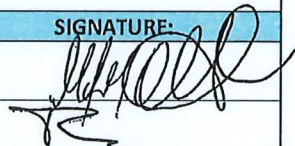
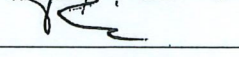




SHIRE OF GNOWANGERUP
BORDEN GNOWANGERUP ONGERUP

ADM06896 57

TENDER REGISTER

Tender No.	RFT 2024-4-1	Tender Title	PROVISION OF GENERAL PRACTITIONER SERVICES
Brief description of goods or services required:	To find a General Practitioner to fill the Provision of General Practitioner Services within the Shire of Gnowangerup.		
Particulars of the decision to invite tenders:	Special Council Meeting - Council Approval 10 May 2024 Council Resolution # 0524.36		
Advertisement Details (attach copy of advertisement):	Shire of Gnowangerup Website - 10/05/2024 Shire of Gnowangerup Facebook Page - 10/05/2024 The West Australian - 15/05/2024		
Closing Date and Time:	Friday, 31 May 2024, 12:00pm (AWST)		
Opening Date and Time:	31 May 24, 1:05 pm		
Opened in the presence of:	NAME:	SIGNATURE:	
	Chiara Galbraith		
	Anita Finn		
Tenderers' Name			
Livingston Medical Pty Ltd			
St Lukes Family Practice			
Torch Beaver Pty Ltd t/a			
Tender awarded by:	DATE OF COUNCIL MEETING	COUNCIL MINUTE NO.	
Council	20 June 24	0624.38	



SHIRE OF GNOWANGERUP
BORDEN GNOWANGERUP ONGERUP

ADM0657

TENDER REGISTER

Name of Successful Tenderer(s):	Livingston Medical Pty Ltd
Amount of Successful Tender(s):	\$



SHIRE OF GNOWANGERUP
BORDEN GNOWANGERUP ONGERUP

MINUTES

SPECIAL MEETING OF COUNCIL

20 June 2024
Commencing at 3:00pm

Council Chambers
Yougenup Road, Gnowangerup WA 6335

COUNCIL'S VISION

Gnowangerup Shire – A progressive, inclusive and prosperous community built on opportunity

Shire of Gnowangerup

NOTICE OF A SPECIAL MEETING OF COUNCIL

Dear Council Member

A Special Council Meeting of the Shire of Gnowangerup will be held on Wednesday 13 March 2024, at the Council Chambers 28 Yougenup Road Gnowangerup, commencing at 3:45pm.

Signed: _____



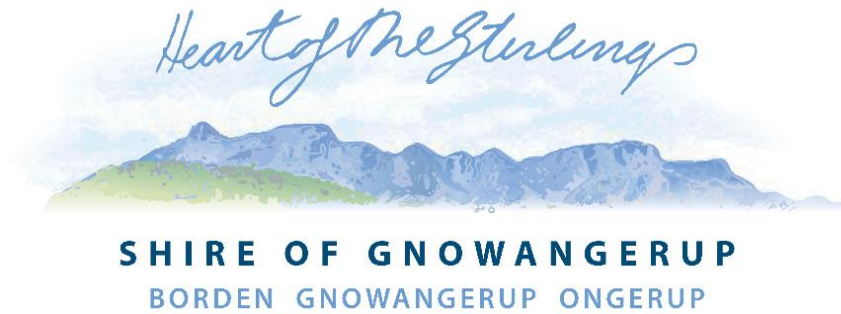
David Nicholson
CHIEF EXECUTIVE OFFICER

Meaning of and CAUTION concerning Council's "In Principle" support:

When Council uses this expression it means that:

- (a) Council is generally in favour of the proposal BUT is not yet willing to give its consent; and*
- (b) Importantly, Council reserves the right to (and may well) either decide against the proposal or to formally support it but with restrictive conditions or modifications.*

Therefore, whilst you can take some comfort from Council's "support" you are clearly at risk if you act upon it before Council makes its actual (and binding) decision and communicates that to you in writing.



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Gnowangerup for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Gnowangerup disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Gnowangerup during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Gnowangerup.

The Shire of Gnowangerup advises that anyone who has any application lodged with the Shire of Gnowangerup shall obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Gnowangerup in respect of the application.

These minutes are not a verbatim record but include the contents pursuant to Regulation 11 of Local Government (Administration) Regulations 1996.

Signed: _____

David Nicholson
CHIEF EXECUTIVE OFFICER



DECLARATION OF INTEREST FORM

To: Chief Executive Officer
Shire of Gnowangerup
28 Yougenup Road
GNOWANGERUP WA 6335

I, (1) _____ wish to declare an interest in the following item to be considered by Council at its meeting to be held on (2) _____

Agenda Item (3) _____

The **type** of Interest I wish to declare is (4).

- ☐ Financial pursuant to Section 5.60A of the Local Government Act 1995
- ☐ Proximity pursuant to Section 5.60B of the Local Government Act 1995
- ☐ Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- ☐ Impartiality pursuant to the Code of Conduct for Council Members, Committee Members & Candidates

The **nature** of my interest is (5) _____

The **extent** of my interest is (6) _____

I understand that the above information will be recorded in the minutes of the meeting and placed in the Disclosure of Financial and Impartiality of Interest Register.

Yours sincerely

Signed

Date

Notes:

1. Insert your name (print).
2. Insert the date of the Council Meeting at which the item is to be considered.
3. Insert the Agenda Item Number and Title.
4. Tick box to indicate type of interest.
5. Describe the nature of your interest.
6. Describe the extent of your interest (if seeking to participate in the matter under S. 5.68 & 5.69 of the Act).

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE)

A Member, who has a Financial Interest in any matter to be discussed at a Council or Committee Meeting that will be attended by the Member, must disclose the nature of the interest:

- a) In a written notice given to the Chief Executive Officer before the Meeting or;
- b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- a) Preside at the part of the Meeting, relating to the matter or;
- b) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (NOTES FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. These notes will be included in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc.), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. **If in doubt declare.**
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:
 - 6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION:

- a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
- b) includes an interest arising from kinship, friendship or membership of an association.

