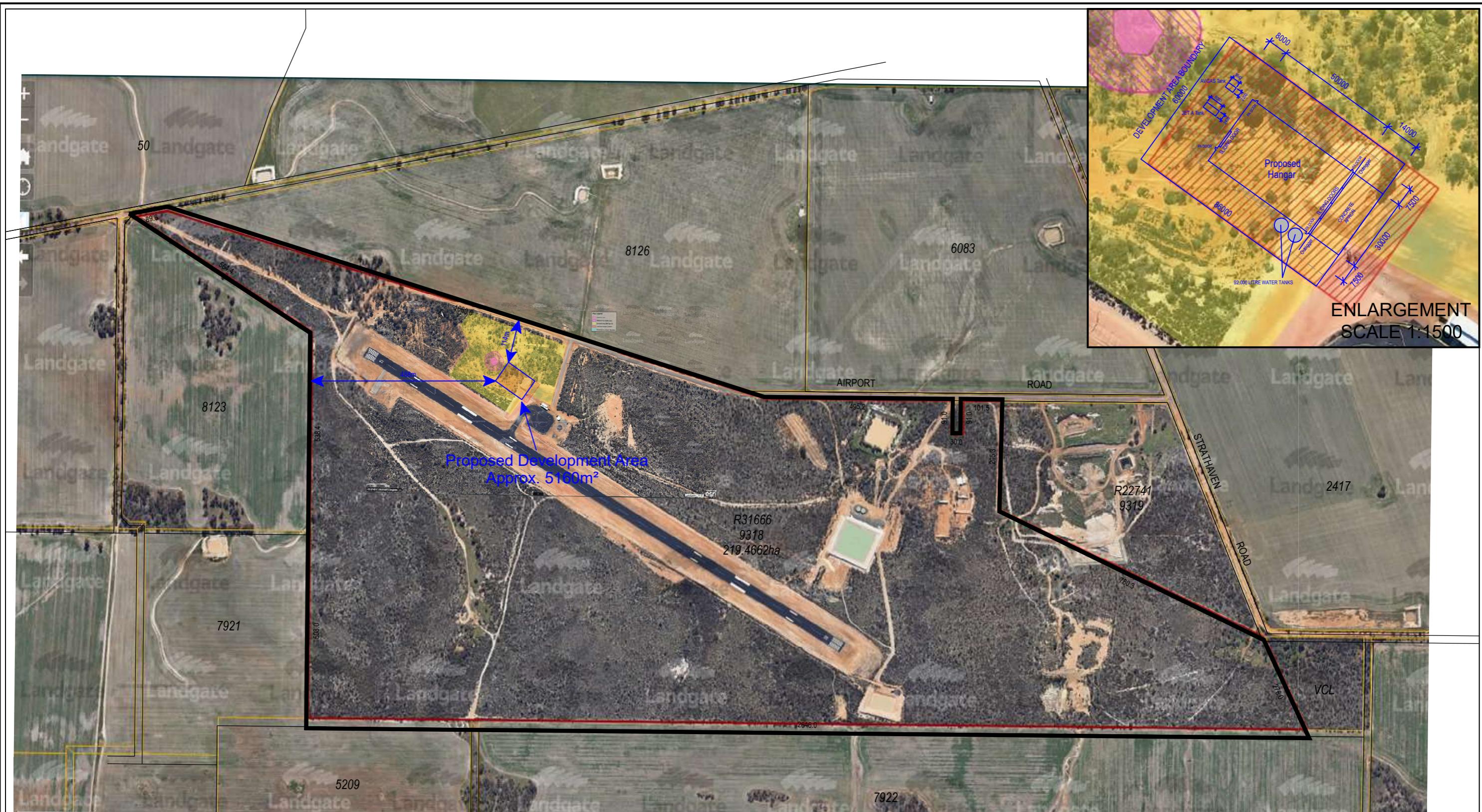
PREPARED FOR:
Trisha Twine

 Joyce Air
Email: joyce-air@bigpond.com
Mb: 0408 937 637

NORTH

SITE PLAN PROPOSED HANGAR

RESERVE 31666, LOT 9318 (No. 306) AIRPORT ROAD
PALLINUP
Shire of Gnowangerup



0 100 200 300 400 500 600m
SCALE 1:10,000
ORIGINAL PLAN SIZE: A3



NORTH

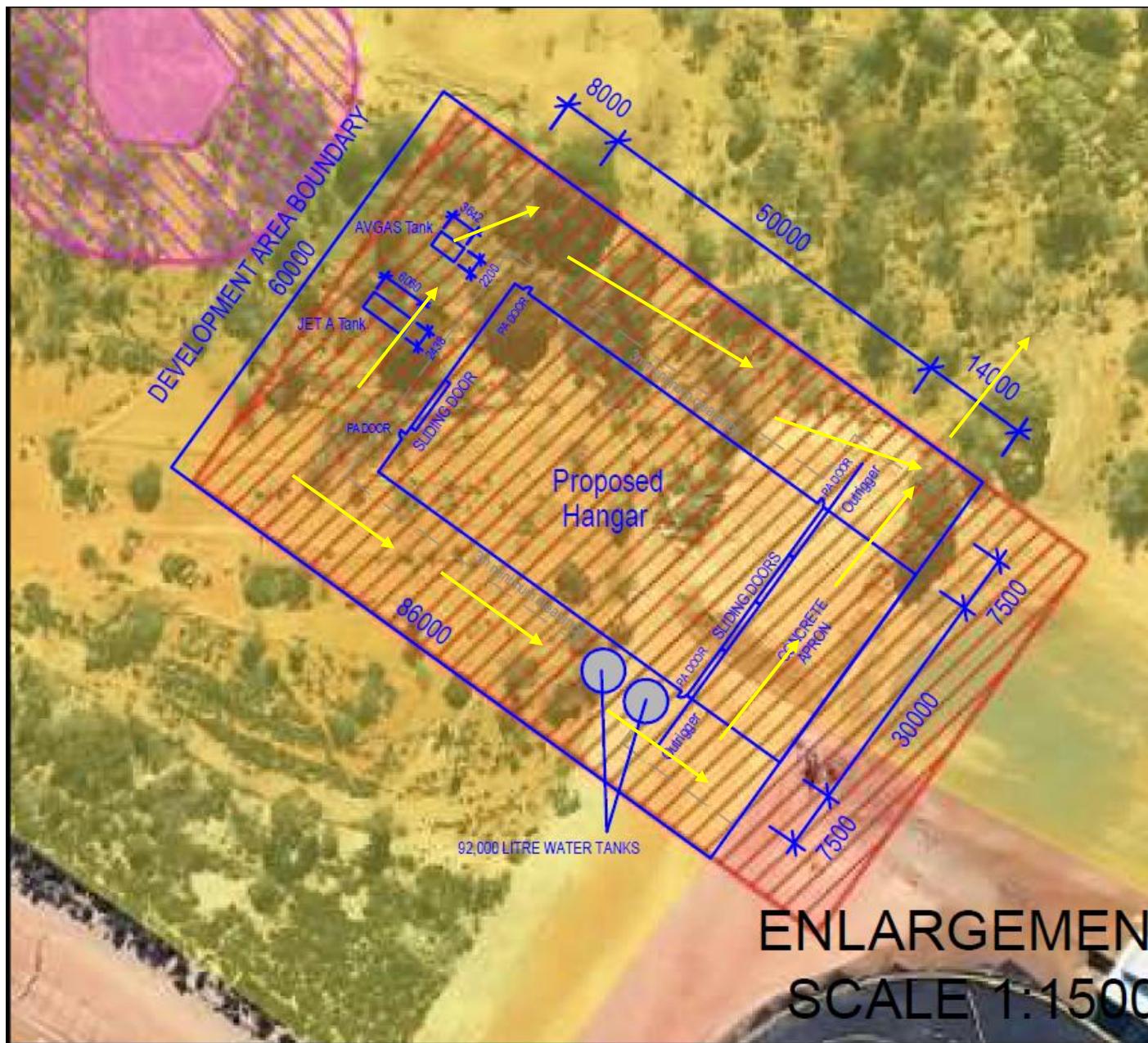
NOTE:

