



Request for Quotation:	Forward Works Design Gnowangerup Recreation Precinct
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Deadline:	4.00pm, Monday 29 th June 2026
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Address for Delivery:	Shire of Gnowangerup 28 Yougenup Road Gnowangerup WA 6335 Email: procurement@gnowangerup.wa.gov.au
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RFQ Number:	2026-4-1
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Contents

1	Brief	3
1.1	Executive Summary.....	3
1.2	Scope of Work.....	3
1.2.1	Water Corporation Infrastructure.....	3
1.2.2	Precinct Site Preparation Works	5
1.2.3	Road Infrastructure Works.....	6
1.3	Deliverables.....	7
1.3.1	Water Corporation Infrastructure.....	7
1.3.2	Precinct Site Preparation Works	8
1.3.3	Road Infrastructure Works.....	8
1.4	Reference Documentation.....	8
2	Conditions of Responding	9
2.1	Contract Requirements in Brief	9
2.2	Definitions	9
2.3	Contact Persons	10
2.4	Selection and Compliance Criteria.....	10
2.5	Lodgement of Response and Delivery Method	10
2.6	Rejection of Responses	10
2.7	Acceptance of Responses	11
2.8	Response Validity Period	11
2.9	Precedence of documents	11
2.10	Alterations.....	11
2.11	Ownership of Responses.....	11
2.12	Canvassing of Officers.....	11
2.13	Identity of the Respondent	11
3	General Conditions of Contract	12
3.1	Standards	12
3.2	Contract Form	12
4	Appendix A – Reference Documents	13

1 Brief

1.1 Executive Summary

The Shire of Gnowangerup is constructing a recreation precinct, adjacent to an existing park, within the town of Gnowangerup. The Gnowangerup Recreation Precinct consists of a skate park, pump track, and multi-use hard surface court amongst a landscaped area. To enable efficient delivery the Shire is seeking the design of preparation works prior to the main Precinct design and construction.

The Forward Works consists of three elements:

- i. Existing Water Corporation infrastructure is to be realigned to avoid proposed structures;
- ii. Site and Preparation Works; and
- iii. Works to road reserves.

The Shire is requesting quotes to prepare the design package for one, some, or all of the Forward Work elements of the Gnowangerup Recreation Precinct. This RFQ outlines the scope of services to be provided, objectives and standards, conditions of a submission, and relevant information.

Submissions are to be made to procurement@gnowangerup.wa.gov.au and any queries can be directed to the contact below.

Matt Bowen
Project Manager
mbowen@gnowangerup.wa.gov.au
0408 172 127

1.2 Scope of Work

1.2.1 Water Corporation Infrastructure

A design to realign Water Corporation infrastructure (water pipeline) located in the vicinity of Aylmore Street between Yougenup Road and McDonald Street in Gnowangerup. The existing water main is located within the Aylmore Street road reserve, though investigations have indicated that it is likely to differ from the plotted location on Before You Dig plans. Indicative sketches of the location are provided in the Concept Design by Convic (refer attachments).

The proposed water main is to follow the pathway within the Recreation Precinct (NW-SE orientation). Connections are to be made to the existing water main located in the Yougenup Road reserve (north-south) and the existing water main in Aylmore Street). The proposed water main is indicated below (dark blue dotted line) along the proposed pathway.



Figure 1. Map of indicative works to Water Corporation Infrastructure

Allowance is to be made for undertaking the works with minimal disruption to the provision of Water Corporations services to the town. Consideration is to be given to ensuring that water supply is maintained to the four dwellings adjoining the southern laneway that is accessed from Aylmore Street. Works to existing and retained Water Corp infrastructure (capping, valves etc.) is to be detailed.

1.2.2 Precinct Site Preparation Works

The site is to be prepared to enable the construction of the Recreation Precinct features as detailed in the Final Concept Report.

The scope of works incorporates:

Demolition

- Remove kerbing
 - 15m either side of Aylmore St on Yougenup Road
 - Along both sides of Aylmore St to Laneway (eastern side)
- Remove trees and vegetation on northern side of Nobarach Park
- Remove any miscellaneous items from project area (Blue)
- Remove northern footpath at Nobarach Park
- Remove bitumen, concrete on Lot 40 Yougenup Road and Aylmore Street within project area

Earthworks

- Cut and fill ground levels to -0.05m level below indicated FGL (refer to levels in Concept Design Package)
- Ensure that site is stabilised from wind and erosion until works can commence.

Drainage

- Allow for one connection within Precinct into stormwater drainage system along Yougenup Road. End of pipe connection to be located at western side of Precinct (to the south of the Skate Park, outside of footprint) and capped (allow for future connection to Skate Park drainage).
- Allow for one connection within Precinct into stormwater drainage system along Aylmore Street. End of pipe connection to be located at eastern side of Precinct and capped.