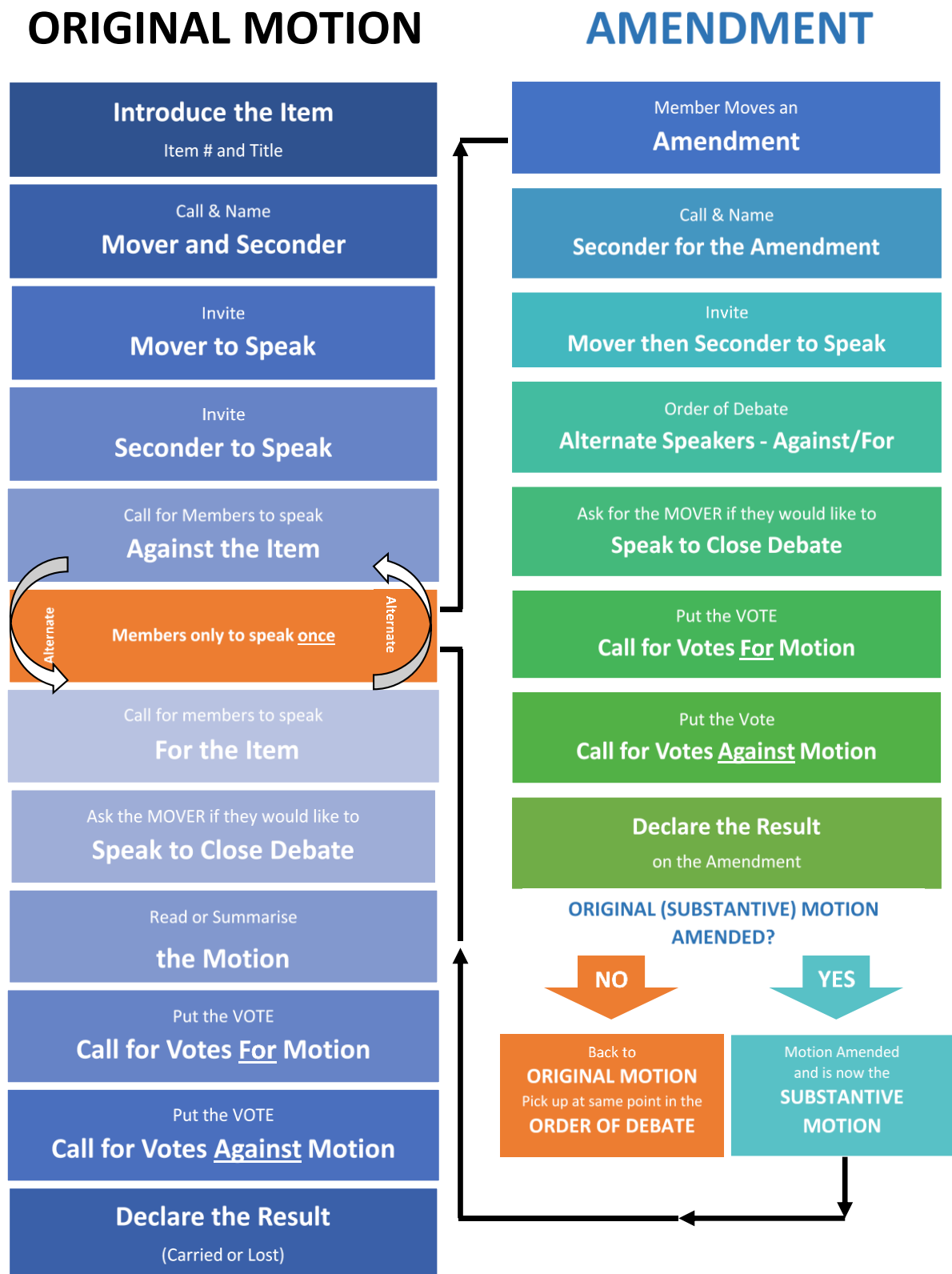
A member who has an Interest Affecting Impartiality in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY DISCLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote. With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

Process of Motions



Slight clarification of wording of motion: A minor amendment of the motion can be done at any time through the President with the approval of the Mover and the Secnder. The Minor amendment must be minuted.

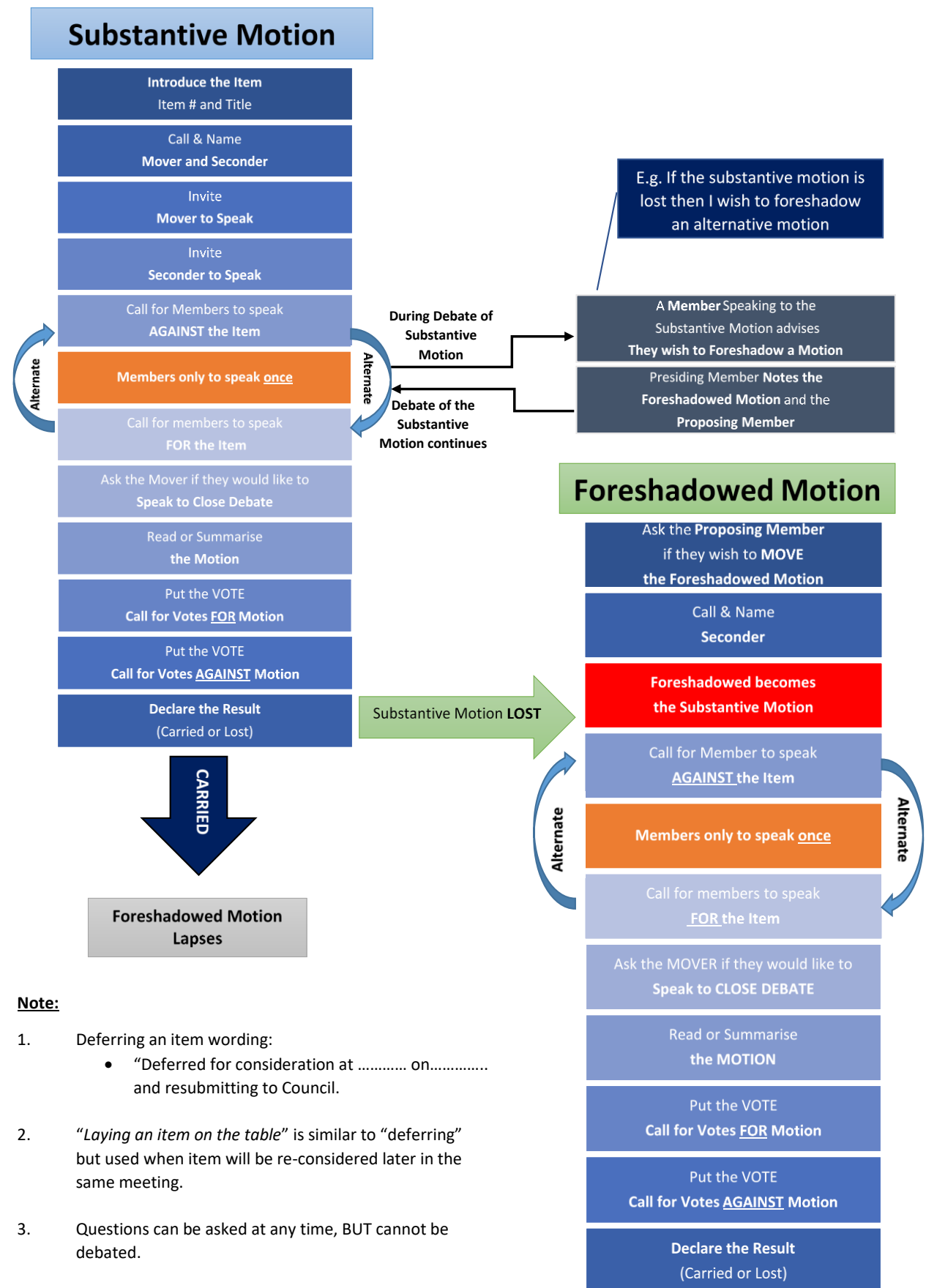


TABLE OF CONTENTS

OPENING PROCEDURES

1. OPENING AND ANNOUNCEMENT OF VISITORS	1
2. ACKNOWLEDGEMENT OF COUNTRY	1
3. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE	1
3.1. ATTENDANCE	1
3.2. APOLOGIES	1
3.3. APPROVED LEAVE OF ABSENCE	1
4. APPLICATION FOR LEAVE OF ABSENCE	1
5. RESPONSE TO QUESTIONS TAKEN ON NOTICE	2
6. PUBLIC QUESTION TIME	2
7. DECLARATION OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY	2
8. PETITIONS / DEPUTATIONS / PRESENTATIONS	2
8.1. PETITIONS	2
8.2. DEPUTATIONS	2
8.3. PRESENTATIONS	2
9. CONFIRMATION OF PREVIOUS MEETING MINUTES	2
10. ANNOUNCEMENTS BY ELECTED MEMBERS WITHOUT DISCUSSION	2