1. Hangar to be constructed using a steel frame, with Zinc-Trimdek walls and roof on a concrete slab (see detailed drawings).
2. See detailed drawings for JET A & AVGAS tanks.

PREPARED FOR:
Trisha Twine
Joyce Air
Email: joyce-air@bigpond.com
Mb: 0408 937 637

SITE PLAN PROPOSED HANGAR

RESERVE 31666, LOT 9318 (No. 306) AIRPORT ROAD
PALLINUP
Shire of Gnowangerup





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CLIENT
ANDREW TWINE

PROJECT ADDRESS
Airport Road, Pallinup WA 6335

DATE MODIFIED
September 19, 2023

PROJECT NO.
5441(4)

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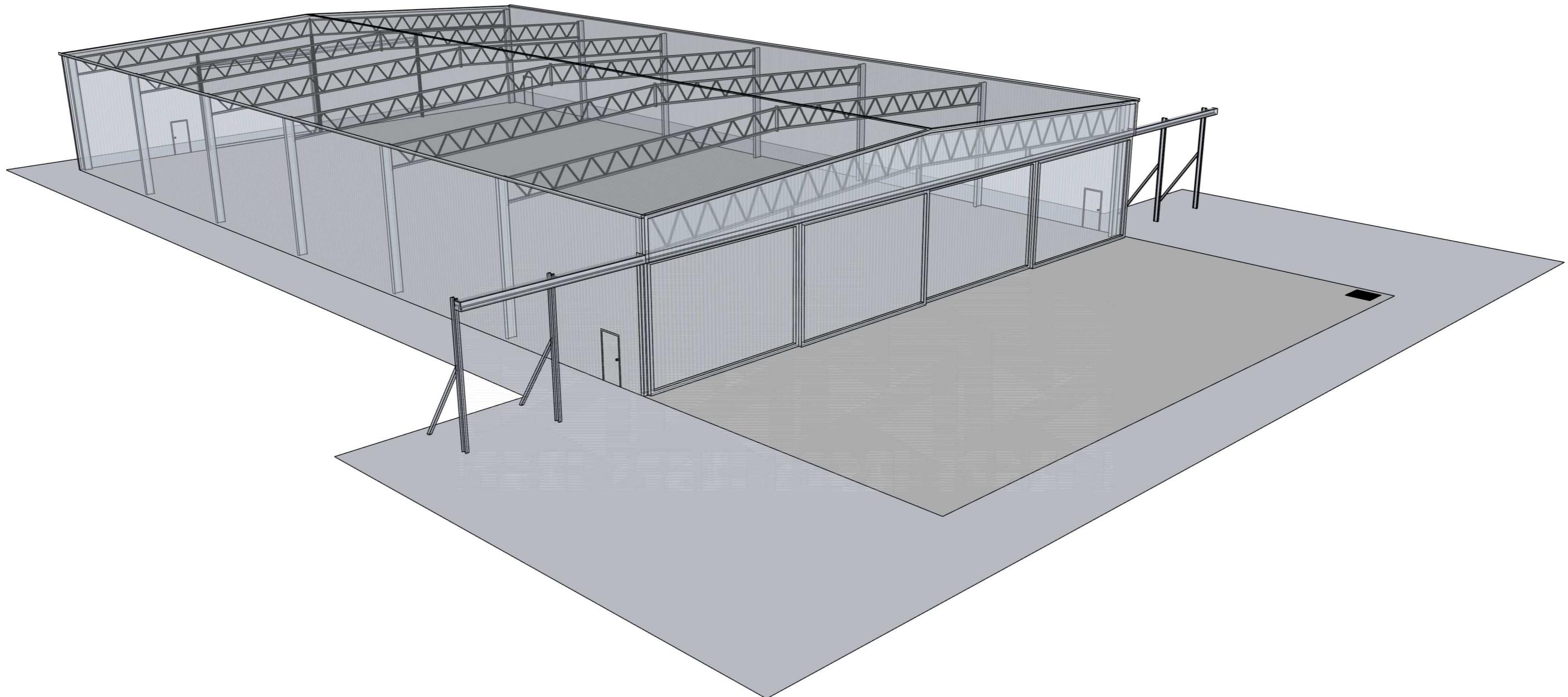
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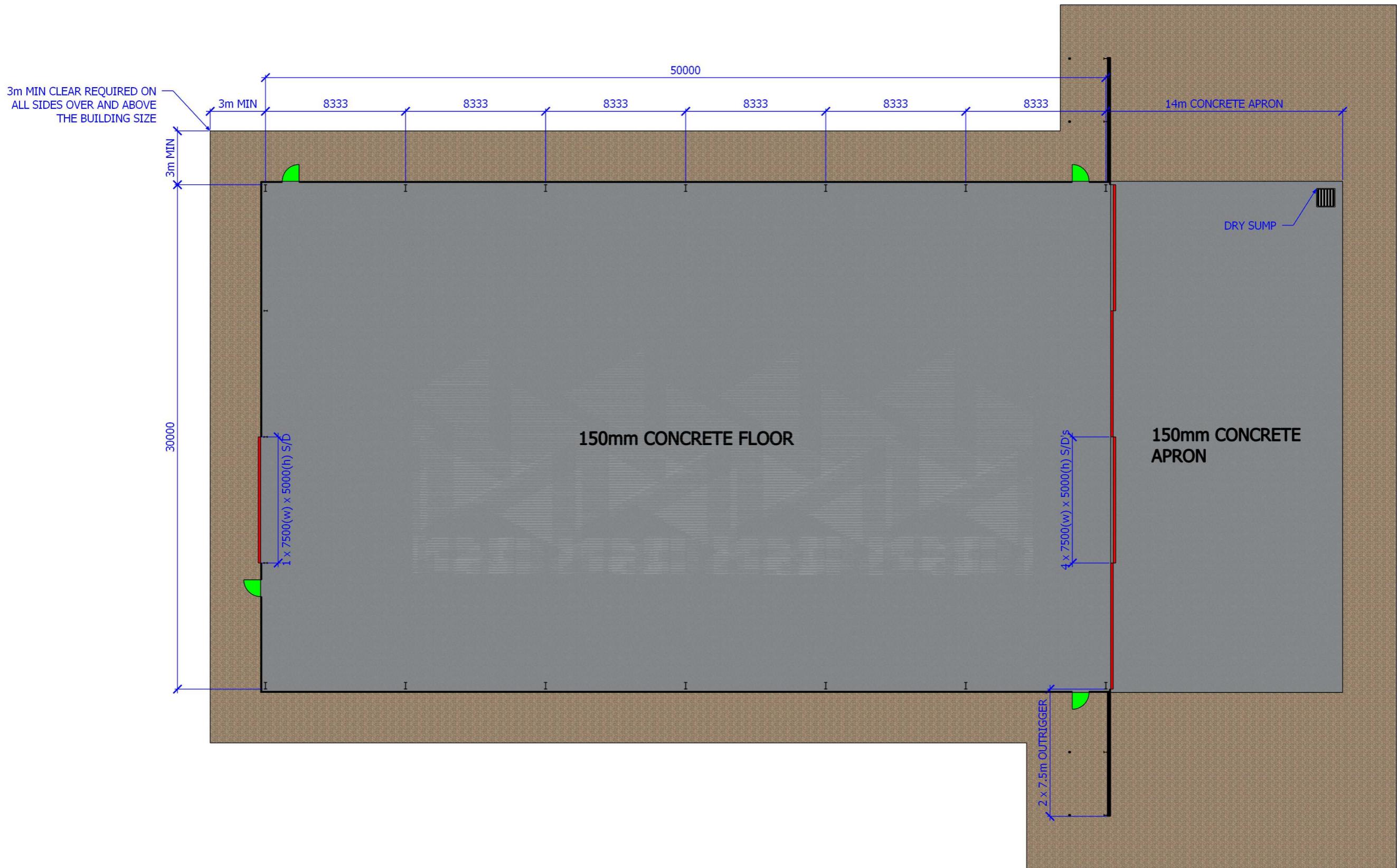
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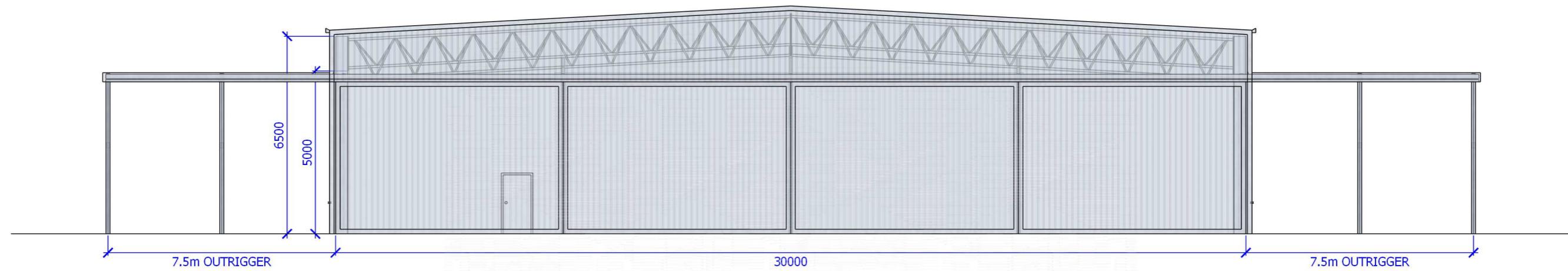
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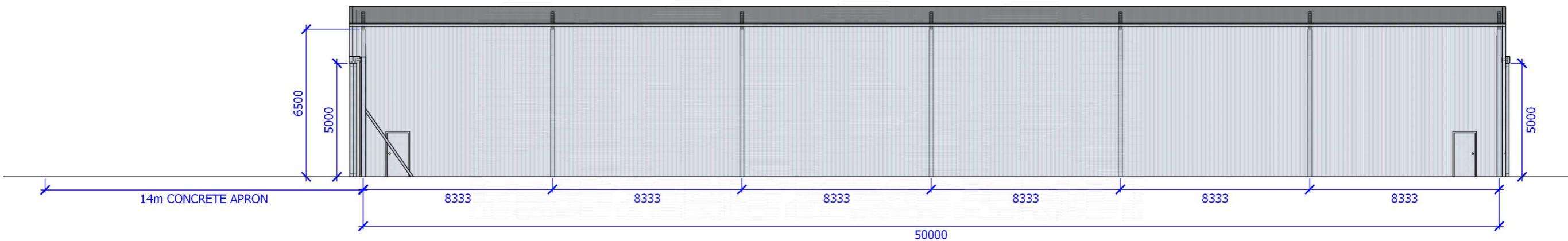
