

<b>5.</b>	<b>ASSET AND WASTE MANAGEMENT COORDINATOR REPORT</b>
<b>Location:</b>	Shire of Gnowangerup
<b>Proponent:</b>	N/A
<b>Date of Report:</b>	11 <sup>th</sup> April 2022
<b>Business Unit:</b>	Infrastructure
<b>Officer:</b>	Geoff Carberry - Asset and Waste Management Coordinator
<b>Disclosure of Interest:</b>	Nil

### **Assets and Waste Management Coordinator Report March 2022**

March saw a number of unexpected maintenance issues arise.

The gas hot water system at 2 Cecil street failed and required replacement. The veranda posts at 4 Grocock Street were fully inspected after a small hole at ground level was noted by the CEO. All rear veranda posts were found to be rusted through or very deteriorated below ground level, creating a dangerous situation. It was decided to immediately replace all posts which was carried out by the Building Maintenance Officer.

A meeting was held with Yongergnow Staff and Ongerup Community members regarding a range of issues including Insurance, Ongerup Town Hall, maintenance procedures and the Ongerup sporting courts (Lighting and surface).

The Aerodrome manual required as part of the Certification process has been completed and forwarded to the Civil Aviation Safety Authority for approval.

### **Building Maintenance Office Activity**

#### **Gnowangerup:**

- CEO House - cart sand & stone for job / jack hammering cement to get posts out / replaced veranda posts / reinstalled trellis, retic and paving
- Pallingup Bridge – Repairs as per MRWA report
- Swimming Pool – replaced shower taps
- Yougenup Road - street bins surrounds - repairs to bins
- Admin Office - front desk refurbishment / fit new light globes / Council Chambers – cleaned light shades
- Depot - repairs to front door of admin area  
- mezzanine floor - welding posts / manufacture tresses for floor
- Town Hall - repairs to ceiling
- Shire House - deliver fireplace
- Shire House - deliver fireplace
- RV Dump Site - repairs to tap
- Shire House (Mechanic) - replaced water tank

**Ongerup:**

- Backhoe oil leak repairs at depot
- Hall – Repaired water leak above Toy Library, Repaired Flag pole, removed old sign

**Borden:**

- Sporting Complex – Checked gutters

**General Duties:**

- Tool Box Meeting
- P3500 - ute repairs to window
- P6000 - repairs to whipper snipper
- clean wash bay
- clean skid steer- blow out radiator
- Assisted with tractor slashing attachment