REPORTS FOR DECISION

11. REPORTS FOR DECISION	3
11.1 SHIRE OF GNOWANGERUP MEDICAL SERVICES CONTRACT	3
12. REPORTS FOR DECISION CONFIDENTIAL ITEMS	8

OTHER BUSINESS AND CLOSING PROCEDURES

13. URGENT BUSINESS INTRODUCED BY DECISION OF COUNCIL	8
14. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	8
15. DATE OF NEXT MEETING	8
16. CLOSURE	8

OPENING PROCEDURES

1. OPENING AND ANNOUNCEMENT OF VISITORS

Shire President, Kate O'Keeffe welcomed Councillors, visitors and staff and opened the meeting at 3:06 pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Shire of Gnowangerup would like to acknowledge the Goreng people who are the Traditional Custodians of this land. The Shire of Gnowangerup would also like to pay respect to the Elders both past and present of the Noongar Nation and extend that respect to other Aboriginals present.

3. ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

3.1 ATTENDANCE

Cr Kate O'Keeffe JP	Shire President
Cr Rebecca O'Meehan	Deputy Shire President
Cr Rebecca Kiddle	
Cr Shelley Hmeljak	
Cr Mick Creagh	
Cr Peter Callaghan	
Cr Robert Minitier	
Cr Lex Martin	
David Nicholson	Chief Executive Officer
Chiara Galbraith	Deputy Chief Executive Officer
Mike Richardson	Executive Manager of Infrastructure and Waste
Liz Purba	Executive Officer (Minute taker)
Anita Finn	Senior Governance and Risk Management Officer

3.2 APOLOGIES

NIL

3.3 APPROVED LEAVE OF ABSENCE

NIL

4. APPLICATION FOR LEAVE OF ABSENCE

NIL

5. RESPONSE TO QUESTIONS TAKEN ON NOTICE

NIL

6. PUBLIC QUESTION TIME

NIL

7. DECLARATION OF FINANCIAL INTERESTS AND INTERESTS AFFECTING IMPARTIALITY

Cr S Hmeljak Financial Interest

8. PETITIONS / DEPUTATIONS / PRESENTATIONS

8.1 PETITIONS

NIL

8.2 DEPUTATIONS

NIL

8.3 PRESENTATIONS

NIL

9. CONFIRMATION OF PREVIOUS MEETING MINUTES

NIL

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

NIL

REPORTS FOR DECISION

11. REPORTS FOR DECISION

Cr Hmeljak has a financial interest due to her employment at the local pharmacy, which receives much of its business from the local doctor.

Cr Hmeljak left the room at 3:09pm

PROCEDURAL MOTION

Moved: Cr O’Meehan

Seconded: Cr L Martin

0624.36 That Council:

Closes the meeting to members of the public to discuss item 11.1 as the item is considered confidential pursuant to Section 5.23(2)(c) of the Local Government Act 1995 as a contract will be entered into as a result of item 11.1.

UNANIMOUSLY CARRIED: 7/0

FOR: Cr K O’Keeffe, Cr R O’Meehan, Cr R Minitier, Cr M Creagh, Cr P Callaghan, Cr R Kiddle, Cr L Martin

AGAINST: NIL

11.1 COUNCIL ACCEPT THE RECOMMENDATION FOR THE PROVISION OF GENERAL PRACTITIONER SERVICES

Location:	N/A
Proponent:	N/A
Date of Report:	15 th June 2024
Business Unit:	Corporate and Community Services
Responsible Officer:	David Nicholson – Chief Executive Officer
Author:	Chiara Galbraith
Disclosure of Interest:	Nil

ATTACHMENT

Confidential Attachment – Panel Evaluation and Recommendation not for public viewing.

PURPOSE OF THE REPORT

To report on the results from public Request for Tender (RFT) and the evaluation of tenders, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

BACKGROUND

Tender Details

RFT Number 2024-4-1

RFT Title Provision of General Practitioner Services

Recommended Tenderer(s) As per confidential Attachment

Contract Term Initial: Five (5) years

Extension Options: Three (3) years

Tendered Rates/Cost: Provided in Attachment 1 to this report (confidential)

Advertising: Wednesday, 15th May 2024 The West Australian

Tender Deadline: Friday, 31st May 2024 12.00pm

Tender Opening: Friday, 31st May 2024 13.05pm

Tender Submissions

Three (3) tenders were received:

Tenderer
Livingston Medical Pty Ltd
St Lukes Family Practice Pty Ltd
Pioneer Health Albany

No alternative or non-conforming Tenders were submitted

Contract

Commencement Date of New Contract: July 2024

Completion Date of New Contract: June 2029

Price Basis of New Contract: Fixed Price

Tender Evaluation Panel

The tender evaluation panel comprised of three members, including two Shire executives, and one independent specialist panel member. Another independent specialist provided subject matter expertise and a Shire Officer oversaw the process to ensure appropriate governance.

Evaluation of Tenders

The objective of the evaluation panel is to recommend a suitably qualified and experienced service provider to satisfy the requirement of the above mentioned RFT.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommend that the Tenderer recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

Evaluation Justification

Provided in Confidential Attachment to this report.

COMMENTS

All members of the evaluation panel have made a conflict-of-interest declaration in writing confirming they have no relationships with any of the tenderers.
It is confirmed that the following checks have been undertaken:

Has the recommended Tenderer undergone Reference Checks successfully?	YES
Has the recommended Tenderer undergone Financial Viability assessment and been deemed acceptable?	YES
Was a Conflict of Interest declared? If yes, please specify how it was managed?	NO

CONSULTATION

In accordance with Section 1.8 of the Local Government Act 1995 and Regulation 14(1) of the Local Government (Functions and General) Regulations 1996 the Tender was advertised in a statewide publication. A link to the Tender documents was also made available via the Shires website.

Following contract execution, details will be included on the Tender Register on the Shires Website.