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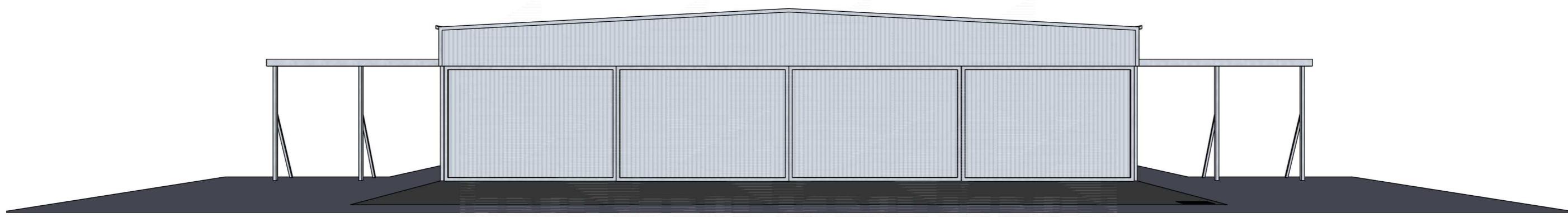
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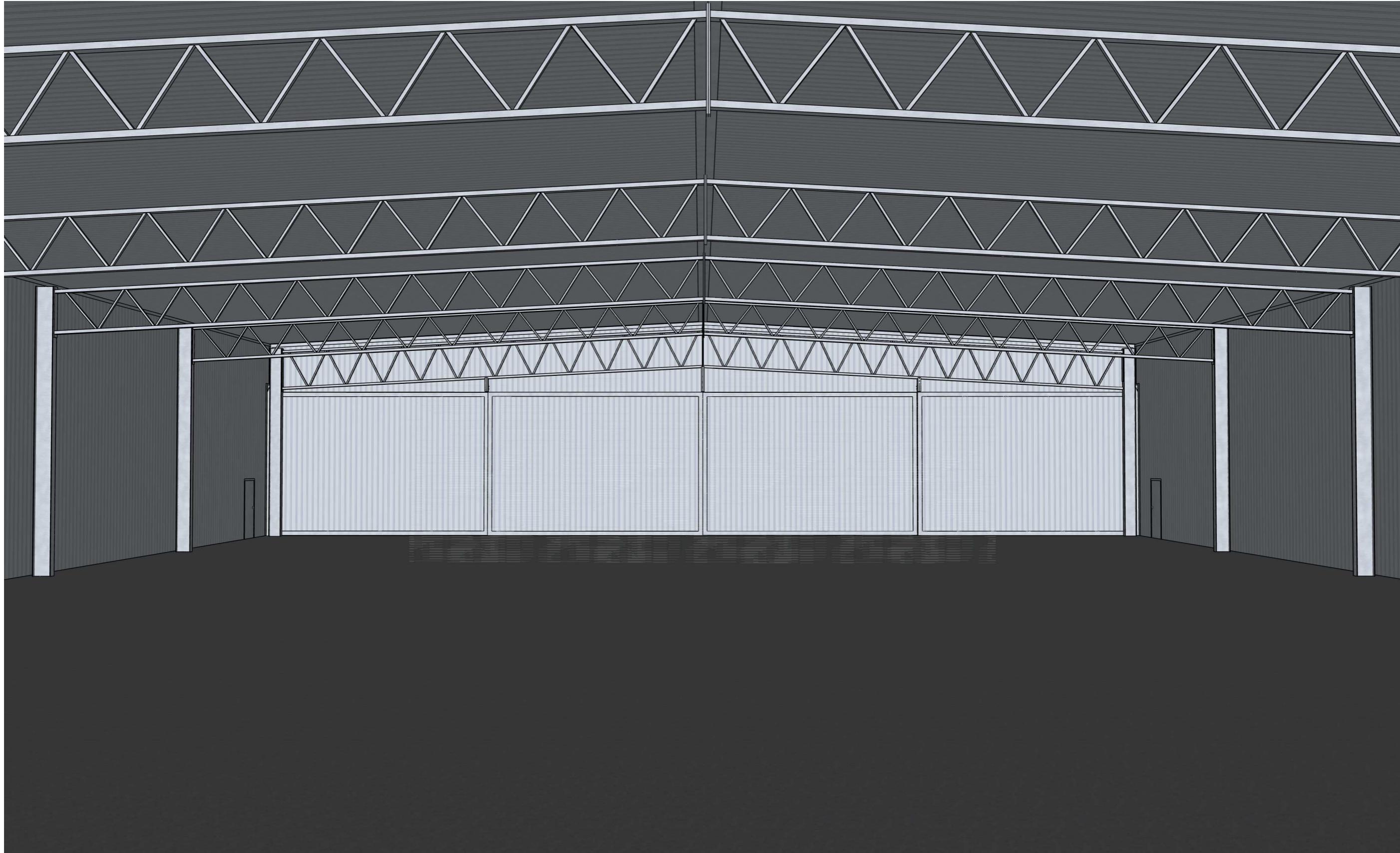
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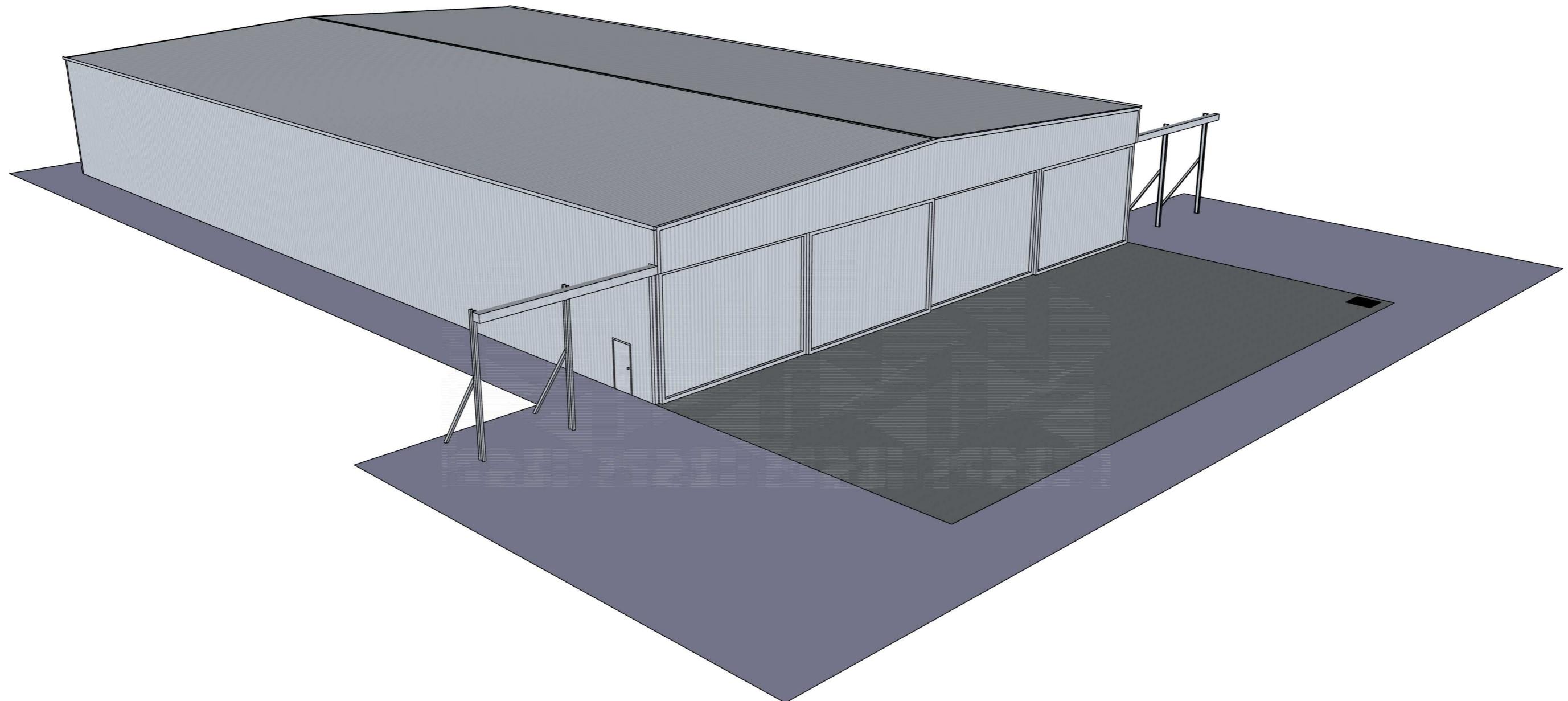
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PRELIMINARY ADVICE OF AN ETHNOGRAPHIC AND ARCHAEOLOGICAL SURVEY AT GNOWANGERUP AIRPORT, GNOWANGERUP, WESTERN AUSTRALIA