Footpath

- Kerb (match adjacent existing kerb profile and materials) to extend from northern end of Yougenup Road to southern end.
 - Allow for pedestrian ramp at pathway in Nobarach Park
 - Allow for pedestrian ramp on western side of Yougenup Road
- Kerb (same profile) to extend the eastern side of the precinct from Lot 40 Yougenup Road to southern end of precinct
 - Allow for 3m wide flush entrance to precinct from Aylmore Street within kerb at Precinct footpath.
- Paved footpath along extent of Yougenup Road from the northern lot boundary of Lot 40 Yougenup Road to the Primary School road crossing. Paving width is to be from road kerb to edge of precinct (paving to match existing on northern end of footpath).
 - Provide concrete edge to stabilise paving

1.2.3 Road Infrastructure Works

Yougenup Road and Aylmore Street are to be subject to works to allow the formation of the Recreation Precinct. A portion of Aylmore Street is to be closed and removed (refer to Final Concept Report), with a kerb and parking to be provided to the eastern side. Yougenup Road is to have the turning lane removed, island altered, and a kerb and footpath provided along the extent of the Precinct with associated parking bays.

The scope of works incorporates:

- Extend southern island along Yougenup Road from start of turning lane to Aylmore St intersection.
 - Allow for pedestrian crossing from pathway in Nobarach Park
- Remove bitumen at marked onstreet parking along Yougenup Road and install maroon coloured bitumen
 - Allow for foundation preparation works
- Remove line marking and bitumen to eastern turning lane on Yougenup Road (to Aylmore St)
- Install compacted gravel to Aylmore Street (temporary road surface until Precinct works are complete and then will be bitumised).
- Mark Yougenup Road parking bays as per parking sketch
- Allow for sufficient drainage points along Yougenup Road and Aylmore Street and connection into existing stormwater drainage system.

1.3 Deliverables

1.3.1 Water Corporation Infrastructure

Phase One – Design

- Meeting with Shire and Water Corporation (remote meeting allowable)
- Project meetings with Shire (as required) (can be done remotely)
- IFC Design Package. Detail required:
 - Materials
 - Valve locations
 - Alignment
- Indicative works program to enable construction of design
- Identification of project risks
- Water Corporation Approval of Design

The Design Package, excluding and subject to Water Corporation approval, is to be delivered within 3 months signing of the contract for this scope of works. Allowance will be made for annual holidays and leave period. Design Package is to be suitable for inclusion in the request for works tender package.

Phase Two – Construction

- Commencement Meeting (Water Corporation, Contractor, Shire) (remote meeting allowable)
- Inspection of Works (1 Inspection)

1.3.2 Precinct Site Preparation Works

- Meeting with Shire (remote meeting allowable)
- IFC Design Package. Detail required:
 - Demolition detail
 - Finished ground levels
 - Kerb location and details
 - Footpath design
- Indicative works program to enable construction of design
- Identification of project risks

The Design Package is to be delivered within 3 months signing of the contract for this scope of works. Allowance will be made for annual holidays and leave period.

1.3.3 Road Infrastructure Works

- Meeting with Shire (remote meeting allowable)
- IFC Design Package. Detail required:
 - Demolition detail
 - Road finish design
 - Finished road surface levels
 - Island design
 - Car parking bay dimensions
 - Location of stormwater drainage
- Indicative works program to enable construction of design
- Identification of project risks

The Design Package is to be delivered within 3 months signing of the contract for this scope of works. Allowance will be made for annual holidays and leave period.

1.4 Reference Documentation

The following information is provided (refer to Appendix A):

- Site Survey (dwg format will be provided to preferred proponent)
- Concept Design
 - Indicative sketches of Water Corporation Infrastructure
- Before You Dig documents
- Site Classification Report

2 Conditions of Responding

2.1 Contract Requirements in Brief

Submissions can be made for one, some, or all of the three components of this RFQ. The responses to the RFQ are to address:

Compliance

- i. Confirmation that the requirements of the Services section of this document can be satisfied.

Qualitative

- i. Qualifications and Registrations
 - a. ABN
 - b. ACN (if held)
 - c. Engineers Australia Membership (Individual) (if applicable)
 - d. Professional Indemnity Insurance
- ii. Experience
 - a. Provide information on works undertaken on previous similar projects.
- iii. Personnel
 - a. Confirmation of personnel directly working on this project

Quantitative

- i. The value of fees payable for the services to this scope of works is to be confirmed. The payment terms are also to be clarified.

2.2 Definitions

Below is a summary of some of the important defined terms used in this Request:

Contractor: Means the person or persons, corporation or corporations who's Response is accepted by the Principal, and includes the executors or administrators, successors and assignments of such person or persons, corporation or corporations.

Deadline: The Deadline shown on the front cover of this Request for lodgement of your Submission.

General Conditions of Contract: Means the General Conditions of Contract for the Provision of Services provided in Part 3.

Offer: Your Offer to be selected to supply the Requirements.