LEGAL AND STATUTORY REQUIREMENTS

The Tender has been conducted in accordance with Part 4 of the Local Government (Functions and General) Regulations 1996 and the Local Government Act 1995

POLICY IMPLICATIONS

Shire of Gnowangerup Delegation Register
Shire of Gnowangerup Procurement Policy

FINANCIAL IMPLICATIONS

Provided in Confidential Attachment

STRATEGIC IMPLICATIONS

As per the Shire of Gnowangerup Integrated Strategic Plan

Theme	Our Organisation
Community Priority	Access to health services

STRATEGIC RISK MANAGEMENT CONSIDERATIONS

This item has been evaluated against the current Council approved Risk Management Register.

Risk description	Council does not approve the call for tenders.
Primary Strategic Risk Category	Community Disruption
Primary Strategic Risk Category Description	<ul style="list-style-type: none">• Loss of critical community services• Severe reputational damage• Residents relocate
Consequence: (Insignificant, Minor, Moderate, Major, Catastrophic)	Major
Likelihood: (Almost Certain, Likely, Possible, Unlikely, Rare)	Almost Certain

IMPACT ON CAPACITY

NIL

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Council can decline to accept the recommendation contained in the attached confidential report. If council decline to accept the recommendation this will likely increase the potential gap in service delivery of a general practitioner within the Shire and therefore impact on community health outcomes.

CONCLUSION

That the tender for General Practitioner Services be ACCEPTED as detailed in the Confidential attachment.

VOTING REQUIREMENTS

Absolute Majority

PROCEDURAL MOTION

MOVED: Cr P Callaghan

SECONDED: Cr R Minitier

0624.37 That Council:

Reopens the meeting to members of the public.

UNANIMOUSLY CARRIED: 7/0

FOR: Cr K O’Keeffe, Cr R O’Meehan, Cr R Minitier, Cr M Creagh, Cr P Callaghan, Cr R Kiddle,
Cr L Martin

AGAINST: NIL

COUNCIL RESOLUTION

MOVED: Cr R Kiddle

SECONDED: Cr L Martin

0624.38 That Council:

That the tender for General Practitioner Services be ACCEPTED as detailed in the Confidential attachment.

CARRIED BY ABSOLUTE MAJORITY: 7/0

FOR: Cr K O’Keeffe, Cr R O’Meehan, Cr R Minitier, Cr M Creagh, Cr P Callaghan, Cr R Kiddle,
Cr L Martin

AGAINST: NIL

Cr Hmeljak re-entered the meeting at 3:14pm

The Presiding Member announced the resolution and result.

REPORTS FOR DECISION

12. REPORT FOR DECISION – CONFIDENTIAL ITEMS

NIL

OTHER BUSINESS AND CLOSING PROCEDURES

13. URGENT BUSINESS INTRODUCED BY DECISION OF COUNCIL

NIL

14. MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

NIL

15. DATE OF NEXT MEETING

The next Ordinary Council Meeting will be held on the 26 June 2024.

16. CLOSURE

The Shire President thanked Council and staff for their time and declared the meeting closed at 3:15 pm.

REQUEST FOR TENDER

SHIRE OF GNOWANGERUP

PROVISION OF GENERAL PRACTITIONER SERVICES

TENDER NO. 2024-4-1

Tenders Close:
FRIDAY 31ST May 2024
12 Noon



TENDER 2024-4-1

PROVISION OF GENERAL PRACTITIONER SERVICES TO THE SHIRE OF GNOWANGERUP WESTERN AUSTRALIA

Tenders are invited for the provision of General Practitioner services in the Shire of Gnowangerup.

After a long period of service, the current provider will be vacating the Gnowangerup Medical Shire Practice at the end of May 2024.

This provides an excellent opportunity for a corporate entity or Medical Practitioner/s to conduct a well-supported and viable business which has potential for growth.

Rural Health West is assisting with the attraction of a provider to the Shire of Gnowangerup and its GP recruitment team would be pleased to receive enquiries on (08) 6389 4500 or email recruit@ruralhealthwest.com.au

Interested parties may also directly access information about the opportunity and associated benefits, on the *Rural Health West* website.

Tender documents may be obtained from the Shire Office on request. Alternatively, electronic copies may be obtained by contacting chiara.galbraith@gnowangerup.wa.gov.au. *Please note: the provision of commercial in confidence material is subject to the signing of a mutual confidentiality agreement.*

Tenders will be received to noon on Friday the 31st May 2024 and must be submitted via Tillion TenderLink. <https://portal.tenderlink.com/gnowangerup/alltenders/>

Further information may be obtained by contacting the Shire's Deputy CEO Chiara Galbraith by email chiara.galbraith@gnowangerup.wa.gov.au or by telephoning (08) 9827 1007.

Contents

TENDER 2024-4-1	2
<i>CONDITIONS OF TENDER (PART A)</i>	<i>5</i>
<i>TENDER DOCUMENTS.....</i>	<i>6</i>
<i>VALIDITY.....</i>	<i>6</i>
<i>TENDER ENQUIRIES</i>	<i>6</i>
<i>DISCREPANCIES, ERRORS AND OMISSIONS</i>	<i>6</i>
<i>TENDERER TO INFORM THEMSELVES.....</i>	<i>6</i>
<i>SUBMISSION OF TENDER</i>	<i>6</i>
<i>INFORMAL TENDERS.....</i>	<i>7</i>
<i>PREREQUISITES OF ACCEPTANCE.....</i>	<i>7</i>
<i>SELECTION CRITERIA.....</i>	<i>8</i>
<i>RISK MANAGEMENT AND EVALUATION PROCESS.....</i>	<i>8</i>
<i>ACCEPTANCE OF TENDER.....</i>	<i>9</i>
<i>SUCCESSFUL TENDERER.....</i>	<i>9</i>
<i>ALTERNATIVE TENDERS.....</i>	<i>9</i>
<i>INHOUSE TENDERS.....</i>	<i>9</i>
<i>DISCLOSURE</i>	<i>9</i>
<i>GENERAL CONDITIONS (PART B).....</i>	<i>10</i>
<i>PERIOD OF CONTRACT.....</i>	<i>10</i>
<i>TYPE OF CONTRACT.....</i>	<i>10</i>
<i>REGULATION REQUIREMENTS.....</i>	<i>10</i>
<i>STANDARDS.....</i>	<i>10</i>
<i>PAYMENT TO MEDICAL PRACTITIONER.....</i>	<i>10</i>
<i>WORK HEALTH and SAFETY.....</i>	<i>11</i>
<i>INDEMNITY BY MEDICAL PRACTITIONER.....</i>	<i>11</i>
<i>PROFESSIONAL INDEMNITY INSURANCE.....</i>	<i>11</i>
<i>PUBLIC LIABILITY INSURANCE.....</i>	<i>11</i>
<i>INSURANCE OF EMPLOYEES.....</i>	<i>11</i>
<i>INSURANCE - OTHER.....</i>	<i>12</i>
<i>MEDICAL BOARD OF WESTERN AUSTRALIA REGISTRATION.....</i>	<i>12</i>
<i>SCOPE OF WORKS AND DESCRIPTION OF WORK:.....</i>	<i>12</i>
<i>TENDER FORMS (PART C).....</i>	<i>13</i>

Shire of Gnowangerup

FORM 1	14
FORM OF TENDER.....	14
FORM 2	15
SCHEDULE OF RATES	15
FORM 3	16
PREVIOUS EXPERIENCE / PAST PERFORMANCE	16
FORM 4	17
REFERENCE CHECKING	17
FORM 5	18
CONFIRMATION OF REGISTRATION WITH MEDICAL BOARD OF WESTERN AUSTRALIA.....	18

CONDITIONS OF TENDER (PART A)

Below is a summary of important defined terms used in this request.