1ST October 2025

WKSN-AN-033

For: Auspan Group

By: Wagyl Kaip Southern Noongar Aboriginal Corporation (WKSN AC)



DOCUMENT INFORMATION

WKSN AC Project Code: WKSN-AN-033

Citation: Wagyl Kaip Southern Noongar Aboriginal Corporation 2025 Preliminary Advice of an archaeological and ethnographic site identification survey at Gnowangerup Airport, Gnowangerup, Western Australia. Prepared for Auspan Group by WKSN AC, October 2025.

Wagyl Kaip Southern Noongar Aboriginal Corporation
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Cultural Safety Warning

Please be aware that this Preliminary Advice may contain the images and/or use of the names of deceased people which in some Aboriginal communities may cause sadness, distress, or offence. It may also contain restricted specific cultural knowledge, and these areas will be highlighted within the text.

Disclaimer

The authors are not accountable for omissions and inconsistencies that may result from information which may come to light in the future but was not forthcoming at the time of this research.

Consultation

Wagyl Kaip Southern Noongar Aboriginal Corporation (WKAC) conducted the assessment alongside representatives of the Wagyl Kaip and Southern Noongar community in accordance with the Noongar Standard Heritage Agreement (NSHA) and the *Aboriginal Heritage Act 1972*. WKSAC is responsible for managing and administering the Wagyl Kaip Southern Noongar Indigenous Land Use Agreement (ILUA) WI2017/014 on behalf of all Wagyl Kaip Southern Noongar people.

Spatial Data

All spatial data in this report is provided in the UTM GDA2020 Zone 50 coordinate system, of the Australian Mapping Grid. Spatial data was recorded in the field using Garmin handheld GPS units, which have a minimum accuracy of =/- 3m, but which can be as spatially inaccurate as +/- 10m dependent upon atmospheric conditions.

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Glossary of Terms and Acronyms

Term / Acronym	Meaning / Interpretation
Aboriginal archaeological place/assemblage	A place or group of physical places where evidence of past activity by Aboriginal people is preserved (pre-colonial, colonial/historical), and which has been or may be investigated using archaeology, and which represents part of the archaeological record
Aboriginal Object	An object that is and represents a tangible/physical element of Aboriginal cultural heritage (i.e., stone tools, knapped glass), as defined by section 5 of the AHA 1972
Aboriginal Site	Aboriginal heritage site as defined by section 5 of the AHA 1972
ACHIS	Aboriginal Cultural Heritage Inquiry System
Activity Notice	A document provided by the proponent outlining their intended activity
AHA 1972	<i>Aboriginal Heritage Act 1972</i>
Balga	Noongar word for the grass tree (<i>Xanthorrhoea</i> sp.)
Boodja	Noongar word for “Country”, encompassing all the landscape features of a particular place
Cultural Landscape	A group of areas interconnected through elements of Aboriginal cultural heritage and environmental signatures, and/or zones
Cultural material/ archaeological material	Any object (article, dwelling, ornament, pottery, tool, weapon, work of art, construction, altered plant and animal materials) made, worked, or modified in some way by human beings (<i>Homo sapiens</i>)
DBCA	Department of Biodiversity, Conservation and Attractions
DPLH	Department of Planning, Lands and Heritage
Ethnographic site	A place that is significant to an Aboriginal group because of its stories and connections. These places have intangible cultural values and are connected to traditional customs and law
Ethnographic survey	Survey and inspection of a place to document and record Aboriginal knowledge, oral histories, and stories connected to a specific place/cultural landscape
Heritage survey	Collective term for archaeological and ethnographic surveys
ILUA	Indigenous Land Use Agreement
LGM	Last Glacial Maximum
Lodged Site	An Aboriginal site that has been identified and lodged with the DPLH, but not yet assessed for potential inclusion on the Register of Aboriginal Places. Lodged sites have the same level of protection under the AHA as Registered Sites
Monitoring	The process of monitoring ground disturbing activities to ensure they do not impact on previously unknown surface or subsurface heritage components
Moort	Noongar word for “Family”, encompassing both nuclear and extended family members
NBT	Noongar Boodja Trust
NSHA	Noongar Standard Heritage Agreement
Object	An artefact – any kind of object made by, affected by, used, or modified in some way by humans (<i>Homo sapiens</i>)
PA	Preliminary Advice
RC	Regional Corporation
Registered Site	An Aboriginal site that has been assessed as meeting the requirements of s.5 of the AHA and which is listed on the Register of Aboriginal Places