Principal: Shire of Gnowangerup

Response: Completed Offer, response to Selection Criteria and Attachments.

Request or RFQ or Request for Quotation: This document.

2.3 Contact Persons

Queries are to be made via the Representative details below should not rely on information from any other person or party.

Name:	Matt Bowen – Project Manager
Telephone:	08 9827 1007
Email:	mattbowen@gnowangerup.wa.gov.au

2.4 Selection and Compliance Criteria

Assessment of the submissions will be undertaken by the Shire project team. Compliance, qualitative, and quantitative information will be evaluated separately, with a decision made on the preferred submission based on a combination of all criteria. Refer to Returnable Schedule A for assessment criteria and weighting.

Proponents may be requested to present to the Assessment Panel.

2.5 Lodgement of Response and Delivery Method

Submissions are to be to the Shire of Gnowangerup via the email listed below.

Submission Email

procurement@gnowangerup.wa.gov.au

The timeframes for the submitting for this Request for Quotation are as follows:

Period	Open	Close
Submission <i>3 Weeks</i>	08/06/2026	29/06/2026
Assessment <i>1 Week</i>	29/06/2026	03/07/2026

Milestones

Release of RFQ	Monday 8 th June 2026
RFQ Submission Deadline	Monday 29 th June 2026
Announcement of Assessment Decision	Friday 17 th July 2026

2.6 Rejection of Responses

A Response will be rejected without consideration of its merits in the event that:

- a) it is not submitted before the Deadline; or
- b) it is not submitted at the place specified in the Request for Quotation; or
- c) it may be rejected if it fails to comply with any other requirements of the Request for Quote;
or
- d) the Respondent does not submit an Offer form which has been completed and signed together with all the required Attachments.

2.7 Acceptance of Responses

The Principal is not bound to accept the lowest Response and may reject any or all Responses submitted.

2.8 Response Validity Period

All Responses will remain valid and open for acceptance for a minimum period of ninety (90) days from the Deadline.

2.9 Precedence of documents

In the event of there being any conflict or inconsistency between the Terms and Conditions herein and those in the General Conditions of Contract, the Terms and Conditions appearing in this Request will have precedence.

2.10 Alterations

The Respondent must not alter or add to the Request documents unless required by these General Conditions of Responding.

The Principal will issue an addendum to all registered Respondents where matters of significance make it necessary to amend the issued Request for Quote documents before the Deadline.

2.11 Ownership of Responses

All documents, materials, articles and information submitted by the Respondent as part of or in support of a Response shall become upon submission the absolute property of the Principal and will not be returned to the Respondent at the conclusion of the Response Process provided that the Respondent shall be entitled to retain copyright and other intellectual property rights therein, unless otherwise provided by the Contract.

2.12 Canvassing of Officers

If a Respondent, whether personally or by agent, canvasses any of the Principal's Commissioners or Councillors (as the case may be) or Officers with a view to influencing the acceptance of any Respondent, then regardless of such canvassing having any influence on the acceptance of such Submission, the Principal may at its discretion omit the Respondent from consideration.

2.13 Identity of the Respondent

The Respondent shall be the person, persons, corporation or corporations named as the Respondent in Part 4 of this Request. Upon acceptance of the Response, the Respondent will become the Contractor.

3 General Conditions of Contract

3.1 Standards

The designs are to be in accordance with all relevant legislative and statutory body requirements. In addition, the following specific requirements are applicable.

i Water Corporation Infrastructure

All Water Corporation requirements including Design and Drawings Standards, and the Developers Manual. It is also to be in accordance with applicable legislative requirements.

iii Road Infrastructure Works

All Main Road requirements including Design Standards.

3.2 Contract Form

The contract form between the Client and Consultant will be AS 4122.

The following table contains the minimum essential information provided by the Client in order to complete the annexure Part A to AS 4122 – 2010 General Conditions of Contract for Consultants..

Item 9 Disbursements for which the Consultant may claim payment:	As detailed in the Price Schedule contained in this Contract.
Item 11 The time for payment is no later than:	Payments terms are thirty (30) days from the receipt of the Consultants valid tax invoice.
Item 15 The Approvals to be obtained by the consultant are:	Disbursements or additional Services not approved by the Client.
Item 12 The rate of interest for overdue payment is:	Not Applicable
Item 18 Copyright and other intellectual property rights, the alternative that applies is:	Alternative 1
Item 21 Does clause 22 Moral Rights Apply?	No
Item 24 The Consultants Liability is limited to:	The Contract value

4 Appendix A – Reference Documents

Title	Author	Ref	Rev	Date
Feature and Contour Survey	Tony Jackson Surveyor	25001-01	-	01/07/2025
Final Concept Report	Convic	-	D	03/03/2026
Before You Dig Documentation	BYD	-	-	23/06/2025
Site Classification Report	Great Southern Geotechnics	12135/1	-	15/01/2026