Attachments:	The documents you attach as part of your Tender.
Medical Practitioner	Means the person or persons, corporation or corporations whose Tender is accepted by the Principal, including the executors or administrators, successors and assignments of such person or persons, corporation or corporations.
Deadline:	The deadline for lodgement of your Tender as detailed on the front cover of this request.
General conditions of contract	Means the general conditions of contract within this document.
Offer	Your offer to supply the Requirements.
Principal	Shire of Gnowangerup.
RFT or Request for Tender	This document.
Requirement	The Services requested by the Principal.
Selection Criteria	The Criteria used by the Principal on evaluating your Tender.
Specification	The Statement of Requirements that the Principal requests you to provide if selected.
Tender	Completed Offer Form, Response to the Selection Criteria and Attachments
Tenderer	Someone who has or intends to submit an Offer to the Principal.
Tender Open Period	The time between advertising the Request and the Deadline.

TENDER DOCUMENTS

The Tender Documents shall consist of the Conditions of Tender (A), General Conditions of Contract (B), Tender Forms (1-5 at C in this document) and the Contract for the Provision of Medical Services for the Shire of Gnowangerup (including Scope of Work), Schedule of Prices and such other documents (except those provided for information only) as are issued for the purpose of Tendering and any other document specifically referred to in the Notice of Acceptance as forming part of the successful Tenderer's offer.

VALIDITY

Tenders close at the office of the Principal by the date indicated on the Request to Tender. Tenders received after this closing date shall be rejected. Tender rates shall remain valid for 90 days from the closing date.

TENDER ENQUIRIES

Any enquiries regarding the Tender Documents, Description and Scope of Works, etc. should be referred to the Shire of Gnowangerup Deputy CEO.

DISCREPANCIES, ERRORS AND OMISSIONS

Should the Tenderer find any discrepancy, error or omission in the Tender Documents they shall notify the Shire of Gnowangerup Deputy CEO (in writing prior to the closing date for the Tenders).

No explanation of amendment to the Tender Documents shall be recognised unless it is in the form of a written addendum thereto by or on behalf of the Principal. All respondents to the Request for Tender will be provided with Addenda.

TENDERER TO INFORM THEMSELVES

The Tenderer shall inform themselves fully of all circumstances and conditions relating to the Contract and all risks and contingencies likely to affect their Tender. The Tenderer shall satisfy themselves as to the correctness and sufficiency of their Tender.

Claims by the Medical Practitioner for extra remuneration on the ground of not being furnished with sufficient or accurate information will not be entertained.

SUBMISSION OF TENDER

The Tender Documents (Forms 1 - 5) shall be completed in full by the Tenderer and submitted with any required support materials via:

illion TenderLink - <https://portal.tenderlink.com/gnowangerup/alltenders/>

The Tenderer shall not alter or add to the Tender Documents except as required by these Conditions of Tender.

The Tenderer shall sign the Tender forms where applicable, or if the Tenderer is a corporation, affix its common seal.

It will be the responsibility of the Tenderer to ensure the tender is submitted before the closing time of the Tender.

Tenders conveyed orally, by facsimile or email will not be considered.

INFORMAL TENDERS

Any Tender which does not comply with the requirements of these Conditions of Tender or the General Conditions of Contract may be rejected.

PREREQUISITES OF ACCEPTANCE

Notwithstanding any other requirements of the Tender documents, the Principal may, before accepting any Tender, ask the Tenderer to submit, in writing, electronically or otherwise, any or all of the following:

- A statement as to the previous experience and achievements in performing similar or comparable work and the resources to be utilised in the completion of this work.
- Proof of skills levels, qualifications, experience and capability of employees and staff that will be utilised in the completion of this work.
- Provision of a copy of relevant licenses or authority necessary to execute the work under this Contract.
- Any other information considered necessary by the Principal to aid in the evaluation of Tenders received.

Any submissions made by the Tenderer may be incorporated into the Contract.

Should the Tenderer fail to submit the required information with seven (7) days of a request to do so, the Tender may be treated as informal and then rejected.

SELECTION CRITERIA

The following criteria with percentage weightings will be taken into consideration in determining the successful tenderer:

CRITERIA	WEIGHTING
1. Demonstrated qualifications and experience in medical services as a General Practitioner in a rural environment; the provision of and content thereof of supporting statements by the medical practitioner and referees; assessment by elected members, management or the shire's advisors (Essential)	70%
2. Demonstrated ability and experience (or equivalent) in medical support services in hospital or aged care facility environment. Statements by the Medical Practitioner or their referees and any by the shire's advisors may be applicable to this criterion. (Highly Desirable).	12.5%
3. Price overall cost of package to provide general practitioner services to the Shire of Gnowangerup.	12.5%
4. Any other material disclosed by the tender process, including (for example) terms to be negotiated or experience in a rural environment.	5%

RISK MANAGEMENT AND EVALUATION PROCESS

Evaluation will be made on the total Schedule of Rates sum that comprises the full team to perform the work as detailed in the Scope of Works. The Tender will be evaluated using information provided in your Tender. The following evaluation methodology will be used in respect of this request:

- i. Tenders are checked for completeness and compliance.
- ii. Tenders that do not contain all information requested may be excluded from evaluation.
- iii. Tenders will be assessed against the Selection Criteria.
- iv. Contract components and costs are evaluated and other relevant performance criterion are considered.
- v. The most suitable Tenderers may be short listed and may also be required to clarify their Tender, make a presentation, demonstrate the service offered and/or attend open premises for inspection. Referees may also be contacted prior to the selection of the successful Tenderer.

A Contract may then be awarded to the Tenderer whose Tender is considered the most advantageous Tender to the Principal. The awarding of any contract is subject absolutely to decisions of the Council of the Shire of Gnowangerup.

The Principal may undertake a risk assessment as to technical capability and capacity to provide the services for which they are submitting; this may include capacity to operate the business viably and meet their obligations under any proposed Contract. Any assessment, however conducted, is specifically for use by the Principal for the purpose of

assessing Tenderers and will be treated as strictly confidential.

ACCEPTANCE OF TENDER

The Principal shall not be bound to accept any Tender.

The Tender shall be deemed to be accepted when the Principal sends written notification of such acceptance to the successful Tenderer.

SUCCESSFUL TENDERER

The successful Tenderer, within thirty (30) days of receipt of Notice of Acceptance, shall sign a Deed of Contract (Contract for the Provision of Medical Services for the Shire of Gnowangerup), which shall embody the General Conditions of Contract, Scope of Work, Schedule of Rates and such other documentation which form part of the Contract. If the Deed of Contract is not executed in that time the Principal may, without any notice, terminate the Contract constituted by the acceptance of the Tender.