Term / Acronym	Meaning / Interpretation
Register of Aboriginal Places	The list of Registered and Lodged Aboriginal sites as maintained by the DPLH
Section 16 / s.16	The section of the <i>AHA 1972</i> that provides requirements for conducting ground disturbance for the purposes of research at an Aboriginal site
Section 18 / s.18	The section of the <i>AHA 1972</i> that provides requirements for disturbing or destroying an Aboriginal site
Section 18 Approval	A letter from the Minister of Aboriginal Affairs which provides approval for the disturbance of land on which an Aboriginal site is located; often for works which will substantially impact and/or destroy an Aboriginal site
Scope of Works	The nature/development of heritage works undertaken as requested by the client or project proponent
Significance Assessment	A process conducted based on set methodologies as outlined in the <i>Burra Charter 2005</i> (and other documents), that seeks to determine the significance of a site based on known factors
Site Avoidance	A survey methodology that seeks to identify the external boundaries of a site and map them onto the landscape, but which undertakes limited recording of other site components.
Site Identification (ID)	A survey methodology that seeks to record all aspects of heritage sites to the level that allows a significance assessment to be undertaken. This may require archaeological excavation, extensive site recording, or other specific methodologies to be applied.
SWNTS	Southwest Native Title Settlement
SWALSC	Southwest Land and Sea Council
UNDRI	United Nations Declaration on the Rights of Indigenous Peoples
WKSAC	Wagyl Kaip Southern Noongar Aboriginal Corporation – a corporation which represents the people of the WKSAC agreement group, as defined by the South West Native Title Settlement

Introduction

This Preliminary Advice (PA) summarises the results of an archaeological and ethnographic site identification survey undertaken for Auspan Group, on Goreng Boodja near Gnowangerup, in Western Australia's Great Southern Region. The survey was undertaken to record a previously identified site, and to identify an area where Auspan could erect an aircraft hanger without negatively impacting on that site. The site was previously identified by Noongar Traditional Owners, during monitoring of initial works for the hanger, under the activity number WKSN-AN-033. The identified site was listed on the State Government Register of Aboriginal Places as Lodged Site ID 41551 *Gnowangerup Airport*, and on the Wagyl Kaip sites data base as heritage place number *WKSN-HP-013*.

The archaeological and ethnographic survey was conducted on 30th September 2025, with five Goreng Knowledge Holders, and two WKSN heritage staff in attendance. Knowledge Holders participated in all aspects of the survey and are aware of the results detailed in this Preliminary Advice.

The purpose of this PA is to provide certainty to the proponent about spatial boundaries of sites and the survey area. This is not to be considered a complete report of the outcomes of the survey. A full report will be prepared and presented to the proponent at a later time.

Project Area

The Project Area is located at the Gnowangerup Airport, on the Boodja of the Goreng Noongar people, within the Shire of Gnowangerup LGA. The airport is situated on the Crown Reserve at PIN 1929058 on Airport Road and covers an area of approximately 219.5 ha. The lot is currently used as an airport. It comprises a cleared runway area, surrounded by low heath scrub of varying density. Much of this is regrowth, with large areas of the lot having previously been cleared of vegetation in the past.

This survey did not cover the whole lot, only the area to the northwest of the entrance to the airport, where the hanger was proposed to be erected prior to the identification of Site *WKSN-HP-013*.

The airport site and surrounding area is shown in Figure 1, while the surveyed area and recorded site is shown in Figure 2.

FIGURE 1. PLAN SHOWING LOCATION OF AIRPORT



0 0.1 0.2 0.3 0.4 0.5
kilometers

Scale 1:10,000

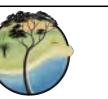


FIGURE 2. PLAN OF SURVEYED AREA SHOWING LOCATION OF SITE WKSN-HP-013

Personnel

The following organisations and people participated in the survey:

Table 1. Participants in the survey

Name	Organisation	Role
Sean Winter	WKSN AC	Archaeologist
Graham Townley	WKSN AC	Anthropologist
Ezzard Flowers	Goreng People	Elder
Verdun Hayward	Goreng People	Elder
Lynette Hayward	Goreng People	Elder
Karina Woods	Goreng People	Elder
Robbie Miniter	Goreng People	Elder

Previous Heritage Assessments – Project Area

A search of the DPLH Aboriginal Cultural Heritage Inquiry System (ACHIS) was conducted for Registered, Lodged, and Historic Aboriginal Sites, and previous heritage surveys, conducted within 5 kms of the Project Area. Additionally, a search of the WKSN Heritage Sites database was conducted for known but not yet registered sites. This provides an indication of the types of sites that have previously been identified in the vicinity of the survey area, and the methodologies used to locate, record and interpret them. ACHIS and WKSN results should not be considered the totality of potential sites in an area, rather an indication of those that have previously been identified and recorded.

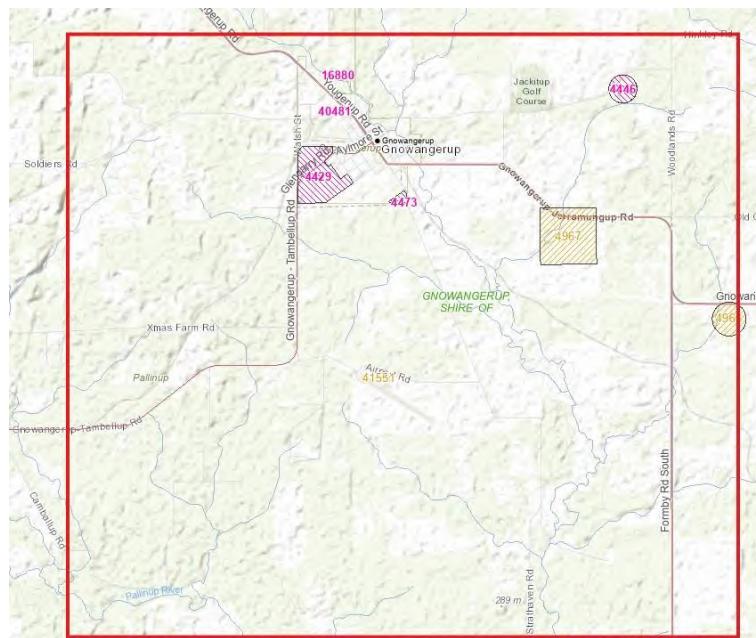


Figure 3. Map from the ACHIS system showing the area searched for existing Registered and Lodged heritage places, and past surveys

The area searched is shown in Figure 3, while Registered and Lodged sites are listed in Table 2, and identified survey reports in Table 3.

Table 2. Sites listed on the ACHIS within 5km of the project area

Site ID	Site Name	Site Type	Status	Culturally Sensitive?
4429	Gnowangerup Reserve 18078.	Birthplace; Camp; Historical; Meeting Place; Other	Registered	No
4446	Gnowangerup.	Camp; Ritual / Ceremonial; Meeting Place	Registered	No
4473	Gnowangerup Nyungar Graves	Burial	Registered	No
4966	Woolshed Dump	Artefacts / Scatter	Lodged	No
4967	Doggers House Paddock	Artefacts / Scatter	Lodged	No
40481	Gnowangerup Ceremonial Area	Ritual / Ceremonial	Registered	No
41551	Gnowangerup Airport	Artefacts / Scatter	Lodged	No

A small number of existing sites are listed on the ACHIS but there is limited information about them. Included are campsites, burials, ceremonial sites, and three artefact scatters, one of which is the site investigated during this survey.

Table 3. Previous Heritage Surveys intersecting or adjacent to the project area.

ID	Report Title	Author	Type
17924	Site Management Trip to Gnowangerup and Borden, January 16-17 1992.	Gray, R.	Ethnographic
22253	Review of Aboriginal Heritage on proposed Muja to Wellstead transmission line	Cooper, D	Ethnographic
23514	An Aboriginal Heritage Survey for the Gnowangerup 2ML Ground Tank, Great Southern Western Australia	Goode, Brad	Archaeological/Ethnographic

This review of survey reports demonstrates that no previous surveys have included the airport site.

Preliminary Results

This section outlines the Preliminary results of the survey at the Gnowangerup Airport. A basic Site Identification methodology was adopted to determine recording standards.

Survey Area

An area was surveyed for Aboriginal cultural heritage to the northwest of the airport entrance road, between the runway and Airport Road, as shown in Figure 2Figure 1. This area largely comprises what appears to be an old decommissioned gravel extraction area for the airport, although impact of that process on this area was clearly uneven, and small areas within this boundary appear to have not been impacted. Land clearance within this area appears to have occurred over a 100-year period, as bottle glass dating to the 1930s was identified within this zone.

The boundaries of the surveyed area are provided in Table 4 below. Only one site was identified within this area, the previously known site *WKSN-HP-013*. All other areas within this surveyed area can be considered cleared of surface Aboriginal cultural heritage.

Table 4. Boundaries of surveyed area (GDA2020)

Boundary Point	Easting	Northing
BP1	593366	6240064
BP2	593275	6240047
BP3	593119	6240140
BP4	593172	6240219
BP5	593146	6240272
BP6	593173	6240306
BP7	593270	6240277
BP8	593430	6240223
BP9	593401	6240099

Figure 2 also shows an indicative location where the hanger *could* be erected without impacting on Aboriginal cultural heritage. This location is based on information provided by the proponent, and is not the only place that the hanger could be constructed. The hanger could be placed anywhere within the entire surveyed area as shown in Figure 2, with the exception of the polygon representing *WKSN-HP-013*.

Archaeological Results

The one existing site *WKSN-HP-013* was recorded during the survey, to a standard that allowed boundaries for that site to be determined, and the site to be characterised. Additionally, two new Aboriginal cultural heritage sites were identified near the survey area by the Knowledge Holders. These sites were not recorded beyond their basic characteristics. Accurate boundaries defined by a polygon for these sites were not determined, however Figure 1 indicates the general area of the ethnographic sites.

Table 5. Sites recorded at the Gnowangerup Airport

Site Number	Site Name	Site Type	Description
WKSN-HP-013 / ACHIS 41551	Gnowangerup Airport Artefact Scatter	Artefact Scatter	Small scatter of quartz and quartzite artefacts
WKSN-HP-018	Gnowangerup Airport Standing Stone	Ceremonial site, artefact scatter	Standing stone with ritual/ceremonial importance, with large associated artefact scatter
WKSN-HP-019	Gnowangerup Airport Men's Site	Ceremonial & Camping site	Ethnographic site with ritual, ceremonial & historical importance within walking distance of the women's site WKSN-HP-018.

WKSN-HP-013 Artefact Scatter

Boundaries for this site were determined and a sample of artefacts was recorded. It comprises a small scatter of quartz and quartzite artefacts. Artefact types included cores, flakes, and grinding material. The boundaries for the site are shown in Table 6 below and the location of the site shown on Figure 2. A 15 m buffer, as shown in Figure 2 should be applied around the boundary of the site, within which no development activities should be undertaken. The site is shown in Figure 4 below.

Table 6. Boundary points for site WKSN-HP-013 Artefact Scatter (GDA2020)

Boundary Point	Easting	Northing
HP-013 - BP1	593251	6240172
HP-013 - BP2	593241	6240185
HP-013 - BP3	593231	6240180
HP-013 - BP4	593231	6240169
HP-013 - BP5	593235	6240163
HP-013 - BP6	593245	6240163



Figure 4. Photo of artefact scatter WKSN-HP-013.

WKSN-HP-018 Standing Stone

This site comprises an upright granite dome in a paddock (Figure 5), surrounded by a large stone artefact scatter. The site was reported by the Knowledge Holders as having ethnographic and ceremonial/ritual importance to local Goreng People. No recording of this site was undertaken during this survey due to access limitations (freehold) and no boundaries were determined. A centroid 13 figure GPS point was recorded for the site, as shown in Table 7 below.