ALTERNATIVE TENDERS

If the Tenderer has alternative suggestions for carrying out the works, then they may submit an alternative Tender.

All alternative Tenders must be accompanied by a conforming Tender.

INHOUSE TENDERS

The Shire has no intention to bid on this Tender.

DISCLOSURE

Documents and other information relevant to the contract may only be disclosed when required by law under the FOI Act 1992 or under a Court order. Any Tender price will not be disclosed.

GENERAL CONDITIONS (PART B)

The Contract for the Provision of Medical Services for the Shire of Gnowangerup Conditions shall apply to this contract. Copies are available from the Shire of Gnowangerup, 28 Yougenup Road Gnowangerup Western Australia or via email (please contact the office)

The law applicable is that of the State or Territory of:
WESTERN AUSTRALIA

Payments under the Contract shall be made at:
The office of the Principal

The Principal:
Shire of Gnowangerup

The address of the Principal:
28 Yougenup Rd Gnowangerup WA 6335

The Superintendent:
Shire of Gnowangerup CEO, or their delegate.

PERIOD OF CONTRACT

The contract is for a negotiated term, minimum of five (5) years, with the option of an extension (subject to Council approval) for a further three (3) year term.

TYPE OF CONTRACT

Any claim for a re-adjustment of the Contract shall be submitted in writing to the Principal and limited to one claim per financial year. Any re-adjustment is limited up to the consumer price index (CPI). (CPI will be as per the published annual all groups Australia CPI)

REGULATION REQUIREMENTS

The Medical Practitioner shall observe and comply with the provision of all relevant acts, ordinances, regulations, by-laws and rules currently in force in the area where the services are to be executed.

STANDARDS

Where the requirements of the Contract exceed the requirements of any standard, recommendation, or code of practice whether published or otherwise, the requirements of the Contract shall take precedence.

PAYMENT TO MEDICAL PRACTITIONER

Where a payment is owed to the Medical Practitioner, the Medical Practitioner is to submit

an invoice for services completed to the Shire in compliance with relevant taxation law.

WORK HEALTH and SAFETY

The Medical Practitioner shall comply with the Work Health and Safety Act 2020 (WA) and occupational safety guidelines as may apply at all times.

INDEMNITY BY MEDICAL PRACTITIONER

The Medical Practitioner shall indemnify the Principal against:

- a) loss of or damage to property of the Principal, including existing property in or upon which the work under the Contract is being carried out; and,
- b) claims by any person against the Principal in respect of personal injury or death or loss of or damage to any property, arising out of or as a consequence of the carrying out by the Medical Practitioner of the work under the Contract.

PROFESSIONAL INDEMNITY INSURANCE

Before the Medical Practitioner engages in supplying services under the Contract, the Medical Practitioner shall take out a Medical Malpractice Liability (Medical Indemnity) insurance policy in accordance with the Contract for the Provision of Medical Services for the Shire of Gnowangerup. The policy will be maintained for the duration of the Contract and shall be for a minimum of \$10 million (ten million dollars).

Proof of this insurance shall be provided to the Principal prior to commencing services. Failure to supply this proof may result in rejection or termination of Contract.

PUBLIC LIABILITY INSURANCE

Before the Medical Practitioner commences work, the Medical Practitioner shall take out a Public Liability Policy of insurance in accordance with the Contract for the Provision of Medical Services for the Shire of Gnowangerup in the joint names of the Principal and the Medical Practitioner which covers the Principal, the Medical Practitioner, the Superintendent and all sub-Medical Practitioners employed from time to time in relation to the work under the Contract for their respective rights and interests and cover their liabilities to third parties.

The Medical Practitioner shall have and maintain Public Liability insurance for the duration of the Contract for a minimum of \$20 million (twenty million dollars) for any one occurrence.

INSURANCE OF EMPLOYEES

Before commencing work, the Medical Practitioner shall insure (Workers Compensation and Personal Accident/Salary Continuance Insurance) against liability for death of or injury to persons employed by the Medical Practitioner including liability by statute and at common law to a limit not less than \$50 million (fifty million dollars). The insurance cover shall be maintained for the duration of the Contract and the policy is to include a waiver of subrogation.

The insurance shall be extended to indemnify the Principal for the Principal's statutory liability to persons employed by the Medical Practitioner.
Personal Accident/Salary Continuance Insurance (known by any other name) as may apply.

Proof of insurance currency prior to commencing services will be provided to the Shire of Gnowangerup.

INSURANCE - OTHER

Tenderers should consider their personal circumstances and seek advice as to other insurance as it may apply.

MEDICAL BOARD OF WESTERN AUSTRALIA REGISTRATION

The Medical Practitioner must have and maintain for the term of the contract, registration with the Medical Board of Western Australia.

SCOPE OF WORKS AND DESCRIPTION OF WORK:

The Medical Practitioner shall provide medical services for the Shire of Gnowangerup as detailed in the Contract for the Provision of Medical Services for the Shire of Gnowangerup.

TENDER FORMS (PART C)

(To be Submitted in Full)

The Chief Executive Officer Shire of Gnowangerup

Tender No.

I/We the undersigned, hereby Tender to carry out the work encompassed by this Contract in accordance with the Contract for the Provision of Medical Services for the Shire of Gnowangerup Conditions and as per the Schedule of Rates annexed hereto.

The Tender is submitted in accordance with the Conditions of Tender. Until the execution of a formal Deed of Contract, this Tender, the written acceptance thereof, and any other matters agreed in writing, shall be a binding Contract.

.....

Signature of Tenderer

.....
 Date Date

FORM 2

SCHEDULE OF RATES

Tender 2024 – 4 -1
Shire of Gnowangerup Medical Services

The Shire of Gnowangerup shall not underwrite nor make claim to income generated by the Medical Practice or the Medical Services Provider. The Shire of Gnowangerup shall not underwrite the expenditures of the Medical Practice except as provided by the Contract. The Shire of Gnowangerup does not make representations about past or future performance of the Practice.

Description	Amount (ex GST)
	\$
	\$
TOTAL per annum:	\$

Name of Tenderer:

.....

.....
Signature of Tenderer

.....
Witness’s Signature

.....
Date

.....
Date

FORM 3

PREVIOUS EXPERIENCE / PAST PERFORMANCE

Tender No. 2024 – 4 -1

Shire of Gnowangerup Medical Services

Tenderer is to provide details of background of past performance and experience in providing medical services for contracts of similar nature.

Name of Contract	Description of services performed	Year

Please provide further information that will assist in assessing Criteria 1 & 2:

This can include but not limited to:

- providing details and examples of how you/your company improved health outcomes in the community/ies in which you operate/have operated and what initiatives could benefit the Shire of Gnowangerup residents.
- providing details of how you/the company manage burnout/fatigue to ensure services provided to the community are optimised and safe?
- providing details and examples where you/your entity has successfully addressed healthcare disparities or challenges within a rural and diverse community? How did you ensure inclusivity and accessibility in your approach?
- strategies you employ to engage with and understand the unique cultural, linguistic, and socioeconomic backgrounds of rural and diverse populations? Provide examples of how this approach has positively impacted your healthcare delivery.
- How you prioritise and support the mental health and well-being of your healthcare providers, especially in demanding rural settings? Include any initiatives or programs you have implemented to address burnout and fatigue among your team.