Table 7. Location of WKSN-HP-018 Standing Stone (GDA2020)

Centroid Point	Easting	Northing
Standing stone	593171	6239164



Figure 5. Photo of Women's Site WKSN-HP-018 Standing Stone.

WKSN-HP-019 Men's Site

This site comprises a men's site used for ceremonies and used as a camp site prior to the establishment of a rifle range in the Reserve. A polygon (shape file) and centroid 13 figure GPS point was recorded for the site, as shown in Table 8 below. Informants walked the general area, noting the historical use and significance of the site as a men's area close to the women's birthing and camp site (standing stone) to the south. The men's site was reported by the Knowledge Holders as having ethnographic and ceremonial/ritual importance to local Goreng People. No accurate recording of this new site was undertaken during this survey due to time constraints and a need to conduct desktop and historical research on its post settlement use and occupancy. The general area could be more extensive than the area shown here, including the remaining large remnant eucalypts and Mungert (jam trees) to the east of area shown in Figure 1.

Table 8. Centroid point for site WKSN-HP-019 Men's Site.

Centroid Point	Easting	Northing
Men's Site	592942	6240329

Ethnographic Assessment

Preliminary ethnographic assessment of the area indicates the Reserve was, and still is, ethnographically significant, both prior to settlement and post-settlement when the airport, rifle range and other European land uses were established. From an ethnographic standpoint, the proximity of the artefact scatter in the last remaining remnant vegetation within a gravel extraction zone, and its proximity to the new ethnographic sites described as a Women's birthing and camp area (Standing Stone) and Men's Ceremonial site (and camp area) indicates a pattern of Noongar land use consistent with past practice prior to European settlement. The artefact scatter, composed of quartz materials sourced from a nearby location, indicates the knapping activity and tool production, is linked to ceremonial and subsistence practices. This was noted by the Noongar informants as the stone artefacts were said to be used for chest scarring, a common men's ritual activity. In Noongar culture, while there is no widely documented single term specifically for chest scarification, the broader practice of ceremonial scarring during ceremonies is well-known. Scars were typically made using sharp stone tools, such as quartz flakes, and were placed on the chest, shoulders, and belly to mark transitions into adulthood, readiness for marriage, or ceremonial roles. **Cicatrization** or *ngambarn* (Berndt 1980:84) refers to the process of scar formation among Noongar people, especially because of intentional cutting or burning of the skin for cultural, ritual, or medical purposes. In the ethnographic literature, it describes the deliberate creation of raised scars—such as those made during initiation and ceremonial practices—where the healing process is part of the symbolic or aesthetic outcome. Cicatrization has been used to mark identity, status, and spiritual connection.



Figure 6. Disturbed (ripped) area & overburden next to the fenced area walking toward proposed building site for the 100 m x 60 m airport hanger building envelope, looking west. Scatter is in the undisturbed patch on the horizon.

The proximity of gender-specific sacred sites in this area indicates a culturally layered landscape requiring sensitive management and avoidance protocols to protect and preserve the sites heritage values.

Preliminary Outcomes and Recommendations

This section provides conclusions and recommendations that are designed to give proponents certainty regarding meeting their obligations under relevant Western Australian heritage legislation.

Outcomes

The following outcomes were determined during this survey:

1. An area as shown in Figure 2 and bounded by points listed in Table 4 was surveyed for Aboriginal cultural material.
2. One site, *WKSN-HP-013 Artefact Scatter* was identified within the survey area. This site was recorded to Site Identification level and its boundaries were determined. The survey confirmed that *WKSN-HP-013* is a site as defined by s.5 of the AHA 1972, and is subsequently protected under Western Australian law; and
3. Two other sites were identified outside the survey area. These are *WKSN-HP-018 Standing Stone* and *WKSN-HP-019 Men's Site*. Neither of these sites were recorded to a site identification standard during this survey. Instead, their basic location was noted for future reference.

Recommendations

Based on the outcomes of the survey, WKSN AC makes the following Preliminary recommendations with relation to the activity area:

1. *WKSN-HP-013* is a site as defined by s.5 of the AHA 1972 and damaging or destroying an Aboriginal cultural heritage site is an offense under Western Australian law. **It is recommended that** the proponent avoid impacting on this area and maintain the 15 m buffer area around the boundaries of this site;
2. **It is Recommended that** some form of physical barrier be erected around the exterior of site *WKSN-HP-013*, prior to the commencement of development works. Workers taking part in the development should be informed as to its presence and its protected status;
3. With the exception of site *WKSN-HP-013* and its buffer zone, no other Aboriginal cultural heritage was identified in the surveyed area shown in Figure 2. **It is recommended that** the proponent can undertake development in this area without impacting on Aboriginal cultural heritage;
4. *WKSN-HP-018 Standing Stone* and *WKSN-HP-019 Men's Site* are sites as defined by s.5 of the AHA 1972 and damaging or destroying an Aboriginal cultural heritage site is an offense under Western Australian law. **It is recommended that** future development at the airport site be designed to avoid impacting these areas; and
5. Aboriginal cultural heritage may still exist under the ground. **It is thus recommended that** Goreng Noongar monitors be engaged for any ground disturbing activities at the site.

References

Berndt, R.M. 1980 Aborigines of the south-west. In R.M. Berndt and C.H. Berndt (Eds), *Aborigines of the West, their Past and Present*, pp.81-99. University of Western Australia Press.

PROCEDURAL MOTION

MOVED: Cr R O'Meehan

SECONDED: Cr M Creagh

1125.15 That Council:

Reopens the meeting to members of the public.

UNANIMOUSLY CARRIED BY: 6/0

FOR: Cr K O'Keeffe, Cr R Miniter, Cr P Callaghan, Cr M Creagh, Cr R O'Meehan, Cr R Kiddie

AGAINST: NIL

All public members returned to the meeting at 4:20pm

OTHER BUSINESS AND CLOSING PROCEDURES

13. URGENT BUSINESS INTRODUCED BY DECISION OF COUNCIL

14. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

NIL

15. DATE OF NEXT MEETING

The next Ordinary Council Meeting will be held on **Wednesday, 10 December 2025**.

16. CLOSURE

The Shire President thanked Council, visitors and staff for their time and declared the meeting closed at 4:21pm.