FORM 4

REFERENCE CHECKING

Please attach current contact details for two (2) professional contacts for reference checking.

Referee name:
Telephone:

Referee name:
Telephone:

Name of Tenderer:

.....

FORM 5

CONFIRMATION OF REGISTRATION WITH MEDICAL BOARD OF WESTERN AUSTRALIA

Confirmation is provided as attached.

Name of Tenderer:

.....

Funeral Notices

TROVATO: Mass for Mr. Salvatore (Sam) Trovato in Holy Family Catholic Church, 442 Scarborough Rd, Burswood, Perth, WA, on WEDNESDAY (22.05.2024) at 11:30am. The service will be held at the main entrance of the GULLFORD Cemetery, Kalamunda Road, South Kalamunda, on Tuesday, 22.05.2024, at 11:30am. Family Catholic Church, 442 Scarborough Rd, Burswood, Perth, WA, on WEDNESDAY (22.05.2024) at 11:30am.

A Livestream link will be available on our Bowra & O'Dea website for those unable to attend.

BOWRA & O'DEA

131 GRI EASTERN HWY
MIDLAND 9229 7255

WA Family Owned
www.bowrada.com.au

WALS: Mr. Lee Raoul Thomas Walsh of Wembley will be held at the Deceased's Chapel, 442 Scarborough Rd, Burswood, Perth, WA, on MONDAY (20.05.2024) commencing at 10.00am.

WATTERSON: The Funeral Service for the late Marjorie Grace (Mae) Watterson of Bussellton, 105 Bussell Hwy, Bussellton, commencing at 3.30pm on MONDAY (20.05.2024).

WILLIAM BARRETT & SONS
9752 1484

BUSSELLTON
Place a Tribute at barrettfunerals.com.au South West Family-Owned

WILLIAMS: A Cremation Service for the late Mrs. Margaret Williams will be held at FREEMANTLE Cemetery, 23.5.2024, East Chapel at 1.30pm.

WISDOM: A Service to Celebrate the Life of Norma Wisdom will be held at Pinnaroo Valley Memorial Park, 23.5.2024, East Chapel commencing at 10.00am.

Purstone & Chipper
Funerals
WANCARA 08 9409 9119

SPW cremations
Simple Price-Wise Cremations
Budget Quality Affordable
Cremation Service
From \$2,897*
Ind Cremation Fee
Metropolitan Area Only 24/7
9381 7022
*Conditions Apply

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Employment
Personals
Introductions
Holidays
and many more!
Visit our website
myads.thewestclassifieds.com.au

Public Notices

DECEASED ESTATES

THE ESTATE OF ERDSTRECK (DECEASED)
DATE OF DEATH: 23 SEPTEMBER 2023

TAKE NOTICE that DAVID ERDSTRECK, late of Western Australia, the husband of the late ERDSTRECK, of Silvanup, Canunup, Argaro, Cobun, Philippines (deceased) has died on 23 September 2023, at the age of 82 years.

Creditors and any other persons claiming against the estate should send full details of their claims to the Executor, Mr. David Erdstreck, of 2122/2123, before the expiration of that period of time, after which the assets of the estate, having been sold, will be distributed to the beneficiaries of which he then has notice.

TRUSTEES ACT 1962
Notice to Creditors and Claimants

Re: Estate of Alan Shaun Hart late of 384 Oats Street, Hart, Victoria Park, Western Australia.
Creditors and other persons having claims to which section 63 of the Trustees Act 1962 relates in respect of the estate of the deceased, who died on 20 March 2020, are required to submit their claims to the Trustee, Mr. Alan Hart and Paige Summers Legal, to send particulars of their claims to the date of publication of this notice, after which date the assets, having regard only to the claims of which he has notice.

Summers Legal
104 Collier Way, 6014
Tel: 08 9420 8222

NOTICE TO CREDITORS AND CLAIMANTS

MYRTLE OLIVE HITCHINS late of 485, Marmon Street, Homebush, deceased.
Creditors and other persons having claims (to which section 63 of the Trustees Act 1962 relates) in respect of the estate of the deceased, who died on 6 November 2023, are required to submit their claims to the Trustee, Mr. Myrtle Olive Hitchins and Leonard Gregory, to send particulars of their claims to the date of publication of this notice, after which date the assets, having regard only to the claims of which they then have notice.

Dated 13 May 2024
BUTCHER PAUL & CALDER
as solicitors for the Executor

GENERAL

CHARMERS JEWELLERS
In front of Headland is CLOSING IN. To collect or gift vouchers to redeem, you have 30 days to contact LE on 0472 647 606.

NISHANT SINGH s/o BUTA NISHANT SINGH s/o BUTA, 197/198, Weymouth Way, Weymouth, WA 6170, have changed my name to NISHANT BHAK.

GENERAL

RIGHTS IN WATER AND IRRIGATION ACT 1914
Notice to Creditors and Claimants

Re: Estate of Alan Shaun Hart late of 384 Oats Street, Hart, Victoria Park, Western Australia.
Creditors and other persons having claims to which section 63 of the Trustees Act 1962 relates in respect of the estate of the deceased, who died on 20 March 2020, are required to submit their claims to the Trustee, Mr. Alan Hart and Paige Summers Legal, to send particulars of their claims to the date of publication of this notice, after which date the assets, having regard only to the claims of which he has notice.

RIGHTS IN WATER AND IRRIGATION ACT 1914
Notice to Creditors and Claimants

Re: Estate of Alan Shaun Hart late of 384 Oats Street, Hart, Victoria Park, Western Australia.
Creditors and other persons having claims to which section 63 of the Trustees Act 1962 relates in respect of the estate of the deceased, who died on 20 March 2020, are required to submit their claims to the Trustee, Mr. Alan Hart and Paige Summers Legal, to send particulars of their claims to the date of publication of this notice, after which date the assets, having regard only to the claims of which he has notice.

RIGHTS IN WATER AND IRRIGATION ACT 1914
Notice to Creditors and Claimants

Re: Estate of Alan Shaun Hart late of 384 Oats Street, Hart, Victoria Park, Western Australia.
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ROAD TRAFFIC ACT 1974
SECTIONS 80G (3)(E) AND 80G(4) (B)

Notice of Intention to Make Application to a Court for an Order to Conspicate a Vehicle
Pursuant to the Road Traffic Act 1974, I, the undersigned, do hereby give notice of my intention to make application to a Court for an order to conspicate a vehicle.

W.A. Registration: BKAME
Vehicle: 1997 Ford Falcon
Magistrates Court: Armadale

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Call 13 22 80.
Call 13 22 80.

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Don't delay Ring now
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Building and Construction

BRICKLAYERS & BRICK-LAYERS SUPERVISORS
Call 04 19 671 848

KEBB DOCTOR
Superior Quality Building Services. Must have worked a similar role in the industry. Call 04 19 671 848

General Positions

GENERAL

CARETAKERS Couples welcome. Long term position. Call 04 19 671 848

TRANSPORT DRIVERS & COURIERS
Call 04 19 671 848

Trades and Technical

Local Govt. Notices
Call 04 19 671 848

Resource Recovery Group
Call 04 19 671 848

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In accordance with section 5.55 of the Local Government Act 1995, the Council of the City of Bunnbury is seeking to appoint a person to the position of Auditor for the year 2023-2024.

Turn over the page to find your new job in
The West Australian

SHIRE OF GROWINGUP
TENDER RFT2024-41
PROVISION OF MEDICAL SERVICES
Call 08 9420 8222

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Local Govt. Tenders

CITY OF MANDURAH
Maintenance Pool
Request for Tender: 107-2024

CITY OF BUNBURY
CLEANING SERVICES FOR FACILITIES
RFT2324/030

CITY OF CANNING
Open Spaces Construction
Request for Tender: 11/2024

CITY OF PERTH
City of Light
Request for Tender: 11/2024

SHIRE OF MURRAY
Invitation to Tender
Request for Tender: 11/2024

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Request for Tender: 11/2024

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Invitation to Tender
Request for Tender: 11/2024

CLASSIFIEDS THE WEST AUSTRALIAN

Shire of Capel
Tender 24-02
Boysang West Road - SLK 142-6-89

Shire of Capel
Tender 24-02
Boysang West Road - SLK 142-6-89

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Boysang West Road - SLK 142-6-89

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Invitation to Tender
Request for Tender: 11/2024



SHIRE OF GNOWANGERUP

Confidentiality and Conflict of Interest Declaration Form

All staff responsible for evaluating supplier tender submissions or supplier formal quotations are required to complete the following declaration of confidentiality and interest **PRIOR** to evaluating the quote submissions.

RFT NO & Title: RFT2024-4-1 Shire of Gnowangerup Medical Services

Tenders Submitted

Livingston Medical Pty Ltd
St Luke's Family Practice
Torch Bearer Pty Ltd as trustee for the North Albany Doctors Unit Trust

I DAVID NICHOLSON (Print Name) herby declare that:

• I have no pecuniary interest in any of the supplier(s) that have submitted a quote/bid for the above RFT/RFQ.

• I have no actual or perceived conflict of interest or impartiality in the supplier(s) that have provided a quote/bid. Should any of the supplier(s) be personally known to me I shall inform the CEO ^{DCEO} immediately and will not undertake in the evaluation process until approved to do so by the CEO ^{DCEO} N

• I agree to keep all information relating to the supplier(s) quote/bid confidential and under no circumstances will I disclose such information to persons outside of the evaluation team members. N

• I shall keep the results of the evaluation process confidential. No indication of the likely recommendation will be discussed, disclosed, or allowed to be disclosed without written approval from the CEO. ^{DCEO} N

NAME: DAVID NICHOLSON DATE: 3/6/2024

SIGNATURE: 



SHIRE OF GNOWANGERUP

Confidentiality and Conflict of Interest Declaration Form

All staff responsible for evaluating supplier tender submissions or supplier formal quotations are required to complete the following declaration of confidentiality and interest **PRIOR** to evaluating the quote submissions.

RFT NO & Title: RFT2024-4-1 Shire of Gnowangerup Medical Services

Tenders Submitted

Livingston Medical Pty Ltd
St Luke's Family Practice
Torch Bearer Pty Ltd as trustee for the North Albany Doctors Unit Trust

I _____ Chiara Galbraith _____ (Print Name) hereby declare that:

- I have no pecuniary interest in any of the supplier(s) that have submitted a quote/bid for the above RFT/RFQ.
- I have no actual or perceived conflict of interest or impartiality in the supplier(s) that have provided a quote/bid. Should any of the supplier(s) be personally known to me I shall inform the CEO immediately and will not undertake in the evaluation process until approved to do so by the CEO.
- I agree to keep all information relating to the supplier(s) quote/bid confidential and under no circumstances will I disclose such information to persons outside of the evaluation team members.
- I shall keep the results of the evaluation process confidential. No indication of the likely recommendation will be discussed, disclosed, or allowed to be disclosed without written approval from the CEO.

NAME: _____ Chiara Galbraith _____ **DATE:** _____ 31/05/2024

SIGNATURE: _____  _____



SHIRE OF GNOWANGERUP

Confidentiality and Conflict of Interest Declaration Form

All staff responsible for evaluating supplier tender submissions or supplier formal quotations are required to complete the following declaration of confidentiality and interest **PRIOR** to evaluating the quote submissions.

RFT NO & Title: RFT2024-4-1 Shire of Gnowangerup Medical Services

Tenders Submitted

Livingston Medical Pty Ltd
St Luke's Family Practice
Torch Bearer Pty Ltd as trustee for the North Albany Doctors Unit Trust

I **Betony Dawson, Rural Health West** (Print Name) herby declare that:

- I have no pecuniary interest in any of the supplier(s) that have submitted a quote/bid for the above RFT/RFQ.
- I have no actual or perceived conflict of interest or impartiality in the supplier(s) that have provided a quote/bid. Should any of the supplier(s) be personally known to me I shall inform the CEO immediately and will not undertake in the evaluation process until approved to do so by the CEO.
- I agree to keep all information relating to the supplier(s) quote/bid confidential and under no circumstances will I disclose such information to persons outside of the evaluation team members.
- I shall keep the results of the evaluation process confidential. No indication of the likely recommendation will be discussed, disclosed, or allowed to be disclosed without written approval from the CEO.

NAME: Betony Dawson **DATE:** 04/06/2024

SIGNATURE:



SHIRE OF GNOWANGERUP

Confidentiality and Conflict of Interest Declaration Form

All staff responsible for evaluating supplier tender submissions or supplier formal quotations are required to complete the following declaration of confidentiality and interest **PRIOR** to evaluating the quote submissions.

RFT NO & Title: RFT2024-4-1 Shire of Gnowangerup Medical Services

Tenders Submitted

Livingston Medical Pty Ltd
St Luke's Family Practice
Torch Bearer Pty Ltd as trustee for the North Albany Doctors Unit Trust

I **Beth McEwan (Rural Health West)** (Print Name) hereby declare that:

- I have no pecuniary interest in any of the supplier(s) that have submitted a quote/bid for the above RFT/RFQ.
- I have no actual or perceived conflict of interest or impartiality in the supplier(s) that have provided a quote/bid. Should any of the supplier(s) be personally known to me I shall inform the CEO immediately and will not undertake in the evaluation process until approved to do so by the CEO.
- I agree to keep all information relating to the supplier(s) quote/bid confidential and under no circumstances will I disclose such information to persons outside of the evaluation team members.
- I shall keep the results of the evaluation process confidential. No indication of the likely recommendation will be discussed, disclosed, or allowed to be disclosed without written approval from the CEO.

NAME: _Beth McEwan DATE 4 June 2024

SIGNATURE